



UDC Update Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: David Littlefield Organization (if applicable): San Antonio Archdiocese

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: David Littlefield - volunteer Date: 2/16/20
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
 (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)

Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law

Completed Rule Interpretation Determination (RID)

Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

Modify procedures and standards for workability and administrative efficiency

Eliminate unnecessary development costs

Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design

See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add a subsection, 'Qualified Transitional Housing', into UDC-390. This will allow permitting of such homes in residential areas. The numbers of TDCJ approved housing facilities in a few Texas counties are; Bexar - 3, Dallas - 40, Harris - 88, Kerr - 4, McLennan - 10, Tarrant - 52, Trinity - 37. These home provide a safe, secure environment for paroles reducing the risk of recidivism during and after integration back into society.

UDC 2020 Proposed Amendment

Amendment 1-1

Applicant: David Littlefield

Amendment Title – ‘Sec. 35-390 Transitional Homes.’

Amendment Language:

(k) Qualified Transitional Homes. A qualified transitional home established after xxxxxx, shall not be located within one thousand (1000) feet of any public/private elementary, middle or high school, public/private children's day care facility requiring a certificate of occupancy and/or public park. A qualified transitional home provides shelter, food, and care in a supportive environment to TDCJ parolees and recent releases integrating into normal, productive life.

Qualified transition home means a residence in which at least three (3) and not more than six (6) parolees or recent releases reside that:

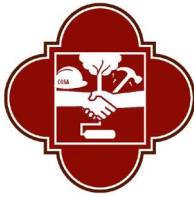
- (1) Is operated by an individual, private entity, or non-profit or faith-based organization;
- (2) Is not operated by, established by, or contracted with the Texas Department Criminal Justice ("TDCJ"); and
- (3) Admittance is on a case by case basis and is approved by the operator of the facility.
- (4) Will be operated under TDCJ approval.

The operator of a qualified transitional home that does not have TDCJ approval may apply for and be granted an initial permit, provided he shall apply for and obtain TDCJ approval for the facility within 45 days after obtaining a permit under this article and shall maintain an approved status with TDCJ for as long as the facility is in operation.

The purpose of the facility is for the housing and rehabilitation or training of adults on parole, early release or pre-release, or any other form of executive, judicial or administrative release from a penal institution. Such a facility shall not include a facility that is:

- (1) Used primarily as a temporary holding facility;
- (2) Used primarily for persons arrested for or found guilty of misdemeanor offenses;
- (3) Located in or near court facilities; or
- (4) Used primarily to hold prisoners awaiting transfer to a state facility.

	<u>R</u>	<u>R</u>	<u>R-</u>	<u>NP</u>	<u>NP</u>	<u>NP</u>	<u>R-</u>	<u>R-</u>	<u>R-</u>	<u>RM</u>	<u>RM</u>	<u>RM</u>	<u>MF</u>	<u>MF</u>	<u>MF</u>	<u>MF</u>	<u>MF-</u>	<u>LBCS</u>
	<u>P</u>	<u>E</u>	<u>20</u>	<u>-15</u>	<u>-10</u>	<u>-8</u>	<u>6</u>	<u>5</u>	<u>4</u>	<u>-5</u>	<u>-4</u>	<u>-6</u>	<u>-18</u>	<u>-25</u>	<u>-33</u>	<u>-40</u>	<u>50/</u>	<u>FUNC</u>
																	<u>65</u>	
<u>Qualified Transitional Home</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>1230</u>



UDC Update Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Patrick J. Middleton Organization (if applicable): San Antonio Water System
 Address: 2800 U.S. Hwy 281 North Tower II, San Antonio TX, 78212
 Phone: (210) 233-3286 Email: patrick.middleton@saws.org
 Signature: Patrick Middleton J Digitally signed by Patrick Middleton J
Date: 2020.03.02 13:57:22 -06'00' Date: 3/2/2020
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Removal of 35-510 (c) (3) Utility companies shall provide a plant buffer within the street yard of electrical substations, water pumping / storage sites, and wastewater treatment plants. The buffer shall comply with the requirements for a type "E" buffer, below.

UDC 2020 Proposed Amendment

Amendment 2-1**Applicant:** SAWS**Amendment Title** – ‘Sec. 35-510 Buffers.’**Amendment Language:****STATEMENT OF PURPOSE**

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

(c) Types of Bufferyards Required.

- (1) Table 510-1 shows when a bufferyard shall be required to buffer an adjoining zoning district. Uses in the "adjoining zoning district" are not required to provide the bufferyard. The applicant shall install the type of bufferyard as indicated in the table.

Commentary: For example, if the proposed development is located in an "I-1" zoning district (see row (10) of the table), and the "adjoining zoning district" is zoned "RE" (see the column (2) under adjoining zoning district), then the applicant shall install a type E buffer. In addition, if the development adjoins a street classified as a "major arterial" (see column (12) under the adjoining street classification), then the applicant shall install a type C bufferyard where the front yard adjoins the street right-of-way line. However, a proposed development zoned "RE" (see row (2) of the table) which adjoins an "I-1" district (see column (10) of the table) is not required to provide a bufferyard.

- (2) In order to encourage the preservation of natural vegetation, the applicant may substitute a type "N" buffer consistent with subsection (d), Table 510-2 for any category of required.

~~(3) Utility companies shall provide a plant buffer within the street yard of electrical substations, water pumping/storage sites, and wastewater treatment plans. The buffer shall comply with the requirements for a type "E" buffer, below.~~

UDC 2020 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 2-1

Applicant: SAWS

Amendment Title – ‘Sec. 35-510 Buffers.’

Amendment Language:

STATEMENT OF PURPOSE

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

(c) Types of Bufferyards Required.

- (1) Table 510-1 shows when a bufferyard shall be required to buffer an adjoining zoning district. Uses in the "adjoining zoning district" are not required to provide the bufferyard. The applicant shall install the type of bufferyard as indicated in the table.

Commentary: For example, if the proposed development is located in an "I-1" zoning district (see row (10) of the table), and the "adjoining zoning district" is zoned "RE" (see the column (2) under adjoining zoning district), then the applicant shall install a type E buffer. In addition, if the development adjoins a street classified as a "major arterial" (see column (12) under the adjoining street classification), then the applicant shall install a type C bufferyard where the front yard adjoins the street right-of-way line. However, a proposed development zoned "RE" (see row (2) of the table) which adjoins an "I-1" district (see column (10) of the table) is not required to provide a bufferyard.

- (2) In order to encourage the preservation of natural vegetation, the applicant may substitute a type "N" buffer consistent with subsection (d), Table 510-2 for any category of required.

~~(3) Utility companies shall provide a plant buffer within the street yard of electrical substations, water pumping/storage sites, and wastewater treatment plans. The buffer shall comply with the requirements for a type "E" buffer, below.~~



UDC Amendment Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: Dana Nichols Organization (if applicable): SAWS
Address: 2800 Hwy 281 N San Antonio, Texas 78212
Phone: 210-233-3656 Email: dana.nichols@saws.org
Signature: Dana Nichols Digitally signed by Dana Nichols
Date: 2022.01.27 07:00:57 -06'00' Date: Jan 27, 2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add reference to requirements in San Antonio City Ordinance Chapter 34 Art IV. to Ch 35 UDC to improve ease of use of document.
Reference : Ch 34 Art. IV. Div.1 Sec. 34-275 (1)-(8) . Landscaping regulations generally applicable on and after January 1, 2006.
To be included by reference to Section 35-510 Statement of Purpose.

UDC 2021 Proposed Amendment

Amendment 2-2**Applicant:** SAWS**Amendment Title –**'Sec. 35-510 – Buffers'**Amendment Language:****Sec. 35-510. - Buffers.**

STATEMENT OF PURPOSE

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

Ch 34. Art. IV. Div. 1 Sec 34-275 (1)-(8)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 2-2

Applicant: SAWS

Amendment Title –'Sec. 35-510 – Buffers'

Amendment Language:

Sec. 35-510. - Buffers.

STATEMENT OF PURPOSE

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

[Section to include by reference to Chapter 35 Section 35-510 Statement of Purpose to ease the ability of the development community to find applicable City of San Antonio ordinances located in Chapter 34 Article IV.](#)

[Ch 34. Art. IV. Div. 1 Sec 34-275 \(1\)-\(8\)](#)



UDC Amendment Request Application for External Parties (neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Dana Nichols Organization (if applicable): SAWS
Address: 2800 Hwy 281 N San Antonio, Texas 78212
Phone: 210-233-3656 Email: dana.nichols@saws.org
Signature: Dana Nichols Digitally signed by Dana Nichols
Date: 2022.01.27 07:00:57 -06'00' Date: Jan 27, 2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add reference to requirements in San Antonio City Ordinance Chapter 34 Art IV. to Ch 35 UDC to improve ease of use of document.
Reference : Ch 34 Art. IV. Div.1 Sec. 34-273 (2)c. regarding scope of irrigation systems installed after January 1, 2010
irrigation systems installed in residential dwellings may not cover more than 10,000 square feet with pup-up or rotor sprays.
To be added by reference to Section 35-510 Statement of Purpose

UDC 2021 Proposed Amendment

Amendment 2-3**Applicant:** SAWS**Amendment Title** –'Sec. 35-510 – Buffers'**Amendment Language:****Sec. 35-510. - Buffers.**

STATEMENT OF PURPOSE

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

[Section to include by reference to Chapter 35 Section 35-510 Statement of Purpose to ease the ability of the development community to find applicable City of San Antonio ordinances located in Chapter 34 Article IV.](#)

[Ch 34. Art. IV. Div. 1 Sec. 34-273 \(2\)c.](#)

[c. Irrigation systems newly installed after January 1, 2010 in residential dwellings may not cover more than 10,000 square feet of landscape with spray or rotor irrigation heads. The use of drip irrigation or micro-sprays may be used to expand the coverage size upon approval of the residential landscape plan by SAWS.](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 2-3

Applicant: SAWS

Amendment Title –'Sec. 35-510 – Buffers'

Amendment Language:

Sec. 35-510. - Buffers.

STATEMENT OF PURPOSE

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

[Section to include by reference to Chapter 35 Section 35-510 Statement of Purpose to ease the ability of the development community to find applicable City of San Antonio ordinances located in Chapter 34 Article IV.](#)

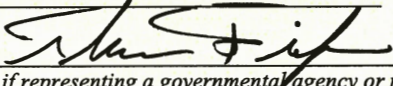
[Ch 34. Art. IV. Div. 1 Sec. 34-273 \(2\)c.](#)

[c. Irrigation systems newly installed after January 1, 2010 in residential dwellings may not cover more than 10,000 square feet of landscape with spray or rotor irrigation heads. The use of drip irrigation or micro-sprays may be used to expand the coverage size upon approval of the residential landscape plan by SAWS.](#)



UDC Update Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Thomas Filopoulos Organization (if applicable): City Attorney's Office
 Address: 506 Dolorosa St. Building 1, San Antonio TX 78205
 Phone: 210-207-8961 Email: thomas.filopoulos@sanantonio.gov
 Signature:  Date: 3/18/20
 (Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
 (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Updated the language within the performance guarantee letter of credit form for clarity
and for compliance with legal requirements. Please see attached redline for 35-B121 Form K.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much? (Indicate either a dollar amount or percentage above or below current construction and/or development costs)
A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.	
B. <input type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

UDC 2020 Proposed Amendment

Amendment 3-1**Applicant:** City Attorney's Office**Amendment Title** – 'Sec. 35-B121.-Subdivision Plat Applications.'**Amendment Language:**(10) **Form K: Irrevocable Letter of Credit.**

This Letter of Credit sets forth in full the terms of our undertaking and such undertaking shall not in any way be modified, amended or amplified by reference to any document, instrument or agreement referred to herein or to which this letter of credit relates unless agreed to in writing by (Bank Name) and the City of San Antonio. Notwithstanding the above, the amount ~~available-owing~~ under ~~this the~~ Letter of Credit may be ~~increased or decreased-amended~~ by ~~amendment, or by a replacement-substituting another~~ Letter of Credit that ~~also~~ meets all ~~of~~ the Beneficiary's criteria ~~provided in this chapter~~.

Except as expressly stated herein, this undertaking is not subject to any agreement, condition or qualification. The obligation of (Bank Name) under this Irrevocable Letter of Credit is the individual obligation of (Bank Name), and is in no way contingent upon reimbursement by applicant with respect thereto.

We hereby engage with you that documents drawn under and in compliance with the terms of this Irrevocable Standby Letter of Credit will be duly honored if presented for payment to (Bank Name), (Physical Address of Bank) on or before the expiration date of this Letter of Credit.

This Letter of Credit is subject to the most recent version of International Standby Practices 1998, International Chamber of Commerce Publication No. 590 ("ISP98"), and as to matters not addressed by ISP98, is subject to and governed by the laws of the state of Texas ~~State Law~~ and the applicable-laws of the United States-U.S. Federal Law.

UDC 2020 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 3-1**Applicant:** City Attorney's Office**Amendment Title** – 'Sec. 35-B121.-Subdivision Plat Applications.'**Amendment Language:**(10) **Form K: Irrevocable Letter of Credit.**

This Letter of Credit sets forth in full the terms of our undertaking and such undertaking shall not in any way be modified, amended or amplified by reference to any document, instrument or agreement referred to herein or to which this letter of credit relates unless agreed to in writing by (Bank Name) and the City of San Antonio. Notwithstanding the above, the amount ~~available-owing~~ under ~~this-the~~ Letter of Credit may be ~~increased or decreased-amended~~ by amendment, or by a replacement ~~substituting another~~ Letter of Credit that ~~also~~ meets all of the Beneficiary's criteria ~~provided in this chapter~~.

Except as expressly stated herein, this undertaking is not subject to any agreement, condition or qualification. The obligation of (Bank Name) under this Irrevocable Letter of Credit is the individual obligation of (Bank Name), and is in no way contingent upon reimbursement by applicant with respect thereto.

We hereby engage with you that documents drawn under and in compliance with the terms of this Irrevocable Standby Letter of Credit will be duly honored if presented for payment to (Bank Name), (Physical Address of Bank) on or before the expiration date of this Letter of Credit.

This Letter of Credit is subject to the most recent version of International Standby Practices 1998, International Chamber of Commerce Publication No. 590 ("ISP98"), and as to matters not addressed by ISP98, is subject to and governed by the laws of the state of Texas ~~State Law~~ and the applicable ~~laws of the United States-U.S. Federal Law~~.



UDC Update Request Application for External Parties (neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Stephen Versteeg Organization (if applicable): _____

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: [Handwritten Signature] Date: 7/30/20
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)

Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law

Completed Rule Interpretation Determination (RID)

Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

Modify procedures and standards for workability and administrative efficiency

Eliminate unnecessary development costs

Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design

See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Clarification of the withdrawal time penalty for zoning cases. public

State clearly that a commission meeting is a duly advertised meeting.

Clearly state the waivers only apply to the original applicant not a new applicant

Clarify the the evidence for relief must not be heresay, it must be written

UDC 2020 Proposed Amendment

Amendment 4-1**Applicant:** Stephen Versteeg**Amendment Title** – '35-421 Withdrawal of Zoning Application**Amendment Language:****35-421 (h) Subsequent Applications.**

(1)

Applicability. The provisions of this subsection shall not apply to any application for a rezoning which is initiated by the city council.

(2)

Withdrawal of Zoning Application.

A. Withdrawal without time penalty. An applicant may withdraw a zoning application up to the time that it is called forward and the city staff begins presentation of the application during a duly advertised public [Commission or City Council](#) meeting without a time penalty on resubmission of another rezoning application for the property whether by the original applicant or a new applicant.

B. Withdrawal with time penalty. An applicant may withdraw a zoning application after it has been called forward for discussion and staff has begun presentation [to Planning Commission, Zoning Commission or City Council](#) however such withdrawal shall be penalized by imposing an automatic six-month time period following the date of withdrawal before the same or another application for the same property can be submitted for processing.

C. Waiver of time penalty in subsection B. above for resubmission. At the time of withdrawal of an application for rezoning the zoning commission may consider a request by the applicant to bring the application or a modification of the application back prior to the expiration of six (6) months subject to all notifications and postings of the case being observed. If the zoning commission fails to approve such resubmission prior to continuing with the next agenda item the six-month submission limitation shall stand. [This waiver applies to only the same applicant who withdrew the application. The time penalty still applies to other applicants.](#)

D. Request of relief of time penalty. If new relevant and substantial [written](#) evidence which could not have been secured at the time set for the original hearing shall be produced by applicant, under a sworn affidavit to that effect, then in that event, the zoning commission may elect to hear and consider such application prior to the expiration of the time penalty.

UDC 2020 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 4-1

Applicant: Stephen Versteeg

Amendment Title – '35-421 Withdrawal of Zoning Application

Amendment Language:

35-421 (h) Subsequent Applications.

(1)

Applicability. The provisions of this subsection shall not apply to any application for a rezoning which is initiated by the city council.

(2)

Withdrawal of Zoning Application.

A. Withdrawal without time penalty. An applicant may withdraw a zoning application up to the time that it is called forward and the city staff begins presentation of the application during a duly advertised public [City Council](#) meeting without a time penalty on resubmission of another rezoning application for the property whether by the original applicant or a new applicant.

B. Withdrawal with time penalty. An applicant may withdraw a zoning application after it has been called forward for discussion and staff has begun presentation [to City Council](#) however such withdrawal shall be penalized by imposing an automatic six-month time period following the date of withdrawal before the same or another application for the same property can be submitted for processing.

C. Waiver of time penalty in subsection B. above for resubmission. At the time of withdrawal of an application for rezoning the zoning commission may consider a request by the applicant to bring the application or a modification of the application back prior to the expiration of six (6) months subject to all notifications and postings of the case being observed. If the zoning commission fails to approve such resubmission prior to continuing with the next agenda item the six-month submission limitation shall stand.

D. Request of relief of time penalty. If new relevant and substantial [written](#) evidence which could not have been secured at the time set for the original hearing shall be produced by applicant, under a sworn affidavit to that effect, then in that event, the zoning commission may elect to hear and consider such application prior to the expiration of the time penalty.

UDC 2020 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 4-1

Applicant: Stephen Versteeg

Amendment Title – '35-421 Withdrawal of Zoning Application

Amendment Language:

35-421 (h) Subsequent Applications.

(1)

Applicability. The provisions of this subsection shall not apply to any application for a rezoning which is initiated by the city council.

(2)

Withdrawal of Zoning Application.

A. Withdrawal without time penalty. An applicant may withdraw a zoning application up to the time that it is called forward and the city staff begins presentation of the application during a duly advertised public [City Council](#) meeting without a time penalty on resubmission of another rezoning application for the property whether by the original applicant or a new applicant.

B. Withdrawal with time penalty. An applicant may withdraw a zoning application after it has been called forward for discussion and staff has begun presentation [to City Council](#) however such withdrawal shall be penalized by imposing an automatic six-month time period following the date of withdrawal before the same or another application for the same property can be submitted for processing.

C. Waiver of time penalty in subsection B. above for resubmission. At the time of withdrawal of an application for rezoning the zoning commission may consider a request by the applicant to bring the application or a modification of the application back prior to the expiration of six (6) months subject to all notifications and postings of the case being observed. If the zoning commission fails to approve such resubmission prior to continuing with the next agenda item the six-month submission limitation shall stand.

D. Request of relief of time penalty. If new relevant and substantial [written](#) evidence which could not have been secured at the time set for the original hearing shall be produced by applicant, under a sworn affidavit to that effect, then in that event, the zoning commission may elect to hear and consider such application prior to the expiration of the time penalty.



UDC Update Request Application

Part 1. Applicant Information

Name: Florence Diaz Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo St.
Phone: (210) 207-1111 Email: florence.diaz@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-371(a) of the UDC to include the text "(excluding covered porches)" so that the area of roofed porches is excluded from the overall floor area of an accessory detached dwelling unit (ADDU).
Amend Section 35-371(b)(6) of the UDC to replace "pitch" with "type", remove "siding", replace "identical" with "similar", and add a commentary for explanation.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted in order to provide clarification to staff and customers in interpreting and understanding the existing provisions of the UDC.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-1**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-371 – Accessory Dwellings.’**Amendment Language:****(a) Generally.**

- (5) The accessory dwelling shall not exceed eight hundred (800) square feet of gross floor area (excluding covered porches) in any single-family residential zoning district other than the "FR" zoning district, or one thousand two hundred (1,200) square feet in the "RE" zoning district (excluding covered porches). This restriction applies only to that portion of a structure that constitutes living area for an accessory dwelling.

(b) Accessory Detached Dwelling Units. Where permitted pursuant to section 35-311 of this chapter, an accessory detached dwelling unit (ADDU) shall not be established except in accordance with the following criteria:

- (1) The building footprint for the ADDU shall not exceed forty (40) percent of the building footprint of the principal residence. The "building footprint" shall include porches, but shall not include patios.
- (2) Total floor area of the ADDU shall not exceed eight hundred (800) square feet or be less than three hundred (300) square feet.
- (3) An ADDU shall not contain more than one (1) bedroom.
- (4) Only one (1) accessory unit shall be permitted per lot.
- (5) Parking areas shall be located behind the front yard.
- (6) In order to maintain the architectural design, style, appearance and character of the main building as a single-family residence, the ADDU shall have a roof ~~type-pitch, siding~~ and window proportions ~~similar-identical~~ to that of the principal residence.

Commentary: Examples of roof types for residential structures include, but are not limited to, gable roofs, hip roofs, shed roofs, and flat roofs. The roof type of an ADDU shall be similar to the roof type of the principal residence. For example, if the principal residence has a hip roof, then the ADDU shall also have a hip roof. If the principal residence has a combination of roof types, such as gable and hip, then the ADDU shall have one of the roof types or all roof types. The pitch of the roof on the ADDU does not need to be identical to the pitch of the roof of the principal residence.

Window proportion refers to the height to width ratio of a window. If the principal residence has a 2 to 1 window proportion, then the ADDU shall have a 2 to 1 window proportion in the front facade.

- (7) Accessory detached dwelling units shall require a minimum setback from the rear and side property lines of five (5) feet

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-1

Applicant: Development Services

Amendment Title – ‘Sec. 35-371 – Accessory Dwellings.’

Amendment Language:

(a) Generally.

- (5) The accessory dwelling shall not exceed eight hundred (800) square feet of gross floor area (excluding covered porches) in any single-family residential zoning district other than the "FR" zoning district, or one thousand two hundred (1,200) square feet in the "RE" zoning district (excluding covered porches). This restriction applies only to that portion of a structure that constitutes living area for an accessory dwelling.

(b) Accessory Detached Dwelling Units. Where permitted pursuant to section 35-311 of this chapter, an accessory detached dwelling unit (ADDU) shall not be established except in accordance with the following criteria:

- (1) The building footprint for the ADDU shall not exceed forty (40) percent of the building footprint of the principal residence. The "building footprint" shall include porches, but shall not include patios.
- (2) Total floor area of the ADDU shall not exceed eight hundred (800) square feet or be less than three hundred (300) square feet.
- (3) An ADDU shall not contain more than one (1) bedroom.
- (4) Only one (1) accessory unit shall be permitted per lot.
- (5) Parking areas shall be located behind the front yard.
- (6) In order to maintain the architectural design, style, appearance and character of the main building as a single-family residence, the ADDU shall have a roof ~~type-pitch, siding~~ and window proportions ~~similar-identical~~ to that of the principal residence.

Commentary The roof type of an ADDU shall be similar to the roof type of the principal residence. For example, if the principal residence has a hip roof, then the ADDU shall also have a hip roof. If the principal residence has a combination of roof types, such as gable and hip, then the ADDU shall have one of the roof types or all roof types. The pitch of the roof on the ADDU does not need to be identical to the pitch of the roof of the principal residence.

Window proportion refers to the height to width ratio of a window. If the principal residence has a 2 to 1 window proportion, then the ADDU shall have a 2 to 1 window proportion in the front facade.

- (7) Accessory detached dwelling units shall require a minimum setback from the rear and side property lines of five (5) feet

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-1

Applicant: Development Services

Amendment Title – ‘Sec. 35-371 – Accessory Dwellings.’

Amendment Language:

(a) Generally.

- (5) The accessory dwelling shall not exceed eight hundred (800) square feet of gross floor area (excluding covered porches) in any single-family residential zoning district other than the "FR" zoning district, or one thousand two hundred (1,200) square feet in the "RE" zoning district (excluding covered porches). This restriction applies only to that portion of a structure that constitutes living area for an accessory dwelling.

(b) Accessory Detached Dwelling Units. Where permitted pursuant to section 35-311 of this chapter, an accessory detached dwelling unit (ADDU) shall not be established except in accordance with the following criteria:

- (1) The building footprint for the ADDU shall not exceed forty (40) percent of the building footprint of the principal residence. The "building footprint" shall include porches, but shall not include patios.
- (2) Total floor area of the ADDU shall not exceed eight hundred (800) square feet or be less than three hundred (300) square feet.
- (3) An ADDU shall not contain more than one (1) bedroom.
- (4) Only one (1) accessory unit shall be permitted per lot.
- (5) Parking areas shall be located behind the front yard.
- (6) In order to maintain the architectural design, style, appearance and character of the main building as a single-family residence, the ADDU shall have a roof ~~type-pitch, siding~~ and window proportions ~~similar-identical~~ to that of the principal residence.

Commentary The roof type of an ADDU shall be similar to the roof type of the principal residence. For example, if the principal residence has a hip roof, then the ADDU shall also have a hip roof. If the principal residence has a combination of roof types, such as gable and hip, then the ADDU shall have one of the roof types or all roof types. The pitch of the roof on the ADDU does not need to be identical to the pitch of the roof of the principal residence.

Window proportion refers to the height to width ratio of a window. If the principal residence has a 2 to 1 window proportion, then the ADDU shall have a 2 to 1 window proportion in the front facade.

- (7) Accessory detached dwelling units shall require a minimum setback from the rear and side property lines of five (5) feet



UDC Update Request Application

Part 1. Applicant Information

Name: Florence Diaz Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo St.
Phone: (210) 207-1111 Email: florence.diaz@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-507(f)(2) of the UDC to include the text "or removable panels" to allow permitted removable panels as an option to the two (2) eight-foot wide gates or one (1) sixteen-foot wide gate required across easements.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted in order to provide clarification to staff and customers in interpreting and understanding the existing provisions of the UDC.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-2**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-507. – Utilities.’**Amendment Language:****(f) Easements.**

- (2) **Use of Easements.** If the owner of the property upon which a utility easement is located desires to use it for lawn purposes, fencing across the easement shall be permitted but gates or removable panels along the side lot lines must be provided. The gates or removable panels shall be sixteen (16) feet wide (two (2) eight-foot gates or panels or one (1) sixteen-foot gate or panel) and shall be capable of being opened and closed, or removed at all times. Gates ~~These gates~~ shall be secured in the center by a drop rod or some similar device which does not obstruct free passage over the easement. The drop rod may be lowered into a drop rod keeper installed so as to be flush with the ground level. No permanent-type center pole for the gates may be erected. The gates shall remain unlocked at all times. Property owners who do not desire to use a utility easement for lawn purposes may fence their backyard area at the easement line. The property owner is responsible for the maintenance of the unused easement area even though it may be located beyond the rear fence of the property.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-2

Applicant: Development Services

Amendment Title – ‘Sec. 35-507. – Utilities.’

Amendment Language:

(f) Easements.

- (2) **Use of Easements.** If the owner of the property upon which a utility easement is located desires to use it for lawn purposes, fencing across the easement shall be permitted but gates or removable panels along the side lot lines must be provided. The gates or removable panels shall be sixteen (16) feet wide (two (2) eight-foot gates or panels or one (1) sixteen-foot gate or panel) and shall be capable of being opened and closed, or removed at all times. Gates ~~These gates~~ shall be secured in the center by a drop rod or some similar device which does not obstruct free passage over the easement. The drop rod may be lowered into a drop rod keeper installed so as to be flush with the ground level. No permanent-type center pole for the gates may be erected. The gates shall remain unlocked at all times. Property owners who do not desire to use a utility easement for lawn purposes may fence their backyard area at the easement line. The property owner is responsible for the maintenance of the unused easement area even though it may be located beyond the rear fence of the property.



UDC Update Request Application

Part 1. Applicant Information

Name: Florence Diaz Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo St.
Phone: (210) 207-1111 Email: florence.diaz@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-514(a)(3) of the UDC to include the text "commercial or industrial" in the second sentence to clarify when sixteen-foot high freestanding walls are permitted as visual and noise barriers and not considered fencing. Text was also added to this section to clarify when freestanding walls enclosing a residential courtyard are considered as part of the home floor area and not fencing.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted in order to provide clarification to staff and customers in interpreting and understanding the existing provisions of the UDC.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-3**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-514. – Fences.’**Amendment Language:****(a) General.**

- (3) Freestanding walls, not an integral load bearing portion of a structure, whether constructed of masonry or wood framing, shall be considered fencing. Walls connected to a [commercial or industrial](#) building and designed as a visual and noise barrier between a loading dock or similar use and a residential use, shall not be considered fencing and may extend to a height of sixteen (16) feet and a distance of fifty-five (55) feet from the building. [For residential uses, walls connected to a dwelling unit, creating and enclosing a courtyard with access to the interior, shall be permitted with a maximum wall height of one-story. The enclosed courtyard shall meet all setbacks and be considered part of the home floor area.](#) Walls to be constructed in excess of eight (8) feet in height shall require certification by a licensed engineer that the foundation and support structure are designed to sustain wind loads in accordance with the International Building Code.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-3

Applicant: Development Services

Amendment Title – ‘Sec. 35-514. – Fences.’

Amendment Language:

(a) General.

- (3) Freestanding walls, not an integral load bearing portion of a structure, whether constructed of masonry or wood framing, shall be considered fencing. Walls connected to a [commercial or industrial](#) building and designed as a visual and noise barrier between a loading dock or similar use and a residential use, shall not be considered fencing and may extend to a height of sixteen (16) feet and a distance of fifty-five (55) feet from the building. [For residential uses, walls connected to a dwelling unit, creating and enclosing a courtyard with access to the interior, shall be permitted with a maximum wall height of one-story. The enclosed courtyard shall meet all setbacks and be considered part of the home floor area.](#) Walls to be constructed in excess of eight (8) feet in height shall require certification by a licensed engineer that the foundation and support structure are designed to sustain wind loads in accordance with the International Building Code.



UDC Update Request Application

Part 1. Applicant Information

Name: Crystal Gonzales Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo
Phone: 210-207-4681 Email: crystal.gonzales2@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add exception that allows a developer to submit a signed agreement that states the non-residential or multi-family property owner will maintain the required fence along the property boundaries adjacent to existing single family residential use instead of erecting a new fence. The agreement shall be signed by the property owner and all adjacent property owners.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The exception could potentially reduce the cost of construction as a new fence would not have to be erected if the property owner and all adjacent property owners sign an agreement.

UDC 2021 Proposed Amendment

Amendment 5-4**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-514. – Fences.’**Amendment Language:****(d) Fencing Requirements for Uses Adjoining Single-Family Residential Uses.**

- (1) All property zoned for nonresidential or multi-family residential uses including residential districts with conditional uses or specific use authorizations for nonresidential uses, excluding property located within the mixed-use district "MXD" or infill development zone "IDZ," shall erect and maintain solid screen (opaque) fencing along the property boundaries adjacent to an existing single-family residential use.

Exception: Where there is an existing compliant six (6) foot fence on the single-family property boundary, the nonresidential or multi-family residential developer may submit a signed agreement from the property owner and all adjacent property owners to maintain the existing single-family fence.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-4

Applicant: Development Services

Amendment Title – ‘Sec. 35-514. – Fences.’

Amendment Language:

(d) Fencing Requirements for Uses Adjoining Single-Family Residential Uses.

- (1) All property zoned for nonresidential or multi-family residential uses including residential districts with conditional uses or specific use authorizations for nonresidential uses, excluding property located within the mixed-use district "MXD" or infill development zone "IDZ," shall erect and maintain solid screen (opaque) fencing along the property boundaries adjacent to an existing single-family residential use.

[Exception: Where there is an existing compliant fence on the single-family property boundary, the nonresidential or multi-family residential developer may submit a signed agreement from all adjacent property owners to maintain the existing single-family fence.](#)



UDC Update Request Application

Part 1. Applicant Information

Name: Crystal Gonzales Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo
Phone: 210-207-4681 Email: crystal.gonzales2@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Change language to allow developers to use "townhouse subdivision" plats for development other than just townhouses. Language states that lots with reduced lot sizes or lots with townhome side setbacks shall be utilized exclusively for townhomes.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The exception could potentially reduce the cost of construction as developers may not have to replat to utilize lots for development other than townhomes on a "townhouse subdivision" plat.

UDC 2021 Proposed Amendment

Amendment 5-5**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-515. – Lot Regulations.’**Amendment Language:****(f) Townhouse Subdivisions.**

For townhouse subdivisions, adequate provision shall be made by the subdivider for common ownership and maintenance of community facilities such as recreation and open space, parking, access and similar common use areas. Such open and service areas shall be described and so indicated on the subdivision plat. The description "townhouse subdivision" shall be prominently indicated on the subdivision plat. Also the plat shall include a statement which indicates that any lots with reduced lot sizes for the zoning district in which the project is located or any lot with townhome side setbacks as designated in Section 35-373(b) of this Chapter shall be utilized exclusively for townhome use ~~designating all lots in the subdivision to be limited to townhouse use~~. The subdivider shall also furnish the city two (2) copies of deed restrictions limiting the property to townhouse use and providing disposition and maintenance covenants on all open space or other common ownership areas. Such restrictions shall be recorded by the applicant at the time of plat recordation. Along with the required plat filing fees, an additional fee shall be provided by the subdivider to cover county recording costs of such restrictive covenants.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-5

Applicant: Development Services

Amendment Title – ‘Sec. 35-515. – Lot Regulations.’

Amendment Language:

(f) Townhouse Subdivisions.

For townhouse subdivisions, adequate provision shall be made by the subdivider for common ownership and maintenance of community facilities such as recreation and open space, parking, access and similar common use areas. Such open and service areas shall be described and so indicated on the subdivision plat. The description "townhouse subdivision" shall be prominently indicated on the subdivision plat. Also the plat shall include a statement which indicates that any lots with reduced lot sizes for the zoning district in which the project is located or any lot with townhome side setbacks as designated in Section 35-373(b) of this Chapter shall be utilized exclusively for townhome use ~~designating all lots in the subdivision to be limited to townhouse use~~. The subdivider shall also furnish the city two (2) copies of deed restrictions limiting the property to townhouse use and providing disposition and maintenance covenants on all open space or other common ownership areas. Such restrictions shall be recorded by the applicant at the time of plat recordation. Along with the required plat filing fees, an additional fee shall be provided by the subdivider to cover county recording costs of such restrictive covenants.



UDC Update Request Application

Part 1. Applicant Information

Name: Florence Diaz Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo St.
Phone: (210) 207-1111 Email: florence.diaz@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-A101 of the UDC by revising the definition of 'Townhouse' to match the definition in the adopted International Residential Code and International Building Code. In addition, a definition for 'Townhouse Subdivision' was added to provide clarification for plats with a Townhouse Subdivision designation.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted in order to provide clarification to staff and customers in interpreting and understanding the existing provisions of the UDC.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-7

Applicant: Development Services

Amendment Title – ‘Definitions and Rules of Interpretation.’

Amendment Language:

Townhouse. A single-family dwelling unit constructed in a group of three (3) or more attached units in which each unit extends from foundation to roof and with a yard or public right-of-way on not less than two (2) sides. ~~A building that has one family dwelling units erected in a row as a single building on adjoining lots, each being separated from the adjoining unit or units by a fire wall (to be constructed in accordance with city codes and ordinances), along the dividing lot line, and each such building being separated from any other building by space on all sides.~~

Townhouse Subdivision: A division of any tract of land into two (2) or more parts for the purposes of laying out any subdivision which may include a group of at least three (3) townhouse units.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 5-7

Applicant: Development Services

Amendment Title – ‘Definitions and Rules of Interpretation.’

Amendment Language:

Townhouse. A single-family dwelling unit constructed in a group of three (3) or more attached units in which each unit extends from foundation to roof and with a yard or public right-of-way on not less than two (2) sides. ~~A building that has one family dwelling units erected in a row as a single building on adjoining lots, each being separated from the adjoining unit or units by a fire wall (to be constructed in accordance with city codes and ordinances), along the dividing lot line, and each such building being separated from any other building by space on all sides.~~

Townhouse Subdivision: A division of any tract of land into two (2) or more parts for the purposes of laying out any subdivision which may include a group of at least three (3) townhouse units.



UDC Update Request Application

Part 1. Applicant Information

Name: Crystal Gonzales Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo
Phone: 210-207-4681 Email: crystal.gonzales2@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Slightly modify definition of quadraplex and triplex for ease of interpretation and consistency with one another.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted in order to provide clarification to staff and customers in interpreting and understanding the existing provisions of the UDC.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-8**Applicant:** Development Services**Amendment Title** – ‘Definitions and Rules of Interpretation.’**Amendment Language:**

Dwelling, four-family (quadraplex). A detached structure (on a platted single lot) ~~house~~ with common walls or common floor/ceiling between the units, designed for and occupied exclusively as the residence of not more than four (4) families, each living as an independent housekeeping unit.

Dwelling, three-family (triplex). A detached ~~structure-house~~ (on a platted single lot) with common walls or common floor/ceiling between the units, designed for and occupied exclusively as the residence of not more than three (3) families, each living as an independent housekeeping unit.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-8

Applicant: Development Services

Amendment Title – ‘Definitions and Rules of Interpretation.’

Amendment Language:

Dwelling, four-family (quadraplex). A detached structure (on a platted single lot) ~~house~~ with common walls or common floor/ceiling between the units, designed for and occupied exclusively as the residence of not more than four (4) families, each living as an independent housekeeping unit.

Dwelling, three-family (triplex). A detached structure~~house~~ (on a platted single lot) with common walls or common floor/ceiling between the units, designed for and occupied exclusively as the residence of not more than three (3) families, each living as an independent housekeeping unit.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-8

Applicant: Development Services

Amendment Title – ‘Definitions and Rules of Interpretation.’

Amendment Language:

Dwelling, four-family (quadraplex). A detached structure (on a platted single lot) ~~house~~ with common walls or common floor/ceiling between the units, designed for and occupied exclusively as the residence of not more than four (4) families, each living as an independent housekeeping unit.

Dwelling, three-family (triplex). A detached structure~~house~~ (on a platted single lot) with common walls or common floor/ceiling between the units, designed for and occupied exclusively as the residence of not more than three (3) families, each living as an independent housekeeping unit.



UDC Update Request Application

Part 1. Applicant Information

Name: Florence Diaz Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo St.
Phone: (210) 207-1111 Email: florence.diaz@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-A101 of the UDC by revising the definition of 'Porch' in adding the text "but unconditioned" and removing the text "and usually located on the front or side of the structure". A porch is to be unconditioned; otherwise, it is considered to be living space. A porch is permitted to be located on any side of the structure.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted in order to provide clarification to staff and customers in interpreting and understanding the existing provisions of the UDC.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-9

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

Porch A roofed area, which may be glazed or screened but unconditioned, attached to or part of and with direct access to or from a structure ~~and usually located on the front or side of the structure~~; a covered entrance or semi-enclosed space projecting from the facade of a building; may be open sided, screened, or glass enclosed.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-9

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

Porch A roofed area, which may be glazed or screened but unconditioned, attached to or part of and with direct access to or from a structure ~~and usually located on the front or side of the structure~~; a covered entrance or semi-enclosed space projecting from the facade of a building; may be open sided, screened, or glass enclosed.



UDC Update Request Application

Part 1. Applicant Information

Name: Crystal Gonzales Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo
Phone: 210-207-4681 Email: crystal.gonzales2@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The current code language requires a circulation study for renovations to existing schools. The proposed language elaborates on what types of renovations would require a study such as renovations that add additional permanent classrooms or office space or when site access locations or on-site traffic operations are modified.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

~\$7,900

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

The cost of a circulation study varies depending on the level of study needed. The City fee schedule indicates a Level 1 study fee is \$400, a Level 2 study fee is \$1,600, and a Level 3 study fee is \$1,800. The cost estimate was based on a quote from an engineer for a Level 1 study for \$7,500 and \$400 additional for permitting fees. All fees are a one time cost during design and permitting.

UDC 2021 Proposed Amendment

Amendment 5-10**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-502. – Traffic Impact Analysis and Roughly Proportionate Determination Study.’**Amendment Language:****(b) Traffic Generation Reports.****(2) Trip Analysis.**

C. Traffic Impact Analysis and Proportional Mitigation Determination Report. A traffic impact analysis (TIA) and a proportional mitigation determination report shall be required when the property is subject to master development planning, development permitting, or rezoning; and

~~vii. A traffic circulation study for renovation of existing schools (public, private) is required.~~

vii. A traffic circulation study for ~~renovation of~~ existing schools (public, private) is required when renovations add additional permanent classrooms or office spaces, or when site access locations or on-site traffic operations are modified.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-10

Applicant: Development Services

Amendment Title – ‘Sec. 35-502. – Traffic Impact Analysis and Roughly Proportionate Determination Study.’

Amendment Language:

(b) Traffic Generation Reports.

(2) Trip Analysis.

C. Traffic Impact Analysis and Proportional Mitigation Determination Report. A traffic impact analysis (TIA) and a proportional mitigation determination report shall be required when the property is subject to master development planning, development permitting, or rezoning; and

~~vii. A traffic circulation study for renovation of existing schools (public, private) is required.~~

vii. A traffic circulation study for ~~renovation of~~ existing schools (public, private) is required when renovations add additional permanent classrooms or office spaces, or when site access locations or on-site traffic operations are modified.



UDC Update Request Application

Part 1. Applicant Information

Name: Crystal Gonzales Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo St.
Phone: 210-207-4681 Email: crystal.gonzales2@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-C101 to remove that "escrow accounts can only be used for items under Sections 35-C102 through 35-C105", and instead allow "escrow accounts to be used in other chapter or section of the City Code that relates to land development or building construction.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
 (Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is to reflect our current process because we are also using escrow accounts for permitting now, which is not outlined in section 35-C102 through 35-C105.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-11**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-C101. - Generally.’**Amendment Language:**

- (e) **Earmarking.** There shall be established with the city treasurer an escrow fund for purposes of reimbursing the departments responsible for processing the permit applications subject to this appendix for services rendered in connection with administration of this chapter or any other chapter or section of the City Code related to land development or building construction. ~~Said escrow account shall include the proceeds of the project review fees established in sections 35-C102 through 35-C105 herein.~~ The funds contained in said escrow account shall be used solely to reimburse the departments for actual costs associated with administration of the this chapter or any other chapter or section of the City Code related to land development or building construction. ~~including, but not limited to, compensation for staff time and salaries attributable to the processing of permits, agency attendance fees, project notification costs, and related costs.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 5-11

Applicant: Development Services

Amendment Title – ‘Sec. 35-C101. - Generally.’

Amendment Language:

- (e) **Earmarking.** There shall be established with the city treasurer an escrow fund for purposes of reimbursing the departments responsible for processing the permit applications subject to this appendix for services rendered in connection with administration of this chapter or any other chapter or section of the City Code related to land development or building construction. ~~Said escrow account shall include the proceeds of the project review fees established in sections 35-C102 through 35-C105 herein.~~ The funds contained in said escrow account shall be used solely to reimburse the departments for actual costs associated with administration of the this chapter or any other chapter or section of the City Code related to land development or building construction. ~~including, but not limited to, compensation for staff time and salaries attributable to the processing of permits, agency attendance fees, project notification costs, and related costs.~~



UDC Update Request Application

Part 1. Applicant Information

Name: Mark C Bird Organization (if applicable): Development Services
Address: 1901 S. Alamo, San Antonio, TX 78204
Phone: 210.207.0278 Email: mark.bird@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Sec. 35-523(e) apply funds collected for tree canopy requirements to tree canopy fund. Per audit findings funds collected to meet tree canopy requirements were directed to tree mitigation fund. The intent of the tree canopy requirement of the tree ordinance is to increase the overall tree canopy. The tree canopy fund was established for the sole purpose of planting and providing maintenance for the establishment of trees. Therefore fees paid to meet canopy requirements shall be placed in the tree canopy fund.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted in order to place funds collected for tree canopy requirements into the Tree Canopy Fund dedicated to the purpose of planting and establishing trees.

This amendment will not impact the cost of construction/development

UDC 2021 Proposed Amendment

Amendment 5-12**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-523. - Tree Preservation.’**Amendment Language:**

- (e) **Final Tree Canopy Cover.** The intent of this subsection is to promote tree canopy coverage in the city and the city’s ETJ. The development of any property shall meet the final canopy percent requirements as described below based on the land use and can be accomplished by maximizing the preservation of trees through a tree survey method or tree stand delineation alternative and by tree planting (if necessary) or payment into the [tree canopy](#) ~~mitigation~~ fund.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 14, 2022*****

Amendment 5-12

Applicant: Development Services

Amendment Title – ‘Sec. 35-523. - Tree Preservation.’

Amendment Language:

- (e) **Final Tree Canopy Cover.** The intent of this subsection is to promote tree canopy coverage in the city and the city’s ETJ. The development of any property shall meet the final canopy percent requirements as described below based on the land use and can be accomplished by maximizing the preservation of trees through a tree survey method or tree stand delineation alternative and by tree planting (if necessary) or payment into the [tree canopy mitigation](#) fund.



UDC Update Request Application

Part 1. Applicant Information

Name: Mark C Bird Organization (if applicable): Development Services
Address: 1901 S. Alamo, San Antonio, TX 78204
Phone: 210.207.0278 Email: mark.bird@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Summary: Sec. 35-523 Table 523-2 Mitigation. This proposed amendment directes payment for tree canopy requirements to be made into the Tree Canopy Fund.

Proposed: Payment to the tree mitigation fund or tree canopy fund.

In lieu of meeting minimum preservation or final canopy standards of this section, a payment may be provided in accordance with 35-C110

See subsection (o) tree mitigation fund or subsequent subsection (q) tree canopy fund for the authorized collection and disbursement of these funds

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is submitted to direct payment for tree canopy requirements into the Tree Canopy Fund and will not impact cost of construction and/or development.

UDC 2021 Proposed Amendment

Amendment 5-13

Applicant: Development Services

Amendment Title – ‘Sec. 35-523. - Tree Preservation.’

Amendment Language:

Table 523-2 Mitigation

Payment to the tree mitigation fund or tree canopy fund	In lieu of meeting the minimum preservation or final canopy standards of this section, a payment to the tree mitigation fund or tree canopy fund may be provided in accordance with 35-C110.	See subsection (o) tree mitigation fund or subsection (q) tree canopy fund for the authorized collection and disbursement of these funds.
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UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 14, 2022*****

Amendment 5-13

Applicant: Development Services

Amendment Title – ‘Sec. 35-523. - Tree Preservation.’

Amendment Language:

Table 523-2 Mitigation

Payment to the tree mitigation fund or tree canopy fund	In lieu of meeting the minimum preservation or final canopy standards of this section, a payment to the tree mitigation fund or tree canopy fund may be provided in accordance with 35-C110.	See subsection (o) tree mitigation fund or subsection (q) tree canopy fund for the authorized collection and disbursement of these funds.
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UDC Update Request Application

Part 1. Applicant Information

Name: Michael Uresti Organization (if applicable): Development Services
Address: 1901 South Alamo St
Phone: 210-207-0155 Email: michael.uresti@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Do not allow any oversized vehicles on any residential lot or parcel less than 1/2 acre, but on lots/parcels more than 1/2 acre, they are allowed if within 15 ft. of the property line.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (*please check appropriate box*):

By how much?
(*Indicate either a dollar amount or percentage above or below current construction and/or development costs*)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development. _____
- C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Currently oversized vehicles are being parked and stored in residential areas. I want the restricted zone to be divided into two categories: +/- 1/2 acre. If 1/2 acre or less, oversized vehicles are prohibited. If more than 1/2 acre, oversized vehicles are only allowed if not within 15 ft. of property line and screened from view. This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-14**Applicant:** Development Services**Amendment Title** – ‘Sec.35-A101. - Definitions and Rules of Interpretation.’**Amendment Language:**

Restricted parking area: The area of a lot in a residential district where the parking of oversized vehicles, as defined in this chapter, is not allowed. For lots or parcels one-half acre or less in area, the restricted parking area includes the entire area of the lot. For lots or parcels greater than one-half acre in area, the restricted parking area includes the entire front yard, and areas of the side yard and back yard within 15 feet of the property line. ~~The area within the front yard of a lot within the parking of oversized vehicles is regulated. This area extends to a depth of fifteen (15) feet from the street curb or, if there is no curb, from the edge of the roadway whether paved or unpaved~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 5-14

Applicant: Development Services

Amendment Title – ‘Sec.35-A101. - Definitions and Rules of Interpretation.’

Amendment Language:

Restricted parking area: The area of a lot in a residential district where the parking of oversized vehicles, as defined in this chapter, is not allowed. For lots or parcels one-half acre or less in area, the restricted parking area includes the entire area of the lot. For lots or parcels greater than one-half acre in area, the restricted parking area includes the entire front yard, and areas of the side yard and back yard within 15 feet of the property line. ~~The area within the front yard of a lot within the parking of oversized vehicles is regulated. This area extends to a depth of fifteen (15) feet from the street curb or, if there is no curb, from the edge of the roadway whether paved or unpaved~~

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-14

Applicant: Development Services

Amendment Title – ‘Sec.35-A101. - Definitions and Rules of Interpretation.’

Amendment Language:

Restricted parking area: The area of a lot in a residential district where the parking of oversized vehicles, as defined in this chapter, is not allowed. For lots or parcels one-half acre or less in area, the restricted parking area includes the entire area of the lot. For lots or parcels greater than one-half acre in area, the restricted parking area includes the entire front yard, and areas of the side yard and back yard within 15 feet of the property line. ~~The area within the front yard of a lot within the parking of oversized vehicles is regulated. This area extends to a depth of fifteen (15) feet from the street curb or, if there is no curb, from the edge of the roadway whether paved or unpaved~~



UDC Update Request Application

Part 1. Applicant Information

Name: Michael Uresti Organization (if applicable): Development Services
Address: 1901 South Alamo St
Phone: 210-207-0155 Email: michael.uresti@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add "Non-State Licensed Therapy Services (masseuses, massagers, etc.)" to the Home Occupation's 'Prohibited Uses' List.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Add "Non-State Licensed Therapy Services" with a few examples to the Home Occupation's 'Prohibited Uses' List. This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-15**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-378. - Home Occupations.’**Amendment Language:**

(b) **Prohibited Uses.** The following uses are prohibited as home occupations:

- (1) Vehicle painting, service, or repair.
- (2) Barber and beauty shops; however, both beauty shops and barber shops are permitted as a specific use permit.
- (3) Animal hospitals, kennels, stables, hospitals, or obedience/training schools.
- (4) Restaurants, catering, or the preparation of food for resale, except for cottage foods and whole, non-cut produce as defined in this chapter.
- (5) Furniture repair or upholstery.
- (6) Teaching of music, art, dance, or exercise classes to more than two (2) students at any one time.
- [\(7\) Non-state licensed therapy services\(masseuses, massagers, etc.\)](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-15

Applicant: Development Services

Amendment Title – ‘Sec. 35-378. - Home Occupations.’

Amendment Language:

(b) **Prohibited Uses.** The following uses are prohibited as home occupations:

- (1) Vehicle painting, service, or repair.
- (2) Barber and beauty shops; however, both beauty shops and barber shops are permitted as a specific use permit.
- (3) Animal hospitals, kennels, stables, hospitals, or obedience/training schools.
- (4) Restaurants, catering, or the preparation of food for resale, except for cottage foods and whole, non-cut produce as defined in this chapter.
- (5) Furniture repair or upholstering.
- (6) Teaching of music, art, dance, or exercise classes to more than two (2) students at any one time.
- (7) [Non-state licensed therapy services\(masseuses, massagers, etc.\)](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-15

Applicant: Development Services

Amendment Title – ‘Sec. 35-378. - Home Occupations.’

Amendment Language:

(b) **Prohibited Uses.** The following uses are prohibited as home occupations:

- (1) Vehicle painting, service, or repair.
- (2) Barber and beauty shops; however, both beauty shops and barber shops are permitted as a specific use permit.
- (3) Animal hospitals, kennels, stables, hospitals, or obedience/training schools.
- (4) Restaurants, catering, or the preparation of food for resale, except for cottage foods and whole, non-cut produce as defined in this chapter.
- (5) Furniture repair or upholstering.
- (6) Teaching of music, art, dance, or exercise classes to more than two (2) students at any one time.
- [\(7\) Non-state licensed therapy services\(masseuses, massagers, etc.\)](#)



UDC Update Request Application

Part 1. Applicant Information

Name: Michael Uresti Organization (if applicable): Development Services
Address: 1901 South Alamo St
Phone: 210-207-0155 Email: michael.uresti@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Change the definition to include: "all residential zoning districts." Update section to reflect the updated "Restricted Parking" definition. Include that RVs are not considered oversized vehicles.

UDC 2021 Proposed Amendment

Amendment 5-16**Applicant:** Development Services**Amendment Title** – ‘Sec.35-A101. - Definitions and Rules of Interpretation.’**Amendment Language:**

Oversized vehicle: A motor vehicle, trailer, or boat which by itself or together with other structure(s) or vehicle(s) attached to it exceeds any one (1) of the three (3) following dimensions: twenty-four (24) feet in length, eight (8) feet in width or eight (8) feet in height, exclusive of appurtenances such as antennas, air conditioners, luggage racks, and mirrors. Recreational vehicles shall not be considered an oversized vehicle.

Amendment Title – ‘Sec. 35-383. - Oversized Vehicles.’**Amendment Language:**

(c) Parking of Oversized Vehicles in Residential Districts. Oversized Vehicles, as defined in this Chapter, shall not be allowed in restricted parking areas. For lots or parcels one-half acre or less in area, the restricted parking area includes the entire area of the lot. For lots or parcels greater than one-half acre in area, the restricted parking area includes the entire front yard, and areas of the side yard and back yard within 15 feet of the property line.

The following regulations apply to the parking of oversized vehicles in residential lots:

- (1) The parking of an oversized vehicle within the restricted parking area or the parking so that any portion of the vehicle extends into the restricted parking area is prohibited in any residential district, and in ~~of the following zoning districts "R-4," "RM-4," "R-5," "RM-5," "R-6," "RM-6," "R-20," "RE," "RP," "NP-8," "NP-10," "NP-15," "MH," "MF-18," "MF-25," "MF-33," "MF-40," "MF-50," "RD" and "UD" districts. except as permitted in subsection (d) below:~~
- (2) For those residential lots over one-half of an acre in area, where parking of oversized vehicles is allowed on a portion of the lot, all oversized vehicles must be screened from adjacent residential properties with a solid screen fence at least 6 feet in height.

(d) Residential Recreational Vehicle Parking. Recreational Vehicles may be parked in the restricted parking area provided that

- (1) No Recreational Vehicle may be parked within 15 feet for the front curb;
- (2) Recreational vehicles parked within 15 feet of a side or rear property line must be screened from view with a solid screen fence at least 6 feet in height; and
- (3) Recreational Vehicles shall under no circumstances be utilized for habitation;
- (4) Recreational Vehicles may not be connected to water, sewer, or power service, except for trip preparation as defined in subsection (e) below.

(e) ~~(d)~~ Residential Oversized Vehicle and Recreational Vehicle Parking Exceptions. Oversized vehicles may be parked in a driveway or other permanently maintained parking area as specified by section 19-194 of the City Code within the restricted parking area in the residential districts specified in subsection (c) above under the following conditions:

- (1) Loading.** An oversized vehicle of any type may be temporarily parked in the restricted parking areas for such time as is actually necessary to load or unload passengers, freight, or merchandise.

- (2) **Trip Preparation.** An oversized vehicle, other than one that is also defined as a truck-tractor, road-tractor, semi-trailer, trailer or commercial motor vehicle with three (3) or more axles, may be parked within the restricted parking area for such time as is actually necessary for trip preparation. Trip preparation time shall be limited to a maximum of forty-eight (48) hours prior to use and twenty-four (24) after use twice within any calendar month.
- (3) **Handicapped Areas.** An oversized vehicle of any type may be parked in the restricted parking area at any time if it bears a special handicapped parking permit (decal) issued by the handicapped access officer of the City of San Antonio.
- A. A disabled person who owns an oversized vehicle may apply to the city's handicapped access officer for such a permit if the person has mobility impairment uses the vehicle as a primary means of transportation or livelihood, and the vehicle is specially equipped or modified to accommodate the disability.
- B. The handicapped access officer may issue such a permit after inquiring into the facts and giving the applicant an opportunity to be heard, if the officer finds that (1) without the vehicle the applicant would be substantially limited in life's activities, (2) the physical handicap is permanent or long term in duration, (3) use of the oversized vehicle is necessary to provide reasonable mobility, (4) parking within the restricted parking area facilitates mobility, and (5) the vehicle has a disabled license plate issued by the state.
- C. A permit issued by the handicapped access officer shall be valid for a period of two (2) years. Renewal of the permit shall require re-examination of the facts.
- D. If a permit is denied by the handicapped access officer, the applicant may appeal to the board of adjustment in accordance with section 35-482 of this chapter. The board shall have the authority to reverse or affirm, in whole or in part, the decision of the handicapped access officer.
- E. It shall be a violation hereof for the holder of a permit issued hereunder to transfer title to the oversized vehicle without contacting the handicapped access officer for cancellation and removing the permit from the vehicle.
- (f) ~~(e)~~ **Definitions.** In this section, the terms truck-tractor, road-tractor, semi-trailer, trailer and commercial motor vehicle shall have the same definitions as set out in V.T.C.A. Transportation Code § 502.001 (Vernon's Pam. 1996). However, such terms shall not mean "recreational vehicle" as that term is defined in V.T.C.A. Transportation Code § 522.004(b).
- (g) ~~(f)~~ **Penalties.** The penalty for violation of any portion of this section is hereby established so that the minimum fine shall be one hundred dollars (\$100.00) and the maximum fine shall be two thousand dollars (\$2,000.00), provided, however, in the event a defendant has once previously been convicted under this Ordinance No. 84874, the defendant, upon conviction, shall be fined an amount no less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00) and upon third and subsequent convictions, the penalty shall be a fine of not less than three hundred dollars (\$300.00) nor more than two thousand dollars (\$2,000.00).

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-16

Applicant: Development Services

Amendment Title – ‘Sec.35-A101. - Definitions and Rules of Interpretation.’

Amendment Language:

Oversized vehicle: A motor vehicle, trailer, or boat which by itself or together with other structure(s) or vehicle(s) attached to it exceeds any one (1) of the three (3) following dimensions: twenty-four (24) feet in length, eight (8) feet in width or eight (8) feet in height, exclusive of appurtenances such as antennas, air conditioners, luggage racks, and mirrors. Recreational vehicles shall not be considered an oversized vehicle.

Amendment Title – ‘Sec. 35-383. - Oversized Vehicles.’

Amendment Language:

(c) Parking of Oversized Vehicles in Residential Districts. Oversized Vehicles, as defined in this Chapter, shall not be allowed in restricted parking areas. For lots or parcels one-half acre or less in area, the restricted parking area includes the entire area of the lot. For lots or parcels greater than one-half acre in area, the restricted parking area includes the entire front yard, and areas of the side yard and back yard within 15 feet of the property line.

The following regulations apply to the parking of oversized vehicles in residential lots:

- (1) The parking of an oversized vehicle within the restricted parking area or the parking so that any portion of the vehicle extends into the restricted parking area is prohibited in any residential district, and in ~~of the following zoning districts "R-4," "RM-4," "R-5," "RM-5," "R-6," "RM-6," "R-20," "RE," "RP," "NP-8," "NP-10," "NP-15," "MH," "MF-18," "MF-25," "MF-33," "MF-40," "MF-50," "RD" and "UD" districts. except as permitted in subsection (d) below:~~
- (2) For those residential lots over one-half of an acre in area, where parking of oversized vehicles is allowed on a portion of the lot, all oversized vehicles must be screened from adjacent residential properties with a solid screen fence at least 6 feet in height.

(d) Residential Recreational Vehicle Parking. Recreational Vehicles may be parked in the restricted parking area provided that

- (1) No Recreational Vehicle may be parked within 15 feet from the front curb or the front yard;
- (2) Recreational vehicles parked within 15 feet of a side or rear property line must be screened from view with a solid screen fence at least 6 feet in height; and
- (3) Recreational Vehicles shall under no circumstances be utilized for habitation;
- (4) Recreational Vehicles may not be connected to water, sewer, or power service, except for trip preparation as defined in subsection (e) below.

(e) ~~(d)~~ Residential Oversized Vehicle and Recreational Vehicle Parking Exceptions. Oversized vehicles may be parked in a driveway or other permanently maintained parking area as specified by section 19-194 of the City Code within the restricted parking area in the residential districts specified in subsection (c) above under the following conditions:

- (1) Loading.** An oversized vehicle of any type may be temporarily parked in the restricted parking areas for such time as is actually necessary to load or unload passengers, freight, or merchandise.

- (2) **Trip Preparation.** An oversized vehicle, other than one that is also defined as a truck-tractor, road- tractor, semi-trailer, trailer or commercial motor vehicle with three (3) or more axles, may be parked within the restricted parking area for such time as is actually necessary for trip preparation. Trip preparation time shall be limited to a maximum of forty-eight (48) hours prior to use and twenty-four (24) after use twice within any calendar month.
- (3) **Handicapped Areas.** An oversized vehicle of any type may be parked in the restricted parking area at any time if it bears a special handicapped parking permit (decal) issued by the handicapped access officer of the City of San Antonio.
- A. A disabled person who owns an oversized vehicle may apply to the city's handicapped access officer for such a permit if the person has mobility impairment uses the vehicle as a primary means of transportation or livelihood, and the vehicle is specially equipped or modified to accommodate the disability.
- B. The handicapped access officer may issue such a permit after inquiring into the facts and giving the applicant an opportunity to be heard, if the officer finds that (1) without the vehicle the applicant would be substantially limited in life's activities, (2) the physical handicap is permanent or long term in duration, (3) use of the oversized vehicle is necessary to provide reasonable mobility, (4) parking within the restricted parking area facilitates mobility, and (5) the vehicle has a disabled license plate issued by the state.
- C. A permit issued by the handicapped access officer shall be valid for a period of two (2) years. Renewal of the permit shall require re-examination of the facts.
- D. If a permit is denied by the handicapped access officer, the applicant may appeal to the board of adjustment in accordance with section 35-482 of this chapter. The board shall have the authority to reverse or affirm, in whole or in part, the decision of the handicapped access officer.
- E. It shall be a violation hereof for the holder of a permit issued hereunder to transfer title to the oversized vehicle without contacting the handicapped access officer for cancellation and removing the permit from the vehicle.
- (f) ~~(e)~~ **Definitions.** In this section, the terms truck-tractor, road-tractor, semi-trailer, trailer and commercial motor vehicle shall have the same definitions as set out in V.T.C.A. Transportation Code § 502.001 (Vernon's Pam. 1996). However, such terms shall not mean "recreational vehicle" as that term is defined in V.T.C.A. Transportation Code § 522.004(b).
- (g) ~~(f)~~ **Penalties.** The penalty for violation of any portion of this section is hereby established so that the minimum fine shall be one hundred dollars (\$100.00) and the maximum fine shall be two thousand dollars (\$2,000.00), provided, however, in the event a defendant has once previously been convicted under this Ordinance No. 84874, the defendant, upon conviction, shall be fined an amount no less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00) and upon third and subsequent convictions, the penalty shall be a fine of not less than three hundred dollars (\$300.00) nor more than two thousand dollars (\$2,000.00).

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-16

Applicant: Development Services

Amendment Title – ‘Sec.35-A101. - Definitions and Rules of Interpretation.’

Amendment Language:

Oversized vehicle: A motor vehicle, trailer, or boat which by itself or together with other structure(s) or vehicle(s) attached to it exceeds any one (1) of the three (3) following dimensions: twenty-four (24) feet in length, eight (8) feet in width or eight (8) feet in height, exclusive of appurtenances such as antennas, air conditioners, luggage racks, and mirrors. Recreational vehicles shall not be considered an oversized vehicle.

Amendment Title – ‘Sec. 35-383. - Oversized Vehicles.’

Amendment Language:

(c) Parking of Oversized Vehicles in Residential Districts. Oversized Vehicles, as defined in this Chapter, shall not be allowed in restricted parking areas. For lots or parcels one-half acre or less in area, the restricted parking area includes the entire area of the lot. For lots or parcels greater than one-half acre in area, the restricted parking area includes the entire front yard, and areas of the side yard and back yard within 15 feet of the property line.

The following regulations apply to the parking of oversized vehicles in residential lots:

- (1) The parking of an oversized vehicle within the restricted parking area or the parking so that any portion of the vehicle extends into the restricted parking area is prohibited in any residential district, and in ~~of the following zoning districts "R-4," "RM-4," "R-5," "RM-5," "R-6," "RM-6," "R-20," "RE," "RP," "NP-8," "NP-10," "NP-15," "MH," "MF-18," "MF-25," "MF-33," "MF-40," "MF-50," "RD" and "UD" districts. except as permitted in subsection (d) below:~~
- (2) For those residential lots over one-half of an acre in area, where parking of oversized vehicles is allowed on a portion of the lot, all oversized vehicles must be screened from adjacent residential properties with a solid screen fence at least 6 feet in height.

(d) Residential Recreational Vehicle Parking. Recreational Vehicles may be parked in the restricted parking area provided that

- (1) No Recreational Vehicle may be parked within 15 feet from the front curb or the front yard;
- (2) Recreational vehicles parked within 15 feet of a side or rear property line must be screened from view with a solid screen fence at least 6 feet in height; and
- (3) Recreational Vehicles shall under no circumstances be utilized for habitation;
- (4) Recreational Vehicles may not be connected to water, sewer, or power service, except for trip preparation as defined in subsection (e) below.

(e) ~~(d)~~ Residential Oversized Vehicle and Recreational Vehicle Parking Exceptions. Oversized vehicles may be parked in a driveway or other permanently maintained parking area as specified by section 19-194 of the City Code within the restricted parking area in the residential districts specified in subsection (c) above under the following conditions:

- (1) Loading.** An oversized vehicle of any type may be temporarily parked in the restricted parking areas for such time as is actually necessary to load or unload passengers, freight, or merchandise.

- (2) **Trip Preparation.** An oversized vehicle, other than one that is also defined as a truck-tractor, road- tractor, semi-trailer, trailer or commercial motor vehicle with three (3) or more axles, may be parked within the restricted parking area for such time as is actually necessary for trip preparation. Trip preparation time shall be limited to a maximum of forty-eight (48) hours prior to use and twenty-four (24) after use twice within any calendar month.
- (3) **Handicapped Areas.** An oversized vehicle of any type may be parked in the restricted parking area at any time if it bears a special handicapped parking permit (decal) issued by the handicapped access officer of the City of San Antonio.
- A. A disabled person who owns an oversized vehicle may apply to the city's handicapped access officer for such a permit if the person has mobility impairment uses the vehicle as a primary means of transportation or livelihood, and the vehicle is specially equipped or modified to accommodate the disability.
- B. The handicapped access officer may issue such a permit after inquiring into the facts and giving the applicant an opportunity to be heard, if the officer finds that (1) without the vehicle the applicant would be substantially limited in life's activities, (2) the physical handicap is permanent or long term in duration, (3) use of the oversized vehicle is necessary to provide reasonable mobility, (4) parking within the restricted parking area facilitates mobility, and (5) the vehicle has a disabled license plate issued by the state.
- C. A permit issued by the handicapped access officer shall be valid for a period of two (2) years. Renewal of the permit shall require re-examination of the facts.
- D. If a permit is denied by the handicapped access officer, the applicant may appeal to the board of adjustment in accordance with section 35-482 of this chapter. The board shall have the authority to reverse or affirm, in whole or in part, the decision of the handicapped access officer.
- E. It shall be a violation hereof for the holder of a permit issued hereunder to transfer title to the oversized vehicle without contacting the handicapped access officer for cancellation and removing the permit from the vehicle.
- (f) ~~(e)~~ **Definitions.** In this section, the terms truck-tractor, road-tractor, semi-trailer, trailer and commercial motor vehicle shall have the same definitions as set out in V.T.C.A. Transportation Code § 502.001 (Vernon's Pam. 1996). However, such terms shall not mean "recreational vehicle" as that term is defined in V.T.C.A. Transportation Code § 522.004(b).
- (g) ~~(f)~~ **Penalties.** The penalty for violation of any portion of this section is hereby established so that the minimum fine shall be one hundred dollars (\$100.00) and the maximum fine shall be two thousand dollars (\$2,000.00), provided, however, in the event a defendant has once previously been convicted under this Ordinance No. 84874, the defendant, upon conviction, shall be fined an amount no less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00) and upon third and subsequent convictions, the penalty shall be a fine of not less than three hundred dollars (\$300.00) nor more than two thousand dollars (\$2,000.00).



UDC Update Request Application

Part 1. Applicant Information

Name: Daniel Hazlett Organization (if applicable): Development Services
Address: 1901 South Alamo Street San Antonio, Texas 78204
Phone: 2102078270 Email: daniel.hazlett@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This amendment alters the code to allow LOC's issued by various agencies to remain valid for the life of the project, rather than 9 months provided that the plat project did not incur specific changes since LOC issuance. This is intended to remove barriers and allow for a more streamlined plat process.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

There are no cost increases with this amendment. It is intended to remove barriers that could slow the plat process.

UDC 2021 Proposed Amendment

Amendment 5-17**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-431. - Application for Plat Identification Number/Letters of Certification.’**Amendment Language:**

(h) Scope of Approval. A letter of certification does not authorize the development or subdivision of land. Upon receipt of all letters of certification, the applicant may submit an application for subdivision plat approval.

Letters of certification shall remain valid until expiration of the application ~~for nine (9) months~~ from the date of issuance by the certifying department/agency, unless the project incurs any of the following changes: increasing the size of the plat, increases in the number of dwelling units, decrease in open space, or the addition/deletion/modification of easements. If any of these changes do occur after the Letter of Certification (LOC) was issued ~~After that time period~~, new or updated letters of certification shall be required to file a proposed plat with the planning commission.

The director's decision to classify a subdivision as major or minor is based upon information provided by the applicant. If the conditions relating to the classification of a subdivision as major or minor change (such as an increase in the number of lots or a subsequent application for a subdivision variance), the letters of certification shall become null and void and the applicant shall refile the request for letters of certification.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-17

Applicant: Development Services

Amendment Title – ‘Sec. 35-431. - Application for Plat Identification Number/Letters of Certification.’

Amendment Language:

(h) Scope of Approval. A letter of certification does not authorize the development or subdivision of land. Upon receipt of all letters of certification, the applicant may submit an application for subdivision plat approval.

Letters of certification shall remain valid until expiration of the application ~~for nine (9) months~~ from the date of issuance by the certifying department/agency, unless the project incurs any of the following changes: increasing the size of the plat, increases in the number of dwelling units, decrease in open space, or the addition/deletion/modification of easements. If any of these changes do occur after the Letter of Certification (LOC) was issued ~~After that time period~~, new or updated letters of certification shall be required to file a proposed plat with the planning commission.

The director's decision to classify a subdivision as major or minor is based upon information provided by the applicant. If the conditions relating to the classification of a subdivision as major or minor change (such as an increase in the number of lots or a subsequent application for a subdivision variance), the letters of certification shall become null and void and the applicant shall refile the request for letters of certification.



UDC Update Request Application

Part 1. Applicant Information

Name: Daniel Hazlett Organization (if applicable): Development Services
Address: 1901 South Alamo Street San Antonio, Texas 78204
Phone: 2102078270 Email: daniel.hazlett@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/01/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This amendment is intended to clarify the MPCD plan approval process and align it with the PUD process that was updated as part of the 2015 UDC amendment cycle. This amendment makes the similar processes consistent in the application, review, and approval process.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

This amendment does not increase costs for development. It clarifies approval processes and establishes clearer MPCD site plan amendment procedures by establishing major and minor amendment criteria.

UDC 2021 Proposed Amendment

Amendment 5-18**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-345.01 - "MPCD" Master Planned Community Districts [adopted prior to January 1, 2023.](#)’**Amendment Language:**

The master planned community district is a special district established to encourage the development of areas of mixed uses that are internally compatible in an effort to achieve well designed development and provide a more efficient arrangement of land uses building and circulation systems.

Amendment Title –‘Sec. 35-345.02 - "MPCD" Master Planned Community Districts [established subsequent to after January 1, 2023.](#)’**Amendment Language:** N/A**Amendment Title** –‘[Sec . 35-345. - "MPCD" Master Planned Community Districts.](#)’**Amendment Language:**

[The master planned community district is a special district established to encourage the development of areas of mixed uses that are internally compatible in an effort to achieve well designed development and provide a more efficient arrangement of land uses, building and circulation systems.](#)

(a) Uses.

- (1) [An "MPCD" may include both residential and commercial uses. In particular, all residential single-family \(including gated communities\) and multi-family uses; "O-1" and "O-2" office uses; and "NC," "C-1," "C-2," and "C-3" commercial uses as defined in this chapter, are specifically permitted in the "MPCD" zoning base district.](#)
- (2) [In addition, business park uses shall be permitted in an "MPCD" zoning base district, subject to the performance standards established in subsection \(l\) of this section, as follows:](#)
 - [Wholesaling,](#)
 - [Research and development,](#)
 - [Manufacturing,](#)
 - [Processing,](#)
 - [Fabrication, and assembly,](#)
 - [Testing,](#)
 - [Repair,](#)
 - [Servicing,](#)
 - [Storage,](#)
 - [Laboratory,](#)
 - [Warehousing,](#)
 - [Displaying, or](#)
 - [Distribution of goods, materials or products.](#)

- (3) Vehicular access to a business park use shall be permitted only from major thoroughfares as designated in the city's major thoroughfare plan.
- (4) The location of all land use categories shall be designated on the "MPCD" site plan as residential (single-family), attached residential (multi-family), office, commercial or light industry.
- (b) **Size.** An "MPCD" shall consist of at least twenty-five (25) contiguous acres.
- (c) **Initiation.** A proceeding for approval of a master planned community zoning district shall be initiated by filing an application with the director of development services. The application must meet the following minimum criteria:
- (1) The application shall include a site plan that is prepared to scale. The site plan must be drawn with dimensions and a graphic scale must be provided.
- (2) "MPCD" site plans shall be reviewed by the zoning commission and approved by the city council concurrent with the application for rezoning to an "MPCD." The zoning ordinance shall provide that adherence to the "MPCD" site plan, or the amended "MPCD" site plan is required within the "MPCD" provided, however, that a rezoning shall not be required for the approval of a minor change to the "MPCD" site plan as defined in subsection (e)(3) of this section. The site plan shall include the proposed land uses by location, type (single-family, multi-family, office or commercial), density and size. Where single-family uses are designated, minimum lot size shall be included and major physical features such as easements, streams, floodplains, and significant vegetation shall be noted.
- (3) If a master planned community is proposed outside of the city's zoning jurisdiction, but within the city's extraterritorial jurisdiction, then the property owner may submit a master site plan that conforms with the provisions contained within the section. In addition, the property owner upon submittal of the master site plan may designate such site plan as a master planned community site plan. If the property which is the subject of the master planned community site plan is subsequently annexed into the city's zoning jurisdiction, then the city shall initiate a rezoning application for the subject tract to rezone the property to "MPCD." The rezoning request and the previously approved master site plan with master planned community designation shall then be reviewed for approval pursuant to the procedures contained herein.
- (d) **Coordination with Independent School Districts.** A copy of the site plan shall be provided to the independent school district or districts in which the "MPCD" is proposed to be located. The applicant shall coordinate with the independent school district(s) in order to address the educational needs that may arise with the development of the "MPCD."
- (e) **Amendments to "MPCD" Master Site Plan.**
- (1) Alterations to a MPCD plan shall be classified as either minor or major amendments. Minor amendments may be approved by the development services director. Major amendments shall be considered by the zoning commission and city council following the same procedure required for the initial approval of the plan, including payment of the application fee. The following criteria shall be used to identify a major amendment:
- (2) A major amendment to an "MPCD" site plan shall include:
- A. Any increase in the total number of residential units for the entire "MPCD."
- B. Any increase in the total commercial acreage within the "MPCD."
- C. Any increase in the total industrial acreage within the "MPCD."
- D. Any increase in the cumulative traffic impacts of the entire "MPCD" upon outlying transportation infrastructure.
- E. Any increase in the total sewer capacity required for the "MPCD" as measured in equivalent dwelling units.
- F. Any increase in the total water capacity required for the "MPCD" as measured in equivalent dwelling units.
- G. Any decrease above ten (10) percent in the total open space acreage within the "MPCD."
- H. Any decrease in perimeter buffers between the "MPCD" and adjacent properties.

I. Any change in a proposed land use node from residential to an office, commercial or light industrial use, if the property where the proposed change is to occur abuts existing property in which the principal use is a single-family residence.

(3) Any other revision to an "MPCD" site plan not described in subsection (2), above, shall be deemed a minor change.

(f) Height and Yard Requirements.

(1) **Height Limitation.** The maximum height of structures shall be governed by the MPCD site plan, however uses subject to subsection (k)(1) of this section shall comply with the compatibility standards set forth in subsection (k).

(2) **Minimum Yard.** Single-family lots shall comply with the lot requirements of the zoning base district that requires a minimum lot square footage that is less than or equal to the lot square footage shown on the "MPCD" site plan. Multi-family, office and commercial shall comply with the setback requirements of the International Building Code.

(3) **Fences.** Along collector and arterial streets, fences within an "MPCD" may extend to a height of eight (8) feet subject to the clear vision area requirements of subsection 35-505(f) of this chapter.

(g) **Required Natural Buffer.** Unless the perimeter of the "MPCD" is bound by a street or roadway, any property located on the boundary of the "MPCD" shall maintain a twenty-foot natural buffer (trees, grass or other vegetation) when:

- The "MPCD" property, used (or proposed for use) for other than single-family purposes, abuts property outside the "MPCD" that is used (or is vacant and zoned) for single-family purposes; or
- The "MPCD" property, used (or proposed for use) for single-family purposes, abuts property outside the "MPCD" that is used (or is vacant and zoned) for other than single-family purposes.

(h) Infrastructure Requirements.

(1) Streets and Sidewalks.

A. Streets within an "MPCD" may be public or private.

B. The entrance to private streets may provide control access by gates or other means permitted by this chapter (see subsection 35-505(s)).

C. Alternative street and sidewalk standards may be applied within an "MPCD." In order to be applicable to a particular "MPCD" the alternative street and sidewalk standards must be submitted as part of the "MPCD" site plan and the site plan must be approved by the city council. For purposes of this subsection, an "alternative street and sidewalk standard" means a standard which varies from the requirements of subsection 35-506(d) of this chapter.

D. Whether public or private, streets and sidewalks shall conform to the transportation standards of this chapter, as applicable to streets, or alternative street and sidewalk standards" approved as part of an "MPCD" site plan.

(2) **Utilities.** All utility systems shall comply with the utilities standards (section 35-506) of this chapter.

(3) **Easements.** Publicly owned and/or maintained utilities shall be placed in public streets or easements which are a minimum of sixteen (16) feet in width unless a narrower width is approved by the applicable utility. Dead-end easements shall not be permitted unless a city approved vehicular turnaround is provided at the end of each such easement.

(i) **Open Space.** Each "MPDC" plan shall provide for a minimum amount of parks/open space as required by subsection (1) below. Open space shall include yards, as well as any parks or open space areas which conform to the parks/open space standards of this chapter. Up to twenty (20) percent of the total open space requirement may be met by including one-half (½) of any accessible and contiguous parkland, unimproved floodplain, cemetery, or other beneficial open area which has a reasonable expectancy of perpetuity.

- (1) **Open Space Percentages.** The minimum open space percentage requirements are as indicated in the table below. They are calculated by dividing the total open space within the MPCD boundary by the gross site area. The land use category shall be determined by the base zoning district. For "MPCDs" which include both residential and nonresidential uses, the required open space shall be calculated by multiplying the open space percentage times the area of each use and adding the products thus obtained.

<u>Land Use Category</u>	<u>Required Open Space (in percent)</u>
<u>Residential</u>	<u>35%</u>
<u>Nonresidential</u>	<u>20%</u>
<u>Mixed Use</u>	<u>20%</u>

- (2) **Reduction in Open Space.** At its discretion, the zoning commission may recommend a decrease in the amount of required open space within the "MPCD" when the "MPCD" plan includes amenities in accordance with Table 503-4 Parks Facilities Credit of article V. The parks and recreation department may make a recommendation to the zoning commission and such amenities shall be clearly identified on the "MPCD" plan and the amount of credit given for each one.
- (3) All open space areas, boundaries and credit shall be identified within the "MPCD" plan boundary.
- (j) **Parking Requirements.** Off-street parking and truck loading facilities shall be provided in accordance with parking standards of this chapter.
- (k) **Compatibility Standards.**
- (1) **Applicability.** This section applies to any use within an "MPCD" which abuts property on which a single-family residential use is located. In this section, a "single-family residential use" includes any single-family dwelling, duplex, triplex, fourplex, townhome, or residential condominium. The abutting property on which a "single-family residential use" which is established, or is to be used, as evidence by notation on the "MPCD" site plan, is referred to in this subsection (k) as a "single-family area."
- (2) **Height Limitations.** A structure subject to subsection (k)(1) of this section:
- A. Shall be located at least twenty-five (25) feet from a single-family area;
- B. Shall not exceed two (2) stories or thirty (30) feet in height if the structure is fifty (50) feet or less from a single-family area;
- C. May exceed two (2) stories or thirty (30) feet in height, but shall not exceed three (3) stories or forty (40) feet in height, if the structure is one hundred (100) feet or less from a single-family area.
- (3) **Increase in Height Limitations.** The height of a structure subject to subsection (k)(1) of this section may increase by:
- A. One (1) foot for each foot of distance from property that triggers the compatibility standards if the structure is at least one hundred (100) feet but not more than three hundred (300) feet from an abutting tract which is used or is to be used, as evidenced by a notation on the "MPCD" site plan, for single-family residential purposes, and the increased height is permitted by in an "MPCD"; or
- B. One (1) foot for each four (4) feet of distance from property that triggers the compatibility standards if the structure is at least three hundred (300) feet, but not more than five hundred forty (540) feet, from property in an abutting tract which is being used or is to be used, as evidence by

notation on the "MPCD" site plan, for single-family residential purposes; and the increased height is permitted by the applicable zoning district regulation.

(4) Scale and Clustering Requirements. The massing of buildings and the appropriate scale relationship of a building to another building may be accomplished by:

- Avoiding the use of a continuous or unbroken wall plane; and
- Using an architectural feature or element that creates a variety of scale relationships, creates the appearance of a residential structure, or is consistent with the exterior form and materials of a structure on an adjoining property; and
- Using similar materials for all buildings within the designated land use category; and
- Using a design technique or element that creates a building scale which does not exceed single-family residential uses within the "MPCD," prevents the construction of a structure in close proximity to a single-family residence zoning district that is significantly more massive than a structure in a single-family residence zoning district; and allows the construction of a structure, including a multi-family structure, that exhibits a scale and massing that is consistent with a single-family residential use.

Except where the "MPCD" site plan specifically provides otherwise, the first block of buildings subject to this subsection must be clustered in a group that is not more than fifty (50) feet wide, as measured along the side of the buildings that are most parallel to the property line of the site. The depth of the first tier of buildings described under subsection (B) may not exceed:

- Two (2) units; or
- Sixty (60) feet.

A building must be at least ten (10) feet apart from another building, as measured from wall face to wall face.

(5) Screening Requirements. Buildings shall be screened from the view of adjacent property single-family land use category if the use for the building to be constructed is intended for off-street parking, the placement of mechanical equipment, storage, refuse collection or any business park use. A person may comply with this subsection by providing a yard, fence, berm, or vegetation. If a fence is provided, the height of the fence may not exceed six (6) feet, except as provided within this chapter. The owner must maintain a fence, berm, or vegetation provided under this section.

(6) Design Regulations.

A. Exterior lighting must be hooded or shielded so that the light source is not directly visible from adjacent property which is being utilized for single-family residential purposes.

B. The noise level of mechanical equipment may not exceed seventy (70) db at the propertyline.

C. A permanently placed refuse receptacle, including a dumpster, shall not be located within twenty (20) feet of a single-family land use area.

D. A highly reflective surface, including reflective glass and a reflective metal roof with a pitch that exceeds a run of seven (6) to a rise of twelve (12), may not be used, unless the reflective surface is a solar panel or copper or painted metal roof.

E. An intensive recreational use, including a swimming pool, tennis court, ball court, or playground, may not be constructed fifty (50) feet or less from a single-family area.

(l) Business Park Uses Performance Standards. In addition to this section's compatibility standards, set out in subsection (k) immediately above, business park uses shall conform to performance standards as follows:

- (1) **Air Pollution.** All uses within a business park district shall operate in compliance with the most current revision of the regulations of the Texas Air Control Board pertaining to the control of air pollution. The city hereby adopts by reference these regulations, a copy of which is on file in the offices of the city clerk and the department of planning and development services.
- (2) **Noise.** All uses shall comply with the provisions of chapter 21, article III of the City Code, Noise, and shall not create a noise nuisance as defined in said article III of chapter 21.

- (3) **Glare and Heat.** No direct or sky-reflected glare so as to be visible at the lot line shall be permitted. These regulations shall not apply to signs or floodlighting of parking areas otherwise permitted by this chapter. There shall be no emission or transmission of heat or heated air so as to be discernible at the boundary of the lot line.
- (4) **Vibration.** All machines shall be so mounted as to minimize vibration and no vibration shall be produced which is discernible without the aid of instruments at the boundary of the business park district.
- (5) **Noxious Odors.** The emission of any odors which are discernible without the aid of instruments shall be prohibited beyond the boundaries of the business park district.
- (6) **Toxic and Liquid Wastes.** The discharge of any toxic or liquid waste material into any outdoor watercourse or drainageway shall be prohibited.
- (7) **Fire and Explosion.** All activities and all storage of flammable and explosive materials shall be provided with adequate safety and fire fighting devices in accordance with the Uniform Fire Code as adopted by the city. The storage of petroleum and other flammable products is permitted only as an incidental use and is prohibited in aboveground tanks.
- (8) **Radioactivity.** No operation shall cause radioactivity at any lot line in violation of the regulations of the Nuclear Regulatory Commission as set forth in Title 10, Chapter 1, Part 20 of the Code of Federal Regulations, and all applicable regulations of the State of Texas.
- (9) **Electromagnetic Radiation.** No operation shall be conducted which shall adversely effect the performance of electromagnetic radiators or receptors other than those of the creator of the radiation.
- (10) **Outside Storage.** Outside storage shall be enclosed within a solid masonry wall or solid heavy timber fence (two (2) inches thick or greater) so as to completely screen all operations conducted within such wall from observation outside the business park district. The wall shall be at least six (6) feet, but not more than twelve (12) feet in height. No storage shall be higher than the height of the screening which shall be maintained in a safe and sightly condition at all times.
- (11) **Other Structures.** Structures other than buildings which are visible from view outside of the business park district shall be screened by plantings, landscaping, and/or a solid wall/fence at least six (6) feet in height.

Upon application for a certificate of occupancy for any use in a business park district, the director of planning and development services may require such evidence as may be necessary to determine whether or not the proposed use will conform to the performance standards set forth above in this section. The director of planning and development services shall provide verification of the proposed use(s) upon request from the director of planning and development services.

- (m) **Rezoning of Property Within an "MPCD."** No property within the boundaries of an "MPCD" may be rezoned unless and until the "MPCD" site plan is amended pursuant to the provisions contained herein. In particular, any such amendment or rezoning application must be justified in terms of impact to utility infrastructure, roadway infrastructure and goals and purposes of the original master planned community.
- (n) **Development of an "MPCD" Within the City's Extraterritorial Jurisdiction.** An "MPCD" may be developed within the city's extraterritorial jurisdiction provided that the "MPCD" is developed pursuant to an approved master site plan as provided in section 35-412 of this chapter and the "MPCD" is designated as such on the master site plan. The permanent zoning of any "MPCD," that is initially located within the extraterritorial jurisdiction and later becomes part of an annexation, shall be consistent with the "MPCD" master plan governing the "MPCD" as provided in section 35-307 of this chapter.
- (o) **Copy of "MPCD" Shall be Made Available to the Public.** The developer or landowner of an approved "MPCD" shall maintain a copy of the "MPCD" site plan within sales office(s) located within the "MPCD." The site plan shall be displayed in a prominent location within the office so that it is easily viewable by the public. In addition copies of the site plan shall be made available to members of the public upon request. This requirement shall continue until all single-family residential property within the "MPCD" is developed.

(p) Rights Granted or Recognized by V.T.C.A. Local Government Code Ch. 245 and Ordinance No. 86715 Shall Benefit an Approved "MPCD."

- (1) It is hereby found and determined that V.T.C.A. Local Government Code Ch. 245 and City of San Antonio Ordinance No. 86715, passed and approved September 25, 1997 are applicable to an "MPCD" site plan which complies with this section. An "MPCD" site plan shall enjoy the protection afforded by the aforementioned provisions of state and municipal law any exception in such laws to zoning notwithstanding.
- (2) In each instance when an "MPCD" site plan obtains final approval from city council the director of planning and development services shall change the zoning records and maps in accordance with the provisions of the ordinance approving a master plan community.
- (3) Thereafter, staff review of subdivision plat applications, building permit applications or other permit applications necessary for the development of the "MPCD" shall be reviewed in context of the "MPCD" site plan. Should there be a conflict between the requirements of the City Code (excluding the city building code) and the particular "MPCD" site plan as to landscaping, buffering, open space or any other matter addressed in the "MPCD" site plans, the "MPCD" site plan shall control.

(Ord. No. 95236 § 1) (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2008-04-03-0266, § 2, 4-3-08) (Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2015-12-17-1077, § 2, 12-17-15)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-18

Applicant: Development Services

Amendment Title – ‘Sec. 35-345.01 - "MPCD" Master Planned Community Districts [adopted prior to January 1, 2023.](#)’

Amendment Language:

The master planned community district is a special district established to encourage the development of areas of mixed uses that are internally compatible in an effort to achieve well designed development and provide a more efficient arrangement of land uses building and circulation systems.

Amendment Title –‘Sec. 35-345.02 - "MPCD" Master Planned Community Districts [established subsequent to January 1, 2023.](#)’

Amendment Language: N/A

Amendment Title –‘[Sec . 35-345. - "MPCD" Master Planned Community Districts.](#)’

Amendment Language:

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(a) Uses.

- (1) [An "MPCD" may include both residential and commercial uses. In particular, all residential single-family \(including gated communities\) and multi-family uses; "O-1" and "O-2" office uses; and "NC," "C-1," "C-2," and "C-3" commercial uses as defined in this chapter, are specifically permitted in the "MPCD" zoning base district.](#)
- (2) [In addition, business park uses shall be permitted in an "MPCD" zoning base district, subject to the performance standards established in subsection \(l\) of this section, as follows:](#)
 - [Wholesaling,](#)
 - [Research and development,](#)
 - [Manufacturing,](#)
 - [Processing,](#)
 - [Fabrication, and assembly,](#)
 - [Testing,](#)
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 - [Servicing,](#)
 - [Storage,](#)
 - [Laboratory,](#)
 - [Warehousing,](#)
 - [Displaying, or](#)
 - [Distribution of goods, materials or products.](#)

- (3) Vehicular access to a business park use shall be permitted only from a freeway, arterial, principal arterial, or non-residential collector street.
- (4) The location of all land use categories shall be designated on the "MPCD" site plan as residential (single-family), attached residential (multi-family), office, commercial or light industry.
- (b) **Size.** An "MPCD" shall consist of at least twenty-five (25) contiguous acres.
- (c) **Initiation.** A proceeding for approval of a master planned community zoning district shall be initiated by filing an application with the director of development services. The application must meet the following minimum criteria:
- (1) The application shall include a site plan that is prepared to scale. The site plan must be drawn with dimensions and a graphic scale must be provided.
- (2) "MPCD" site plans shall be reviewed by the zoning commission and approved by the city council concurrent with the application for rezoning to an "MPCD." The zoning ordinance shall provide that adherence to the "MPCD" site plan, or the amended "MPCD" site plan is required within the "MPCD" provided, however, that a rezoning shall not be required for the approval of a minor change to the "MPCD" site plan as defined in subsection (e)(3) of this section. The site plan shall include the proposed land uses by location, type (single-family, multi-family, office or commercial), density and size. Where single-family uses are designated, minimum lot size shall be included.
- (3) If a master planned community is proposed outside of the city's zoning jurisdiction, but within the city's extraterritorial jurisdiction, then the property owner may submit a master site plan that conforms with the provisions contained within this section. In addition, the property owner upon submittal of the master site plan may designate such site plan as a master planned community site plan. If the property which is the subject of the master planned community site plan is subsequently annexed into the city's zoning jurisdiction, then the city shall initiate a rezoning application for the subject tract to rezone the property to "MPCD." The rezoning request and the previously approved master site plan with master planned community designation shall then be reviewed for approval pursuant to the procedures contained herein.
- (d) **Coordination with Independent School Districts.** A copy of the site plan shall be provided to the independent school district or districts in which the "MPCD" is proposed to be located. The applicant shall coordinate with the independent school district(s) in order to address the educational needs that may arise with the development of the "MPCD."
- (e) **Amendments to "MPCD" Master Site Plan.**
- (1) Alterations to a MPCD plan shall be classified as either minor or major amendments. Minor amendments may be approved by the development services director. Major amendments shall be considered by the zoning commission and city council following the same procedure required for the initial approval of the plan, including payment of the application fee. The following criteria shall be used to identify a major amendment:
- (2) A major amendment to an "MPCD" site plan shall include:
- A. Any increase in the total number of residential units for the entire "MPCD."
- B. Any increase in the total commercial acreage within the "MPCD."
- C. Any increase in the total industrial acreage within the "MPCD."
- D. Any increase in the cumulative traffic impacts of the entire "MPCD" upon outlying transportation infrastructure.
- E. Any increase in the total sewer capacity required for the "MPCD" as measured in equivalent dwelling units.
- F. Any increase in the total water capacity required for the "MPCD" as measured in equivalent dwelling units.
- G. Any decrease above ten (10) percent in the total open space acreage within the "MPCD."
- H. Any decrease in perimeter buffers between the "MPCD" and adjacent properties.

I. Any change in a proposed land use node from residential to an office, commercial or light industrial use, if the property where the proposed change is to occur abuts existing property in which the principal use is a single-family residence.

(3) Any other revision to an "MPCD" site plan not described in subsection (2), above, shall be deemed a minor change.

(f) Height and Yard Requirements.

(1) **Height Limitation.** The maximum height of structures shall be governed by the MPCD site plan, however uses subject to subsection (k)(1) of this section shall comply with the compatibility standards set forth in subsection (k).

(2) **Minimum Yard.** Single-family lots shall comply with the lot requirements of the base zoning district that requires a minimum lot square footage that is less than or equal to the lot square footage shown on the "MPCD" site plan. Multi-family, office and commercial shall comply with the setback requirements of the International Building Code.

(3) **Fences.** Along collector and arterial streets, fences within an "MPCD" may extend to a height of eight (8) feet subject to the clear vision area requirements of subsection 35-505(f) of this chapter.

(g) **Required Natural Buffer.** Unless the perimeter of the "MPCD" is bound by a street or roadway, any property located on the boundary of the "MPCD" shall maintain a twenty-foot natural buffer (trees, grass or other vegetation) when:

- The "MPCD" property, used (or proposed for use) for other than single-family purposes, abuts property outside the "MPCD" that is used (or is vacant and zoned) for single-family purposes; or
- The "MPCD" property, used (or proposed for use) for single-family purposes, abuts property outside the "MPCD" that is used (or is vacant and zoned) for other than single-family purposes.

(h) Infrastructure Requirements.

(1) Streets and Sidewalks.

A. Streets within an "MPCD" may be public or private.

B. The entrance to private streets may provide controlled access by gates or other means permitted by this chapter (see subsection 35-505(s)).

C. Alternative street and sidewalk standards may be applied within an "MPCD." In order to be applicable to a particular "MPCD" the alternative street and sidewalk standards must be submitted as part of the "MPCD" site plan and the site plan must be approved by the city council. For purposes of this subsection, an "alternative street and sidewalk standard" means a standard which varies from the requirements of subsection 35-506(d) of this chapter.

D. Whether public or private, streets and sidewalks shall conform to the transportation standards of this chapter, as applicable to streets, or alternative street and sidewalk standards" approved as part of an "MPCD" site plan.

(2) **Utilities.** All utility systems shall comply with the utilities standards (section 35-506) of this chapter.

(3) **Easements.** Publicly owned and/or maintained utilities shall be placed in public streets or easements which are a minimum of sixteen (16) feet in width unless a narrower width is approved by the applicable utility. Dead-end easements shall not be permitted unless a city approved vehicular turnaround is provided at the end of each such easement.

(i) **Open Space.** Each "MPCD" plan shall provide for a minimum amount of parks/open space as required by subsection (1) below. Open space shall include yards, as well as any parks or open space areas which conform to the parks/open space standards of this chapter. Up to twenty (20) percent of the total open space requirement may be met by including one-half (½) of any accessible and contiguous parkland, unimproved floodplain, cemetery, or other beneficial open area which has a reasonable expectancy of perpetuity.

- (1) **Open Space Percentages.** The minimum open space percentage requirements are as indicated in the table below. They are calculated by dividing the total open space within the MPCD boundary by the gross site area. The land use category shall be determined by the base zoning district. For "MPCDs" which include both residential and nonresidential uses, the required open space shall be calculated by multiplying the open space percentage times the area of each use and adding the products thus obtained.

<u>Land Use Category</u>	<u>Required Open Space (in percent)</u>
<u>Residential</u>	<u>35%</u>
<u>Nonresidential</u>	<u>20%</u>
<u>Mixed Use</u>	<u>20%</u>

- (2) **Reduction in Open Space.** At its discretion, the zoning commission may recommend a decrease in the amount of required open space within the "MPCD" when the "MPCD" plan includes amenities in accordance with Table 503-4 Parks Facilities Credit of article V. The parks and recreation department may make a recommendation to the zoning commission and such amenities shall be clearly identified on the "MPCD" plan and the amount of credit given for each one.
- (3) All open space areas, boundaries and credit shall be identified within the "MPCD" plan boundary.
- (j) **Parking Requirements.** Off-street parking and truck loading facilities shall be provided in accordance with parking standards of this chapter.
- (k) **Compatibility Standards.**
- (1) **Applicability.** This section applies to any use within an "MPCD" which abuts property on which a single-family residential use is located. In this section, a "single-family residential use" includes any single-family dwelling, duplex, triplex, fourplex, townhome, or residential condominium. The abutting property on which a "single-family residential use" which is established, or is to be used, as evidence by notation on the "MPCD" site plan, is referred to in this subsection (k) as a "single-family area."
- (2) **Height Limitations.** A structure subject to subsection (k)(1) of this section:
- A. Shall be located at least twenty-five (25) feet from a single-family area;
- B. Shall not exceed two (2) stories or thirty (30) feet in height if the structure is fifty (50) feet or less from a single-family area;
- C. May exceed two (2) stories or thirty (30) feet in height, but shall not exceed three (3) stories or forty (40) feet in height, if the structure is one hundred (100) feet or less from a single-family area.
- (3) **Increase in Height Limitations.** The height of a structure subject to subsection (k)(1) of this section may increase by:
- A. One (1) foot for each foot of distance from property that triggers the compatibility standards if the structure is at least one hundred (100) feet but not more than three hundred (300) feet from an abutting tract which is used or is to be used, as evidenced by a notation on the "MPCD" site plan, for single-family residential purposes, and the increased height is permitted by in an "MPCD"; or
- B. One (1) foot for each four (4) feet of distance from property that triggers the compatibility standards if the structure is at least three hundred (300) feet, but not more than five hundred forty (540) feet, from property in an abutting tract which is being used or is to be used, as evidence by

notation on the "MPCD" site plan, for single-family residential purposes; and the increased height is permitted by the applicable zoning district regulation.

(4) Scale and Clustering Requirements. The massing of buildings and the appropriate scale relationship of a building to another building may be accomplished by:

- Avoiding the use of a continuous or unbroken wall plane; and
- Using an architectural feature or element that creates a variety of scale relationships, creates the appearance of a residential structure, or is consistent with the exterior form and materials of a structure on an adjoining property; and
- Using similar materials for all buildings within the designated land use category; and
- Using a design technique or element that creates a building scale which does not exceed single-family residential uses within the "MPCD," prevents the construction of a structure in close proximity to a single-family residence zoning district that is significantly more massive than a structure in a single-family residence zoning district; and allows the construction of a structure, including a multi-family structure, that exhibits a scale and massing that is consistent with a single-family residential use.

Except where the "MPCD" site plan specifically provides otherwise, the first block of buildings subject to this subsection must be clustered in a group that is not more than fifty (50) feet wide, as measured along the side of the buildings that are most parallel to the property line of the site. The depth of the first tier of buildings described under subsection (B) may not exceed:

- Two (2) units; or
- Sixty (60) feet.

A building must be at least ten (10) feet apart from another building, as measured from wall face to wall face.

(5) Screening Requirements. Buildings shall be screened from the view of adjacent property with single-family land use category if the use for the building to be constructed is intended for off-street parking, the placement of mechanical equipment, storage, refuse collection or any business park use. A person may comply with this subsection by providing a yard, fence, berm, or vegetation. If a fence is provided, the height of the fence may not exceed six (6) feet, except as provided within this chapter. The owner must maintain a fence, berm, or vegetation provided under this section.

(6) Design Regulations.

A. Exterior lighting must be hooded or shielded so that the light source is not directly visible from adjacent property which is being utilized for single-family residential purposes.

B. The noise level of mechanical equipment may not exceed seventy (70) db at the propertyline.

C. A permanently placed refuse receptacle, including a dumpster, shall not be located within twenty (20) feet of a single-family land use area.

D. A highly reflective surface, including reflective glass and a reflective metal roof with a pitch that exceeds a run of seven (6) to a rise of twelve (12), may not be used, unless the reflective surface is a solar panel or copper or painted metal roof.

E. An intensive recreational use, including a swimming pool, tennis court, ball court, or playground, may not be constructed fifty (50) feet or less from a single-family area.

(l) Business Park Uses Performance Standards. In addition to this section's compatibility standards, set out in subsection (k) immediately above, business park uses shall conform to performance standards as follows:

- (1) **Air Pollution.** All uses within a business park district shall operate in compliance with the most current revision of the regulations of the Texas Air Control Board pertaining to the control of air pollution. The city hereby adopts by reference these regulations, a copy of which is on file in the offices of the city clerk and the department of planning and development services.
- (2) **Noise.** All uses shall comply with the provisions of chapter 21, article III of the City Code, Noise, and shall not create a noise nuisance as defined in said article III of chapter 21.

- (3) **Glare and Heat.** No direct or sky-reflected glare so as to be visible at the lot line shall be permitted. These regulations shall not apply to signs or floodlighting of parking areas otherwise permitted by this chapter. There shall be no emission or transmission of heat or heated air so as to be discernible at the boundary of the lot line.
- (4) **Vibration.** All machines shall be so mounted as to minimize vibration and no vibration shall be produced which is discernible without the aid of instruments at the boundary of the business park district.
- (5) **Noxious Odors.** The emission of any odors which are discernible without the aid of instruments shall be prohibited beyond the boundaries of the business park district.
- (6) **Toxic and Liquid Wastes.** The discharge of any toxic or liquid waste material into any outdoor watercourse or drainageway shall be prohibited.
- (7) **Fire and Explosion.** All activities and all storage of flammable and explosive materials shall be provided with adequate safety and fire fighting devices in accordance with the Uniform Fire Code as adopted by the city. The storage of petroleum and other flammable products is permitted only as an incidental use and is prohibited in aboveground tanks.
- (8) **Radioactivity.** No operation shall cause radioactivity at any lot line in violation of the regulations of the Nuclear Regulatory Commission as set forth in Title 10, Chapter 1, Part 20 of the Code of Federal Regulations, and all applicable regulations of the State of Texas.
- (9) **Electromagnetic Radiation.** No operation shall be conducted which shall adversely effect the performance of electromagnetic radiators or receptors other than those of the creator of the radiation.
- (10) **Outside Storage.** Outside storage shall be enclosed within a solid masonry wall or solid heavy timber fence (two (2) inches thick or greater) so as to completely screen all operations conducted within such wall from observation outside the business park district. The wall shall be at least six (6) feet, but not more than twelve (12) feet in height. No storage shall be higher than the height of the screening which shall be maintained in a safe and sightly condition at all times.
- (11) **Other Structures.** Structures other than buildings which are visible from view outside of the business park district shall be screened by plantings, landscaping, and/or a solid wall/fence at least six (6) feet in height.

Upon application for a certificate of occupancy for any use in a business park district, the director of planning and development services may require such evidence as may be necessary to determine whether or not the proposed use will conform to the performance standards set forth above in this section. The director of planning and development services shall provide verification of the proposed use(s) upon request from the director of planning and development services.

- (m) **Rezoning of Property Within an "MPCD."** No property within the boundaries of an "MPCD" may be rezoned unless and until the "MPCD" site plan is amended pursuant to the provisions contained herein. In particular, any such amendment or rezoning application must be justified in terms of impact to utility infrastructure, roadway infrastructure and goals and purposes of the original master planned community.
- (n) **Development of an "MPCD" Within the City's Extraterritorial Jurisdiction.** An "MPCD" may be developed within the city's extraterritorial jurisdiction provided that the "MPCD" is developed pursuant to an approved master site plan as provided in section 35-412 of this chapter and the "MPCD" is designated as such on the master site plan. The permanent zoning of any "MPCD," that is initially located within the extraterritorial jurisdiction and later becomes part of an annexation, shall be consistent with the "MPCD" master plan governing the "MPCD" as provided in section 35-307 of this chapter.
- (o) **Copy of "MPCD" Shall be Made Available to the Public.** The developer or landowner of an approved "MPCD" shall maintain a copy of the "MPCD" site plan within sales office(s) located within the "MPCD." The site plan shall be displayed in a prominent location within the office so that it is easily viewable by the public. In addition copies of the site plan shall be made available to members of the public upon request. This requirement shall continue until all single-family residential property within the "MPCD" is developed.

(p) Rights Granted or Recognized by V.T.C.A. Local Government Code Ch. 245 and Ordinance No. 86715 Shall Benefit an Approved "MPCD."

- (1) It is hereby found and determined that V.T.C.A. Local Government Code Ch. 245 and City of San Antonio Ordinance No. 86715, passed and approved September 25, 1997 are applicable to an "MPCD" site plan which complies with this section. An "MPCD" site plan shall enjoy the protection afforded by the aforementioned provisions of state and municipal law any exception in such laws to zoning notwithstanding.
- (2) In each instance when an "MPCD" site plan obtains final approval from city council the director of planning and development services shall change the zoning records and maps in accordance with the provisions of the ordinance approving a master plan community.
- (3) Thereafter, staff review of subdivision plat applications, building permit applications or other permit applications necessary for the development of the "MPCD" shall be reviewed in context of the "MPCD" site plan. Should there be a conflict between the requirements of the City Code (excluding the city building code) and the particular "MPCD" site plan as to landscaping, buffering, open space or any other matter addressed in the "MPCD" site plans, the "MPCD" site plan shall control.

(Ord. No. 95236 § 1) (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2008-04-03-0266, § 2, 4-3-08) (Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2015-12-17-1077, § 2, 12-17-15)

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-18**Applicant:** Development Services

Amendment Title – ‘Sec. 35-345.01 - "MPCD" Master Planned Community Districts [adopted prior to January 1, 2023.](#)’

Amendment Language:

The master planned community district is a special district established to encourage the development of areas of mixed uses that are internally compatible in an effort to achieve well designed development and provide a more efficient arrangement of land uses building and circulation systems.

Amendment Title –‘Sec. 35-345.02 - "MPCD" Master Planned Community Districts [established subsequent to January 1, 2023.](#)’

Amendment Language: N/A

Amendment Title –‘[Sec . 35-345. - "MPCD" Master Planned Community Districts.](#)’

Amendment Language:

[The master planned community district is a special district established to encourage the development of areas of mixed uses that are internally compatible in an effort to achieve well designed development and provide a more efficient arrangement of land uses, building and circulation systems.](#)

(a) Uses.

- (1) [An "MPCD" may include both residential and commercial uses. In particular, all residential single-family \(including gated communities\) and multi-family uses; "O-1" and "O-2" office uses; and "NC," "C-1," "C-2," and "C-3" commercial uses as defined in this chapter, are specifically permitted in the "MPCD" zoning base district.](#)
- (2) [In addition, business park uses shall be permitted in an "MPCD" zoning base district, subject to the performance standards established in subsection \(l\) of this section, as follows:](#)
 - [Wholesaling,](#)
 - [Research and development,](#)
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- (3) Vehicular access to a business park use shall be permitted only from a freeway, arterial, principal arterial, or non-residential collector street.
- (4) The location of all land use categories shall be designated on the "MPCD" site plan as residential (single-family), attached residential (multi-family), office, commercial or light industry.
- (b) **Size.** An "MPCD" shall consist of at least twenty-five (25) contiguous acres.
- (c) **Initiation.** A proceeding for approval of a master planned community zoning district shall be initiated by filing an application with the director of development services. The application must meet the following minimum criteria:
- (1) The application shall include a site plan that is prepared to scale. The site plan must be drawn with dimensions and a graphic scale must be provided.
- (2) "MPCD" site plans shall be reviewed by the zoning commission and approved by the city council concurrent with the application for rezoning to an "MPCD." The zoning ordinance shall provide that adherence to the "MPCD" site plan, or the amended "MPCD" site plan is required within the "MPCD" provided, however, that a rezoning shall not be required for the approval of a minor change to the "MPCD" site plan as defined in subsection (e)(3) of this section. The site plan shall include the proposed land uses by location, type (single-family, multi-family, office or commercial), density and size. Where single-family uses are designated, minimum lot size shall be included.
- (3) If a master planned community is proposed outside of the city's zoning jurisdiction, but within the city's extraterritorial jurisdiction, then the property owner may submit a master site plan that conforms with the provisions contained within this section. In addition, the property owner upon submittal of the master site plan may designate such site plan as a master planned community site plan. If the property which is the subject of the master planned community site plan is subsequently annexed into the city's zoning jurisdiction, then the city shall initiate a rezoning application for the subject tract to rezone the property to "MPCD." The rezoning request and the previously approved master site plan with master planned community designation shall then be reviewed for approval pursuant to the procedures contained herein.
- (d) **Coordination with Independent School Districts.** A copy of the site plan shall be provided to the independent school district or districts in which the "MPCD" is proposed to be located. The applicant shall coordinate with the independent school district(s) in order to address the educational needs that may arise with the development of the "MPCD."
- (e) **Amendments to "MPCD" Master Site Plan.**
- (1) Alterations to a MPCD plan shall be classified as either minor or major amendments. Minor amendments may be approved by the development services director. Major amendments shall be considered by the zoning commission and city council following the same procedure required for the initial approval of the plan, including payment of the application fee. The following criteria shall be used to identify a major amendment:
- (2) A major amendment to an "MPCD" site plan shall include:
- A. Any increase in the total number of residential units for the entire "MPCD."
- B. Any increase in the total commercial acreage within the "MPCD."
- C. Any increase in the total industrial acreage within the "MPCD."
- D. Any increase in the cumulative traffic impacts of the entire "MPCD" upon outlying transportation infrastructure.
- E. Any increase in the total sewer capacity required for the "MPCD" as measured in equivalent dwelling units.
- F. Any increase in the total water capacity required for the "MPCD" as measured in equivalent dwelling units.
- G. Any decrease above ten (10) percent in the total open space acreage within the "MPCD."
- H. Any decrease in perimeter buffers between the "MPCD" and adjacent properties.

I. Any change in a proposed land use node from residential to an office, commercial or light industrial use, if the property where the proposed change is to occur abuts existing property in which the principal use is a single-family residence.

(3) Any other revision to an "MPCD" site plan not described in subsection (2), above, shall be deemed a minor change.

(f) Height and Yard Requirements.

(1) **Height Limitation.** The maximum height of structures shall be governed by the MPCD site plan, however uses subject to subsection (k)(1) of this section shall comply with the compatibility standards set forth in subsection (k).

(2) **Minimum Yard.** Single-family lots shall comply with the lot requirements of the base zoning district that requires a minimum lot square footage that is less than or equal to the lot square footage shown on the "MPCD" site plan. Multi-family, office and commercial shall comply with the setback requirements of the International Building Code.

(3) **Fences.** Along collector and arterial streets, fences within an "MPCD" may extend to a height of eight (8) feet subject to the clear vision area requirements of subsection 35-505(f) of this chapter.

(g) **Required Natural Buffer.** Unless the perimeter of the "MPCD" is bound by a street or roadway, any property located on the boundary of the "MPCD" shall maintain a twenty-foot natural buffer (trees, grass or other vegetation) when:

- The "MPCD" property, used (or proposed for use) for other than single-family purposes, abuts property outside the "MPCD" that is used (or is vacant and zoned) for single-family purposes; or
- The "MPCD" property, used (or proposed for use) for single-family purposes, abuts property outside the "MPCD" that is used (or is vacant and zoned) for other than single-family purposes.

(h) Infrastructure Requirements.

(1) Streets and Sidewalks.

A. Streets within an "MPCD" may be public or private.

B. The entrance to private streets may provide controlled access by gates or other means permitted by this chapter (see subsection 35-505(s)).

C. Alternative street and sidewalk standards may be applied within an "MPCD." In order to be applicable to a particular "MPCD" the alternative street and sidewalk standards must be submitted as part of the "MPCD" site plan and the site plan must be approved by the city council. For purposes of this subsection, an "alternative street and sidewalk standard" means a standard which varies from the requirements of subsection 35-506(d) of this chapter.

D. Whether public or private, streets and sidewalks shall conform to the transportation standards of this chapter, as applicable to streets, or alternative street and sidewalk standards" approved as part of an "MPCD" site plan.

(2) **Utilities.** All utility systems shall comply with the utilities standards (section 35-506) of this chapter.

(3) **Easements.** Publicly owned and/or maintained utilities shall be placed in public streets or easements which are a minimum of sixteen (16) feet in width unless a narrower width is approved by the applicable utility. Dead-end easements shall not be permitted unless a city approved vehicular turnaround is provided at the end of each such easement.

(i) **Open Space.** Each "MPCD" plan shall provide for a minimum amount of parks/open space as required by subsection (1) below. Open space shall include yards, as well as any parks or open space areas which conform to the parks/open space standards of this chapter. Up to twenty (20) percent of the total open space requirement may be met by including one-half (½) of any accessible and contiguous parkland, unimproved floodplain, cemetery, or other beneficial open area which has a reasonable expectancy of perpetuity.

- (1) **Open Space Percentages.** The minimum open space percentage requirements are as indicated in the table below. They are calculated by dividing the total open space within the MPCD boundary by the gross site area. The land use category shall be determined by the base zoning district. For "MPCDs" which include both residential and nonresidential uses, the required open space shall be calculated by multiplying the open space percentage times the area of each use and adding the products thus obtained.

<u>Land Use Category</u>	<u>Required Open Space (in percent)</u>
<u>Residential</u>	<u>35%</u>
<u>Nonresidential</u>	<u>20%</u>
<u>Mixed Use</u>	<u>20%</u>

- (2) **Reduction in Open Space.** At its discretion, the zoning commission may recommend a decrease in the amount of required open space within the "MPCD" when the "MPCD" plan includes amenities in accordance with Table 503-4 Parks Facilities Credit of article V. The parks and recreation department may make a recommendation to the zoning commission and such amenities shall be clearly identified on the "MPCD" plan and the amount of credit given for each one.
- (3) All open space areas, boundaries and credit shall be identified within the "MPCD" plan boundary.
- (j) **Parking Requirements.** Off-street parking and truck loading facilities shall be provided in accordance with parking standards of this chapter.
- (k) **Compatibility Standards.**
- (1) **Applicability.** This section applies to any use within an "MPCD" which abuts property on which a single-family residential use is located. In this section, a "single-family residential use" includes any single-family dwelling, duplex, triplex, fourplex, townhome, or residential condominium. The abutting property on which a "single-family residential use" which is established, or is to be used, as evidence by notation on the "MPCD" site plan, is referred to in this subsection (k) as a "single-family area."
- (2) **Height Limitations.** A structure subject to subsection (k)(1) of this section:
- A. Shall be located at least twenty-five (25) feet from a single-family area;
- B. Shall not exceed two (2) stories or thirty (30) feet in height if the structure is fifty (50) feet or less from a single-family area;
- C. May exceed two (2) stories or thirty (30) feet in height, but shall not exceed three (3) stories or forty (40) feet in height, if the structure is one hundred (100) feet or less from a single-family area.
- (3) **Increase in Height Limitations.** The height of a structure subject to subsection (k)(1) of this section may increase by:
- A. One (1) foot for each foot of distance from property that triggers the compatibility standards if the structure is at least one hundred (100) feet but not more than three hundred (300) feet from an abutting tract which is used or is to be used, as evidenced by a notation on the "MPCD" site plan, for single-family residential purposes, and the increased height is permitted by in an "MPCD"; or
- B. One (1) foot for each four (4) feet of distance from property that triggers the compatibility standards if the structure is at least three hundred (300) feet, but not more than five hundred forty (540) feet, from property in an abutting tract which is being used or is to be used, as evidence by

notation on the "MPCD" site plan, for single-family residential purposes; and the increased height is permitted by the applicable zoning district regulation.

(4) Scale and Clustering Requirements. The massing of buildings and the appropriate scale relationship of a building to another building may be accomplished by:

- Avoiding the use of a continuous or unbroken wall plane; and
- Using an architectural feature or element that creates a variety of scale relationships, creates the appearance of a residential structure, or is consistent with the exterior form and materials of a structure on an adjoining property; and
- Using similar materials for all buildings within the designated land use category; and
- Using a design technique or element that creates a building scale which does not exceed single-family residential uses within the "MPCD," prevents the construction of a structure in close proximity to a single-family residence zoning district that is significantly more massive than a structure in a single-family residence zoning district; and allows the construction of a structure, including a multi-family structure, that exhibits a scale and massing that is consistent with a single-family residential use.

Except where the "MPCD" site plan specifically provides otherwise, the first block of buildings subject to this subsection must be clustered in a group that is not more than fifty (50) feet wide, as measured along the side of the buildings that are most parallel to the property line of the site. The depth of the first tier of buildings described under subsection (B) may not exceed:

- Two (2) units; or
- Sixty (60) feet.

A building must be at least ten (10) feet apart from another building, as measured from wall face to wall face.

(5) Screening Requirements. Buildings shall be screened from the view of adjacent property with single-family land use category if the use for the building to be constructed is intended for off-street parking, the placement of mechanical equipment, storage, refuse collection or any business park use. A person may comply with this subsection by providing a yard, fence, berm, or vegetation. If a fence is provided, the height of the fence may not exceed six (6) feet, except as provided within this chapter. The owner must maintain a fence, berm, or vegetation provided under this section.

(6) Design Regulations.

A. Exterior lighting must be hooded or shielded so that the light source is not directly visible from adjacent property which is being utilized for single-family residential purposes.

B. The noise level of mechanical equipment may not exceed seventy (70) db at the propertyline.

C. A permanently placed refuse receptacle, including a dumpster, shall not be located within twenty (20) feet of a single-family land use area.

D. A highly reflective surface, including reflective glass and a reflective metal roof with a pitch that exceeds a run of seven (6) to a rise of twelve (12), may not be used, unless the reflective surface is a solar panel or copper or painted metal roof.

E. An intensive recreational use, including a swimming pool, tennis court, ball court, or playground, may not be constructed fifty (50) feet or less from a single-family area.

(l) Business Park Uses Performance Standards. In addition to this section's compatibility standards, set out in subsection (k) immediately above, business park uses shall conform to performance standards as follows:

- (1) **Air Pollution.** All uses within a business park district shall operate in compliance with the most current revision of the regulations of the Texas Air Control Board pertaining to the control of air pollution. The city hereby adopts by reference these regulations, a copy of which is on file in the offices of the city clerk and the department of planning and development services.
- (2) **Noise.** All uses shall comply with the provisions of chapter 21, article III of the City Code, Noise, and shall not create a noise nuisance as defined in said article III of chapter 21.

- (3) **Glare and Heat.** No direct or sky-reflected glare so as to be visible at the lot line shall be permitted. These regulations shall not apply to signs or floodlighting of parking areas otherwise permitted by this chapter. There shall be no emission or transmission of heat or heated air so as to be discernible at the boundary of the lot line.
- (4) **Vibration.** All machines shall be so mounted as to minimize vibration and no vibration shall be produced which is discernible without the aid of instruments at the boundary of the business park district.
- (5) **Noxious Odors.** The emission of any odors which are discernible without the aid of instruments shall be prohibited beyond the boundaries of the business park district.
- (6) **Toxic and Liquid Wastes.** The discharge of any toxic or liquid waste material into any outdoor watercourse or drainageway shall be prohibited.
- (7) **Fire and Explosion.** All activities and all storage of flammable and explosive materials shall be provided with adequate safety and fire fighting devices in accordance with the Uniform Fire Code as adopted by the city. The storage of petroleum and other flammable products is permitted only as an incidental use and is prohibited in aboveground tanks.
- (8) **Radioactivity.** No operation shall cause radioactivity at any lot line in violation of the regulations of the Nuclear Regulatory Commission as set forth in Title 10, Chapter 1, Part 20 of the Code of Federal Regulations, and all applicable regulations of the State of Texas.
- (9) **Electromagnetic Radiation.** No operation shall be conducted which shall adversely effect the performance of electromagnetic radiators or receptors other than those of the creator of the radiation.
- (10) **Outside Storage.** Outside storage shall be enclosed within a solid masonry wall or solid heavy timber fence (two (2) inches thick or greater) so as to completely screen all operations conducted within such wall from observation outside the business park district. The wall shall be at least six (6) feet, but not more than twelve (12) feet in height. No storage shall be higher than the height of the screening which shall be maintained in a safe and sightly condition at all times.
- (11) **Other Structures.** Structures other than buildings which are visible from view outside of the business park district shall be screened by plantings, landscaping, and/or a solid wall/fence at least six (6) feet in height.

Upon application for a certificate of occupancy for any use in a business park district, the director of planning and development services may require such evidence as may be necessary to determine whether or not the proposed use will conform to the performance standards set forth above in this section. The director of planning and development services shall provide verification of the proposed use(s) upon request from the director of planning and development services.

- (m) **Rezoning of Property Within an "MPCD."** No property within the boundaries of an "MPCD" may be rezoned unless and until the "MPCD" site plan is amended pursuant to the provisions contained herein. In particular, any such amendment or rezoning application must be justified in terms of impact to utility infrastructure, roadway infrastructure and goals and purposes of the original master planned community.
- (n) **Development of an "MPCD" Within the City's Extraterritorial Jurisdiction.** An "MPCD" may be developed within the city's extraterritorial jurisdiction provided that the "MPCD" is developed pursuant to an approved master site plan as provided in section 35-412 of this chapter and the "MPCD" is designated as such on the master site plan. The permanent zoning of any "MPCD," that is initially located within the extraterritorial jurisdiction and later becomes part of an annexation, shall be consistent with the "MPCD" master plan governing the "MPCD" as provided in section 35-307 of this chapter.
- (o) **Copy of "MPCD" Shall be Made Available to the Public.** The developer or landowner of an approved "MPCD" shall maintain a copy of the "MPCD" site plan within sales office(s) located within the "MPCD." The site plan shall be displayed in a prominent location within the office so that it is easily viewable by the public. In addition copies of the site plan shall be made available to members of the public upon request. This requirement shall continue until all single-family residential property within the "MPCD" is developed.

(p) Rights Granted or Recognized by V.T.C.A. Local Government Code Ch. 245 and Ordinance No. 86715 Shall Benefit an Approved "MPCD."

- (1) It is hereby found and determined that V.T.C.A. Local Government Code Ch. 245 and City of San Antonio Ordinance No. 86715, passed and approved September 25, 1997 are applicable to an "MPCD" site plan which complies with this section. An "MPCD" site plan shall enjoy the protection afforded by the aforementioned provisions of state and municipal law any exception in such laws to zoning notwithstanding.
- (2) In each instance when an "MPCD" site plan obtains final approval from city council the director of planning and development services shall change the zoning records and maps in accordance with the provisions of the ordinance approving a master plan community.
- (3) Thereafter, staff review of subdivision plat applications, building permit applications or other permit applications necessary for the development of the "MPCD" shall be reviewed in context of the "MPCD" site plan. Should there be a conflict between the requirements of the City Code (excluding the city building code) and the particular "MPCD" site plan as to landscaping, buffering, open space or any other matter addressed in the "MPCD" site plans, the "MPCD" site plan shall control.

(Ord. No. 95236 § 1) (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2008-04-03-0266, § 2, 4-3-08) (Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2015-12-17-1077, § 2, 12-17-15)



UDC Update Request Application

Part 1. Applicant Information

Name: Daniel Hazlett Organization (if applicable): Development Services
Address: 1901 South Alamo Street
Phone: (210) 207-8270 Email: daniel.hazlett@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Appendix B to clarify scaling requirement. There isn't a requirement to use a 1 in 2000 scale.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is clarifying the scaling requirement. This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-19

Applicant: Development Services

Amendment Title – ‘35-B101. –Specifications for Documents to be Submitted’

Amendment Language:

	A	B	C	D	E	F	G
	(A) Material/Information	Master Development Plan	PUD Plan	Major Plat Application	Minor Plat Application	Development Plat Application	Specific Use Authorization
F.	PLANNING						
	(3) A location map at an accurate engineering scale a scale of not less than 1"= 2,000' indicating the location and distance in relation to adjacent streets and all surrounding major thoroughfares. The location map is to be located in the top left hand corner of the sheet.	*	*	*	*		

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 5-19

Applicant: Development Services

Amendment Title – ‘35-B101. –Specifications for Documents to be Submitted’

Amendment Language:

	A	B	C	D	E	F	G
	(A) Material/Information	Master Development Plan	PUD Plan	Major Plat Application	Minor Plat Application	Development Plat Application	Specific Use Authorization
F.	PLANNING						
	(3) A location map at an accurate engineering scale a scale of not less than 1"= 2,000' indicating the location and distance in relation to adjacent streets and all surrounding major thoroughfares. The location map is to be located in the top left hand corner of the sheet.	*	*	*	*		



UDC Update Request Application

Part 1. Applicant Information

Name: Daniel Hazlett Organization (if applicable): Development Services
Address: 1901 South Alamo Street
Phone: (210) 207-8270 Email: daniel.hazlett@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Remove certain sections in Appendix B by cleaning/clarifying text. With the launch of BuildSA,
several sections are no longer needed - as in B107, 108, etc.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is removing text from the UDC that is no longer valid. This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-20**Applicant:** Development Services**Amendment Title** – ‘35-B101. –Specifications for Documents to be Submitted’**Amendment Language:****(f) Digital Requirements for Street and Drainage Construction Plan Submittals.**

- (4) **City-Provided Standard Detail Sheets in a Digital Format.** The city's drainage and capital programs departments will provide standard details in a digital format to anyone requesting the files. The request should include whether the files should be provided in AutoCad (DWG) [or PDF](#). ~~MicroStation (DGN), or Generic (DXF) format. These files may be e-mailed to the requestor, or provided on diskette. Since the city does not use AutoCad, the requests for this format will be performed using the conversion software available within MicroStation, and is provided with no claims as to the requestor's ability to read or use the delivered files.~~

- (5) ~~**Formats for Graphical Data.** Any of three (3) formats are allowed for drawing digital data submitted for approval by the public works department — DXF (generic), DWG (AutoCAD), and DGN (Microstation).~~

~~**A. DGN (Microstation) (Bentley).** This is the graphics format used by the City of San Antonio. The Microstation software used to produce these files should be the most current or prior version of the product. Files produced using software over two (2) releases old may not be accepted. No reference files will be attached to DGN files submitted to the city.~~

AB. DWG (AutoCAD) (Autodesk). This file format is used by Autodesk with their AutoCAD product. This is the preferred way for AutoCAD users to transfer files to the city. The AutoCAD software used to produce these files should be the most current or the prior version of the product. Files produced using software over two (2) releases old may not be accepted. No xreference files will be attached to DWG files submitted to the city.

~~**C. DXF (All Others) (Drawing Exchange File).** DXF is an exchange format developed by Autodesk for use with their AutoCAD product. This format is the preferred exchange format for organizations that use graphics software provided by vendors other than Bentley or Autodesk. Only the ASCII output file option will be accepted for this exchange format. The software used to produce these files should be compatible with the current or prior versions of Microstation or AutoCAD. Files produced using file compatibility over two (2) releases old may not be accepted.~~

- (7) **Media Requirements and File Creation.** The city will accept files [uploaded online or delivered to Development Services via digital files](#) ~~on DOS 3.5" high density (1.4 Mb) diskettes or on 650-Mb CD's. Files created on diskette or CD for delivery to the city will be produced using Windows output formats. WinZip may be used to compress the files being submitted. Diskettes and CD's will be labeled with the following information:~~

Plat number, subdivision name, number of files (sheets) on the diskette or CD, disk creation date, company name, and contact name and phone number.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 5-20

Applicant: Development Services

Amendment Title – ‘35-B101. –Specifications for Documents to be Submitted’

Amendment Language:

(f) Digital Requirements for Street and Drainage Construction Plan Submittals.

- (4) **City-Provided Standard Detail Sheets in a Digital Format.** The city's drainage and capital programs departments will provide standard details in a digital format to anyone requesting the files. The request should include whether the files should be provided in AutoCad (DWG) or PDF. ~~MicroStation (DGN), or Generic (DXF) format. These files may be e-mailed to the requestor, or provided on diskette. Since the city does not use AutoCad, the requests for this format will be performed using the conversion software available within MicroStation, and is provided with no claims as to the requestor's ability to read or use the delivered files.~~

- (5) **Formats for Graphical Data.** Any of three (3) formats are allowed for drawing digital data submitted for approval by the public works department — DXF (generic), DWG (AutoCAD), and DGN (Microstation).

~~A. **DGN (Microstation) (Bentley).** This is the graphics format used by the City of San Antonio. The Microstation software used to produce these files should be the most current or prior version of the product. Files produced using software over two (2) releases old may not be accepted. No reference files will be attached to DGN files submitted to the city.~~

AB. **DWG (AutoCAD) (Autodesk).** This file format is used by Autodesk with their AutoCAD product. This is the preferred way for AutoCAD users to transfer files to the city. The AutoCAD software used to produce these files should be the most current or the prior version of the product. Files produced using software over two (2) releases old may not be accepted. No xreference files will be attached to DWG files submitted to the city.

~~C. **DXF (All Others) (Drawing Exchange File).** DXF is an exchange format developed by Autodesk for use with their AutoCAD product. This format is the preferred exchange format for organizations that use graphics software provided by vendors other than Bentley or Autodesk. Only the ASCII output file option will be accepted for this exchange format. The software used to produce these files should be compatible with the current or prior versions of Microstation or AutoCAD. Files produced using file compatibility over two (2) releases old may not be accepted.~~

- (7) **Media Requirements and File Creation.** The city will accept files uploaded online or delivered to Development Services via digital files ~~on DOS 3.5" high density (1.4 Mb) diskettes or on 650 Mb CD's. Files created on diskette or CD for delivery to the city will be produced using Windows output formats. WinZip may be used to compress the files being submitted. Diskettes and CD's will be labeled with the following information:~~

Plat number, subdivision name, number of files (sheets) on the diskette or CD, disk creation date, company name, and contact name and phone number.



UDC Update Request Application

Part 1. Applicant Information

Name: Daniel Hazlett Organization (if applicable): Development Services
Address: 1901 South Alamo Street San Antonio, Texas 78204
Phone: 21020786270 Email: daniel.hazlett@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/01/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This amendment removes the limited circulation language from Sec. 35-441 of the UDC. The language currently contained within the section is vague. DSD will continue to accept requests for limited circulation and those requests will be evaluated to determine if limited circulation is appropriate.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment removes vague and unhelpful language from the code. There is no direct cost change associated with this amendment.

UDC 2021 Proposed Amendment

Amendment 5-21**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-441. - Amending Plats.’**Amendment Language:**

The purpose of this section is to provide a streamlined and efficient process for the combination of parcels or the replat of parcels. Pursuant to V.T.C.A. Local Government Code § 212.0045, a municipality need not require platting for every division of land otherwise within the scope of the state subdivision enabling legislation. V.T.C.A. Local Government Code § 212.0065 authorizes the city to authorize amending plats to be approved administratively.

- (b) **Initiation.** A subdivider wishing to amend an approved plat shall file with the department of planning and development services the amending plat, together with a copy of the plat being amended and a statement detailing the amendments being proposed. The director of planning and development services will determine the extent to which the amending plat will require review by the various departments and agencies of the city. ~~It is noted, however, if the request is to add, relocate or delete an easement or restriction, with the exception of a no build or conservation easement; then limited circulation shall not apply.~~ If the plat being amended has been recorded, the additional recordation fee shall be deposited with the city at the time of plat filing.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-21

Applicant: Development Services

Amendment Title – ‘Sec. 35-441. - Amending Plats.’

Amendment Language:

The purpose of this section is to provide a streamlined and efficient process for the combination of parcels or the replat of parcels. Pursuant to V.T.C.A. Local Government Code § 212.0045, a municipality need not require platting for every division of land otherwise within the scope of the state subdivision enabling legislation. V.T.C.A. Local Government Code § 212.0065 authorizes the city to authorize amending plats to be approved administratively.

- (b) **Initiation.** A subdivider wishing to amend an approved plat shall file with the department of planning and development services the amending plat, together with a copy of the plat being amended and a statement detailing the amendments being proposed. The director of development services will determine the extent to which the amending plat will require review by the various departments and agencies of the city. ~~It is noted, however, if the request is to add, relocate or delete an easement or restriction, with the exception of a no build or conservation easement; then limited circulation shall not apply.~~ If the plat being amended has been recorded, the additional recordation fee shall be deposited with the city at the time of plat filing.



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services

Address: 1901 South Alamo Street

Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-514 to add that an 8' fence may be permitted if a side/rear residential lot line abuts a railroad ROW.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below
current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

This amendment is not a requirement for property owners. This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-22

Applicant: Development Services

Amendment Title – ‘Sec. 35-514.- Fences.’

Amendment Language:

(c) Height Limitation.

(2) Notwithstanding the provisions of subsection (c)(1), above, a fence may be erected or altered up to a height of eight (8) feet where:

A. The ground floor elevation of either the principal dwelling on the property or the principal dwelling on an abutting lot is at least four (4) feet higher than the elevation at the shared lot line; or

B. The fence is erected along a side or rear lot line which abuts an alley, [railroad ROW](#), or a street with a classification other than a local street; or

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-22

Applicant: Development Services

Amendment Title – ‘Sec. 35-514.- Fences.’

Amendment Language:

(c) Height Limitation.

(2) Notwithstanding the provisions of subsection (c)(1), above, a fence may be erected or altered up to a height of eight (8) feet where:

A. The ground floor elevation of either the principal dwelling on the property or the principal dwelling on an abutting lot is at least four (4) feet higher than the elevation at the shared lot line; or

B. The fence is erected along a side or rear lot line which abuts an alley, [railroad ROW](#), or a street with a classification other than a local street; or

UDC 2021 Proposed Amendment

*****Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 5-22

Applicant: Development Services

Amendment Title – ‘Sec. 35-514.- Fences.’

Amendment Language:

(c) Height Limitation.

(2) Notwithstanding the provisions of subsection (c)(1), above, a fence may be erected or altered up to a height of eight (8) feet where:

A. The ground floor elevation of either the principal dwelling on the property or the principal dwelling on an abutting lot is at least four (4) feet higher than the elevation at the shared lot line; or

B. The fence is erected along a side or rear lot line which abuts an alley, [railroad ROW](#), or a street with a classification other than a local street; or



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services

Address: 1901 South Alamo Street

Phone: (210) 2017-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-399.01 to remove "One Operator Beauty Shops and Barber Shops" from Authorized Special Exceptions.
Update Section 35-378 to prohibit "barber and beauty shops with more than one salon station at any one time."
The Board of Adjustment has not denied any special exception requests for a one operator beauty of barbershop.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

\$400.00

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment will remove the requirement for a special exception for a one operator barber or beauty shop.

The removal of the special exception will nullify the standard \$400.00 filing fee for the special exception.

UDC 2021 Proposed Amendment

Amendment 5-23**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-378. - Home Occupations.’**Amendment Language:**(b) **Prohibited Uses.** The following uses are prohibited as home occupations:

- (2) ~~Barber and beauty shops with more than one salon station at any one time. Barber and beauty shops; however, both beauty shops and barber shops are permitted as a specific use permit.~~

Amendment Title – ‘DIVISION 8. - AUTHORIZED SPECIAL EXCEPTIONS’**Amendment Language:**

A special exception may be granted for the following uses subject to the conditions specified. The granting of any special exception may be revoked if the conditions specified for each special exception are not maintained at all times.

Sec. 35-399.01. – ~~RESERVED One Operator Beauty Shops and Barber Shops.~~

~~Beauty shops and barber shops may be permitted in all residential zones established by this chapter subject to the following limitations, conditions and restrictions:~~

- ~~(a) A site plan shall be submitted indicating the size and location of all structures on the property. In addition, photographs of the structure in which the beauty shop or barber shop is to be located shall be submitted.~~
- ~~(b) The residential architectural appearance of the structure shall not be changed to that of commercial, although a separate entry for the beauty shop or barber shop shall be permitted.~~
- ~~(c) Signs advertising the beauty shop or barber shop are not permitted, but a name plate not exceeding one (1) square foot is permitted when attached flat to the main structure.~~
- ~~(d) The beauty shop or barber shop shall be located within the main structure on the lot and shall not utilize more than twenty five (25) percent of the gross floor area of the first floor. In the case of a beauty shop in a duplex, the twenty five (25) percent gross floor area shall be calculated on one (1) living unit of the duplex. In the case of a beauty shop in an apartment unit the board of adjustment shall determine the area to be used for said operation.~~
- ~~(e) The beauty shop or barber shop shall be limited to a one (1) operator shop.~~
- ~~(f) No person not residing on the premises may be employed in the operation of the beauty shop or barber shop.~~
- ~~(g) Hours of operation shall be regulated by the board of adjustment and shall be specified in the minutes of the case.~~
- ~~(h) That such use will not be contrary to the public interest.~~
- ~~(i) Granting of the permit for a beauty shop or barber shop in conjunction with a residential use is to be for a definite period of time not to exceed four (4) years and only after notice and hearings as provided in this chapter for appeals to the board of adjustment. Applications for subsequent permits must be submitted prior to the expiration of the previous permit.~~

~~(Ord. No. 101816, § 2, 12-15-05) (Ord. No. 2010-11-18-0985, § 2, 11-18-10)~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-23**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-378. - Home Occupations.’**Amendment Language:**(b) **Prohibited Uses.** The following uses are prohibited as home occupations:

- (2) ~~Barber and beauty shops with more than one salon station at any one time. Barber and beauty shops; however, both beauty shops and barber shops are permitted as a specific use permit.~~

Amendment Title – ‘DIVISION 8. - AUTHORIZED SPECIAL EXCEPTIONS’**Amendment Language:**

A special exception may be granted for the following uses subject to the conditions specified. The granting of any special exception may be revoked if the conditions specified for each special exception are not maintained at all times.

Sec. 35-399.01. – ~~RESERVED One Operator Beauty Shops and Barber Shops.~~

~~Beauty shops and barber shops may be permitted in all residential zones established by this chapter subject to the following limitations, conditions and restrictions:~~

- ~~(a) A site plan shall be submitted indicating the size and location of all structures on the property. In addition, photographs of the structure in which the beauty shop or barber shop is to be located shall be submitted.~~
- ~~(b) The residential architectural appearance of the structure shall not be changed to that of commercial, although a separate entry for the beauty shop or barber shop shall be permitted.~~
- ~~(c) Signs advertising the beauty shop or barber shop are not permitted, but a name plate not exceeding one (1) square foot is permitted when attached flat to the main structure.~~
- ~~(d) The beauty shop or barber shop shall be located within the main structure on the lot and shall not utilize more than twenty five (25) percent of the gross floor area of the first floor. In the case of a beauty shop in a duplex, the twenty five (25) percent gross floor area shall be calculated on one (1) living unit of the duplex. In the case of a beauty shop in an apartment unit the board of adjustment shall determine the area to be used for said operation.~~
- ~~(e) The beauty shop or barber shop shall be limited to a one (1) operator shop.~~
- ~~(f) No person not residing on the premises may be employed in the operation of the beauty shop or barber shop.~~
- ~~(g) Hours of operation shall be regulated by the board of adjustment and shall be specified in the minutes of the case.~~
- ~~(h) That such use will not be contrary to the public interest.~~
- ~~(i) Granting of the permit for a beauty shop or barber shop in conjunction with a residential use is to be for a definite period of time not to exceed four (4) years and only after notice and hearings as provided in this chapter for appeals to the board of adjustment. Applications for subsequent permits must be submitted prior to the expiration of the previous permit.~~

~~(Ord. No. 101816, § 2, 12-15-05) (Ord. No. 2010-11-18-0985, § 2, 11-18-10)~~

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-23

Applicant: Development Services

Amendment Title – ‘Sec. 35-378. - Home Occupations.’

Amendment Language:

(b) **Prohibited Uses.** The following uses are prohibited as home occupations:

- (2) ~~Barber and beauty shops with more than one salon station at any one time. Barber and beauty shops; however, both beauty shops and barber shops are permitted as a specific use permit.~~

Amendment Title – ‘DIVISION 8. - AUTHORIZED SPECIAL EXCEPTIONS’

Amendment Language:

A special exception may be granted for the following uses subject to the conditions specified. The granting of any special exception may be revoked if the conditions specified for each special exception are not maintained at all times.

Sec. 35-399.01. – ~~RESERVED One Operator Beauty Shops and Barber Shops.~~

~~Beauty shops and barber shops may be permitted in all residential zones established by this chapter subject to the following limitations, conditions and restrictions:~~

- ~~(a) A site plan shall be submitted indicating the size and location of all structures on the property. In addition, photographs of the structure in which the beauty shop or barber shop is to be located shall be submitted.~~
- ~~(b) The residential architectural appearance of the structure shall not be changed to that of commercial, although a separate entry for the beauty shop or barber shop shall be permitted.~~
- ~~(c) Signs advertising the beauty shop or barber shop are not permitted, but a name plate not exceeding one (1) square foot is permitted when attached flat to the main structure.~~
- ~~(d) The beauty shop or barber shop shall be located within the main structure on the lot and shall not utilize more than twenty five (25) percent of the gross floor area of the first floor. In the case of a beauty shop in a duplex, the twenty five (25) percent gross floor area shall be calculated on one (1) living unit of the duplex. In the case of a beauty shop in an apartment unit the board of adjustment shall determine the area to be used for said operation.~~
- ~~(e) The beauty shop or barber shop shall be limited to a one (1) operator shop.~~
- ~~(f) No person not residing on the premises may be employed in the operation of the beauty shop or barber shop.~~
- ~~(g) Hours of operation shall be regulated by the board of adjustment and shall be specified in the minutes of the case.~~
- ~~(h) That such use will not be contrary to the public interest.~~
- ~~(i) Granting of the permit for a beauty shop or barber shop in conjunction with a residential use is to be for a definite period of time not to exceed four (4) years and only after notice and hearings as provided in this chapter for appeals to the board of adjustment. Applications for subsequent permits must be submitted prior to the expiration of the previous permit.~~

~~(Ord. No. 101816, § 2, 12-15-05) (Ord. No. 2010-11-18-0985, § 2, 11-18-10)~~

UDC 2021 Proposed Amendment

*****Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 5-23

Applicant: Development Services

Amendment Title – ‘Sec. 35-378. - Home Occupations.’

Amendment Language:

(b) **Prohibited Uses.** The following uses are prohibited as home occupations:

- (2) ~~Barber and beauty shops with more than one salon station at any one time. Barber and beauty shops; however, both beauty shops and barber shops are permitted as a specific use permit.~~

Amendment Title – ‘DIVISION 8. - AUTHORIZED SPECIAL EXCEPTIONS’

Amendment Language:

A special exception may be granted for the following uses subject to the conditions specified. The granting of any special exception may be revoked if the conditions specified for each special exception are not maintained at all times.

Sec. 35-399.01. – ~~RESERVED One Operator Beauty Shops and Barber Shops.~~

~~Beauty shops and barber shops may be permitted in all residential zones established by this chapter subject to the following limitations, conditions and restrictions:~~

- ~~(a) A site plan shall be submitted indicating the size and location of all structures on the property. In addition, photographs of the structure in which the beauty shop or barber shop is to be located shall be submitted.~~
- ~~(b) The residential architectural appearance of the structure shall not be changed to that of commercial, although a separate entry for the beauty shop or barber shop shall be permitted.~~
- ~~(c) Signs advertising the beauty shop or barber shop are not permitted, but a name plate not exceeding one (1) square foot is permitted when attached flat to the main structure.~~
- ~~(d) The beauty shop or barber shop shall be located within the main structure on the lot and shall not utilize more than twenty five (25) percent of the gross floor area of the first floor. In the case of a beauty shop in a duplex, the twenty five (25) percent gross floor area shall be calculated on one (1) living unit of the duplex. In the case of a beauty shop in an apartment unit the board of adjustment shall determine the area to be used for said operation.~~
- ~~(e) The beauty shop or barber shop shall be limited to a one (1) operator shop.~~
- ~~(f) No person not residing on the premises may be employed in the operation of the beauty shop or barber shop.~~
- ~~(g) Hours of operation shall be regulated by the board of adjustment and shall be specified in the minutes of the case.~~
- ~~(h) That such use will not be contrary to the public interest.~~
- ~~(i) Granting of the permit for a beauty shop or barber shop in conjunction with a residential use is to be for a definite period of time not to exceed four (4) years and only after notice and hearings as provided in this chapter for appeals to the board of adjustment. Applications for subsequent permits must be submitted prior to the expiration of the previous permit.~~

~~(Ord. No. 101816, § 2, 12-15-05) (Ord. No. 2010-11-18-0985, § 2, 11-18-10)~~



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street
Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Remove the definition for "Child Care Institution (specialized)" and "Child Care Institution (Basic)".
Remove "Child Care Institution (Basic)", "Childcare Daycare Center", "Childcare Licensed Child Care", and "Child Care Registered Child Care Home", and add "Child Care Facility (1-6 Children), and "Child Care Facility (7-12 Children) to Table 311-1 Use Matrix.

UDC 2021 Proposed Amendment

Amendment 5-25

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. –Definitions and Rules of Interpretation.’

Amendment Language:

Child Care Facility: A facility that provides care, training, education, custody, treatment, or supervision for a child who is not related by blood, marriage, or adoption to the owner or operator of the facility, but which occurs within the operators own home for ~~all or~~ part of the twenty-four-hour day, whether or not the facility is operated for profit or charges for the services it offers.

~~**Child Care Institution (Basic):** A child care facility licensed by the Texas Department of Human Services which provides care for more than twelve (12) children for twenty-four (24) hours a day. A basic child care institution does not include a twenty-four-hour-a-day program offered by a specialized child care institution.~~

~~**Child care institution (specialized).** A child care facility licensed by the Texas Department of Human services which provides specialized care for more than twelve (12) children for twenty-four (24) hours a day. Specialized child care institutions include residential treatment centers, emergency shelters, halfway houses, therapeutic camps, and institutions serving mentally retarded children as classified and regulated by the Texas Department of Human services.~~

TABLE 311-1 RESIDENTIAL USE MATRIX

PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF-18	MF-25	MF-33	MF-40	MF-50 & MF-65	ERZD	LCBS FUNCTION	LCBS STRUCTURE
Childcare Daycare Center	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	6562	
Child Care, Licensed Child Care	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	6562	

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-25

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. –Definitions and Rules of Interpretation.’

Amendment Language:

Child Care Facility: A facility that provides care, training, education, custody, treatment, or supervision for a child who is not related by blood, marriage, or adoption to the owner or operator of the facility, but which occurs within the operators own home for ~~all or~~ part of the twenty-four-hour day, whether or not the facility is operated for profit or charges for the services it offers.

~~**Child Care Institution (Basic):** A child care facility licensed by the Texas Department of Human Services which provides care for more than twelve (12) children for twenty four (24) hours a day. A basic child care institution does not include a twenty four hour a day program offered by a specialized child care institution.~~

~~**Child care institution (specialized).** A child care facility licensed by the Texas Department of Human services which provides specialized care for more than twelve (12) children for twenty four (24) hours a day. Specialized child care institutions include residential treatment centers, emergency shelters, halfway houses, therapeutic camps, and institutions serving mentally retarded children as classified and regulated by the Texas Department of Human services.~~

TABLE 311-1 RESIDENTIAL USE MATRIX

PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF-18	MF-25	MF-33	MF-40	MF-50 & MF-65	ERZD	LBCS FUNCTION	LCBS STRUCTURE
Childcare Daycare-Center	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	6562	
Child Care, Licensed Child Care	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	6562	

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-25

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. –Definitions and Rules of Interpretation.’

Amendment Language:

Child Care Facility: A facility that provides care, training, education, custody, treatment, or supervision for a child who is not related by blood, marriage, or adoption to the owner or operator of the facility, but which occurs within the operators own home for ~~all or~~ part of the twenty-four-hour day, whether or not the facility is operated for profit or charges for the services it offers.

~~**Child Care Institution (Basic):** A child care facility licensed by the Texas Department of Human Services which provides care for more than twelve (12) children for twenty four (24) hours a day. A basic child care institution does not include a twenty four hour a day program offered by a specialized child care institution.~~

~~**Child care institution (specialized).** A child care facility licensed by the Texas Department of Human services which provides specialized care for more than twelve (12) children for twenty four (24) hours a day. Specialized child care institutions include residential treatment centers, emergency shelters, halfway houses, therapeutic camps, and institutions serving mentally retarded children as classified and regulated by the Texas Department of Human services.~~

TABLE 311-1 RESIDENTIAL USE MATRIX

PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF-18	MF-25	MF-33	MF-40	MF-50 & MF-65	ERZD	LBCS FUNCTION	LCBS STRUCTURE
Childcare Daycare-Center	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	6562	
Child Care, Licensed Child Care	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	6562	



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street San Antonio, Texas 78204
Phone: 2102075085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amendment is suggested to clearly define criteria to determine when a nonconforming use has been damaged to a point that terminates the nonconforming use. Currently, the code states that damage in excess of 50% of the replacement value shall terminate a nonconforming use. Staff has no way to calculate the replacement cost. This amendment clarifies that if more than 50% of the building footprint is destroyed, then the nonconforming use shall be terminated.

UDC 2021 Proposed Amendment

Amendment 5-26**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-706. - Termination of Nonconforming Uses.’**Amendment Language:**

Termination of nonconforming rights under subsections (a) and (b) of this section shall provide for notice and hearing as provided in [section 35-406](#) of this chapter.

- (e) **By Destruction or Damage of Structure.** The right to operate and maintain any [non-residential](#) nonconforming use, ~~except a single family dwelling unit,~~ shall terminate and shall cease to exist whenever the structure or structures in which the nonconforming use is operated and maintained is damaged or destroyed from any cause whatsoever, and the cost of repairing such damage or destruction exceeds fifty (50) percent of the ~~appraised value replacement cost~~ of such structure [from a certified/ licensed agent or county tax records](#) on the date of such damage or destruction. A nonconforming [residential](#) ~~single family~~ dwelling unit [in which less than 50 percent of the building footprint](#) ~~which~~ is destroyed or damaged ~~more than fifty (50) percent of the replacement cost appraised value~~ may be rebuilt provided a building permit is issued within one (1) year of the date of such damage or destruction. The director of planning and development services may require the submission of necessary evidence to verify the date of damage or destruction. [Residential dwelling units include all single family and multi-family uses.](#)

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 5-26

Applicant: Development Services

Amendment Title – ‘Sec. 35-706. - Termination of Nonconforming Uses.’

Amendment Language:

Termination of nonconforming rights under subsections (a) and (b) of this section shall provide for notice and hearing as provided in [section 35-406](#) of this chapter.

- (e) **By Destruction or Damage of Structure.** The right to operate and maintain any [non-residential](#) nonconforming use, ~~except a single-family dwelling unit,~~ shall terminate and shall cease to exist whenever the structure or structures in which the nonconforming use is operated and maintained is damaged or destroyed from any cause whatsoever, and the cost of repairing such damage or destruction exceeds fifty (50) percent of the ~~appraised value~~ [replacement cost](#) of such structure [from a certified appraiser or county tax records](#) on the date of such damage or destruction. A nonconforming [residential](#) ~~single-family~~ dwelling unit [in which less than 50 percent of the building footprint](#) ~~which~~ is destroyed or damaged ~~more than fifty (50) percent of the replacement cost appraised value~~ may be rebuilt provided a building permit is issued within one (1) year of the date of such damage or destruction. The director of planning and development services may require the submission of necessary evidence to verify the date of damage or destruction. [Residential dwelling units include all single family and multi-family uses.](#)



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services

Address: 1901 South Alamo Street San Antonio, Texas 78204

Phone: 2102075085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This amendment clarifies that accessory dwelling units, like the primary dwelling, may be built over a common property line. Further, this amendment updates the section to include new residential zoning districts created after the last UDC cycle (R-1, R-2) as well as the RM and MF districts.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (*please check appropriate box*):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

There is no direct cost increase. This amendment is to provide clarity and remove barriers to the development of accessory dwelling units built across common property lines.

UDC 2021 Proposed Amendment

Amendment 5-27

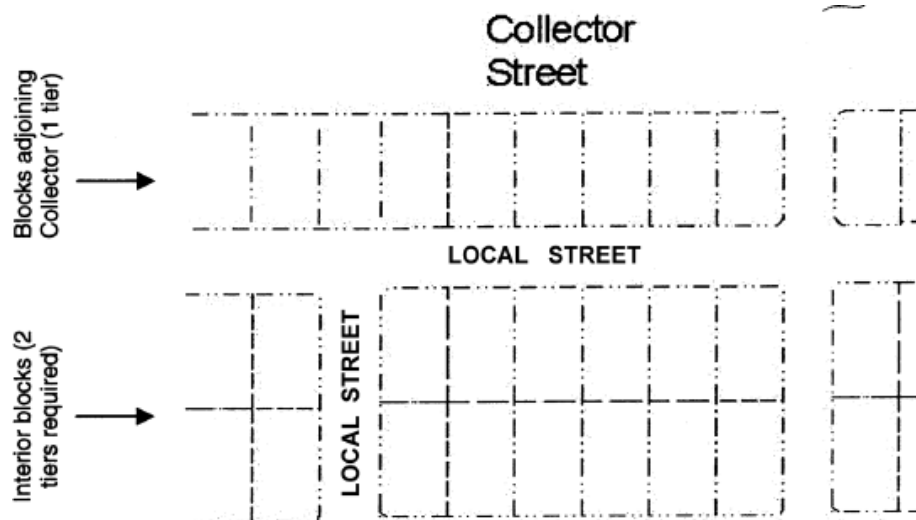
Applicant: Development Services

Amendment Title – ‘Sec. 35-515. - Lot Layout Regulations.’

Amendment Language:

STATEMENT OF PURPOSE

This section provides for blocks which provide a pedestrian scale, offer alternative paths for vehicular traffic, and which accommodate on-street parking. Standards are provided to ensure that lots have adequate access and conform to the zoning provisions of this chapter. The city finds and determines that long blocks lined with homes and other buildings reduce street connectivity and impair the efficiency of public and safety services, while increasing distances between residences and nonresidential destinations or public gathering places. Exceptions to these standards are made for non-urban districts and zoning districts (such as "RP" and "RE") and districts which require greater flexibility in order to encourage economic development (such as "I-1" and "I-2").



- (a) **Buildings to be on a Lot.** Except as permitted in the planned unit development district, every building shall be located on a lot. In the "RP" and residential zoning districts, no more than one
 - (1) principal building may erected on a lot unless otherwise permitted in this chapter.

(2) Building on ~~or~~ Near Common Property Line (Single-Family Use Only).

The current adopted International Building Code and International Residential Code do not provide for building over common property lines without appropriate fire rated walls, projections, openings and penetrations (for the purpose of this section a "common property line" shall refer to any property line between multiple platted lots under the same ownership as indicated in the property records of Bexar County, Texas). The strict interpretation of such a provision adversely impacts the single-family housing market and specifically inner-city areas which were developed with lots as narrow as twenty-five (25) feet in width. Therefore, the cost of rectifying common property lines by an amending plat unfairly impacts housing cost, especially on inner-city lots.

- A. A single-family structure, addition, or accessory structure (~~excluding accessory dwellings~~) may be built over a common property line if each and all of the following conditions are met:

1. All of the subject lots shall be under ownership of a single person, partnership, corporation of other recognized legal entity.
2. The building, addition, or accessory structure to be constructed is for single-family use and no other use.
3. The lots must be platted unless the property is located in the original 36-square mile area of San Antonio, and the boundaries of the lots were recorded in the Deed and Property Records of Bexar County prior to June 14, 1927. It shall be the obligation of the applicant to provide documentation of the lots' platting or recording prior to June 14, 1927.
4. The side and rear setbacks of the structure in question shall be no less than that required in section 35-310 table 310-1.
5. All of the lots in question are within one of the following single-family zoning districts: FR, RP, RE, RD, R-20, NP-15, NP-10, NP-8, R-6, R-5, R-4, ~~R-3~~, [R-2, R-1, RM-6, RM-5, RM-4, or zoned MF but developed for a single-family use.](#)
6. Prior to receiving a building permit the owner shall obtain a certificate of determination from the department of planning and development services that the above five (5) conditions have been met. In addition if the subject property is in a historic district and/or neighborhood conservation district the director of planning and development services must make a finding of compliance and compatibility with the provisions of the applicable historic and/or neighborhood conservation district prior to issuance of a building permit.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-27

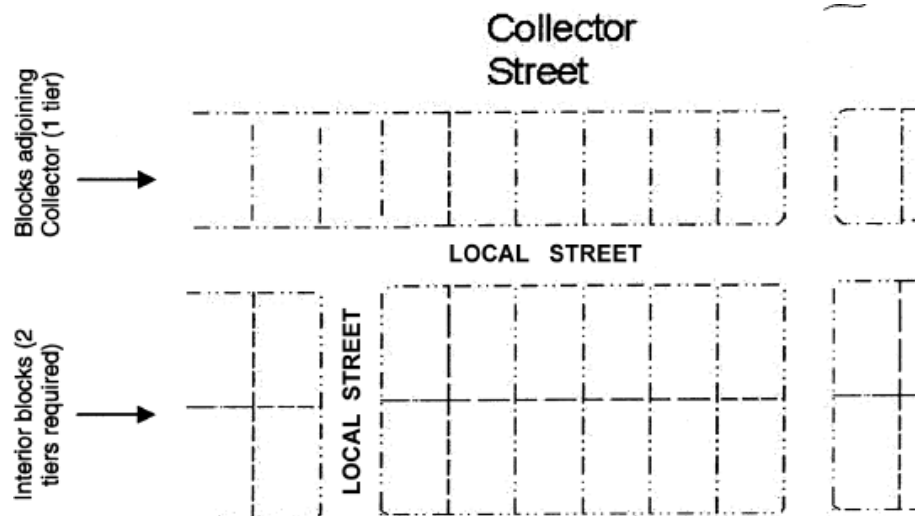
Applicant: Development Services

Amendment Title – ‘Sec. 35-515. - Lot Layout Regulations.’

Amendment Language:

STATEMENT OF PURPOSE

This section provides for blocks which provide a pedestrian scale, offer alternative paths for vehicular traffic, and which accommodate on-street parking. Standards are provided to ensure that lots have adequate access and conform to the zoning provisions of this chapter. The city finds and determines that long blocks lined with homes and other buildings reduce street connectivity and impair the efficiency of public and safety services, while increasing distances between residences and nonresidential destinations or public gathering places. Exceptions to these standards are made for non-urban districts and zoning districts (such as "RP" and "RE") and districts which require greater flexibility in order to encourage economic development (such as "I-1" and "I-2").



- (a) **Buildings to be on a Lot.** Except as permitted in the planned unit development district, every building shall be located on a lot. In the "RP" and residential zoning districts, no more than one
- (1) principal building may erected on a lot unless otherwise permitted in this chapter.

(2) Building on ~~or~~ **Near Common Property Line (Single-Family Use Only).**

The current adopted International Building Code and International Residential Code do not provide for building over common property lines without appropriate fire rated walls, projections, openings and penetrations (for the purpose of this section a "common property line" shall refer to any property line between multiple platted lots under the same ownership as indicated in the property records of Bexar County, Texas). The strict interpretation of such a provision adversely impacts the single-family housing market and specifically inner-city areas which were developed with lots as narrow as twenty-five (25) feet in width. Therefore, the cost of rectifying common property lines by an amending plat unfairly impacts housing cost, especially on inner-city lots.

- A. A single-family structure, addition, or accessory structure (~~excluding accessory dwellings~~) may be built over a common property line if each and all of the following conditions are met:

1. All of the subject lots shall be under ownership of a single person, partnership, corporation of other recognized legal entity.
2. The building, addition, or accessory structure to be constructed is for single-family use and no other use.
3. The lots must be platted unless the property is located in the original 36-square mile area of San Antonio, and the boundaries of the lots were recorded in the Deed and Property Records of Bexar County prior to June 14, 1927. It shall be the obligation of the applicant to provide documentation of the lots' platting or recording prior to June 14, 1927.
4. The side and rear setbacks of the structure in question shall be no less than that required in section 35-310 table 310-1.
5. All of the lots in question are within one of the following single-family zoning districts: FR, RP, RE, RD, R-20, NP-15, NP-10, NP-8, R-6, R-5, R-4, ~~or R-3.~~ [R-2, R-1, RM-6, RM-5, RM-4, or zoned MF but developed for a single-family use.](#)
6. Prior to receiving a building permit the owner shall obtain a certificate of determination from the development services [department](#) that the above five (5) conditions have been met. In addition, if the subject property is in a historic district, [the historic preservation officer must make a finding of compliance and compatibility with the provisions of the applicable historic district prior to issuance of a building permit.](#) If the subject property is in a neighborhood conservation district the director of development services must make a finding of compliance and compatibility with the provisions of the applicable neighborhood conservation district prior to issuance of a building permit.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5 2022*****

Amendment 5-27

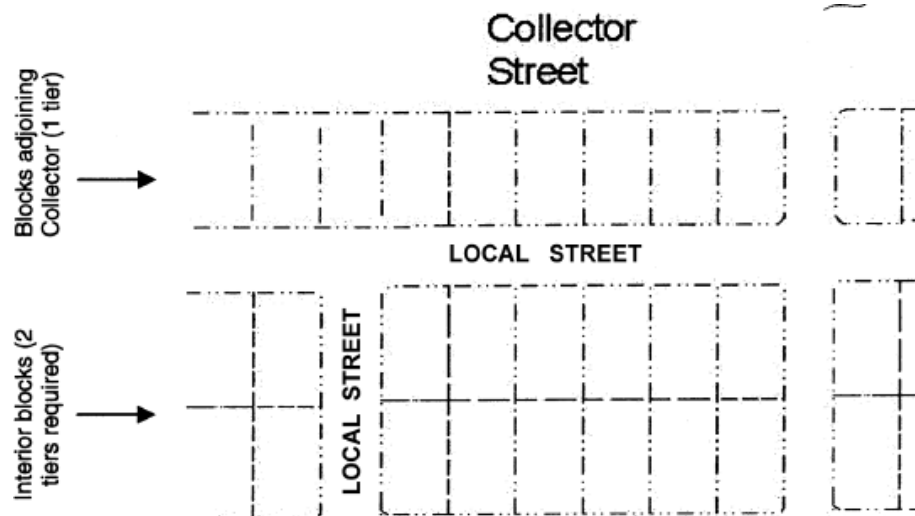
Applicant: Development Services

Amendment Title – ‘Sec. 35-515. - Lot Layout Regulations.’

Amendment Language:

STATEMENT OF PURPOSE

This section provides for blocks which provide a pedestrian scale, offer alternative paths for vehicular traffic, and which accommodate on-street parking. Standards are provided to ensure that lots have adequate access and conform to the zoning provisions of this chapter. The city finds and determines that long blocks lined with homes and other buildings reduce street connectivity and impair the efficiency of public and safety services, while increasing distances between residences and nonresidential destinations or public gathering places. Exceptions to these standards are made for non-urban districts and zoning districts (such as "RP" and "RE") and districts which require greater flexibility in order to encourage economic development (such as "I-1" and "I-2").



- (a) **Buildings to be on a Lot.** Except as permitted in the planned unit development district, every building shall be located on a lot. In the "RP" and residential zoning districts, no more than one
- (1) principal building may erected on a lot unless otherwise permitted in this chapter.

(2) Building on ~~or~~ Near Common Property Line (Single-Family Use Only).

The current adopted International Building Code and International Residential Code do not provide for building over common property lines without appropriate fire rated walls, projections, openings and penetrations (for the purpose of this section a "common property line" shall refer to any property line between multiple platted lots under the same ownership as indicated in the property records of Bexar County, Texas). The strict interpretation of such a provision adversely impacts the single-family housing market and specifically inner-city areas which were developed with lots as narrow as twenty-five (25) feet in width. Therefore, the cost of rectifying common property lines by an amending plat unfairly impacts housing cost, especially on inner-city lots.

- A. A single-family structure, addition, or accessory structure (~~excluding accessory dwellings~~) may be built over a common property line if each and all of the following conditions are met:

1. All of the subject lots shall be under ownership of a single person, partnership, corporation of other recognized legal entity.
2. The building, addition, or accessory structure to be constructed is for single-family use and no other use.
3. The lots must be platted unless the property is located in the original 36-square mile area of San Antonio, and the boundaries of the lots were recorded in the Deed and Property Records of Bexar County prior to June 14, 1927. It shall be the obligation of the applicant to provide documentation of the lots' platting or recording prior to June 14, 1927.
4. The side and rear setbacks of the structure in question shall be no less than that required in section 35-310 table 310-1.
5. All of the lots in question are within one of the following single-family zoning districts: FR, RP, RE, RD, R-20, NP-15, NP-10, NP-8, R-6, R-5, R-4, ~~or R-3.~~ [R-2, R-1, RM-6, RM-5, RM-4, or zoned MF but developed for a single-family use.](#)
6. Prior to receiving a building permit the owner shall obtain a certificate of determination from the development services [department](#) that the above five (5) conditions have been met. In addition, if the subject property is in a historic district, [the historic preservation officer must make a finding of compliance and compatibility with the provisions of the applicable historic district prior to issuance of a building permit.](#) If the subject property is in a neighborhood conservation district the director of development services must make a finding of compliance and compatibility with the provisions of the applicable neighborhood conservation district prior to issuance of a building permit.



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street
Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-403(d)(4)B to add Noise Restriction "NR" to the Zoning Intensity section. This amendment will allow the addition of the "NR" designation to a rezoning request without re-notification of property owners.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development. _____
- C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is adding "NR" to the Zoning Intensity section and will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-28

Applicant: Development Services

Amendment Title – ‘Sec. 35-403. - Notice Provisions.’

Amendment Language:

(d) Minor Application and Zoning Site Plan Amendments Not Requiring Renotification.

(4) **Zoning Intensity.** For purpose of notification the following table of intensity of zoning shall be used. The intensity ranges shall constitute all districts on the following table that lie between the existing zoning district of the subject property and the requested zoning district for the subject property. Consideration of such a recommendation shall not require renotification.

B. The following requests for zoning shall not require renotification:

iii. Request of the property owner for imposition of "NA", ["NR"](#) or "R" suffix for "C-2" or "C-3" districts.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-28

Applicant: Development Services

Amendment Title – ‘Sec. 35-403. - Notice Provisions.’

Amendment Language:

(d) Minor Application and Zoning Site Plan Amendments Not Requiring Renotification.

(4) **Zoning Intensity.** For purpose of notification the following table of intensity of zoning shall be used. The intensity ranges shall constitute all districts on the following table that lie between the existing zoning district of the subject property and the requested zoning district for the subject property. Consideration of such a recommendation shall not require renotification.

B. The following requests for zoning shall not require renotification:

iii. Request of the property owner for imposition of "NA", "NR" or "R" suffix for "C-2" or "C-3" districts.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-28

Applicant: Development Services

Amendment Title – ‘Sec. 35-403. - Notice Provisions.’

Amendment Language:

(d) Minor Application and Zoning Site Plan Amendments Not Requiring Renotification.

- (4) **Zoning Intensity.** For purpose of notification the following table of intensity of zoning shall be used. The intensity ranges shall constitute all districts on the following table that lie between the existing zoning district of the subject property and the requested zoning district for the subject property. Consideration of such a recommendation shall not require renotification.

B. The following requests for zoning shall not require renotification:

- iii. Request of the property owner for imposition of "NA", "NR" or "R" suffix for "C-2" or "C-3" districts.



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services

Address: 1901 South Alamo Street

Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Appendix A to clarify that "Entertainment Venue (Indoor) includes, but not limited to theme-parks, go-cart tracks, carnivals/circuses, theaters, and performing arts venues.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is to clarify uses that are not currently listed in the definition for Entertainment Venue (Indoors). This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-29

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101.- Definitions and Rules of Interpretation’

Amendment Language:

Entertainment venue (indoor). Any building, structure, or portion thereof, that includes activities for amusement. These include, but are not limited to: haunted house attractions, bounce house attractions, laser tag, miniature golf, skating rinks, and skateboard tracks. Uses in this category shall be contained entirely within a building or structure. This use does not include [outdoor venues such as but not limited to](#) theme parks, go-cart tracks, carnivals/circuses, theaters, and performing arts venues.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-29

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101.- Definitions and Rules of Interpretation’

Amendment Language:

Entertainment venue (indoor). Any building, structure, or portion thereof, that includes activities for amusement. These include, but are not limited to: haunted house attractions, bounce house attractions, laser tag, miniature golf, skating rinks, and skateboard tracks. Uses in this category shall be contained entirely within a building or structure. This use does not include [outdoor venues such as but not limited to](#) theme parks, go-cart tracks, carnivals/circuses, theaters, and performing arts venues.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-29

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101.- Definitions and Rules of Interpretation’

Amendment Language:

Entertainment venue (indoor). Any ~~building,~~ structure, or portion thereof, that includes activities for amusement. These [activities](#) include, but are not limited to: haunted house attractions, bounce house attractions, laser tag, miniature golf, skating rinks, ~~and~~ skateboard tracks, [go-cart tracks, carnivals/circuses, theaters, and performing arts venues](#). Uses in this category shall be contained entirely within a ~~building or~~ structure. [This category specifically excludes outdoor venues for the above-listed uses or similar uses.](#) ~~This use does not include outdoor venues such as but not limited to theme parks, go-cart tracks, carnivals/circuses, theaters, and performing arts venues.~~



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street
Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-311 to add "Library (Public)" to Table 311-1 Residential Use Matrix and Table 311-2 Non-Residential Use Matrix.

UDC 2021 Proposed Amendment

Amendment 5-30

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-1 RESIDENTIAL USE MATRIX

<u>PERMITTED USE</u>	<u>RP</u>	<u>RE</u>	<u>R-20</u>	<u>NP-15</u>	<u>NP-10</u>	<u>NP-8</u>	<u>R-6</u>	<u>RM-6</u>	<u>R-5</u>	<u>RM-5</u>	<u>R-4</u>	<u>RM-4</u>	<u>R-3, R-2, R-1</u>	<u>MF-18</u>	<u>MF-25</u>	<u>MF-33</u>	<u>MF-40</u>	<u>MF-50 & MF-65</u>	<u>ERZD</u>	<u>LCBS FUNCTION</u>	<u>LCBS STRUCTURE</u>
Library (Public)		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		<u>P</u>		<u>P</u>					<u>P</u>	<u>P</u>	<u>P</u>			

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	<u>PERMITTED USE</u>	<u>O-1 & O-1.5</u>	<u>O-2*</u>	<u>NC</u>	<u>C-1</u>	<u>C-2</u>	<u>C-3</u>	<u>D</u>	<u>L</u>	<u>I-1</u>		<u>ERZD</u>	<u>(LCBS Function)</u>
Government	Library (Public)	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>			

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 14, 2022*****

Amendment 5-30

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-1 RESIDENTIAL USE MATRIX

PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF-18	MF-25	MF-33	MF-40	MF-50 & MF-65	ERZD	LBCS FUNCTION	LCBS STRUCTURE
Library (Public)	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1		ERZD	(LBCS Function)
Government	Library (Public)	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		<u>P</u>	

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-30

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-1 RESIDENTIAL USE MATRIX

PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF-18	MF-25	MF-33	MF-40	MF-50 & MF-65	ERZD	LBCS FUNCTION	LCBS STRUCTURE
Library (Public)	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		

TABLE 311-2 NONRESIDENTIAL USE MATRIX

PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	ERZD	(LBCS Function)
Government	Library (Public)	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street
Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Date: 1/1/2020
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add "Hookah Lounge/Smoking Rooms" to Table 311-2 Non-Residential Use Matrix Table.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is adding "Hookah Lounge/Smoking Rooms" to the Non-Residential Use Matrix.

This will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-31

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Retail	Tobacco Store - Retail / Hookah Lounge or Smoking Room		P	P	P	P	P	P				P	2143

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 14, 2022*****

Amendment 5-31

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Retail	Tobacco Store - Retail / Hookah Lounge or Smoking Room		P	P	P	P	P	P				P	2143

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-31

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Retail	Tobacco Store - Retail / Hookah Lounge or Smoking Room		P	P	P	P	P	P				P	2143



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street
Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Appendix A to add the definition of "Funeral Home Services: Those services provided by a funeral home establishment including but not limited to..." and remove definition from 35-396(c).

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is add the definition of "Funeral Home Services" to Appendix A. This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-32**Applicant:** Development Services**Amendment Title** – ‘35-A101.- Definitions and Rules Interpretation.’**Amendment Language:**

Funeral home service(s) means those services provided by a funeral home establishment including but not limited to: directing funeral services; coordination of traditional burial or entombment; bereavement counseling; selection and supply of casket or urn; transportation services; filing of legal documents; selection, planning, and coordination of ceremonies; flower arrangements; providing of facilities for funerals and wakes; and short term storing of the dead. A funeral home may also provide cremation services and/or embalming services auxiliary to the services listed above. In such cases a single certificate of occupancy shall be required for all uses.

Amendment Title – ‘Sec. 35-396. –Funeral Homes.’**Amendment Language:**

- a) Purpose: The purpose of this section is to regulate funeral home establishments within the city. Such establishments are permitted as designated in the Use Matrix (section 3-311, Tables 311-1 and 311-2.)
- b) License and Registration. All funeral homes must be properly licensed as determined by the Texas Funeral Service Commission.
- c) ~~Definitions . Definitions that appear below apply only to this division and shall prevail if in conflict with the definitions found elsewhere within this chapter.~~

~~*Funeral home service(s) means those services provided by a funeral home establishment including but not limited to: directing funeral services; coordination of traditional burial or entombment; bereavement counseling; selection and supply of casket or urn; transportation services; filing of legal documents; selection, planning, and coordination of ceremonies; flower arrangements; providing of facilities for funerals and wakes; and short term storing of the dead. A funeral home may also provide cremation services and/or embalming services auxiliary to the services listed above. In such cases a single certificate of occupancy shall be required for all uses.*~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-32

Applicant: Development Services

Amendment Title – ‘35-A101.- Definitions and Rules Interpretation.’

Amendment Language:

Funeral home service(s) means those services provided by a funeral home establishment including but not limited to: directing funeral services; coordination of traditional burial or entombment; bereavement counseling; selection and supply of casket or urn; transportation services; filing of legal documents; selection, planning, and coordination of ceremonies; flower arrangements; providing of facilities for funerals and wakes; and short term storing of the dead. A funeral home may also provide cremation services and/or embalming services auxiliary to the services listed above. In such cases a single certificate of occupancy shall be required for all uses.

Amendment Title – ‘Sec. 35-396. –Funeral Homes.’

Amendment Language:

- a) Purpose: The purpose of this section is to regulate funeral home establishments within the city. Such establishments are permitted as designated in the Use Matrix (section 3-311, Tables 311-1 and 311-2.)
- b) License and Registration. All funeral homes must be properly licensed as determined by the Texas Funeral Service Commission.
- c) ~~Definitions – Definitions that appear below apply only to this division and shall prevail if in conflict with the definitions found elsewhere within this chapter.~~

~~*Funeral home service(s) means those services provided by a funeral home establishment including but not limited to: directing funeral services; coordination of traditional burial or entombment; bereavement counseling; selection and supply of casket or urn; transportation services; filing of legal documents; selection, planning, and coordination of ceremonies; flower arrangements; providing of facilities for funerals and wakes; and short term storing of the dead. A funeral home may also provide cremation services and/or embalming services auxiliary to the services listed above. In such cases a single certificate of occupancy shall be required for all uses.*~~

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-32

Applicant: Development Services

Amendment Title – ‘35-A101.- Definitions and Rules Interpretation.’

Amendment Language:

Funeral home service(s) means those services provided by a funeral home establishment including but not limited to: directing funeral services; coordination of traditional burial or entombment; bereavement counseling; selection and supply of casket or urn; transportation services; filing of legal documents; selection, planning, and coordination of ceremonies; flower arrangements; providing of facilities for funerals and wakes; and short term storing of the dead. A funeral home may also provide cremation services and/or embalming services auxiliary to the services listed above. In such cases a single certificate of occupancy shall be required for all uses.

Amendment Title – ‘Sec. 35-396. –Funeral Homes.’

Amendment Language:

- a) Purpose: The purpose of this section is to regulate funeral home establishments within the city. Such establishments are permitted as designated in the Use Matrix (section 3-311, Tables 311-1 and 311-2.)
- b) License and Registration. All funeral homes must be properly licensed as determined by the Texas Funeral Service Commission.
- c) ~~Definitions – Definitions that appear below apply only to this division and shall prevail if in conflict with the definitions found elsewhere within this chapter.~~

~~*Funeral home service(s) means those services provided by a funeral home establishment including but not limited to: directing funeral services; coordination of traditional burial or entombment; bereavement counseling; selection and supply of casket or urn; transportation services; filing of legal documents; selection, planning, and coordination of ceremonies; flower arrangements; providing of facilities for funerals and wakes; and short term storing of the dead. A funeral home may also provide cremation services and/or embalming services auxiliary to the services listed above. In such cases a single certificate of occupancy shall be required for all uses.*~~



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street San Antonio, Texas 78204
Phone: 2102075085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This amendment removes the prohibition on using a Certificate of Detemrination for concession stands. This will allow entities, including the Parks and Recreation Department, to establish concession facilities without having to plat or replat.

UDC 2021 Proposed Amendment

Amendment 5-33**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-430. – Applicability and General Rules.’**Amendment Language:**

(c) **Plat Exceptions.** In accordance with V.T.C.A. Local Government Code §§ 212.004 and 212.0045 the platting exceptions set forth below are established. Applicants exempt from subdivision plat approval may be subject to development plat approval requirements pursuant to section 35-432 of this article. Habitable uses within the regulatory floodplain shall always require platting. The applicant for plat exception shall provide proof of ownership in the form of a warranty deed and a current tax certificate with indication of no taxes due. The department of development services may issue building permits, and public utility providers may provide utility service, on any unplatted parcel otherwise subject to this section for the following activities:

(12) Public parks and golf courses owned, operated, or maintained by a governmental entity shall not require a subdivision plat. This exception shall not include athletic facilities such as stadiums, natatoriums, ~~concession facilities~~ or similar improvements within park facilities.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-33

Applicant: Development Services

Amendment Title – ‘Sec. 35-430. – Applicability and General Rules.’

Amendment Language:

(c) **Plat Exceptions.** In accordance with V.T.C.A. Local Government Code §§ 212.004 and 212.0045 the platting exceptions set forth below are established. Applicants exempt from subdivision plat approval may be subject to development plat approval requirements pursuant to section 35-432 of this article. Habitable uses within the regulatory floodplain shall always require platting. The applicant for plat exception shall provide proof of ownership in the form of a warranty deed and a current tax certificate with indication of no taxes due. The department of development services may issue building permits, and public utility providers may provide utility service, on any unplatted parcel otherwise subject to this section for the following activities:

(12) Public parks and golf courses owned, operated, or maintained by a governmental entity shall not require a subdivision plat. This exception shall not include athletic facilities such as stadiums, natatoriums, ~~concession facilities~~ or similar improvements within park facilities.



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo
Phone: (210) 207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Appendix A to add the definition "Habitable Space/Area: A place in a building for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closet, halls or utility spaces and similar areas are not considered habitable spaces".

UDC 2021 Proposed Amendment

Amendment 5-34

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101.- Definitions and Rules of Interpretation’

Amendment Language:

Habitable space/area. A space in a building for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closets, halls or utility spaces and similar areas are not considered habitable spaces.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-34

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101.- Definitions and Rules of Interpretation’

Amendment Language:

Habitable space/area. A space in a building for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closets, halls or utility spaces and similar areas are not considered habitable spaces.



UDC Update Request Application

Part 1. Applicant Information

Name: Catherine Hernandez Organization (if applicable): DSD

Address: 1901 S Alamo

Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Require multiple units to be in one enclosed structure for all residential districts.

UDC 2021 Proposed Amendment

Amendment 5-35**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-310.01- Generally.’**Amendment Language:**

- (c) Unless expressly permitted as an accessory use, a use permitted in the "RE," "R-20," "R-6," "R-5," "R-4," "RM-6," "RM-5," "RM-4," "MF-18," "MF-25," "MF-33," "MF-40," or "MF-50" districts must occur within a [single](#) completely enclosed structure.

Amendment Title – ‘Sec. 35-310.06- “RM-6”, “RM-5”, and “RM-4” Mixed Residential.’**Amendment Language:****(a) Lot and Building Specifications.**

- (1) Density Allowances for RM-Development.** For lots zoned "RM-4," "RM-5" or "RM-6", the maximum density requirements (units per acre) of Table 310-1 may be exceeded provided:
- a. The minimum lot size for the district is met, and
 - b. The maximum number of dwellings is limited to two (2) units for RM-6, three (3) units for RM-5, and four (4) units for RM-4 [which shall be contained in a single structure](#).

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 14, 2022*****

Amendment 5-35**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-310.01- Generally.’**Amendment Language:**

- (c) Unless expressly permitted as an accessory use, a use permitted in the "RE," "R-20," "R-6," "R-5," "R-4," "RM-6," "RM-5," "RM-4," "MF-18," "MF-25," "MF-33," "MF-40," or "MF-50" districts must occur within a completely enclosed structure.

Amendment Title – ‘Sec. 35-310.06- “RM-6”, “RM-5”, and “RM-4” Mixed Residential.’**Amendment Language:****(a) Lot and Building Specifications.**

- (1) Density Allowances for RM-Development.** For lots zoned "RM-4," "RM-5" or "RM-6", the maximum density requirements (units per acre) of Table 310-1 may be exceeded provided:

- a. The minimum lot size for the district is met, and
- b. The maximum number of dwellings is limited to two (2) units for RM-6, three (3) units for RM-5, and four (4) units for RM-4. [Multi-unit construction on lots one-third \(1/3\) of an acre in size or smaller, shall be within a single structure.](#)

Amendment Title – ‘Sec. 35-310.07. - "MF-18," "MF-25," "MF-33," "MF-40," "MF-50" and "MF-65" Multi-Family.’**Amendment Language:**

"MF-33" Multi-Family.

STATEMENT OF PURPOSE

Multi-family residence medium density "MF-33" district is the designation for multi-family use with a maximum density of up to thirty-three (33) units per acre, depending on unit size. An "MF-33" district designation may be applied to a use in a multi-family residential area located near supporting transportation and commercial facilities in a centrally located area or in an area for which medium density multi-family use is desired.

- (a) [Lot and Building Specifications.](#) [Multi-unit construction on lots one-third \(1/3\) of an acre in size or smaller, and zoned MF-33, shall be within a single structure.](#)**

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-35**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-310.01- Generally.’**Amendment Language:**

- (c) Unless expressly permitted as an accessory use, a use permitted in the "RE," "R-20," "R-6," "R-5," "R-4," "RM-6," "RM-5," "RM-4," "MF-18," "MF-25," "MF-33," "MF-40," or "MF-50" districts must occur within a completely enclosed structure.

Amendment Title – ‘Sec. 35-310.06- “RM-6”, “RM-5”, and “RM-4” Mixed Residential.’**Amendment Language:****(a) Lot and Building Specifications.**

- (1) Density Allowances for RM-Development.** For lots zoned "RM-4," "RM-5" or "RM-6", the maximum density requirements (units per acre) of Table 310-1 may be exceeded provided:

- a. The minimum lot size for the district is met, and
- b. The maximum number of dwellings is limited to two (2) units for RM-6, three (3) units for RM-5, and four (4) units for RM-4. [Multi-unit construction on lots one-third \(1/3\) of an acre in size or smaller, shall be within a single structure.](#)

Amendment Title – ‘Sec. 35-310.07. - "MF-18," "MF-25," "MF-33," "MF-40," "MF-50" and "MF-65" Multi-Family.’**Amendment Language:**

"MF-33" Multi-Family.

STATEMENT OF PURPOSE

Multi-family residence medium density "MF-33" district is the designation for multi-family use with a maximum density of up to thirty-three (33) units per acre, depending on unit size. An "MF-33" district designation may be applied to a use in a multi-family residential area located near supporting transportation and commercial facilities in a centrally located area or in an area for which medium density multi-family use is desired.

- (a) Lot and Building Specifications.** [Multi-unit construction on lots one-third \(1/3\) of an acre in size or smaller, and zoned MF-33, shall be within a single structure.](#)



UDC Update Request Application

Part 1. Applicant Information

Name: Logan Sparrow Organization (if applicable): Development Services
Address: 1901 South Alamo St
Phone: 210.207.8691 Email: logan.sparrow@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-B121 of the UDC to remove "Surveyors' Certificate" Form, "Engineer's Certificate", Form and "Owner's Acknowledgment" Form.

UDC 2020 Proposed Amendment

Amendment 5-36

Applicant: Development Services

Amendment Title – ‘Sec. 35-B121. - Subdivision Plat Applications.’

Amendment Language:

- (f) **Certification and Forms.** All declarations, agreements, bonds, releases and other instruments required by the City of San Antonio shall be substantially in the same form as the particular instruments set out in this exhibit

~~(1) Form A: Surveyor's Certificate. A surveyor's certificate as follows:~~

STATE OF TEXAS COUNTY OF BEXAR
I hereby certify that the above plat conforms to the minimum standards set forth by the Texas Board of Professional Land Surveying according to an actual survey made on the ground by: _____[name] <u>Registered Professional Land Surveyor</u>

~~(2) Form B: Engineer's certificate. An engineer's certificate is required in all cases except when the plat does not require engineering considerations.~~

STATE OF TEXAS COUNTY OF BEXAR
I hereby certify that proper engineering consideration has been given this plat to the matters of streets, lots and drainage layout. To the best of my knowledge this plat conforms to all requirements of the Unified Development Code, except for those variances granted by the San Antonio Planning Commission.

<u>Licensed Professional Engineer</u>



~~(3)Form C: Owner's acknowledgment. If the owner authorizes an agent, he shall file a notarized letter to that effect.~~

STATE OF TEXAS COUNTY OF BEXAR
The owner of land shown on this plat, in person or through a duly authorized agent, dedicates to the use of the public, except areas identified as private or part of an enclave or planned unit development, forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed.

<u>Owner</u>
<u>Duly Authorized Agent</u>
STATE OF TEXAS COUNTY OF BEXAR
Before me, the undersigned authority on this day personally appeared ___ known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.
Given under my hand and seal of office this day of __, __.
<u>Notary Public,</u> Bexar County, Texas

UDC 2020 Proposed Amendment

Revised and Recommended Approval by PCTAC on May 9, 2022

Amendment 5-36

Applicant: Development Services

Amendment Title – ‘Sec. 35-B121. - Subdivision Plat Applications.’

Amendment Language:

- (f) Certification and Forms. All declarations, agreements, bonds, releases and other instruments required by the City of San Antonio shall be substantially in the same form as the particular instruments set out in this exhibit. The following must appear on the plat:

(1) Form A: Surveyor's Certificate. A surveyor's certificate as follows:

STATE OF TEXAS
COUNTY OF BEXAR
I hereby certify that the above plat conforms to the minimum standards set forth by the Texas Board of Professional Land Surveying according to an actual survey made on the ground by:
[name]
Registered Professional Land Surveyor

(2) Form B: Engineer's certificate. An engineer's certificate is required in all cases except when the plat does not require engineering considerations.

STATE OF TEXAS
COUNTY OF BEXAR
I hereby certify that proper engineering consideration has been given this plat to the matters of streets, lots and drainage layout. To the best of my knowledge this plat conforms to all requirements of the Unified Development Code, except for those variances granted by the San Antonio Planning Commission.
Licensed Professional Engineer

(3) Form C: Owner's acknowledgment. If the owner authorizes an agent, he shall file a notarized letter to that effect.

STATE OF TEXAS COUNTY OF BEXAR
The owner of land shown on this plat, in person or through a duly authorized agent, dedicates to the use of the public, except areas identified as private or part of an enclave or planned unit development, forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed.
Owner
Duly Authorized Agent
STATE OF TEXAS COUNTY OF BEXAR
Before me, the undersigned authority on this day personally appeared known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.
Given under my hand and seal of office this day of _._.
Notary Public, Bexar County, Texas

UDC 2021 Proposed Amendment

Amendment 5-37

Applicant: Development Services

Amendment Title – ‘Sec. 35-525. - Outdoor Storage Standards’

Amendment Language:

- (c) Drainage and Surfacing. All drive isles and drive lanes for vehicular access to and from Class 3, Class 4, and Class 5 storage areas shall be properly graded for drainage; surfaced with an all weather surface; and maintained in good condition free of weeds, dust, trash, and debris.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 14, 2022*****

Amendment 5-37

Applicant: Development Services

Amendment Title – ‘Sec. 35-525. - Outdoor Storage Standards’

Amendment Language:

- (c) Drainage and Surfacing. All drive isles and drive lanes for vehicular access to and from Class 3, Class 4, and Class 5 storage areas shall be properly graded for drainage; surfaced with an all weather surface; and maintained in good condition free of weeds, dust, trash, and debris.

UDC 2021 Proposed Amendment

Amendment 5-38**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-A101. - Definitions and Rules of Interpretation.’**Amendment Language:**

All weather surface (parking and vehicular access). Vehicular "all weather surfaces" shall constitute: poured concrete on prepared subgrade; hot laid asphalt on a prepared base course; single, double, or triple asphalt surface treatment (consisting of applications of asphaltic material, each covered with aggregate) on a prepared base course, [or types of pervious pavement approved by the development services department](#). Brick/concrete block/tile/flagstone set in mortar or on a prepared base course. The director of planning and development services shall determine if other materials may fit within this category of surface; however, in no case shall a material be considered a "all weather surface" if such surfaces generates or produces any dust or particulate matter that could be airborne to adjacent properties such as occurs with compacted base materials.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-38

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. - Definitions and Rules of Interpretation.’

Amendment Language:

All weather surface (parking and vehicular access). Vehicular "all weather surfaces" shall constitute: poured concrete on prepared subgrade; hot laid asphalt on a prepared base course; single, double, or triple asphalt surface treatment (consisting of applications of asphaltic material, each covered with aggregate) on a prepared base course, or types of pervious pavement approved by the development services department. Brick/concrete block/tile/flagstone set in mortar or on a prepared base course. The director of planning and development services shall determine if other materials may fit within this category of surface; however, in no case shall a material be considered a "all weather surface" if such surfaces generates or produces any dust or particulate matter that could be airborne to adjacent properties such as occurs with compacted base materials.

UDC 2021 Proposed Amendment

Amendment 5-39

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX													
	<i>PERMITTED USE</i>	<i>O-1 & O-1.5</i>	<i>O-2</i>	<i>NC</i>	<i>C-1</i>	<i>C-2</i>	<i>C-3</i>	<i>D</i>	<i>L</i>	<i>I-1</i>	<i>I-2</i>	<i>ERZD</i>	<i>(LBCS Function)</i>
Wholesale	Dairy Products – Wholesale								S	P	P	P	3520
Wholesale	Fruit And Produce – Wholesale								S	P	P	P	3520
Wholesale	Grocery – Wholesale								S	P	P	P	3520

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 14, 2022*****

Amendment 5-39

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX													
	<i>PERMITTED USE</i>	<i>O-1 & O-1.5</i>	<i>O-2</i>	<i>NC</i>	<i>C-1</i>	<i>C-2</i>	<i>C-3</i>	<i>D</i>	<i>L</i>	<i>I-1</i>	<i>I-2</i>	<i>ERZD</i>	<i>(LBCS Function)</i>
Wholesale	Dairy Products – Wholesale								<u>S</u>	P	<u>P</u>	P	3520
Wholesale	Fruit And Produce – Wholesale								S	P	<u>P</u>	P	3520
Wholesale	Grocery – Wholesale								<u>S</u>	P	P	P	3520

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-39

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. – Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX													
	<i>PERMITTED USE</i>	<i>O-1 & O-1.5</i>	<i>O-2</i>	<i>NC</i>	<i>C-1</i>	<i>C-2</i>	<i>C-3</i>	<i>D</i>	<i>L</i>	<i>I-1</i>	<i>I-2</i>	<i>ERZD</i>	<i>(LBCS Function)</i>
Wholesale	Dairy Products – Wholesale								<u>S</u>	P	<u>P</u>	P	3520
Wholesale	Fruit And Produce – Wholesale								S	P	<u>P</u>	P	3520
Wholesale	Grocery – Wholesale								<u>S</u>	P	P	P	3520

UDC 2021 Proposed Amendment

Amendment 5-41**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-516. – Setback and Frontage Regulations.’**Amendment Language:**

~~(e) **Previous Plats.** The setback line, as shown on plats initiated two (2) years prior to December 2, 2004, shall be recognized as the official setback line.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-41

Applicant: Development Services

Amendment Title – ‘Sec. 35-516. – Setback and Frontage Regulations.’

Amendment Language:

~~(e) **Previous Plats.** The setback line, as shown on plats initiated two (2) years prior to December 2, 2004, shall be recognized as the official setback line.~~

UDC 2021 Proposed Amendment

Amendment 5-42**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-506. - Transportation and Street Design.’**Amendment Language:****(e) Connectivity.**

- (7) **Secondary/Additional Access.** Where a single-family residential or multi-family subdivision exceeds one hundred twenty-five (125) dwelling units ~~and has a minimum of four hundred (400) feet of frontage~~, additional access points to an existing ~~and/or~~ proposed collector ~~and/or~~ Arterial Street shall be required. In cases of limited frontage and/or where no additional access may be obtained despite reasonable efforts, the following options may be considered by the applicant:

- An administrative exception in accordance with Section 35-506(e)(7)(E) may be granted to allow a proposed collector or arterial street to be extended into and across the proposed development in order to provide for additional street capacity and as a means for access.

- The use of an existing or proposed dead-end collector or arterial shall be allowed to meet secondary access by making multiple connections to it, but for dead-end collectors the number of units to be served shall be limited to 500 dwelling units with an approved AEVR by the Director. The applicant may also provide a traffic analysis to show that more dwelling units can have access to the collector through the intersection and maintain a level of service "C". Transportation & Capital Improvements Department must review and approve the traffic analysis to allow more than 500 dwelling units.

When a new subdivision is proposed as part of a phased development which requires an MDP or PUD that will exceed one hundred twenty five (125) buildable lots or units and where the proposed phase is connecting only to prior phases of the overall development and not to any collector or arterial, then the proposed phase or new unit of the subdivision will be required to have a secondary access for connectivity in accordance with Section 35-506(e)(7)(A).

All new collectors or arterials not extended for secondary access requirements shall be extended to a point where it is required for street capacity at which point a street meeting the necessary traffic demands may be extended to the adjoining properties. When connecting to existing adjacent dead end streets the same section shall be extended into the proposed development to a point where traffic demands dictate or allow for a different street classification. In the case where dead-end streets cannot be extended, but the right-of-way associated with the remaining extension can be dedicated, then the right-of-way shall be platted at the request of the City or County in the ETJ with no street plans or fiscal guarantee to ensure access for future build-out of the roadway extension.

In the case where a development is required to extend a collector or arterial street into the proposed subdivision in order to provide sufficient capacity, connectivity or hierarchy requirements, the proposed collector or arterial will not be immediately required to be fully extended as shown and approved by the respective MDP or PUD, but instead extend the collector or arterial street in accordance with the MDP or PUD phasing as approved.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 8, 2022*****

Amendment 5-42

Applicant: Development Services

Amendment Title – ‘Sec. 35-506. - Transportation and Street Design.’

Amendment Language:

(e) Connectivity.

- (7) **Secondary/Additional Access.** Where a single-family residential or multi-family subdivision exceeds one hundred twenty-five (125) dwelling units ~~and has a minimum of four hundred (400) feet of frontage~~, additional access points to an existing ~~and/or~~ proposed collector ~~and/or~~ Arterial Street shall be required. In cases of limited frontage and/or where no additional access may be obtained despite reasonable efforts, the following options may be considered by the applicant:

- An administrative exception in accordance with Section 35-506(e)(7)(E) may be granted to allow a proposed collector or arterial street to be extended into and across the proposed development in order to provide for additional street capacity and as a means for access.

- The use of an existing or proposed dead-end collector or arterial shall be allowed to meet secondary access by making multiple connections to it, but for dead-end collectors the number of units to be served shall be limited to 500 dwelling units with an approved AEVR by the Director. The applicant may also provide a traffic analysis to show that more dwelling units can have access to the collector through the intersection and maintain a level of service "C". Development Services Department must review and approve the traffic analysis to allow more than 500 dwelling units.

When a new subdivision is proposed as part of a phased development which requires an MDP or PUD that will exceed one hundred twenty five (125) buildable lots or units and where the proposed phase is connecting only to prior phases of the overall development and not to any collector or arterial, then the proposed phase or new unit of the subdivision will be required to have a secondary access for connectivity in accordance with Section 35-506(e)(7)(A).

All new collectors or arterials not extended for secondary access requirements shall be extended to a point where it is required for street capacity at which point a street meeting the necessary traffic demands may be extended to the adjoining properties. When connecting to existing adjacent dead end streets the same section shall be extended into the proposed development to a point where traffic demands dictate or allow for a different street classification. In the case where dead-end streets cannot be extended, but the right-of-way associated with the remaining extension can be dedicated, then the right-of-way shall be platted at the request of the City or County in the ETJ with no street plans or fiscal guarantee to ensure access for future build-out of the roadway extension.

In the case where a development is required to extend a collector or arterial street into the proposed subdivision in order to provide sufficient capacity, connectivity or hierarchy requirements, the proposed collector or arterial will not be immediately required to be fully extended as shown and approved by the respective MDP or PUD, but instead extend the collector or arterial street in accordance with the MDP or PUD phasing as approved.

UDC 2021 Proposed Amendment

Amendment 5-43**Applicant:** Development Services**Amendment Title** –'35-392. – Illumination of Uses.'**Amendment Language:**

- (a) Lighting facilities used to light signs, parking areas, or for other purposes, including high intensity residential lighting and light from residentially used properties, shall be so arranged that the source of light is concealed from adjacent residential properties. It shall be arranged so that it ~~and~~ does not interfere with traffic.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-43

Applicant: Development Services

Amendment Title –‘35-392. – Illumination of Uses.’

Amendment Language:

- (a) Lighting facilities used to light signs, parking areas, or for other purposes, including high intensity residential lighting and light from residentially used properties, shall be so arranged that the source of light is concealed from adjacent residential properties. It shall be arranged so that it ~~and~~ does not interfere with traffic.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-43

Applicant: Development Services

Amendment Title –'35-392. – Illumination of Uses.'

Amendment Language:

- (a) Lighting facilities used to light signs, parking areas, or for other purposes, including high intensity residential lighting and light from residentially used properties, shall be so arranged that the source of light is concealed from adjacent residential properties. It shall be arranged so that it ~~and~~ does not interfere with traffic.

UDC 2021 Proposed Amendment

Amendment 5-44**Applicant:** Development Services**Amendment Title** –'35-A101. - Definitions and Rules of Interpretation.'**Amendment Language:**

Mobile retail establishment means selling goods or merchandise from a self-contained unit, either motorized or in a trailer on wheels to the general public for personal or household consumption and rendering services incidental to the sale of such goods.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 5-44

Applicant: Development Services

Amendment Title –'35-A101. - Definitions and Rules of Interpretation.'

Amendment Language:

Mobile retail establishment means selling goods or merchandise from a self-contained unit, either motorized or in a trailer on wheels to the general public for personal or household consumption and rendering services incidental to the sale of such goods.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-44

Applicant: Development Services

Amendment Title –'35-A101. - Definitions and Rules of Interpretation.'

Amendment Language:

Mobile retail establishment means selling goods or merchandise from a self-contained unit, either motorized or in a trailer on wheels to the general public for personal or household consumption and rendering services incidental to the sale of such goods.

UDC 2021 Proposed Amendment

Amendment 5-45**Applicant:** Development Services**Amendment Title** –'35-506. –Transportation and Street Design.'**Amendment Language:****(d) Cross-Section and Construction Standards.**

(9) Substandard Existing Streets.

B. Sidewalks, Curbs and Pavement Construction. For purposes of this section, pavement cross-section includes the following: width of ROW, sidewalks, curbs, bicycle facilities, and the pavement structural section.

3. If a property in the ETJ and outside the City Limits is being platted adjacent or contiguous to an existing privately maintained street or paper street and is using the street for access, the property owner must coordinate with the entity responsible for maintaining the street to access the street for daily access. A note on the plat shall be added to the plat informing the public that the development has access to a street that is privately maintained or not maintained. If a property is located inside the City Limits and is adjacent or contiguous to an existing paper street, then the minimum pavement requirements under this division will be required when the property is being platted or is requesting an application for a building permit and in either case it is proposing to use the paper street for access.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-45

Applicant: Development Services

Amendment Title –'35-506. –Transportation and Street Design.'

Amendment Language:

(d) Cross-Section and Construction Standards.

(9) Substandard Existing Streets.

B. Sidewalks, Curbs and Pavement Construction. For purposes of this section, pavement cross-section includes the following: width of ROW, sidewalks, curbs, bicycle facilities, and the pavement structural section.

3. If a property [in the ETJ and outside the City Limits](#) is being platted adjacent or contiguous to an existing privately maintained street or paper street and is using the street for access, the property owner must coordinate with the entity responsible for maintaining the street to access the street for daily access. A note on the plat shall be added to the plat informing the public that the development has access to a street that is privately maintained or not maintained.

4. [If a property is located inside the City Limits and is adjacent or contiguous to an existing paper street that is proposed for site access, then the minimum pavement requirements under this division will be required when the property is being platted or is requesting an application for a building permit.](#)

5. 4 Minimum Construction Required. Where the roughly proportionate determination (determination study under section 35-502) has determined that the applicant's development would not generate enough traffic to require mitigation for right-of-way dedication or improvements to the pavement cross-section, the provisions of this subsection shall not apply. In such cases, the safety lane requirements of subsection 35-506(d)(11) shall be met.

UDC 2021 Proposed Amendment

Amendment 5-46**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-481. -Appeals to Board of Adjustment.’**Amendment Language:****(a) Applicability.**

(1) **Generally.** Pursuant to Section 211.010 of the Texas Local Government Code, there are hereby established two separate tiers of appeals to the Board of Adjustment.

(A) Tier One Appeal. A Tier One appeal is an appeal of a decision by an administrative official that is not related to a specific application, address, or project.

Because a Tier One appeal is not related to a specific application, address, or project, Tier One appeals will not automatically stay any project. A Tier One appeal may be filed by any of the following persons:

1. a person aggrieved by the decision; or
2. any officer, department, board, or bureau of the City of San Antonio affected by the decision.

(B) Tier Two Appeal. A Tier Two appeal is an appeal that is related to a specific application, address, or project. A Tier Two appeal may be filed by any of the following persons:

1. a person who filed the application that is the subject of the decision;
2. a person who is the owner or representative of the owner of the property that is the subject of the decision;
3. a person who is aggrieved by the decision and is the owner of real property within 200 feet of the property that is the subject of the decision; or
4. any officer, department, board, or bureau of the City of San Antonio affected by the decision.

~~Except as provided by subsection (2), any of the following persons may appeal to the board of adjustment a decision made by an administrative official:~~

~~• A person aggrieved by the decision; or~~

~~• Any officer, department, board, or bureau of the city affected by the decision.~~

(b) Initiation.

(1) **Application.** ~~An~~ ~~Such~~ appeal shall be ~~made taken~~ by filing with the director of ~~planning and~~ development services and ~~with~~ the board of adjustment, ~~within the time provided by this chapter,~~ a notice of appeal specifying the particular grounds upon which the appeal is ~~made taken~~ and the payment of the fee specified in Appendix "C." The appeal must be filed no later than the 20th day after the date the decision is made. Upon receipt of a notice of appeal and after the appeal tier and standing review in Subsection (2) below, the director of ~~planning and~~ development services shall transmit to the board of adjustment all of the original documents and materials, or true copies thereof, constituting the record upon which the ~~order or~~ decision appealed from was based.

- (2) Review for Appeal Tier and Standing. Upon receipt of a complete appeal submittal, the director of development services shall make an initial determination as to the appropriate tier of the appeal as defined in Subsection (1) above. Upon determination of the appropriate tier, the director of development services shall also make a determination as to whether the appellant has standing to bring the appeal filed.
- (3) ~~(2) Automatic Stay for Tier Two Appeals.~~ An appeal from ~~an a decision order~~ of the director of ~~planning and~~ development services to the board of adjustment for a Tier Two appeal shall stay all proceedings unless the director of planning and development services certifies that, by reason of the facts stated in the certificate, a stay in his opinion would cause imminent peril to life or property. When such a certificate is filed, proceedings shall not be stayed except by a restraining order granted by the board of adjustment or a court of proper jurisdiction.
- ~~(3) Time Limit for Appeal. The board of adjustment shall set a reasonable time for the appeal hearing and shall give public notice of the hearing and due notice to the parties in interest. Appeals to the zoning board of adjustment from any order, requirement, decision or determination made by an administrative official in the enforcement of this chapter shall be made within thirty (30) days after such order, requirement, decision or determination by filing with the director of the department of planning and development services and with the board of adjustment a notice of appeal.~~
- (4) Deadline for Filing an Appeal. Appeals to the zoning board of adjustment from any decision made by an administrative official in the enforcement of this chapter shall be made by filing a notice of appeal with the director of the department of development services and with the board of adjustment no later than the twentieth (20th) day after the decision was made.
- (5) Time Limit for Board of Adjustment to make an Appeal Decision. The board of adjustment shall hear and decide any appeal for which the appellant has standing at the next meeting for which public notice can be provided. In no case shall any such hearing or decision occur later than the 60th day after the date the appeal is filed. Public notice of the hearing and due notice to the parties in interest shall be provided in accordance with this Chapter and the Texas Local Government Code. Appeals to the zoning board of adjustment from any order, requirement, decision or determination made by an administrative official in the enforcement of this chapter shall be made not later than the twentieth (20th) day after such order, requirement, decision or determination by filing with the director of the department of development services and with the board of adjustment a notice of appeal.

(d) **Decision.**

- (2) **Hearing.** The board of adjustment shall consider the appeal at a quasi-judicial public hearing pursuant to section 35-404. Pursuant to ~~Texas V.T.C.A.~~ Local Government Code § 211.009(b), the board may reverse or affirm, in whole or in part, or modify the administrative official's ~~order, requirement, decision, or determination~~ from which an appeal is taken and make the correct ~~order, requirement, decision, or determination~~, and for that purpose the board has the same authority as the administrative official. Pursuant to ~~Texas V.T.C.A.~~ Local Government Code § 211.009(b), the concurring vote of seventy-five (75) percent of the members of the board is necessary to reverse ~~a an o order, requirement, decision, or determination~~ of an administrative official.
- (3) **Time Limit for Decision.** The board shall decide the appeal at the next meeting for which public notice in accordance with the Texas Local Government Code and this Chapter can be provided after the filing of a complete appeal, but such decision shall not be later than the 60th day after the date the appeal is filed. ~~within a reasonable time.~~

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-46

Applicant: Development Services

Amendment Title – ‘Sec. 35-481. -Appeals to Board of Adjustment.’

Amendment Language:

(a) Applicability.

- (1) **Generally.** Pursuant to Section 211.010 of the Texas Local Government Code, there are hereby established two separate tiers of appeals to the Board of Adjustment.

(A) Tier One Appeal. A Tier One appeal is an appeal of a decision by an administrative official that is not related to a specific application, address, or project.

Because a Tier One appeal is not related to a specific application, address, or project, Tier One appeals will not automatically stay any project. A Tier One appeal may be filed by any of the following persons:

1. a person aggrieved by the decision; or
2. any officer, department, board, or bureau of the City of San Antonio affected by the decision.

(B) Tier Two Appeal. A Tier Two appeal is an appeal that is related to a specific application, address, or project. A Tier Two appeal may be filed by any of the following persons:

1. a person who filed the application that is the subject of the decision;
2. a person who is the owner or representative of the owner of the property that is the subject of the decision;
3. a person who is aggrieved by the decision and is the owner of real property within 200 feet of the property that is the subject of the decision; or
4. any officer, department, board, or bureau of the City of San Antonio affected by the decision.

~~Except as provided by subsection (2), any of the following persons may appeal to the board of adjustment a decision made by an administrative official:~~

- ~~• A person aggrieved by the decision; or~~
- ~~• Any officer, department, board, or bureau of the city affected by the decision.~~

(b) Initiation.

- (1) **Application.** ~~An~~ ~~Such~~ appeal shall be ~~made~~ ~~taken~~ by filing with the director of ~~planning and~~ development services and ~~with~~ the board of adjustment, ~~within the time provided by this chapter,~~ a notice of appeal specifying the particular grounds upon which the appeal is ~~made~~ ~~taken~~ and the payment of the fee specified in Appendix "C." The appeal must be filed no later than the 20th day after the date the decision is made. Upon receipt of a notice of appeal and after the appeal tier and standing review in Subsection (2) below, the director of ~~planning and~~ development services shall transmit to the board of adjustment all of the original documents and materials, or true copies thereof, constituting the record upon which the ~~order of~~ decision appealed from was based.

(2) Review for Appeal Tier and Standing. Upon receipt of a complete appeal submittal, the director of development services shall make an initial determination as to the appropriate tier of the appeal as defined in Subsection (1) above. Upon determination of the appropriate tier, the director of development services shall also make a determination as to whether the appellant has standing to bring the appeal filed.

(3) Automatic Stay for Tier Two Appeals. An appeal from ~~an a decision order~~ of the director of ~~planning and~~ development services to the board of adjustment for a Tier Two appeal shall stay all proceedings unless the director of development services certifies that, by reason of the facts stated in the certificate, a stay in his opinion would cause imminent peril to life or property. When such a certificate is filed, proceedings shall not be stayed except by a restraining order granted by the board of adjustment or a court of proper jurisdiction.

~~(3) Time Limit for Appeal. The board of adjustment shall set a reasonable time for the appeal hearing and shall give public notice of the hearing and due notice to the parties in interest. Appeals to the zoning board of adjustment from any order, requirement, decision or determination made by an administrative official in the enforcement of this chapter shall be made within thirty (30) days after such order, requirement, decision or determination by filing with the director of the department of planning and development services and with the board of adjustment a notice of appeal.~~

(4) Deadline for Filing an Appeal. Appeals to the zoning board of adjustment from any decision made by an administrative official in the enforcement of this chapter shall be made by filing a notice of appeal with the director of the department of development services and with the board of adjustment no later than the twentieth (20th) day after the decision was made.

(5) Time Limit for Board of Adjustment to make an Appeal Decision. The board of adjustment shall hear and decide any appeal for which the appellant has standing at the next meeting for which public notice can be provided. In no case shall any such hearing or decision occur later than the 60th day after the date the appeal is filed. Public notice of the hearing and due notice to the parties in interest shall be provided in accordance with this Chapter and the Texas Local Government Code. Appeals to the zoning board of adjustment from any order, requirement, decision or determination made by an administrative official in the enforcement of this chapter shall be made not later than the twentieth (20th) day after such order, requirement, decision or determination by filing with the director of the department of development services and with the board of adjustment a notice of appeal.

(d) Decision.

(2) **Hearing.** The board of adjustment shall consider the appeal at a quasi-judicial public hearing pursuant to section 35-404. Pursuant to ~~Texas V.T.C.A.~~ Local Government Code §211.009(b), the board may reverse or affirm, in whole or in part, or modify the administrative official's ~~order, requirement, decision, or determination~~ from which an appeal is taken and make the correct ~~order, requirement, decision, or determination~~, and for that purpose the board has the same authority as the administrative official. Pursuant to ~~Texas V.T.C.A.~~ Local Government Code § 211.009(b), the concurring vote of seventy-five (75) percent of the members of the board is necessary to reverse ~~a an o order, requirement, decision, or determination~~ of an administrative official.

(3) **Time Limit for Decision.** The board shall decide the appeal at the next meeting for which public notice in accordance with the Texas Local Government Code and this Chapter can be provided after the filing of a complete appeal, but such decision shall not be later than the 60th day after the date the appeal is filed. ~~within a reasonable time.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 5-46

Applicant: Development Services

Amendment Title – ‘Sec. 35-481. -Appeals to Board of Adjustment.’

Amendment Language:

(a) Applicability.

(1) **Generally.** Pursuant to Section 211.010 of the Texas Local Government Code, there are hereby established two separate tiers of appeals to the Board of Adjustment.

(A) Tier One Appeal. A Tier One appeal is an appeal of a decision by an administrative official that is not related to a specific application, address, or project.

Because a Tier One appeal is not related to a specific application, address, or project, Tier One appeals will not automatically stay any project. A Tier One appeal may be filed by any of the following persons:

1. a person aggrieved by the decision; or
2. any officer, department, board, or bureau of the City of San Antonio affected by the decision.

(B) Tier Two Appeal. A Tier Two appeal is an appeal that is related to a specific application, address, or project. A Tier Two appeal may be filed by any of the following persons:

1. a person who filed the application that is the subject of the decision;
2. a person who is the owner or representative of the owner of the property that is the subject of the decision;
3. a person who is aggrieved by the decision and is the owner of real property within 200 feet of the property that is the subject of the decision; or
4. any officer, department, board, or bureau of the City of San Antonio affected by the decision.

~~Except as provided by subsection (2), any of the following persons may appeal to the board of adjustment a decision made by an administrative official:~~

- ~~• A person aggrieved by the decision; or~~
- ~~• Any officer, department, board, or bureau of the city affected by the decision.~~

(b) Initiation.

(1) **Application.** ~~An Such~~ appeal shall be ~~made taken~~ by filing with the director of ~~planning and~~ development services and ~~with~~ the board of adjustment, ~~within the time provided by this chapter,~~ a notice of appeal specifying the particular grounds upon which the appeal is ~~made taken~~ and the payment of the fee specified in Appendix "C." The appeal must be filed no later than the 20th day after the date the decision is made. Upon receipt of a notice of appeal and after the appeal tier and standing review in Subsection (2) below, the director of ~~planning and~~ development services shall transmit to the board of adjustment all of the original documents and materials, or true copies thereof, constituting the record upon which the ~~order of~~ decision appealed from was based.

(2) Review for Appeal Tier and Standing. Upon receipt of a complete appeal submittal, the director of development services shall make an initial determination as to the appropriate tier of the appeal as defined in Subsection (1) above. Upon determination of the appropriate tier, the director of development services shall also make a determination as to whether the appellant has standing to bring the appeal filed.

(3) Automatic Stay for Tier Two Appeals. An appeal from ~~an a decision order~~ of the director of ~~planning and~~ development services to the board of adjustment for a Tier Two appeal shall stay all proceedings unless the director of development services certifies that, by reason of the facts stated in the certificate, a stay in his opinion would cause imminent peril to life or property. When such a certificate is filed, proceedings shall not be stayed except by a restraining order granted by the board of adjustment or a court of proper jurisdiction.

~~(3) Time Limit for Appeal. The board of adjustment shall set a reasonable time for the appeal hearing and shall give public notice of the hearing and due notice to the parties in interest. Appeals to the zoning board of adjustment from any order, requirement, decision or determination made by an administrative official in the enforcement of this chapter shall be made within thirty (30) days after such order, requirement, decision or determination by filing with the director of the department of planning and development services and with the board of adjustment a notice of appeal.~~

(4) Deadline for Filing an Appeal. Appeals to the zoning board of adjustment from any decision made by an administrative official in the enforcement of this chapter shall be made by filing a notice of appeal with the director of the department of development services and with the board of adjustment no later than the twentieth (20th) day after the decision was made.

(5) Time Limit for Board of Adjustment to make an Appeal Decision. The board of adjustment shall hear and decide any appeal for which the appellant has standing at the next meeting for which public notice can be provided. In no case shall any such hearing or decision occur later than the 60th day after the date the appeal is filed. Public notice of the hearing and due notice to the parties in interest shall be provided in accordance with this Chapter and the Texas Local Government Code. Appeals to the zoning board of adjustment from any order, requirement, decision or determination made by an administrative official in the enforcement of this chapter shall be made not later than the twentieth (20th) day after such order, requirement, decision or determination by filing with the director of the department of development services and with the board of adjustment a notice of appeal.

(d) Decision.

(2) **Hearing.** The board of adjustment shall consider the appeal at a quasi-judicial public hearing pursuant to section 35-404. Pursuant to ~~Texas V.T.C.A.~~ Local Government Code §211.009(b), the board may reverse or affirm, in whole or in part, or modify the administrative official's ~~order, requirement, decision, or determination~~ from which an appeal is taken and make the correct ~~order, requirement, decision, or determination~~, and for that purpose the board has the same authority as the administrative official. Pursuant to ~~Texas V.T.C.A.~~ Local Government Code § 211.009(b), the concurring vote of seventy-five (75) percent of the members of the board is necessary to reverse ~~a an o order, requirement, decision, or determination~~ of an administrative official.

(3) **Time Limit for Decision.** The board shall decide the appeal at the next meeting for which public notice in accordance with the Texas Local Government Code and this Chapter can be provided after the filing of a complete appeal, but such decision shall not be later than the 60th day after the date the appeal is filed. ~~within a reasonable time.~~

UDC 2021 Proposed Amendment

Amendment 5-47**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-440. – Replatting Without Vacating Preceding Plat.’**Amendment Language:**

(a) **Applicability.** Pursuant to V.T.C.A. Local Government Code § 212.014, a replat of a subdivision or part of a subdivision may be recorded and is controlling over the preceding plat without vacation of that plat if either:

- (1) The replat is the only instrument by which any covenants and restrictions therein are recorded, and the replat:

B. Is approved in one of the following manners: ~~Is approved, after a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard, by the municipal authority responsible for approving plats; and~~

- (1) Residential single-family and duplex replat without any variances or exceptions may be approved by the Director of Development Services without a public hearing before the Planning Commission so long as the notification procedures in Texas Local Government Code § 212.015(f) and (g) are met.
- (2) Residential single-family and duplex replat with any variances or exceptions must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).
- (3) Nonresidential single-family and duplex replats must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).

- (2) Or the replat is NOT the only instrument by which any covenants and restrictions therein are recorded, and

B. ~~Is approved in one of the following manners: The municipal authority responsible for approving plats holds a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard;~~

- (1) Residential single-family and duplex replat without any variances or exceptions may be approved by the Director of Development Services without a public hearing before the Planning Commission so long as the notification procedures in Texas Local Government Code § 212.015(f) and (g) are met. **Review for Appeal Tier and Standing.** Upon receipt of a complete appeal submittal, the director of development services shall make an initial determination as to the appropriate tier of the appeal as defined in Subsection (1) above. Upon determination of the appropriate tier, the director of development services shall also make a determination as to whether the appellant has standing to bring the appeal filed.
- (2) Residential single-family and duplex replat with any variances or exceptions must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).

Non residential single-family and duplex replats must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).

(d) **Decision.** Pursuant to V.T.C.A. Local Government Code §§ 212.002, 212.014, ~~and~~ 212.0146, and 212.015 the municipal authority responsible for approving plats shall approve the replat after determining that the replat complies with this chapter and rules adopted under § 212.002 and this section in effect at the time the application for the replat is filed.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-47

Applicant: Development Services

Amendment Title – ‘Sec. 35-440. – Replatting Without Vacating Preceding Plat.’

Amendment Language:

(a) **Applicability.** Pursuant to V.T.C.A. Local Government Code § 212.014, a replat of a subdivision or part of a subdivision may be recorded and is controlling over the preceding plat without vacation of that plat if either:

- (1) The replat is the only instrument by which any covenants and restrictions therein are recorded, and the replat:

B. ~~Is approved in one of the following manners: Is approved, after a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard, by the municipal authority responsible for approving plats; and~~

- (1) Residential single-family and duplex replat without any variances or exceptions may be approved by the Director of Development Services without a public hearing before the Planning Commission so long as the notification procedures in Texas Local Government Code § 212.015(f) and (g) are met.
- (2) Residential single-family and duplex replat with any variances or exceptions must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).
- (3) Nonresidential single-family and duplex replats must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).

- (2) Or the replat is NOT the only instrument by which any covenants and restrictions therein are recorded, and

B. ~~Is approved in one of the following manners: The municipal authority responsible for approving plats holds a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard;~~

- (1) Residential single-family and duplex replat without any variances or exceptions may be approved by the Director of Development Services without a public hearing before the Planning Commission so long as the notification procedures in Texas Local Government Code § 212.015(f) and (g) are met.
- (2) Residential single-family and duplex replat with any variances or exceptions must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).

Non residential single-family and duplex replats must be considered by the Planning Commission at a public hearing and requires advertisement in a newspaper of general circulation and mailed notices in accordance with Texas Local Government Code § 212.015(b).

(d) **Decision.** Pursuant to V.T.C.A. Local Government Code §§ 212.002, 212.014, ~~and~~ 212.0146, and 212.015 the municipal authority responsible for approving plats shall approve the replat after determining that the replat complies with this chapter and rules adopted under § 212.002 and this section in effect at the time the application for the replat is filed.

UDC 2021 Proposed Amendment

Amendment 5-48**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-335. - "NCD" Neighborhood Conservation District.’**Amendment Language:****(e) Design Standards for Neighborhood Conservation Districts Established Prior to April 1, 2019.**

- (1) The neighborhood conservation plan approved as part of the zoning ordinance creating a neighborhood conservation district prior to April 1, 2019 shall include design standards for new construction of any building or structure, or the relocation or rehabilitation to the street facade of an existing building or structure.

- (2) Existing neighborhood conservation plans shall not be modified after April 1, 2019, with respect to building materials or methods.

(f) Design Standards for Neighborhood Conservation Districts Established On or After April 1, 2019.

- (1) The neighborhood conservation plan approved on or after April 1, 2019, as part of the zoning ordinance creating a neighborhood conservation district shall include design standards for new construction of any building or structure, or the relocation or rehabilitation to the street facade of an existing building or structure, but in accordance with state law, shall not include any standards or requirements relating to building materials or methods.
- (2) The neighborhood conservation plan, and requisite design standards shall not apply to those activities which constitute ordinary repair and maintenance, i.e., using the same or similar design.
- (3) The design standards for the neighborhood conservation district must include at a minimum (or note the inapplicability), the following elements governing the physical characteristics and features of all property (public or private) within the proposed district:
- A. Building height, number of stories;
 - B. Building size, massing;
 - C. Principal elevation features;
 - D. Lot size, coverage;
 - E. Front and side setbacks;
 - F. Off-street parking and loading requirements;
 - G. Roof line and pitch;
 - H. Paving, hardscape covering.
- (4) In addition, the design standards may include, but shall not be limited to, the following elements:
- A. Building orientation;
 - B. General site planning (primary, ancillary structures);
 - C. Density;
 - D. Floor area ratio;

- E. Signage;
- F. Architectural style and details;
- G. Garage entrance location;
- H. Window/dormer size and location;
- I. Landscaping;
- J. Fences and walls;
- K. Entrance lighting;
- L. Driveways, curbs and sidewalks;
- M. Utility boxes, trash receptacles;
- N. Street furniture;
- O. Building relocation;
- P. Right-of-way (exceeding public works standards).

(5) The design standards in a neighborhood conservation plan adopted on or after April 1, 2019, shall not include elements related to build materials or methods.

Amendment Title – ‘Sec. 35-339.01. - Corridor Districts.’

(f) **Development and Design Standards for Corridor Overlays Established Prior to April 1, 2019.**

Development and design standards for ~~the~~ a corridor district established prior to April 1, 2019, may only include the following elements and no others governing the physical characteristics and features of all property (public or private) within the proposed corridor district:

- (1) Siting, grading;
- (2) Building size;
- (3) Lot coverage; floor area ratio;
- (4) Front and side setbacks;
- (5) Lot frontage;
- (6) Driveway size and sidewalks;
- (7) Parking, off-street parking and loading requirements;
- (8) Screening of lighting for entrances, parking lots, walkways and building exteriors;
- (9) Screening; fences, walls and berms;
- (10) Landscaping to encourage the use of native trees and plants;
- (11) Tree preservation;
- (12) Natural areas to encourage the use of native trees and plants;
- (13) Noise levels;
- (14) Building materials;
- (15) Trash receptacles, utility boxes;
- (16) Satellite dishes and components to the extent permitted by federal laws and regulations;
- (17) Solar systems and components.

Existing development and design standards for Corridor Overlays shall not be modified after April 1, 2019, with respect to building materials or methods.

- (g) **Development and Design Standards for Corridor Overlays Established On or After April 1, 2019.** Development and design standards for a corridor district established on or after April 1, 2019, may only include the following elements and no others governing the physical characteristics and features of all property (public or private) within the proposed corridor district:
- (1) Siting, grading;
 - (2) Building size;
 - (3) Lot coverage; floor area ratio;
 - (4) Front and side setbacks;
 - (5) Lot frontage;
 - (6) Driveway size and sidewalks;
 - (7) Parking, off-street parking and loading requirements;
 - (8) Screening of lighting for entrances, parking lots, walkways and building exteriors;
 - (9) Screening; fences, walls and berms;
 - (10) Landscaping to encourage the use of native trees and plants;
 - (11) Tree preservation;
 - (12) Natural areas to encourage the use of native trees and plants;
 - (13) Noise levels;
 - (14) Location of trash receptacles and utility boxes;

The development and design standards adopted on or after April 1, 2019, shall not include elements related to build materials or methods.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-48

Applicant: Development Services

Amendment Title – ‘Sec. 35-335. - "NCD" Neighborhood Conservation District.’

Amendment Language:

(e) Design Standards for Neighborhood Conservation Districts Established Prior to April 1, 2019.

- (1) The neighborhood conservation plan approved as part of the zoning ordinance creating a neighborhood conservation district prior to April 1, 2019 shall include design standards for new construction of any building or structure, or the relocation or rehabilitation to the street facade of an existing building or structure.

- (2) Existing neighborhood conservation plans shall not be modified after April 1, 2019, with respect to building materials or methods.

(f) Design Standards for Neighborhood Conservation Districts Established On or After April 1, 2019.

- (1) The neighborhood conservation plan approved on or after April 1, 2019, as part of the zoning ordinance creating a neighborhood conservation district shall include design standards for new construction of any building or structure, or the relocation or rehabilitation to the street facade of an existing building or structure, but in accordance with state law, shall not include any standards or requirements relating to building materials or methods.
- (2) The neighborhood conservation plan, and requisite design standards shall not apply to those activities which constitute ordinary repair and maintenance, i.e., using the same or similar design.
- (3) The design standards for the neighborhood conservation district must include at a minimum (or note the inapplicability), the following elements governing the physical characteristics and features of all property (public or private) within the proposed district:
- A. Building height, number of stories;
 - B. Building size, massing;
 - C. Principal elevation features;
 - D. Lot size, coverage;
 - E. Front and side setbacks;
 - F. Off-street parking and loading requirements;
 - G. Roof line and pitch;
 - H. Paving, hardscape covering.
- (4) In addition, the design standards may include, but shall not be limited to, the following elements:
- A. Building orientation;
 - B. General site planning (primary, ancillary structures);
 - C. Density;
 - D. Floor area ratio;

- E. Signage;
- F. Architectural style and details;
- G. Garage entrance location;
- H. Window/dormer size and location;
- I. Landscaping;
- J. Fences and walls;
- K. Entrance lighting;
- L. Driveways, curbs and sidewalks;
- M. Utility boxes, trash receptacles;
- N. Street furniture;
- O. Building relocation;
- P. Right-of-way (exceeding public works standards).

(5) The design standards in a neighborhood conservation plan adopted on or after April 1, 2019, shall not include elements related to build materials or methods.

Amendment Title – ‘Sec. 35-339.01. - Corridor Districts.’

(f) **Development and Design Standards for Corridor Overlays Established Prior to April 1, 2019.**

Development and design standards for ~~the~~ a corridor district established prior to April 1, 2019, may only include the following elements and no others governing the physical characteristics and features of all property (public or private) within the proposed corridor district:

- (1) Siting, grading;
- (2) Building size;
- (3) Lot coverage; floor area ratio;
- (4) Front and side setbacks;
- (5) Lot frontage;
- (6) Driveway size and sidewalks;
- (7) Parking, off-street parking and loading requirements;
- (8) Screening of lighting for entrances, parking lots, walkways and building exteriors;
- (9) Screening; fences, walls and berms;
- (10) Landscaping to encourage the use of native trees and plants;
- (11) Tree preservation;
- (12) Natural areas to encourage the use of native trees and plants;
- (13) Noise levels;
- (14) Building materials;
- (15) Trash receptacles, utility boxes;
- (16) Satellite dishes and components to the extent permitted by federal laws and regulations;
- (17) Solar systems and components.

Existing development and design standards for Corridor Overlays shall not be modified after April 1, 2019, with respect to building materials or methods.

- (g) **Development and Design Standards for Corridor Overlays Established On or After April 1, 2019.** Development and design standards for a corridor district established on or after April 1, 2019, may only include the following elements and no others governing the physical characteristics and features of all property (public or private) within the proposed corridor district:
- (1) Siting, grading;
 - (2) Building size;
 - (3) Lot coverage; floor area ratio;
 - (4) Front and side setbacks;
 - (5) Lot frontage;
 - (6) Driveway size and sidewalks;
 - (7) Parking, off-street parking and loading requirements;
 - (8) Screening of lighting for entrances, parking lots, walkways and building exteriors;
 - (9) Screening; fences, walls and berms;
 - (10) Landscaping to encourage the use of native trees and plants;
 - (11) Tree preservation;
 - (12) Natural areas to encourage the use of native trees and plants;
 - (13) Noise levels;
 - (14) Location of trash receptacles and utility boxes;

The development and design standards adopted on or after April 1, 2019, shall not include elements related to build materials or methods.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-48

Applicant: Development Services

Amendment Title – ‘Sec. 35-335. - "NCD" Neighborhood Conservation District.’

Amendment Language:

(e) Design Standards for Neighborhood Conservation Districts Established Prior to April 1, 2019.

- (1) The neighborhood conservation plan approved as part of the zoning ordinance creating a neighborhood conservation district prior to April 1, 2019 shall include design standards for new construction of any building or structure, or the relocation or rehabilitation to the street facade of an existing building or structure.

- (2) Existing neighborhood conservation plans shall not be modified after April 1, 2019, with respect to building materials or methods.

(f) Design Standards for Neighborhood Conservation Districts Established On or After April 1, 2019.

- (1) The neighborhood conservation plan approved on or after April 1, 2019, as part of the zoning ordinance creating a neighborhood conservation district shall include design standards for new construction of any building or structure, or the relocation or rehabilitation to the street facade of an existing building or structure, but in accordance with state law, shall not include any standards or requirements relating to building materials or methods.
- (2) The neighborhood conservation plan, and requisite design standards shall not apply to those activities which constitute ordinary repair and maintenance, i.e., using the same or similar design.
- (3) The design standards for the neighborhood conservation district must include at a minimum (or note the inapplicability), the following elements governing the physical characteristics and features of all property (public or private) within the proposed district:
- A. Building height, number of stories;
 - B. Building size, massing;
 - C. Principal elevation features;
 - D. Lot size, coverage;
 - E. Front and side setbacks;
 - F. Off-street parking and loading requirements;
 - G. Roof line and pitch;
 - H. Paving, hardscape covering.
- (4) In addition, the design standards may include, but shall not be limited to, the following elements:
- A. Building orientation;
 - B. General site planning (primary, ancillary structures);
 - C. Density;
 - D. Floor area ratio;

- E. Signage;
- F. Architectural style and details;
- G. Garage entrance location;
- H. Window/dormer size and location;
- I. Landscaping;
- J. Fences and walls;
- K. Entrance lighting;
- L. Driveways, curbs and sidewalks;
- M. Utility boxes, trash receptacles;
- N. Street furniture;
- O. Building relocation;
- P. Right-of-way (exceeding public works standards).

(5) The design standards in a neighborhood conservation plan adopted on or after April 1, 2019, shall not include elements related to build materials or methods.

Amendment Title – ‘Sec. 35-339.01. - Corridor Districts.’

(f) **Development and Design Standards for Corridor Overlays Established Prior to April 1, 2019.**

Development and design standards for ~~the~~ a corridor district established prior to April 1, 2019, may only include the following elements and no others governing the physical characteristics and features of all property (public or private) within the proposed corridor district:

- (1) Siting, grading;
- (2) Building size;
- (3) Lot coverage; floor area ratio;
- (4) Front and side setbacks;
- (5) Lot frontage;
- (6) Driveway size and sidewalks;
- (7) Parking, off-street parking and loading requirements;
- (8) Screening of lighting for entrances, parking lots, walkways and building exteriors;
- (9) Screening; fences, walls and berms;
- (10) Landscaping to encourage the use of native trees and plants;
- (11) Tree preservation;
- (12) Natural areas to encourage the use of native trees and plants;
- (13) Noise levels;
- (14) Building materials;
- (15) Trash receptacles, utility boxes;
- (16) Satellite dishes and components to the extent permitted by federal laws and regulations;
- (17) Solar systems and components.

Existing development and design standards for Corridor Overlays shall not be modified after April 1, 2019, with respect to building materials or methods.

- (g) **Development and Design Standards for Corridor Overlays Established On or After April 1, 2019.** Development and design standards for a corridor district established on or after April 1, 2019, may only include the following elements and no others governing the physical characteristics and features of all property (public or private) within the proposed corridor district:
- (1) Siting, grading;
 - (2) Building size;
 - (3) Lot coverage; floor area ratio;
 - (4) Front and side setbacks;
 - (5) Lot frontage;
 - (6) Driveway size and sidewalks;
 - (7) Parking, off-street parking and loading requirements;
 - (8) Screening of lighting for entrances, parking lots, walkways and building exteriors;
 - (9) Screening; fences, walls and berms;
 - (10) Landscaping to encourage the use of native trees and plants;
 - (11) Tree preservation;
 - (12) Natural areas to encourage the use of native trees and plants;
 - (13) Noise levels;
 - (14) Location of trash receptacles and utility boxes;

The development and design standards adopted on or after April 1, 2019, shall not include elements related to build materials or methods.

UDC 2021 Proposed Amendment

Amendment 5-49**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’**Amendment Language:**

Urban Low Density Residential - includes a range of housing types including single-family attached and detached houses on individual lots, small lot residences, duplexes, triplexes, fourplexes, cottage homes, manufactured homes, low-rise garden-style apartments, and manufactured home parks. This land use category may also accommodate small scale retail and service uses that are intended to support the adjacent residential uses. Other nonresidential uses, including, but not limited to, schools, places of worship and parks are appropriate within these areas and should be centrally located to provide easy accessibility. Permitted zoning districts: [R-1](#), [R-2](#), R-3, R-4, R-5, R-6, RM-5, RM-6, MF-18, [IDZ-1](#), MH, MHC, MHP, [MXD](#), and NC.

- Typical densities in this land use category would range from 7 to 18 dwelling units per acre.
- ~~IDZ~~, PUD, ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Medium Density Residential - accommodates a range of housing types including single-family attached and detached houses on individual lots, manufactured and modular homes, duplexes, triplexes, fourplexes, and low-rise, garden-style apartments with more than four (4) dwelling units per building. Cottage homes and very small lot single-family houses are also appropriate within this land use category. Higher density multi-family uses, where practical, should be located in proximity to transit facilities. Certain nonresidential uses, including, but not limited to, schools, places of worship and parks are appropriate within these areas and should be centrally located to provide easy accessibility.

Permitted zoning districts: [R-1](#), [R-2](#), R-3, R-4, RM-4, RM-5, RM-6, MF-18, MF- 25, MF-33, [IDZ-1](#), [IDZ-2](#), MH, MHC, ~~and~~ MHP, ~~and~~ [MXD](#).

- Typical densities in this land use category would range from 13 to 33 dwelling units per acre.
- ~~IDZ~~ PUD ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

High Density Residential - includes low-rise to mid-rise buildings with four (4) or more dwelling units in each. High density residential provides for compact development including apartments, condominiums, and assisted living facilities.

This form of development is typically located along or near major arterials or collectors. High density multi-family uses should be located in close proximity to transit facilities. Certain nonresidential uses, including, but not limited to schools, places of worship, and parks are appropriate within these areas and should be centrally located to provide easy accessibility. This classification may be used as a transitional buffer between lower density residential uses and nonresidential uses. High density residential uses should be located in a manner that does not route traffic through lower-density residential uses. Permitted zoning districts: RM-4, MF-25, MF-33, MF-40, MF-50, MF-65, [IDZ-2](#), [IDZ-3](#), MH, MHC, ~~and~~ MHP, ~~and~~ [MXD](#).

- Typical densities in this land use category would range from 25 to 50 dwelling units per acre.

- ~~IDZ~~, PUD, ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Neighborhood Commercial - includes smaller intensity commercial uses such as small-scale retail or offices, professional services, and convenience retail and services that are intended to support the adjacent residential uses. Neighborhood commercial uses should be located within walking distance of neighborhood residential areas. Special consideration should be given to pedestrian and bicycle facilities that connect neighborhoods to commercial nodes. Permitted zoning districts: 0-1, NC, ~~and~~ C- 1, IDZ-1. and MXD.

- ~~IDZ~~, PUD, ~~MXD~~, TOD, and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Community Commercial - includes offices, professional services, and retail uses that are accessible to bicyclists and pedestrians and linked to transit facilities. This form of development should be located in proximity to major intersections or where an existing commercial area has been established. Community commercial uses are intended to support multiple neighborhoods, have a larger market draw than neighborhood commercial uses, and attract patrons from the neighboring residential areas. All off-street parking and loading areas adjacent to residential uses should include landscape buffers, lighting and signage controls. Examples of community commercial uses include, but are not limited to, cafes, offices, restaurants, beauty parlors, neighborhood groceries or markets, shoe repair shops and medical clinics.

Permitted zoning districts: 0-1.5, NC, C-1, ~~and~~ C-2, IDZ-1, IDZ-2, and M X D.

- ~~IDZ~~, PUD, ~~MXD~~, TOD, and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Regional Commercial - includes high intensity uses that draw customers from both adjacent communities as well as the larger metropolitan region. Regional commercial uses are typically located in general proximity to nodes along expressways or major arterial roadways and incorporate high-capacity transit facilities. Regional Commercial uses should incorporate well-defined entrances, shared internal circulation, limited curb cuts to expressways and arterial streets, sidewalks and shade trees in parking lots, landscaping between the parking lots and roadways, and well- designed monument signage. Examples of regional commercial uses include, but are not limited to, movie theaters, plant nurseries, automotive repair shops, fitness centers, home improvement centers, hotels and motels, mid- to high-rise office buildings, and automobile dealerships. Permitted zoning districts: 0-1.5, 0-2, C- 2, C-3, L, ~~and~~, BP, IDZ-1, IDZ-2, and M X D.

- ~~IDZ~~, PUD, ~~MXD~~, TOD, and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Neighborhood Mixed-Use - contains a mix of residential, commercial, and institutional uses at a neighborhood scale. Within mixed-use buildings, residential units located above first floor are encouraged. Typical first floor uses include, but are not limited to, small office spaces, professional services, and small scale retail establishments and restaurants. The mix of uses may be vertically or horizontally distributed, and there is no requirement that a single building contain more than one use. Live/work housing options are permissible in Neighborhood Mixed-Use area to ensure access to housing options and services within close proximity for the local workforce. Where practical, buildings are situated close to the public right-of-way, and parking is located behind buildings. Parking requirements may be minimized using a variety of creative methods, such as shared or cooperative parking agreements, to maximize land available for housing and community services. Pedestrian spaces are encouraged to include lighting and signage, and streetscaping should be scaled for pedestrians, cyclists, and vehicles. Properties classified as Neighborhood Mixed-Use should be located in close proximity to transit facilities. Permitted zoning districts: R-1, R-2, RM-4, RM-5, RM-6, MF-18, 0-1, NC, C-1, MH, MHC, MHP, FBZD, AE-1 and AE-2, IDZ-1, and MXD.

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Urban Mixed-Use - contains a mix of residential, commercial, and institutional uses at a medium level of intensity. Urban Mixed Use development is typically larger-scale than Neighborhood Mixed-Use and smaller-scale than Regional Mixed-Use, although many of the allowable uses could be the same in all three categories. Building footprints may be block-scale, but could be smaller depending on block configuration and overall development density. Typical first floor uses include, but are not limited to, professional services, offices, institutional uses, restaurants, and retail including grocery stores. The mix of uses may be vertically or horizontally distributed, and there is no requirement that a single building contain more than one use. Live/work housing options are permissible in Urban Mixed-Use areas to ensure access to housing options and services within close proximity for the local workforce. Structured parking is encouraged in Urban Mixed-Use category, but is not required. Parking requirements may be satisfied through shared or cooperative parking agreements, which could include off-site garages or lots. The Urban Mixed-Use category should be located in proximity to transit facilities. Permitted zoning districts: [R-1](#), [R-2](#), RM-4, RM-5, RM-6, MF-18, MF-25, MF-33, MF-40, 0-1, 0-1.5, C-1, C-2, MH, MHP, MHC, FBZD, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ -1](#), [IDZ-2](#), [IDZ-3](#), ~~and~~ [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Regional Mixed-Use - contains residential, commercial and institutional uses at high densities. Regional Mixed-Use developments are typically located within regional centers and in close proximity to transit facilities, where mid-rise to high rise buildings would be appropriate. Typical lower floor uses include, but are not limited to, offices, professional services, institutional uses, restaurants, and retail including grocery stores. The mix of uses may be vertically or horizontally distributed, and there is no requirement that a single building contain more than one use. Live/work housing options are permissible in Regional Mixed-Use areas to ensure access to housing options and services within close proximity for the local workforce. Where feasible, development is ideally built at the block scale, with minimum building setbacks. Parking requirements may be satisfied through shared or cooperative parking agreements, which can include off-site garages or lots. If parking requirements are satisfied on-site, structured parking is encouraged.

Pedestrian spaces are encouraged to be generous in width and lighting, with streetscaping and signage scaled to pedestrians. Regional Mixed Use projects encourage incorporation of transit facilities into development. Permitted zoning districts: MF-33, MF-40, MF-50, MF-65, 0-1.5, 0-2, C-2, C-3, D, ED, FBZD, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ-2](#), [IDZ-3](#), ~~and~~ [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Employment/Flex Mixed-Use - provides a flexible live/work environment with an urban mix of residential and light service industrial uses. Uses include smaller scale office, retail, art studio warehouses, art-oriented fabrication, creative businesses and work spaces, and cottage industrial and fabrication uses. Adaptive uses of vacant or underutilized structures are encouraged to provide residential urban infill and appropriate employment opportunities within or in close proximity to neighborhoods. Buildings have a smaller footprint and can closely resemble campus-like development across multiple sites or with several multi-functioning buildings on one site. Permitted zoning districts: [R-1](#), [R-2](#), RM-4, MF-18, MF-25, MF-33, 0-1, 0-1.5, C-1, C-2, L, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ-1](#), [IDZ-2](#), [IDZ-3](#), ~~and~~ [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Business/Innovation Mixed-Use- accommodates industrial uses with office, commercial, and residential uses, all within a cohesive setting, on a larger scale and within larger footprints than the Employment/Flex Mixed-Use category. Industrial arts workshops, high tech fabrication,

processing and assembly, and other industrial uses are permitted, in addition to commercial uses. Vocational training, technological learning centers, medical campuses, and research/development institutions are also appropriate for these spaces. Additional environmental performance standards should be employed for properties designated as Business/Innovation Mixed-Use, such as hours of activity, loading, noise levels and lighting, to ensure that the intensity of the industrially oriented uses is comparable to that of the other non-residential uses. The mix of uses may be either vertically or horizontally distributed. Live/work housing options are permissible in Business/Innovation Mixed Use areas to ensure access to housing options and services within close proximity of business innovation areas for the local-workforce. Business/Innovation mixed use should incorporate transit and bicycle facilities to serve the training and employment base. Permitted zoning districts: RM-4, MF-18, MF-25, O-1.5, O-2, C-2, C-3, L, I-1, MI-1, BP, AE-1,AE-2, AE-3, ~~and~~ AE-4, [IDZ-1](#), [IDZ-2](#), [IDZ-3](#), and [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 5-49

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

Urban Low Density Residential - includes a range of housing types including single-family attached and detached houses on individual lots, small lot residences, duplexes, triplexes, fourplexes, cottage homes, manufactured homes, low-rise garden- style apartments, and manufactured home parks. This land use category may also accommodate small scale retail and service uses that are intended to support the adjacent residential uses. Other nonresidential uses, including, but not limited to, schools, places of worship and parks are appropriate within these areas and should be centrally located to provide easy accessibility. Permitted zoning districts: [R-1](#), [R-2](#), R-3, R-4, R-5, R-6, RM-5, RM-6, MF-18, [IDZ-1](#), MH, MHC, MHP, [MXD](#), and NC.

- Typical densities in this land use category would range from 7 to 18 dwelling units per acre.
- ~~IDZ~~, PUD, ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Medium Density Residential - accommodates a range of housing types including single-family attached and detached houses on individual lots, manufactured and modular homes, duplexes, triplexes, fourplexes, and low-rise, garden-style apartments with more than four (4) dwelling units per building. Cottage homes and very small lot single-family houses are also appropriate within this land use category. Higher density multi-family uses, where practical, should be located in proximity to transit facilities. Certain nonresidential uses, including, but not limited to, schools, places of worship and parks are appropriate within these areas and should be centrally located to provide easy accessibility.

Permitted zoning districts: [R-1](#), [R-2](#), R-3, R-4, RM-4, RM-5, RM-6, MF-18, MF- 25, MF-33, [IDZ-1](#), [IDZ-2](#), MH, MHC, ~~and~~ MHP, ~~and~~ [MXD](#).

- Typical densities in this land use category would range from 13 to 33 dwelling units per acre.
- ~~IDZ~~ PUD ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

High Density Residential - includes low-rise to mid-rise buildings with four (4) or more dwelling units in each. High density residential provides for compact development including apartments, condominiums, and assisted living facilities.

This form of development is typically located along or near major arterials or collectors. High density multi-family uses should be located in close proximity to transit facilities. Certain nonresidential uses, including, but not limited to schools, places of worship, and parks are appropriate within these areas and should be centrally located to provide easy accessibility. This classification may be used as a transitional buffer between lower density residential uses and nonresidential uses. High density residential uses should be located in a manner that does not route traffic through lower-density residential uses. Permitted zoning districts: RM-4, MF-25, MF-33, MF-40, MF-50, MF-65, [IDZ-2](#), [IDZ-3](#), MH, MHC, ~~and~~ MHP, ~~and~~ [MXD](#).

- Typical densities in this land use category would range from 25 to 50 dwelling units per acre.

- ~~IDZ~~, PUD, ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Neighborhood Commercial - includes smaller intensity commercial uses such as small-scale retail or offices, professional services, and convenience retail and services that are intended to support the adjacent residential uses. Neighborhood commercial uses should be located within walking distance of neighborhood residential areas. Special consideration should be given to pedestrian and bicycle facilities that connect neighborhoods to commercial nodes. Permitted zoning districts: 0-1, NC, ~~and~~ C- 1, IDZ-1. and MXD.

- ~~IDZ~~, PUD, ~~MXD~~, TOD, and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Community Commercial - includes offices, professional services, and retail uses that are accessible to bicyclists and pedestrians and linked to transit facilities. This form of development should be located in proximity to major intersections or where an existing commercial area has been established. Community commercial uses are intended to support multiple neighborhoods, have a larger market draw than neighborhood commercial uses, and attract patrons from the neighboring residential areas. All off-street parking and loading areas adjacent to residential uses should include landscape buffers, lighting and signage controls. Examples of community commercial uses include, but are not limited to, cafes, offices, restaurants, beauty parlors, neighborhood groceries or markets, shoe repair shops and medical clinics.

Permitted zoning districts: 0-1.5, NC, C-1, ~~and~~ C-2, IDZ-1, IDZ-2, and M XD.

- ~~IDZ~~, PUD, ~~MXD~~, TOD, and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Regional Commercial - includes high intensity uses that draw customers from both adjacent communities as well as the larger metropolitan region. Regional commercial uses are typically located in general proximity to nodes along expressways or major arterial roadways and incorporate high-capacity transit facilities. Regional Commercial uses should incorporate well-defined entrances, shared internal circulation, limited curb cuts to expressways and arterial streets, sidewalks and shade trees in parking lots, landscaping between the parking lots and roadways, and well- designed monument signage. Examples of regional commercial uses include, but are not limited to, movie theaters, plant nurseries, automotive repair shops, fitness centers, home improvement centers, hotels and motels, mid- to high-rise office buildings, and automobile dealerships. Permitted zoning districts: 0-1.5, 0-2, C- 2, C-3, L, ~~and~~ , BP, IDZ-1, IDZ-2, and M XD.

- ~~IDZ~~, PUD, ~~MXD~~, TOD, and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

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Urban Mixed-Use - contains a mix of residential, commercial, and institutional uses at a medium level of intensity. Urban Mixed Use development is typically larger-scale than Neighborhood Mixed-Use and smaller-scale than Regional Mixed-Use, although many of the allowable uses could be the same in all three categories. Building footprints may be block-scale, but could be smaller depending on block configuration and overall development density. Typical first floor uses include, but are not limited to, professional services, offices, institutional uses, restaurants, and retail including grocery stores. The mix of uses may be vertically or horizontally distributed, and there is no requirement that a single building contain more than one use. Live/work housing options are permissible in Urban Mixed-Use areas to ensure access to housing options and services within close proximity for the local workforce. Structured parking is encouraged in Urban Mixed-Use category, but is not required. Parking requirements may be satisfied through shared or cooperative parking agreements, which could include off-site garages or lots. The Urban Mixed-Use category should be located in proximity to transit facilities. Permitted zoning districts: [R-1](#), [R-2](#), RM-4, RM-5, RM-6, MF-18, MF-25, MF-33, MF-40, 0-1, 0-1.5, C-1, C-2, MH, MHP, MHC, FBZD, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ-1](#), [IDZ-2](#), [IDZ-3](#), ~~and~~ [MXD](#).

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Pedestrian spaces are encouraged to be generous in width and lighting, with streetscaping and signage scaled to pedestrians. Regional Mixed Use projects encourage incorporation of transit facilities into development. Permitted zoning districts: MF-33, MF-40, MF-50, MF-65, 0-1.5, 0-2, C-2, C-3, D, ED, FBZD, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ-2](#), [IDZ-3](#), ~~and~~ [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Employment/Flex Mixed-Use - provides a flexible live/work environment with an urban mix of residential and light service industrial uses. Uses include smaller scale office, retail, art studio warehouses, art-oriented fabrication, creative businesses and work spaces, and cottage industrial and fabrication uses. Adaptive uses of vacant or underutilized structures are encouraged to provide residential urban infill and appropriate employment opportunities within or in close proximity to neighborhoods. Buildings have a smaller footprint and can closely resemble campus-like development across multiple sites or with several multi-functioning buildings on one site. Permitted zoning districts: [R-1](#), [R-2](#), RM-4, MF-18, MF-25, MF-33, 0-1, 0-1.5, C-1, C-2, L, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ-1](#), [IDZ-2](#), [IDZ-3](#), ~~and~~ [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Business/Innovation Mixed-Use- accommodates industrial uses with office, commercial, and residential uses, all within a cohesive setting, on a larger scale and within larger footprints than the Employment/Flex Mixed-Use category. Industrial arts workshops, high tech fabrication,

processing and assembly, and other industrial uses are permitted, in addition to commercial uses. Vocational training, technological learning centers, medical campuses, and research/development institutions are also appropriate for these spaces. Additional environmental performance standards should be employed for properties designated as Business/Innovation Mixed-Use, such as hours of activity, loading, noise levels and lighting, to ensure that the intensity of the industrially oriented uses is comparable to that of the other non-residential uses. The mix of uses may be either vertically or horizontally distributed. Live/work housing options are permissible in Business/Innovation Mixed Use areas to ensure access to housing options and services within close proximity of business innovation areas for the local-workforce. Business/Innovation mixed use should incorporate transit and bicycle facilities to serve the training and employment base. Permitted zoning districts: RM-4, MF-18, MF-25, O-1.5, O-2, C-2, C-3, L, I-1, MI-1, BP, AE-1,AE-2, AE-3, ~~and~~ AE-4, [IDZ-1](#), [IDZ-2](#), [IDZ-3](#), and [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-49

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

Urban Low Density Residential - includes a range of housing types including single-family attached and detached houses on individual lots, small lot residences, duplexes, triplexes, fourplexes, cottage homes, manufactured homes, low-rise garden- style apartments, and manufactured home parks. This land use category may also accommodate small scale retail and service uses that are intended to support the adjacent residential uses. Other nonresidential uses, including, but not limited to, schools, places of worship and parks are appropriate within these areas and should be centrally located to provide easy accessibility. Permitted zoning districts: [R-1](#), [R-2](#), R-3, R-4, R-5, R-6, RM-5, RM-6, MF-18, [IDZ-1](#), MH, MHC, MHP, [MXD](#), and NC.

- Typical densities in this land use category would range from 7 to 18 dwelling units per acre.
- ~~IDZ~~, PUD, ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Medium Density Residential - accommodates a range of housing types including single-family attached and detached houses on individual lots, manufactured and modular homes, duplexes, triplexes, fourplexes, and low-rise, garden-style apartments with more than four (4) dwelling units per building. Cottage homes and very small lot single-family houses are also appropriate within this land use category. Higher density multi-family uses, where practical, should be located in proximity to transit facilities. Certain nonresidential uses, including, but not limited to, schools, places of worship and parks are appropriate within these areas and should be centrally located to provide easy accessibility.

Permitted zoning districts: [R-1](#), [R-2](#), R-3, R-4, RM-4, RM-5, RM-6, MF-18, MF- 25, MF-33, [IDZ-1](#), [IDZ-2](#), MH, MHC, ~~and~~ MHP, ~~and~~ [MXD](#).

- Typical densities in this land use category would range from 13 to 33 dwelling units per acre.
- ~~IDZ~~ PUD ~~MXD~~, and TOD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

High Density Residential - includes low-rise to mid-rise buildings with four (4) or more dwelling units in each. High density residential provides for compact development including apartments, condominiums, and assisted living facilities.

This form of development is typically located along or near major arterials or collectors. High density multi-family uses should be located in close proximity to transit facilities. Certain nonresidential uses, including, but not limited to schools, places of worship, and parks are appropriate within these areas and should be centrally located to provide easy accessibility. This classification may be used as a transitional buffer between lower density residential uses and nonresidential uses. High density residential uses should be located in a manner that does not route traffic through lower-density residential uses. Permitted zoning districts: RM-4, MF-25, MF-33, MF-40, MF-50, MF-65, [IDZ-2](#), [IDZ-3](#), MH, MHC, ~~and~~ MHP, ~~and~~ [MXD](#).

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Neighborhood Commercial - includes smaller intensity commercial uses such as small-scale retail or offices, professional services, and convenience retail and services that are intended to support the adjacent residential uses. Neighborhood commercial uses should be located within walking distance of neighborhood residential areas. Special consideration should be given to pedestrian and bicycle facilities that connect neighborhoods to commercial nodes. Permitted zoning districts: 0-1, NC, ~~and~~ C- 1, IDZ-1. and MXD.

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Permitted zoning districts: 0-1.5, NC, C-1, ~~and~~ C-2, IDZ-1, IDZ-2, and M XD.

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Pedestrian spaces are encouraged to be generous in width and lighting, with streetscaping and signage scaled to pedestrians. Regional Mixed Use projects encourage incorporation of transit facilities into development. Permitted zoning districts: MF-33, MF-40, MF-50, MF-65, 0-1.5, 0-2, C-2, C-3, D, ED, FBZD, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ-2, IDZ-3, and MXD](#).

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Employment/Flex Mixed-Use - provides a flexible live/work environment with an urban mix of residential and light service industrial uses. Uses include smaller scale office, retail, art studio warehouses, art-oriented fabrication, creative businesses and work spaces, and cottage industrial and fabrication uses. Adaptive uses of vacant or underutilized structures are encouraged to provide residential urban infill and appropriate employment opportunities within or in close proximity to neighborhoods. Buildings have a smaller footprint and can closely resemble campus-like development across multiple sites or with several multi-functioning buildings on one site. Permitted zoning districts: [R-1, R-2](#), RM-4, MF-18, MF-25, MF-33, 0-1, 0-1.5, C-1, C-2, L, AE-1, AE-2, AE-3, ~~and~~ AE-4, [IDZ-1, IDZ-2, IDZ-3, and MXD](#).

- ~~IDZ, PUD, MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

Business/Innovation Mixed-Use- accommodates industrial uses with office, commercial, and residential uses, all within a cohesive setting, on a larger scale and within larger footprints than the Employment/Flex Mixed-Use category. Industrial arts workshops, high tech fabrication,

processing and assembly, and other industrial uses are permitted, in addition to commercial uses. Vocational training, technological learning centers, medical campuses, and research/development institutions are also appropriate for these spaces. Additional environmental performance standards should be employed for properties designated as Business/Innovation Mixed-Use, such as hours of activity, loading, noise levels and lighting, to ensure that the intensity of the industrially oriented uses is comparable to that of the other non-residential uses. The mix of uses may be either vertically or horizontally distributed. Live/work housing options are permissible in Business/Innovation Mixed Use areas to ensure access to housing options and services within close proximity of business innovation areas for the local-workforce. Business/Innovation mixed use should incorporate transit and bicycle facilities to serve the training and employment base. Permitted zoning districts: RM-4, MF-18, MF-25, O-1.5, O-2, C-2, C-3, L, I-1, MI-1, BP, AE-1,AE-2, AE-3, ~~and~~ AE-4, [IDZ-1](#), [IDZ-2](#), [IDZ-3](#), and [MXD](#).

- ~~IDZ~~, PUD, ~~MXD~~, TOD and MPCD may be considered consistent with this land use category, provided the permitted uses included on the zoning site plan and zoning ordinance are consistent with the uses and densities outlined above.

UDC 2021 Proposed Amendment

Amendment 5-50**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-645. - Signs and Billboards on Public Property or Right-of-Way.’**Amendment Language:**

(f) **Prohibited Signs.** Signs that shall not be permitted include:

(3) Digital and/or LED lighted signs, not to include LED light sources that do not meet the definition of a sign, with or without rotating, flashing lettering, icons or images. Except as provided below:

F. Signs by a Government Agency meeting the definition of a Government Sign, provided that all other applicable design standards and guidelines are met or otherwise approved through a Certificate of Appropriateness.

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’**Amendment Language:**

Government Signs - Signs by a Government Agency for the purpose of providing public information, legal notices, or benefit to the general public.

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022*****

Amendment 5-50

Applicant: Development Services

Amendment Title – ‘Sec. 35-645. - Signs and Billboards on Public Property or Right-of-Way.’

Amendment Language:

(f) **Prohibited Signs.** Signs that shall not be permitted include:

(3) Digital and/or LED lighted signs, not to include LED light sources that do not meet the definition of a sign, with or without rotating, flashing lettering, icons or images. Except as provided below:

F. Signs by a Government Agency meeting the definition of a Government Sign, provided that all other applicable design standards and guidelines are met or otherwise approved through a Certificate of Appropriateness.

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

Government Signs - Signs by a Government Agency for the purpose of providing public information, legal notices, or benefit to the general public.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 5-50

Applicant: Development Services

Amendment Title – ‘Sec. 35-645. - Signs and Billboards on Public Property or Right-of-Way.’

Amendment Language:

(f) **Prohibited Signs.** Signs that shall not be permitted include:

(3) Digital and/or LED lighted signs, not to include LED light sources that do not meet the definition of a sign, with or without rotating, flashing lettering, icons or images. Except as provided below:

F. Signs by a Government Agency meeting the definition of a Government Sign, provided that all other applicable design standards and guidelines are met or otherwise approved through a Certificate of Appropriateness.

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

Government Signs - Signs by a Government Agency for the purpose of providing public information, legal notices, or benefit to the general public.

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 5-50

Applicant: Development Services

Amendment Title – ‘Sec. 35-645. - Signs and Billboards on Public Property or Right-of-Way.’

Amendment Language:

(f) **Prohibited Signs.** Signs that shall not be permitted include:

(3) Digital and/or LED lighted signs, not to include LED light sources that do not meet the definition of a sign, with or without rotating, flashing lettering, icons or images. Except as provided below:

F. Signs by a Government Agency meeting the definition of a Government Sign, provided that all other applicable design standards and guidelines are met or otherwise approved through a Certificate of Appropriateness.

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

Government Signs - Signs by a Government Agency for the purpose of providing public information, legal notices, or benefit to the general public.



UDC Update Request Application

Part 1. Applicant Information

Name: Logan Sparrow Organization (if applicable): Development Services
Address: 1901 South Alamo St
Phone: 210.207.8691 Email: logan.sparrow@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add the newly created residential zoning districts: "RP", "R-1", "R-2", "NP-8", "NP-10", and "NP-15" to the list of zoning districts found within the definitions of "Residential Development" and "Residential District or Residential Zoning District", as already defined in Appendix A of the UDC.

UDC 2021 Proposed Amendment

Amendment 5-51**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-A101. - Definitions and Rules of Interpretation.’**Amendment Language:**

Residential development. All areas zoned as [“RP”](#), [“R-1”](#), [“R-2”](#), "R-3", "R-4", "R-5", "R-6", "R-20", "RE", "RM-4", "RM-5", "RM-6", [“NP-8”](#), [“NP-10”](#), [“NP-15”](#), "MF-18", "MF-25", "MF-33", "MF-40" "MF-50" or "MF-65", or otherwise zoned or devoted primarily to residential use, and shall include all other areas not zoned or used primarily for commercial or industrial use.

Residential district or residential zoning district. Any of the following zoning districts: [“RP”](#), [“R-1”](#), [“R-2”](#), "R-3", "R-4", "R-5", "R-6", [“NP-8”](#), [“NP-10”](#), [NP-15”](#), "R-20", "RE", "RM-4", "RM-5", "RM-6", "MF-18", "MF-25", "MF-33", "MF-40" "MF-50" or "MF-65".

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 5-51

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. - Definitions and Rules of Interpretation.’

Amendment Language:

Residential development. All areas zoned as [“RP”](#), [“R-1”](#), [“R-2”](#), "R-3", "R-4", "R-5", "R-6", "R-20", "RE", "RM-4", "RM-5", "RM-6", [“NP-8”](#), [“NP-10”](#), [“NP-15”](#), "MF-18", "MF-25", "MF-33", "MF-40" "MF-50" or "MF-65", or otherwise zoned or devoted primarily to residential use, and shall include all other areas not zoned or used primarily for commercial or industrial use.

Residential district or residential zoning district. Any of the following zoning districts: [“RP”](#), [“R-1”](#), [“R-2”](#), "R-3", "R-4", "R-5", "R-6", [“NP-8”](#), [“NP-10”](#), [NP-15”](#), "R-20", "RE", "RM-4", "RM-5", "RM-6", "MF-18", "MF-25", "MF-33", "MF-40" "MF-50" or "MF-65".

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-51

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. - Definitions and Rules of Interpretation.’

Amendment Language:

Residential development. All areas zoned as [“RP”](#), [“R-1”](#), [“R-2”](#), "R-3", "R-4", "R-5", "R-6", "R-20", "RE", "RM-4", "RM-5", "RM-6", [“NP-8”](#), [“NP-10”](#), [“NP-15”](#), "MF-18", "MF-25", "MF-33", "MF-40" "MF-50" or "MF-65", or otherwise zoned or devoted primarily to residential use, and shall include all other areas not zoned or used primarily for commercial or industrial use.

Residential district or residential zoning district. Any of the following zoning districts: [“RP”](#), [“R-1”](#), [“R-2”](#), "R-3", "R-4", "R-5", "R-6", [“NP-8”](#), [“NP-10”](#), [NP-15”](#), "R-20", "RE", "RM-4", "RM-5", "RM-6", "MF-18", "MF-25", "MF-33", "MF-40" "MF-50" or "MF-65".

UDC 2021 Proposed Amendment

Amendment 5-52**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-502.-Traffic Impact Analysis and Roughly Proportionate Determination Study.’**Amendment Language:****(e) Roadway Classification, Turn Lanes, and New Traffic Signal Construction.**

(2) Turn Lane Requirements at Site Access Locations.

D. Where a right or left-turn lane at a driveway or street that will define the minimum spacing between the next adjacent driveway or street. A driveway shall not be located within an existing or proposed right-turn lane or in such a way to limit a left-turn lane in a median opening. The minimum right and left-turn lane lengths are provided in Table 506-4C assuming a 20-mph speed differential using TxDOT Roadways Design Manual.

Amendment Title – ‘Sec. 35-506.-Transportation and Street Design.’**Amendment Language:****(d) Cross-Section and Construction Standards.**

(12) Design Speed.

B. Special Considerations. The following minimum design speeds shall be used for the following street types or specified condition:

3. Turn bay design. Turn bays shall be designed in accordance with the TxDOT design manual for the minimum taper and storage lengths. The deceleration length shall be determined using one of the following:
 - i. Using a differential speed of twenty (20) miles per hour from the street's posted design speed if using the TxDOT Design Manual tables; or
 - ii. Using a differential speed of ten (10) miles per hour from the street's posted design speed if the stopping sight distance is calculated based on the design topographic conditions.

Table 506-4C Minimum Turn lane lengths per the TxDOT
Roadway D sign Manual (20 MPH Speed Differential)

<u>Posted Speed</u> (MPH)	<u>Minimum Left-turn</u>	<u>Minimum Right-</u>	<u>Taper (Feet)</u>
	<u>Lane Length</u>	<u>turn Lane Length</u>	
	<u>Including Taper</u> (Feet)	<u>Including Taper</u> (Feet)	
<u>30</u>	<u>175</u>	<u>105</u>	<u>50</u>
<u>35</u>	<u>210</u>	<u>140</u>	<u>50</u>
<u>40</u>	<u>260</u>	<u>190</u>	<u>50</u>
<u>45</u>	<u>315</u>	<u>245</u>	<u>100</u>
<u>50</u>	<u>375</u>	<u>305</u>	<u>100</u>
<u>55</u>	<u>445</u>	<u>375</u>	<u>100</u>

(n) **Medians.**

- (1) **Openings.** - Medians shall be continuous. Access oOpenings in the median may be provided for public streets or major driveways (having one hundred (100) peak hour trips (PHT) or more (sum of entering and exiting left turn vehicles) provided the spacing between median openings is in accordance with Table 506-5.1 and Figure 506-10A, will not obstruct an intersection clear vision easement or stopping sight line distance, meets the minimum spacing requirements, and will not impact an existing intersection as specified in subsection 35-502(d). When medians are open, left turn bays and median radii shall be provided in accordance with subsection 35-502(e)(2). Existing medians shall be modified to conform to these requirements where necessitated by the traffic generated by the proposed development, as set forth in the traffic impact analysis (see subsection 35-502(e)(2) of this chapter). Where existing streets are improved, dual left turn lanes can be approved if supported by a TIA (see section 35-502).

In determining if a median opening request should be approved, the city will require a traffic engineering analysis by a licensed professional engineer. The median opening analysis shall be at the expense of the requestor.

Table 506-5.1 Guidelines for Full Access Spacing Median Openings

Functional Classification (Divided roadway subject to the requested median opening):	Minimum Spacing Between Access Median Openings:
Arterial	From Freeway <u>or Frontage Road</u> : Outside of the Functional area ¹ or 660 feet, whichever is less, as measured from the projected right-of-way line of the intersecting freeway as illustrated in Figure 506-6.1.
	From another Arterial: Outside of the functional area' or 500 feet, whichever is less, as measured from the projected right-of-way line of the intersecting arterial as illustrated in Figure 506-6.1.
	Elsewhere along Arterial: Outside the functional area ¹ or 400 feet, whichever is less, as measured between the nose of the median opening and the nose of the next median opening as illustrated in Figure 506-6.2.
Collector/Local (including Modified Collectors)	From Freeway or Arterial: 400 feet or outside the functional area ¹ , whichever is less, as measured from the projected right-of-way line of the intersecting freeway or arterial as illustrated in Figure 506-6.1.
	Elsewhere along the Collector or Local Street: Outside the functional area' or 400 feet, whichever is less, as measured between the nose of the median opening and the nose of the next median opening as illustrated in Figure 506-6.2.

¹ Functional Area Definition - The area beyond the physical intersection of two roadways that comprises decision and maneuvering distance, plus any required vehicle storage length. The functional area includes the length of road upstream from an oncoming intersection needed by motorists to perceive the intersection and begin maneuvers to negotiate it. (ITE. "Access Management", April 2004)

35-506 (n)(I)(A) Access spacing along roadways shall be based on functional classification in accordance with the table shown below and Figure 506-10A.

Table 506-5.2 Access Spacing by Road Type

<u>Street A Type</u>	<u>Street B Type</u>	<u>Distance A⁽¹⁾</u> <u>(Feet)</u>	<u>Distance B⁽²⁾</u> <u>(Feet)</u>
<u>Collector</u>	<u>Collector</u>	<u>125</u>	<u>400</u>
<u>Arterial</u>	<u>Collector</u>	<u>125</u>	<u>400</u>
	<u>Arterial</u>	<u>245</u>	<u>500</u>
<u>Frontage Road</u>	<u>Collector</u>	<u>125</u>	<u>400</u>
	<u>Arterial</u>	<u>245</u>	<u>660</u>

⁽¹⁾ 35-506 (r)(7)(B)

⁽²⁾ 35-506 (n)(1) Table 506-5.1

(r) Access and Driveways.

(3) **Commercial, Industrial and Medium or High Density Residential Developments.** Lots proposed for commercial, industrial and multi-family residential developments in the ETJ or in the "MF," "NC," "O," "C," "I-1," or "I-2" zoning districts may have vehicular access from a thoroughfare or collector. However, the number of access points permitted will be based on the following criteria and following the driveway spacing requirements in subsection (7) below, if applicable.

- A. For lots with less than two hundred (200) feet of unrestricted frontage, one (1) access point shall ~~may~~ be permitted if shared cross access cannot be obtained through adjacent parcels. This may be granted provided efforts to obtain access have been documented and provided to City Staff ;
- B. For lots with two hundred (200) feet or more of unrestricted frontage, one (1) access point will be permitted for every two hundred (200) feet of unrestricted frontage ~~may be permitted.~~
- C. All lots proposed for commercial development in the ETJ or in "NC," "O," and "C" zoning districts with less than two hundred (200) feet of unrestricted frontage ~~four hundred (400) feet fronting an arterial street~~ shall provide for shared cross access with adjacent lots ~~fronting the arterial~~, by means of platted common access easement across the lot or recorded deed covenant providing common access across the lot with adjacent lot(s).
- D. For conditions A and B above, each driveway location must meet the subsequent sections of the code 35-506(n)(1), (r)(5)(C), (r)(7)(B), and (r)(8)(A)&(B).

(5) **Location of Access Points.** The director of development services (or the Texas Department of Transportation, or county authority, if appropriate) is authorized to permit additional access points under the following conditions:

- ~~C.~~ Driveways shall not be less than fifty (50) feet from another driveway location which is intended to only apply to driveways located on separate properties. Access spacing along roadways shall be based on functional classification in accordance with Table 506-5.1. The location shall be not less than fifty (50) feet from another driveway location.

~~If this standard is not possible, based upon the frontage of the property, the location shall be directed as far as practicable from the other driveway locations. Driveways along an arterial within four hundred (400) feet of a major intersection, such as the intersection of two (2)-~~

~~arterial streets or the intersection of a collector and an arterial street, may be restricted to right turn movements.~~

(7) Spacing and Location on Major Thoroughfares. This subsection applies to driveway approach spacing and location along or adjacent to major thoroughfares.

~~B. Driveways shall not be located within two hundred and forty-five feet (245) of frontage road-to-arterial-to-arterial intersections or one hundred and twenty-five feet (125) feet for all other intersections, measured from the curb return of the intersecting street along the roadway perpendicular to the right-of-way of the intersecting street and cannot be located within the limits of the right-turn deceleration or acceleration lanes. Along either side of any corner commercial or industrial property a driveway approach when allowed shall be located so as to maintain a minimum distance from the corner of the intersecting roadways.~~ The minimum distance from the corner to the intersecting roadway is referred to as corner clearance. ~~Corner clearance is measured along the property line from the property line return or flare.~~ Corner clearance shall be established on a plat by providing a one-foot vehicular non-access easement. ~~The easement shall extend a minimum of:~~

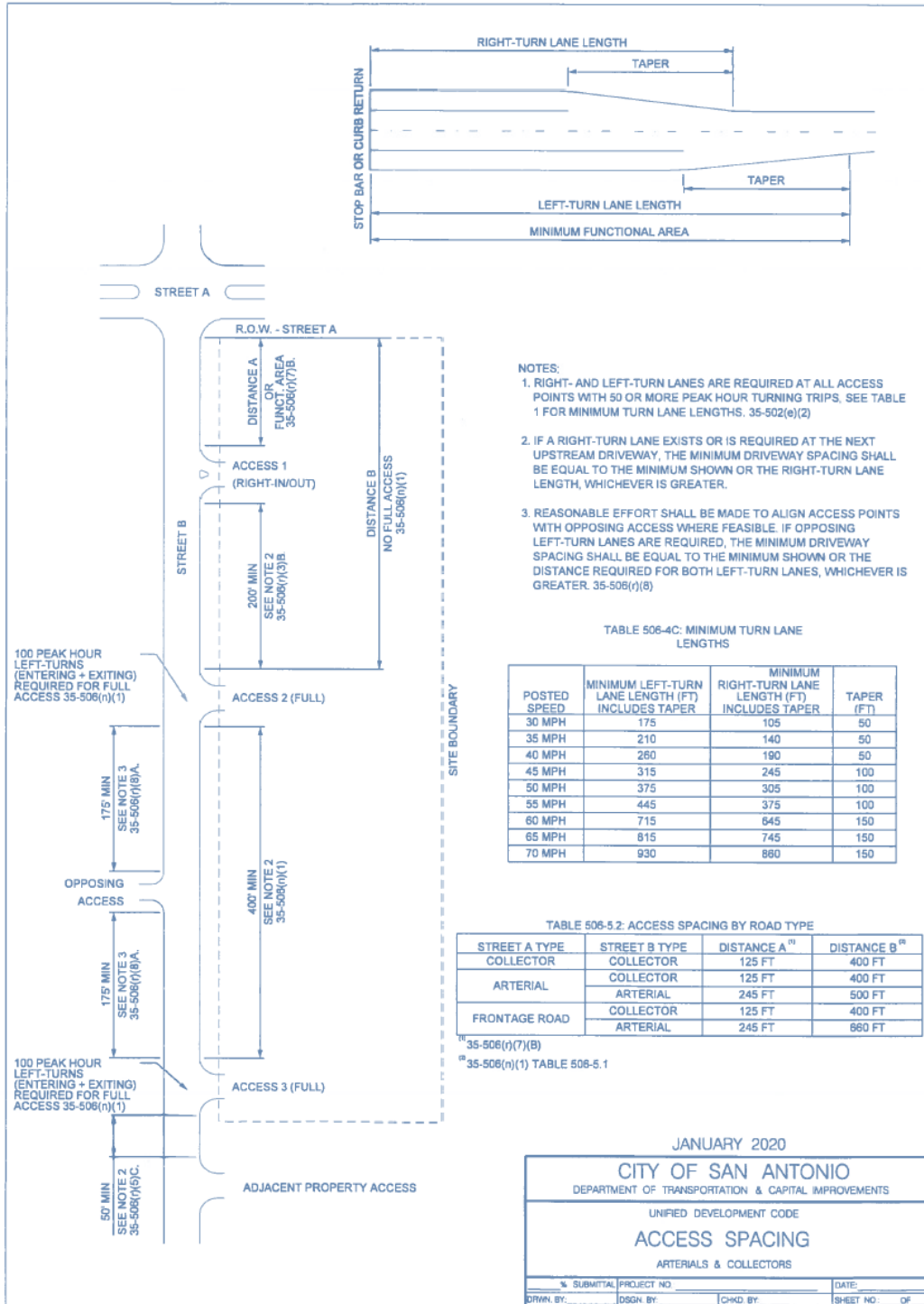
- ~~1. One hundred twenty five (125) feet; or~~
- ~~2. Ninety (90) percent of the length of the property along the roadway upon which the proposed driveway approach is to be located and restricted to a right in/out driveway and cannot be located within the limits of the right turn deceleration or acceleration lanes.~~
3. The corner clearance may be reduced by the director of development services to allow a driveway for development where a driveway may not otherwise be allowed.

(8) Alignment. ~~Driveway~~ Major driveway approaches, ~~with peak hour trips greater than one hundred (100) pht,~~ accessing major thoroughfares shall attempt to meet the following guidelines:

- B. Shared cross access among different property owners or users when necessary to maintain minimum spacing requirements.
- C. Planned, when possible, to match existing openings in medians. In addition, no cuts through the left turn reservoir of a median shall be permitted in order to provide left turn movements for driveway approaches accessing major thoroughfares or median divided roadways.

(10) Driveway Approaches. Driveway approach materials may be asphalt, concrete or other materials as approved by the development services director. Inside the city limits or when a curb is provided in the ETJ, residential driveway approaches materials shall be concrete. Both residential and commercial driveway approaches shall conform to the latest edition of the City of San Antonio Sidewalk and Driveway Design and Construction Guidelines compiled by the department of public works. Commercial two-way driveways and residential driveway approaches may have a width greater than that specified by the guideline if approved by the development services director.

Figure 506-10A



- NOTES:
1. RIGHT- AND LEFT-TURN LANES ARE REQUIRED AT ALL ACCESS POINTS WITH 50 OR MORE PEAK HOUR TURNING TRIPS. SEE TABLE 1 FOR MINIMUM TURN LANE LENGTHS. 35-502(e)(2)
 2. IF A RIGHT-TURN LANE EXISTS OR IS REQUIRED AT THE NEXT UPSTREAM DRIVEWAY, THE MINIMUM DRIVEWAY SPACING SHALL BE EQUAL TO THE MINIMUM SHOWN OR THE RIGHT-TURN LANE LENGTH, WHICHEVER IS GREATER.
 3. REASONABLE EFFORT SHALL BE MADE TO ALIGN ACCESS POINTS WITH OPPOSING ACCESS WHERE FEASIBLE. IF OPPOSING LEFT-TURN LANES ARE REQUIRED, THE MINIMUM DRIVEWAY SPACING SHALL BE EQUAL TO THE MINIMUM SHOWN OR THE DISTANCE REQUIRED FOR BOTH LEFT-TURN LANES, WHICHEVER IS GREATER. 35-506(f)(8)

TABLE 506-4C: MINIMUM TURN LANE LENGTHS

POSTED SPEED	MINIMUM LEFT-TURN LANE LENGTH (FT) INCLUDES TAPER	MINIMUM RIGHT-TURN LANE LENGTH (FT) INCLUDES TAPER	TAPER (FT)
30 MPH	175	105	50
35 MPH	210	140	50
40 MPH	260	190	50
45 MPH	315	245	100
50 MPH	375	305	100
55 MPH	445	375	100
60 MPH	715	645	150
65 MPH	815	745	150
70 MPH	930	860	150

TABLE 506-5.2: ACCESS SPACING BY ROAD TYPE

STREET A TYPE	STREET B TYPE	DISTANCE A ^(a)	DISTANCE B ^(b)
COLLECTOR	COLLECTOR	125 FT	400 FT
	ARTERIAL	245 FT	500 FT
FRONTAGE ROAD	COLLECTOR	125 FT	400 FT
	ARTERIAL	245 FT	660 FT

^(a) 35-506(f)(7)(B)

^(b) 35-506(n)(1) TABLE 508-5.1

JANUARY 2020

CITY OF SAN ANTONIO
DEPARTMENT OF TRANSPORTATION & CAPITAL IMPROVEMENTS

UNIFIED DEVELOPMENT CODE
ACCESS SPACING
ARTERIALS & COLLECTORS

% SUBMITTAL	PROJECT NO.	DATE:	
DRWN. BY:	DSGN. BY:	CHKD. BY:	SHEET NO. OF

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 5-52

Applicant: Development Services

Amendment Title – ‘Sec. 35-502.-Traffic Impact Analysis and Roughly Proportionate Determination Study.’

Amendment Language:

(e) Roadway Classification, Turn Lanes, and New Traffic Signal Construction.

(2) Turn Lane Requirements at Site Access Locations.

D. Where a right or left-turn lane at a driveway or street will define the minimum spacing between the next adjacent driveway or street. A driveway shall not be located within an existing or proposed right-turn lane or in such a way to limit a left-turn lane in a median opening. The minimum right and left-turn lane lengths are provided in Table 506-4C assuming a 20-mph speed differential using TxDOT Roadway Design Manual.

Amendment Title – ‘Sec. 35-506.-Transportation and Street Design.’

Amendment Language:

(d) Cross-Section and Construction Standards.

(12) Design Speed.

B. Special Considerations. The following minimum design speeds shall be used for the following street types or specified condition:

3. Turn bay design. Turn bays shall be designed in accordance with the TxDOT design manual for the minimum taper and storage lengths. The deceleration length shall be determined using one of the following:
 - i. Using a differential speed of twenty (20) miles per hour from the street's **posted design** speed if using the TxDOT Design Manual tables; or
 - ii. Using a differential speed of ten (10) miles per hour from the street's **posted design** speed if the stopping sight distance is calculated based on the design topographic conditions.

Table 506-4C Minimum Turn lane lengths per the TxDOT
Roadway Design Manual (20 MPH Speed Differential)

<u>Posted Speed</u> (MPH)	<u>Minimum Left-turn</u>	<u>Minimum Right-</u>	<u>Taper (Feet)</u>
	<u>Lane Length</u>	<u>turn Lane Length</u>	
	<u>Including Taper</u> <u>(Feet)</u>	<u>Including Taper</u> <u>(Feet)</u>	
<u>30</u>	<u>175</u>	<u>105</u>	<u>50</u>
<u>35</u>	<u>210</u>	<u>140</u>	<u>50</u>
<u>40</u>	<u>260</u>	<u>190</u>	<u>50</u>
<u>45</u>	<u>315</u>	<u>245</u>	<u>100</u>
<u>50</u>	<u>375</u>	<u>305</u>	<u>100</u>
<u>55</u>	<u>445</u>	<u>375</u>	<u>100</u>

(n) **Medians.**

- (1) **Openings.** - Medians shall be continuous. Access oOpenings in the median may be provided for public streets or major driveways (having one hundred (100) peak hour trips (PHT) or more (sum of entering and exiting left turn vehicles) provided the spacing between median openings is in accordance with Table 506-5.1 and Figure 506-10A, will not obstruct an intersection clear vision easement or stopping sight line distance, meets the minimum spacing requirements, and will not impact an existing intersection as specified in subsection 35-502(d). When medians are open, left turn bays and median radii shall be provided in accordance with subsection 35-502(e)(2). Existing medians shall be modified to conform to these requirements where necessitated by the traffic generated by the proposed development, as set forth in the traffic impact analysis (see subsection 35-502(e)(2) of this chapter). Where existing streets are improved, dual left turn lanes can be approved if supported by a TIA (see section 35-502).

In determining if a median opening request should be approved, the city will require a traffic engineering analysis by a licensed professional engineer. The median opening analysis shall be at the expense of the requestor.

Table 506-5.1 Guidelines for Full Access Spacing Median Openings

Functional Classification (Divided roadway subject to the requested median opening):	Minimum Spacing Between Access Median Openings:
Arterial	From Freeway <u>or Frontage Road</u> : Outside of the Functional area ¹ or 660 feet, whichever is less, as measured from the projected right-of-way line of the intersecting freeway as illustrated in Figure 506-6.1.
	From another Arterial: Outside of the functional area' or 500 feet, whichever is less, as measured from the projected right-of-way line of the intersecting arterial as illustrated in Figure 506-6.1.
	Elsewhere along Arterial: Outside the functional area ¹ or 400 feet, whichever is less, as measured between the nose of the median opening and the nose of the next median opening as illustrated in Figure 506-6.2.
Collector/Local (including Modified Collectors)	From Freeway or Arterial: 400 feet or outside the functional area ¹ , whichever is less, as measured from the projected right-of-way line of the intersecting freeway or arterial as illustrated in Figure 506-6.1.
	Elsewhere along the Collector or Local Street: Outside the functional area' or 400 feet, whichever is less, as measured between the nose of the median opening and the nose of the next median opening as illustrated in Figure 506-6.2.

¹ Functional Area Definition - The area beyond the physical intersection of two roadways that comprises decision and maneuvering distance, plus any required vehicle storage length. The functional area includes the length of road upstream from an oncoming intersection needed by motorists to perceive the intersection and begin maneuvers to negotiate it. (ITE. "Access Management", April 2004)

35-506 (n)(I)(A) Access spacing along roadways shall be based on functional classification in accordance with the table shown below and Figure 506-10A.

Table 506-5.2 Access Spacing by Road Type

<u>Street A Type</u>	<u>Street B Type</u>	<u>Distance A⁽¹⁾</u> <u>(Feet)</u>	<u>Distance B⁽²⁾</u> <u>(Feet)</u>
<u>Collector</u>	<u>Collector</u>	<u>125</u>	<u>400</u>
<u>Arterial</u>	<u>Collector</u>	<u>125</u>	<u>400</u>
	<u>Arterial</u>	<u>245</u>	<u>500</u>
<u>Frontage Road</u>	<u>Collector</u>	<u>125</u>	<u>400</u>
	<u>Arterial</u>	<u>245</u>	<u>660</u>

⁽¹⁾ 35-506 (r)(7)(B)

⁽²⁾ 35-506 (n)(1) Table 506-5.1

(r) Access and Driveways.

(3) **Commercial, Industrial and Medium or High Density Residential Developments.** Lots proposed for commercial, industrial and multi-family residential developments in the ETJ or in the "MF," "NC," "O," "C," "I-1," or "I-2" zoning districts may have vehicular access from a thoroughfare or collector. However, the number of access points permitted will be based on the following criteria and following the driveway spacing requirements in subsection (7) below, if applicable.

- A. For lots with less than two hundred (200) feet of unrestricted frontage, one (1) access point shall ~~may~~ be permitted if shared cross access cannot be obtained through adjacent parcels. This may be granted provided efforts to obtain access have been documented and provided to City Staff ;
- B. For lots with two hundred (200) feet or more of unrestricted frontage, one (1) access point will be permitted for every two hundred (200) feet of unrestricted frontage ~~may be permitted.~~
- C. All lots proposed for commercial development in the ETJ or in "NC," "O," and "C" zoning districts with less than two hundred (200) feet of unrestricted frontage ~~four hundred (400) feet fronting an arterial street~~ shall provide for shared cross access with adjacent lots ~~fronting the arterial~~, by means of platted common access easement across the lot or recorded deed covenant providing common access across the lot with adjacent lot(s).
- D. For conditions A and B above, each driveway location must meet the subsequent sections of the code 35-506(n)(1), (r)(5)(C), (r)(7)(B), and (r)(8)(A)&(B).

(5) **Location of Access Points.** The director of development services (or the Texas Department of Transportation, or county authority, if appropriate) is authorized to permit additional access points under the following conditions:

- ~~C.~~ Driveways shall not be less than fifty (50) feet from another driveway location which is intended to only apply to driveways located on separate properties. Access spacing along roadways shall be based on functional classification in accordance with Table 506-5.1. The location shall be not less than fifty (50) feet from another driveway location.

~~If this standard is not possible, based upon the frontage of the property, the location shall be directed as far as practicable from the other driveway locations. Driveways along an arterial within four hundred (400) feet of a major intersection, such as the intersection of two (2)-~~

~~arterial streets or the intersection of a collector and an arterial street, may be restricted to right turn movements.~~

(7) Spacing and Location on Major Thoroughfares. This subsection applies to driveway approach spacing and location along or adjacent to major thoroughfares.

B. Driveways shall not be located within two hundred forty-five feet (245) of frontage road-to-arterial and arterial-to-arterial intersections or one hundred twenty-five feet (125) feet for all other intersections, measured from the curb return of the intersecting street along the roadway perpendicular to the right-of-way of the intersecting street and cannot be located within the limits of the right-turn deceleration or acceleration lanes. Along either side of any corner commercial or industrial property a driveway approach when allowed shall be located so as to maintain a minimum distance from the corner of the intersecting roadways. The minimum distance from the corner to the intersecting roadway is referred to as corner clearance. ~~Corner clearance is measured along the property line from the property line return or flare.~~ Corner clearance shall be established on a plat by providing a one-foot vehicular non-access easement. ~~The easement shall extend a minimum of:~~

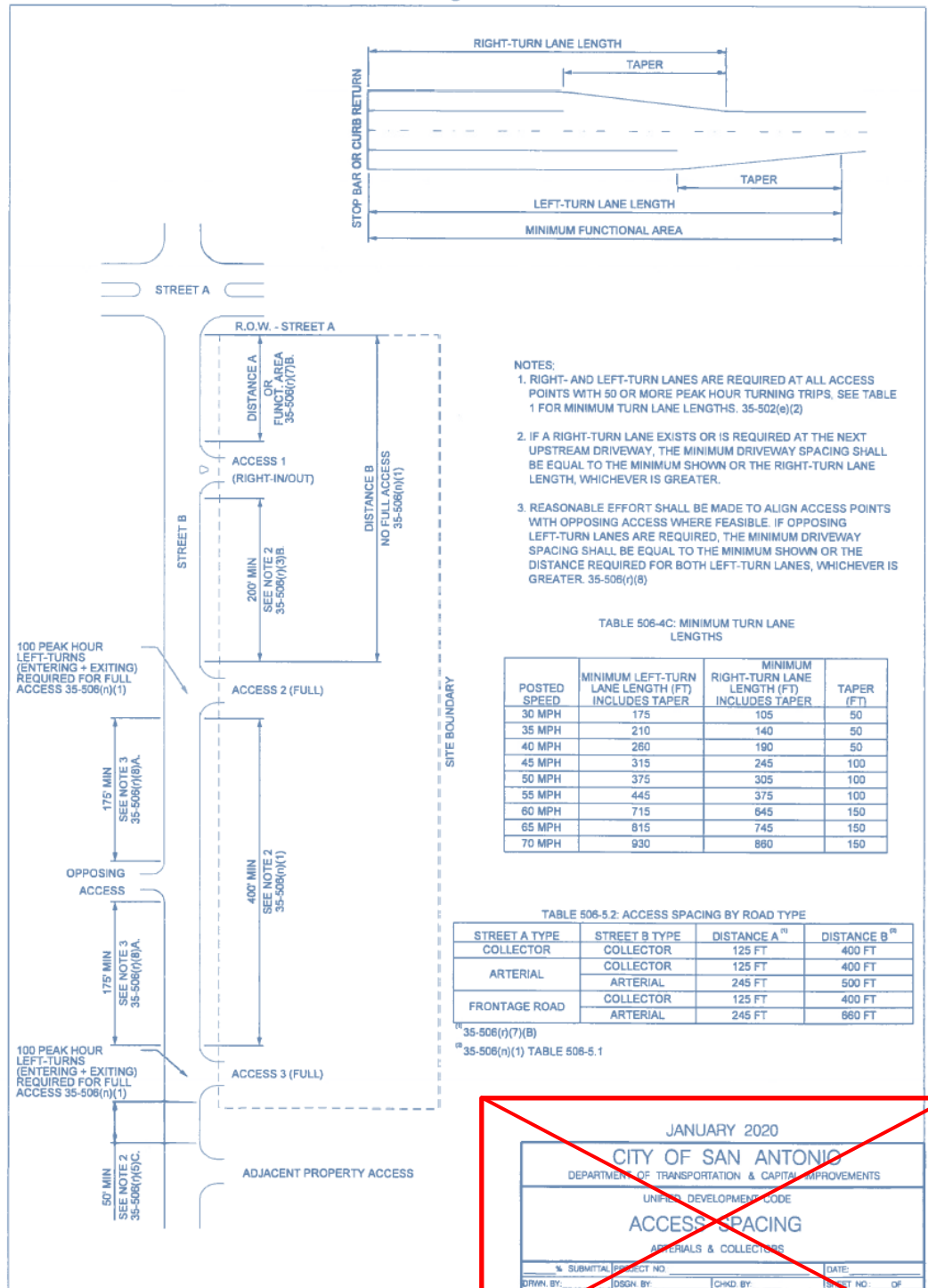
- ~~1. One hundred twenty five (125) feet; or~~
- ~~2. Ninety (90) percent of the length of the property along the roadway upon which the proposed driveway approach is to be located and restricted to a right in/out driveway and cannot be located within the limits of the right turn deceleration or acceleration lanes.~~
3. The corner clearance may be reduced by the director of development services to allow a driveway for development where a driveway may not otherwise be allowed.

(8) Alignment. Driveway ~~Major driveway~~ approaches, ~~with peak hour trips greater than one hundred (100) pht,~~ accessing major thoroughfares shall attempt to meet the following guidelines:

- B. Shared cross access among different property owners or users when necessary to maintain minimum spacing requirements.
- C. Planned, when possible, to match existing openings in medians. In addition, no cuts through the left turn reservoir of a median shall be permitted in order to provide left turn movements for driveway approaches accessing major thoroughfares or median divided roadways.

(10) Driveway Approaches. Driveway approach materials may be asphalt, concrete or other materials as approved by the development services director. Inside the city limits or when a curb is provided in the ETJ, residential driveway approaches materials shall be concrete. Both residential and commercial driveway approaches shall conform to the latest edition of the City of San Antonio Sidewalk and Driveway Design and Construction Guidelines compiled by the department of public works. Commercial two-way driveways and residential driveway approaches may have a width greater than that specified by the guideline if approved by the development services director.

Figure 506-10A



- NOTES:
1. RIGHT- AND LEFT-TURN LANES ARE REQUIRED AT ALL ACCESS POINTS WITH 50 OR MORE PEAK HOUR TURNING TRIPS. SEE TABLE 1 FOR MINIMUM TURN LANE LENGTHS. 35-502(e)(2)
 2. IF A RIGHT-TURN LANE EXISTS OR IS REQUIRED AT THE NEXT UPSTREAM DRIVEWAY, THE MINIMUM DRIVEWAY SPACING SHALL BE EQUAL TO THE MINIMUM SHOWN OR THE RIGHT-TURN LANE LENGTH, WHICHEVER IS GREATER.
 3. REASONABLE EFFORT SHALL BE MADE TO ALIGN ACCESS POINTS WITH OPPOSING ACCESS WHERE FEASIBLE. IF OPPOSING LEFT-TURN LANES ARE REQUIRED, THE MINIMUM DRIVEWAY SPACING SHALL BE EQUAL TO THE MINIMUM SHOWN OR THE DISTANCE REQUIRED FOR BOTH LEFT-TURN LANES, WHICHEVER IS GREATER. 35-506(r)(8)

TABLE 506-4C: MINIMUM TURN LANE LENGTHS

POSTED SPEED	MINIMUM LEFT-TURN LANE LENGTH (FT) INCLUDES TAPER	MINIMUM RIGHT-TURN LANE LENGTH (FT) INCLUDES TAPER	TAPER (FT)
30 MPH	175	105	50
35 MPH	210	140	50
40 MPH	260	190	50
45 MPH	315	245	100
50 MPH	375	305	100
55 MPH	445	375	100
60 MPH	715	645	150
65 MPH	815	745	150
70 MPH	930	860	150

TABLE 506-5.2: ACCESS SPACING BY ROAD TYPE

STREET A TYPE	STREET B TYPE	DISTANCE A ⁽¹⁾	DISTANCE B ⁽²⁾
COLLECTOR	COLLECTOR	125 FT	400 FT
	ARTERIAL	245 FT	500 FT
FRONTAGE ROAD	COLLECTOR	125 FT	400 FT
	ARTERIAL	245 FT	660 FT

⁽¹⁾ 35-506(r)(7)(B)
⁽²⁾ 35-506(n)(1) TABLE 506-5.1

JANUARY 2020

CITY OF SAN ANTONIO

DEPARTMENT OF TRANSPORTATION & CAPITAL IMPROVEMENTS

UNIFIED DEVELOPMENT CODE

ACCESS SPACING

ARTERIALS & COLLECTORS

% SUBMITTAL PROJECT NO. _____ DATE _____
DRWN. BY: _____ DSGN. BY: _____ CHKD. BY: _____ SHEET NO. OF _____

UDC 2021 Proposed Amendment

Amendment 5-53**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-311. –Use Regulations.’**Amendment Language:****TABLE 311-2 NONRESIDENTIAL USE MATRIX**

	PERMITTED USE	O-1 & O- 1.5	O-2*	N C	C-1	C-2	C-3	D	L	I-1		ERZD	(LBCS Function)
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 6 Dwellings Per Gross Acre, see also 35-381			P	P	P		P				P	
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 10 Dwellings Per Gross Acre, see also 35-381					P		P				P	
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 20 Dwellings Per Gross Acre, see also 35-381							P				P	

Amendment Title – ‘Sec. 35-381. – Mixed Use Buildings and Live-Work Units.’**Amendment Language:**

- (b) The density of mixed-use buildings or live-work units shall not exceed the following, at locations where the building is listed as a permitted use in the Nonresidential Use Matrix (Table 311-2 - see listing under category "dwelling" and permitted use "dwelling - attached apartments"):

<i>Maximum Density (dwelling units per gross acre)</i>	<i>Zoning Districts</i>
6	NC, C-1, C-2, D, UD, ERZD
10	C-2, D, UD, ERZD
20	D , UD, ERZD
50	D , UD-major nodes only, ERZD

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-53

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. –Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1 & O- 1.5	O-2*	N C	C-1	C-2	C-3	D	L	I-1		ERZD	(LBCS Function)
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 6 Dwellings Per Gross Acre, see also 35-381			P	P	P		P				P	
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 10 Dwellings Per Gross Acre, see also 35-381					P		P				P	
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 20 Dwellings Per Gross Acre, see also 35-381							P				P	

Amendment Title – ‘Sec. 35-381. – Mixed Use Buildings and Live-Work Units.’**Amendment Language:**

- (b) The density of mixed-use buildings or live-work units shall not exceed the following, at locations where the building is listed as a permitted use in the Nonresidential Use Matrix (Table 311-2 - see listing under category "dwelling" and permitted use "dwelling - attached apartments"):

<i>Maximum Density (dwelling units per gross acre)</i>	<i>Zoning Districts</i>
6	NC, C-1, C-2, D, UD, ERZD
10	C-2, D, UD, ERZD
20	D , UD, ERZD
50	D , UD-major nodes only, ERZD

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-53

Applicant: Development Services

Amendment Title – ‘Sec. 35-311. –Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1 & O- 1.5	O-2*	N C	C-1	C-2	C-3	D	L	I-1		ERZD	(LBCS Function)
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 6 Dwellings Per Gross Acre, see also 35-381			P	P	P		P				P	
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 10 Dwellings Per Gross Acre, see also 35-381					P		P				P	
Dwelling	Dwelling-Attached Apartments/Condominiums With Maximum Density Of 20 Dwellings Per Gross Acre, see also 35-381							P				P	

Amendment Title – ‘Sec. 35-381. – Mixed Use Buildings and Live-Work Units.’**Amendment Language:**

- (b) The density of mixed-use buildings or live-work units shall not exceed the following, at locations where the building is listed as a permitted use in the Nonresidential Use Matrix (Table 311-2 - see listing under category "dwelling" and permitted use "dwelling - attached apartments"):

<i>Maximum Density (dwelling units per gross acre)</i>	<i>Zoning Districts</i>
6	NC, C-1, C-2, D, UD, ERZD
10	C-2, D, UD, ERZD
20	D , UD, ERZD
50	D , UD-major nodes only, ERZD

UDC 2021 Proposed Amendment

Amendment 5-54**Applicant:** Development Services**Amendment Title** –'35-378. – Home Occupations.'**Amendment Language:**

- (a) **General Requirements.** Home occupations are permitted in any dwelling unit subject to the following provisions:

- (8) No direct on-premises selling or transfer of goods shall be allowed; however, telephone, internet, or mail order soliciting and sales is permitted. Direct on-premises selling is defined as the sales, exchange or transfer of products with direct contact on the premises with a buyer. ~~of cottage foods and whole, non-cut produce is permitted~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-54

Applicant: Development Services

Amendment Title –'35-378. – Home Occupations.'

Amendment Language:

- (a) **General Requirements.** Home occupations are permitted in any dwelling unit subject to the following provisions:

- (8) No direct on-premises selling or transfer of goods shall be allowed; however, telephone, internet, or mail order soliciting and sales is permitted. Direct on-premises selling is defined as the sales, exchange or transfer of products with direct contact on the premises with a buyer. ~~of cottage foods and whole, non-cut produce is permitted~~

UDC 2021 Proposed Amendment

Amendment 5-55

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101. Definitions and Rules of Interpretation.’

Amendment Language:

Stand-alone Personal Hygiene Facilities (Permanent). Facilities for personal hygiene such as public showers or public restrooms which are independent of any other use and constitute the primary use of the property, and where the facilities are permanently affixed to potable water and sanitary sewer services, and other utilities. Generally, this use shall be designed to be located on a property for more than 30 days or a permanent basis. Where personal hygiene facilities are provided as an accessory to the overall use of the property, then the use category for the primary use shall determine the allowable use category.

Amendment Title – ‘Sec. 35-311. –Use Regulations.’

Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX												
PERMITTED USE	O-1 & O-1.5	O-2*	N C	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	
<u>Service</u> <u>Stand-alone Personal Hygiene Facilities (Permanent)</u> <u>*This entry is for primary use for the property only.</u> <u>100-foot separation from any single-family residential structure required.</u>							<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	

Amendment Title – ‘Sec. 35-391. –“Temporary Uses.’

Amendment Language:

(i) Stand-alone Personal Hygiene Facilities (Temporary). Temporary Stand-alone Personal Hygiene Facilities are Facilities for personal hygiene such as public showers or public restrooms which are independent of any other use and constitute the primary use of the property. These facilities are usually temporarily attached to utility services and are designed to be easily detached from utility services and are relocated.

The director may permit temporary Stand-alone Personal Hygiene Facilities in any zoning district provided that these facilities have a 100-foot distance requirement from Single-Family Structure as measured from structure to structure.

Amendment Title – ‘Sec. 35-391. –“Temporary Uses.’

Amendment Language:

(i) Stand-alone Personal Hygiene Facilities (Temporary). Temporary Stand-alone Personal Hygiene Facilities are Facilities for personal hygiene such as public showers or public restrooms which are independent of any other use and constitute the primary use of the property. These facilities are usually temporarily attached to utility services.

The director may permit temporary Stand-alone Personal Hygiene Facilities in any zoning district provided that these facilities have a 100-foot separation distance requirement from Single-Family Structure as measured from structure to structure.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-55**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-A101. Definitions and Rules of Interpretation.’**Amendment Language:**

Stand-alone Personal Hygiene Facilities (Permanent). Facilities for personal hygiene such as public showers or public restrooms which are independent of any other use and constitute the primary use of the property, and where the facilities are permanently affixed to potable water and sanitary sewer services, and other utilities. Generally, this use shall be designed to be located on a property for more than 30 days or a permanent basis. Where personal hygiene facilities are provided as an accessory to the overall use of the property, then the use category for the primary use shall determine the allowable use category.

Amendment Title – ‘Sec. 35-311. –Use Regulations.’**Amendment Language:**

TABLE 311-2 NONRESIDENTIAL USE MATRIX												
PERMITTED USE	O-1 & O- 1.5	O-2*	N C	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	
<u>Service</u> <u>Stand-alone Personal Hygiene Facilities (Permanent)</u> <u>This entry is for primary use for the property only.</u> <u>100-foot separation from any single-family residential structure required.</u>							<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	

Amendment Title – ‘Sec. 35-391. –“Temporary Uses.’

Amendment Language:

(i) Stand-alone Personal Hygiene Facilities (Temporary). Temporary Stand-alone Personal Hygiene Facilities are Facilities for personal hygiene such as public showers or public restrooms which are independent of any other use and constitute the primary use of the property. These facilities are usually temporarily attached to utility services.

The director may permit temporary Stand-alone Personal Hygiene Facilities in any zoning district provided that these facilities have a 100-foot separation distance requirement from Single-Family Structure as measured from structure to structure.



UDC Update Request Application

Part 1. Applicant Information

Name: Catherin Hernandez Organization (if applicable): Development Services
Address: 1901 South Alamo Street San Antonio, Texas 78204
Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Change "six (6) dwelling units per acre in Table 310-1) to "seven (7) dwelling units per acre in Table 310-1

UDC 2021 Proposed Amendment

Amendment 5-56**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-372.- Affordable Dwelling Units.**Amendment Language:**

(c) Density Bonus and Set-Aside Requirements.

(2) Table 372-1 shall be construed as follows:

- A. Determine the category of housing as set forth in column (A).
- B. Determine the required set-aside for the application category by referring to column (B). For purposes of this subsection, the number of affordable dwelling units required is determined by multiplying the total number of dwelling units permissible on the site as set forth in Table 310-1 by the percentage prescribed in column (B) of Table 372-1, below.
- C. Determine the density increase that may be awarded by referring to column (C). For purposes of this subsection, the additional density that may be awarded is determined by multiplying the total number of dwelling units permissible for the site as set forth in Table 310-1 by the percentage prescribed in column (C) of Table 372-1, below. The city shall not require the additional dwelling units to be restricted as to income.

Example: A twenty-acre parcel is zoned "R-6" seven (7) ~~six (6)~~ dwelling units per acre in Table 310-1). Thirty (30) percent of the parcel is devoted to right-of-way and open space, leaving fourteen (14) acres developable for lots. The developer can subdivide the tract into one hundred one (101) lots as a conventional subdivision (fourteen (14) acres (six thousand (6,000) square feet per lot). The applicant agrees to restrict ten (10) percent of the units, or ten (10) units (one hundred one (101) units by ten (10) percent (column (B) of Table 372-1, below), as low income housing. The developer may construct an additional twenty (20) dwelling units (one hundred one (101) by twenty (20) percent (column (C)), or a total of one hundred twenty-one (121) dwelling units.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 5-56

Applicant: Development Services

Amendment Title – ‘Sec. 35-372.- Affordable Dwelling Units.

Amendment Language:

(c) **Density Bonus and Set-Aside Requirements.**

(2) Table 372-1 shall be construed as follows:

- A. Determine the category of housing as set forth in column (A).
- B. Determine the required set-aside for the application category by referring to column (B). For purposes of this subsection, the number of affordable dwelling units required is determined by multiplying the total number of dwelling units permissible on the site as set forth in Table 310-1 by the percentage prescribed in column (B) of Table 372-1, below.
- C. Determine the density increase that may be awarded by referring to column (C). For purposes of this subsection, the additional density that may be awarded is determined by multiplying the total number of dwelling units permissible for the site as set forth in Table 310-1 by the percentage prescribed in column (C) of Table 372-1, below. The city shall not require the additional dwelling units to be restricted as to income.

Example: A twenty-acre parcel is zoned "R-6" seven (7) ~~(six (6))~~ dwelling units per acre in Table 310-1). Thirty (30) percent of the parcel is devoted to right-of-way and open space, leaving fourteen (14) acres developable for lots. The developer can subdivide the tract into one hundred one (101) lots as a conventional subdivision (fourteen (14) acres (six thousand (6,000) square feet per lot). The applicant agrees to restrict ten (10) percent of the units, or ten (10) units (one hundred one (101) units by ten (10) percent (column (B) of Table 372-1, below), as low income housing. The developer may construct an additional twenty (20) dwelling units (one hundred one (101) by twenty (20) percent (column (C)), or a total of one hundred twenty-one (121) dwelling units.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 5-56

Applicant: Development Services

Amendment Title – ‘Sec. 35-372.- Affordable Dwelling Units.

Amendment Language:

(c) **Density Bonus and Set-Aside Requirements.**

(2) Table 372-1 shall be construed as follows:

- A. Determine the category of housing as set forth in column (A).
- B. Determine the required set-aside for the application category by referring to column (B). For purposes of this subsection, the number of affordable dwelling units required is determined by multiplying the total number of dwelling units permissible on the site as set forth in Table 310-1 by the percentage prescribed in column (B) of Table 372-1, below.
- C. Determine the density increase that may be awarded by referring to column (C). For purposes of this subsection, the additional density that may be awarded is determined by multiplying the total number of dwelling units permissible for the site as set forth in Table 310-1 by the percentage prescribed in column (C) of Table 372-1, below. The city shall not require the additional dwelling units to be restricted as to income.

Example: A twenty-acre parcel is zoned "R-6" seven (7) ~~(six (6))~~ dwelling units per acre in Table 310-1). Thirty (30) percent of the parcel is devoted to right-of-way and open space, leaving fourteen (14) acres developable for lots. The developer can subdivide the tract into one hundred one (101) lots as a conventional subdivision (fourteen (14) acres (six thousand (6,000) square feet per lot). The applicant agrees to restrict ten (10) percent of the units, or ten (10) units (one hundred one (101) units by ten (10) percent (column (B) of Table 372-1, below), as low income housing. The developer may construct an additional twenty (20) dwelling units (one hundred one (101) by twenty (20) percent (column (C)), or a total of one hundred twenty-one (121) dwelling units.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 5-57

Applicant: Development Services

Amendment Title – ‘Sec. 35-A101.Definitions and Rules of Interpretation.’

Amendment Language:

[Permanent Supportive Housing](#) is a combination of housing and services designed for people with serious mental illnesses or other disabilities who need support to live stably in their communities. These services can include case management, substance abuse or mental health counseling, advocacy, and assistance in locating and maintaining employment. Residential units must meet Dwelling – Unit as defined in this chapter.

Amendment Title – ‘Sec. 35-311. –Use Regulations.’

Amendment Language:

TABLE 311-1 RESIDENTIAL USE MATRIX																				
PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF -18	MF-25	MF-33	MF-40	MF-50	ERZD	LBCS FUNCTION
<u>Permanent Supportive Housing</u>								S		S		S		P	P	P	P	P	P	



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Leslie Provence Organization (if applicable): Food Policy Council of San Antonio

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Signature: Leslie Provence

Digitally signed by Leslie Provence
Date: 2021.05.04 18:31:29 -05'00'

Date: 5/4/2021

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add urban agriculture-related language to Natural Resource Protection, citing the SA Tomorrow Sustainability Plan.

UDC 2021 Proposed Amendment

Amendment 6-1**Applicant:** Food Policy Council of San Antonio**Amendment Title** – DIVISION 5. – NATURAL RESOURCE PROTECTION**Amendment Language:****STATEMENT OF PURPOSE**

This division implements the following provisions of the master plan:

- *Natural Resources, Policy 2c: Revise the Unified Development Code to address the protection of natural resources and compliance with environmental regulations.*
- *Natural Resources, Goal 3: Achieve a sustainable balance between the conservation, use and development of San Antonio's natural resources.*
- *Urban Design, Policy 1b: Create and adopt urban design guidelines and standards which specifically encourage distinctive physiographic, natural, and scenic features.*
- *SA Tomorrow Sustainability Plan, FS8: Pilot a program that includes incentives and resources to facilitate urban agricultural uses on vacant or underutilized land. Increasing soil organic matter through regenerative agricultural practices, including the use of cover crops and grazing, increases resilience and resistance to both floods and droughts. It also improves water quality by reducing runoff and filtering out impurities. A 1 percent increase in soil organic matter content can retain an additional 19,000 gallons of water per acre. (NRCS)*
- *SA Tomorrow Sustainability Plan, FS9: Develop an urban agriculture training program to train new urban farmers in agriculture and business practices (including food production and processing).*

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 14, 2022*****

Amendment 6-1

Applicant: Food Policy Council of San Antonio

Amendment Title – DIVISION 5. – NATURAL RESOURCE PROTECTION

Amendment Language:

STATEMENT OF PURPOSE

This division implements the following provisions of the master plan:

- *Natural Resources, Policy 2c: Revise the Unified Development Code to address the protection of natural resources and compliance with environmental regulations.*
- *Natural Resources, Goal 3: Achieve a sustainable balance between the conservation, use and development of San Antonio's natural resources.*
- *Urban Design, Policy 1b: Create and adopt urban design guidelines and standards which specifically encourage distinctive physiographic, natural, and scenic features.*
- *SA Tomorrow Sustainability Plan, FS8: Pilot a program that includes incentives and resources to facilitate urban agricultural uses on vacant or underutilized land. Increasing soil organic matter through regenerative agricultural practices, including the use of cover crops and grazing, increases resilience and resistance to both floods and droughts. It also improves water quality by reducing runoff and filtering out impurities. A 1 percent increase in soil organic matter content can retain an additional 19,000 gallons of water per acre. (NRCS)*
- *SA Tomorrow Sustainability Plan, FS9: Develop an urban agriculture training program to train new urban farmers in agriculture and business practices (including food production and processing).*



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Leslie Provence Organization (if applicable): Food Policy Council of San Antonio

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: Leslie Provence Digitally signed by Leslie Provence
Date: 2021.05.04 18:31:29 -05'00' Date: 5/4/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Include equity and community food security in General Purpose and Intent, Sec. 35-102.

UDC 2021 Proposed Amendment

Amendment 6-2**Applicant:** Food Policy Council of San Antonio**Amendment Title** – Sec. 35-102. – General Purpose and Intent**Amendment Language:**

The Unified Development Code as established in this chapter has been made in accordance with a comprehensive plan for the purpose of promoting health, [equity, community food security](#), safety, morals, and the general welfare of the community. It is intended to consolidate in one (1) place and in logical order without unnecessary duplication all of the regulations pertaining to land use and development. It is designed to make it possible for all of those concerned with land use and development to have access to all city legislation with respect thereto in one (1) convenient chapter which is capable of being published and distributed as a separate and comprehensive segment of the City Code as a whole.

- (a) The zoning and land use regulations set forth in articles II and III are designed to promote the public health, [equity, community food security](#), safety, morals, or general welfare and to protect and preserve places and areas of historical, cultural, or architectural importance and significance.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 28, 2022*****

Amendment 6-2

Applicant: Food Policy Council of San Antonio

Amendment Title – Sec. 35-102. – General Purpose and Intent

Amendment Language:

The Unified Development Code as established in this chapter has been made in accordance with a comprehensive plan for the purpose of promoting health, [equity, community food security](#), safety, morals, and the general welfare of the community. It is intended to consolidate in one (1) place and in logical order without unnecessary duplication all of the regulations pertaining to land use and development. It is designed to make it possible for all of those concerned with land use and development to have access to all city legislation with respect thereto in one (1) convenient chapter which is capable of being published and distributed as a separate and comprehensive segment of the City Code as a whole.

- (a) The zoning and land use regulations set forth in articles II and III are designed to promote the public health, [equity, community food security](#), safety, morals, or general welfare and to protect and preserve places and areas of historical, cultural, or architectural importance and significance.



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Leslie Provence Organization (if applicable): Food Policy Council of San Antonio

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Signature: Leslie Provence

Digitally signed by Leslie Provence
Date: 2021.05.04 18:31:29 -05'00'

Date: 5/4/2021

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Include equity, community food security, and urban farms in General Purpose, Sec. 35-301.

UDC 2021 Proposed Amendment

Amendment 6-3**Applicant:** Food Policy Council of San Antonio**Amendment Title** – Sec. 35-301. - Purpose.**Amendment Language:***STATEMENT OF PURPOSE*

Pursuant to V.T.C.A. Local Government Code § 211.001, the purpose of this article is to promote the public health, safety, morals, or general welfare and to protect and preserve places and areas of historical, cultural, or architectural importance and significance. Pursuant to V.T.C.A. Local Government Code § 211.004, these regulations are adopted in accordance with the master plan and are designed to:

Consistent with the master plan, these regulations are designed to foster the following subsidiary purposes:

- Distribute land uses to meet the physical, social, cultural, economic, and energy needs of present and future populations; and*
- Ensure that new development is compatible with surrounding development in use, character and size; and*
- Provide for land uses which serve important public needs, such as affordable housing and employment generators, including community gardens and urban farms; and*
- Promote mixed-use buildings and mixed-use neighborhoods; and*
- Promote infill housing and downtown retail and residential development; and*
- Integrate civic uses into neighborhoods; and*
- Protect natural resources; and*
- Encourage retail development downtown.*
- Promote equity and community food security.*
- Promote urban farming as means to achieve food security and crop diversification; promote environmental awareness and repair including soil enhancement, reduction of urban heat island, and alternative stormwater management; and promote economic generation and community building. Urban farming has also been shown to lead to healthier food choices and extend life expectancy.*

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 6-3

Applicant: Food Policy Council of San Antonio

Amendment Title – Sec. 35-301. - Purpose.

Amendment Language:

STATEMENT OF PURPOSE

Pursuant to V.T.C.A. Local Government Code § 211.001, the purpose of this article is to promote the public health, safety, morals, or general welfare and to protect and preserve places and areas of historical, cultural, or architectural importance and significance. Pursuant to V.T.C.A. Local Government Code § 211.004, these regulations are adopted in accordance with the master plan and are designed to:

Consistent with the master plan, these regulations are designed to foster the following subsidiary purposes:

- Distribute land uses to meet the physical, social, cultural, economic, and energy needs of present and future populations; and*
- Ensure that new development is compatible with surrounding development in use, character and size; and*
- Provide for land uses which serve important public needs, such as affordable housing and employment generators, including community gardens and urban farms; and*
- Promote mixed-use buildings and mixed-use neighborhoods; and*
- Promote infill housing and downtown retail and residential development; and*
- Integrate civic uses into neighborhoods; and*
- Protect natural resources; and*
- Encourage retail development downtown; and*
- Promote equity and community food security; and*
- Promote urban farming as means to achieve food security and crop diversification; promote environmental awareness and repair including soil enhancement, reduction of urban heat island, and alternative stormwater management; and promote economic generation and community building. Urban farming has also been shown to lead to healthier food choices and extend life expectancy.*

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 6-3

Applicant: Food Policy Council of San Antonio

Amendment Title – Sec. 35-301. - Purpose.

Amendment Language:

STATEMENT OF PURPOSE

Pursuant to V.T.C.A. Local Government Code § 211.001, the purpose of this article is to promote the public health, safety, morals, or general welfare and to protect and preserve places and areas of historical, cultural, or architectural importance and significance. Pursuant to V.T.C.A. Local Government Code § 211.004, these regulations are adopted in accordance with the master plan and are designed to:

Consistent with the master plan, these regulations are designed to foster the following subsidiary purposes:

- *Distribute land uses to meet the physical, social, cultural, economic, and energy needs of present and future populations; and*
- *Ensure that new development is compatible with surrounding development in use, character and size; and*
- *Provide for land uses which serve important public needs, such as affordable housing and employment generators, including community gardens and urban farms; and*
- *Promote mixed-use buildings and mixed-use neighborhoods; and*
- *Promote infill housing and downtown retail and residential development; and*
- *Integrate civic uses into neighborhoods; and*
- *Protect natural resources; and*
- *Encourage retail development downtown; and*
- *Promote equity and community food security; and*
- *Promote urban farming as means to achieve food security and crop diversification; promote environmental awareness and repair including soil enhancement, reduction of urban heat island, and alternative stormwater management; and promote economic generation and community building. Urban farming has also been shown to lead to healthier food choices and extend life expectancy.*



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Leslie Provence Organization (if applicable): Food Policy Council of San Antonio

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Signature: Leslie Provence

Digitally signed by Leslie Provence
Date: 2021.05.04 18:31:29 -05'00'

Date: 5/4/2021

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add Urban Farm or Greenhouse as item 18 under Plat Exceptions

UDC 2021 Proposed Amendment

Amendment 6-4**Applicant:** Food Policy Council of San Antonio**Amendment Title** – Sec. 35-430. - Applicability and General Rules.**Amendment Language:**

(c) **Plat Exceptions.** In accordance with V.T.C.A. Local Government Code §§ 212.004 and 212.0045 the platting exceptions set forth below are established. Applicants exempt from subdivision plat approval may be subject to development plat approval requirements pursuant to section 35-432 of this article. Habitable uses within the regulatory floodplain shall always require platting. The applicant for plat exception shall provide proof of ownership in the form of a warranty deed and a current tax certificate with indication of no taxes due. The department of development services may issue building permits, and public utility providers may provide utility service, on any unplatted parcel otherwise subject to this section for the following activities:

- (17) A commercial and/or multi family lot is located within the original thirty-six (36) square mile area of San Antonio, and the boundaries of the lot were recorded in the Deed and Plat Records of Bexar County prior to June 14, 1927 and the lot remains in its original configuration. It shall be the obligation of the applicant for plat exception to provide documentation of the lot's recording prior to June 14, 1927.
- (18) An Urban Farm or Greenhouse as each is described in this chapter so long as each of the following criteria are met:
- a. The division does not create a lot smaller than 5,000 square feet in area except where the substandard parcel to be developed under this subsection is pre-existing;
 - b. There are no habitable structures on site (habitable does not include a utility shed);
 - c. There are no permanent toilets on site;

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 6-4

Applicant: Food Policy Council of San Antonio

Amendment Title – Sec. 35-430. - Applicability and General Rules.

Amendment Language:

(c) **Plat Exceptions.** In accordance with V.T.C.A. Local Government Code §§ 212.004 and 212.0045 the platting exceptions set forth below are established. Applicants exempt from subdivision plat approval may be subject to development plat approval requirements pursuant to section 35-432 of this article. Habitable uses within the regulatory floodplain shall always require platting. The applicant for plat exception shall provide proof of ownership in the form of a warranty deed and a current tax certificate with indication of no taxes due. The department of development services may issue building permits, and public utility providers may provide utility service, on any unplatted parcel otherwise subject to this section for the following activities:

(17) A commercial and/or multi family lot is located within the original thirty-six (36) square mile area of San Antonio, and the boundaries of the lot were recorded in the Deed and Plat Records of Bexar County prior to June 14, 1927 and the lot remains in its original configuration. It shall be the obligation of the applicant for plat exception to provide documentation of the lot's recording prior to June 14, 1927.

(18) An Urban Farm or Greenhouse as each is described in this chapter so long as each of the following criteria are met:

- a. The division does not create a lot smaller than 5,000 square feet in area except where the substandard parcel to be developed under this subsection is pre-existing;
- b. There are no habitable structures on site (habitable does not include a utility shed);
- c. There are no permanent toilets on site;



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Leslie Provence Organization (if applicable): Food Policy Council of San Antonio

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Signature: Leslie Provence

Digitally signed by Leslie Provence
Date: 2021.05.04 18:31:29 -05'00'

Date: 5/4/2021

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add community gardens and urban farms to Parkland Dedication Requirement.

UDC 2021 Proposed Amendment

Amendment 6-5**Applicant:** Food Policy Council of San Antonio**Amendment Title** – Sec. 35-503. - Parkland Dedication Requirement.**Amendment Language:**

Parks and open space provide a valuable asset to the urban form of the city, its historical development, and the general welfare of its residents. Parks and open space have provided a significant role in the history of the City of San Antonio. The Laws of the Indies provided that the size of the parks and open spaces, such as plazas, shall be proportioned to the number of inhabitants and should take into consideration the growth of the community. Consistent with the historical development of the city, it is the intent of this section that parks and open space, including community gardens and urban farms, should provide focal points for new communities. A central square or green, for example, may comprise a majority of the area required for dedication.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 6-5

Applicant: Food Policy Council of San Antonio

Amendment Title – Sec. 35-503. - Parkland Dedication Requirement.

Amendment Language:

Parks and open space provide a valuable asset to the urban form of the city, its historical development, and the general welfare of its residents. Parks and open space have provided a significant role in the history of the City of San Antonio. The Laws of the Indies provided that the size of the parks and open spaces, such as plazas, shall be proportioned to the number of inhabitants and should take into consideration the growth of the community. Consistent with the historical development of the city, it is the intent of this section that parks and open space, including community gardens and urban farms, should provide focal points for new communities. A central square or green, for example, may comprise a majority of the area required for dedication.



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Leslie Provence Organization (if applicable): Food Policy Council of San Antonio

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: Leslie Provence Digitally signed by Leslie Provence
Date: 2021.05.04 18:31:29 -05'00' Date: 5/4/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add Outdoor Storage Standard for Urban Farms to Outdoor Storage Standards.

UDC 2021 Proposed Amendment

Amendment 6-6**Applicant:** Food Policy Council of San Antonio**Amendment Title** – Sec. 35-525. - Outdoor Storage Standards.**Amendment Language:**

- (a) **Applicability.** The provisions of this section apply to the keeping, in an unroofed area, any goods, junk, material, or merchandise in the same place for more than twenty-four (24) hours, where outside storage is permitted as a use in Table 311-2, Nonresidential Use Matrix or in the definition of the use in Appendix A. For purposes of this section, outdoor storage is divided into the following categories:

(5) **Class 5 Storage.** Class 5 storage includes any of the following:

(6) **Urban Farm Storage.** Outdoor storage of tools, materials, and produce from Urban Farms. As defined in this Chapter, shall be allowed on all operating Urban Farm, according to the following standards:

- A. Chemical fertilizers and pesticides may be stored outdoors but shall meet all requirements of the International Fire Code and all directives of the Fire Marshal's Office, and shall be secured behind a locked, fully opaque fence.
- B. Organic soil amendment materials (such as, but not limited to, wood chips, leaves, compost) may be stored outdoors but shall be secured from erosion and runoff by tarps or dry material when not in active use. These piles should be no higher than 6 feet in height and shall not cause noxious odors. Soil organic material shall be screened from public view.
- C. Plants and produce can be stored outdoors at any time.
- D. Farm equipment, including motor vehicles and motorized farm equipment, may be stored outdoors so long as they are properly secured while in storage and screened from public view.
- E. Vehicle fuels including gasoline and diesel fuel, shall not be stored outside.
- F. All outdoor storage must comply with the San Antonio Property Maintenance Code and the San Antonio Fire Code.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 14, 2022*****

Amendment 6-6

Applicant: Food Policy Council of San Antonio

Amendment Title – Sec. 35-525. - Outdoor Storage Standards.

Amendment Language:

- (a) **Applicability.** The provisions of this section apply to the keeping, in an unroofed area, any goods, junk, material, or merchandise in the same place for more than twenty-four (24) hours, where outside storage is permitted as a use in Table 311-2, Nonresidential Use Matrix or in the definition of the use in Appendix A. For purposes of this section, outdoor storage is divided into the following categories:

(5) **Class 5 Storage.** Class 5 storage includes any of the following:

(6) **Urban Farm Storage.** Outdoor storage of tools, materials, and produce from Urban Farms. As defined in this Chapter, shall be allowed on all operating Urban Farms, according to the following standards:

- A. Chemical fertilizers and pesticides may be stored outdoors but shall meet all requirements of the International Fire Code and all directives of the Fire Marshal's Office, and shall be secured behind a locked, fully opaque fence.
- B. Organic soil amendment materials (such as, but not limited to, wood chips, leaves, compost) may be stored outdoors but shall be secured from erosion and runoff by tarps or dry material when not in active use. These piles should be no higher than 6 feet in height and shall not cause noxious odors. Soil organic material shall be screened from public view.
- C. Plants and produce can be stored outdoors at any time.
- D. Farm equipment, including motor vehicles and motorized farm equipment, may be stored outdoors so long as they are properly secured while in storage and screened from public view.
- E. Vehicle fuels including gasoline and diesel fuel, shall not be stored outside.
- F. All outdoor storage must comply with the San Antonio Property Maintenance Code and the San Antonio Fire Code.



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Leslie Provence Organization (if applicable): Food Policy Council of San Antonio

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Signature: Leslie Provence

Digitally signed by Leslie Provence
Date: 2021.05.04 18:31:29 -05'00'

Date: 5/4/2021

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add urban agriculture-related definitions to Definitions and Rules of Interpretation.

UDC 2021 Proposed Amendment

Amendment 6-7**Applicant:** Food Policy Council of San Antonio**Amendment Title** – Sec. 35-A101. - Definitions and Rules of Interpretation.**Amendment Language:**

Civic uses. Any of the following uses, as defined in the use matrix, which uses are hereby found to provide focal points for community interaction and foster citizen participation in civic activities:

Churches, temples, synagogues, mosques, and other religious facilities.

Clubs or lodges

College or university facilities

[Community Gardens](#)

Day care centers

Exhibitions and art galleries

Grade schools

Library buildings

Meeting halls or clubhouses

Movie theaters

Museum, exhibition, or similar facilities

Performance theaters

Postal

Public administration

School or university buildings

Trade or specialty school facilities

[Urban Farms](#)

[High Tunnel. See Hoophouse.](#)

[Hoophouse. A temporary structure constructed of translucent material and supported on metal or plastic pipe, which is devoted to the protection or cultivation of flowers or other tender plants. Also called High Tunnel.](#)

Produce. Fresh fruits [and/or](#) vegetables, [honey, eggs, nuts, and other agricultural products.](#)

Residential market garden. A garden at one's residence that grows produce incidental to a residential use. Excess produce may be sold on site or elsewhere. In order to maintain residential character, sales of produce shall be so conducted as to not be visible from any public street or walk. ~~Sales on the property must be conducted out of sight of the general public.~~

Soil organic matter (SOM. The organic component of soil, consisting of three primary parts including small (fresh) plant residues and small living soil organisms, decomposing (active) organic matter, and stable organic matter (humus). Soil organic matter serves as a reservoir of nutrients for crops, trees, shrubs, and vegetation, and provides soil aggregation, increases nutrient exchange, retains moisture, reduces compaction, reduces surface crusting, and increases water infiltration into soil. (Sources: NRCS)

~~Truck farm. A small tract of land (less than ten (10) acres) on which produce is raised and sold by the owner on site or at off-site markets.~~

Urban farm. A tract of land within city limits, not at one's own residence, on which produce is raised and sold on site or elsewhere. This can include farming and/or greenhouses and/or hoophouses on vacant lots or acreage. Composting of vegetative materials produces on the farm or elsewhere is allowed, as long as it is covered by dry material to prevent nuisance conditions. A farmstand or market may be located on the site. In addition to holding a market, an urban farm may host educational events and/or serve as an event venue, provided that sufficient off-street parking is provided.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 6-7

Applicant: Food Policy Council of San Antonio

Amendment Title – Sec. 35-A101. - Definitions and Rules of Interpretation.

Amendment Language:

Civic uses. Any of the following uses, as defined in the use matrix, which uses are hereby found to provide focal points for community interaction and foster citizen participation in civic activities:

Churches, temples, synagogues, mosques, and other religious facilities.

Clubs or lodges

College or university facilities

[Community Gardens](#)

Day care centers

Exhibitions and art galleries

Grade schools

Library buildings

Meeting halls or clubhouses

Movie theaters

Museum, exhibition, or similar facilities

Performance theaters

Postal

Public administration

School or university buildings

Trade or specialty school facilities

[Urban Farms](#)

[High Tunnel. See Hoophouse.](#)

[Hoophouse. A temporary structure constructed of translucent material and supported on metal or plastic pipe, which is devoted to the protection or cultivation of flowers or other tender plants. Also called High Tunnel.](#)

Produce. Fresh fruits [and/or](#) vegetables, [honey, eggs, nuts, and other agricultural products.](#)

Residential market garden. A garden at one's residence that grows produce incidental to a residential use. Excess produce may be sold on site or elsewhere. In order to maintain residential character, sales of produce shall be so conducted as to not be visible from any public street or walk. ~~Sales on the property must be conducted out of sight of the general public.~~

Soil organic matter (SOM. The organic component of soil, consisting of three primary parts including small (fresh) plant residues and small living soil organisms, decomposing (active) organic matter, and stable organic matter (humus). Soil organic matter serves as a reservoir of nutrients for crops, trees, shrubs, and vegetation, and provides soil aggregation, increases nutrient exchange, retains moisture, reduces compaction, reduces surface crusting, and increases water infiltration into soil. (Sources: NRCS)

~~Truck farm. A small tract of land (less than ten (10) acres) on which produce is raised and sold by the owner on site or at off-site markets.~~

Urban farm. A tract of land within city limits, not at one's own residence, on which produce is raised and sold on site or elsewhere. This can include farming and/or greenhouses and/or hoophouses on vacant lots or acreage. Composting of vegetative materials produced on the farm or elsewhere is allowed, as long as it is covered by dry material to prevent nuisance conditions. A farmstand or market may be located on the site. In addition to holding a market, an urban farm may host educational events and/or serve as an event venue, provided that sufficient off-street parking is provided.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: _____ Organization (if applicable): _____

Address: _____

Phone: _____ Email: _____

Signature: Home [Signature] Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

UDC 2021 Proposed Amendment

Amendment 7-1**Applicant:** Parks and Recreation**Amendment Title** – ‘Sec. 35-503 – Parkland Dedication Requirement Submitted’**Amendment Language:**

- (g) **Fee in Lieu of Land Dedication (Optional)** The intent of the park dedication requirement is to provide parks in neighborhoods. However, circumstances may arise that do not allow parkland dedication.

- (6) All fees collected shall be used for the acquisition of land for a public park and/or development or construction of improvements to existing public parkland, ~~within one (1) miles of the periphery of the proposed development. However, if [1] such acquisition opportunities are not available or [2] existing parkland is already developed or improved within one (1) mile of the proposed subdivision or development, then areas within two (2) miles of the periphery of the proposed subdivision or development may be considered. For fees collected that do not exceed fifteen thousand dollars (\$15,000.00), and there are no available properties within two (2) miles, then areas within four (4) miles of the periphery of the proposed subdivision or development may be considered for the acquisition and development of public parkland and/or construction of improvements to existing public parkland within such periphery.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 7-1

Applicant: Parks and Recreation

Amendment Title – ‘Sec. 35-503 – Parkland Dedication Requirement Submitted’

Amendment Language:

- (g) **Fee in Lieu of Land Dedication (Optional)** The intent of the park dedication requirement is to provide parks in neighborhoods. However, circumstances may arise that do not allow parkland dedication.

- (6) All fees collected shall be used for the acquisition of land for a public park and/or development or construction of improvements to existing public parkland, ~~within one (1) miles of the periphery of the proposed development. However, if [1] such acquisition opportunities are not available or [2] existing parkland is already developed or improved within one (1) mile of the proposed subdivision or development, then areas within two (2) miles of the periphery of the proposed subdivision or development may be considered. For fees collected that do not exceed fifteen thousand dollars (\$15,000.00), and there are no available properties within two (2) miles, then areas within four (4) miles of the periphery of the proposed subdivision or development may be considered for the acquisition and development of public parkland and/or construction of improvements to existing public parkland within such periphery.~~



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: _____ Organization (if applicable): _____

Address: _____

Phone: _____ Email: _____

Signature: Home Dev Inc Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

UDC 2021 Proposed Amendment

Amendment 7-2**Applicant:** Parks and Recreation**Amendment Title** – ‘Sec. 35-523 – Tree Preservation**Amendment Language:****(o) Tree Mitigation Fund.**

- (3) **Use of Funds.** The funds collected from civil penalties and mitigation fees in the fund shall be utilized to pay for the planting of trees, and to include a maintenance period not to exceed three (3) years. Generated funds may be used by Parks and Recreation or designee the city forester to plant trees on public or private properties and purchase park property(ies) to plant new trees. Trees planted with mitigation funds shall not be used to meet any municipal code requirements including but not limited to for preservation, mitigation, landscaping, buffers, streetscape or other requirements. Trees planted with tree mitigation funds are considered mitigation trees as defined in appendix A of the UDC. ~~The funding of tree preservation including the yearly digital imagery and planting programs shall be administered by the parks and recreation department and city forester.~~ The director of the parks and recreation department or staff shall present a plan to seek the advice of the parks and recreation board in regard to the selection of projects to be funded. A portion of the fund may be used, on an annual basis, to fund activities directed towards staff education, educating the public on the importance of trees in the environment, ecological issues, invasive species control, disease management and pollution prevention.
- (4) **Funds to be Kept Separate.** The balance within the fund shall be recorded and accounted for in a manner that distinguishes them from other general funds of the city and shall be disbursed in a manner consistent with the purposes for which this fund has been established. The balance of this fund shall not be transferred to the general fund at the end of each budget year, but rather, the balance remaining in the fund at the close of the city's fiscal year shall roll over into the-and-become the beginning balance for the next fiscal year.

(q) Tree Canopy Investment Fund.

- (3) **Use of Funds.** The funds collected shall be utilized to pay for the planting and maintenance of trees to include a maintenance period ~~not to exceed three (3) years.~~ Generated funds may be used by the city forester to plant trees on public or private properties, purchase additional park property(ies) to plant new trees ~~and the yearly digital imagery to proactively enhance the city's tree canopy area.~~ Trees planted utilizing funds from the tree canopy fund are protected trees, and if approved to be removed, shall be mitigated at 1:1 unless heritage size which are mitigated at 3:1 (with the exception of species listed in table 523-2, column B, row 1 which will be mitigated at 1:1) and are to be maintained by the project applicant. ~~In addition, ten (10) percent of the funds collected will be kept in a separate budget line to be used for any litigation necessary in the enforcement of this section.~~ The program is to be administered by the parks and recreation department. The director of the parks and recreation department ~~and the city or staff forester~~ shall present to seek the advice of the parks and recreation board on the selection of projects to be funded.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 14, 2022*****

Amendment 7-2

Applicant: Parks and Recreation

Amendment Title – ‘Sec. 35-523 – Tree Preservation

Amendment Language:

(o) Tree Mitigation Fund.

- (3) **Use of Funds.** The funds collected from civil penalties and mitigation fees in the fund shall be utilized to pay for the planting of trees, and to include a maintenance period not to exceed three (3) years. Generated funds may be used by Parks and Recreation or designee ~~the city forester~~ to plant trees on public or private properties and purchase park property(ies) to plant new trees to be capped at 25 percent per fiscal year. Trees planted with mitigation funds shall not be used to meet any municipal code requirements including but not limited to ~~for~~ preservation, mitigation, landscaping, buffers, streetscape or other requirements. Trees planted with tree mitigation funds are considered mitigation trees as defined in appendix A of the UDC. ~~The funding of tree preservation including the yearly digital imagery and planting programs shall be administered by the parks and recreation department and city forester.~~ The director of the parks and recreation department or staff shall present a plan to ~~seek the advice of~~ the parks and recreation board in regard to the selection of projects to be funded. A portion of the fund may be used, on an annual basis, to fund activities directed towards educating the public on the importance of trees in the environment, ecological issues, invasive species control, disease management and pollution prevention with consideration of priority sites as identified as low canopy areas within the most recent Urban Forest Inventory and Analysis and the City's Equity Atlas.
- (4) **Funds to be Kept Separate.** The balance within the fund shall be recorded and accounted for in a manner that distinguishes them from other general funds of the city and shall be disbursed in a manner consistent with the purposes for which this fund has been established. The balance of this fund shall not be transferred to the general fund at the end of each budget year, but rather, the balance remaining in the fund at the close of the city's fiscal year shall roll over into the ~~and become the beginning~~ balance for the next fiscal year.

(q) Tree Canopy Investment Fund.

- (3) **Use of Funds.** The funds collected shall be utilized to pay for the planting and maintenance of trees to include a maintenance period not to exceed three (3) years. Generated funds may be used by the city forester to plant trees on public or private properties, purchase additional park property(ies) to plant new trees to be capped at 25 percent per fiscal year ~~and the yearly digital imagery to proactively enhance the city's tree canopy area.~~ Trees planted utilizing funds from the tree canopy fund are protected trees, and if approved to be removed, shall be mitigated at 1:1 unless heritage size which are mitigated at 3:1 (with the exception of species listed in table 523-2, column B, row 1 which will be mitigated at 1:1) and are to be maintained by the project applicant. ~~In addition, ten (10) percent of the funds collected will be kept in a separate budget line to be used for any litigation necessary in the enforcement of this section.~~ The program is to be administered by the parks and recreation department. The director of the parks and recreation department ~~and the city or staff forester~~ shall present to ~~seek the advice of~~ the parks and recreation board on the selection of projects to be funded with consideration of priority sites as identified as low canopy areas within the most recent Urban Forest Inventory and Analysis and the City's Equity Atlas.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Catherine Hernandez on behalf of BOA Organization (if applicable): Development Services

Address: 1901 S Alamo St

Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Update section to allow accessory structures less than 300 sq. ft in size instead of less than 200 sq ft in size to be exempt from buffer regulations; commercial/office zone property that abuts an industrial zoned property are not required to have a landscape buffyard as long as the industrial property has already installed a bufferyard per Table 35-510-1; and BOA may reduce or eliminate the depth or composition of any required bufferyard upon findings of fact that support the request for the variance Replace Major/Minor Arterial to Type X/X in Table 510-1 and add a note pertaining to adjoining street classification (12), (13), and (14) for when the adjoining street has an easement(s) that preclude provision of required buffer planting, a 5 ft strip for planting outside and abutting the outmost extent of these easements be provided in lieu of required bufferyard width

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (*please check appropriate box*):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

The amendment provides the Board of Adjustment more flexibility in determining whether a variance should or should not be approved.

UDC 2021 Proposed Amendment

Amendment 9-1**Applicant: Development Services on behalf of Boards of Adjustments****Amendment Title – ‘Sec. 35-510 - Buffers.’****Amendment Language:**

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

(2) **Exemptions.** This section shall not apply to the following situations:

- I. Accessory structures less than ~~two-hundred (200)~~ three-hundred (300) square feet in size such as decks, sheds, playhouses, gazebos, security guard huts and non-mobile food vending stands.

(4) **Reduction in Required Bufferyards.** Table 510-2 indicates net minimum bufferyard widths. Such minimum widths shall be provided in a linear fashion along abutting properties where applicable. The width of the bufferyard at any point along its length may be greater or less than the minimum required by Table 510-2 provided that the total calculated area of the bufferyard must remain the same and further provided that the minimum width of the buffer yard at any point is not less than fifty (50) percent of the minimum width indicated by Table 510-2. The net bufferyard area for a property to be developed shall be reduced by no more than fifty (50) percent where:

- A. A bufferyard exists on an abutting property, and the net bufferyard satisfies the minimum bufferyard requirements of this section; or
- B. The adjoining property owners have provided a written agreement restricting the use of an established or proposed use triggering the bufferyard requirement to the uses provided for in the current zoning district. Should the property that was subject to the bufferyard requirement be rezoned after the date of the written agreement, the adjoining property owner's written agreement shall be null and void and the applicable bufferyard shall be required.
- C. The required bufferyard area may be reduced in width up to twenty (20) percent where a natural area is provided in accordance with Table 510-2 (Type N).

(5) The Board of Adjustment may reduce or eliminate the depth or composition of any required bufferyard upon findings of fact that support the request for the variance.

**Table 510-1
Required Bufferyards**

Zoning District	Adjoining Zoning District											Adjoining Street Classification		
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
	RP**	RE, R-20, NP-15, NP-10, NP-8**	R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR**	MF-18, MF-25, MF-33**	MF-40, MF-50, MF-65	NC *** ---	O-1, O-1.5, C-1, C-2, C-2P *** ---	O-2, C-3, BP, MXD, MPCD *** ---	D	L, I-1 *** ---	I-2 *** ---	Primary Major Arterial	Secondary Minor Arterial	Collector
(1) RP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(2) RE, R-20, NP-15, NP-10, NP-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(3) R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(4) MF-18, MF-25, MF-33	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	F	A	N/A	N/A
(5) MF-40, MF-50, MF-65	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	A	N/A	N/A
(6) NC	C	C	B	N/A	N/A	N/A	N/A	N/A	N/A	E	E	B	A	A
(7) O-1, O-1.5, C-	C	C*	B	N/A	N/A	A	N/A	N/A	N/A	E	E	B	A	A

1, C-2, C-2P															
(8) O-2, C-3, BP, MXD, MPCD	C	C *	C	C	N/A	A	N/A	N/A	N/A	N/A	N/A	D	B	B	A
(9) D	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(10) L, I-1	E	E	D	E	E	E	E	N/A	N/A	N/A	N/A	C	C	C	B
(11) I-2	F	F	F	F	F	E	E	D	N/A	N/A	N/A	C	C	C	B

Notes: ;hg;A, B, C, D, E, F: Bufferyard Type Designations as shown in Table 510-2 below.

N/A: Not applicable—Bufferyard not required.

* Where a use zoned "O-1," "C-1," "C-2" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "D" buffer shall be applied. Where a use zoned "BP," "O-2" or "C-3" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "F" buffer shall be applied.

** Where a nonresidential use is located in a single-family or multi-family district as indicated in Table 510-1 the required buffer is equivalent to that required of an O-1, C-1, C-2 use (column 7).

***Where a commercial or office zoned property that is less than 1 acre and abuts an industrial zoned property, a landscaped bufferyard is not required provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1. Where a commercial or office zoned property that is equal to or greater than 1 acre, and abuts an industrial zoned property, a Type A bufferyard is required, provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1.

**** Note to adjoining street classification (12) Primary Arterial, (13) Secondary Arterial, and (14) Collector for when the adjoining street has an easement or easements that preclude provision of required buffer planting, a 5 ft strip for planting outside and abutting the outmost extent of those easements may be provided in lieu of the required bufferyard width.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 9-1

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-510 - Buffers.’

Amendment Language:

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

(a) Applicability.

(2) **Exemptions.** This section shall not apply to the following situations:

- I. Accessory structures less than ~~two hundred (200)~~ three-hundred (300) square feet in size such as decks, sheds, playhouses, gazebos, security guard huts and non-mobile food vending stands.

(4) **Reduction in Required Bufferyards.** Table 510-2 indicates net minimum bufferyard widths. Such minimum widths shall be provided in a linear fashion along abutting properties where applicable. The width of the bufferyard at any point along its length may be greater or less than the minimum required by Table 510-2 provided that the total calculated area of the bufferyard must remain the same and further provided that the minimum width of the buffer yard at any point is not less than fifty (50) percent of the minimum width indicated by Table 510-2. The net bufferyard area for a property to be developed shall be reduced by no more than fifty (50) percent where:

- A. A bufferyard exists on an abutting property, and the net bufferyard satisfies the minimum bufferyard requirements of this section; or
- B. The adjoining property owners have provided a written agreement restricting the use of an established or proposed use triggering the bufferyard requirement to the uses provided for in the current zoning district. Should the property that was subject to the bufferyard requirement be rezoned after the date of the written agreement, the adjoining property owner's written agreement shall be null and void and the applicable bufferyard shall be required.
- C. The required bufferyard area may be reduced in width up to twenty (20) percent where a natural area is provided in accordance with Table 510-2 (Type N).

(5) The Board of Adjustment may reduce or eliminate the depth or composition of any required bufferyard upon findings of fact that support the request for the variance.

**Table 510-1
Required Bufferyards**

Zoning District	Adjoining Zoning District											Adjoining Street Classification		
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
	RP**	RE, R-20, NP-15, NP-10, NP-8**	R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR**	MF-18, MF-25, MF-33**	MF-40, MF-50, MF-65	NC *** ---	O-1, O-1.5, C-1, C-2, C-2P *** ---	O-2, C-3, BP, MXD, MPCD *** ---	D	L, I-1 *** ---	I-2 *** ---	Primary Major Arterial	Secondary Minor Arterial	Collector
(1) RP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(2) RE, R-20, NP-15, NP-10, NP-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(3) R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(4) MF-18, MF-25, MF-33	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	F	A	N/A	N/A
(5) MF-40, MF-50, MF-65	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	A	N/A	N/A
(6) NC	C	C	B	N/A	N/A	N/A	N/A	N/A	N/A	E	E	B	A	A
(7) O-1, O-1.5, C-	C	C*	B	N/A	N/A	A	N/A	N/A	N/A	E	E	B	A	A

1, C-2, C-2P															
(8) O-2, C-3, BP, MXD, MPCD	C	C *	C	C	N/A	A	N/A	N/A	N/A	N/A	N/A	D	B	B	A
(9) D	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(10) L, I-1	E	E	D	E	E	E	E	N/A	N/A	N/A	N/A	C	C	C	B
(11) I-2	F	F	F	F	F	E	E	D	N/A	N/A	N/A	C	C	C	B

Notes: ;hg;A, B, C, D, E, F: Bufferyard Type Designations as shown in Table 510-2 below.

N/A: Not applicable—Bufferyard not required.

* Where a use zoned "O-1," "C-1," "C-2" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "D" buffer shall be applied. Where a use zoned "BP," "O-2" or "C-3" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "F" buffer shall be applied.

** Where a nonresidential use is located in a single-family or multi-family district as indicated in Table 510-1 the required buffer is equivalent to that required of an O-1, C-1, C-2 use (column 7).

***Where a commercial or office zoned property that is less than 1 acre and abuts an industrial zoned property, a landscaped bufferyard is not required provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1. Where a commercial or office zoned property that is equal to or greater than 1 acre, and abuts an industrial zoned property, a Type A bufferyard is required, provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1.

**** Note to adjoining street classification (12) Primary Arterial, (13) Secondary Arterial, and (14) Collector for when the adjoining street has an easement or easements that preclude provision of required buffer planting, a 5 ft strip for planting outside and abutting the outmost extent of those easements may be provided in lieu of the required bufferyard width.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 9-1

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-510 - Buffers.’

Amendment Language:

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

(a) Applicability.

(2) **Exemptions.** This section shall not apply to the following situations:

- I. Accessory structures less than ~~two hundred (200)~~ three-hundred (300) square feet in size such as decks, sheds, playhouses, gazebos, security guard huts and non-mobile food vending stands.

(4) **Reduction in Required Bufferyards.** Table 510-2 indicates net minimum bufferyard widths. Such minimum widths shall be provided in a linear fashion along abutting properties where applicable. The width of the bufferyard at any point along its length may be greater or less than the minimum required by Table 510-2 provided that the total calculated area of the bufferyard must remain the same and further provided that the minimum width of the buffer yard at any point is not less than fifty (50) percent of the minimum width indicated by Table 510-2. The net bufferyard area for a property to be developed shall be reduced by no more than fifty (50) percent where:

- A. A bufferyard exists on an abutting property, and the net bufferyard satisfies the minimum bufferyard requirements of this section; or
- B. The adjoining property owners have provided a written agreement restricting the use of an established or proposed use triggering the bufferyard requirement to the uses provided for in the current zoning district. Should the property that was subject to the bufferyard requirement be rezoned after the date of the written agreement, the adjoining property owner's written agreement shall be null and void and the applicable bufferyard shall be required.
- C. The required bufferyard area may be reduced in width up to twenty (20) percent where a natural area is provided in accordance with Table 510-2 (Type N).

(5) The Board of Adjustment may reduce or eliminate the depth or composition of any required bufferyard upon findings of fact that support the request for the variance.

**Table 510-1
Required Bufferyards**

Zoning District	Adjoining Zoning District											Adjoining Street Classification		
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
	RP**	RE, R-20, NP-15, NP-10, NP-8**	R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR**	MF-18, MF-25, MF-33**	MF-40, MF-50, MF-65	NC *** ---	O-1, O-1.5, C-1, C-2, C-2P *** ---	O-2, C-3, BP, MXD, MPCD *** ---	D	L, I-1 *** ---	I-2 *** ---	Primary Major Arterial	Secondary Minor Arterial	Collector
(1) RP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(2) RE, R-20, NP-15, NP-10, NP-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(3) R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(4) MF-18, MF-25, MF-33	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	F	A	N/A	N/A
(5) MF-40, MF-50, MF-65	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	A	N/A	N/A
(6) NC	C	C	B	N/A	N/A	N/A	N/A	N/A	N/A	E	E	B	A	A
(7) O-1, O-1.5, C-	C	C*	B	N/A	N/A	A	N/A	N/A	N/A	E	E	B	A	A

1, C-2, C-2P															
(8) O-2, C-3, BP, MXD, MPCD	C	C *	C	C	N/A	A	N/A	N/A	N/A	N/A	N/A	D	B	B	A
(9) D	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(10) L, I-1	E	E	D	E	E	E	E	N/A	N/A	N/A	N/A	C	C	C	B
(11) I-2	F	F	F	F	F	E	E	D	N/A	N/A	N/A	C	C	C	B

Notes: ;hg;A, B, C, D, E, F: Bufferyard Type Designations as shown in Table 510-2 below.

N/A: Not applicable—Bufferyard not required.

* Where a use zoned "O-1," "C-1," "C-2" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "D" buffer shall be applied. Where a use zoned "BP," "O-2" or "C-3" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "F" buffer shall be applied.

** Where a nonresidential use is located in a single-family or multi-family district as indicated in Table 510-1 the required buffer is equivalent to that required of an O-1, C-1, C-2 use (column 7).

***Where a commercial or office zoned property that is less than 1 acre and abuts an industrial zoned property, a landscaped bufferyard is not required provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1. Where a commercial or office zoned property that is equal to or greater than 1 acre, and abuts an industrial zoned property, a Type A bufferyard is required, provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1.

**** Note to adjoining street classification (12) Primary Arterial, (13) Secondary Arterial, and (14) Collector for when the adjoining street has an easement or easements that preclude provision of required buffer planting, a 5 ft strip for planting outside and abutting the outmost extent of those easements may be provided in lieu of the required bufferyard width.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 9-1

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-510 - Buffers.’

Amendment Language:

The intent of buffering is to implement Policy 3c of the Neighborhoods Element of the Master Plan to provide landscaped separation between residential and nonresidential uses and to screen from view certain land uses that may create visual clutter and distraction. The standards of this section provide for increases in the width and the opacity of the bufferyard as the land use intensity of the new or expanded development increases.

- (2) **Exemptions.** This section shall not apply to the following situations:

- I. Accessory structures less than ~~two hundred (200)~~ **three-hundred (300)** square feet in size such as decks, sheds, playhouses, gazebos, security guard huts and non-mobile food vending stands.

- (4) **Reduction in Required Bufferyards.** Table 510-2 indicates net minimum bufferyard widths. Such minimum widths shall be provided in a linear fashion along abutting properties where applicable. The width of the bufferyard at any point along its length may be greater or less than the minimum required by Table 510-2 provided that the total calculated area of the bufferyard must remain the same and further provided that the minimum width of the buffer yard at any point is not less than fifty (50) percent of the minimum width indicated by Table 510-2. The net bufferyard area for a property to be developed shall be reduced by no more than fifty (50) percent where:

- A. A bufferyard exists on an abutting property, and the net bufferyard satisfies the minimum bufferyard requirements of this section; or
- B. The adjoining property owners have provided a written agreement restricting the use of an established or proposed use triggering the bufferyard requirement to the uses provided for in the current zoning district. Should the property that was subject to the bufferyard requirement be rezoned after the date of the written agreement, the adjoining property owner's written agreement shall be null and void and the applicable bufferyard shall be required.
- C. The required bufferyard area may be reduced in width up to twenty (20) percent where a natural area is provided in accordance with Table 510-2 (Type N).

- (5) The Board of Adjustment may reduce or eliminate the depth or composition of any required bufferyard upon findings of fact that support the request for the variance.

**Table 510-1
Required Bufferyards**

Zoning District	Adjoining Zoning District											Adjoining Street Classification		
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
	RP**	RE, R-20, NP-15, NP-10, NP-8**	R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR**	MF-18, MF-25, MF-33**	MF-40, MF-50, MF-65	NC *** ---	O-1, O-1.5, C-1, C-2, C-2P *** ---	O-2, C-3, BP, MXD, MPCD *** ---	D	L, I-1 *** ---	I-2 *** ---	Primary Major Arterial **** ---	Secondary Minor Arterial **** ---	Collector **** ---
(1) RP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(2) RE, R-20, NP-15, NP-10, NP-8	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(3) R-6, R-5, R-4, R-3, RM-6, RM-5, RM-4, DR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(4) MF-18, MF-25, MF-33	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	F	A	N/A	N/A
(5) MF-40, MF-50, MF-65	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	A	N/A	N/A
(6) NC	C	C	B	N/A	N/A	N/A	N/A	N/A	N/A	E	E	B	A	A
(7) O-1, O-1.5, C-	C	C*	B	N/A	N/A	A	N/A	N/A	N/A	E	E	B	A	A

1, C-2, C-2P															
(8) O-2, C-3, BP, MXD, MPCD	C	C *	C	C	N/A	A	N/A	N/A	N/A	N/A	N/A	D	B	B	A
(9) D	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(10) L, I-1	E	E	D	E	E	E	E	N/A	N/A	N/A	N/A	C	C	C	B
(11) I-2	F	F	F	F	F	E	E	D	N/A	N/A	N/A	C	C	C	B

Notes: ;hg;A, B, C, D, E, F: Bufferyard Type Designations as shown in Table 510-2 below.

N/A: Not applicable—Bufferyard not required.

* Where a use zoned "O-1," "C-1," "C-2" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "D" buffer shall be applied. Where a use zoned "BP," "O-2" or "C-3" adjoins an existing platted subdivision zoned "RE" or "R-20" as of the effective date of this chapter, a type "F" buffer shall be applied.

** Where a nonresidential use is located in a single-family or multi-family district as indicated in Table 510-1 the required buffer is equivalent to that required of an O-1, C-1, C-2 use (column 7).

***Where a commercial or office zoned property that is less than 1 acre and abuts an industrial zoned property, a landscaped bufferyard is not required provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1. Where a commercial or office zoned property that is equal to or greater than 1 acre, and abuts an industrial zoned property, a Type A bufferyard is required, provided the industrial property has already installed a bufferyard meeting the requirements of Table 35-510-1.

**** Note to adjoining street classification (12) Primary Arterial, (13) Secondary Arterial, and (14) Collector for when the adjoining street has an easement or easements that preclude provision of required buffer planting, a 5 ft strip for planting outside and abutting the outmost extent of those easements may be provided in lieu of the required bufferyard width.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Catherine Hernandez on behalf of BOA Organization (if applicable): Development Services

Address: 1901 S Alamo St

Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add language allowing the public to have an 8ft fence if "the fence is located in a side or rear yard of a single-family residential property that contains or abuts a single-family residential property that has a below ground swimming pool/hot tub or above ground swimming pool "

Update Figure 2 image to state Section 35-514(c)(2)G instead of Section 35-514(c)(2)F

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment gives the resident the opportunity to have an 8ft fence in the side or rear yard if they have or abut another resident who has one of the amenities listed in Part 4. This amendment is not a new requirement.

UDC 2021 Proposed Amendment

Amendment 9-2**Applicant: Development Services on behalf of Boards of Adjustments****Amendment Title – ‘Sec. 35-514 - Fences.’****Amendment Language**

(c) Height Limitation.

- (1) Except for the provisions in section (b) above no fence shall exceed the following table of heights. In addition, the maximum permitted fence height shall not exceed that of the maximum permitted fence height for the abutting property except as provided in subsection (c)(2). The board of adjustment may allow fences of greater height by special exception, subject to section 35-399.04 of this chapter or by variance subject to Section 35-482 if the height of the fence exceeds that height allowances for a special exception. The height shall be the vertical distance measured from the lowest adjacent ground level (either inside or outside the fence) to the top of the tallest element of the fence material, excluding decorative features affixed to the top of any column, pillar or post. The height of any existing retaining walls, either an integral part of a fence or upon which a fence may be erected, shall be calculated in the height of the fence, except in the following instances:
- A. The retaining wall is necessary for structural soundness/integrity of building construction on the lot; or
 - B. The retaining wall is abutting a drainage easement or drainage infrastructure.
- (2) Notwithstanding the provisions of subsection (c)(1), above, a fence may be erected or altered up to a height of eight (8) feet where:
- A. The ground floor elevation of either the principal dwelling on the property or the principal dwelling on an abutting lot is at least four (4) feet higher than the elevation at the shared lot line; or
 - B. The fence is erected along a side or rear lot line which abuts an alley or a street with a classification other than a local street; or
 - C. The fence is a sound barrier or a security fence for a public or institutional use; or
 - D. The additional fence height is permitted by the city council pursuant to a rezoning or specific use authorization; or
 - E. The fence is located on a side or rear lot line of a single-family, duplex, or mixed-residential use which abuts a multi-family residential, commercial, industrial, or park use.
 - F. [The fence is located in a side or rear yard of a single-family residential property that contains a below ground swimming pool/hot tub or above ground swimming pool in the rear yard or in the side or rear yard of a single-family property that abuts one with a below ground swimming pool/hot tub or above ground swimming pool.](#)
 - G. ~~F.~~ In any side or rear yard where a slope is present, the height of a fence may be adjusted to allow the top of the fence to be level, and perpendicular to the support posts at a height greater than six (6) feet, provided that the height of the fence at the highest elevation does not exceed eight (8) feet. In order to maintain a uniform appearance, whenever a fence higher than six (6) feet is allowed by this subsection, all side and rear yard fences may be allowed up to eight (8) feet in height above grade.

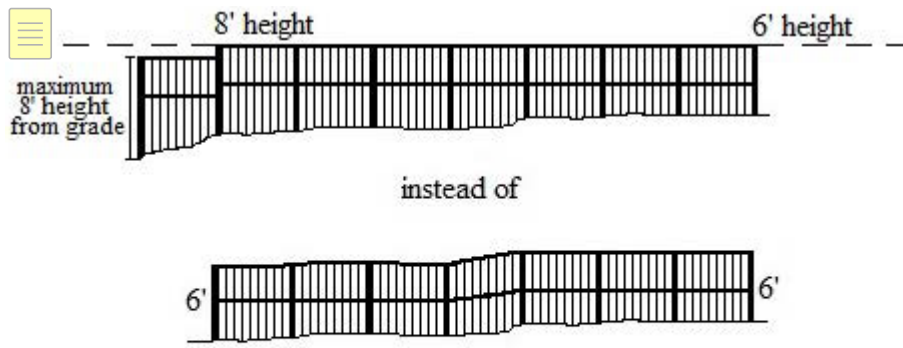


Figure 2: Example of Additional Height allowed pursuant to Section 35-514(c)(2)F.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 9-2

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-514 - Fences.’

Amendment Language

(c) Height Limitation.

- (1) Except for the provisions in section (b) above no fence shall exceed the following table of heights. In addition, the maximum permitted fence height shall not exceed that of the maximum permitted fence height for the abutting property except as provided in subsection (c)(2). The board of adjustment may allow fences of greater height by special exception, subject to section 35-399.04 of this chapter or by variance subject to Section 35-482 if the height of the fence exceeds that height allowances for a special exception. The height shall be the vertical distance measured from the lowest adjacent ground level (either inside or outside the fence) to the top of the tallest element of the fence material, excluding decorative features affixed to the top of any column, pillar or post. The height of any existing retaining walls, either an integral part of a fence or upon which a fence may be erected, shall be calculated in the height of the fence, except in the following instances:
 - A. The retaining wall is necessary for structural soundness/integrity of building construction on the lot; or
 - B. The retaining wall is abutting a drainage easement or drainage infrastructure.

- (2) Notwithstanding the provisions of subsection (c)(1), above, a fence may be erected or altered up to a height of eight (8) feet where:
 - A. The ground floor elevation of either the principal dwelling on the property or the principal dwelling on an abutting lot is at least four (4) feet higher than the elevation at the shared lot line; or
 - B. The fence is erected along a side or rear lot line which abuts an alley or a street with a classification other than a local street; or
 - C. The fence is a sound barrier or a security fence for a public or institutional use; or
 - D. The additional fence height is permitted by the city council pursuant to a rezoning or specific use authorization; or
 - E. The fence is located on a side or rear lot line of a single-family, duplex, or mixed-residential use which abuts a multi-family residential, commercial, industrial, or park use.
 - F. The fence is located in a side or rear yard of a single-family residential property that contains a below ground swimming pool/hot tub or above ground swimming pool in the rear yard or in the side or rear yard of a single-family property that abuts one with a below ground swimming pool/hot tub or above ground swimming pool.
 - G. F. In any side or rear yard where a slope is present, the height of a fence may be adjusted to allow the top of the fence to be level, and perpendicular to the support posts at a height greater than six (6) feet, provided that the height of the fence at the highest elevation does not exceed eight (8) feet. In order to maintain a uniform appearance, whenever a fence higher than six (6) feet is allowed by this subsection, all side and rear yard fences may be allowed up to eight (8) feet in height above grade.

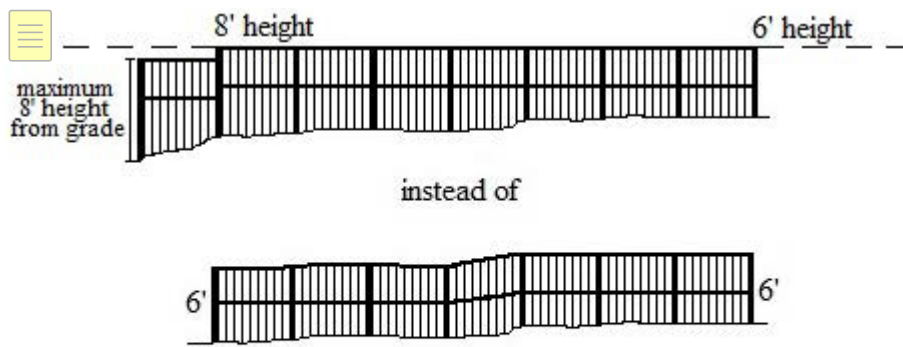


Figure 2: Example of Additional Height allowed pursuant to Section 35-514(c)(2)F.

UDC 2021 Proposed Amendment

*****Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 9-2

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-514 - Fences.’

Amendment Language

(c) Height Limitation.

- (1) Except for the provisions in section (b) above no fence shall exceed the following table of heights. In addition, the maximum permitted fence height shall not exceed that of the maximum permitted fence height for the abutting property except as provided in subsection (c)(2). The board of adjustment may allow fences of greater height by special exception, subject to section 35-399.04 of this chapter or by variance subject to Section 35-482 if the height of the fence exceeds that height allowances for a special exception. The height shall be the vertical distance measured from the lowest adjacent ground level (either inside or outside the fence) to the top of the tallest element of the fence material, excluding decorative features affixed to the top of any column, pillar or post. The height of any existing retaining walls, either an integral part of a fence or upon which a fence may be erected, shall be calculated in the height of the fence, except in the following instances:
 - A. The retaining wall is necessary for structural soundness/integrity of building construction on the lot; or
 - B. The retaining wall is abutting a drainage easement or drainage infrastructure.

- (2) Notwithstanding the provisions of subsection (c)(1), above, a fence may be erected or altered up to a height of eight (8) feet where:
 - A. The ground floor elevation of either the principal dwelling on the property or the principal dwelling on an abutting lot is at least four (4) feet higher than the elevation at the shared lot line; or
 - B. The fence is erected along a side or rear lot line which abuts an alley or a street with a classification other than a local street; or
 - C. The fence is a sound barrier or a security fence for a public or institutional use; or
 - D. The additional fence height is permitted by the city council pursuant to a rezoning or specific use authorization; or
 - E. The fence is located on a side or rear lot line of a single-family, duplex, or mixed-residential use which abuts a multi-family residential, commercial, industrial, or park use.
 - F. The fence is located in a side or rear yard of a single-family residential property that contains a below ground swimming pool/hot tub or above ground swimming pool in the rear yard or in the side or rear yard of a single-family property that abuts one with a below ground swimming pool/hot tub or above ground swimming pool.
 - G. F. In any side or rear yard where a slope is present, the height of a fence may be adjusted to allow the top of the fence to be level, and perpendicular to the support posts at a height greater than six (6) feet, provided that the height of the fence at the highest elevation does not exceed eight (8) feet. In order to maintain a uniform appearance, whenever a fence higher than six (6) feet is allowed by this subsection, all side and rear yard fences may be allowed up to eight (8) feet in height above grade.

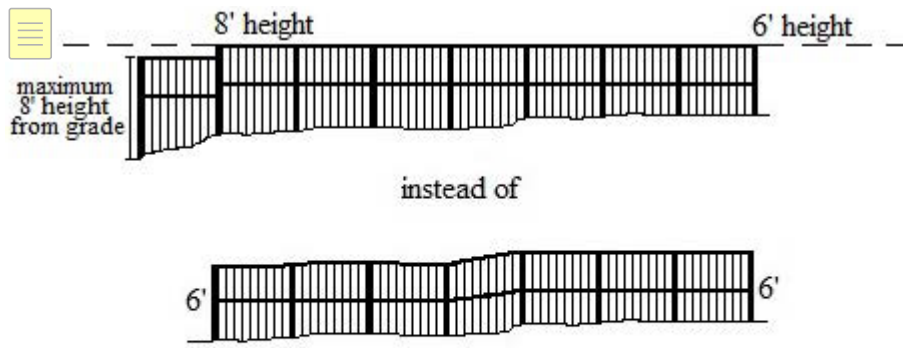


Figure 2: Example of Additional Height allowed pursuant to Section 35-514(c)(2)F.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Catherine Hernandez on behalf of BOA Organization (if applicable): Development Services

Address: 1901 S Alamo St

Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Replace General to Professional in the example for 35-311(b)(2)

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

<p>The requested change to the UDC (please check appropriate box):</p> <p>A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.</p> <p>B. <input type="checkbox"/> Will increase the cost of construction and/or development.</p> <p>C. <input type="checkbox"/> Will decrease the cost of construction and/or development.</p>	<p>By how much? <i>(Indicate either a dollar amount or percentage above or below current construction and/or development costs)</i></p> <p>_____</p> <p>_____</p>
---	--

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is a minor edit to be consistent with the language in the Use Matrix in the UDC

UDC 2021 Proposed Amendment

Amendment 9-3**Applicant: Development Services on behalf of Boards of Adjustments****Amendment Title – ‘Sec. 35-311 – Use Regulations.’****Amendment Language:**

(b) Uses Not Mentioned.

- (1) **Uses Not Permitted Unless Specifically Enumerated.** No building permit shall be issued for a use not specifically mentioned or described by category in the Use Matrix. Evaluation of these uses shall be as set forth in subsection (3), below.
- (2) **Uses Preempted by State Statute.** Notwithstanding any provision of this section to the contrary, uses which are required to be permitted in any zoning district by state statute may be permitted in accordance with state law whether or not the use is included in the Use Matrix.

Example: NAICS 5413 (Architectural Engineering, and Related Services) is coded under "Office, Professional General." Assume that the Use Matrix sets out a classification for "Laboratories, Testing," which is NAICS 54138 (a subheading of 5413). The latter 5-digit number is more specific than the 4-digit code. Accordingly, testing laboratories are not included within the same classification as general offices. However, if testing laboratories had not been separately listed, they would be permitted in all districts where general offices are permitted.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 14, 2022*****

Amendment 9-3

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-311 – Use Regulations.’

Amendment Language:

(b) Uses Not Mentioned.

- (1) **Uses Not Permitted Unless Specifically Enumerated.** No building permit shall be issued for a use not specifically mentioned or described by category in the Use Matrix. Evaluation of these uses shall be as set forth in subsection (3), below.
- (2) **Uses Preempted by State Statute.** Notwithstanding any provision of this section to the contrary, uses which are required to be permitted in any zoning district by state statute may be permitted in accordance with state law whether or not the use is included in the Use Matrix.

Example: NAICS 5413 (Architectural Engineering, and Related Services) is coded under "Office, Professional ~~General~~." Assume that the Use Matrix sets out a classification for "Laboratories, Testing," which is NAICS 54138 (a subheading of 5413). The latter 5-digit number is more specific than the 4-digit code. Accordingly, testing laboratories are not included within the same classification as general offices. However, if testing laboratories had not been separately listed, they would be permitted in all districts where general offices are permitted.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 9-3

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-311 – Use Regulations.’

Amendment Language:

(b) Uses Not Mentioned.

- (1) **Uses Not Permitted Unless Specifically Enumerated.** No building permit shall be issued for a use not specifically mentioned or described by category in the Use Matrix. Evaluation of these uses shall be as set forth in subsection (3), below.
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UDC 2021 Proposed Amendment

*****Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 9-3

Applicant: Development Services on behalf of Boards of Adjustments

Amendment Title – ‘Sec. 35-311 – Use Regulations.’

Amendment Language:

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UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Cat Hernandez on behalf Zoning Commission Organization (if applicable): Development Services
Address: 1901 S Alamo St
Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov
Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Remove LBCS columns from Table 311-1 Residential Use Matrix and Table 311-3 Nonresidential Use Matrix

Alcohol	Alcohol - Wine Boutique					P	P	P	P			P	
Alcohol	Alcohol - Winery With Bottling						P		P				
Amusement	Amusement And/Or Theme Park - Outdoor Rides						P	S				P	5310
Amusement	Animal Racetrack And/Or Rodeo Arena								S	S		S	5130
Amusement	Billiard Or Pool Hall - No Alcohol In "C-2"					P	P	P				P	5380
Amusement	Bingo Parlor					S	P					P	5300
Amusement	Carnival And/Or Circus - Circus (more than 2 weeks, time limit set by city council on individual case consideration)							S	S	S		S	5300
Amusement	Dance Hall						P	P				P	5110
Amusement	Entertainment Venue (Indoor)					P	P	P	P	P		P	5110
Amusement	Entertainment Venue (Outdoor)						S	S	P	P		P	5110
Amusement	Fairground And/Or Stadium							S	S	S		S	5300
Amusement	Go-Cart Track						S		P			S	5300
Amusement	Museum - public or private	P	P	P	P	P	P	P	P	P		P	5200
Amusement	Racing - Motor Vehicle										S	S	
Amusement	Live Entertainment Without Cover Charge 3 or More Days Per Week (Not Including Food Service Establishments)							S	P			P	5300
Amusement	Live Entertainment With Cover Charge 3 or More Days Per Week (Not Including Food Service Establishments)							S	P			P	5300
Amusement	Racing - Motor Vehicle										S	S	
Amusement	Theater - Indoor Permitting Over 2 Screens And/Or Stages							P	P			P	5110
Amusement	Theater - Indoor With 2 Or Less Screens And/Or Stages				S	P	P	P				P	
Amusement	Theater - Outdoor Including Drive-In And Amphitheaters									P		P	5110
Amusement	Video Games - Coin Or Token Operated			S	P	P	P	P				P	5320
Animal	Animal Clinic			P	P	P	P	P	P			S	2418

Animal	Animal and pet services (no outdoor training, boarding, runs, pens or paddocks)				P	P	P	P	P	P			P	2720
Animal	Animal and pet services (outdoor training, boarding, runs, pens or paddocks permitted)									P	P		S	2720
Animal	Animal - Equestrian Center and Riding Trails (see also 35-348)						S	S					S	
Animal	Animal - Pound Or Shelter								P	P			S	
Animal	Breeder - Small Animal Only								S	P			NA	
Animal	Cemetery - Pets (Limited To Small Animals)					P	P	P					S	6730
Animal	Stockyard											S	NA	9300
Animal	Veterinary Hospital - Large And Small Animal									P			S	2418
Animal	Veterinary Hospital - Small Animal								P	P			S	2418
Auto	Auto and Light Truck Repair (includes motorized vehicles such as motorcycles and all-terrain vehicles)						P	P					NA	2110
Auto	Truck And Heavy Equipment - Auction									P			S	
Auto	Ambulance Service						S	P	P				P	4150
Auto	Auto - Glass Tinting					P	P	P					P	2115
Auto	Auto - Manufacture											P	NA	3770
Auto	Auto And Light Truck - Oil, Lube And Tune Up					P	P	P					NA	2110
Auto	Auto And Light Truck Auction								S	P			P	2110
Auto	Auto And Light Truck Repair						P	P					NA	
Auto	Motor Vehicle Sales (full service)						P	P					NA	
Auto	Motor Vehicle Sales						P	P					S	2110
Auto	Auto - Rental						P	P	P	P			NA	
Auto	Auto - Rental (Pick Up And Drop Off Only in "C-2," "D" and "ERZD")						P	P	P	P	P		P	
Auto	Auto Alarm And Radio - Retail (Install. Incidental To Sales In "C-2")					P	P						P	2115

Auto	Parking Garage - Commercial or Noncommercial, Subject to 35-384(c) (Parking Structure Design Standards)	S	P				P	P	P	P	P	P	S	
Auto	Taxi Service - Parking And Dispatch (No Washing Or Mechanical Service Permitted)							P	P	P	P		S	4155
Auto	Taxi Service - Parking And Dispatch (Washing Or Mechanical Service Permitted)									P	P		S	
Auto	Tire Repair - Auto And Small Truck (Sale And Installation Only, No Mechanical Service Permitted)						P	P	S	P			S	2100
Auto	Truck Repair And Maintenance							S		S	P	P	NA	2000
Auto	Truck Stop Or Laundry - Full Mechanical Service And Repair Permitted										P	P	NA	
Auto	Truck Stop Or Laundry - Tire Repair Permitted									S	P	P	S	2000
Auto	Vehicle Storage - See "Auto Parking And/Or Storage Long Term"	-	-	-	-	-	-	-	-	-	-	-	-	2110
Auto	Wrecker Service									P	P		NA	2100
Beverage	Beverage Manufacture - Non-Alcohol										P		S	
Church Temple, Mosque	Church Temple, Mosque (facilities that are for worship or study of religion)	P	P	P	P	P	P	P	P	P	P	P	P	6600
Dry Goods - Wholesale	Dry Goods - Wholesale								S	P	P		P	3510
Dwelling	Dwelling - 1 Family (Single-family)								P				P	1100
Dwelling	Dwelling - 1 Family Attached (townhome), see 35-373								P				P	1100
Dwelling	Dwelling - Attached Apartments/Condominiums With Maximum Density Of 6 Dwellings Per Gross Acre, see also 35-381			P	P	P			P				P	
Dwelling	Dwelling - Attached Apartments/Condominiums						P	P					P	

	With Maximum Density Of 10 Dwellings Per Gross Acre, see also 35-381													
Dwelling	Dwelling - Attached Apartments/Condominiums With Maximum Density Of 20 Dwellings Per Gross Acre, see also 35-381							P				P		
Dwelling	Dwelling - Attached Apartments/Condominiums							P						
Dwelling	Live-Work Units, subject to 35-381			P	P	P		P				P		
Dwelling	Loft (see definition of Dwelling, Loft 35-A101)	S	S		P	P	P	P	S	S				
Dwelling	Housing (Temporary Or Permanent) For On-Premises Caretaker			S	P	P	P	P	P	P	P	P		
Government	Armory							S	S	S	S	S	6300	
Government	Correction Institution							S	S	S	S	P	6222	
Government	Public Safety Facilities	P	P	P	P	P	P	P	P	P	P	P	6400	
Housing	Bed and Breakfast, Boarding Home, Hotel (see Service Category)													
Industrial	Batching Plant									P	P	S		
Industrial	Batching Plant - Temporary In "C-3" And "L" (6 Months Maximum)							S	S	S	P	P	S	3330
Industrial	Bookbinder							P		P	P	P	2135	
Industrial	Cabinet Or Carpenter Shop							S		P	P	S	3210	
Industrial	Can Recycle Collection Station - No Shredding							S		P	P	P	P	3600
Industrial	Coffee Roasting										P	P	P	3110
Industrial	Construction Contractor Facility - screening required for outdoor storage from public ROWs and adjacent property except in "I-2" (see also Service category, construction trades contractors)							S		S	P	P	S	7100
Industrial	Creamery										S	P	S	3110
Industrial	Dry Cleaning - Plant							P		P	P	P	NA	2600
Industrial	Electronic Component - Fabrication										P	P	S	3360
Industrial	Laundry - Plant							P		P	P	S	2600	
Industrial	Lumber Yard And Building Materials							S		P	P	P	S	2126

Industrial	Machine Shop							S	P	P	P	S	7200		
Industrial	Pecan Shelling								S	P	P	P	3110		
Industrial	Printer - Large Scale							S	P	P		S	2400		
Industrial	Rock Crusher									S	P	S	2120		
Industrial	Rug Cleaning								P	P	P	S	2120		
Industrial	Water Well Drilling Contractor									S	P	S	7230		
Industrial	Welding Shop - Limited To Three Employees And Screening Of Outside Storage In "C-3"							S		S	P	P	P	2100	
Manufacturing	Abrasive - Manufacturing										P	P	NA	2610	
Manufacturing	Acetylene Gas - Manufacturing And Storage											P	S	2613	
Manufacturing	Air Products - Manufacturing										S	P	S	3400	
Manufacturing	Artificial Limb Assembly							P	P	S	P	P	P	3400	
Manufacturing	Asbestos Products - Manufacturing											P	NA	3330	
Manufacturing	Asphalt Products - Manufacturing											P	NA	3330	
Manufacturing	Bag Cleaning										P	P	S	2100	
Manufacturing	Battery - Manufacturing											P	NA	3360	
Manufacturing	Beverage - Manufacturing Or Processing										S	P	S	3110	
Manufacturing	Biomedical Products - Manufacturing											S	NA	3000	
Manufacturing	Boat And Marine - Manufacturing											P	S	2600	
Manufacturing	Boiler And Tank Works											P	S	3350	
Manufacturing	Broom, Brush - Manufacturing										P	P	S	3400	
Manufacturing	Building Specialties - Wholesale Outside Storage Permitted										S	P	S	3510	
Manufacturing	Bulk Plant Or Terminal (Includes Bulk Storage of Petro Chemicals)											S			
Manufacturing	Can Manufacture											P	NA		
Manufacturing	Candle - Manufacturing										S	P	S	3400	
Manufacturing	Candy - Manufacturing										S	P	S	3110	
Manufacturing	Canvas Products - Manufacturing										S	P	P	S	3400
Manufacturing	Chemical - Manufacturing											S	S	NA	3320

	Or Processing													
Manufacturing	Chemical/Drug - Wholesale And Storage								P	P		NA	3600	
Manufacturing	Clothing Manufacture - Chemical Process										P	NA	3130	
Manufacturing	Clothing Manufacture - Non-Chemical Process								P	P	P	S	3130	
Manufacturing	Concrete Products - Manufacturing									S	P	S	3330	
Manufacturing	Cotton Compress, Ginning And Bailing										P	NA	9510	
Manufacturing	Drug - Manufacturing								P	P		S	3000	
Manufacturing	Electronic Component - Manufacturing									S	P	NA	3360	
Manufacturing	Electroplating										P	S	3400	
Manufacturing	Felt Products - Manufacturing										P	S	3400	
Manufacturing	Glass Manufacture										P	S	3330	
Manufacturing	Grain - Drying										P	S	3600	
Manufacturing	Grain - Milling										P	S	3100	
Manufacturing	Hatchery										P	S	9240	
Manufacturing	Hazardous Materials Storage										S	NA	4000	
Manufacturing	Hosiery - Manufacturing									P	P	S	3320	
Manufacturing	Ice Cream - Manufacturing								P	P	P	P	3110	
Manufacturing	Ice Plant - Manufacturing And Processing									P	P	P	3100	
Manufacturing	Insulation Products - Manufacturing And Processing										P	NA	3330	
Manufacturing	Mattress - Manufacturing And Rebuilding								P	P	P	S	3340	
Manufacturing	Metal Forging Or Rolling Mill										S	NA	3340	
Manufacturing	Metal Products - Fabrication									S	P	S	2140	
Manufacturing	Millinery - Manufacturing								P	P		P	3400	
Manufacturing	Millwork And Wood Products - Manufacturing									S	P	S	3210	
Manufacturing	Moving And Transfer Company - With Trucks Attached To Trailers For A Total Exceeding 24 Feet In Length								P	P	P	S	4144	
Manufacturing	Novelty And Souvenir -								S	P	P	S	3400	

Manufacturing	Tile - Manufacturing										P	NA	3330			
Manufacturing	Tile, Roofing And Waterproofing Products - Manufacturing										P	NA	3330			
Manufacturing	Tobacco - Processing										P	S	3120			
Manufacturing	Tool - Manufacturing										S	P	S	3400		
Manufacturing	Toy - Manufacturing										P	P	S	3420		
Manufacturing	Trailer - Manufacturing										P	P	S	3400		
Manufacturing	Venetian Blind - Cleaning And Fabrication										S	P	P	S	2100	
Manufacturing	Vulcanizing, Recapping										S	P	NA	3320		
Manufacturing	Water Distillation										S	P	S	3110		
Manufacturing	Wire Products - Manufacturing										P	P	S	3400		
Manufacturing	Wood Processing By Creosoting Or Other Preserving Treatment										P	NA	3210			
Manufacturing	Wool Pulling And Scouring										P	NA	3000			
Medical	Medical - Surgical Supplies Wholesale										P	S	P	P	P	3510
Processing	Cosmetics - Manufacturing Or Processing										P	S	2600			
Processing	Food And Food Products - Processing										S	P	P	S	3110	
Processing	Punch Concentrate - Processing And Mixing										S	P	P	P	3110	
Processing	Punch Concentrate Products - Mixing Only										S	P	P	P	P	3110
Processing	Used Automotive Parts Recycler										S	NA				
Processing	Recycling Facility Without Outside Storage And/Or Processing (Excluding Metal Recycling Entity)										P	P	S			
Processing	Recycling Facility With Outside Storage And/Or Processing (Excluding Metal Recycling Entity)										P	NA				
Processing	Metal Recycling Entity Without Outside Storage and/or Processing										S	S	S			
Processing	Metal Recycling Entity With Outside Storage and/or Processing										S	NA				
Recreation	Archery Range - Outdoor Permitted										S	P	P	P	5300	

Recreation	Archery Range - Indoor Only					P	P	P	P	P	P	P	5300
Recreation	Athletic Fields - Indoor Only	S	P	P	P	P	P	P	P	P		P	5370
Recreation	Athletic Fields - Outdoor Permitted	S	P	S	S	S	P	P	P	P		P	5370
Recreation	Bowling Alley						P	P	P			P	5380
Recreation	Fitness Center/Health Club, Gymnasium, Natatorium, Sport Court - Indoor Only		P	P	P	P	P	P	P	P		P	5370
Recreation	Fitness Center/Health Club, Gymnasium, Natatorium, Sport Court - Outdoor Uses Permitted		P	S	S	S	P	P	P	P		P	5370
Recreation	Golf Course (See § 35-346 "G" District)											S	5370
Recreation	Golf Driving Range					S	P		P	S		S	5370
Recreation	Gun Range - Indoor Only						S	S	P	P	P	P	5300
Recreation	Gun Range - Outdoor Permitted								S	S	S	S	5300
Recreation	Park - Public Or Private	P	P	P	P	P	P	P	P	P	P	P	5500
Recreation	Performing Art Center - Digital Display Monitor							S					
Recreation	Recreational Facility - Neighborhood (see Definition in Appendix A)			P	P	P	P					P	5370
Recreation	Stable And Equestrian Center								P			S	5300
Recreation	Recreational Vehicle Park						S		P			P	
Retail	Air Conditioners - Retail (Incidental To Other Onsite Retail Items In "D")						P	P	P			P	2120
Retail	Antique Store - Retail			P	P	P	P	P	P			P	2145
Retail	Apothecary - See (Drugstore - Apothecary)												
Retail	Apparel And Accessory Store - Retail			P	P	P	P	P				P	2133
Retail	Appliance and Electronics - Retail (Appliance Sales Incidental To Other Onsite Retail Items in "C-1" and "D")				P	P	P	P				P	2125
Retail	Art Gallery		P	P	P	P	P	P				P	2142
Retail	Bakery - Retail			P	P	P	P	P				P	2154
Retail	Bookstore		P	P	P	P	P	P				P	2135
Retail	Business Machines - Retail		P		S	P	P	P				P	2130

Retail	Camera, Photographic Equipment And Supplies - Retail			P	P	P	P	P				P	2132
Retail	Candy, Nut And Confectionery - Retail			P	P	P	P	P				P	2153
Retail	Computer and Software-Retail			P	P	P	P	P				P	2134
Retail	Convenience Store - Limited to Maximum 3,000 Square Foot Total Floor Area in "I-1"			P	P	P	P	P	P	P		P	2152
Retail	Convenience Store (With Carwash)					S	P		P	P	P	S	2152
Retail	Convenience Store (With Gasoline)					P	P	S	P	P	P	NA	2152
Retail	Convenience Store (With Gasoline And Carwash)					S	P		P	P	P	NA	2152
Retail	Dairy Products - Retail			P	P	P	P	P				P	2150
Retail	Drugstore - Apothecary	P		P	P	P	P	P				P	2164
Retail	Dry Goods - Retail			P	P	P	P	P	P			P	2133
Retail	Farm Supplies						S		P	P		P	2140
Retail	Feed, Seed, Fertilizer Sales - No Outside Storage In "C-3"							P		P	P	P	2140
Retail	Fish Market - Retail			P	P	P	P	P				P	2153
Retail	Flea Market - Indoor							P		P		P	2100
Retail	Flea Market - Outdoor								S	P		P	2100
Retail	Floor Covering - Retail (Incidental To Other Onsite Retail Items In "D")						P	P	P	P		P	2120
Retail	Florist - Retail	S		P	P	P	P	P	P			P	2144
Retail	Food Locker Plant - Retail								S	P		S	2120
Retail	Fruit And Produce - Retail			P	P	P	P	P				P	2154
Retail	Furniture Sales - Retail			S	P	P	P	P				P	2124
Retail	Gift Shop - Retail	S		P	P	P	P	P				P	2140
Retail	Glass - Retail					P	P	P	P			P	2120
Retail	Grocery Store - Limited to Maximum 3,000 Square Foot Total Floor Area in "NC"			P	P	P	P	P				P	2151
Retail	Hardware Sales - Retail (Limited to Maximum 3,000 Square Foot Total Floor Area in "NC")			P	P	P	P	P				P	2122
Retail	Headshop, see also Section							S				P	2143

Retail	Tobacco Store - Retail		P	P	P	P	P	P				P	2143
Retail	Toy Store - Retail			P	P	P	P	P				P	2130
Retail	Trophy Sales, Engraving And Assembly			P	P	P	P	P	P			P	2140
Retail	Variety Store - Retail				P	P	P	P				P	2130
Sales	Boat - Sales And Service						P	P				S	
Sales	Machinery, Tools And Construction Equipment Sales And Service						S	P	P	P		S	2120
Sales	Farm Equipment Sales, Service Or Storage							P	P	P		S	2120
Sales	Oil Well Supplies And Machinery Sales - Used									P		NA	2120
Sales	Portable Building Sales					S	S	P	P	P		P	2120
School	School - Business or Commercial Trade		P			P	P	P				P	6142
School	School - Public University Or College	P	P	P	P	P	P	P	P			P	6130
School	School - Montessori				S	P	P	P				P	6100
School	School - Nursery (Public And Private)		P	P	P	P	P	P				P	6110
School	School - Private Pre- Kindergarten Through 12th Grade and College or University	P	P	P	P	P	P	P				P	9900
School	School - Public Pre- Kindergarten Through 12th Grade	P	P	P	P	P	P	P				P	9900
School	Vocational Trade (No Outside Storage & Training Area Permitted)							P	P			S	6140
School	Vocational Trade (Outside Storage & Training Area Permitted)								P	P	P	S	6140
Service	Air Conditioning/Refrigeration - Service And Repair						S	P	P			P	2120
Service	Altering/Repairing Of Apparel			P	P	P	P	P				P	2600
Service	Ammunition - Manufacturing, Loading And Storage										S	S	2100
Service	Appliance - Repair Major					P	P	P				P	
Service	Appliance - Repair Small			P	P	P	P					P	2125
Service	Assisted Living Facility, Boarding Home Facility, or			P	P	P	S	P				P	1230

	Community Home with no more than sixteen (16) residents														
Service	Auditorium		P			P	P	P				P	5110		
Service	Bail Bond Agency					S	S		S	S		P	2220		
Service	Bank, Credit Union	P	P	S	S	P	P	P	P			P	2240		
Service	Barber or Beauty Shop		P	P	P	P	P	P				P	2600		
Service	Bed And Breakfast, see § 35-374	S	P	S	P	P		P				P	1310		
Service	Bicycle - Repair			P	P	P	P	P				P	2113		
Service	Boat And Marine - Storage (Outside Permitted)							S		P		S			
Service	Body Piercing							P				P	2600		
Service	Caterers and Catering Shop (No On-Premises Food Services)					P	P	P	P	P	P				
Service	Cemetery Or Mausoleum					S	S	S	S			NA	6700		
Service	Charitable - food and/or clothing bank						P	P	P	P		P			
Service	Charitable - food service establishment (no charge for meals)						P	P	P	P		P			
Service	Construction Trades Contractors-screening required for outdoor storage from public ROWs and adjacent property except in "I-2" (see also Industrial category, contractor facility use)										P	P	S	S	7300
Service	Copy Service - Blueprinting And Photocopying	P	P	P	P	P	P	P	P			S	2414		
Service	Cosmetics - Permanent			P	P	P	P	P				P	2600		
Service	Day Care Center - Child And/Or Adult Care		S	P	P	P	P	P	S			P	6562		
Service	Dry Cleaning - Limited To Five Employees						P	P	P	P	P	S	2600		
Service	Dry Cleaning - Pickup Station Only		P	P	P	P	P	P	P			P	2600		
Service	Electric Repair - Heavy Equipment									P	P	P	7330		
Service	Electric Repair - Light Equipment							S		P	P	P	7330		
Service	Electronic Equipment - Repair			P	P	P	P	P	P			S	2125		
Service	Elevator Maintenance -								P	P	P	S	2450		

	Service												
Service	Employment Agency	P	P		S	P	P	P				P	2423
Service	Extended Stay Hotel /Motel, Timeshares, Or Corporate Apartment					S	P	P	P			P	
Service	Exterminators								S	P		S	2454
Service	Food Service Establishment Without Cover Charge 3 or More Days Per Week (With or Without Accessory Live Entertainment)		P	P	P	P	P	P	P	P		P	2150
Service	Food Service Establishment With Cover Charge 3 or More Days Per Week (With or Without Accessory Live Entertainment)							S	P			P	2150
Service	Food, Mobile Food Court (subject to 35-399)					P	P	S	P			S	2550
Service	Food, Mobile Vending (Base Operations)								P	P	P	S	
Service	Funeral Home Or Undertaking Parlor						P	P	P			S	6710
Service	Furniture Repair/Upholstering			P	P	P	P	P	P			S	2124
Service	Gasoline Filling Station (Without Repair Or Carwash)					P	P	S	P	P	P	NA	2116
Service	Gasoline Filling Station (With Repair)						P		P	P	P	NA	
Service	Gasoline Filling Station (With Repair And/Or Carwash)					S	P	S	P	P	P	NA	
Service	Gasoline Filling Station - Fleet						S		P	P	P	NA	
Service	Group Day Care Limited To 12 Individuals	P	P	P	P	P	P	P	P			P	6562
Service	Gunsmith					P	P	P	P			S	2134
Service	Hotel					S	P	P	P			P	
Service	Hotel taller than 35 feet when unable to achieve additional height pursuant to § 35-517(d) Setbacks for Height Increases							S	P			P	6500
Service	Human Services Campus						S	S				P	6500
Service	Ice Machine (over 120 square feet)					P	P		P	P		P	
Service	Janitorial/Cleaning Service					P	P	P	P	P		S	2452

Service	Laboratory - Research Or Testing	P	P				P	P	P	P		S	2416
Service	Laundry And Dry Cleaning - Self Service			P	P	P	P	P				S	2600
Service	Laundry- Limited To Max Of Five Employees					P	P	P	P	P		S	2600
Service	Laundry Or Dry Cleaning - Pickup Station Only		P	P	P	P	P	P	P			P	2600
Service	Lawnmower Repair And Service - No Outside Storage In "C-2"					P	P		P			S	2100
Service	Library	P	P	P	P	P	P	P				P	4242
Service	Linen Or Uniform Supply, Diaper Service (Pickup And Supply Only)						P		P	P		S	2100
Service	Loan Office	P	P		P	P	P	P				P	
Service	Locksmith		P	P	P	P	P	P				P	2100
Service	Manufactured Home / Oversize Vehicle Sales, Service Or Storage								S	P		S	2100
Service	Massage - Parlor						P	P				P	6520
Service	Massage - Therapeutic	S	P	P	P	P	P	P	P			P	3400
Service	Medical - Chiropractor Office	P	P	S	S	P	P	P				P	6514
Service	Medical - Clinic (Physician And/Or Dentist)	P	P	S	S	P	P	P				P	6514 6512 6514
Service	Medical - Clinic Physical Therapist	S	P	P	P	P	P	P				P	6520
Service	Medical - Hospital Or Sanitarium					S	P	P	S			S	6530
Service	Medical - Hospital taller than 35 feet when unable to achieve additional height pursuant to § 35-517(d) Setbacks for Height Increases					S	S	P	S			S	6530
Service	Medical - Laboratory Dental Or Medical		S	S	S	P	P	P	P			S	6513
Service	Medical - Optical Goods Retail	S	P	P	P	P	P	P				P	2163
Service	Medical - Optical Goods Wholesale						P	P	P	P		P	3510
Service	Medical - Optometry Office	P	P	P	P	P	P	P				P	2410
Service	Mortuary - Preparation Only						S		P			S	6700
Service	Movie and/or Game Rentals			P	P	P	P	P				P	2336

Service	Nursing Facility				P	P	P					P	1250
Service	Office Call Center	P	P			P	P	P	P	P		P	
Service	Office Data Processing & Management	P	P			P	P	P	P	P		P	
Service	Office Professional	P	P	P	P	P	P	P	P	P		P	2400
Service	Palm Reading			P	P	P	P	P				P	2600
Service	Party House, Reception Hall, Meeting Facilities					S	P	P	P	S		P	
Service	Pawn Shop						P	P	P			P	2140
Service	Picture Framing			P	P	P	P	P				P	2140
Service	Post Office	P	P	P	P	P	P	P	P	P		P	6310
Service	Radio or Television Station Studio	P	P		P	P	P	P	P	P		P	
Service	Reading Room	P	P	P	P	P	P	P				P	5300
Service	Record Storage Facility (electronic and/or paper)		P			P	P	P	P	P		P	
Service	Reducing Salon				S	P	P	P				P	6511
Service	Rental - Event Specialties (no outside storage and or display allowed)					P	P	S	P			S	
Service	Rental - Tool, Equipment and Event Specialties (fenced & screened outside storage and display permitted)							P	S	P	P	S	2140
Service	Rooming House				P	P	P	P				P	
Service	Self-Defense Instruction			P	P	P	P	P	P			P	6140
Service	Shoe - Repair			P	P	P	P	P				P	2600
Service	Short Term Rental (Type 1) and (Type 2) See Section 35-374.01 for Supplemental Requirements related to Short Term Rentals (Type 1) and (Type 2)	P	P	P	P	P		P				P	
Service	Sign Shop - No Outside Storage					P	P	P	P			P	3440
Service	Specified Financial Institution (see § 35-394)				S	S	S					P	
Service	Studio - Fine Or Performing Arts	S	P	P	P	P	P	P				P	6145
Service	Studio - Interior Decorating	P	P	P	P	P	P	P				P	2413
Service	Studio - Photographic			P	P	P	P	P				P	
Service	Studio - Sound And Recording						P	P	P			P	

Service	Tailor Shop			P	P	P	P	P				P	2600
Service	Tattoo Parlor/Studio						P					P	2600
Service	Taxidermist								P	P		S	2140
Service	Temporary Common Worker Employer						S	P		P		P	
Service	Transitional Home					S	S	S	S	S		P	
Service	Tree Cut And Trim Service						S		P	P		S	2000
Service	Watch Repair		P	P	P	P	P	P				P	2140
Social	Club - Private (see definition "Club" in 35-A101)						S	P	P			P	6830
Social	Clubhouse - Civic And Fraternal Organizations. Including Lodges And Meeting Halls				P	P	P	P				P	6830
Storage	Carting, Crating, Hauling, Storage									P	P	S	3600
Storage	Cold Storage									P	P	S	3600
Storage	Fur Dyeing, Finishing And Storing							S	P	P		S	3600
Storage	Moving Company								P	P	P	S	4140
Storage	Pipe Storage									P	P	P	
Storage	Self Service Storage	S	S			P	P	P	P	P	P	P	2324
Storage	Storage, Moving Pod (see definition in Appendix A)	P	P	P	P	P	P	P	P	P	P	S	
Storage	Storage - Outside (Screening From Public ROWs And Adjacent Property Required)							S		S	S	P	S
Storage	Storage - Outside (Open With No Screening Required)									S	S	P	S
Storage	Storage - Outside (Under Roof and Screened)									P	P	S	S
Storage	Storage Shipping Container (see definition in Appendix A. Requires registration affidavit with Development Services Dept.)	S	S	S	S	S	S	S	S	P	P	P	S
Transportation	Airport - Non-Governmental										S	S	S
Transportation	Bus Shelter (Max size 6'x13')	P	P	P	P	P	P	P	P	P	P	P	P
Transportation	Bus Stop	P	P	P	P	P	P	P	P	P	P	P	P
Transportation	Freight Depot									S	P	P	S
Transportation	Heliport (see also Chapter 3		S						S		S	S	S

	City Code)														
Transportation	Helistop (see also Chapter 3 City Code)		S				S	S	S		S	S	P	4110	
Transportation	Horse-Drawn Carriage (Base Operations) - Indoor Carriage Storage and/or Animal Boarding only (see also Chapters 5 and 33 of the City Code)									P	P	P	P	P	9372
Transportation	Horse-Drawn Carriage (Base Operations) - Outdoor Carriage Storage and/or Animal Boarding allowed (see also Chapters 5 and 33 of the City Code)								S	S	P	P		S	9372
Transportation	Passenger Depot							S	S	P	P	P	P	P	4120
Transportation	Transit Bus Maintenance Facility									S	P			NA	
Transportation	Transit Bus Storage Facility									S	P			NA	
Transportation	Transit Center	P	P	P	P	P	P	P	P	P	P	P	P	S	4133
Transportation	Transit Park & Ride	S	S	P	P	P	P	P	P	P	P	P	P	S	4133
Transportation	Transit Station	S	S	S	S	S	S	S	S	S	S	S	S	S	4133
Transportation	Transit Transfer Center (Max Size 14'x33' and total footprint no larger than 30'x40')	P	P	P	P	P	P	P	P	P	P	P	P	S	4133
Utilities	Radio/Television Antenna, subject to § 35-385(b)	P	P	P	P	P	P	P	P	P	P	P	P	S	
Utilities	Radio/Television Antenna, unable to comply with § 35-385(b)	S	S	S	S	S	S	S	S	S	S	S	S	S	
Utilities	Small Wind Energy Systems, subject to § 35-398(a)	S	P	S	S	S	P	P	P	P	P	P	P	S	
Utilities	Solar Farm, Photovoltaic, subject to § 35-398(b)	S	S	S	S	S	S	S	P	P	P	P	P	S	
Utilities	Telephone Equipment Infrastructure	S	S	S	S	S	S	P	P	P	P	P	P	P	4234
Utilities	Wireless Communication System, subject to § 35-385(e)	P	P	P	P	P	P	P	P	P	P	P	P	S	4233
Utilities	Wireless Communication System, subject to § 35-385(d)	S	S	S	S	S	S	S	S	S	S	S	S	S	4233
Utility	Sanitary Landfill, Solid Waste Facility											S	NA	4345	
Warehouse	Office Warehouse (Flex							P		P	P	P	P	S	3600

	Space) - Outside Storage Not Permitted except in the I-2 district																		
Warehousing	Warehousing							S	P	P	P		S						3600
Wholesale	Bakery - Wholesale								S	P			P						3520
Wholesale	Barber And Beauty Equipment - Wholesale							P	P	P			P						3510
Wholesale	Camera, Photographic Equipment And Supplies - Wholesale							S	P	P	P		S						3510
Wholesale	Dairy Equipment Sales - Wholesale											P	P		P				3510
Wholesale	Dairy Products - Wholesale											P		P					3520
Wholesale	Drug Sales - Wholesale									P	P		P						3520
Wholesale	Fish Market - Wholesale									P	P		P						3520
Wholesale	Florist - Wholesale							P	P	P	P		P						3520
Wholesale	Food Products - Wholesale And Storage									P	P		P						3520
Wholesale	Fruit And Produce - Wholesale									S	P		P						3520
Wholesale	Furniture Sales - Wholesale							P		P	P		P						3510
Wholesale	Glass - Wholesale							P		P	P		P						2120
Wholesale	Grocery - Wholesale											P	P		P				3520
Wholesale	Hardware Sales - Wholesale									P	P		P						3510
Wholesale	Office Equipment And Supply - Wholesale (Incidental To Other Onsite Retail Items In "D")							P	P	P	P		P						3520
Wholesale	Paper Supplies - Wholesale (Incidental To Onsite Retail Items In "C-3" And "D")							P	P	P	P	P	P						3520
Wholesale	Nursery - Plant Wholesale Onsite Growing Permitted							P		P			S						9140
Wholesale	Plumbing Fixtures - Wholesale							S	S	P	P		P						3510
Wholesale	Shoe - Wholesale No Manufacturing							P	P	P			P						3520
Wholesale	Sporting Goods - Wholesale (Incidental To Onsite Retail Items In "D")									P	P	P		P					3510
Wholesale	Stone Monument - Retail And Wholesale											P	P		P				2130
Wholesale	Tamale - Preparation Wholesale (Less Than 2,000 Square Foot In "C-1")					S	S	P	P	P	P		P						3520

	And C-2)																		
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e Maximum)																					
Dwelling - Multi- Family (25 Units/Acr e Maximum)														P	P	P	P	P		4000	4220
Dwelling - Multi- Family (33 Units/Acr e Maximum)															P	P	P	P		4000	4230
Dwelling - Multi- Family (40 Units/Acr e Maximum)															P	P	S*		4000	4240	
Dwelling - Multi- Family (50 Units/Acr e Maximum in MF-50; 65 Units/Acr e Maximum in MF-65)																P	S*		4000	4250	
Dwelling, Zero Lot Line							P	P	P	P	P	P	P	P	P	P	P	P		4000	4422
Foster Family Home			P	P	P	P	P	P	P	S	P	S	P					P		6560	
Foster Group Home	S	S	S	S	S	S	S	S	S	S	S	S	S					P		6562	
Golf Course (see § 35- 346 "G")																		S		5370	

14'x33' and total footprint no larger than 30'x40')																					
Transit Station															S	S	S	S	S	S	4133
Urban Farm	P	P	P	P	P	P	S	S	S	S	S	S	S	P	P	P	P	P	P	P	8100
Wireless Communication System	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	4233
* An Engineering Report in lieu of a site plan shall be submitted showing adjacent wastewater main capacity.																					

TABLE 311-2 NONRESIDENTIAL USE MATRIX													
	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Agriculture	Greenhouse	P	P	P	P	P	P	P	P	P	P	P	9140
Agriculture	Indoor Growing	P	P	P	P	P	P	P	P	P	P	P	9140
Agriculture	Urban Farm	P	P	P	P	P	P	P	P	P	P	P	8100
Alcohol	Alcohol - Bar And/Or Tavern Without Cover Charge 3 or More Days Per Week			S	S	S	P	P	P			P	2540
Alcohol	Alcohol - Bar And/Or Tavern With Cover Charge 3 or More Days Per Week						S	P				P	2540
Alcohol	Alcohol - Nightclub Without Cover Charge 3 or More Days Per Week						P	P	P				2540
Alcohol	Alcohol - Nightclub With Cover Charge 3 or More Days Per Week						S	P					2540
Alcohol	Alcohol - Beverage Manufacture Or Brewery - Alcohol										P	NA	3110
Alcohol	Alcohol - Distillation, Storage									P	P	NA	3110
Alcohol	Alcohol - Microbrewery						P	P	P	P		S	3110
Alcohol	Alcohol - Beverage Retail Sales (Liquor Store)					P	P	P				P	2150

Alcohol	Alcohol - Wine Boutique					P	P	P	P			P	
Alcohol	Alcohol - Winery With Bottling						P		P				
Amusement	Amusement And/Or Theme Park - Outdoor Rides						P	S				P	5310
Amusement	Animal Racetrack And/Or Rodeo Arena								S	S		S	5130
Amusement	Billiard Or Pool Hall - No Alcohol In "C-2"					P	P	P				P	5380
Amusement	Bingo Parlor					S	P					P	5300
Amusement	Carnival And/Or Circus - Circus (more than 2 weeks, time limit set by city council on individual case consideration)							S	S	S		S	5300
Amusement	Dance Hall						P	P				P	5110
Amusement	Entertainment Venue (Indoor)					P	P	P	P	P		P	5110
Amusement	Entertainment Venue (Outdoor)						S	S	P	P		P	5110
Amusement	Fairground And/Or Stadium							S	S	S		S	5300
Amusement	Go-Cart Track						S		P			S	5300
Amusement	Museum - public or private	P	P	P	P	P	P	P	P	P		P	5200
Amusement	Racing - Motor Vehicle										S	S	
Amusement	Live Entertainment Without Cover Charge 3 or More Days Per Week (Not Including Food Service Establishments)							S	P			P	5300
Amusement	Live Entertainment With Cover Charge 3 or More Days Per Week (Not Including Food Service Establishments)							S	P			P	5300
Amusement	Racing - Motor Vehicle										S	S	
Amusement	Theater - Indoor Permitting Over 2 Screens And/Or Stages							P	P			P	5110
Amusement	Theater - Indoor With 2 Or Less Screens And/Or Stages				S	P	P	P				P	
Amusement	Theater - Outdoor Including Drive-In And Amphitheaters									P		P	5110
Amusement	Video Games - Coin Or Token Operated			S	P	P	P	P				P	5320
Animal	Animal Clinic			P	P	P	P	P	P			S	2418

Animal	Animal and pet services (no outdoor training, boarding, runs, pens or paddocks)				P	P	P	P	P	P			P	2720
Animal	Animal and pet services (outdoor training, boarding, runs, pens or paddocks permitted)									P	P		S	2720
Animal	Animal - Equestrian Center and Riding Trails (see also 35-348)						S	S					S	
Animal	Animal - Pound Or Shelter								P	P			S	
Animal	Breeder - Small Animal Only								S	P			NA	
Animal	Cemetery - Pets (Limited To Small Animals)					P	P	P					S	6730
Animal	Stockyard											S	NA	9300
Animal	Veterinary Hospital - Large And Small Animal									P			S	2418
Animal	Veterinary Hospital - Small Animal								P	P			S	2418
Auto	Auto and Light Truck Repair (includes motorized vehicles such as motorcycles and all-terrain vehicles)						P	P					NA	2110
Auto	Truck And Heavy Equipment - Auction									P			S	
Auto	Ambulance Service						S	P	P				P	4150
Auto	Auto - Glass Tinting					P	P	P					P	2115
Auto	Auto - Manufacture											P	NA	3770
Auto	Auto And Light Truck - Oil, Lube And Tune Up					P	P	P					NA	2110
Auto	Auto And Light Truck Auction								S	P			P	2110
Auto	Auto And Light Truck Repair						P	P					NA	
Auto	Motor Vehicle Sales (full service)						P	P					NA	
Auto	Motor Vehicle Sales						P	P					S	2110
Auto	Auto - Rental						P	P	P	P			NA	
Auto	Auto - Rental (Pick Up And Drop Off Only in "C-2," "D" and "ERZD")						P	P	P	P	P		P	
Auto	Auto Alarm And Radio - Retail (Install. Incidental To Sales In "C-2")					P	P						P	2115

Auto	Parking Garage - Commercial or Noncommercial, Subject to 35-384(c) (Parking Structure Design Standards)	S	P				P	P	P	P	P	P	S	
Auto	Taxi Service - Parking And Dispatch (No Washing Or Mechanical Service Permitted)							P	P	P	P		S	4155
Auto	Taxi Service - Parking And Dispatch (Washing Or Mechanical Service Permitted)									P	P		S	
Auto	Tire Repair - Auto And Small Truck (Sale And Installation Only, No Mechanical Service Permitted)						P	P	S	P			S	2100
Auto	Truck Repair And Maintenance							S		S	P	P	NA	2000
Auto	Truck Stop Or Laundry - Full Mechanical Service And Repair Permitted										P	P	NA	
Auto	Truck Stop Or Laundry - Tire Repair Permitted									S	P	P	S	2000
Auto	Vehicle Storage - See "Auto Parking And/Or Storage Long Term"	-	-	-	-	-	-	-	-	-	-	-	-	2110
Auto	Wrecker Service									P	P		NA	2100
Beverage	Beverage Manufacture - Non-Alcohol										P		S	
Church Temple, Mosque	Church Temple, Mosque (facilities that are for worship or study of religion)	P	P	P	P	P	P	P	P	P	P	P	P	6600
Dry Goods - Wholesale	Dry Goods - Wholesale								S	P	P		P	3510
Dwelling	Dwelling - 1 Family (Single-family)								P				P	1100
Dwelling	Dwelling - 1 Family Attached (townhome), see 35-373								P				P	1100
Dwelling	Dwelling - Attached Apartments/Condominiums With Maximum Density Of 6 Dwellings Per Gross Acre, see also 35-381			P	P	P			P				P	
Dwelling	Dwelling - Attached Apartments/Condominiums						P	P					P	

	With Maximum Density Of 10 Dwellings Per Gross Acre, see also 35-381																
Dwelling	Dwelling - Attached Apartments/Condominiums With Maximum Density Of 20 Dwellings Per Gross Acre, see also 35-381								P						P		
Dwelling	Dwelling - Attached Apartments/Condominiums								P								
Dwelling	Live-Work Units, subject to 35-381			P	P	P			P						P		
Dwelling	Loft (see definition of Dwelling, Loft 35-A101)	S	S		P	P	P	P	S	S							
Dwelling	Housing (Temporary Or Permanent) For On-Premises Caretaker			S	P	P	P	P	P	P	P				P		
Government	Armory								S	S	S	S			S		6300
Government	Correction Institution								S	S	S	S			P		6222
Government	Public Safety Facilities	P	P	P	P	P	P	P	P	P	P	P			P		6400
Housing	Bed and Breakfast, Boarding Home, Hotel (see Service Category)																
Industrial	Batching Plant											P	P		S		
Industrial	Batching Plant - Temporary In "C-3" And "L" (6 Months Maximum)								S	S	S	P	P		S		3330
Industrial	Bookbinder								P	P	P				P		2135
Industrial	Cabinet Or Carpenter Shop								S	P	P				S		3210
Industrial	Can Recycle Collection Station - No Shredding								S	P	P	P			P		3600
Industrial	Coffee Roasting											P	P		P		3110
Industrial	Construction Contractor Facility - screening required for outdoor storage from public ROWs and adjacent property except in "I-2" (see also Service category, construction trades contractors)								S	S	P	P			S		7100
Industrial	Creamery											S	P		S		3110
Industrial	Dry Cleaning - Plant								P	P	P	P			NA		2600
Industrial	Electronic Component - Fabrication											P	P		S		3360
Industrial	Laundry - Plant								P	P	P				S		2600
Industrial	Lumber Yard And Building Materials								S	P	P	P			S		2126

Industrial	Machine Shop							S	P	P	P	S	7200		
Industrial	Pecan Shelling								S	P	P	P	3110		
Industrial	Printer - Large Scale							S	P	P		S	2400		
Industrial	Rock Crusher									S	P	S	2120		
Industrial	Rug Cleaning								P	P	P	S	2120		
Industrial	Water Well Drilling Contractor									S	P	S	7230		
Industrial	Welding Shop - Limited To Three Employees And Screening Of Outside Storage In "C-3"							S		S	P	P	P	2100	
Manufacturing	Abrasive - Manufacturing										P	P	NA	2610	
Manufacturing	Acetylene Gas - Manufacturing And Storage											P	S	2613	
Manufacturing	Air Products - Manufacturing										S	P	S	3400	
Manufacturing	Artificial Limb Assembly							P	P	S	P	P	P	3400	
Manufacturing	Asbestos Products - Manufacturing											P	NA	3330	
Manufacturing	Asphalt Products - Manufacturing											P	NA	3330	
Manufacturing	Bag Cleaning										P	P	S	2100	
Manufacturing	Battery - Manufacturing											P	NA	3360	
Manufacturing	Beverage - Manufacturing Or Processing										S	P	S	3110	
Manufacturing	Biomedical Products - Manufacturing											S	NA	3000	
Manufacturing	Boat And Marine - Manufacturing											P	S	2600	
Manufacturing	Boiler And Tank Works											P	S	3350	
Manufacturing	Broom, Brush - Manufacturing										P	P	S	3400	
Manufacturing	Building Specialties - Wholesale Outside Storage Permitted										S	P	S	3510	
Manufacturing	Bulk Plant Or Terminal (Includes Bulk Storage of Petro Chemicals)											S			
Manufacturing	Can Manufacture											P	NA		
Manufacturing	Candle - Manufacturing										S	P	S	3400	
Manufacturing	Candy - Manufacturing										S	P	S	3110	
Manufacturing	Canvas Products - Manufacturing										S	P	P	S	3400
Manufacturing	Chemical - Manufacturing											S	S	NA	3320

	Or Processing												
Manufacturing	Chemical/Drug - Wholesale And Storage								P	P		NA	3600
Manufacturing	Clothing Manufacture - Chemical Process										P	NA	3130
Manufacturing	Clothing Manufacture - Non-Chemical Process								P	P	P	S	3130
Manufacturing	Concrete Products - Manufacturing									S	P	S	3330
Manufacturing	Cotton Compress, Ginning And Bailing										P	NA	9510
Manufacturing	Drug - Manufacturing								P	P		S	3000
Manufacturing	Electronic Component - Manufacturing									S	P	NA	3360
Manufacturing	Electroplating										P	S	3400
Manufacturing	Felt Products - Manufacturing										P	S	3400
Manufacturing	Glass Manufacture										P	S	3330
Manufacturing	Grain - Drying										P	S	3600
Manufacturing	Grain - Milling										P	S	3100
Manufacturing	Hatchery										P	S	9240
Manufacturing	Hazardous Materials Storage										S	NA	4000
Manufacturing	Hosiery - Manufacturing									P	P	S	3320
Manufacturing	Ice Cream - Manufacturing								P	P	P	P	3110
Manufacturing	Ice Plant - Manufacturing And Processing									P	P	P	3100
Manufacturing	Insulation Products - Manufacturing And Processing										P	NA	3330
Manufacturing	Mattress - Manufacturing And Rebuilding								P	P	P	S	3340
Manufacturing	Metal Forging Or Rolling Mill										S	NA	3340
Manufacturing	Metal Products - Fabrication									S	P	S	2140
Manufacturing	Millinery - Manufacturing								P	P		P	3400
Manufacturing	Millwork And Wood Products - Manufacturing									S	P	S	3210
Manufacturing	Moving And Transfer Company - With Trucks Attached To Trailers For A Total Exceeding 24 Feet In Length								P	P	P	S	4141
Manufacturing	Novelty And Souvenir -								S	P	P	S	3400

	Manufacture													
Manufacturing	Nuclear Or Radioactive Instrumentation - Manufacturing								S	S	NA		3360	
Manufacturing	Office Equipment, Furniture - Manufacture								P	P	P	S	2120	
Manufacturing	Oil Well Supplies And Machinery - Manufacturing.									P	NA		3350	
Manufacturing	Packing And Gasket - Manufacturing									P	NA		3000	
Manufacturing	Packing Plant - No Rendering									P	NA		9200	
Manufacturing	Paints, Etc. - Manufacturing And Processing									P	NA		3320	
Manufacturing	Paper Products - Manufacturing									P	NA		3200	
Manufacturing	Petroleum - Manufacturing Or Processing									S	NA		3310	
Manufacturing	Planing Mill									S	S		2120	
Manufacturing	Plastic / Vinyl - Manufacturing Or Processing									S	P	NA	3220	
Manufacturing	Playground Equipment - Manufacturing									P	P	P	S	3400
Manufacturing	Poultry Processing - Caged Hen Operation										P	NA	9240	
Manufacturing	Poultry Processing And Live Poultry Storage - Completely Enclosed										P	NA	9240	
Manufacturing	Processing - Other Than Food									S	P	S	3000	
Manufacturing	Refrigeration Equipment - Manufacturing									S	P	NA	3360	
Manufacturing	Rendering Plant										S	NA	9200	
Manufacturing	Sand Or Gravel - Storage And Sales									P	P	P	8000	
Manufacturing	Shoe - Manufacturing									S	P	P	S	3140
Manufacturing	Shoe - Wholesale (Manufacturing Permitted)									S	P	S		
Manufacturing	Shoe Polish - Manufacturing										P	NA	3320	
Manufacturing	Sign Manufacture									S	P	P	S	3440
Manufacturing	Stone Curing, Monument - Manufacturing										P	P	P	3330
Manufacturing	Textile - Manufacturing										P	S	3130	

Manufacturing	Tile - Manufacturing										P	NA	3330			
Manufacturing	Tile, Roofing And Waterproofing Products - Manufacturing										P	NA	3330			
Manufacturing	Tobacco - Processing										P	S	3120			
Manufacturing	Tool - Manufacturing										S	P	S	3400		
Manufacturing	Toy - Manufacturing										P	P	S	3420		
Manufacturing	Trailer - Manufacturing										P	P	S	3400		
Manufacturing	Venetian Blind - Cleaning And Fabrication										S	P	P	S	2100	
Manufacturing	Vulcanizing, Recapping										S	P	NA	3320		
Manufacturing	Water Distillation										S	P	S	3110		
Manufacturing	Wire Products - Manufacturing										P	P	S	3400		
Manufacturing	Wood Processing By Creosoting Or Other Preserving Treatment										P	NA	3210			
Manufacturing	Wool Pulling And Scouring										P	NA	3000			
Medical	Medical - Surgical Supplies Wholesale										P	S	P	P	P	3510
Processing	Cosmetics - Manufacturing Or Processing										P	S	2600			
Processing	Food And Food Products - Processing										S	P	P	S	3110	
Processing	Punch Concentrate - Processing And Mixing										S	P	P	P	3110	
Processing	Punch Concentrate Products - Mixing Only										S	P	P	P	P	3110
Processing	Used Automotive Parts Recycler										S	NA				
Processing	Recycling Facility Without Outside Storage And/Or Processing (Excluding Metal Recycling Entity)										P	P	S			
Processing	Recycling Facility With Outside Storage And/Or Processing (Excluding Metal Recycling Entity)										P	NA				
Processing	Metal Recycling Entity Without Outside Storage and/or Processing										S	S	S			
Processing	Metal Recycling Entity With Outside Storage and/or Processing										S	NA				
Recreation	Archery Range - Outdoor Permitted										S	P	P	P	5300	

Recreation	Archery Range - Indoor Only					P	P	P	P	P	P	P	5300
Recreation	Athletic Fields - Indoor Only	S	P	P	P	P	P	P	P	P		P	5370
Recreation	Athletic Fields - Outdoor Permitted	S	P	S	S	S	P	P	P	P		P	5370
Recreation	Bowling Alley						P	P	P			P	5380
Recreation	Fitness Center/Health Club, Gymnasium, Natatorium, Sport Court - Indoor Only		P	P	P	P	P	P	P	P		P	5370
Recreation	Fitness Center/Health Club, Gymnasium, Natatorium, Sport Court - Outdoor Uses Permitted		P	S	S	S	P	P	P	P		P	5370
Recreation	Golf Course (See § 35-346 "G" District)											S	5370
Recreation	Golf Driving Range					S	P		P	S		S	5370
Recreation	Gun Range - Indoor Only						S	S	P	P	P	P	5300
Recreation	Gun Range - Outdoor Permitted								S	S	S	S	5300
Recreation	Park - Public Or Private	P	P	P	P	P	P	P	P	P	P	P	5500
Recreation	Performing Art Center - Digital Display Monitor							S					
Recreation	Recreational Facility - Neighborhood (see Definition in Appendix A)			P	P	P	P					P	5370
Recreation	Stable And Equestrian Center								P			S	5300
Recreation	Recreational Vehicle Park						S		P			P	
Retail	Air Conditioners - Retail (Incidental To Other Onsite Retail Items In "D")						P	P	P			P	2120
Retail	Antique Store - Retail			P	P	P	P	P	P			P	2145
Retail	Apothecary - See (Drugstore - Apothecary)												
Retail	Apparel And Accessory Store - Retail			P	P	P	P	P				P	2133
Retail	Appliance and Electronics - Retail (Appliance Sales Incidental To Other Onsite Retail Items in "C-1" and "D")				P	P	P	P				P	2125
Retail	Art Gallery		P	P	P	P	P	P				P	2142
Retail	Bakery - Retail			P	P	P	P	P				P	2154
Retail	Bookstore		P	P	P	P	P	P				P	2135
Retail	Business Machines - Retail		P		S	P	P	P				P	2130

Retail	Camera, Photographic Equipment And Supplies - Retail			P	P	P	P	P				P	2132
Retail	Candy, Nut And Confectionery - Retail			P	P	P	P	P				P	2153
Retail	Computer and Software-Retail			P	P	P	P	P				P	2134
Retail	Convenience Store - Limited to Maximum 3,000 Square Foot Total Floor Area in "I-1"			P	P	P	P	P	P	P		P	2152
Retail	Convenience Store (With Carwash)					S	P		P	P	P	S	2152
Retail	Convenience Store (With Gasoline)					P	P	S	P	P	P	NA	2152
Retail	Convenience Store (With Gasoline And Carwash)					S	P		P	P	P	NA	2152
Retail	Dairy Products - Retail			P	P	P	P	P				P	2150
Retail	Drugstore - Apothecary	P		P	P	P	P	P				P	2164
Retail	Dry Goods - Retail			P	P	P	P	P	P			P	2133
Retail	Farm Supplies						S		P	P		P	2140
Retail	Feed, Seed, Fertilizer Sales - No Outside Storage In "C-3"							P		P	P	P	2140
Retail	Fish Market - Retail			P	P	P	P	P				P	2153
Retail	Flea Market - Indoor							P		P		P	2100
Retail	Flea Market - Outdoor								S	P		P	2100
Retail	Floor Covering - Retail (Incidental To Other Onsite Retail Items In "D")						P	P	P	P		P	2120
Retail	Florist - Retail	S		P	P	P	P	P	P			P	2144
Retail	Food Locker Plant - Retail								S	P		S	2120
Retail	Fruit And Produce - Retail			P	P	P	P	P				P	2154
Retail	Furniture Sales - Retail			S	P	P	P	P				P	2124
Retail	Gift Shop - Retail	S		P	P	P	P	P				P	2140
Retail	Glass - Retail					P	P	P	P			P	2120
Retail	Grocery Store - Limited to Maximum 3,000 Square Foot Total Floor Area in "NC"			P	P	P	P	P				P	2151
Retail	Hardware Sales - Retail (Limited to Maximum 3,000 Square Foot Total Floor Area in "NC")			P	P	P	P	P				P	2122
Retail	Headshop, see also Section							S				P	2143

Retail	Tobacco Store - Retail		P	P	P	P	P	P				P	2143
Retail	Toy Store - Retail			P	P	P	P	P				P	2130
Retail	Trophy Sales, Engraving And Assembly			P	P	P	P	P	P			P	2140
Retail	Variety Store - Retail				P	P	P	P				P	2130
Sales	Boat - Sales And Service						P	P				S	
Sales	Machinery, Tools And Construction Equipment Sales And Service						S	P	P	P		S	2120
Sales	Farm Equipment Sales, Service Or Storage							P	P	P		S	2120
Sales	Oil Well Supplies And Machinery Sales - Used									P		NA	2120
Sales	Portable Building Sales					S	S	P	P	P		P	2120
School	School - Business or Commercial Trade		P			P	P	P				P	6142
School	School - Public University Or College	P	P	P	P	P	P	P	P			P	6130
School	School - Montessori				S	P	P	P				P	6100
School	School - Nursery (Public And Private)		P	P	P	P	P	P				P	6110
School	School - Private Pre- Kindergarten Through 12th Grade and College or University	P	P	P	P	P	P	P				P	9900
School	School - Public Pre- Kindergarten Through 12th Grade	P	P	P	P	P	P	P				P	9900
School	Vocational Trade (No Outside Storage & Training Area Permitted)							P	P			S	6140
School	Vocational Trade (Outside Storage & Training Area Permitted)								P	P	P	S	6140
Service	Air Conditioning/Refrigeration - Service And Repair						S	P	P			P	2120
Service	Altering/Repairing Of Apparel			P	P	P	P	P				P	2600
Service	Ammunition - Manufacturing, Loading And Storage										S	S	2100
Service	Appliance - Repair Major					P	P	P				P	
Service	Appliance - Repair Small			P	P	P	P					P	2125
Service	Assisted Living Facility, Boarding Home Facility, or			P	P	P	S	P				P	1230

	Community Home with no more than sixteen (16) residents														
Service	Auditorium		P			P	P	P				P	5110		
Service	Bail Bond Agency					S	S		S	S		P	2220		
Service	Bank, Credit Union	P	P	S	S	P	P	P	P			P	2240		
Service	Barber or Beauty Shop		P	P	P	P	P	P				P	2600		
Service	Bed And Breakfast, see § 35-374	S	P	S	P	P		P				P	1310		
Service	Bicycle - Repair			P	P	P	P	P				P	2113		
Service	Boat And Marine - Storage (Outside Permitted)							S		P		S			
Service	Body Piercing							P				P	2600		
Service	Caterers and Catering Shop (No On-Premises Food Services)					P	P	P	P	P	P				
Service	Cemetery Or Mausoleum					S	S	S	S			NA	6700		
Service	Charitable - food and/or clothing bank						P	P	P	P		P			
Service	Charitable - food service establishment (no charge for meals)						P	P	P	P		P			
Service	Construction Trades Contractors-screening required for outdoor storage from public ROWs and adjacent property except in "I-2" (see also Industrial category, contractor facility use)										P	P	S	S	7300
Service	Copy Service - Blueprinting And Photocopying	P	P	P	P	P	P	P	P			S	2414		
Service	Cosmetics - Permanent			P	P	P	P	P				P	2600		
Service	Day Care Center - Child And/Or Adult Care		S	P	P	P	P	P	S			P	6562		
Service	Dry Cleaning - Limited To Five Employees						P	P	P	P	P	S	2600		
Service	Dry Cleaning - Pickup Station Only		P	P	P	P	P	P	P			P	2600		
Service	Electric Repair - Heavy Equipment								P	P		P	7330		
Service	Electric Repair - Light Equipment						S		P	P		P	7330		
Service	Electronic Equipment - Repair			P	P	P	P	P	P			S	2125		
Service	Elevator Maintenance -							P	P	P		S	2450		

	Service													
Service	Employment Agency	P	P		S	P	P	P					P	2423
Service	Extended Stay Hotel /Motel, Timeshares, Or Corporate Apartment					S	P	P	P				P	
Service	Exterminators								S	P			S	2454
Service	Food Service Establishment Without Cover Charge 3 or More Days Per Week (With or Without Accessory Live Entertainment)		P	P	P	P	P	P	P	P			P	2150
Service	Food Service Establishment With Cover Charge 3 or More Days Per Week (With or Without Accessory Live Entertainment)							S	P				P	2150
Service	Food, Mobile Food Court (subject to 35-399)					P	P	S	P				S	2550
Service	Food, Mobile Vending (Base Operations)								P	P	P		S	
Service	Funeral Home Or Undertaking Parlor							P	P	P			S	6710
Service	Furniture Repair/Upholstering			P	P	P	P	P	P				S	2124
Service	Gasoline Filling Station (Without Repair Or Carwash)					P	P	S	P	P	P		NA	2116
Service	Gasoline Filling Station (With Repair)						P		P	P	P		NA	
Service	Gasoline Filling Station (With Repair And/Or Carwash)					S	P	S	P	P	P		NA	
Service	Gasoline Filling Station - Fleet						S		P	P	P		NA	
Service	Group Day Care Limited To 12 Individuals	P	P	P	P	P	P	P	P				P	6562
Service	Gunsmith					P	P	P	P				S	2134
Service	Hotel					S	P	P	P				P	
Service	Hotel taller than 35 feet when unable to achieve additional height pursuant to § 35-517(d) Setbacks for Height Increases							S	P				P	6500
Service	Human Services Campus						S	S					P	6500
Service	Ice Machine (over 120 square feet)					P	P		P	P			P	
Service	Janitorial/Cleaning Service					P	P	P	P	P			S	2452

Service	Laboratory - Research Or Testing	P	P				P	P	P	P		S	2416
Service	Laundry And Dry Cleaning - Self Service			P	P	P	P	P				S	2600
Service	Laundry- Limited To Max Of Five Employees					P	P	P	P	P		S	2600
Service	Laundry Or Dry Cleaning - Pickup Station Only		P	P	P	P	P	P	P			P	2600
Service	Lawnmower Repair And Service - No Outside Storage In "C-2"						P	P		P		S	2100
Service	Library	P	P	P	P	P	P	P				P	4242
Service	Linen Or Uniform Supply, Diaper Service (Pickup And Supply Only)							P		P	P	S	2100
Service	Loan Office	P	P		P	P	P	P				P	
Service	Locksmith		P	P	P	P	P	P				P	2100
Service	Manufactured Home / Oversize Vehicle Sales, Service Or Storage									S	P	S	2100
Service	Massage - Parlor							P	P			P	6520
Service	Massage - Therapeutic	S	P	P	P	P	P	P	P			P	3400
Service	Medical - Chiropractor Office	P	P	S	S	P	P	P				P	6514
Service	Medical - Clinic (Physician And/Or Dentist)	P	P	S	S	P	P	P				P	6514 6512 6514
Service	Medical - Clinic Physical Therapist	S	P	P	P	P	P	P				P	6520
Service	Medical - Hospital Or Sanitarium						S	P	P	S		S	6530
Service	Medical - Hospital taller than 35 feet when unable to achieve additional height pursuant to § 35-517(d) Setbacks for Height Increases							S	S	P	S	S	6530
Service	Medical - Laboratory Dental Or Medical		S	S	S	P	P	P	P			S	6513
Service	Medical - Optical Goods Retail	S	P	P	P	P	P	P				P	2163
Service	Medical - Optical Goods Wholesale							P	P	P	P	P	3510
Service	Medical - Optometry Office	P	P	P	P	P	P	P				P	2410
Service	Mortuary - Preparation Only							S		P		S	6700
Service	Movie and/or Game Rentals			P	P	P	P	P				P	2336

Service	Nursing Facility				P	P	P					P	1250
Service	Office Call Center	P	P			P	P	P	P	P		P	
Service	Office Data Processing & Management	P	P			P	P	P	P	P		P	
Service	Office Professional	P	P	P	P	P	P	P	P	P		P	2400
Service	Palm Reading			P	P	P	P	P				P	2600
Service	Party House, Reception Hall, Meeting Facilities					S	P	P	P	S		P	
Service	Pawn Shop						P	P	P			P	2140
Service	Picture Framing			P	P	P	P	P				P	2140
Service	Post Office	P	P	P	P	P	P	P	P	P		P	6310
Service	Radio or Television Station Studio	P	P		P	P	P	P	P	P		P	
Service	Reading Room	P	P	P	P	P	P	P				P	5300
Service	Record Storage Facility (electronic and/or paper)		P			P	P	P	P	P		P	
Service	Reducing Salon				S	P	P	P				P	6511
Service	Rental - Event Specialties (no outside storage and or display allowed)					P	P	S	P			S	
Service	Rental - Tool, Equipment and Event Specialties (fenced & screened outside storage and display permitted)							P	S	P	P	S	2140
Service	Rooming House				P	P	P	P				P	
Service	Self-Defense Instruction			P	P	P	P	P	P			P	6140
Service	Shoe - Repair			P	P	P	P	P				P	2600
Service	Short Term Rental (Type 1) and (Type 2) See Section 35-374.01 for Supplemental Requirements related to Short Term Rentals (Type 1) and (Type 2)	P	P	P	P	P		P				P	
Service	Sign Shop - No Outside Storage					P	P	P	P			P	3440
Service	Specified Financial Institution (see § 35-394)				S	S	S					P	
Service	Studio - Fine Or Performing Arts	S	P	P	P	P	P	P				P	6145
Service	Studio - Interior Decorating	P	P	P	P	P	P	P				P	2413
Service	Studio - Photographic			P	P	P	P	P				P	
Service	Studio - Sound And Recording						P	P	P			P	

Service	Tailor Shop			P	P	P	P	P				P	2600
Service	Tattoo Parlor/Studio						P					P	2600
Service	Taxidermist								P	P		S	2140
Service	Temporary Common Worker Employer						S	P		P		P	
Service	Transitional Home					S	S	S	S	S		P	
Service	Tree Cut And Trim Service						S		P	P		S	2000
Service	Watch Repair		P	P	P	P	P	P				P	2140
Social	Club - Private (see definition "Club" in 35-A101)						S	P	P			P	6830
Social	Clubhouse - Civic And Fraternal Organizations. Including Lodges And Meeting Halls				P	P	P	P				P	6830
Storage	Carting, Crating, Hauling, Storage									P	P	S	3600
Storage	Cold Storage									P	P	S	3600
Storage	Fur Dyeing, Finishing And Storing							S	P	P		S	3600
Storage	Moving Company								P	P	P	S	4140
Storage	Pipe Storage									P	P	P	
Storage	Self Service Storage	S	S			P	P	P	P	P	P	P	2324
Storage	Storage, Moving Pod (see definition in Appendix A)	P	P	P	P	P	P	P	P	P	P	S	
Storage	Storage - Outside (Screening From Public ROWs And Adjacent Property Required)							S		S	S	P	S
Storage	Storage - Outside (Open With No Screening Required)									S	S	P	S
Storage	Storage - Outside (Under Roof and Screened)									P	P	S	S
Storage	Storage Shipping Container (see definition in Appendix A. Requires registration affidavit with Development Services Dept.)	S	S	S	S	S	S	S	S	P	P	P	S
Transportation	Airport - Non-Governmental										S	S	S
Transportation	Bus Shelter (Max size 6'x13')	P	P	P	P	P	P	P	P	P	P	P	P
Transportation	Bus Stop	P	P	P	P	P	P	P	P	P	P	P	P
Transportation	Freight Depot									S	P	P	S
Transportation	Heliport (see also Chapter 3		S						S		S	S	S

	City Code)														
Transportation	Helistop (see also Chapter 3 City Code)		S				S	S	S		S	S	P	4110	
Transportation	Horse-Drawn Carriage (Base Operations) - Indoor Carriage Storage and/or Animal Boarding only (see also Chapters 5 and 33 of the City Code)									P	P	P	P	P	9372
Transportation	Horse-Drawn Carriage (Base Operations) - Outdoor Carriage Storage and/or Animal Boarding allowed (see also Chapters 5 and 33 of the City Code)								S	S	P	P		S	9372
Transportation	Passenger Depot							S	S	P	P	P	P	P	4120
Transportation	Transit Bus Maintenance Facility									S	P			NA	
Transportation	Transit Bus Storage Facility									S	P			NA	
Transportation	Transit Center	P	P	P	P	P	P	P	P	P	P	P	P	S	4133
Transportation	Transit Park & Ride	S	S	P	P	P	P	P	P	P	P	P	P	S	4133
Transportation	Transit Station	S	S	S	S	S	S	S	S	S	S	S	S	S	4133
Transportation	Transit Transfer Center (Max Size 14'x33' and total footprint no larger than 30'x40')	P	P	P	P	P	P	P	P	P	P	P	P	S	4133
Utilities	Radio/Television Antenna, subject to § 35-385(b)	P	P	P	P	P	P	P	P	P	P	P	P	S	
Utilities	Radio/Television Antenna, unable to comply with § 35-385(b)	S	S	S	S	S	S	S	S	S	S	S	S	S	
Utilities	Small Wind Energy Systems, subject to § 35-398(a)	S	P	S	S	S	P	P	P	P	P	P	P	S	
Utilities	Solar Farm, Photovoltaic, subject to § 35-398(b)	S	S	S	S	S	S	S	P	P	P	P	P	S	
Utilities	Telephone Equipment Infrastructure	S	S	S	S	S	S	P	P	P	P	P	P	P	4234
Utilities	Wireless Communication System, subject to § 35-385(e)	P	P	P	P	P	P	P	P	P	P	P	P	S	4233
Utilities	Wireless Communication System, subject to § 35-385(d)	S	S	S	S	S	S	S	S	S	S	S	S	S	4233
Utility	Sanitary Landfill, Solid Waste Facility												S	NA	4345
Warehouse	Office Warehouse (Flex							P		P	P	P	P	S	3600

	Space) - Outside Storage Not Permitted except in the I-2 district																		
Warehousing	Warehousing							S	P	P	P		S						3600
Wholesale	Bakery - Wholesale								S	P			P						3520
Wholesale	Barber And Beauty Equipment - Wholesale							P	P	P				P					3510
Wholesale	Camera, Photographic Equipment And Supplies - Wholesale							S	P	P	P			S					3510
Wholesale	Dairy Equipment Sales - Wholesale											P	P		P				3510
Wholesale	Dairy Products - Wholesale											P			P				3520
Wholesale	Drug Sales - Wholesale									P	P				P				3520
Wholesale	Fish Market - Wholesale									P	P				P				3520
Wholesale	Florist - Wholesale							P	P	P	P				P				3520
Wholesale	Food Products - Wholesale And Storage									P	P				P				3520
Wholesale	Fruit And Produce - Wholesale									S	P				P				3520
Wholesale	Furniture Sales - Wholesale							P		P	P				P				3510
Wholesale	Glass - Wholesale							P		P	P				P				2120
Wholesale	Grocery - Wholesale											P	P		P				3520
Wholesale	Hardware Sales - Wholesale									P	P				P				3510
Wholesale	Office Equipment And Supply - Wholesale (Incidental To Other Onsite Retail Items In "D")							P	P	P	P				P				3520
Wholesale	Paper Supplies - Wholesale (Incidental To Onsite Retail Items In "C-3" And "D")							P	P	P	P	P			P				3520
Wholesale	Nursery - Plant Wholesale Onsite Growing Permitted							P		P					S				9140
Wholesale	Plumbing Fixtures - Wholesale							S	S	P	P				P				3510
Wholesale	Shoe - Wholesale No Manufacturing							P	P	P					P				3520
Wholesale	Sporting Goods - Wholesale (Incidental To Onsite Retail Items In "D")									P	P	P			P				3510
Wholesale	Stone Monument - Retail And Wholesale										P	P			P				2130
Wholesale	Tamale - Preparation Wholesale (Less Than 2,000 Square Foot In "C-1")					S	S	P	P	P	P				P				3520

	And C-2)																		
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14'x33' and total footprint no larger than 30'x40')																					
Transit Station														S	S	S	S	S	S		4133
Urban Farm	P	P	P	P	P	P	S	S	S	S	S	S	S	P	P	P	P	P	P		8100
Wireless Communication System	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S		4233

* An Engineering Report in lieu of a site plan shall be submitted showing adjacent wastewater main capacity.

TABLE 311-2 NONRESIDENTIAL USE MATRIX													
	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBGS Function)
Agriculture	Greenhouse	P	P	P	P	P	P	P	P	P	P	P	9140
Agriculture	Indoor Growing	P	P	P	P	P	P	P	P	P	P	P	9140
Agriculture	Urban Farm	P	P	P	P	P	P	P	P	P	P	P	8100
Alcohol	Alcohol - Bar And/Or Tavern Without Cover Charge 3 or More Days Per Week			S	S	S	P	P	P			P	2540
Alcohol	Alcohol - Bar And/Or Tavern With Cover Charge 3 or More Days Per Week						S	P				P	2540
Alcohol	Alcohol - Nightclub Without Cover Charge 3 or More Days Per Week						P	P	P				2540
Alcohol	Alcohol - Nightclub With Cover Charge 3 or More Days Per Week						S	P					2540
Alcohol	Alcohol - Beverage Manufacture Or Brewery - Alcohol										P	NA	3110
Alcohol	Alcohol - Distillation, Storage									P	P	NA	3110
Alcohol	Alcohol - Microbrewery						P	P	P	P		S	3110
Alcohol	Alcohol - Beverage Retail Sales (Liquor Store)					P	P	P				P	2150

Alcohol	Alcohol - Wine Boutique					P	P	P	P			P	
Alcohol	Alcohol - Winery With Bottling						P		P				
Amusement	Amusement And/Or Theme Park - Outdoor Rides						P	S				P	5310
Amusement	Animal Racetrack And/Or Rodeo Arena								S	S		S	5130
Amusement	Billiard Or Pool Hall - No Alcohol In "C-2"					P	P	P				P	5380
Amusement	Bingo Parlor					S	P					P	5300
Amusement	Carnival And/Or Circus - Circus (more than 2 weeks, time limit set by city council on individual case consideration)							S	S	S		S	5300
Amusement	Dance Hall						P	P				P	5110
Amusement	Entertainment Venue (Indoor)					P	P	P	P	P		P	5110
Amusement	Entertainment Venue (Outdoor)						S	S	P	P		P	5110
Amusement	Fairground And/Or Stadium							S	S	S		S	5300
Amusement	Go-Cart Track						S		P			S	5300
Amusement	Museum - public or private	P	P	P	P	P	P	P	P	P		P	5200
Amusement	Racing - Motor Vehicle										S	S	
Amusement	Live Entertainment Without Cover Charge 3 or More Days Per Week (Not Including Food Service Establishments)							S	P			P	5300
Amusement	Live Entertainment With Cover Charge 3 or More Days Per Week (Not Including Food Service Establishments)							S	P			P	5300
Amusement	Racing - Motor Vehicle										S	S	
Amusement	Theater - Indoor Permitting Over 2 Screens And/Or Stages							P	P			P	5110
Amusement	Theater - Indoor With 2 Or Less Screens And/Or Stages				S	P	P	P				P	
Amusement	Theater - Outdoor Including Drive-In And Amphitheaters									P		P	5110
Amusement	Video Games - Coin Or Token Operated			S	P	P	P	P				P	5320
Animal	Animal Clinic			P	P	P	P	P	P			S	2418

Animal	Animal and pet services (no outdoor training, boarding, runs, pens or paddocks)				P	P	P	P	P	P			P	2720
Animal	Animal and pet services (outdoor training, boarding, runs, pens or paddocks permitted)									P	P		S	2720
Animal	Animal - Equestrian Center and Riding Trails (see also 35-348)						S	S					S	
Animal	Animal - Pound Or Shelter								P	P			S	
Animal	Breeder - Small Animal Only								S	P			NA	
Animal	Cemetery - Pets (Limited To Small Animals)					P	P	P					S	6730
Animal	Stockyard											S	NA	9300
Animal	Veterinary Hospital - Large And Small Animal									P			S	2418
Animal	Veterinary Hospital - Small Animal								P	P			S	2418
Auto	Auto and Light Truck Repair (includes motorized vehicles such as motorcycles and all-terrain vehicles)						P	P					NA	2110
Auto	Truck And Heavy Equipment - Auction									P			S	
Auto	Ambulance Service						S	P	P				P	4150
Auto	Auto - Glass Tinting					P	P	P					P	2115
Auto	Auto - Manufacture											P	NA	3770
Auto	Auto And Light Truck - Oil, Lube And Tune Up					P	P	P					NA	2110
Auto	Auto And Light Truck Auction								S	P			P	2110
Auto	Auto And Light Truck Repair						P	P					NA	
Auto	Motor Vehicle Sales (full service)						P	P					NA	
Auto	Motor Vehicle Sales						P	P					S	2110
Auto	Auto - Rental						P	P	P	P			NA	
Auto	Auto - Rental (Pick Up And Drop Off Only in "C-2," "D" and "ERZD")						P	P	P	P	P		P	
Auto	Auto Alarm And Radio - Retail (Install. Incidental To Sales In "C-2")					P	P						P	2115

Auto	Auto Alarm And Radio - Retail (Sales And Installation As A Primary Use)							S	P					P	
Auto	Auto Glass Sales - Installation Permitted							P	P	P				P	2110
Auto	Auto Muffler - Installation And Sales Only							P	P	P				S	2115
Auto	Auto Paint And Body - Repair With Outside Storage Of Vehicles And Parts Permitted But Totally Screened From View Of Adjacent Property Owners And Public Roadways							S	P	P				NA	
Auto	Auto Parts Retail - No Outside Storage In "C-2"							P	P	P				P	2115
Auto	Auto State Vehicle Inspection Station							P	P	P	P	P	P	P	2100
Auto	Auto Upholstery - Sales And Installation Completely Enclosed							P	P					P	2100
Auto	Carwash - see supplemental use regulations							S	P	P	S			S	2110
Auto	Limousine Service - Dispatch And Office Use Only No Servicing Of Vehicles Onsite							P	P	P	P	P		S	4155
Auto	Parking And Transient Vehicle Storage - Related To A Delivery (Auto, Truck, Trailer And Marine)(Each Vehicle Limited To 24 Hours Maximum Parking Time Within Any 48 Hour Period In "C3," "D" And "L")							S	S	P	P	P		S	9900
Auto	Parking And/Or Storage - Long Term									P	P	P		NA	
Auto	Parking Lot - Commercial, Subject to 35-384(b) (Parking Lots Requiring Demolition of Dwelling Units) and (d) (Surface Parking Design Standards)	S	P	S	S	P	P	P	P	P	P	P		NA	2110
Auto	Parking Lot - Noncommercial, Subject to 35-384(b) (Parking Lots Requiring Demolition of Dwelling Units)	P	P		S	P	P	P	P	P	P			S	2100

Auto	Parking Garage - Commercial or Noncommercial, Subject to 35-384(c) (Parking Structure Design Standards)	S	P				P	P	P	P	P	P	S	
Auto	Taxi Service - Parking And Dispatch (No Washing Or Mechanical Service Permitted)							P	P	P	P		S	4155
Auto	Taxi Service - Parking And Dispatch (Washing Or Mechanical Service Permitted)									P	P		S	
Auto	Tire Repair - Auto And Small Truck (Sale And Installation Only, No Mechanical Service Permitted)						P	P	S	P			S	2100
Auto	Truck Repair And Maintenance							S		S	P	P	NA	2000
Auto	Truck Stop Or Laundry - Full Mechanical Service And Repair Permitted										P	P	NA	
Auto	Truck Stop Or Laundry - Tire Repair Permitted									S	P	P	S	2000
Auto	Vehicle Storage - See "Auto Parking And/Or Storage Long Term"	-	-	-	-	-	-	-	-	-	-	-	-	2110
Auto	Wrecker Service									P	P		NA	2100
Beverage	Beverage Manufacture - Non-Alcohol										P		S	
Church Temple, Mosque	Church Temple, Mosque (facilities that are for worship or study of religion)	P	P	P	P	P	P	P	P	P	P	P	P	6600
Dry Goods - Wholesale	Dry Goods - Wholesale								S	P	P		P	3510
Dwelling	Dwelling - 1 Family (Single-family)								P				P	1100
Dwelling	Dwelling - 1 Family Attached (townhome), see 35-373								P				P	1100
Dwelling	Dwelling - Attached Apartments/Condominiums With Maximum Density Of 6 Dwellings Per Gross Acre, see also 35-381			P	P	P			P				P	
Dwelling	Dwelling - Attached Apartments/Condominiums						P	P					P	

	With Maximum Density Of 10 Dwellings Per Gross Acre, see also 35-381																			
Dwelling	Dwelling - Attached Apartments/Condominiums With Maximum Density Of 20 Dwellings Per Gross Acre, see also 35-381									P										P
Dwelling	Dwelling - Attached Apartments/Condominiums									P										
Dwelling	Live-Work Units, subject to 35-381				P	P	P			P										P
Dwelling	Loft (see definition of Dwelling, Loft 35-A101)	S	S			P	P	P	P	S	S									
Dwelling	Housing (Temporary Or Permanent) For On-Premises Caretaker				S	P	P	P	P	P	P	P								P
Government	Armory									S	S	S	S						S	6300
Government	Correction Institution									S	S	S	S						P	6222
Government	Public Safety Facilities	P	P	P	P	P	P	P	P	P	P	P	P						P	6400
Housing	Bed and Breakfast, Boarding Home, Hotel (see Service Category)																			
Industrial	Batching Plant													P	P				S	
Industrial	Batching Plant - Temporary In "C-3" And "L" (6 Months Maximum)									S	S	S	P	P					S	3330
Industrial	Bookbinder									P		P	P						P	2135
Industrial	Cabinet Or Carpenter Shop									S		P	P						S	3210
Industrial	Can Recycle Collection Station - No Shredding									S		P	P	P					P	3600
Industrial	Coffee Roasting													P	P				P	3110
Industrial	Construction Contractor Facility - screening required for outdoor storage from public ROWs and adjacent property except in "I-2" (see also Service category, construction trades contractors)									S		S	P	P					S	7100
Industrial	Creamery													S	P				S	3110
Industrial	Dry Cleaning - Plant									P		P	P	P					NA	2600
Industrial	Electronic Component - Fabrication													P	P				S	3360
Industrial	Laundry - Plant									P		P	P						S	2600
Industrial	Lumber Yard And Building Materials									S		P	P	P					S	2126

Industrial	Machine Shop							S	P	P	P	S	7200		
Industrial	Pecan Shelling								S	P	P	P	3110		
Industrial	Printer - Large Scale							S	P	P		S	2400		
Industrial	Rock Crusher									S	P	S	2120		
Industrial	Rug Cleaning								P	P	P	S	2120		
Industrial	Water Well Drilling Contractor									S	P	S	7230		
Industrial	Welding Shop - Limited To Three Employees And Screening Of Outside Storage In "C-3"							S		S	P	P	P	2100	
Manufacturing	Abrasive - Manufacturing										P	P	NA	2610	
Manufacturing	Acetylene Gas - Manufacturing And Storage											P	S	2613	
Manufacturing	Air Products - Manufacturing										S	P	S	3400	
Manufacturing	Artificial Limb Assembly							P	P	S	P	P	P	3400	
Manufacturing	Asbestos Products - Manufacturing											P	NA	3330	
Manufacturing	Asphalt Products - Manufacturing											P	NA	3330	
Manufacturing	Bag Cleaning										P	P	S	2100	
Manufacturing	Battery - Manufacturing											P	NA	3360	
Manufacturing	Beverage - Manufacturing Or Processing										S	P	S	3110	
Manufacturing	Biomedical Products - Manufacturing											S	NA	3000	
Manufacturing	Boat And Marine - Manufacturing											P	S	2600	
Manufacturing	Boiler And Tank Works											P	S	3350	
Manufacturing	Broom, Brush - Manufacturing										P	P	S	3400	
Manufacturing	Building Specialties - Wholesale Outside Storage Permitted										S	P	S	3510	
Manufacturing	Bulk Plant Or Terminal (Includes Bulk Storage of Petro Chemicals)											S			
Manufacturing	Can Manufacture											P	NA		
Manufacturing	Candle - Manufacturing										S	P	S	3400	
Manufacturing	Candy - Manufacturing										S	P	S	3110	
Manufacturing	Canvas Products - Manufacturing										S	P	P	S	3400
Manufacturing	Chemical - Manufacturing											S	S	NA	3320

	Or Processing													
Manufacturing	Chemical/Drug - Wholesale And Storage							P	P		NA		3600	
Manufacturing	Clothing Manufacture - Chemical Process									P	NA		3130	
Manufacturing	Clothing Manufacture - Non-Chemical Process							P	P	P	S		3130	
Manufacturing	Concrete Products - Manufacturing								S	P	S		3330	
Manufacturing	Cotton Compress, Ginning And Bailing									P	NA		9510	
Manufacturing	Drug - Manufacturing							P	P		S		3000	
Manufacturing	Electronic Component - Manufacturing								S	P	NA		3360	
Manufacturing	Electroplating									P	S		3400	
Manufacturing	Felt Products - Manufacturing									P	S		3400	
Manufacturing	Glass Manufacture									P	S		3330	
Manufacturing	Grain - Drying									P	S		3600	
Manufacturing	Grain - Milling									P	S		3100	
Manufacturing	Hatchery									P	S		9240	
Manufacturing	Hazardous Materials Storage									S	NA		4000	
Manufacturing	Hosiery - Manufacturing								P	P	S		3320	
Manufacturing	Ice Cream - Manufacturing							P	P	P	P		3110	
Manufacturing	Ice Plant - Manufacturing And Processing								P	P	P		3100	
Manufacturing	Insulation Products - Manufacturing And Processing									P	NA		3330	
Manufacturing	Mattress - Manufacturing And Rebuilding							P	P	P	S		3340	
Manufacturing	Metal Forging Or Rolling Mill									S	NA		3340	
Manufacturing	Metal Products - Fabrication								S	P	S		2140	
Manufacturing	Millinery - Manufacturing							P	P		P		3400	
Manufacturing	Millwork And Wood Products - Manufacturing								S	P	S		3210	
Manufacturing	Moving And Transfer Company - With Trucks Attached To Trailers For A Total Exceeding 24 Feet In Length							P	P	P	S		4144	
Manufacturing	Novelty And Souvenir -							S	P	P	S		3400	

	Manufacture																	
Manufacturing	Nuclear Or Radioactive Instrumentation - Manufacturing									S	S	NA			3360			
Manufacturing	Office Equipment, Furniture - Manufacture									P	P	P	S			2120		
Manufacturing	Oil Well Supplies And Machinery - Manufacturing.											P	NA			3350		
Manufacturing	Packing And Gasket - Manufacturing											P	NA			3000		
Manufacturing	Packing Plant - No Rendering											P	NA			9200		
Manufacturing	Paints, Etc. - Manufacturing And Processing											P	NA			3320		
Manufacturing	Paper Products - Manufacturing											P	NA			3200		
Manufacturing	Petroleum - Manufacturing Or Processing											S	NA			3310		
Manufacturing	Planing Mill											S	S			2120		
Manufacturing	Plastic / Vinyl - Manufacturing Or Processing											S	P	NA			3220	
Manufacturing	Playground Equipment - Manufacturing											P	P	P	S			3400
Manufacturing	Poultry Processing - Caged Hen Operation												P	NA			9240	
Manufacturing	Poultry Processing And Live Poultry Storage - Completely Enclosed												P	NA			9240	
Manufacturing	Processing - Other Than Food											S	P	S			3000	
Manufacturing	Refrigeration Equipment - Manufacturing											S	P	NA			3360	
Manufacturing	Rendering Plant												S	NA			9200	
Manufacturing	Sand Or Gravel - Storage And Sales											P	P	P			8000	
Manufacturing	Shoe - Manufacturing											S	P	P	S			3140
Manufacturing	Shoe - Wholesale (Manufacturing Permitted)											S	P		S			
Manufacturing	Shoe Polish - Manufacturing												P	NA			3320	
Manufacturing	Sign Manufacture											S	P	P	S			3440
Manufacturing	Stone Curing, Monument - Manufacturing												P	P	P			3330
Manufacturing	Textile - Manufacturing												P	S			3130	

Manufacturing	Tile - Manufacturing										P	NA	3330			
Manufacturing	Tile, Roofing And Waterproofing Products - Manufacturing										P	NA	3330			
Manufacturing	Tobacco - Processing										P	S	3120			
Manufacturing	Tool - Manufacturing										S	P	S	3400		
Manufacturing	Toy - Manufacturing										P	P	S	3420		
Manufacturing	Trailer - Manufacturing										P	P	S	3400		
Manufacturing	Venetian Blind - Cleaning And Fabrication										S	P	P	S	2100	
Manufacturing	Vulcanizing, Recapping										S	P	NA	3320		
Manufacturing	Water Distillation										S	P	S	3110		
Manufacturing	Wire Products - Manufacturing										P	P	S	3400		
Manufacturing	Wood Processing By Creosoting Or Other Preserving Treatment										P	NA	3210			
Manufacturing	Wool Pulling And Scouring										P	NA	3000			
Medical	Medical - Surgical Supplies Wholesale										P	S	P	P	P	3510
Processing	Cosmetics - Manufacturing Or Processing										P	S	2600			
Processing	Food And Food Products - Processing										S	P	P	S	3110	
Processing	Punch Concentrate - Processing And Mixing										S	P	P	P	3110	
Processing	Punch Concentrate Products - Mixing Only										S	P	P	P	P	3110
Processing	Used Automotive Parts Recycler										S	NA				
Processing	Recycling Facility Without Outside Storage And/Or Processing (Excluding Metal Recycling Entity)										P	P	S			
Processing	Recycling Facility With Outside Storage And/Or Processing (Excluding Metal Recycling Entity)										P	NA				
Processing	Metal Recycling Entity Without Outside Storage and/or Processing										S	S	S			
Processing	Metal Recycling Entity With Outside Storage and/or Processing										S	NA				
Recreation	Archery Range - Outdoor Permitted										S	P	P	P	5300	

Recreation	Archery Range - Indoor Only					P	P	P	P	P	P	P	5300
Recreation	Athletic Fields - Indoor Only	S	P	P	P	P	P	P	P	P		P	5370
Recreation	Athletic Fields - Outdoor Permitted	S	P	S	S	S	P	P	P	P		P	5370
Recreation	Bowling Alley						P	P	P			P	5380
Recreation	Fitness Center/Health Club, Gymnasium, Natatorium, Sport Court - Indoor Only		P	P	P	P	P	P	P	P		P	5370
Recreation	Fitness Center/Health Club, Gymnasium, Natatorium, Sport Court - Outdoor Uses Permitted		P	S	S	S	P	P	P	P		P	5370
Recreation	Golf Course (See § 35-346 "G" District)											S	5370
Recreation	Golf Driving Range					S	P		P	S		S	5370
Recreation	Gun Range - Indoor Only						S	S	P	P	P	P	5300
Recreation	Gun Range - Outdoor Permitted								S	S	S	S	5300
Recreation	Park - Public Or Private	P	P	P	P	P	P	P	P	P	P	P	5500
Recreation	Performing Art Center - Digital Display Monitor							S					
Recreation	Recreational Facility - Neighborhood (see Definition in Appendix A)			P	P	P	P					P	5370
Recreation	Stable And Equestrian Center								P			S	5300
Recreation	Recreational Vehicle Park						S		P			P	
Retail	Air Conditioners - Retail (Incidental To Other Onsite Retail Items In "D")						P	P	P			P	2120
Retail	Antique Store - Retail			P	P	P	P	P	P			P	2145
Retail	Apothecary - See (Drugstore - Apothecary)												
Retail	Apparel And Accessory Store - Retail			P	P	P	P	P				P	2133
Retail	Appliance and Electronics - Retail (Appliance Sales Incidental To Other Onsite Retail Items in "C-1" and "D")				P	P	P	P				P	2125
Retail	Art Gallery		P	P	P	P	P	P				P	2142
Retail	Bakery - Retail			P	P	P	P	P				P	2154
Retail	Bookstore		P	P	P	P	P	P				P	2135
Retail	Business Machines - Retail		P		S	P	P	P				P	2130

Retail	Camera, Photographic Equipment And Supplies - Retail			P	P	P	P	P				P	2132
Retail	Candy, Nut And Confectionery - Retail			P	P	P	P	P				P	2153
Retail	Computer and Software-Retail			P	P	P	P	P				P	2134
Retail	Convenience Store - Limited to Maximum 3,000 Square Foot Total Floor Area in "I-1"			P	P	P	P	P	P	P		P	2152
Retail	Convenience Store (With Carwash)					S	P		P	P	P	S	2152
Retail	Convenience Store (With Gasoline)					P	P	S	P	P	P	NA	2152
Retail	Convenience Store (With Gasoline And Carwash)					S	P		P	P	P	NA	2152
Retail	Dairy Products - Retail			P	P	P	P	P				P	2150
Retail	Drugstore - Apothecary	P		P	P	P	P	P				P	2164
Retail	Dry Goods - Retail			P	P	P	P	P	P			P	2133
Retail	Farm Supplies						S		P	P		P	2140
Retail	Feed, Seed, Fertilizer Sales - No Outside Storage In "C-3"							P		P	P	P	2140
Retail	Fish Market - Retail			P	P	P	P	P				P	2153
Retail	Flea Market - Indoor							P		P		P	2100
Retail	Flea Market - Outdoor								S	P		P	2100
Retail	Floor Covering - Retail (Incidental To Other Onsite Retail Items In "D")						P	P	P	P		P	2120
Retail	Florist - Retail	S		P	P	P	P	P	P			P	2144
Retail	Food Locker Plant - Retail								S	P		S	2120
Retail	Fruit And Produce - Retail			P	P	P	P	P				P	2154
Retail	Furniture Sales - Retail			S	P	P	P	P				P	2124
Retail	Gift Shop - Retail	S		P	P	P	P	P				P	2140
Retail	Glass - Retail					P	P	P	P			P	2120
Retail	Grocery Store - Limited to Maximum 3,000 Square Foot Total Floor Area in "NC"			P	P	P	P	P				P	2151
Retail	Hardware Sales - Retail (Limited to Maximum 3,000 Square Foot Total Floor Area in "NC")			P	P	P	P	P				P	2122
Retail	Headshop, see also Section							S				P	2143

Retail	Tobacco Store - Retail		P	P	P	P	P	P				P	2143
Retail	Toy Store - Retail			P	P	P	P	P				P	2130
Retail	Trophy Sales, Engraving And Assembly			P	P	P	P	P	P			P	2140
Retail	Variety Store - Retail				P	P	P	P				P	2130
Sales	Boat - Sales And Service						P	P				S	
Sales	Machinery, Tools And Construction Equipment Sales And Service						S	P	P	P		S	2120
Sales	Farm Equipment Sales, Service Or Storage							P	P	P		S	2120
Sales	Oil Well Supplies And Machinery Sales - Used									P		NA	2120
Sales	Portable Building Sales					S	S	P	P	P		P	2120
School	School - Business or Commercial Trade		P			P	P	P				P	6142
School	School - Public University Or College	P	P	P	P	P	P	P	P			P	6130
School	School - Montessori				S	P	P	P				P	6100
School	School - Nursery (Public And Private)		P	P	P	P	P	P				P	6110
School	School - Private Pre- Kindergarten Through 12th Grade and College or University	P	P	P	P	P	P	P				P	9900
School	School - Public Pre- Kindergarten Through 12th Grade	P	P	P	P	P	P	P				P	9900
School	Vocational Trade (No Outside Storage & Training Area Permitted)							P	P			S	6140
School	Vocational Trade (Outside Storage & Training Area Permitted)								P	P	P	S	6140
Service	Air Conditioning/Refrigeration - Service And Repair						S	P	P			P	2120
Service	Altering/Repairing Of Apparel			P	P	P	P	P				P	2600
Service	Ammunition - Manufacturing, Loading And Storage										S	S	2100
Service	Appliance - Repair Major					P	P	P				P	
Service	Appliance - Repair Small			P	P	P	P					P	2125
Service	Assisted Living Facility, Boarding Home Facility, or			P	P	P	S	P				P	1230

	Community Home with no more than sixteen (16) residents															
Service	Auditorium		P			P	P	P					P	5110		
Service	Bail Bond Agency					S	S		S	S			P	2220		
Service	Bank, Credit Union	P	P	S	S	P	P	P	P				P	2240		
Service	Barber or Beauty Shop		P	P	P	P	P	P					P	2600		
Service	Bed And Breakfast, see § 35-374	S	P	S	P	P		P					P	1310		
Service	Bicycle - Repair			P	P	P	P	P					P	2113		
Service	Boat And Marine - Storage (Outside Permitted)							S		P			S			
Service	Body Piercing							P					P	2600		
Service	Caterers and Catering Shop (No On-Premises Food Services)					P	P	P	P	P	P					
Service	Cemetery Or Mausoleum					S	S	S	S				NA	6700		
Service	Charitable - food and/or clothing bank							P	P	P	P		P			
Service	Charitable - food service establishment (no charge for meals)							P	P	P	P		P			
Service	Construction Trades Contractors-screening required for outdoor storage from public ROWs and adjacent property except in "I-2" (see also Industrial category, contractor facility use)											P	P	S	S	7300
Service	Copy Service - Blueprinting And Photocopying	P	P	P	P	P	P	P	P					S	2414	
Service	Cosmetics - Permanent			P	P	P	P	P					P	2600		
Service	Day Care Center - Child And/Or Adult Care		S	P	P	P	P	P	P	S			P	6562		
Service	Dry Cleaning - Limited To Five Employees							P	P	P	P	P		S	2600	
Service	Dry Cleaning - Pickup Station Only		P	P	P	P	P	P	P				P	2600		
Service	Electric Repair - Heavy Equipment									P	P		P	7330		
Service	Electric Repair - Light Equipment							S		P	P		P	7330		
Service	Electronic Equipment - Repair			P	P	P	P	P	P				S	2125		
Service	Elevator Maintenance -								P	P	P		S	2450		

	Service													
Service	Employment Agency	P	P		S	P	P	P					P	2423
Service	Extended Stay Hotel /Motel, Timeshares, Or Corporate Apartment					S	P	P	P				P	
Service	Exterminators								S	P			S	2454
Service	Food Service Establishment Without Cover Charge 3 or More Days Per Week (With or Without Accessory Live Entertainment)		P	P	P	P	P	P	P	P			P	2150
Service	Food Service Establishment With Cover Charge 3 or More Days Per Week (With or Without Accessory Live Entertainment)							S	P				P	2150
Service	Food, Mobile Food Court (subject to 35-399)					P	P	S	P				S	2550
Service	Food, Mobile Vending (Base Operations)								P	P	P		S	
Service	Funeral Home Or Undertaking Parlor							P	P	P			S	6710
Service	Furniture Repair/Upholstering			P	P	P	P	P	P				S	2124
Service	Gasoline Filling Station (Without Repair Or Carwash)					P	P	S	P	P	P		NA	2116
Service	Gasoline Filling Station (With Repair)						P		P	P	P		NA	
Service	Gasoline Filling Station (With Repair And/Or Carwash)					S	P	S	P	P	P		NA	
Service	Gasoline Filling Station - Fleet						S		P	P	P		NA	
Service	Group Day Care Limited To 12 Individuals	P	P	P	P	P	P	P	P				P	6562
Service	Gunsmith					P	P	P	P				S	2134
Service	Hotel					S	P	P	P				P	
Service	Hotel taller than 35 feet when unable to achieve additional height pursuant to § 35-517(d) Setbacks for Height Increases							S	P				P	6500
Service	Human Services Campus						S	S					P	6500
Service	Ice Machine (over 120 square feet)					P	P		P	P			P	
Service	Janitorial/Cleaning Service					P	P	P	P	P			S	2452

Service	Laboratory - Research Or Testing	P	P				P	P	P	P		S	2416
Service	Laundry And Dry Cleaning - Self Service			P	P	P	P	P				S	2600
Service	Laundry- Limited To Max Of Five Employees					P	P	P	P	P		S	2600
Service	Laundry Or Dry Cleaning - Pickup Station Only		P	P	P	P	P	P	P			P	2600
Service	Lawnmower Repair And Service - No Outside Storage In "C-2"					P	P		P			S	2100
Service	Library	P	P	P	P	P	P	P				P	4242
Service	Linen Or Uniform Supply, Diaper Service (Pickup And Supply Only)						P		P	P		S	2100
Service	Loan Office	P	P		P	P	P	P				P	
Service	Locksmith		P	P	P	P	P	P				P	2100
Service	Manufactured Home / Oversize Vehicle Sales, Service Or Storage								S	P		S	2100
Service	Massage - Parlor						P	P				P	6520
Service	Massage - Therapeutic	S	P	P	P	P	P	P	P			P	3400
Service	Medical - Chiropractor Office	P	P	S	S	P	P	P				P	6514
Service	Medical - Clinic (Physician And/Or Dentist)	P	P	S	S	P	P	P				P	6514 6512 6514
Service	Medical - Clinic Physical Therapist	S	P	P	P	P	P	P				P	6520
Service	Medical - Hospital Or Sanitarium					S	P	P	S			S	6530
Service	Medical - Hospital taller than 35 feet when unable to achieve additional height pursuant to § 35-517(d) Setbacks for Height Increases					S	S	P	S			S	6530
Service	Medical - Laboratory Dental Or Medical		S	S	S	P	P	P	P			S	6513
Service	Medical - Optical Goods Retail	S	P	P	P	P	P	P				P	2163
Service	Medical - Optical Goods Wholesale						P	P	P	P		P	3510
Service	Medical - Optometry Office	P	P	P	P	P	P	P				P	2410
Service	Mortuary - Preparation Only						S		P			S	6700
Service	Movie and/or Game Rentals			P	P	P	P	P				P	2336

Service	Nursing Facility				P	P	P					P	1250
Service	Office Call Center	P	P			P	P	P	P	P		P	
Service	Office Data Processing & Management	P	P			P	P	P	P	P		P	
Service	Office Professional	P	P	P	P	P	P	P	P	P		P	2400
Service	Palm Reading			P	P	P	P	P				P	2600
Service	Party House, Reception Hall, Meeting Facilities					S	P	P	P	S		P	
Service	Pawn Shop						P	P	P			P	2140
Service	Picture Framing			P	P	P	P	P				P	2140
Service	Post Office	P	P	P	P	P	P	P	P	P		P	6310
Service	Radio or Television Station Studio	P	P		P	P	P	P	P	P		P	
Service	Reading Room	P	P	P	P	P	P	P				P	5300
Service	Record Storage Facility (electronic and/or paper)		P			P	P	P	P	P		P	
Service	Reducing Salon				S	P	P	P				P	6511
Service	Rental - Event Specialties (no outside storage and or display allowed)					P	P	S	P			S	
Service	Rental - Tool, Equipment and Event Specialties (fenced & screened outside storage and display permitted)							P	S	P	P	S	2140
Service	Rooming House				P	P	P	P				P	
Service	Self-Defense Instruction			P	P	P	P	P	P			P	6140
Service	Shoe - Repair			P	P	P	P	P				P	2600
Service	Short Term Rental (Type 1) and (Type 2) See Section 35-374.01 for Supplemental Requirements related to Short Term Rentals (Type 1) and (Type 2)	P	P	P	P	P		P				P	
Service	Sign Shop - No Outside Storage					P	P	P	P			P	3440
Service	Specified Financial Institution (see § 35-394)				S	S	S					P	
Service	Studio - Fine Or Performing Arts	S	P	P	P	P	P	P				P	6145
Service	Studio - Interior Decorating	P	P	P	P	P	P	P				P	2413
Service	Studio - Photographic			P	P	P	P	P				P	
Service	Studio - Sound And Recording						P	P	P			P	

Service	Tailor Shop			P	P	P	P	P				P	2600	
Service	Tattoo Parlor/Studio							P				P	2600	
Service	Taxidermist									P	P	S	2140	
Service	Temporary Common Worker Employer							S	P		P	P		
Service	Transitional Home						S	S	S	S	S	P		
Service	Tree Cut And Trim Service							S		P	P	S	2000	
Service	Watch Repair			P	P	P	P	P	P			P	2140	
Social	Club - Private (see definition "Club" in 35-A101)							S	P	P		P	6830	
Social	Clubhouse - Civic And Fraternal Organizations. Including Lodges And Meeting Halls						P	P	P	P		P	6830	
Storage	Carting, Crating, Hauling, Storage										P	P	S	3600
Storage	Cold Storage										P	P	S	3600
Storage	Fur Dyeing, Finishing And Storing								S	P	P	S	3600	
Storage	Moving Company									P	P	P	S	4140
Storage	Pipe Storage										P	P	P	
Storage	Self Service Storage	S	S				P	P	P	P	P	P	P	2324
Storage	Storage, Moving Pod (see definition in Appendix A)	P	P	P	P	P	P	P	P	P	P	P	S	
Storage	Storage - Outside (Screening From Public ROWs And Adjacent Property Required)							S		S	S	P	S	
Storage	Storage - Outside (Open With No Screening Required)									S	S	P	S	
Storage	Storage - Outside (Under Roof and Screened)									P	P	S	S	9900
Storage	Storage Shipping Container (see definition in Appendix A. Requires registration affidavit with Development Services Dept.)	S	S	S	S	S	S	S	S	P	P	P	S	
Transportation	Airport - Non-Governmental										S	S	S	4113
Transportation	Bus Shelter (Max size 6'x13')	P	P	P	P	P	P	P	P	P	P	P	P	
Transportation	Bus Stop	P	P	P	P	P	P	P	P	P	P	P	P	
Transportation	Freight Depot									S	P	P	S	4140
Transportation	Heliport (see also Chapter 3		S						S		S	S	S	4110

	City Code)												
Transportation	Helistop (see also Chapter 3 City Code)		S			S	S	S		S	S	P	4110
Transportation	Horse-Drawn Carriage (Base Operations) - Indoor Carriage Storage and/or Animal Boarding only (see also Chapters 5 and 33 of the City Code)								P	P	P	P	9372
Transportation	Horse-Drawn Carriage (Base Operations) - Outdoor Carriage Storage and/or Animal Boarding allowed (see also Chapters 5 and 33 of the City Code)							S	S	P	P	S	9372
Transportation	Passenger Depot						S	S	P	P	P	P	4120
Transportation	Transit Bus Maintenance Facility								S	P		NA	
Transportation	Transit Bus Storage Facility								S	P		NA	
Transportation	Transit Center	P	P	P	P	P	P	P	P	P	P	S	4133
Transportation	Transit Park & Ride	S	S	P	P	P	P	P	P	P	P	S	4133
Transportation	Transit Station	S	S	S	S	S	S	S	S	S	S	S	4133
Transportation	Transit Transfer Center (Max Size 14'x33' and total footprint no larger than 30'x40')	P	P	P	P	P	P	P	P	P	P	S	4133
Utilities	Radio/Television Antenna, subject to § 35-385(b)	P	P	P	P	P	P	P	P	P	P	S	
Utilities	Radio/Television Antenna, unable to comply with § 35-385(b)	S	S	S	S	S	S	S	S	S	S	S	
Utilities	Small Wind Energy Systems, subject to § 35-398(a)	S	P	S	S	S	P	P	P	P	P	S	
Utilities	Solar Farm, Photovoltaic, subject to § 35-398(b)	S	S	S	S	S	S	S	P	P	P	S	
Utilities	Telephone Equipment Infrastructure	S	S	S	S	S	S	P	P	P	P	P	4234
Utilities	Wireless Communication System, subject to § 35-385(e)	P	P	P	P	P	P	P	P	P	P	S	4233
Utilities	Wireless Communication System, subject to § 35-385(d)	S	S	S	S	S	S	S	S	S	S	S	4233
Utility	Sanitary Landfill, Solid Waste Facility										S	NA	4345
Warehouse	Office Warehouse (Flex						P		P	P	P	S	3600

	Space) - Outside Storage Not Permitted except in the I-2 district																		
Warehousing	Warehousing							S	P	P	P		S						3600
Wholesale	Bakery - Wholesale								S	P			P						3520
Wholesale	Barber And Beauty Equipment - Wholesale							P	P	P			P						3510
Wholesale	Camera, Photographic Equipment And Supplies - Wholesale							S	P	P	P		S						3510
Wholesale	Dairy Equipment Sales - Wholesale											P	P		P				3510
Wholesale	Dairy Products - Wholesale											P		P					3520
Wholesale	Drug Sales - Wholesale									P	P		P						3520
Wholesale	Fish Market - Wholesale									P	P		P						3520
Wholesale	Florist - Wholesale							P	P	P	P		P						3520
Wholesale	Food Products - Wholesale And Storage									P	P		P						3520
Wholesale	Fruit And Produce - Wholesale									S	P		P						3520
Wholesale	Furniture Sales - Wholesale							P		P	P		P						3510
Wholesale	Glass - Wholesale							P		P	P		P						2120
Wholesale	Grocery - Wholesale											P	P		P				3520
Wholesale	Hardware Sales - Wholesale									P	P		P						3510
Wholesale	Office Equipment And Supply - Wholesale (Incidental To Other Onsite Retail Items In "D")							P	P	P	P		P						3520
Wholesale	Paper Supplies - Wholesale (Incidental To Onsite Retail Items In "C-3" And "D")							P	P	P	P	P	P						3520
Wholesale	Nursery - Plant Wholesale Onsite Growing Permitted							P		P			S						9140
Wholesale	Plumbing Fixtures - Wholesale							S	S	P	P		P						3510
Wholesale	Shoe - Wholesale No Manufacturing							P	P	P			P						3520
Wholesale	Sporting Goods - Wholesale (Incidental To Onsite Retail Items In "D")									P	P	P		P					3510
Wholesale	Stone Monument - Retail And Wholesale											P	P		P				2130
Wholesale	Tamale - Preparation Wholesale (Less Than 2,000 Square Foot In "C-1")					S	S	P	P	P	P		P						3520

	And C-2)																		
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UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Cat Hernandez on behalf Zoning Commission Organization (if applicable): Development Services

Address: 1901 S Alamo St

Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add "any increases above 10% in the total floor area shown on the approved site plan" and "any removal of a requirement restriction or prohibition a requirement restriction or prohibition set forth on a site plan as approved by City Council" as major Amendments for all DZ-1 and IDZ-2 and IDZ-3 less than or equal to 1 acre.

Add "any increase above 30% in the total buildable area shown on the approved site plan" and "any removal of a requirement restriction or prohibition a requirement restriction or prohibition set forth on a site plan as approved by City Council" as major Amendments for all IDZ-2 and IDZ-3 greater than 1 acre

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The amendment is intended to provide predictable flexibility in amending an approved IDZ plans.

It is possible that if the amendment exceeds certain thresholds, submission of a zoning change application, and associated fees, may be required.

UDC 2021 Proposed Amendment

Amendment 10-2**Applicant: Development Services on behalf of Zoning Commission****Amendment Title** – ‘Sec. 35-343.01 - "IDZ" Infill Development Zone: Complete Change of Zoning

Applications submitted after November 1, 2018.’

Amendment Language:

- (b) **Use Regulations.** The "IDZ" may be approved as an overlay district. The "IDZ" may be approved as a base zoning district and must specify if the request is for "IDZ-1" Limited Intensity Infill Development Zone, "IDZ-2" Mid Intensity Infill Development Zone, or "IDZ-3" High Intensity Infill Development Zone, and the ordinance shall include an indication of gross density for all residential uses in units per acre, the list of zoning districts and/or permitted uses.

(8) **Amendments to "IDZ" Site Plan.**

- C. **Major Amendments for all "IDZ-1" site plans, of any acreage, and all "IDZ-2" and "IDZ-3" site plans less than or equal to one (1) acre.** A major amendment shall require a new application for rezoning pursuant to the procedures of section 35-421. A major amendment to an "IDZ" site plan shall include:

8. Any increase above 10% in the total floor area shown on the approved site plan.
9. Any removal of a requirement restriction or prohibition set forth on a site plan as approved by City Council.

- D. **Major Amendments for all "IDZ-2" and "IDZ-3" site plans greater than one (1) acre.** A major amendment shall require a new application for rezoning pursuant to the procedures of section 35-421. A major amendment to an "IDZ" site plan shall include:

6. Any increase above 30% in the total buildable area shown on the approved site plan.
7. Any removal of a requirement restriction or prohibition set forth on a site plan as approved by City Council.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 22, 2022*****

Amendment 10-2

Applicant: Development Services on behalf of Zoning Commission

Amendment Title – ‘Sec. 35-343.01 - "IDZ" Infill Development Zone: Complete Change of Zoning

Applications submitted after November 1, 2018.’

Amendment Language:

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- C. **Major Amendments for all "IDZ-1" site plans, of any acreage, and all "IDZ-2" and "IDZ-3" site plans less than or equal to one (1) acre.** A major amendment shall require a new application for rezoning pursuant to the procedures of section 35-421. A major amendment to an "IDZ" site plan shall include:

8. Any increase above 10% in the total floor area shown on the approved site plan.
9. Any removal of a requirement restriction or prohibition set forth on a site plan as approved by City Council.

- D. **Major Amendments for all "IDZ-2" and "IDZ-3" site plans greater than one (1) acre.** A major amendment shall require a new application for rezoning pursuant to the procedures of section 35-421. A major amendment to an "IDZ" site plan shall include:

6. Any increase above 15% in the total buildable area shown on the approved site plan.
7. Any removal of a requirement restriction or prohibition set forth on a site plan as approved by City Council.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 10-2

Applicant: Development Services on behalf of Zoning Commission

Amendment Title – ‘Sec. 35-343.01 - "IDZ" Infill Development Zone: Complete Change of Zoning

Applications submitted after November 1, 2018.’

Amendment Language:

- (b) **Use Regulations.** The "IDZ" may be approved as an overlay district. The "IDZ" may be approved as a base zoning district and must specify if the request is for "IDZ-1" Limited Intensity Infill Development Zone, "IDZ-2" Mid Intensity Infill Development Zone, or "IDZ-3" High Intensity Infill Development Zone, and the ordinance shall include an indication of gross density for all residential uses in units per acre, the list of zoning districts and/or permitted uses.

(8) **Amendments to "IDZ" Site Plan.**

- C. **Major Amendments for all "IDZ-1" site plans, of any acreage, and all "IDZ-2" and "IDZ-3" site plans less than or equal to one (1) acre.** A major amendment shall require a new application for rezoning pursuant to the procedures of section 35-421. A major amendment to an "IDZ" site plan shall include:

8. Any increase above 10% in the total floor area shown on the approved site plan.
9. Any removal of a requirement restriction or prohibition set forth on a site plan as approved by City Council.

- D. **Major Amendments for all "IDZ-2" and "IDZ-3" site plans greater than one (1) acre.** A major amendment shall require a new application for rezoning pursuant to the procedures of section 35-421. A major amendment to an "IDZ" site plan shall include:

6. Any increase above 15% in the total buildable area shown on the approved site plan.
7. Any removal of a requirement restriction or prohibition set forth on a site plan as approved by City Council.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Cat Hernandez on behalf Zoning Commission Organization (if applicable): Development Services

Address: 1901 S Alamo St

Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

A zoning request being amended to decrease the density of single-family shall not require renotification

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

To avoid duplicate mailing costs when an applicant amends a single family zoning case to a zoning district that permits fewer single family units.

UDC 2021 Proposed Amendment

Amendment 10-4**Applicant: Development Services on behalf of Zoning Commission****Amendment Title – ‘Sec. 35-403 – Notice Provisions.’****Amendment Language:**

(d) Minor Application and Zoning Site Plan Amendments Not Requiring Renotification.

- (4) **Zoning Intensity.** For purpose of notification the following table of intensity of zoning shall be used. The intensity ranges shall constitute all districts on the following table that lie between the existing zoning district of the subject property and the requested zoning district for the subject property. Consideration of such a recommendation shall not require renotification.
- A. The following requests for zoning shall require renotification:
- i. Amending a zoning request to or from any multi-family district;
- *****
- B. The following requests for zoning shall not require renotification:
- i. Amending a zoning request to decrease the density of a multi-family district, notwithstanding subsection (d)(4)A.i. above,
 - ii. Amending a zoning request to change a use in an IDZ base or overlay district that will decrease density or intensity consistent with Table 403-2; or
 - iii. Request of the property owner for imposition of "NA" or "R" suffix for "C-2" or "C-3" districts.
 - iv. Amending a zoning request to decrease the density of single-family district.

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 10-4

Applicant: Development Services on behalf of Zoning Commission

Amendment Title – ‘Sec. 35-403 – Notice Provisions.’

Amendment Language:

(d) Minor Application and Zoning Site Plan Amendments Not Requiring Renotification.

(4) **Zoning Intensity.** For purpose of notification the following table of intensity of zoning shall be used. The intensity ranges shall constitute all districts on the following table that lie between the existing zoning district of the subject property and the requested zoning district for the subject property. Consideration of such a recommendation shall not require renotification.

A. The following requests for zoning shall require renotification:

- i. Amending a zoning request to or from any multi-family district;

B. The following requests for zoning shall not require renotification:

- i. Amending a zoning request to decrease the density of a multi-family district, notwithstanding subsection (d)(4)A.i. above,
- ii. Amending a zoning request to change a use in an IDZ base or overlay district that will decrease density or intensity consistent with Table 403-2; or
- iii. Request of the property owner for imposition of "NA" or "R" suffix for "C-2" or "C-3" districts.

[iv. Amending a zoning request to decrease the density of single-family district.](#)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 10-4

Applicant: Development Services on behalf of Zoning Commission

Amendment Title – ‘Sec. 35-403 – Notice Provisions.’

Amendment Language:

(d) Minor Application and Zoning Site Plan Amendments Not Requiring Renotification.

- (4) **Zoning Intensity.** For purpose of notification the following table of intensity of zoning shall be used. The intensity ranges shall constitute all districts on the following table that lie between the existing zoning district of the subject property and the requested zoning district for the subject property. Consideration of such a recommendation shall not require renotification.

A. The following requests for zoning shall require renotification:

- i. Amending a zoning request to increase the density of a ~~or from any~~ multi-family district;

B. The following requests for zoning shall not require renotification:

- i. Amending a zoning request to decrease the density of a multi-family district, notwithstanding subsection (d)(4)A.i. above,
- ii. Amending a zoning request to change a use in an IDZ base or overlay district that will decrease density or intensity consistent with Table 403-2; or
- iii. Request of the property owner for imposition of "NA" or "R" suffix for "C-2" or "C-3" districts.

- iv. Amending a zoning request to decrease the density of a single-family or multi-family district.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Cat Hernandez on behalf Zoning Commission Organization (if applicable): Development Services

Address: 1901 S Alamo St

Phone: 210-207-5085 Email: catherine.hernandez@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add " additionally special districts shall be considered consistent with a designated land use category, provided that the permitted uses included in the request and/or site plan, are consistent with the uses and densities of the land use category" the the comprehensive land use category definition

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is to clarify that for special zoning districts, the consistency with the adopted future land use plan will be based upon the specific requested uses and residential densities as described in the application or site plan. Please refer to RID 2019-006. This amendment will not impact the cost of construction/development

UDC 2021 Proposed Amendment

Amendment 10-5**Applicant: Development Services on behalf of Zoning Commission****Amendment Title** – ‘Sec. 35-A101. -Definitions and Rules of Interpretation.’**Amendment Language:**

Comprehensive land use category. Land use categories designated in the comprehensive/master planning process. The following shall be the designated comprehensive land use categories for elements of the comprehensive plan. Additionally, special districts shall be considered consistent with a designated land use category, provided that the permitted uses included in the request and/or site plan, are consistent with the uses and densities of the land use category:

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 10-5

Applicant: Development Services on behalf of Zoning Commission

Amendment Title – ‘Sec. 35-A101. -Definitions and Rules of Interpretation.’

Amendment Language:

Comprehensive land use category. Land use categories designated in the comprehensive/master planning process. The following shall be the designated comprehensive land use categories for elements of the comprehensive plan. Additionally, special districts, as defined in Article III, Division 5, shall be considered consistent with a designated land use category, provided that the permitted uses included in the request and/or site plan, are consistent with the uses and densities of the land use category:

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 10-5

Applicant: Development Services on behalf of Zoning Commission

Amendment Title – ‘Sec. 35-A101. -Definitions and Rules of Interpretation.’

Amendment Language:

Comprehensive land use category. Land use categories designated in the comprehensive/master planning process. The following shall be the designated comprehensive land use categories for elements of the comprehensive plan. Additionally, special districts, as defined in Article III, Division 5, shall be considered consistent with a designated land use category, provided that the permitted uses included in the request and/or site plan, are consistent with the uses and densities of the land use category:



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Logan Sparrow on behalf of Planning Commission Organization (if applicable): Development Services
Address: 1901 S Alamo St
Phone: 210-207-8691 Email: logan.sparrow@sanantonio.gov
Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add a note for Freeway in Table 506-1 stating "A freeway classification is conform with TxDOT requirements or any interlocal agreement in effect with the City and TxDOT and not subject to the requirements of Table 506-3 or Table 506-4A1
Remove "bicycle facilities are required on all collector and arterial roadways" and Replace "transportation and capital improvements (TCI) and transportation planning division-traffic engineering group" to "development services department (DSD) in coordination with transportation department" from Note (5) of Table 506-3

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC *(please check appropriate box)*:

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- ***Consider and indicate initial and long-term maintenance costs;***
- ***Consider city cost (i.e. personnel costs and costs to enforce);***
- ***Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.***

To clarify that regulations on TXDOT right-of-way will be in accordance with TXDOT regulations and applicable Interlocal Agreements.

Clarify that Development Service conducts traffic review, not TCI. This amendment does not increase costs for development.

UDC 2021 Proposed Amendment

Amendment: 11-1**Applicant: Development Services on behalf of Planning Commission****Amendment Title – ‘Sec. 35-506. – Transportation and Street Design.’****Amendment Language:**

(c) Classification.

- (1) **Conventional Classification System.** Classification of an existing or proposed street not already identified on the major thoroughfare plan, for the purpose of determining the appropriate design of a roadway or development, or for the purpose of determining the appropriateness of a location for a proposed use, shall be done by the director of planning and development services in consultation with the director of public works. Pursuant to the major thoroughfare plan, the following classification system is hereby adopted:

**Table 506-1
Functional Classification System Description**

Functional Class	Level of Mobility	System Access	Level of Accessibility
Freeway ¹	Connects all urban sub regions together, connects urban and rural service areas with metro major activity centers; connection to outside cities.	To other freeways, principal arterial, and selected arterial; no direct land access.	Long trips at high speed within and through the metro area; express transit trips.
Primary Arterial	Connects two (2) or more sub regions; provides secondary connections outside cities; complements freeway in high volume corridors.	To freeways, other principal arterial, and high volume collectors; no direct land access except major traffic generators.	Medium distance to long trips at high to moderate speeds within the urban area; express transit trips.
Secondary Arterial	Connects adjacent sub regions and activity centers within sub regions.	To freeways, principal arterial, other arterial, and collectors; restricted direct land access.	Medium to short trips at moderate to low speeds; local transit trips.
Collector	Connects neighborhoods within and between sub regions.	To arterial, and other collectors while providing access to local streets and direct land access for commercial development.	Primarily serves collection and distribution function for the arterial system at low speeds; local transit trips. Ideal spacing would be one-half (½) mile.
Local (includes Conservation Access, Local Type A, Local Type B,)	Connects blocks within neighborhoods and specific activities within homogeneous land use areas.	To collectors and other local streets; direct land access.	Almost exclusively collection and distribution; short trips at low speeds. Ideal spacing would be one hundred seventy-five (175) feet to seven hundred (700) feet (see subsection 35-515(b)).

¹ A "Freeway" classification is to conform with TxDOT requirements or any interlocal agreement in effect with the City and TxDOT and not subject to the requirements of Table 506-3 or Table 506-4A.1.

(d) **Cross-Section and Construction Standards.**

(1) **Streets.**

- A. Tables 506-3 and 506-4 provide the standards for all existing and future streets.
- B. The subdivider shall dedicate and construct all interior streets within the subdivision plat and shall provide dedication and construction for exterior streets based upon tables 506-3 and 506-4.
- C. The director of development services shall include the dedication and construction of rights-of-way for exterior streets in the roughly proportionate determination as described in subsection 35-501(b).

**Table 506-3
Conventional Street Design Standards**

Street Type	Marginal Access	Alley	Access to Conservation Subdivision	Local Type A	Local Type B	Collector	Secondary Arterial ¹	Primary Arterial ²
R.O.W. (min.) ^{1, 2, 9}	36'	24'	34'	50'	60'	70—90'	86—110'	120' ¹⁰
Pavement Width	26'	18—24'	24' ⁷	28'—34'	40'	44—55'	48—81'	48—81'
Design Speed (mph)	30	20	30	30	30—35	40—45	45	45
Grade (max.) ³ ICL	12%	12%	12%	12%	12%	7%	5%	5%
Grade (max.) ³ ETJ	10%	10%	10%	10%	10%	7%	5%	5%
Grade (min.) ⁴	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Centerline Radius (min.)	100'	50'	100'	100'	100'	400'	700'	1,200'
Curb	NR	NR	NR	Yes	Yes	Yes	Yes	Yes
Median	NR	NR	NR	NR	NR	NR	16' min.	16' min.
Sidewalk Width (see subsection (q)(5)) ⁵	NR	NR	^{4/6} ⁹ one side only	4' ⁸	4' ^{8/6} ¹³	4' ^{8/6} ⁹	4' ^{8/6} ⁹	4' ^{8/6} ⁹
Bicycle Facilities ⁵	NR	NR	NR	NR	NR	Yes ⁵	Yes ⁵	Yes ⁵
Streetscape Planting	NR	NR	NR	NR	NR	Yes	Yes	Yes
Planting Strips or Sidewalk Buffer ^{8, 11, 12}	NR	NR	NR	NR	3' Min. ¹³	3' Min.	3' Min	3' Min.

Notes and Rules of Interpretation:

NR designates the item is "not required."

ICL designates inside city limits.

ETJ designates within the extraterritorial jurisdiction Table 506-3 is required for conventional option subdivisions (see section 35-202) or subdivisions not subject to Table 506-4, below, except for access to conservation subdivision (section 35-203).

¹ For secondary arterial type B streets the minimum width of right-of-way shall be 70 feet and at intersections with other major arterials on the major thoroughfare plan 86 feet to 110 feet as determined by the director of development services.

² For primary arterial type B streets the minimum width of right-of-way shall be seventy (70) feet and at intersections with other major arterials illustrated on the major thoroughfare plan the right-of way shall be eighty-six (86) feet to one hundred twenty (120) feet subject to the findings of the TIA as determined by the director of development services.

³ Refer to 35-506(d)(3) for grades exceeding maximum values specified in the table.

⁴ 0.4% Optional with concrete curb and gutter.

⁵ ~~Bicycle facilities are required on all collector and arterial roadways.~~ Bicycle path and sidewalks can be combined to provide for a multi-use path. See subsection 35-506(d)(4). Selection as to the type of facility to be constructed will need to be coordinated with the [development services department \(DSD\)](#)—in [coordination with transportation department](#) ~~transportation and capital improvements (TCI) traffic and transportation planning division traffic engineering group.~~

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment: 11-1

Applicant: Development Services on behalf of Planning Commission

Amendment Title – ‘Sec. 35-506. – Transportation and Street Design.’

Amendment Language:

(c) **Classification.**

- (1) **Conventional Classification System.** Classification of an existing or proposed street not already identified on the major thoroughfare plan, for the purpose of determining the appropriate design of a roadway or development, or for the purpose of determining the appropriateness of a location for a proposed use, shall be done by the director of planning and development services in consultation with the director of public works. Pursuant to the major thoroughfare plan, the following classification system is hereby adopted:

**Table 506-1
Functional Classification System Description**

Functional Class	Level of Mobility	System Access	Level of Accessibility
Freeway ¹	Connects all urban sub regions together, connects urban and rural service areas with metro major activity centers; connection to outside cities.	To other freeways, principal arterial, and selected arterial; no direct land access.	Long trips at high speed within and through the metro area; express transit trips.
Primary Arterial	Connects two (2) or more sub regions; provides secondary connections outside cities; complements freeway in high volume corridors.	To freeways, other principal arterial, and high volume collectors; no direct land access except major traffic generators.	Medium distance to long trips at high to moderate speeds within the urban area; express transit trips.
Secondary Arterial	Connects adjacent sub regions and activity centers within sub regions.	To freeways, principal arterial, other arterial, and collectors; restricted direct land access.	Medium to short trips at moderate to low speeds; local transit trips.
Collector	Connects neighborhoods within and between sub regions.	To arterial, and other collectors while providing access to local streets and direct land access for commercial development.	Primarily serves collection and distribution function for the arterial system at low speeds; local transit trips. Ideal spacing would be one-half (½) mile.
Local (includes Conservation Access, Local Type A, Local Type B,)	Connects blocks within neighborhoods and specific activities within homogeneous land use areas.	To collectors and other local streets; direct land access.	Almost exclusively collection and distribution; short trips at low speeds. Ideal spacing would be one hundred seventy-five (175) feet to seven hundred (700) feet (see subsection 35-515(b)).

¹ A "Freeway" classification is to conform with TxDOT requirements or any interlocal agreement in effect with the City and TxDOT and not subject to the requirements of Table 506-3 or Table 506-4A.1.

(d) **Cross-Section and Construction Standards.**

(1) **Streets.**

- A. Tables 506-3 and 506-4 provide the standards for all existing and future streets.
- B. The subdivider shall dedicate and construct all interior streets within the subdivision plat and shall provide dedication and construction for exterior streets based upon tables 506-3 and 506-4.
- C. The director of development services shall include the dedication and construction of rights-of-way for exterior streets in the roughly proportionate determination as described in subsection 35-501(b).

**Table 506-3
Conventional Street Design Standards**

Street Type	Marginal Access	Alley	Access to Conservation Subdivision	Local Type A	Local Type B	Collector	Secondary Arterial ¹	Primary Arterial ²
R.O.W. (min.) ^{1, 2, 9}	36'	24'	34'	50'	60'	70—90'	86—110'	120' ¹⁰
Pavement Width	26'	18—24'	24' ⁷	28'—34'	40'	44—55'	48—81'	48—81'
Design Speed (mph)	30	20	30	30	30—35	40—45	45	45
Grade (max.) ³ ICL	12%	12%	12%	12%	12%	7%	5%	5%
Grade (max.) ³ ETJ	10%	10%	10%	10%	10%	7%	5%	5%
Grade (min.) ⁴	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Centerline Radius (min.)	100'	50'	100'	100'	100'	400'	700'	1,200'
Curb	NR	NR	NR	Yes	Yes	Yes	Yes	Yes
Median	NR	NR	NR	NR	NR	NR	16' min.	16' min.
Sidewalk Width (see subsection (q)(5)) ⁵	NR	NR	4/6 ⁹ one side only	4' ⁸	4' ⁸ /6' ¹³	4' ⁸ /6' ⁹	4' ⁸ /6' ⁹	4' ⁸ /6' ⁹
Bicycle Facilities ⁵	NR	NR	NR	NR	NR	Yes ⁵	Yes ⁵	Yes ⁵
Streetscape Planting	NR	NR	NR	NR	NR	Yes	Yes	Yes
Planting Strips or Sidewalk Buffer ^{8, 11, 12}	NR	NR	NR	NR	3' Min. ¹³	3' Min.	3' Min	3' Min.

Notes and Rules of Interpretation:

NR designates the item is "not required."

ICL designates inside city limits.

ETJ designates within the extraterritorial jurisdiction Table 506-3 is required for conventional option subdivisions (see section 35-202) or subdivisions not subject to Table 506-4, below, except for access to conservation subdivision (section 35-203).

¹ For secondary arterial type B streets the minimum width of right-of-way shall be 70 feet and at intersections with other major arterials on the major thoroughfare plan 86 feet to 110 feet as determined by the director of development services.

² For primary arterial type B streets the minimum width of right-of-way shall be seventy (70) feet and at intersections with other major arterials illustrated on the major thoroughfare plan the right-of way shall be eighty-six (86) feet to one hundred twenty (120) feet subject to the findings of the TIA as determined by the director of development services.

³ Refer to 35-506(d)(3) for grades exceeding maximum values specified in the table.

⁴ 0.4% Optional with concrete curb and gutter.

⁵ Bicycle facilities are required on all collector and arterial roadways. Bicycle path and sidewalks can be combined to provide for a multi-use path. See subsection 35-506(d)(4). Selection as to the type of facility to be constructed will need to be coordinated with the transportation and capital improvements (TCI) traffic and transportation planning division traffic engineering group.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Logan Sparrow on behalf of Planning Commission Organization (if applicable): Development Services
Address: 1901 S Alamo St
Phone: 210-207-8691 Email: logan.sparrow@sanantonio.gov
Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Replace Bexar County, Texas to State of Texas on the Owner's acknowledgment section of the
Subdivision Plat Application Form

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

To clarify that the notary for plats does not have to state the county. This amendment does not increase costs for development

UDC 2021 Proposed Amendment

Amendment: 11-2

Applicant: Development Services on behalf of Planning Commission

Amendment Title – ‘Sec. 35-B121. – Subdivision Plat Application.’

Amendment Language:

(f) **Certification and Forms.** All declarations, agreements, bonds, releases and other instruments required by the City of San Antonio shall be substantially in the same form as the particular instruments set out in this exhibit.

(3) **Form C: Owner's acknowledgment.** If the owner authorizes an agent, he shall file a notarized letter to that effect.

STATE OF TEXAS COUNTY OF BEXAR
The owner of land shown on this plat, in person or through a duly authorized agent, dedicates to the use of the public, except areas identified as private or part of an enclave or planned unit development, forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed.

<u>Owner</u>

<u>Duly Authorized Agent</u>
STATE OF TEXAS COUNTY OF BEXAR
Before me, the undersigned authority on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.
Given under my hand and seal of office this _____ day of _____, ____.

<u>Notary Public.</u> <u>State of Texas</u> Bexar County, Texas

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment: 11-2

Applicant: Development Services on behalf of Planning Commission

Amendment Title – ‘Sec. 35-B121. – Subdivision Plat Application.’

Amendment Language:

(f) **Certification and Forms.** All declarations, agreements, bonds, releases and other instruments required by the City of San Antonio shall be substantially in the same form as the particular instruments set out in this exhibit.

(3) **Form C: Owner's acknowledgment.** If the owner authorizes an agent, he shall file a notarized letter to that effect.

STATE OF TEXAS COUNTY OF BEXAR
The owner of land shown on this plat, in person or through a duly authorized agent, dedicates to the use of the public, except areas identified as private or part of an enclave or planned unit development, forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed.

<u>Owner</u>

<u>Duly Authorized Agent</u>
STATE OF TEXAS COUNTY OF BEXAR
Before me, the undersigned authority on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.
Given under my hand and seal of office this ____ day of _____, ____.

<u>Notary Public,</u> <u>State of Texas</u> Bexar County, Texas



UDC Amendment Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Theresa A. Ybanez Organization (if applicable): MSJNA, HWMRNA, Roosevelt NA & Villa Coronado NA

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: J.A. Ybanez, President MSJNA Date: 1/21/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
 (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)

Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law

Completed Rule Interpretation Determination (RID)

Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

Modify procedures and standards for workability and administrative efficiency

Eliminate unnecessary development costs

Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design

See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Sec.35-339.06 change to b.1. to better protect the Missions within the World Heritage Buffer Zone from encroaching development that would harm the Outstanding Universal Value, intangible heritage and authentic experience at and around the World Heritage site. The change would be in sync with SATomorrow plan and the community's goals.

Sec. 35.339.06 MPOD is attached with the suggested text.

UDC 2021 Proposed Amendment

Amendment 13-1**Applicant:** MSJNA, HWMRNA, Roosevelt NA, and Villa Coronado NA**Amendment Title** – ‘Sec. 35-339.06. - "MPOD" Mission Protection Overlay Districts.’**Amendment Language:***STATEMENT OF PURPOSE*

The San Antonio Missions and their historic grounds are an invaluable historic resource within the City of San Antonio. The City of San Antonio recognizes the positive cultural and economic benefits to preserving the scenic and environmental quality of the sites. A new zoning overlay for the four (4) Mission Sites (Mission Concepcion, Mission San Jose, Mission San Juan and Mission Espada) will regulate the height of new construction which may encroach upon or threaten the integrity of the historic mission sites.

Development and land use adjacent or near the Mission sites have the ability to negatively impact the scenic and environmental quality of these important sites. The purposes of these overlay districts is as follows:

- To create a more attractive, cohesive, and safe environment.*
- To safeguard San Antonio's heritage by preventing the despoliation of views of areas and buildings that reflect important elements of the city's cultural, natural, historic, and economic fabric.*
- To create favorable impressions of San Antonio as well as provide environmental enrichment for the citizens of the city.*
- To enhance San Antonio's image as a progressive, scenic, and livable community.*
- To preserve, protect, and enhance areas of high tourist and visitor visibility.*
- To enhance the appearance and economic viability of Mission Protection Overlay Districts.*
- To provide motorists, cyclists and pedestrians with attractive viewing opportunities.*
- To reduce visual clutter and limit distractions modern-day distractions within Mission Protection Districts.*
- To stabilize and strengthen property values within Mission Protection Districts.*

(b) Boundaries.

- (1) Boundaries established for MPOD-1, MPOD-2, MPOD-3 and MPOD-4.** Typically, Mission Protection Districts shall encompass all areas that are visible or potentially visible from a disc. This shall be defined as the area which falls within a 2,500-foot ~~4,500-foot~~ radius originating from a point located exactly one hundred twenty-five (125) feet from the front door of each Mission chapel, as marked by the disc.

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 13-1

Applicant: MSJNA, HWMRNA, Roosevelt NA, and Villa Coronado NA

Amendment Title – ‘Sec. 35-339.06. - "MPOD" Mission Protection Overlay Districts.’

Amendment Language:

STATEMENT OF PURPOSE

The San Antonio Missions and their historic grounds are an invaluable historic resource within the City of San Antonio. The City of San Antonio recognizes the positive cultural and economic benefits to preserving the scenic and environmental quality of the sites. A new zoning overlay for the four (4) Mission Sites (Mission Concepcion, Mission San Jose, Mission San Juan and Mission Espada) will regulate the height of new construction which may encroach upon or threaten the integrity of the historic mission sites.

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- To enhance San Antonio's image as a progressive, scenic, and livable community.*
- To preserve, protect, and enhance areas of high tourist and visitor visibility.*
- To enhance the appearance and economic viability of Mission Protection Overlay Districts.*
- To provide motorists, cyclists and pedestrians with attractive viewing opportunities.*
- To reduce visual clutter and limit distractions modern-day distractions within Mission Protection Districts.*
- To stabilize and strengthen property values within Mission Protection Districts.*

(b) Boundaries.

- (1) Boundaries established for MPOD-1, MPOD-2, MPOD-3 and MPOD-4.** Typically, Mission Protection Districts shall encompass all areas that are visible or potentially visible from a disc. This shall be defined as the area which falls within a ~~2,500-foot~~ ~~1,500-feet~~ radius originating from a point located exactly one hundred twenty-five (125) feet from the front door of each Mission chapel, as marked by the disc.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 13-1

Applicant: MSJNA, HWMRNA, Roosevelt NA, and Villa Coronado NA

Amendment Title – ‘Sec. 35-339.06. - "MPOD" Mission Protection Overlay Districts.’

Amendment Language:

STATEMENT OF PURPOSE

The San Antonio Missions and their historic grounds are an invaluable historic resource within the City of San Antonio. The City of San Antonio recognizes the positive cultural and economic benefits to preserving the scenic and environmental quality of the sites. A new zoning overlay for the four (4) Mission Sites (Mission Concepcion, Mission San Jose, Mission San Juan and Mission Espada) will regulate the height of new construction which may encroach upon or threaten the integrity of the historic mission sites.

Development and land use adjacent or near the Mission sites have the ability to negatively impact the scenic and environmental quality of these important sites. The purposes of these overlay districts is as follows:

- To create a more attractive, cohesive, and safe environment.*
- To safeguard San Antonio's heritage by preventing the despoliation of views of areas and buildings that reflect important elements of the city's cultural, natural, historic, and economic fabric.*
- To create favorable impressions of San Antonio as well as provide environmental enrichment for the citizens of the city.*
- To enhance San Antonio's image as a progressive, scenic, and livable community.*
- To preserve, protect, and enhance areas of high tourist and visitor visibility.*
- To enhance the appearance and economic viability of Mission Protection Overlay Districts.*
- To provide motorists, cyclists and pedestrians with attractive viewing opportunities.*
- To reduce visual clutter and limit distractions modern-day distractions within Mission Protection Districts.*
- To stabilize and strengthen property values within Mission Protection Districts.*

(b) Boundaries.

- (1) **Boundaries established for MPOD-1, MPOD-2, MPOD-3 and MPOD-4.** Typically, Mission Protection Districts shall encompass all areas that are visible or potentially visible from a disc. This shall be defined as the area which falls within a ~~1,500-foot~~ 1,800-foot radius originating from a point located exactly one hundred twenty-five (125) feet from the front door of each Mission chapel, as marked by the disc.

UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 13-1

Applicant: MSJNA, HWMRNA, Roosevelt NA, and Villa Coronado NA

Amendment Title – ‘Sec. 35-339.06. - "MPOD" Mission Protection Overlay Districts.’

Amendment Language:

STATEMENT OF PURPOSE

The San Antonio Missions and their historic grounds are an invaluable historic resource within the City of San Antonio. The City of San Antonio recognizes the positive cultural and economic benefits to preserving the scenic and environmental quality of the sites. A new zoning overlay for the four (4) Mission Sites (Mission Concepcion, Mission San Jose, Mission San Juan and Mission Espada) will regulate the height of new construction which may encroach upon or threaten the integrity of the historic mission sites.

Development and land use adjacent or near the Mission sites have the ability to negatively impact the scenic and environmental quality of these important sites. The purposes of these overlay districts is as follows:

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- To safeguard San Antonio's heritage by preventing the despoliation of views of areas and buildings that reflect important elements of the city's cultural, natural, historic, and economic fabric.*
- To create favorable impressions of San Antonio as well as provide environmental enrichment for the citizens of the city.*
- To enhance San Antonio's image as a progressive, scenic, and livable community.*
- To preserve, protect, and enhance areas of high tourist and visitor visibility.*
- To enhance the appearance and economic viability of Mission Protection Overlay Districts.*
- To provide motorists, cyclists and pedestrians with attractive viewing opportunities.*
- To reduce visual clutter and limit distractions modern-day distractions within Mission Protection Districts.*
- To stabilize and strengthen property values within Mission Protection Districts.*

(b) Boundaries.

- ***** (1) **Boundaries established for MPOD-1, MPOD-2, MPOD-3 and MPOD-4.** Typically, Mission Protection Districts shall encompass all areas that are visible or potentially visible from a disc. This shall be defined as the area which falls within a 1,800-foot ~~4,500-foot~~ radius originating from a point located exactly one hundred twenty-five (125) feet from the front door of each Mission chapel, as marked by the disc.



UDC Update Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Deborah Reid Organization (if applicable): Greater Edwards Aquifer Alliance

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: Deborah Reid Digitally signed by Deborah Reid
Date: 2020.04.22 16:50:53 -05'00' Date: April 22, 2020
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This amendment would update this section with specific definitions of key terms related to floodplains and riparian areas, consistent with current science and federal floodplain recommendations.

UDC 2021 Proposed Amendment

Amendment 14-1**Applicant:** Greater Edwards Aquifer Alliance**Amendment Title** – ‘Sec. 35-F106. – Floodplain Definitions.’**Amendment Language:****Sec. 35-F106. - Special Floodplain Definitions.**

Ecological functioning*: The fundamental **ecological services** that floodplain, riparian areas or **SMZ areas** perform fall into three major categories: (1) hydrology and sediment dynamics, (2) biogeochemistry and nutrient cycling, and (3) habitat and food web maintenance while performing these ecological services: assist in mitigating nonpoint source pollution; stabilize stream banks and reduce floodwater velocity resulting in reduced erosion and downstream flood peaks; maintain water levels in streams, lakes, water tables and aquifers; sequester greenhouse gases to improve air quality; and supply food, cover and water for a diversity of terrestrial and aquatic wildlife especially migratory birds. Adverse impact includes the physical impacts due to erosion, scour and deposition associated with increased frequency and volume of runoff that negatively alters the ecological functioning of the receiving water body. The NRCS allowable method will be used to calculate impact and capacity of the receiving water body/floodplain within the watershed.
https://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/technical/?cid=nrcs143_014199.

Green infrastructure or nature-based storm water management: Incorporates both the natural environment and engineered systems as an effective approach to storm water management that protects, restores, or mimics the natural water cycle and enhances community safety and quality of life.
<https://www.americanrivers.org/threats-solutions/clean-water/green-infrastructure/what-is-green-infrastructure/>

Riparian areas: Riparian areas are lands that occur along watercourses and water bodies. Typical examples include flood plains and streambanks. They are distinctly different from surrounding lands because of unique soil and vegetation characteristics that are strongly influenced by the presence of water.
https://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/technical/?cid=nrcs143_014199

Tributary: is a freshwater stream that feeds into a larger stream or river and are sites of intrinsic ecological value where particular biophysical processes and ecosystem services may be concentrated (Kiffney *et al.*, 2006). In addition, they play a crucial role on downstream channel morphology (Torgersen *et al.*, 2008).

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 14-1

Applicant: Greater Edwards Aquifer Alliance

Amendment Title – ‘Sec. 35-F124 – Allowable Development Within the Regulatory Floodplain’

Amendment Language:

Sec. 35-F106. - Special Floodplain Definitions.

Ecological functioning: The fundamental ecological services that floodplain, riparian areas or Streamside Management Zone (SMZ) areas perform. Ecological services, include, but not limited to, : assist in mitigating nonpoint source pollution; stabilize stream banks and reduce floodwater velocity resulting in reduced erosion and downstream flood peaks; maintain water levels in streams, lakes, water tables and aquifers; sequester greenhouse gases to improve air quality; and supply food, cover and water for a diversity of terrestrial and aquatic wildlife especially migratory birds.

Green infrastructure or nature-based storm water management: Is an approach to storm water management that protects, restores, or mimics the natural water cycle and enhances community safety and quality of life.

Riparian areas: Riparian areas are lands that occur along watercourses and water bodies. Typical examples include flood plains and streambanks. They are distinctly different from surrounding lands because of unique soil and vegetation characteristics that are strongly influenced by the presence of water.

Tributary: is a river, creek, or stream that feeds into a larger stream or river and are sites of intrinsic ecological value where particular biophysical processes and ecosystem services may be concentrated (Kiffney *et al.*, 2006). In addition, they play a crucial role on downstream channel morphology (Torgersen *et al.*, 2008).



UDC Update Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Deborah Reid Organization (if applicable): Greater Edwards Aquifer Alliance

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: Deborah Reid Digitally signed by Deborah Reid Date: 2020.04.22 16:50:53 -05'00' Date: April 22, 2020
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

In order to reduce cumulative impacts as watershed approach full build-out, this amendment would make on-site stormwater detention a requirement of participation in the Regional Stormwater Management Program (RSWMP).

UDC 2021 Proposed Amendment

Amendment 14-6**Applicant:** Greater Edwards Aquifer Alliance**Amendment Title** – 'Appendix H – Storm Water Design Criteria Manual. Chapter 4 – Planning**Amendment Language:**

APPENDIX H - STORM WATER DESIGN CRITERIA MANUAL

CHAPTER 4 - PLANNING

4.2- Regional Drainage Master Plan (Watershed Master Plan)

The Bexar Regional Watershed Management (BRWM) is a partnership among Bexar County, the City of San Antonio, the San Antonio River Authority and 20 suburban cities to address flood management and [water quality concerns on a regional basis](#).

An Inter Local Agreement for Bexar Regional Watershed Management program was approved in May 2003 and amended in April 2010 between the managing partners (Bexar County, the City of San Antonio, and the San Antonio River Authority). The oversight and implementation process for this program includes elected officials, entity staff at all levels, and most importantly, a citizens' advisory process. The program was set up to develop and implement efficient and economic flood control throughout Bexar County.

A number of potential Capital Improvement Projects have been identified through the BRWM Watershed Master Plans. A number of these projects within the Watershed Master Plan have been funded and constructed.

4.3- Regional Storm Water Management Program (RSWMP)

This section represents the policies of the RSWMP and understanding this section will enable the design engineer to provide utility and transportation infrastructure, capital improvement projects, public facilities, and development projects meeting the policies of the UDC.

4.3.1A - RSWMP Overview [and Community Goals](#)

The City of San Antonio determined that regional storm water management [based on a watershed approach](#), is preferable [and will include](#) ~~to~~ site-specific storm water mitigation. [Regional management will be crucial in mitigating drainage and flooding impacts from large storm events and in maintaining the ecological functioning of floodplain systems](#). The regional [portion of the](#) storm water management program provides for the administration, planning, design, construction, and operational management of regional storm water facilities (RSWF). Regional storm water management uses a watershed-wide approach to analyze potential flooding problems, identify appropriate mitigation measures and select site locations and design criteria for RSWF. These RSWF include, but are not limited to, regional detention and retention ponds, watershed protection, land purchase, waterway enlargement, channelization, and improved conveyance structures [utilizing green infrastructure, natural channel design and restoration techniques that will incorporate water quality and debris capture components](#). The regional storm water management program allows developers to participate in the program [to meet requirements greater than those for a twenty-five \(25\) year storm](#) rather than constructing ~~the~~ on-site ~~detention controls required by this section~~, when the City has determined that the increased runoff from the proposed development will not produce a significant adverse impact to other properties ~~as outlined in 4.3.1C~~ [or on those features receiving the runoff discharged from the site](#).

4.3.1B - RSWMP Participation

All developers shall participate in the RSWMP in the following ~~one (1) of three (3)~~ ways:

1. Payment of a fee in lieu of on-site detention in combination with on-site detention as outlined in 2.6.3 (except in areas designated by the Director of TCI as "mandatory detention areas"). The fee schedule is included in UDC Appendix "C," section 35C-109.
2. Construction of on-site water quality facilities where the remainder of runoff will be mitigated by ~~and~~ ~~or~~ off-site measures located within the same sub-watershed (typically storm water detention facilities) to mitigate increases in runoff resulting from the proposed development anticipated from ultimate development of the watershed plus freeboard (based on Table 9.3.14).
3. ~~Construction or~~ Participation in the construction of an off-site RSWF within the same sub-watershed in combination with on-site detention as outlined in 2.6.3 to mitigate increased storm water runoff anticipated from ultimate development of the watershed.

4.4 - Adverse Impact

To determine a significant adverse impact for the purposes of this section, the following criteria will be used to analyze the receiving storm water facilities within two thousand (2,000) linear feet of the project, to the nearest downstream RSWF, or to the nearest floodplain with an ultimate analysis accepted by the city, whichever is less. For lots less than three (3) acres in size, adverse impact analyses need only extend to where tributary drainage areas equal one hundred (100) or more acres.

1. The storm water surface elevation (WSE) in receiving facility [natural or improved] drainage systems within two thousand (2,000) linear feet of the proposed development may not be increased by the proposed development unless the increased WSE is contained within easements or rights-of-way or the receiving systems have sufficient capacity to contain the increased WSE without increasing flooding to habitable structures.
2. Ultimate development runoff at low water crossings during regulatory (five (5), twenty-five (25), and one hundred (100) year frequency) storm events must not classify the low water crossing as "Dangerous to Cross" based on Figure 4.3.1.C. If the ultimate WSE exceeds this criterion, the crossings may be improved to the standards of this chapter in lieu of providing onsite storm water control measures or paying a fee.
3. Three (3) development conditions shall be analyzed with each adverse impact analysis.

Existing Conditions. This refers to current development conditions in the watershed and on site. This shall be used as the baseline for determining the impact of the development of the site, or the watershed, to other properties or drainage systems.

Proposed Conditions. This refers to existing conditions with the proposed development added. This shall be used to determine if the increased runoff from the proposed development results in an adverse impact to other properties or drainage systems including the physical impacts due to erosion, scour and deposition associated with increased frequency and volume of runoff that negatively alters the ecological functioning of the receiving water body. The NRCS allowable velocity and shear stress method will be used to calculate impact and capacity of the receiving water body/floodplain within the watershed at ultimate conditions.

Ultimate Conditions. This refers to ultimate development conditions within the watershed. In addition to being used to design proposed drainage facilities (subsection "4.3.2 System Criteria," below), this condition shall also be used to determine if the increased runoff from the ultimate development of the watershed results in an adverse impact to other properties or drainage systems.

In addition to verifying low water crossing capacity (item 2, above), this analysis shall be used to assist the city in identifying watershed wide storm water management issues.

4. Minimum standards for identifying Dangerous Roadway conditions are identified in Figure 4.3.1C below.

Note: The City of San Antonio contends that any runoff crossing a roadway creates a potentially

dangerous condition. Figure 4.3.1C represents the maximum flow depth over roadways that the City will accept in adverse impact analyses signed and sealed by the licensed professional engineers.

Figure 4.3.1C 1 - Roadway Flow Depth vs. Velocity

5. The City of San Antonio may reject a developer's request to participate in the RSWMP by payment or mitigation and require on-site detention. The City's decision will be based on the knowledge of significant adverse impacts that would be created by ultimate development of the watershed regardless of the distance from the development to the area of concern. The City may also reject a request for participation when it is not in the best interests of the RSWMP. The developer is recommended to meet with TCI Storm Water Division to discuss participation options prior to commencing design of a project. This preliminary meeting in no way relieves the developer of his responsibility to prepare the necessary engineering documentation to support his request for participation.

4.3.1D - Fee in Lieu of

The storm water development fee in lieu of ~~on-site detention~~ must be paid prior to a plat being released for recordation by the City of San Antonio or the issuance of a building permit. The fee shall be determined in accordance with the provisions of UDC Section 35-C109, storm water management fees.

4.4.11- Infill Development Zone (IDZ)

A development within the IDZ area shall comply with the storm water management standards with the following exception. The reuse of an existing building ~~or the development of an existing parcel or lot of less than ten thousand (10,000) square feet~~ where there is not increase in impervious surfaces. The development within an IDZ area is exempt from the FILO fee.

4.12- Maintenance Standards

- D. Design of new channels or alterations to existing channels shall consider future maintenance requirements. A maintenance schedule for any private channel shall be submitted to and approved by the Director of TCI prior to approval of construction plans. Maintenance requirements of concrete channels consist of de-silting activities, prevention of vegetation establishment in construction joints, and repair of concrete as necessary. Maintenance of earthen channels includes regular observation and repair, as necessary, of erosion, scouring, and removal of silt deposits, as necessary to maintain design parameters. Developers shall be responsible for maintaining newly planted channels until coverage is established throughout eighty-five percent (85%) of the area. This area shall include slopes, floor, and any attendant maintenance easement. New earthen channels shall be planted with drought resistant, low growth, native species grasses, which will allow unobstructed passage of floodwaters. Johnson grass, giant ragweed and other invasive species shall not be allowed to promulgate in channels. Suggested species shall include, but are not limited to, common bermuda, coastal bermuda, buffalo grass, sideoats grama, seep muhly, little bluestem, and indian grass. Channel design must accommodate for sufficient growth to maintain healthy and effective vegetative cover from the selected species. Mowing frequencies vary with the vegetation growth rates, but is required when the grass exceeds the design roughness coefficient of the channel.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 14-6

Applicant: Greater Edwards Aquifer Alliance

Amendment Title – ‘Appendix H – Storm Water Design Criteria Manual. Chapter 4 – Planning

Amendment Language:

APPENDIX H - STORM WATER DESIGN CRITERIA MANUAL

CHAPTER 4 - PLANNING

4.2- Regional Drainage Master Plan (Watershed Master Plan)

The Bexar Regional Watershed Management (BRWM) is a partnership among Bexar County, the City of San Antonio, the San Antonio River Authority and 20 suburban cities to address flood management and [water quality concerns on a regional basis](#).

An Inter Local Agreement for Bexar Regional Watershed Management program was approved in May 2003 and amended in April 2010 between the managing partners (Bexar County, the City of San Antonio, and the San Antonio River Authority). The oversight and implementation process for this program includes elected officials, entity staff at all levels, and most importantly, a citizens' advisory process. The program was set up to develop and implement efficient and economic flood control throughout Bexar County.

A number of potential Capital Improvement Projects have been identified through the BRWM Watershed Master Plans. A number of these projects within the Watershed Master Plan have been funded and constructed.

4.3- Regional Storm Water Management Program (RSWMP)

This section represents the policies of the RSWMP and understanding this section will enable the design engineer to provide utility and transportation infrastructure, capital improvement projects, public facilities, and development projects meeting the policies of the UDC.

4.3.1A - RSWMP Overview

The City of San Antonio determined that regional storm water management is preferable to site-specific storm water mitigation. The regional storm water management program provides for the administration, planning, design, construction, and operational management of regional storm water facilities (RSWF). Regional storm water management uses a watershed-wide approach to analyze potential flooding problems, identify appropriate mitigation measures and select site locations and design criteria for RSWF. These RSWF include, but are not limited to, regional detention and retention ponds, watershed protection, land purchase, waterway enlargement, channelization, and improved conveyance structures. The regional storm water management program allows developers to participate in the program rather than constructing the on-site detention controls required by this section, when the City has determined that the increased runoff from the proposed development will not produce a significant adverse impact to other properties.

4.3.1B - RSWMP Participation

All developers shall participate in the RSWMP in one (1) of three (3) ways:

1. Payment of a fee in lieu of on-site detention (except in areas designated by the Director of TCI as "mandatory detention areas"). The fee schedule is included in UDC Appendix "C," section 35C-109.
2. Construction of on-site or off-site measures (typically storm water detention facilities) to mitigate increases in runoff resulting from the proposed development.
3. Construction or participation in the construction of an off-site RSWF to mitigate increased storm water runoff anticipated from ultimate development of the watershed.

4.3.1C - Adverse Impact

To determine a significant adverse impact for the purposes of this section, the following criteria will be used to analyze the receiving storm water facilities within two thousand (2,000) linear feet of the project, to the nearest downstream RSWF, or to the nearest floodplain with an ultimate analysis accepted by the city, whichever is less. For lots less than three (3) acres in size, adverse impact analyses need only extend to where tributary drainage areas equal one hundred (100) or more acres.

1. The storm water surface elevation (WSE) in receiving facility [natural or improved] drainage systems within two thousand (2,000) linear feet of the proposed development may not be increased by the proposed development unless the increased WSE is contained within easements or rights-of-way or the receiving systems have sufficient capacity to contain the increased WSE without increasing flooding to habitable structures.
2. Ultimate development runoff at low water crossings during regulatory (five (5), twenty-five (25), and one hundred (100) year frequency) storm events must not classify the low water crossing as "Dangerous to Cross" based on Figure 4.3.1.C. If the ultimate WSE exceeds this criterion, the crossings may be improved to the standards of this chapter in lieu of providing onsite storm water control measures or paying a fee.
3. Three (3) development conditions shall be analyzed with each adverse impact analysis.

Existing Conditions. This refers to current development conditions in the watershed and on site. This shall be used as the baseline for determining the impact of the development of the site, or the watershed, to other properties or drainage systems.

Proposed Conditions. This refers to existing conditions with the proposed development added. This shall be used to determine if the increased runoff from the proposed development results in an adverse impact to other properties or drainage systems.

Ultimate Conditions. This refers to ultimate development conditions within the watershed. In addition to being used to design proposed drainage facilities (subsection "4.3.2 System Criteria," below), this condition shall also be used to determine if the increased runoff from the ultimate development of the watershed results in an adverse impact to other properties or drainage systems.

In addition to verifying low water crossing capacity (item 2, above), this analysis shall be used to assist the city in identifying watershed wide storm water management issues.

4. Minimum standards for identifying Dangerous Roadway conditions are identified in Figure 4.3.1C below.

Note: The City of San Antonio contends that any runoff crossing a roadway creates a potentially dangerous condition. Figure 4.3.1C represents the maximum flow depth over roadways that the City will accept in adverse impact analyses signed and sealed by the licensed professional engineers.

Figure 4.3.1C 1 - Roadway Flow Depth vs. Velocity

5. The City of San Antonio may reject a developer's request to participate in the RSWMP by payment or mitigation and require on-site detention. The City's decision will be based on the knowledge of significant adverse impacts that would be created by ultimate development of the watershed regardless of the distance from the development to the area of concern. The City may also reject a request for participation when it is not in the best interests of the RSWMP. The developer is recommended to meet with TCI Storm Water Division to discuss participation options prior to commencing design of a project. This preliminary meeting in no way relieves the developer of his

responsibility to prepare the necessary engineering documentation to support his request for participation.

4.3.1D - Fee in Lieu of

The storm water development fee in lieu of on-site detention must be paid prior to a plat being released for recordation by the City of San Antonio or the issuance of a building permit. The fee shall be determined in accordance with the provisions of UDC Section 35-C109, storm water management fees.

4.4.11- Infill Development Zone (IDZ)

A development within the IDZ area shall comply with the storm water management standards with the following exception. The reuse of an existing building or the development of an existing parcel or lot of less than ten thousand (10,000) square feet. The development within an IDZ area is exempt from the FILO fee.

4.12- Maintenance Standards

- D. Design of new channels or alterations to existing channels shall consider future maintenance requirements. A maintenance schedule for any private channel shall be submitted to and approved by the Director of TCI prior to approval of construction plans. Maintenance requirements of concrete channels consist of de-silting activities, prevention of vegetation establishment in construction joints, and repair of concrete as necessary. Maintenance of earthen channels includes regular observation and repair, as necessary, of erosion, scouring, and removal of silt deposits, as necessary to maintain design parameters. Developers shall be responsible for maintaining newly planted channels until coverage is established throughout eighty-five percent (85%) of the area. This area shall include slopes, floor, and any attendant maintenance easement. New earthen channels shall be planted with drought resistant, low growth, native species grasses, which will allow unobstructed passage of floodwaters. Johnson grass, giant ragweed and other invasive species shall not be allowed to promulgate in channels. Suggested species shall include, but are not limited to, common bermuda, coastal bermuda, buffalo grass, sideoats grama, seep mulhly, little bluestem, and indian grass. Mowing frequencies vary with the vegetation growth rates, but is required when the grass exceeds the design roughness coefficient of the channel.



UDC Update Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: Deborah Reid Organization (if applicable): Greater Edwards Aquifer Alliance

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Signature: Deborah Reid

Digitally signed by Deborah Reid
Date: 2020.04.22 16:50:53 -05'00'

Date: April 22, 2020

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This would update the UDC definitions of key terms related to floodplains and riparian areas, consistent with current science and federal floodplain recommendations.

UDC 2021 Proposed Amendment

Amendment 14-7**Applicant:** Greater Edwards Aquifer Alliance**Amendment Title** – ‘Appendix H. Chapter 19 – Definitions’**Amendment Language:**

APPENDIX H

CHAPTER 19 - DEFINITIONS

19.1 - Introduction

Ecological functioning*: The fundamental **ecological services** that floodplain, riparian areas or **SMZ areas** perform fall into three major categories: (1) hydrology and sediment dynamics, (2) biogeochemistry and nutrient cycling, and (3) habitat and food web maintenance while performing these ecological services: assist in mitigating nonpoint source pollution; stabilize stream banks and reduce floodwater velocity resulting in reduced erosion and downstream flood peaks; maintain water levels in streams, lakes, water tables and aquifers; sequester greenhouse gases to improve air quality; and supply food, cover and water for a diversity of terrestrial and aquatic wildlife especially migratory birds. Adverse impact includes the physical impacts due to erosion, scour and deposition associated with increased frequency and volume of runoff that negatively alters the ecological functioning of the receiving water body. The NRCS allowable method will be used to calculate impact and capacity of the receiving water body/floodplain within the watershed.
https://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/technical/?cid=nrcs143_014199.

Green infrastructure or nature-based storm water management: Incorporates both the natural environment and engineered systems as an effective approach to storm water management that protects, restores, or mimics the natural water cycle and enhances community safety and quality of life. <https://www.americanrivers.org/threats-solutions/clean-water/green-infrastructure/what-is-green-infrastructure/>

Riparian areas: Riparian areas are lands that occur along watercourses and water bodies. Typical examples include flood plains and streambanks. They are distinctly different from surrounding lands because of unique soil and vegetation characteristics that are strongly influenced by the presence of water.
https://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/technical/?cid=nrcs143_014199

Tributary: is a freshwater stream that feeds into a larger stream or river and are sites of intrinsic ecological value where particular biophysical processes and ecosystem services may be concentrated (Kiffney *et al.*, 2006). In addition, they play a crucial role on downstream channel morphology (Torgersen *et al.*, 2008).

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 14-7

Applicant: Greater Edwards Aquifer Alliance

Amendment Title – ‘Appendix H. Chapter 19 – Definitions’

Amendment Language:

APPENDIX H

CHAPTER 19 - DEFINITIONS

19.1 - Introduction

Ecological functioning: The fundamental ecological services that floodplain, riparian areas or Streamside Management Zone (SMZ) areas perform. Ecological services, include, but not limited to,: assist in mitigating nonpoint source pollution; stabilize stream banks and reduce floodwater velocity resulting in reduced erosion and downstream flood peaks; maintain water levels in streams, lakes, water tables and aquifers; sequester greenhouse gases to improve air quality; and supplyfood, cover and water for a diversity of terrestrial and aquatic wildlife especially migratory birds.

Green infrastructure or nature-based storm water management: Is an approach to storm water management that protects,restores, or mimics the natural water cycle and enhances community safety and quality of life.

Riparian areas: Riparian areas are lands that occur along watercourses and water bodies. Typical examples include flood plains and streambanks. They are distinctly different from surrounding lands because of unique soil and vegetation characteristics that are strongly influenced by the presence of water.

Tributary: is a river, creek, or stream that feeds into a larger stream or river and are sites of intrinsic ecological value where particular biophysical processes and ecosystem services may be concentrated (Kiffney *et al.*, 2006). In addition, they play a crucial role on downstream channel morphology (Torgersen et al., 2008).



UDC Update Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Deborah Reid Organization (if applicable): Greater Edwards Aquifer Alliance
 Address: [REDACTED]
 Phone: [REDACTED] Email: [REDACTED]
 Signature: Deborah Reid Digitally signed by Deborah Reid Date: 2020.04.22 16:50:53 -05'00' Date: April 22, 2020
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

These amendments will ensure that abutting properties will be protected from stormwater runoff during local rain events.

UDC 2021 Proposed Amendment

Amendment 14-8**Applicant:** Greater Edwards Aquifer Alliance**Amendment Title** – ‘Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.’**Amendment Language:****Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.****(e) Street Construction Standards.****(2) Standards Which Are Applicable.** The following provisions of the street construction standards shall apply to all infill development, including that listed above:

- A. Standards relating to sidewalks, subsection 35-505(q) provided, however, that the applicant shall not be required to provide a sidewalk width exceeding that of any existing sidewalks adjoining the site, provided that minimum ADA standards shall be met in accordance with subsection 35-506(d)(9)C. In single-family locations see also subsection 35-506(q)(2)F.
- B. If the lot adjoins a street in which the right-of-way is not aligned with the adjoining parcels, the standards relating to the dedication of right-of-way (subsection 35-505(g)) shall apply (see Figure 343-1).

(f) Stormwater Management. Infill development shall comply with the stormwater management standards, section 35-504 of this chapter, except as otherwise provided herein. The stormwater management standards shall not apply to the following:

- (1) The reuse of an existing building [where there is not an increase in impervious cover](#); or
- (2) The development of an existing parcel or lot of less than ten thousand (10,000) square feet [ensuring that runoff from the development will not enter onto abutting properties](#).

The stormwater management standards shall apply to all other infill development not listed above. [A Storm Water Management Plan Report shall be submitted at the platting stage.](#)

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 14-8

Applicant: Greater Edwards Aquifer Alliance

Amendment Title – ‘Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.’

Amendment Language:

Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.

(e) **Street Construction Standards.**

(2) **Standards Which Are Applicable.** The following provisions of the street construction standards shall apply to all infill development, including that listed above:

A. Standards relating to sidewalks, subsection 35-505(q) provided, however, that the applicant shall not be required to provide a sidewalk width exceeding that of any existing sidewalks adjoining the site, provided that minimum ADA standards shall be met in accordance with subsection 35-506(d)(9)C. In single-family locations see also subsection 35-506(q)(2)F.

B. If the lot adjoins a street in which the right-of-way is not aligned with the adjoining parcels, the standards relating to the dedication of right-of-way (subsection 35-505(g)) shall apply (see Figure 343-1).

(f) **Stormwater Management.** Infill development shall comply with the stormwater management standards, section 35-504 of this chapter, except as otherwise provided herein. The stormwater management standards shall not apply to the following:

- (1) The reuse of an existing building [where there is not an increase in impervious cover](#); or
- (2) The development of an existing parcel or lot of less than ten thousand (10,000) square feet.

The stormwater management standards [and engineering report](#) shall apply to all other infill development not listed above.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 14-8

Applicant: Greater Edwards Aquifer Alliance

Amendment Title – ‘Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.’

Amendment Language:

Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.

(e) **Street Construction Standards.**

(2) **Standards Which Are Applicable.** The following provisions of the street construction standards shall apply to all infill development, including that listed above:

A. Standards relating to sidewalks, subsection 35-505(q) provided, however, that the applicant shall not be required to provide a sidewalk width exceeding that of any existing sidewalks adjoining the site, provided that minimum ADA standards shall be met in accordance with subsection 35-506(d)(9)C. In single-family locations see also subsection 35-506(q)(2)F.

B. If the lot adjoins a street in which the right-of-way is not aligned with the adjoining parcels, the standards relating to the dedication of right-of-way (subsection 35-505(g)) shall apply (see Figure 343-1).

(f) **Stormwater Management.** Infill development shall comply with the stormwater management standards, section 35-504 of this chapter, except as otherwise provided herein. The stormwater management standards shall not apply to the following:

- (1) The reuse of an existing building [where there is not an increase in impervious cover](#); or
- (2) The development of an existing parcel or lot of less than ten thousand (10,000) square feet.

The stormwater management standards [and engineering report](#) shall apply to all other infill development not listed above.



UDC Update Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: Deborah Reid Organization (if applicable): Greater Edwards Aquifer Alliance

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: Deborah Reid Digitally signed by Deborah Reid
Date: 2020.04.22 16:50:53 -05'00' Date: April 22, 2020
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

These amendments will not only address the shortage of parks within the city, but will ensure that dedications increase the city's open green space. This open space will continue to provide air and water quality while reducing stormwater runoff in a manner to provide outdoor recreational opportunities and safe pedestrian access.

UDC 2021 Proposed Amendment

Amendment 14-9**Applicant:** Greater Edwards Aquifer Alliance**Amendment Title** – ‘Sec. 35-503. – Parkland Dedication Requirement.’**Amendment Language:****Sec. 35-503. – Public Parkland and Open Space Dedication Requirement.**

Parks and open space provide a valuable asset to the urban form of the city, its historical development, [its environmental integrity](#) and the general welfare of its residents. Parks and open space have provided a significant role in the history of the City of San Antonio. The Laws of the Indies provided that the size of the parks and open spaces, such as plazas, shall be proportioned to the number of inhabitants and should take into consideration the growth of the community. Consistent with the historical development of the city, it is the intent of this section that parks and open space should provide focal points for new communities. A central square or green, for example, may comprise a majority of the area required for dedication.

(a) Applicability.

(3) The provisions of this section [are reduced or](#) do not apply to:

A. A proposed subdivision located within:

1. An infill development zone,
2. Form based zoning district (FBZD), or
3. In the CRAG area, as defined, for a development that includes a designation and rehabilitation of an eligible historic landmark not previously designated; or
4. When a non-residential use is proposed (examples include: public or private schools, assisted living facilities, nursing homes, churches, "D" - downtown district, and ROW).

B. A proposed subdivision located within a planning area which has a surplus of improved neighborhood parks/open space, as designated in the parks system plan [is able to reduce requirements by 50% if the parkland provides connectivity to existing or proposed parkland or trails](#), unless the surplus has been eliminated by the subsequent approval of residential dwelling units within the planning area, as measured by the level of service standard established in Table 503-1, column (B).

(b) Required Parkland.

(1) The following areas shall not be considered parkland pursuant to this subsection:

- B. Utility easements, drainage easements, or street rights-of-way, unless such areas are useable for public recreational purposes and will not be permanently converted to a street or trench. Land underneath overhead utility lines shall in no instance be considered a park/open space except where used for jogging trails, bicycle trails, or parking areas accessory to a park/open space. Trails shall conform to standards set forth in Table 503-4 ~~and credit will be given for trail only.~~ [It is encouraged that rights-](#)

of-way be used as the public accessible portion and with an additional 30 ft width, may be used to meet other requirements including but not limited to the provisions of Sec. 35-512 - Streetscape Planting Standards and 13.7.2.2 - On-Site Storm water Management feature when designed as green infrastructure or with nature-based storm water management practices.

(c) **Parkland Characteristics.**

- (1) **Generally.** Land designated as parkland shall be maintained as a park or open space and may not be separately sold, subdivided, or developed except as provided below. A minimum of 60% of the surface of the property to be used to meet the parks and open space requirement must remain in a pervious condition and a note to this affect shall be added to the plat. The applicant shall provide at least three (3) acres of contiguous parkland if land is to be dedicated to the city.
The applicant shall meet the requirements for parkland dedication through either subsection (c)(3), (c)(4) or (c)(5) detailed below.

Table 503-5 at the end of this section provides a variety of options that may be utilized to meet the parkland dedication requirements. This table is for illustrative purposes only, and the language within each category is to serve as descriptive and not a requirement.

- (d) **Suitability.** In order to ensure that all designated parkland has suitable size, location, dimension, topography and general character, and proper road and/or pedestrian access, as may be appropriate, to be usable parkland, the following standards shall apply:

- (7) **Access.** A minimum of 60% of required dedicated parkland will be accessible to the residents of the city. If streets are planned within a proposed single-family project, parkland provided pursuant to this section shall have direct access to said streets. Direct access shall not be less than fifty (50) contiguous feet along a public street or private street maintained by a homeowner's association. If no streets are planned within a proposed single-family project, parkland provided pursuant to this section shall have direct access of not less than fifty (50) contiguous feet along a public street. Parkland provided within proposed multi-family projects shall have direct access to a public street or private maintained by a homeowner's association or condominium association, or an interior driveway maintained by an apartment association.

- (g) **Fee in Lieu of Land Dedication (Optional).** The intent of the park dedication requirement is to provide parks in neighborhoods. However, circumstances may arise that do not allow parkland dedication.

- (3) For purposes of computing the fair market value of property, variable V in equation above, the applicant may select one (1) of the following:
- A. The fair market value at the time of application of the undeveloped land as determined by a ~~an~~ MAI certified real estate appraiser at the applicant's expense; or
 - B. The actual purchase price of the property as evidenced by the applicant's most recent purchase money contract or closing statement dated within two (2) years of the date of application.
- (4) The fair market value, variable V, shall not be less than fifty thousand dollars (\$50,000) and shall not exceed one hundred fifty thousand dollars (\$150,000.00) (~~\$50,000.00~~) per acre. The fair market value cap may be revised annually during the city's budget adoption process beginning with the adoption of the fiscal year 2007 budget. The annual revision shall be based upon no more than the cumulative Consumer Price Index. Beginning in 2010, and once every fifth year thereafter, the fair market value cap may be adjusted based on the evaluation and recommendation of a consultant selected and engaged by the city.

**Table 503-4
Park Facilities Credit**

(A) Criteria List	(B) Design Criteria	(C) Credit Acres
Playground	See subsection (3), below.	1.25
Picnic Area	Picnic areas shall have a minimum area of 2,500square feet and contain two (2) picnic units. A picnic unit is defined as a concrete, metal, or approved material picnic table, two (2) benches, and a cooking grill all permanently anchored to the slab. For every three (3) acres of parkland required, credit for one (1) picnic area may be awarded.	0.25
Athletic Courts	The court slab shall have a slope not exceeding two (2) percent and shall be constructed of concrete or approved substitute. A basketball court must be a minimum of fifty (50) feet by forty (40) feet, with two (2) metal goals, nets, backboards, and poles at each end. A tennis court must be a minimum of sixty (60) feet by one hundred twenty (125) feet, with net and metal posts. A volleyball court must be a minimum of thirty (30) feet by sixty (60) feet, with net and metal posts, and the court must be constructed with either sodded Bermuda grass or a twelve (12) inch course of washed masonry sand or silicasand. If the park dedication requirement exceeds five (5) acres, then an additional three-fourths $\frac{3}{4}$ acre credit may be awarded for a second athletic court.	.75
Open Play Areas	An open play area shall include a minimum area of 20,000 square feet. The areas shall be unobstructed by trees, shrubs, or utilities, with a slope not to exceed five (5) percent. Common Bermuda or approved substitute grass shall be established in these areas. Maximum of one (1) open play area for every five (5) acres of parklanddedication.	1.00

Swimming Pool	Minimum 500 square feet of water surface, with adjacent deck and lawn areas. A maximum of one and one-half (1½) acres credit may be awarded. A swimming pool may not count towards more than fifty (50) percent of the parkland dedication requirement.	0.3 acres per five hundred (500) square feet of surface area
Recreation Center Building	The building shall be in habitable condition and shall have a minimum one thousand (1,000) square feet of gross floor area. The covenants and restrictions of the homeowners' association shall restrict the building for use as a recreational and/or meeting area for use by all residents of the subdivision. Architectural design shall	.50 for 1,000—1,500 square feet; 1.00 for over 1,500 square feet.
	conform to the restrictive covenants recorded for the subdivision. Credit shall be awarded for only one (1) building. A recreation building may not count towards more than fifty (50) percent of the parkland dedication requirement.	
Recreation Community Gardening	Community gardens shall have a minimum area of ten thousand (10,000) square feet with a slope not exceeding two (2) percent. Maximum of one (1) community garden for every five (5) acres of parkland dedication requirement.	0.25
Pavillion/Gazebo	Pavilions must be constructed with galvanized metal roofing or, an approved substitute and posts constructed of wood, metal, stone, or an approved substitute, and shall be a minimum of twenty (20) feet in width by twenty (20) feet in length. Gazebos may be constructed of either wood, metal, or approved substitute, and shall be a minimum of one hundred (100) square feet in size. Architectural design for overhead structures shall conform to the restrictive covenants recorded for the subdivision. Maximum of one (1) overhead structure for every five (5) acres of parkland dedication requirement.	0.25

<p>Outdoor Gymnasium Facilities</p>	<p>Outdoor Gym must meet minimum dimensions of forty (40) feet in width by forty (40) feet in length (or 1,600 square feet), and consist of at least six (6) stations constructed of metal or an approved substitute material. Stations must be secured as recommended by the manufacturer. A maximum of 1.0 acres credit may be awarded.</p>	<p>1.0</p>
<p>Fitness, Jogging or Walking Trails</p>	<p>Trails shall have a minimum length of one-quarter (1/4) mile. Trails shall be constructed of crushed granite, concrete, or asphalt, with a minimum thickness of four (4) inches, a minimum width of eight (8) feet, and shall be sloped to drain. A maximum of two and one-fourth (2 1/4) acres credit</p>	<p>1.50 for first quarter (1/4) mile length; .75 for an additional quarter (1/4) mile length <u>unless the property connects to an existing or proposed trail system as a part of another property to allow continuous access for 1.25</u></p>

	<p>may be awarded for trails.</p>	<p><u>credit.</u></p>
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UDC 2021 Proposed Amendment

*****Recommended Denial by PCTAC on March 8, 2022*****

Amendment 14-9

Applicant: Greater Edwards Aquifer Alliance

Amendment Title – ‘Sec. 35-503. – Parkland Dedication Requirement.’

Amendment Language:

Sec. 35-503. – Public Parkland and Open Space Dedication Requirement.

Parks and open space provide a valuable asset to the urban form of the city, its historical development, [its environmental integrity](#) and the general welfare of its residents. Parks and open space have provided a significant role in the history of the City of San Antonio. The Laws of the Indies provided that the size of the parks and open spaces, such as plazas, shall be proportioned to the number of inhabitants and should take into consideration the growth of the community. Consistent with the historical development of the city, it is the intent of this section that parks and open space should provide focal points for new communities. A central square or green, for example, may comprise a majority of the area required for dedication.

(a) Applicability.

(3) The provisions of this section [are reduced or](#) do not apply to:

- A. A proposed subdivision located within:
 - 1. An infill development zone,
 - 2. Form based zoning district (FBZD), or
 - 3. In the CRAG area, as defined, for a development that includes a designation and rehabilitation of an eligible historic landmark not previously designated; or
 - 4. When a non-residential use is proposed (examples include: public or private schools, assisted living facilities, nursing homes, churches, "D" - downtown district, and ROW).
- B. A proposed subdivision located within a planning area which has a surplus of improved neighborhood parks/open space, as designated in the parks system plan [is able to reduce requirements by 50% if the parkland provides connectivity to existing or proposed parkland or trails](#), unless the surplus has been eliminated by the subsequent approval of residential dwelling units within the planning area, as measured by the level of service standard established in Table 503-1, column (B).

(b) Required Parkland.

(1) The following areas shall not be considered parkland pursuant to this subsection:

- B. Utility easements, drainage easements, or street rights-of-way, unless such areas are useable for public recreational purposes and will not be permanently converted to a street or trench. Land underneath overhead utility lines shall in no instance be considered a park/open space except where used for jogging trails, bicycle trails, or parking areas accessory to a park/open space. Trails shall conform to standards set forth in Table 503-4 ~~and credit will be given for trail only.~~ [It is encouraged that rights-of-way be used as the public accessible portion and with an additional 30 ft width,](#)

may be used to meet other requirements including but not limited to the provisions of Sec. 35-512 - Streetscape Planting Standards and 13.7.2.2 - On-Site Storm water Management feature when designed as green infrastructure or with nature-based storm water management practices.

(c) **Parkland Characteristics.**

- (1) **Generally.** Land designated as parkland shall be maintained as a park or open space and may not be separately sold, subdivided, or developed except as provided below. A minimum of 60% of the surface of the property to be used to meet the parks and open space requirement must remain in a pervious condition and a note to this affect shall be added to the plat. The applicant shall provide at least three (3) acres of contiguous parkland if land is to be dedicated to the city.
The applicant shall meet the requirements for parkland dedication through either subsection (c)(3), (c)(4) or (c)(5) detailed below.

Table 503-5 at the end of this section provides a variety of options that may be utilized to meet the parkland dedication requirements. This table is for illustrative purposes only, and the language within each category is to serve as descriptive and not a requirement.

- (d) **Suitability.** In order to ensure that all designated parkland has suitable size, location, dimension, topography and general character, and proper road and/or pedestrian access, as may be appropriate, to be usable parkland, the following standards shall apply:

- (7) **Access.** A minimum of 60% of required dedicated parkland will be accessible to the residents of the city. If streets are planned within a proposed single-family project, parkland provided pursuant to this section shall have direct access to said streets. Direct access shall not be less than fifty (50) contiguous feet along a public street or private street maintained by a homeowner's association. If no streets are planned within a proposed single-family project, parkland provided pursuant to this section shall have direct access of not less than fifty (50) contiguous feet along a public street. Parkland provided within proposed multi-family projects shall have direct access to a public street or private maintained by a homeowner's association or condominium association, or an interior driveway maintained by an apartment association.

- (g) **Fee in Lieu of Land Dedication (Optional).** The intent of the park dedication requirement is to provide parks in neighborhoods. However, circumstances may arise that do not allow parkland dedication.

- (3) For purposes of computing the fair market value of property, variable V in equation above, the applicant may select one (1) of the following:
- A. The fair market value at the time of application of the undeveloped land as determined by ~~a~~ MAI certified real estate appraiser at the applicant's expense; or
 - B. The actual purchase price of the property as evidenced by the applicant's most recent purchase money contract or closing statement dated within two (2) years of the date of application.
- (4) The fair market value, variable V, shall not be less than fifty thousand dollars (\$50,000) and shall not exceed one hundred fifty thousand dollars (\$150,000.00) (~~\$50,000.00~~) per acre. The fair market value cap may be revised annually during the city's budget adoption process beginning with the adoption of the fiscal year 2007 budget. The annual revision shall be based upon no more than the cumulative Consumer Price Index. Beginning in 2010, and once every fifth year thereafter, the fair market value cap may be adjusted based on the evaluation and recommendation of a consultant selected and engaged by the city.

Table 503-4 Park Facilities Credit

(A) Criteria List	(B) Design Criteria	(C) Credit Acres
Playground	See subsection (3), below.	1.25
Picnic Area	Picnic areas shall have a minimum area of 2,500 square feet and contain two (2) picnic units. A picnic unit is defined as a concrete, metal, or approved material picnic table, two (2) benches, and a cooking grill all permanently anchored to the slab. For every three (3) acres of parkland required, credit for one (1) picnic area may be awarded.	0.25
Athletic Courts	The court slab shall have a slope not exceeding two (2) percent and shall be constructed of concrete or approved substitute. A basketball court must be a minimum of fifty (50) feet by forty (40) feet, with two (2) metal goals, nets, backboards, and poles at each end. A tennis court must be a minimum of sixty (60) feet by one hundred twenty (125) feet, with net and metal posts. A volleyball court must be a minimum of thirty (30) feet by sixty (60) feet, with net and metal posts, and the court must be constructed with either sodded Bermuda grass or a twelve (12) inch course of washed masonry sand or silica sand. If the park dedication requirement exceeds five (5) acres, then an additional three-fourths $\frac{3}{4}$ acre credit may be awarded for a second athletic court.	.75
Open Play Areas	An open play area shall include a minimum area of 20,000 square feet. The areas shall be unobstructed by trees, shrubs, or utilities, with a slope not to exceed five (5) percent. Common Bermuda or approved substitute grass shall be established in these areas. Maximum of one (1) open play area for every five (5) acres of parkland dedication.	1.00

Swimming Pool	Minimum 500 square feet of water surface, with adjacent deck and lawn areas. A maximum of one and one-half (1½) acres credit may be awarded. A swimming pool may not count towards more than fifty (50) percent of the parkland dedication requirement.	0.3 acres per five hundred (500) square feet of surface area
Recreation Center Building	The building shall be in habitable condition and shall have a minimum one thousand (1,000) square feet of gross floor area. The covenants and restrictions of the homeowners' association shall restrict the building for use as a recreational and/or meeting area for use by all residents of the subdivision. Architectural design shall conform to the restrictive covenants recorded for the subdivision. Credit shall be awarded for only one (1) building. A recreation building may not count towards more than fifty (50) percent of the parkland dedication requirement.	.50 for 1,000—1,500 square feet; 1.00 for over 1,500 square feet.
Recreation Community Gardening	Community gardens shall have a minimum area of ten thousand (10,000) square feet with a slope not exceeding two (2) percent. Maximum of one (1) community garden for every five (5) acres of parkland dedication requirement.	0.25
Pavillion/Gazebo	Pavilions must be constructed with galvanized metal roofing or, an approved substitute and posts constructed of wood, metal, stone, or an approved substitute, and shall be a minimum of twenty (20) feet in width by twenty (20) feet in length. Gazebos may be constructed of either wood, metal, or approved substitute, and shall be a minimum of one hundred (100) square feet in size. Architectural design for overhead structures shall conform to the restrictive covenants recorded for the subdivision. Maximum of one (1) overhead structure for every five (5) acres of parkland dedication requirement.	0.25
Outdoor Gymnasium Facilities	Outdoor Gym must meet minimum dimensions of forty (40) feet in width by forty (40) feet in length (or 1,600 square feet), and consist of at least six (6) stations constructed of metal or an approved substitute material. Stations must be secured as recommended by the manufacturer. A maximum of 1.0 acres credit may be awarded.	1.0

<p>Fitness, Jogging or Walking Trails</p>	<p>Trails shall have a minimum length of one-quarter ($\frac{1}{4}$) mile. Trails shall be constructed of crushed granite, concrete, or asphalt, with a minimum thickness of four (4) inches, a minimum width of eight (8) feet, and shall be sloped to drain. A maximum of two and one-fourth ($2\frac{1}{4}$) acres credit may be awarded for trails.</p>	<p>1.50 for first quarter ($\frac{1}{4}$) mile length; .75 for an additional quarter ($\frac{1}{4}$) mile length <u>unless the property connects to an existing or proposed trail system as a part of another property to allow continuous access for 1.25 credit.</u></p>
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UDC Amendment Request Application for External Parties (neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: _____ Organization (if applicable): _____

Address: _____

Phone: _____ Email: _____

Signature: Scott Lyssy Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

UDC 2021 Proposed Amendment

Amendment 15-2**Applicant: CPS Energy****Amendment Title** – ‘Sec. 35-430 – Applicability and General Rules.’**Amendment Language:**

- (c) Plat Exceptions. In accordance with V.T.C.A. Local Government Code §§ 212.004 and 212.0045 the platting exceptions set forth below are established. Applicants exempt from subdivision plat approval may be subject to development plat approval requirements pursuant to section 35-432 of this article. Habitable uses within the regulatory floodplain shall always require platting. The applicant for plat exception shall provide proof of ownership in the form of a warranty deed and a current tax certificate with indication of no taxes due. The department of development services may issue building permits, and public utility providers may provide utility service, on any unplatted parcel otherwise subject to this section for the following activities:

- (11) Nonhabitable uses as defined by the International Building Code or Residential Code and accessory uses that are subordinate to another use shall not require a subdivision plat. Nonhabitable uses may include: pumps, oil wells, sheds, security lights, traffic devices, monuments, signs/billboards, utility equipment huts, electrical substations, communication towers, or public infrastructure shall not require a subdivision plat. This shall also include fences as well as unenclosed structures such as porches, carports, decks, gazebos and pavilions.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 15-2

Applicant: CPS Energy

Amendment Title – ‘Sec. 35-430 – Applicability and General Rules.’

Amendment Language:

- (c) Plat Exceptions. In accordance with V.T.C.A. Local Government Code §§ 212.004 and 212.0045 the platting exceptions set forth below are established. Applicants exempt from subdivision plat approval may be subject to development plat approval requirements pursuant to section 35-432 of this article. Habitable uses within the regulatory floodplain shall always require platting. The applicant for plat exception shall provide proof of ownership in the form of a warranty deed and a current tax certificate with indication of no taxes due. The department of development services may issue building permits, and public utility providers may provide utility service, on any unplatted parcel otherwise subject to this section for the following activities:

- (11) Nonhabitable uses as defined by the International Building Code or Residential Code and accessory uses that are subordinate to another use shall not require a subdivision plat. Nonhabitable uses may include: pumps, oil wells, sheds, security lights, traffic devices, monuments, signs/billboards, utility equipment huts, electrical substations, communication towers, or public infrastructure shall not require a subdivision plat. This shall also include fences as well as unenclosed structures such as porches, carports, decks, gazebos and pavilions.



UDC Amendment Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: Ray Morales Organization (if applicable): T1NC/WPA/HWRA/WNAC
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]
Signature: Ray Morales Digitally signed by Ray Morales
Date: 2022.01.28 03:52:57 -06'00' Date: 01/28/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

UDC Section to be Amended: 35-310.01 (per attached)

Summary: Modify and provide a 25 foot, 1-1/2 story height limit for R-1, R-2, and R-3.

Adhere to consistency and purpose with the Master Plan and Community Plans. Implement the Master Plan policy "to protect neighborhoods", and, "ensure new development is compatible with surrounding development in use, character, and size".

UDC 2021 Proposed Amendment

Amendment 16-1

Applicant: Tier One Neighborhood Coalition – Ray Morales

Amendment Title – ‘Sec. 35-310.01 – Generally’

Amendment Language:

Sec. 35-310.01. - Generally.

**Table 310-1
Lot and Building Dimensions Table**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
LOT DIMENSIONS							BUILDING ON LOT				BUILDING		
Zoning District	Lot Size (min)	Lot Size (max)	Density (max) (units/acre)	Street Frontage (min)	Width (min)	Width (max)	Front Setback (min) ***	Front Setback (max)	Side Setback (min)	Rear Setback (min)	Height (max) (feet/#of stories)	Size - Individual Building Size (max)	Size - Aggregate Building Size (max)
RP	10 acres		0.1	—	—	—	15	—	5	—	35/2-1/2	—	—
RE	43,560		1	100	120	—	15	—	5	30	35/2-1/2	—	—
R-20	20,000		2	65	90	—	10	—	5	30	35/2-1/2	—	—
R-6 ¹	6,000		7	30	50	150	10	—	5	20	35/2-1/2	—	—
R-5 ¹	5,000		9	30	45	150	10	—	5	20	35/2-1/2	—	—

R-4 ¹	4,00 0		11	20	35	150	10	—	5	20	35/2- ½	—	—
R-3 ^{1,14}	3,00 07		—	15	20	—	10	35	5	10	<u>25/1- 1/2</u> 35/3	70% oflot area	—
R-2 ^{1,14}	2,00 0	2.99 9	—	15	20	—	10	—	5	5	<u>25/1- 1/2</u> 35/3	50% oflot area	—
R-1 ^{1,14}	1,25 0	1.99 9	—	15	20	—	10	—	5	5	<u>25/1- 1/2</u> 35/3	45% oflot area	—
RM-6 ¹	6,00 0		7	15	15	150	10	—	5	20	35/3	—	—
RM-5 ¹	5,00 0		9	15	15	100	10	—	5	10	35/3	—	—
RM-4 ¹	4,00 0		11	15	15	80	10	—	5	10	35/3	—	—
MF-18 ^{1,4}	—		18	50	50	—	—	20 ^{3, 4,6}	5	10	35	—	—
"MF-25" ^{1,4,8}	—		25	50	50	—	—	20 ^{3, 4,6}	5	10	35	—	—
"MF-33" ^{1,4,8}	—		33	50	50	—	—	20 ^{3, 4,6}	5	10	45	—	—
"MF-40" ^{1,4,8}	—		40	50	50	—	—	20 ^{3, 4,6}	5	10	60	—	—
"MF-50" ^{1,4,8}	—		50	50	50	—	—	20 ^{3, 4,6}	5	10	—	—	—
"MF-65" ^{1,4,8}	—		65	50	50	—	—	20 ^{3, 4,6}	5	10	—	—	—

1, 4								4, 6					
O-1 ¹⁰	—		—	50	50	—	—	35	20 ²	30 ²	25	10,000	90,000
O-1.5	—		—	50	50	—	—	35	20 ²	30 ²	60	—	—
O-2	—		—	50	—	—	25	80	20 ²	30 ²	—	—	—
NC ¹⁰	—		—	20	—	—	—	15	10 ²	30 ²	25	3,000	5,000
C-1 ¹⁰	—		—	50	50	—	—	20	10	30	25	5,000	15,000
C-2	—		—	20	—	—	—	—	10 ²	30 ²	25	—	—
C-2P ¹⁰			—	20	—	—	—	35	10 ²	30 ²	25	—	—
C-3	—		—	20	—	—	—	—	30 ²	30 ²	35	—	—
D ⁹	—		—	—	—	—	—	—	—	—	—	—	—
L				80	—	—	25	—	30 ²	30 ²	35	—	—
I-1	—		—	80	80	—	30	—	30 ²	30 ²	60	—	—
I-2	—		—	100	100	—	30	—	50 ²	50 ²	60	—	—
UD- Single- family	—	10,000	—	15	15	150	10	20	0	10	35/2-1/2		
UD- Multi- family- 15	—	—	15	50	50	—	10	20	5	10	35		15 units
UD- Multi- family- 33			33	50	50		10	20	5	10			150 units

MI-1 Village Center	2 acre s			300		***		10 ²	30 ²		
MI-2				100	100	***		50 ²	50 ²	150	
MI-2 Minor Node**				50		***		10 ²	30 ²		6,000
MI-2 Village Center	2 acre s			300		***		10 ²	30 ²		

Note (14) Half story. An uppermost story containing habitable space completely within a sloping roof (between a three in twelve slope and a twelve in twelve slope) springing from the top plate of the story below and broken only by dormers of total (sum) width less than 25% of the horizontal length of the facade which the dormers face, in which a sloping roof replaces two opposing exterior walls, and in which habitable areas on the uppermost story do not exceed a floor area derived by multiplying the floor area of the story directly below by fifty (50) percent.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 16-1

Applicant: Tier One Neighborhood Coalition – Ray Morales

Amendment Title – ‘Sec. 35-310.01 – Generally’

Amendment Language:

Sec. 35-310.01. - Generally.

**Table 310-1
Lot and Building Dimensions Table**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
		LOT DIMENSIONS					BUILDING ON LOT				BUILDING		
Zoning District	Lot Size (min)	Lot Size(max)	Density(max) (units/acre)	Street Frontage (min)	Width (min)	Width (max)	Front Setback (min) ****	FrontSetback (max)	Side Setback (min)	Rear Setback (min)	Height (max) (feet/#ofstories) ^{11, 14}	Size - Individual Building Size (max)	Size - Aggregate Building Size (max)
RP	10-acres		0.1	—	—	—	15	—	5	—	35/2 -1/2	—	—
RE	43,560		1	100	120	—	15	—	5	30	35/2 -1/2	—	—
R-20	20,000		2	65	90	—	10	—	5	30	35/2 -1/2	—	—
R-6 ¹	6,000		7	30	50	150	10	—	5	20	35/2 -1/2	—	—
R-5 ¹	5,000		9	30	45	150	10	—	5	20	35/2 -1/2	—	—
R-4 ¹	4,000		11	20	35	150	—	5	20	35/2 -1/2	—	R-4 ¹	4,000

R-3 ¹	3,000 ⁷		—	15	20	—	10	35	5	10	<u>35/2- 1/2</u> 35/3	70% of lot area	—
R-2 ¹	2,000	2.999	—	15	20	—	10	—	5	5	<u>25/1- 1/2</u> 35/3	50% of lot area	—
R-11 ^{1,15}	1,250	1.999	—	15	20	—	10	—	5	5	<u>25/1- 1/2</u> 35/3	45% of lot area	—
RM-6 ¹	6,000		7	15	15	150	10	—	5	20	35/3	—	—
RM-5 ¹	5,000		9	15	15	100	10	—	5	10	35/3	—	—
RM-4 ¹	4,000		11	15	15	80	10	—	5	10	35/3	—	—
MF-18 ^{1,4}	—		18	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-25" 1,4,8	—		25	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-33" 1,4,8	—		33	50	50	—	—	20 ^{3,4,6}	5	10	45	—	—
"MF-40" 1,4,8	—		40	50	50	—	—	20 ^{3,4,6}	5	10	60	—	—
"MF-50" 1,4,8	—		50	50	50	—	—	20 ^{3,4, 6}	5	10	—	—	—
"MF-65" 1,4	—		65	50	50	—	—	20 ^{3,4,6}	5	10	—	—	—
O-1 ¹⁰	—		—	50	50	—	—	35	20 ²	30 ²	25	10,000	90,000
O-1.5	—		—	50	50	—	—	35	20 ²	30 ²	60	—	—
O-2	—		—	50	—	—	25	80	20 ²	30 ²	—	—	—
NC ¹⁰	—		—	20	—	—	—	15	10 ²	30 ²	25	3,000	5,000
C-1 ¹⁰	—		—	50	50	—	—	20	10	30	25	5,000	15,000

C-2	—		—	20	—	—	—	—	10 ²	30 ²	25	—	—
C-2P ¹⁰			—	20	—	—	—	35	10 ²	30 ²	25	—	—
C-3	—		—	20	—	—	—	—	30 ²	30 ²	35	—	—
D ⁹	—		—	—	—	—	—		—	—	—	—	—
L				80	—	—	25	—	30 ²	30 ²	35	—	—
I-1	—		—	80	80	—	30	—	30 ²	30 ²	60	—	—
I-2	—		—	100	100	—	30	—	50 ²	50 ²	60	—	—
UD- Single- family	—	10,000	—	15	15	150	10	20	0	10	35/2-½		
UD- Multi- family- 15	—	—	15	50	50	—	10	20	5	10	35		15 units
UD- Multi- family- 33			33	50	50		10	20	5		10		150 units
UD Major Node				20			0	35	10 ²		30 ²	35	
UD Minor Node				20			0	35	10 ²		30 ²	25	6,000
RD- Single- family	43,560		1	100	120		15		5	30	35/2-½		
RD Major Node				20			0	35	10 ²	30 ²		25	

RD Minor Node			20			0	35	10 ²	30 ²	25	6,000	
FR- Single- family	25 acres*	0.04				15		5		35/2-1/2		35/2-1/2
FR-Ag Commercial	25 acres*					15		5		35/2-1/2		35/2-1/2
FR Minor Node**		50					10 ²	30 ²			6,000	
FR Village Center	2-acres		300					10 ²	30 ²			
MI-1			80	80		***		30 ²	50 ²	60		
MI-1 Minor Node**			50			***		10 ²	30 ²		6,000	
MI-1 Village Center	2 acres		300			***		10 ²	30 ²			
MI-2			100	100		***		50 ²	50 ²	150		
MI-2 Minor Node**			50			***		10 ²	30 ²		6,000	
MI-2 Village Center	2 acres		300			***		10 ²	30 ²			

Note (14) Half story. An uppermost story containing space completely within a sloping roof (between a three in twelve slope and a twelve in twelve slope) springing from the top plate of the story below and broken only by dormers of total (sum) width less than 25% of the horizontal length of the facade which the dormers face, in which a sloping roof replaces two opposing exterior walls, or a flat roof where the half story is setback 20% of the depth from all opposing walls. Total floor area on the uppermost story shall not exceed a floor area derived by multiplying the floor area of the story directly below by fifty (50) percent. Open decks, or porches, are not allowed. A basement as defined in the International Building Code or International Residential Code shall not be included in the maximum number of stories in Table 310-1

Note (15) The off-street parking requirement is waived in the "R-1" Residential Single-Family District.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 16-1

Applicant: Tier One Neighborhood Coalition – Ray Morales

Amendment Title – ‘Sec. 35-310.01 – Generally’

Amendment Language:

Sec. 35-310.01. - Generally.

**Table 310-1
Lot and Building Dimensions Table**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
		LOT DIMENSIONS					BUILDING ON LOT				BUILDING		
Zoning District	Lot Size (min)	Lot Size(max)	Density(max) (units/acre)	Street Frontage (min)	Width (min)	Width (max)	Front Setback (min) ****	FrontSetback (max)	Side Setback (min)	Rear Setback (min)	Height (max) (feet/#ofstories) ^{11, 14}	Size - Individual Building Size (max)	Size - Aggregate Building Size (max)
RP	10-acres		0.1	—	—	—	15	—	5	—	35/2 -1/2	—	—
RE	43,560		1	100	120	—	15	—	5	30	35/2 -1/2	—	—
R-20	20,000		2	65	90	—	10	—	5	30	35/2 -1/2	—	—
R-6 ¹	6,000		7	30	50	150	10	—	5	20	35/2 -1/2	—	—
R-5 ¹	5,000		9	30	45	150	10	—	5	20	35/2 -1/2	—	—
R-4 ¹	4,000		11	20	35	150	—	5	20	35/2 -1/2	—	R-4 ¹	4,000

R-3 ¹	3,000 ⁷		—	15	20	—	10	35	5	10	<u>35/2- 1/2</u> 35/3	70% of lot area	—
R-2 ¹	2,000	2.999	—	15	20	—	10	—	5	5	<u>25/1- 1/2</u> 35/3	50% of lot area	—
R-11 ^{1,15}	1,250	1.999	—	15	20	—	10	—	5	5	<u>25/1- 1/2</u> 35/3	45% of lot area	—
RM-6 ¹	6,000		7	15	15	150	10	—	5	20	35/3	—	—
RM-5 ¹	5,000		9	15	15	100	10	—	5	10	35/3	—	—
RM-4 ¹	4,000		11	15	15	80	10	—	5	10	35/3	—	—
MF-18 ^{1,4}	—		18	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-25" 1,4,8	—		25	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-33" 1,4,8	—		33	50	50	—	—	20 ^{3,4,6}	5	10	45	—	—
"MF-40" 1,4,8	—		40	50	50	—	—	20 ^{3,4,6}	5	10	60	—	—
"MF-50" 1,4,8	—		50	50	50	—	—	20 ^{3,4, 6}	5	10	—	—	—
"MF-65" 1,4	—		65	50	50	—	—	20 ^{3,4,6}	5	10	—	—	—
O-1 ¹⁰	—		—	50	50	—	—	35	20 ²	30 ²	25	10,000	90,000
O-1.5	—		—	50	50	—	—	35	20 ²	30 ²	60	—	—
O-2	—		—	50	—	—	25	80	20 ²	30 ²	—	—	—
NC ¹⁰	—		—	20	—	—	—	15	10 ²	30 ²	25	3,000	5,000
C-1 ¹⁰	—		—	50	50	—	—	20	10	30	25	5,000	15,000

C-2	—		—	20	—	—	—	—	10 ²	30 ²	25	—	—
C-2P ¹⁰			—	20	—	—	—	35	10 ²	30 ²	25	—	—
C-3	—		—	20	—	—	—	—	30 ²	30 ²	35	—	—
D ⁹	—		—	—	—	—	—		—	—	—	—	—
L				80	—	—	25	—	30 ²	30 ²	35	—	—
I-1	—		—	80	80	—	30	—	30 ²	30 ²	60	—	—
I-2	—		—	100	100	—	30	—	50 ²	50 ²	60	—	—
UD- Single- family	—	10,000	—	15	15	150	10	20	0	10	35/2-½		
UD- Multi- family- 15	—	—	15	50	50	—	10	20	5	10	35		15 units
UD- Multi- family- 33			33	50	50		10	20	5		10		150 units
UD Major Node				20			0	35	10 ²		30 ²	35	
UD Minor Node				20			0	35	10 ²		30 ²	25	6,000
RD- Single- family	43,560		1	100	120		15		5	30	35/2-½		
RD Major Node				20			0	35	10 ²	30 ²		25	

RD Minor Node			20			0	35	10 ²	30 ²	25	6,000	
FR- Single- family	25 acres*	0.04				15		5		35/2-1/2		35/2-1/2
FR-Ag Commercial	25 acres*					15		5		35/2-1/2		35/2-1/2
FR Minor Node**		50					10 ²	30 ²			6,000	
FR Village Center	2-acres		300					10 ²	30 ²			
MI-1			80	80		***		30 ²	50 ²	60		
MI-1 Minor Node**			50			***		10 ²	30 ²		6,000	
MI-1 Village Center	2 acres		300			***		10 ²	30 ²			
MI-2			100	100		***		50 ²	50 ²	150		
MI-2 Minor Node**			50			***		10 ²	30 ²		6,000	
MI-2 Village Center	2 acres		300			***		10 ²	30 ²			

Note (14) Half story. An uppermost story containing space completely within a sloping roof (between a three in twelve slope and a twelve in twelve slope) springing from the top plate of the story below and broken only by dormers of total (sum) width less than 25% of the horizontal length of the facade which the dormers face, in which a sloping roof replaces two opposing exterior walls, or a flat roof where the half story is setback 20% of the depth from all opposing walls. Total floor area on the uppermost story shall not exceed a floor area derived by multiplying the floor area of the story directly below by fifty (50) percent. Open decks, or porches, are not allowed. A basement as defined in the International Building Code or International Residential Code shall not be included in the maximum number of stories in Table 310-1

Note (15) The off-street parking requirement is waived in the "R-1" Residential Single-Family District.



UDC Amendment Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Antonio V Garcia Organization (if applicable): Tier One Neighborhood Coalition

Address: [REDACTED]

Phone: [REDACTED] 2 Email: [REDACTED]

Signature: Antonio V Garcia Digitally signed by Antonio V Garcia
Date: 2022.01.27 12:10:06 -06'00' Date: 01/27/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Sec.35-374.01-(c)-(1) proposed amendments to control Type 2 STRs density.
The proposed amendment for the above referenced Section will help protect the residential character of neighborhoods by controlling the density of Type 2 STRs in a neighborhood block.
DSD FY2021 Annual STR Report confirms that Type 2 permits of 390 permits outnumber Type 1 permits of 80 permits. See attached amended code.

UDC 2021 Proposed Amendment

Amendment 16-2**Applicant:** Tier One Neighborhood Coalition – Antonio Garcia**Amendment Title** – ‘Sec. 35-374.01 – Short Term Rentals’**Amendment Language:****Sec. 35-374.01. - Short Term Rentals.**

- (c) **Density Limitations for Short Term Rentals (Type 2) in Residential Areas.** In order to preserve the essential character of residential areas, the following density limitations are established:
- (1) Short term rentals (type 2) shall be limited to no more than one-eighth (12.5 percent) of the total number of single-family, duplex, triplex, or quadraplex units on the block ~~face~~, as defined in Appendix A of this chapter, in residential zoning districts. ~~At least one (type 2) short term rental shall be permitted per block face, regardless of density.~~ Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.
 - (2) Short term rentals (type 2) within multi-family (e.g. five (5) or more units) buildings or groups of buildings on the same land, lot or parcel, regardless of zoning district, shall be limited to the density requirements in table 374.01-1. Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 16-2

Applicant: Tier One Neighborhood Coalition – Antonio Garcia

Amendment Title – ‘Sec. 35-374.01 – Short Term Rentals’

Amendment Language:

Sec. 35-374.01. - Short Term Rentals.

- (c) **Density Limitations for Short Term Rentals (Type 2) in Residential Areas.** In order to preserve the essential character of residential areas, the following density limitations are established. [The permitted number of STR’s in any block face, or within any multi-family structure, shall not round up.](#)

[Example: 14 dwelling units on a residential block face x 12.5% = 1.75 STR’s \(1 Short Term Rental is permitted\).](#)

- (1) Short term rentals (type 2) shall be limited to no more than one-eighth (12.5 percent) of the total number of single-family, duplex, triplex, or quadraplex units on the block face, as defined in Appendix A of this chapter, in residential zoning districts. At least one (type 2) short term rental shall be permitted per block face, regardless of density. Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.

[On or after January 1, 2023, renewal applications formerly administratively approved by means of rounding will be eligible for renewal without acquiring a special exception from the Board of Adjustment. New applications will be required to obtain a special exception, in accordance with Section 35-399.03, if the density exceeds 12.5% of the units on the block face.](#)

- (2) Short term rentals (type 2) within multi-family (e.g. five (5) or more units) buildings or groups of buildings on the same land, lot or parcel, regardless of zoning district, shall be limited to the density requirements in table 374.01-1. Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 16-2

Applicant: Tier One Neighborhood Coalition – Antonio Garcia

Amendment Title – ‘Sec. 35-374.01 – Short Term Rentals’

Amendment Language:

Sec. 35-374.01. - Short Term Rentals.

- (c) **Density Limitations for Short Term Rentals (Type 2) in Residential Areas.** In order to preserve the essential character of residential areas, the following density limitations are established. [The permitted number of STR's in any block face, or within any multi-family structure, shall not round up.](#)

[Example: 14 dwelling units on a residential block face x 12.5% = 1.75 STR's \(1 Short Term Rental is permitted\).](#)

- (1) Short term rentals (type 2) shall be limited to no more than one-eighth (12.5 percent) of the total number of single-family, duplex, triplex, or quadraplex units on the block face, as defined in Appendix A of this chapter, in residential zoning districts. At least one (type 2) short term rental shall be permitted per block face, regardless of density. Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.

[On or after January 1, 2023, renewal applications formerly administratively approved by means of rounding will be eligible for renewal without acquiring a special exception from the Board of Adjustment. New applications will be required to obtain a special exception, in accordance with Section 35-399.03, if the density exceeds 12.5% of the units on the block face.](#)

- (2) Short term rentals (type 2) within multi-family (e.g. five (5) or more units) buildings or groups of buildings on the same land, lot or parcel, regardless of zoning district, shall be limited to the density requirements in table 374.01-1. Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.

UDC 2021 Proposed Amendment

***** Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 16-2

Applicant: Tier One Neighborhood Coalition – Antonio Garcia

Amendment Title – ‘Sec. 35-374.01 – Short Term Rentals’

Amendment Language:

Sec. 35-374.01. - Short Term Rentals.

- (c) **Density Limitations for Short Term Rentals (Type 2) in Residential Areas.** In order to preserve the essential character of residential areas, the following density limitations are established. [The permitted number of STR's in any block face, or within any multi-family structure, shall not round up.](#)

[Example: 14 dwelling units on a residential block face x 12.5% = 1.75 STR's \(1 Short Term Rental is permitted\).](#)

- (1) Short term rentals (type 2) shall be limited to no more than one-eighth (12.5 percent) of the total number of single-family, duplex, triplex, or quadraplex units on the block face, as defined in Appendix A of this chapter, in residential zoning districts. At least one (type 2) short term rental shall be permitted per block face, regardless of density. Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.

[On or after January 1, 2023, renewal applications formerly administratively approved by means of rounding will be eligible for renewal without acquiring a special exception from the Board of Adjustment. New applications will be required to obtain a special exception, in accordance with Section 35-399.03, if the density exceeds 12.5% of the units on the block face.](#)

- (2) Short term rentals (type 2) within multi-family (e.g. five (5) or more units) buildings or groups of buildings on the same land, lot or parcel, regardless of zoning district, shall be limited to the density requirements in table 374.01-1. Authorized bed and breakfast establishments shall be considered in the calculation of these density requirements.



UDC Amendment Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Steve Versteeg Organization (if applicable): Tier One Neighborhood Coalition
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]
Signature: [Handwritten Signature] Date: 1/27/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Revise the half story definition to make it clear that it shall not appear as a full story with four exterior walls. Dormers are not required; a sloping roof replacing opposing walls is required.

UDC 2020 Proposed Amendment

Amendment 16-5**Applicant:** Stephen Versteeg**Amendment Title** – 'Sec. 35-A101 – Definitions and Rules of Interpretation'**Amendment Language:**

(b) **Definitions.** Words with specific defined meanings are as follows:

Half story. An uppermost story containing habitable space completely within a sloping roof (between a three-in-twelve slope and atwelve-in-twelve slope) springing from the top plate of the story below and broken only by dormers of total (sum) width less than 25% of the horizontal length of the facade which the dormers face, usually lighted by dormer windows in which a sloping roof replaces two opposing exterior walls, the upper part of the front wall and in which habitable areas on the uppermost story do not exceed a floor area derived by multiplying the floor area of the story directly below ~~ground floor~~ by fifty (50) percent.

-

UDC 2020 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 16-5

Applicant: Stephen Versteeg

Amendment Title – 'Sec. 35-A101 – Definitions and Rules of Interpretation'

Amendment Language:

(b) **Definitions.** Words with specific defined meanings are as follows:

Half story. An uppermost story containing space completely within a sloping roof (between a three in twelve slope and a twelve in twelve slope) springing from the top plate of the story below and broken only by dormers of total (sum) width less than 25% of the horizontal length of the facade which the dormers face, in which a sloping roof replaces two opposing exterior walls, or a flat roof where the half story is setback 20% of the depth from all opposing walls. Total floor area on the uppermost story shall-not exceed a floor area derived by multiplying the floor area of the story directly below by fifty (50) percent. Open decks, or porches, are not allowed. A basement as defined in the International Building Code or International Residential Code shall not be included in the maximum number of stories in Table 310-1

UDC 2020 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 16-5

Applicant: Stephen Versteeg

Amendment Title – 'Sec. 35-A101 – Definitions and Rules of Interpretation'

Amendment Language:

(b) **Definitions.** Words with specific defined meanings are as follows:

Half story. An uppermost story containing space completely within a sloping roof (between a three in twelve slope and a twelve in twelve slope) springing from the top plate of the story below and broken only by dormers of total (sum) width less than 25% of the horizontal length of the facade which the dormers face, in which a sloping roof replaces two opposing exterior walls, or a flat roof where the half story is setback 20% of the depth from all opposing walls. Total floor area on the uppermost story shall-not exceed a floor area derived by multiplying the floor area of the story directly below by fifty (50) percent. Open decks, or porches, are not allowed. A basement as defined in the International Building Code or International Residential Code shall not be included in the maximum number of stories in Table 310-1



UDC Amendment Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: Steve Versteeg Organization (if applicable): Tier One Neighborhood Coalition
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]
Signature: [Handwritten Signature] Date: 1/30/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Continuance and postponements are costly to the city and applicants. Continuances are very commonly a result of lack of sufficient discussion and information sharing between the applicants and the individual neighbors affected in order to reach a deeper understanding of the impacts of the proposed change. Current and state based notification results in nearby neighbors never knowing or having few days to formulate and learn the process for feedback. Requiring active outreach and documentation of issues results in efficient and effective participation that better achieves city goals regarding equity and participation.

UDC 2021 Proposed Amendment

Amendment 16-6**Applicant:** Tier One Neighborhood Coalition – Steve Versteeg**Amendment Title** – ‘Sec. 35-409. – Citizen Participation Plan’**Amendment Language:**

Sec. 35-409. - Citizen Participation Plan.

- (a) **Applicability.** It is the policy of the city to encourage applicants to meet with surrounding neighborhoods prior to filing an application for a permit requiring review and a public hearing. The applicant shall ~~at his or her option may elect to~~ include citizen participation as a preparatory step in the development process. Inclusion of citizen participation prior to required public hearings will be noted by the governing body when considering the need for a continuance in a given application. ~~It is not the intent of this section to require neighborhood meetings, but rather to encourage meetings prior to the submission of an application for approval and documentation of efforts which have been made to resolve any potential concerns prior to the formal application process.~~
- (b) **Recommended Procedures.**
- (1) **Meetings.** The applicant shall ~~may~~ facilitate at least one (1) meeting with surrounding neighborhoods, preferably before formally filing an application.
- (2) **Target Area.** The target area shall include the following:
- A. Property owners within the public hearing notice area required by V.T.C.A. Local Government Code § 211.007(c)1;
- B. A neighborhood association which includes the subject property and/or is within two hundred (200) feet of the subject property and is registered with the department of planning and community development in accordance with the requirements of section 35-420 of this chapter.
- (3) **Citizen Participation Documentation.** Citizen participation, ~~shall to be most effective, should~~ include the following information as required in Appendix "B" to this chapter. The purpose of citizen participation is to:
- Encourage applicants to pursue early and effective communications with the ~~ea~~affected public in conjunction with applications, giving the applicant an opportunity to understand and attempt to mitigate any documentable adverse impact of the proposed project on the adjoining community and to educate and inform the public.
 - Provide citizens and property owners of impacted areas with an opportunity to learn about applications that may affect them and to work with applicants to resolve concerns at an early stage of the process.
 - Facilitate ongoing communication between the applicant, interested citizens and property owners, city staff, and elected officials throughout the application review process.
 - Citizen participation will not produce complete consensus on all applications, but encourages applicants to be good neighbors and allows for informed decision making. The level of citizen interest and area of involvement will vary depending on the nature of the application and the location of the site.

- (4) **Report on Implementation of Citizen Participation.** ~~An~~ ~~To be most effective an~~ applicant shall ~~should~~ provide a written report on the results of their citizen participation effort prior to the filing of an application. The report will be attached to the department of planning and development services's public hearing report. At a minimum, the citizen participation report shall include the following information:
- A. Details of techniques the applicant used to involve the public, including:
 - (1) Dates and locations of all meetings where citizens were invited to discuss the applicant's proposal;
 - (2) Content, dates mailed, and numbers of mailings, including letters, meeting notices, newsletters and other publications;
 - (3) Where residents, property owners, and interested parties receiving notices, newsletters, or other written materials are located; and
 - (4) The number of people that participated in the process.
 - B. A summary of concerns, issues and problems expressed during the process;
 - C. How the applicant has addressed or intends to address concerns, issues and problems expressed during the process; and
 - D. Concerns, issues and problems the applicant is unable to address. This statement shall indicate why the concerns cannot or should not be addressed.
- (5) **Signature or Affidavit of Compliance.** The ~~If the~~ applicant ~~prepares a~~ citizen participation report, ~~the report~~ shall include a list of persons contacted, a list of persons invited to any neighborhood meeting, and one (1) of the following:
- A. The signature of the president or vice-president of any neighborhood associations required to be contacted certifying that the neighborhood meeting was conducted; provided, however, that the signature need not certify agreement with the applicant as to any issues raised at the neighborhood meeting; or
 - B. Signatures of not less than 50% of the Property owners within the public hearing notice area required by V.T.C.A. Local Government Code § 211.007(c)1 certifying that they were fully explained their rights and options in this chapter along with the details of the application in English or Spanish, whichever they chose; provided, however, that the signature need not certify agreement with the applicant as to any issues raised at the neighborhood meeting. ~~If the president or vice-president of the neighborhood associations were unavailable or refused to sign such certification, a statement as to the efforts to contact them and (in the event of unavailability) why they were unable to sign the certification; or~~
 - C. ~~A statement that there are no registered neighborhood associations within the required notification area.~~
- (c) **Restrictions on Continuances.** It is the intent of this chapter to encourage applicants to involve neighborhoods in the development approval process while, at the same time, streamlining the development approval process through the discouragement of continuances. Applicants shall not be granted multiple continuances if the Citizen Participation Documents and Report are not completed. ~~Accordingly, no person who received notice of a neighborhood meeting and failed to participate in a neighborhood meeting shall be permitted a continuance of any hearing relating to a master development plan permit requiring a public hearing. For the purpose of this section, a person will be considered to have "received notice" if their name appears on the invitation list.~~

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 16-6

Applicant: Tier One Neighborhood Coalition – Steve Versteeg

Amendment Title – ‘Sec. 35-409. – Citizen Participation Plan’

Amendment Language:

Sec. 35-409. - Citizen Participation Plan.

- (a) **Applicability.** It is the policy of the city to encourage applicants to meet with surrounding neighborhoods prior to filing an application for a permit requiring review and a public hearing. The applicant at his or her option may elect to include citizen participation as a preparatory step in the development process. Inclusion of citizen participation prior to required public hearings will be noted by the governing body when considering the need for a continuance in a given application. It is not the intent of this section to require neighborhood meetings, but rather to encourage meetings prior to the submission of an application for approval and documentation of efforts which have been made to resolve any potential concerns prior to the formal application process.

[For Change of Zoning and Future Land Use Plan Amendment applications, the applicant shall provide proof of a meeting with all registered neighborhood associations within 200 feet of the subject property, or proof of an attempt to meet with all registered neighborhood associations within 200 feet with the application.](#)

- (b) **Recommended Procedures.**

- (1) **Meetings.** The applicant may facilitate at least one (1) meeting with surrounding neighborhoods, before formally filing an application.
- (2) **Target Area.** The target area shall include the following:
- A. Property owners within the public hearing notice area required by V.T.C.A. Local Government Code § 211.007(c)1;
 - B. A neighborhood association which includes the subject property and/or is within two hundred (200) feet of the subject property and is registered with the department of planning and community development in accordance with the requirements of section 35-420 of this chapter.
- (3) **Citizen Participation Documentation.** Citizen participation, to be most effective, should include the following information as required in Appendix "B" to this chapter. The purpose of citizen participation is to:
- Encourage applicants to pursue early and effective communications with the effected public in conjunction with applications, giving the applicant an opportunity to understand and attempt to mitigate any documentable adverse impact of the proposed project on the adjoining community and to educate and inform the public.
 - Provide citizens and property owners of impacted areas with an opportunity to learn about applications that may affect them and to work with applicants to resolve concerns at an early stage of the process.
 - Facilitate ongoing communication between the applicant, interested citizens and property owners, city staff, and elected officials throughout the application review process.

- Citizen participation will not produce complete consensus on all applications, but encourages applicants to be good neighbors and allows for informed decision making. The level of citizen interest and area of involvement will vary depending on the nature of the application and the location of the site.

- (4) **Report on Implementation of Citizen Participation.** To be most effective an applicant should provide a written report on the results of their citizen participation effort prior to the filing of an application. The report will be attached to the department of planning and development services's public hearing report. At a minimum, the citizen participation report shall include the following information:
- A. Details of techniques the applicant used to involve the public, including:
- (1) Dates and locations of all meetings where citizens were invited to discuss the applicant's proposal;
- (2) Content, dates mailed, and numbers of mailings, including letters, meeting notices, newsletters and other publications;
- (3) Where residents, property owners, and interested parties receiving notices, newsletters, or other written materials are located; and
- (4) The number of people that participated in the process.
- B. A summary of concerns, issues and problems expressed during the process;
- C. How the applicant has addressed or intends to address concerns, issues and problems expressed during the process; and
- D. Concerns, issues and problems the applicant is unable to address. This statement shall indicate why the concerns cannot or should not be addressed.
- (5) **Signature or Affidavit of Compliance.** If the applicant prepares a citizen participation report, the report shall include a list of persons contacted, a list of persons invited to any neighborhood meeting, and one (1) of the following:
- A. The signature of the president or vice-president of any neighborhood associations required to be contacted certifying that the neighborhood meeting was conducted; provided, however, that the signature need not certify agreement with the applicant as to any issues raised at the neighborhood meeting; or
- B. If the president or vice-president of the neighborhood associations were unavailable or refused to sign such certification, a statement as to the efforts to contact them and (in the event of unavailability) why they were unable to sign the certification; or
- C. A statement that there are no registered neighborhood associations within the required notification area.
- (c) **Restrictions on Continuances.** It is the intent of this chapter to encourage applicants to involve neighborhoods in the development approval process while, at the same time, streamlining the development approval process through the discouragement of continuances. Accordingly, no person who received notice of a neighborhood meeting and failed to participate in a neighborhood meeting shall be permitted a continuance of any hearing relating to a master development plan permit requiring a public hearing. For the purpose of this section, a person will be considered to have "received notice" if their name appears on the invitation list.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 16-6

Applicant: Tier One Neighborhood Coalition – Steve Versteeg

Amendment Title – ‘Sec. 35-409. – Citizen Participation Plan’

Amendment Language:

Sec. 35-409. - Citizen Participation Plan.

- (a) **Applicability.** It is the policy of the city to encourage applicants to meet with surrounding neighborhoods prior to filing an application for a permit requiring review and a public hearing. The applicant at his or her option may elect to include citizen participation as a preparatory step in the development process. Inclusion of citizen participation prior to required public hearings will be noted by the governing body when considering the need for a continuance in a given application. It is not the intent of this section to require neighborhood meetings, but rather to encourage meetings prior to the submission of an application for approval and documentation of efforts which have been made to resolve any potential concerns prior to the formal application process.

[For Change of Zoning and Future Land Use Plan Amendment applications, the applicant shall provide proof of a meeting with all registered neighborhood associations within 200 feet of the subject property, or proof of an attempt to meet with all registered neighborhood associations within 200 feet with the application.](#)

- (b) **Recommended Procedures.**

- (1) **Meetings.** The applicant may facilitate at least one (1) meeting with surrounding neighborhoods, before formally filing an application.

- (2) **Target Area.** The target area shall include the following:

- A. Property owners within the public hearing notice area required by V.T.C.A. Local Government Code § 211.007(c)1;
- B. A neighborhood association which includes the subject property and/or is within two hundred (200) feet of the subject property and is registered with the department of planning and community development in accordance with the requirements of section 35-420 of this chapter.

- (3) **Citizen Participation Documentation.** Citizen participation, to be most effective, should include the following information as required in Appendix "B" to this chapter. The purpose of citizen participation is to:

- Encourage applicants to pursue early and effective communications with the effected public in conjunction with applications, giving the applicant an opportunity to understand and attempt to mitigate any documentable adverse impact of the proposed project on the adjoining community and to educate and inform the public.
- Provide citizens and property owners of impacted areas with an opportunity to learn about applications that may affect them and to work with applicants to resolve concerns at an early stage of the process.
- Facilitate ongoing communication between the applicant, interested citizens and property owners, city staff, and elected officials throughout the application review process.

- Citizen participation will not produce complete consensus on all applications, but encourages applicants to be good neighbors and allows for informed decision making. The level of citizen interest and area of involvement will vary depending on the nature of the application and the location of the site.

- (4) **Report on Implementation of Citizen Participation.** To be most effective an applicant should provide a written report on the results of their citizen participation effort prior to the filing of an application. The report will be attached to the department of planning and development services's public hearing report. At a minimum, the citizen participation report shall include the following information:
- A. Details of techniques the applicant used to involve the public, including:
- (1) Dates and locations of all meetings where citizens were invited to discuss the applicant's proposal;
- (2) Content, dates mailed, and numbers of mailings, including letters, meeting notices, newsletters and other publications;
- (3) Where residents, property owners, and interested parties receiving notices, newsletters, or other written materials are located; and
- (4) The number of people that participated in the process.
- B. A summary of concerns, issues and problems expressed during the process;
- C. How the applicant has addressed or intends to address concerns, issues and problems expressed during the process; and
- D. Concerns, issues and problems the applicant is unable to address. This statement shall indicate why the concerns cannot or should not be addressed.
- (5) **Signature or Affidavit of Compliance.** If the applicant prepares a citizen participation report, the report shall include a list of persons contacted, a list of persons invited to any neighborhood meeting, and one (1) of the following:
- A. The signature of the president or vice-president of any neighborhood associations required to be contacted certifying that the neighborhood meeting was conducted; provided, however, that the signature need not certify agreement with the applicant as to any issues raised at the neighborhood meeting; or
- B. If the president or vice-president of the neighborhood associations were unavailable or refused to sign such certification, a statement as to the efforts to contact them and (in the event of unavailability) why they were unable to sign the certification; or
- C. A statement that there are no registered neighborhood associations within the required notification area.
- (c) **Restrictions on Continuances.** It is the intent of this chapter to encourage applicants to involve neighborhoods in the development approval process while, at the same time, streamlining the development approval process through the discouragement of continuances. Accordingly, no person who received notice of a neighborhood meeting and failed to participate in a neighborhood meeting shall be permitted a continuance of any hearing relating to a master development plan permit requiring a public hearing. For the purpose of this section, a person will be considered to have "received notice" if their name appears on the invitation list.



UDC Amendment Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Cynthia Spielman Organization (if applicable): Tier One Neighborhood Coalition
 Address: [REDACTED]
 Phone: [REDACTED] Email: [REDACTED]
 Signature: Cynthia Spielman Date: 1/30/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
 (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

To enhance public engagement, in accordance with the city's adopted principles of public participation, to notify stakeholders registered with the City of San Antonio to include registered Neighborhood Associations Homeowner Association, and Community organizations. To ensure existing codified plan areas and those created through the SA Comprehensive plan are notified of changes to their communities.

UDC 2021 Proposed Amendment

Amendment 16-8**Applicant:** Tier One Neighborhood Coalition – Cynthia Spielman**Amendment Title** – ‘Sec. 35-403. – Notice Provisions.’**Amendment Language:**

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notices shall be sent to registered neighborhood associations, [registered community organizations, and planning team members from a neighborhood plan, community plan, perimeter plan, sector plan or any plan adopted pursuant to V.T.C.A. Local Government Code ch. 213](#), within two hundred (200) feet of the project.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 16-8

Applicant: Tier One Neighborhood Coalition – Cynthia Spielman

Amendment Title – ‘Sec. 35-403. – Notice Provisions.’

Amendment Language:

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Type of Notice	Amendments to Master Plan	Amendments to future land use or text changes to the Community, Neighborhood, Perimeter or Sector Plans	Rezoning	Master Development Plan	Items Requiring Public Hearing Before the Board of Adjustments	Subdivision Plat, Major	Subdivision Plat, Minor	Certificate of Appropriateness (Not Including Administrative Approval Certificates)	Permits, Orders or Approvals Not Mentioned Requiring Public Hearing	Report for Demolition of a Historic Landmark or Potential Historic Landmark	Historic Designation Application Approved by Historic Preservation Officer	Applications within Neighborhood Conservation Districts and Historic Districts
Publication: Publication in an official newspaper of general circulation before the 15th day before the date of the hearing.	*	*	*	—	*	*(6)	*(6)	—	*	—	—	
Mail: Written notice of the public hearing shall be sent.	—	*(1)(2)	*(1)(2)	—	*(1)(2)	*(6)	*(6)	—	*(1)	*(1)(2)	*(2)(8)	
Internet: Post notice on the city's Internet website until the process has been completed.	*(7)	*	*	*(7)	*	*(7)	*(7)	*	*	*	—	
Signage: Post a sign on the property subject to the application. Signs to be installed and provided by the city	—		*(4)(5)	—	—	—	—	*	—	*(3)	—	
E-Mail: Courtesy Reports of Applications shall be sent.												*(9)

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notices shall be sent to registered neighborhood associations [and registered community organizations, per Sec. 35-408](#), within two hundred (200) feet of the project.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 16-8

Applicant: Tier One Neighborhood Coalition – Cynthia Spielman

Amendment Title – ‘Sec. 35-403. – Notice Provisions.’

Amendment Language:

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Type of Notice	Amendments to Master Plan	Amendments to future land use or text changes to the Community, Neighborhood, Perimeter or Sector Plans	Rezoning	Master Development Plan	Items Requiring Public Hearing Before the Board of Adjustments	Subdivision Plat, Major	Subdivision Plat, Minor	Certificate of Appropriateness (Not Including Administrative Approval Certificates)	Permits, Orders or Approvals Not Mentioned Requiring Public Hearing	Report for Demolition of a Historic Landmark or Potential Historic Landmark	Historic Designation Application Approved by Historic Preservation Officer	Applications within Neighborhood Conservation Districts and Historic Districts
Publication: Publication in an official newspaper of general circulation before the 15th day before the date of the hearing.	*	*	*	—	*	*(6)	*(6)	—	*	—	—	
Mail: Written notice of the public hearing shall be sent.	—	*(1)(2)	*(1)(2)	—	*(1)(2)	*(6)	*(6)	—	*(1)	*(1)(2)	*(2)(8)	
Internet: Post notice on the city's Internet website until the process has been completed.	*(7)	*	*	*(7)	*	*(7)	*(7)	*	*	*	—	
Signage: Post a sign on the property subject to the application. Signs to be installed and provided by the city	—		*(4)(5)	—	—	—	—	*	—	*(3)	—	
E-Mail: Courtesy Reports of Applications shall be sent.												*(9)

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notices shall be sent to registered neighborhood associations [and registered community organizations, per Sec. 35-408](#), within two hundred (200) feet of the project.

UDC 2021 Proposed Amendment

***** Recommended Approval by Board of Adjustments on July 18, 2022 *****

Amendment 16-8

Applicant: Tier One Neighborhood Coalition – Cynthia Spielman

Amendment Title – ‘Sec. 35-403. – Notice Provisions.’

Amendment Language:

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Type of Notice	Amendments to Master Plan	Amendments to future land use or text changes to the Community, Neighborhood, Perimeter or Sector Plans	Rezoning	Master Development Plan	Items Requiring Public Hearing Before the Board of Adjustments	Subdivision Plat, Major	Subdivision Plat, Minor	Certificate of Appropriateness (Not Including Administrative Approval Certificates)	Permits, Orders or Approvals Not Mentioned Requiring Public Hearing	Report for Demolition of a Historic Landmark or Potential Historic Landmark	Historic Designation Application Approved by Historic Preservation Officer	Applications within Neighborhood Conservation Districts and Historic Districts
Publication: Publication in an official newspaper of general circulation before the 15th day before the date of the hearing.	*	*	*	—	*	*(6)	*(6)	—	*	—	—	
Mail: Written notice of the public hearing shall be sent.	—	*(1)(2)	*(1)(2)	—	*(1)(2)	*(6)	*(6)	—	*(1)	*(1)(2)	*(2)(8)	
Internet: Post notice on the city's Internet website until the process has been completed.	*(7)	*	*	*(7)	*	*(7)	*(7)	*	*	*	—	
Signage: Post a sign on the property subject to the application. Signs to be installed and provided by the city	—		*(4)(5)	—	—	—	—	*	—	*(3)	—	
E-Mail: Courtesy Reports of Applications shall be sent.												*(9)

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notices shall be sent to registered neighborhood associations [and registered community organizations, per Sec. 35-408](#), within two hundred (200) feet of the project.



UDC Amendment Request Application for External Parties
(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Steve Versteeg Organization (if applicable): Tier One Neighborhood Coalition

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: [Handwritten Signature] Date: 1/30/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
 (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)

Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law

Completed Rule Interpretation Determination (RID)

Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

Modify procedures and standards for workability and administrative efficiency

Eliminate unnecessary development costs

Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design

See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add Community Organizations to the registry which gets notified by DSD.
 A community organization registry already exist with the city, currently in
 Government and Public Affairs

UDC 2021 Proposed Amendment

Amendment 16-10**Applicant:** Tier One Neighborhood Coalition – Steve Versteeg**Amendment Title** – ‘Sec. 35-408. – Neighborhood Registration.’**Amendment Language:**

Sec. 35-408. - Neighborhood and Community Organization Registration.

- (a) **Applicability.** Neighborhood and community organization registration is established in order to provide citizen notification ~~of neighborhoods~~ for purposes of zoning cases, neighborhood plans, community plans and perimeter plans as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods associations and community organizations.
- (b) **Contents.** A neighborhood registry shall be maintained by the department government and public affairs of planning and community development. In order to be included within the neighborhood and community organization registry, the neighborhood association or community organization shall provide the following information:
- A map or written description of the boundaries for which notice should be provided ~~neighborhood~~.
 - A primary and alternate contact ~~list of the officers in the association~~, including their mailing address, email address, and textable cell phone number.
 - A signed copy of the adopted by-laws.
 - A regular meeting location and a regular meeting date.
 - Date the association or organization was founded.
 - Number of association or organization members.
 - Approximate number of housing units in the area.
 - ~~Approximate population of neighborhood.~~

The neighborhood association or community organization shall contact the department of planning and development services in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations or community organizations where required by this chapter.

- (c) **Effect of ~~the Neighborhood Registry~~.** When a neighborhood association and/or community organization has been registered as provided herein, the department of development services shall notify the neighborhood association and/or community organization of any application for rezoning or planned unit development plan filed within the boundaries requested for notification ~~of a registered neighborhood association~~ or within two hundred (200) feet of the site boundary of a neighborhood association and/or community organization. ~~Individual citizens who reside outside the two hundred foot notice required by this chapter, but within the boundaries of a registered neighborhood association are considered notified when any such notification is sent to the neighborhood association within two hundred (200) feet of the subject site. This notice is a courtesy and hearings may proceed despite claims of a lack of notice.~~

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 16-10

Applicant: Tier One Neighborhood Coalition – Steve Versteeg

Amendment Title – ‘Sec. 35-408. – Neighborhood Registration.’

Amendment Language:

Sec. 35-408. - Neighborhood and Community Organization Registration.

- (a) **Applicability.** Neighborhood and community organization registration is established in order to provide notification ~~of neighborhoods~~ for purposes of zoning cases, neighborhood plans, community plans and perimeter plans as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods and associations and community organizations.
- (b) **Contents.** A neighborhood registry shall be maintained by the communications and engagement department ~~of planning and community development~~. In order to be included within the neighborhood and community organization registry, the neighborhood association or community organization shall provide the following information:
- A map or written description of the boundaries for which notice should be provided ~~neighborhood~~.
 - A primary and alternate contact ~~list of the officers in the association~~, including their mailing address, email address, and textable cell phone number (as applicable).
 - A signed copy of the adopted by-laws.
 - A regular meeting location and a regular meeting date.
 - Date the association or organization was founded.
 - Number of association or organization members.
 - Approximate number of housing units in the area.
 - ~~Approximate population of neighborhood.~~

The neighborhood association or community organization shall contact the communications and engagement department ~~of planning and development services~~ in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations or community organizations where required by this chapter.

- (c) **Effect of the Neighborhood Registry.** When a neighborhood association and/or community organization has been registered as provided herein, the department of development services shall notify the neighborhood association and/or community organization of any application for rezoning or planned unit development plan filed within the boundaries requested for notification ~~of a registered neighborhood association~~ or within two hundred (200) feet of the site boundary of a neighborhood association and/or community organization. Individuals ~~citizens~~ who reside outside the two hundred-foot notice required by this chapter, but within the boundaries of a registered neighborhood association are considered notified when any such notification is sent to the neighborhood association within two hundred (200) feet of the subject site. This notice is a courtesy and hearings may proceed despite claims of a lack of notice.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 16-10

Applicant: Tier One Neighborhood Coalition – Steve Versteeg

Amendment Title – ‘Sec. 35-408. – Neighborhood Registration.’

Amendment Language:

Sec. 35-408. - Neighborhood and Community Organization Registration.

- (a) **Applicability.** Neighborhood and community organization registration is established in order to provide notification ~~of neighborhoods~~ for purposes of zoning cases, neighborhood plans, community plans and perimeter plans as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods and associations and community organizations.
- (b) **Contents.** A neighborhood registry shall be maintained by the communications and engagement department ~~of planning and community development~~. In order to be included within the neighborhood and community organization registry, the neighborhood association or community organization shall provide the following information:
 - A map or written description of the boundaries for which notice should be provided ~~neighborhood~~.
 - A primary and alternate contact ~~list of the officers in the association~~, including their mailing address, email address, and textable cell phone number (as applicable).
 - A signed copy of the adopted by-laws.
 - A regular meeting location and a regular meeting date.
 - Date the association or organization was founded.
 - Number of association or organization members.
 - Approximate number of housing units in the area.
 - ~~Approximate population of neighborhood.~~

The neighborhood association or community organization shall contact the communications and engagement department ~~of planning and development services~~ in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations or community organizations where required by this chapter.

- (c) **Effect of the Neighborhood Registry.** When a neighborhood association and/or community organization has been registered as provided herein, the department of development services shall notify the neighborhood association and/or community organization of any application for rezoning or planned unit development plan filed within the boundaries requested for notification ~~of a registered neighborhood association~~ or within two hundred (200) feet of the site boundary of a neighborhood association and/or community organization. Individuals ~~citizens~~ who reside outside the two hundred-foot notice required by this chapter, but within the boundaries of a registered neighborhood association are considered notified when any such notification is sent to the neighborhood association within two hundred (200) feet of the subject site. This notice is a courtesy and hearings may proceed despite claims of a lack of notice.

UDC 2021 Proposed Amendment

***** Recommended Approval by Board of Adjustments on July 18, 2022 *****

Amendment 16-10

Applicant: Tier One Neighborhood Coalition – Steve Versteeg

Amendment Title – ‘Sec. 35-408. – Neighborhood Registration.’

Amendment Language:

Sec. 35-408. - Neighborhood and Community Organization Registration.

- (a) **Applicability.** Neighborhood and community organization registration is established in order to provide notification ~~of neighborhoods~~ for purposes of zoning cases, neighborhood plans, community plans and perimeter plans as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods ~~s~~ associations and community organizations.
- (b) **Contents.** A neighborhood registry shall be maintained by the communications and engagement department ~~of planning and community development~~. In order to be included within the neighborhood and community organization registry, the neighborhood association or community organization shall provide the following information:
- A map or written description of the boundaries for which notice should be provided ~~neighborhood~~.
 - A primary and alternate contact ~~list of the officers in the association~~, including their mailing address, email address, and textable cell phone number (as applicable).
 - A signed copy of the adopted by-laws.
 - A regular meeting location and a regular meeting date.
 - Date the association or organization was founded.
 - Number of association or organization members.
 - Approximate number of housing units in the area.
 - ~~Approximate population of neighborhood.~~

The neighborhood association or community organization shall contact the communications and engagement department ~~of planning and development services~~ in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations or community organizations where required by this chapter.

- (c) **Effect of the Neighborhood Registry.** When a neighborhood association and/or community organization has been registered as provided herein, the department of development services shall notify the neighborhood association and/or community organization of any application for rezoning or planned unit development plan filed within the boundaries requested for notification ~~of a registered neighborhood association~~ or within two hundred (200) feet of the site boundary of a neighborhood association and/or community organization. Individuals ~~citizens~~ who reside outside the two hundred-foot notice required by this chapter, but within the boundaries of a registered neighborhood association are considered notified when any such notification is sent to the neighborhood association within two hundred (200) feet of the subject site. This notice is a courtesy and hearings may proceed despite claims of a lack of notice.



UDC Amendment Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: Mary Johnson Organization (if applicable): T1NC
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]
Signature: Mary Johnson Digitally signed by Mary Johnson Date: 2022.01.29 13:09:31 -06'00' Date: 1/28/21
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

UDC Section to be amended :Sec 35-310-1 Table 310

Summary: To complete list of desired changes by 2019 RM MFTask Force that were not included in approved amendments to UDC by task force in 2019 . Revise Section (A) zoning districts RM 4,5,& 6 Sections (L) height to 35 ' 2 1/2 and sections (M) to 65% of lot area

Issue: To prevent large impervious cover and keep size a scale in character of neighborhoods.

UDC 2021 Proposed Amendment

Amendment 16-12

Applicant: Tier One Neighborhood Coalition – Mary Johnson

Amendment Title – ‘Sec. 35-310.01. – Generally.’

Amendment Language:

Sec. 35-310.01. - Generally.

- (a) No building permit shall be issued unless the proposed development conforms to the design regulations prescribed within the applicable zoning district. Rules for interpreting the design regulations are included in the lot layout, height, and density/intensity standards (article V, division 4 of this chapter (sections 35-515 to 35-517)).
- (b) The design regulations for each district are included in Table 310-1 below. The design standards are illustrated graphically for each zoning district in a subsection entitled "Summary of Lot and Building Specifications" in each section 35-310.01 to 35-310.14, below. To the extent that there is any inconsistency between the provisions of Table 310-1 and the illustrations in the summaries of lot and building specifications, below, the provisions of Table 310-1 shall govern. Specific rules of interpretation and exceptions to the zoning district design regulations are as set forth in the lot layout, height, and density/intensity standards (article V, division 4 of this chapter).

**Table 310-1
Lot and Building Dimensions Table**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
	LOT DIMENSIONS						BUILDING ON LOT				BUILDING		
Zoning District	Lot Size (min)	Lot Size (max)	Density (max) (units/acre)	Street Frontage (min)	Width (min)	Width (max)	Front Setback (min) **	Front Setback (max)	Side Setback (min)	Rear Setback (min)	Height (max) (feet /#of stories)	Size - Individual Building Size (max)	Size - Aggregate Building Size (max)
RP	10 acres		0.1	—	—	—	15	—	5	—	35/2-½	-	-

RM-5 ¹ 14	5,000		9	15	15	100	10	—	5	10	35/3 35/2 1/2	65% of Lot Area	—
RM-4 ¹ 14	4,000		11	15	15	80	10	—	5	10	35/3 35/2 1/2	65% of lot area	—
MF-18 1, 4	—		18	50	50	—	—	20 ³ , 4, 6	5	10	35	—	—
"MF-25" 1, 4, 8	—		25	50	50	—	—	20 ³ , 4, 6	5	10	35	—	—
"MF-33" 1, 4, 8	—		33	50	50	—	—	20 ³ , 4, 6	5	10	45	—	—
"MF-40" 1, 4, 8	—		40	50	50	—	—	20 ³ , 4, 6	5	10	60	—	—
"MF-50" 1, 4, 8	—		50	50	50	—	—	20 ³ , 4, 6	5	10	—	—	—
"MF-65" 1, 4	—		65	50	50	—	—	20 ³ , 4, 6	5	10	—	—	—
O-1 ¹⁰	—		—	50	50	—	—	35	20 ²	30 ²	25	10,000	90,000
O-1.5	—		—	50	50	—	—	35	20 ²	30 ²	60	—	—
O-2	—		—	50	—	—	25	80	20 ²	30 ²	—	—	—

NC ¹⁰	—		—	20	—	—	—	15	10 ²	30 ²	25	3,000	5,000
C-1 ¹⁰	—		—	50	50	—	—	20	10	30	25	5,000	15,000
C-2	—		—	20	—	—	—	—	10 ²	30 ²	25	—	—
C-2P ¹⁰			—	20	—	—	—	35	10 ²	30 ²	25	—	—
C-3	—		—	20	—	—	—	—	30 ²	30 ²	35	—	—
D ⁹	—		—	—	—	—	—		—	—	—	—	—
L				80	—	—	25	—	30 ²	30 ²	35	—	—
I-1	—		—	80	80	—	30	—	30 ²	30 ²	60	—	—
I-2	—		—	100	100	—	30	—	50 ²	50 ²	60	—	—
UD- Single- family 14	—	10,000	—	15	15	150	10	20	0	10	35/2-½		
UD- Multi- family- 15	—	—	15	50	50	—	10	20	5	10	35		15 units
UD- Multi- family- 33			33	50	50		10	20	5	10			150 units
UD Major Node				20			0	35	10 ²	30 ²	35		

UD Minor Node				20			0	35	10 ²	30 ²	25	6,000	
RD- Single- family 14	43,560		1	100	120		15		5	30	35/2-½		
RD Major Node				20			0	35	10 ²	30 ²	25		
RD Minor Node				20			0	35	10 ²	30 ²	25	6,000	
FR- Single- family 14	25 acres*		0.04				15		5		35/2-½		35/2-½
FR-Ag Comm ercial 14	25 acres*						15		5		35/2-½		35/2-½
FR Minor Node* *			50					10 ²	30 ²			6,000	
FR Village Center	2 acres			300					10 ²	30 ²			
MI-1				80	80		***		30 ²	50 ²	60		

MI-1 Minor Node* *				50			***		10 ²	30 ²		6,000	
MI-1 Village Center	2 acres			300			***		10 ²	30 ²			
MI-2				100	100		***		50 ²	50 ²	150		
MI-2 Minor Node* *				50			***		10 ²	30 ²		6,000	
MI-2 Village Center	2 acres			300			***		10 ²	30 ²			

* Exception allowed for pre-existing lots of record.

** See regulations for location standards.

*** See Table 35-310.18-1 and 35-310.19 for minimum setback standards on specific street classifications.

**** Subdivision recreation facilities provided for the primary use of the subdivision's residents and located on property with a single-family zoning category shall be exempt from the front setbacks of Table 310-1.

Rules for Interpretation of Table 310-1:

Generally . The requirements for the parameters set forth in columns (B) through (N), above, relate to the zoning district specified in the row under column (A), above. A dash (—) indicates that the requirement does not apply within the particular zoning district. Except for column (B), (C), (D), (M),

and (N) or otherwise notated the dimensions specified in columns (B) through (N) are expressed in linear feet. The dimensions specified in columns (B), (C), (D), (M), and (N) are expressed in square feet or acres unless otherwise provided. Rules of interpretation and additional standards for setback and height requirements are set forth in the lot layout, height and density/intensity standards (sections 35-515 to 35-517 of this chapter).

Column (B) and (C): Minimum lot size column (B) and maximum lot size column (C) applies only to Conventional Option, single-family detached developments (see section 35-201 of this chapter). The minimum lot size figures are expressed in square feet, unless otherwise indicated. Additional rules of interpretation are set forth in subsection (d) of this section for minimum lot area.

Column (D): The maximum density requirements (column (D)) are expressed in dwelling units per gross acre. Additional rules of interpretation are set forth in section 35-515 of this chapter.

Column (E): Frontage is defined as the distance where a property line is common with a street right-of-way line. For irregular shaped lots, see subsection 35-515(c)(4).

Column (F) : Minimum lot width is defined as the width of the lot at the front setback line. For irregular shaped lots, lot width shall be measured at the front building line rather than the front setback line.

Column (G): Maximum lot widths apply only to detached single-family residential development.

Column (J): The side setback requirements in the "RM-4," "RM-5," "RM-6," "R-3," "R-4," "R-5" and "R-6" districts may be reduced in accordance with section 35-373 of this article. Additional setbacks are required for height increases as set forth in subsection 35-517(d).

Column (K): Rear setback requirements shall not apply to any use in the "NC," "O-1," "O-1.5," "O-2," "C-1," "C-2," or "C-3" zoning districts which abuts an alley or another structure within any of these districts. Notwithstanding the requirements of Table 310-1, an "MF-18," "MF-25," "MF-33," "MF-40" or "MF-50" zoning district adjoining a platted subdivision zoned single-family residential use shall have a minimum rear setback of forty (40) feet, and parking areas shall be located at least five (5) feet from any fence along the rear property line.

Column (L): Height. The vertical dimension measured from the average elevation of the finished lot grade at the front of the building to the highest point of ceiling of the top story in the case of a flat roof; to the declivity of a mansard roof; and to the average height between the plate and ridge of a gable, hip or gambrel roof. All dimensions are in feet provided, however, that for zoning districts "RP" through "RM-4," the first number refers to feet and the second number refers to stories. A "story" is

that part of a building between the surface of a floor and the ceiling immediately above. Additional height may be provided pursuant to subsection 35-517(d).

Column (M): Dimensions are in square footage. See sections 35-310.17 and 35-310.18 for specific rules of interpretation. Additional square footage may be available if a specific use authorization is approved, in accordance with these provisions.

Column (N): The aggregate square footage refers only to nonresidential square footage. Where residential uses are permitted, (1) the square footage of nonresidential uses within the contiguous boundaries of the district may not exceed the aggregate square footage, and (2) the aggregate square footage may be exceeded where the square footage exceeding the maximum aggregate square footage is devoted to residential uses.

Note (1) - column (A): See sections 35-372, 35-373, 35-515, and 35-516 of this chapter for standards applicable to zero lot line dwellings and uses other than detached single-family dwellings.

Note (2) - columns (J) and (K): Applies only to the setback area measured from a lot line which abuts a residential use or residential zoning district. The side or rear setback shall be eliminated where the use does not abut a residential use or residential zoning district or the two districts are separated by a public right-of-way. The indicated setback would not apply if the subject property adjoins a residentially zoned property (single-family or multi-family) which is occupied by an existing nonresidential use such as a public or private use school, church, park and/or golf course.

Note (3) - Public and parochial school facilities and religious institutions whose primary activity is worship shall be exempt from the mandatory maximum front setback provision.

Note (4) - Single-family lot development within an "MF" multi-family zoning district shall meet the minimum lot requirements for an "R-4" zoning district.

Note (5) - Maximum front setback for "RD" and "UD" commercial uses shall not apply to flag lots or properties with primary frontage on expressways and parkways.

Note (6) - For a lot with one hundred (100) feet or more of frontage along a public or private street the maximum front setback of twenty (20) feet in "MF-18," "MF-25," "MF-33," "MF-40," and "MF-50" may be extended to ninety (90) feet provided that no parking or drives other than egress/ingress drives shall be located within twenty (20) feet of the front property line. For a lot with less than fifty (50) feet of frontage on a public street the front setback shall be at least twenty (20) feet and shall be measured from the point at which the lot first becomes wider than fifty (50) feet in width.

Note (7) - May vary in accordance with subsection 35-410.05a(b)(3).

Note (8) - When multi-family units (apartments) are developed in a non-multifamily zoning district as stand alone apartments the buildings and lot shall conform to the standards of development (setback, yards, buffer, landscaping, etc.) for one of the following "MF-18," "MF-25," "MF-33," "MF-40" or "MF-50" zoning districts. The specific district shall be determined by the density to which the apartments are being developed.

Note (9) - Site planning and architectural criteria for the "D" Downtown Zoning District can be found in the Downtown Design Guide in Appendix G of this chapter.

Note (10) - Buildings shall contain ground level fenestration (transparent windows and openings at street level) of not less than 30%. Parking areas for new buildings or structures shall be located behind the front façade of the principal use or principal building. For "O-1" and "C-1", parking shall be located behind the front facade of the principal use or principal building, provided that up to two (2) rows of parking may be located to the front of the principal use or principal building.

Note 14 [Half story. An uppermost story containing habitable space completely within a sloping roof \(between a three in twelve slope and a twelve in twelve slope\) springing from the top plate of the story below and broken only by dormers of total \(sum\) width less than 25% of the horizontal length of the facade which the dormers face, in which a sloping roof replaces two opposing exterior walls, and in which habitable areas on the uppermost story do not exceed a floor area derived by multiplying the floor area of the story directly below by fifty \(50\) percent.](#)

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 16-12

Applicant: Tier One Neighborhood Coalition – Mary Johnson

Amendment Title – ‘Sec. 35-310.01. – Generally.’

Amendment Language:

Sec. 35-310.01. - Generally.

- (a) No building permit shall be issued unless the proposed development conforms to the design regulations prescribed within the applicable zoning district. Rules for interpreting the design regulations are included in the lot layout, height, and density/intensity standards (article V, division 4 of this chapter (sections 35-515 to 35-517)).
- (b) The design regulations for each district are included in Table 310-1 below. The design standards are illustrated graphically for each zoning district in a subsection entitled "Summary of Lot and Building Specifications" in each section 35-310.01 to 35-310.14, below. To the extent that there is any inconsistency between the provisions of Table 310-1 and the illustrations in the summaries of lot and building specifications, below, the provisions of Table 310-1 shall govern. Specific rules of interpretation and exceptions to the zoning district design regulations are as set forth in the lot layout, height, and density/intensity standards (article V, division 4 of this chapter).

**Table 310-1
Lot and Building Dimensions Table**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
		LOT DIMENSIONS					BUILDING ON LOT				BUILDING		
Zoning District	Lot Size (min)	Lot Size(max)	Density(max) (units/acre)	Street Frontage (min)	Width (min)	Width (max)	Front Setback (min) ****	FrontSetback (max)	Side Setback (min)	Rear Setback (min)	Height (max) (feet/#ofstories) ¹¹	Size - Individual Building Size (max)	Size - Aggregate Building Size (max)
RP	10-acres		0.1	—	—	—	15	—	5	—	35/2-1/2	—	—
RE	43,560		1	100	120	—	15	—	5	30	35/2-1/2	—	—
R-20	20,000		2	65	90	—	10	—	5	30	35/2-1/2	—	—

R-6 ¹	6,000		7	30	50	150	10	—	5	20	35/2 -1/2	—	—
R-5 ¹	5,000		9	30	45	150	10	—	5	20	35/2 -1/2	—	—
R-4 ¹	4,000		11	20	35	150	—	5	20	35/2- 1/2	—	R-4 ¹	4,000
R-3 ¹	3,000 ⁷		—	15	20	—	10	35	5	10	35/3	70% of lot area	—
R-2 ¹	2,000	2.999	—	15	20	—	10	—	5	5	35/3	50% of lot area	—
R-1 ¹	1,250	1.999	—	15	20	—	10	—	5	5	35/3	45% of lot area	—
RM-6 ¹	6,000		7	15	15	150	10	—	5	20	35/3	65% of lot area	—
RM-5 ¹	5,000		9	15	15	100	10	—	5	10	35/3	65% of lot area	—
RM-4 ¹	4,000		11	15	15	80	10	—	5	10	35/3	65% of lot area	—
MF-18 ^{1,4}	—		18	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-25" ^{1,4,8}	—		25	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-33" 1,4,8	—		33	50	50	—	—	20 ^{3,4,6}	5	10	45	—	—
"MF-40" 1,4,8	—		40	50	50	—	—	20 ^{3,4,6}	5	10	60	—	—
"MF-50" 1,4,8	—		50	50	50	—	—	20 ^{3,4, 6}	5	10	—	—	—

"MF-65" 1,4	—		65	50	50	—	—	20 ^{3,4,6}	5	10	—	—	—
O-1 ¹⁰	—		—	50	50	—	—	35	20 ²	30 ²	25	10,000	90,000
O-1.5	—		—	50	50	—	—	35	20 ²	30 ²	60	—	—
O-2	—		—	50	—	—	25	80	20 ²	30 ²	—	—	—
NC ¹⁰	—		—	20	—	—	—	15	10 ²	30 ²	25	3,000	5,000
C-1 ¹⁰	—		—	50	50	—	—	20	10	30	25	5,000	15,000
C-2	—		—	20	—	—	—	—	10 ²	30 ²	25	—	—
C-2P ¹⁰			—	20	—	—	—	35	10 ²	30 ²	25	—	—
C-3	—		—	20	—	—	—	—	30 ²	30 ²	35	—	—
D ⁹	—		—	—	—	—	—	—	—	—	—	—	—
L				80	—	—	25	—	30 ²	30 ²	35	—	—
I-1	—		—	80	80	—	30	—	30 ²	30 ²	60	—	—
I-2	—		—	100	100	—	30	—	50 ²	50 ²	60	—	—
UD- Single- family	—	10,000	—	15	15	150	10	20	0	10	35/2-½		

UD-Multi-family-15	—	—	15	50	50	—	10	20	5	10	35		15 units
UD-Multi-family-33			33	50	50		10	20	5		10		150 units
UD MajorNode				20			0	35	10 ²		30 ²	35	
UD MinorNode				20			0	35	10 ²		30 ²	25	6,000
RD-Single-family	43,560		1	100	120		15		5	30		35/2-½	
RD MajorNode				20			0	35	10 ²	30 ²		25	
RD Minor Node				20			0	35	10 ²	30 ²		25	6,000
FR-Single-family	25 acres*		0.04				15		5			35/2-½	35/2-½
FR-Ag Commercial	25 acres*						15		5			35/2-½	35/2-½
FR Minor Node**			50					10 ²	30 ²				6,000
FR Village Center	2-acres			300					10 ²	30 ²			
MI-1				80	80		***		30 ²	50 ²		60	

MI-1 Minor Node**			50		***		10 ²	30 ²	6,000	
MI-1 Village Center	2 acres		300		***		10 ²	30 ²		
MI-2			100	100	***		50 ²	50 ² 150		
MI-2 Minor Node**			50		***		10 ²	30 ²	6,000	
MI-2 Village Center	2 acres		300		***		10 ²	30 ²		

* Exception allowed for pre-existing lots of record.

** See regulations for location standards.

*** See Table 35-310.18-1 and 35-310.19 for minimum setback standards on specific street classifications.

**** Subdivision recreation facilities provided for the primary use of the subdivision's residents and located on property with a single-family zoning category shall be exempt from the front setbacks of Table 310-1.

Rules for Interpretation of Table 310-1:

Generally . The requirements for the parameters set forth in columns (B) through (N), above, relate to the zoning district specified in the row under column (A), above. A dash (—) indicates that the requirement does not apply within the particular zoning district. Except for column (B), (C), (D), (M), and (N) or otherwise notated the dimensions specified in columns (B) through (N) are expressed in linear feet. The dimensions specified in columns (B), (C), (D), (M), and (N) are expressed in square feet or acres unless otherwise provided. Rules of interpretation and additional standards for setback and height requirements are set forth in the lot layout, height and density/intensity standards (sections 35-515 to 35-517 of this chapter).

Column (B) and (C): Minimum lot size column (B) and maximum lot size column (C) applies only to Conventional Option, single-family detached developments (see section 35-201 of this chapter). The

<p>minimum lot size figures are expressed in square feet, unless otherwise indicated. Additional rules of interpretation are set forth in subsection (d) of this section for minimum lot area.</p>
<p>Column (D): The maximum density requirements (column (D)) are expressed in dwelling units per gross acre. Additional rules of interpretation are set forth in section 35-515 of this chapter.</p>
<p>Column (E): Frontage is defined as the distance where a property line is common with a street right-of-way line. For irregular shaped lots, see subsection 35-515(c)(4).</p>
<p>Column (F) : Minimum lot width is defined as the width of the lot at the front setback line. For irregular shaped lots, lot width shall be measured at the front building line rather than the front setback line.</p>
<p>Column (G): Maximum lot widths apply only to detached single-family residential development.</p>
<p>Column (J): The side setback requirements in the "RM-4," "RM-5," "RM-6," "R-3," "R-4," "R-5" and "R-6" districts may be reduced in accordance with section 35-373 of this article. Additional setbacks are required for height increases as set forth in subsection 35-517(d).</p>
<p>Column (K): Rear setback requirements shall not apply to any use in the "NC," "O-1," "O-1.5," "O-2," "C-1," "C-2," or "C-3" zoning districts which abuts an alley or another structure within any of these districts. Notwithstanding the requirements of Table 310-1, an "MF-18," "MF-25," "MF-33," "MF-40" or "MF-50" zoning district adjoining a platted subdivision zoned single-family residential use shall have a minimum rear setback of forty (40) feet, and parking areas shall be located at least five (5) feet from any fence along the rear property line.</p>
<p>Column (L): Height. The vertical dimension measured from the average elevation of the finished lot grade at the front of the building to the highest point of ceiling of the top story in the case of a flat roof; to the decline of a mansard roof; and to the average height between the plate and ridge of a gable, hip or gambrel roof. All dimensions are in feet provided, however, that for zoning districts "RP" through "RM-4," the first number refers to feet and the second number refers to stories. A "story" is that part of a building between the surface of a floor and the ceiling immediately above. Additional height may be provided pursuant to subsection 35-517(d).</p>
<p>Column (M): Dimensions are in square footage. See sections 35-310.17 and 35-310.18 for specific rules of interpretation. Additional square footage may be available if a specific use authorization is approved, in accordance with these provisions.</p>
<p>Column (N): The aggregate square footage refers only to nonresidential square footage. Where residential uses are permitted, (1) the square footage of nonresidential uses within the contiguous boundaries of the district may not exceed the aggregate square footage, and (2) the aggregate square</p>

footage may be exceeded where the square footage exceeding the maximum aggregate square footage is devoted to residential uses.

Note (1) - column (A): See sections 35-372, 35-373, 35-515, and 35-516 of this chapter for standards applicable to zero lot line dwellings and uses other than detached single-family dwellings.

Note (2) - columns (J) and (K): Applies only to the setback area measured from a lot line which abuts a residential use or residential zoning district. The side or rear setback shall be eliminated where the use does not abut a residential use or residential zoning district or the two districts are separated by a public right-of-way. The indicated setback would not apply if the subject property adjoins a residentially zoned property (single-family or multi-family) which is occupied by an existing nonresidential use such as a public or private use school, church, park and/or golf course.

Note (3) - Public and parochial school facilities and religious institutions whose primary activity is worship shall be exempt from the mandatory maximum front setback provision.

Note (4) - Single-family lot development within an "MF" multi-family zoning district shall meet the minimum lot requirements for an "R-4" zoning district.

Note (5) - Maximum front setback for "RD" and "UD" commercial uses shall not apply to flag lots or properties with primary frontage on expressways and parkways.

Note (6) - For a lot with one hundred (100) feet or more of frontage along a public or private street the maximum front setback of twenty (20) feet in "MF-18," "MF-25," "MF-33," "MF-40," and "MF-50" may be extended to ninety (90) feet provided that no parking or drives other than egress/ingress drives shall be located within twenty (20) feet of the front property line. For a lot with less than fifty (50) feet of frontage on a public street the front setback shall be at least twenty (20) feet and shall be measured from the point at which the lot first becomes wider than fifty (50) feet in width.

Note (7) - May vary in accordance with subsection 35-410.05a(b)(3).

Note (8) - When multi-family units (apartments) are developed in a non-multifamily zoning district as stand alone apartments the buildings and lot shall conform to the standards of development (setback, yards, buffer, landscaping, etc.) for one of the following "MF-18," "MF-25," "MF-33," "MF-40" or "MF-50" zoning districts. The specific district shall be determined by the density to which the apartments are being developed.

Note (9) - Site planning and architectural criteria for the "D" Downtown Zoning District can be found in the Downtown Design Guide in Appendix G of this chapter.

Note (10) - Buildings shall contain ground level fenestration (transparent windows and openings at street level) of not less than 30%. Parking areas for new buildings or structures shall be located behind the front façade of the principal use or principal building. For "O-1" and "C-1", parking shall be located behind the front facade of the principal use or principal building, provided that up to two (2) rows of parking may be located to the front of the principal use or principal building.

UDC 2021 Proposed Amendment

***** Recommended Approval by Zoning Commission on July 5, 2022 *****

Amendment 16-12

Applicant: Tier One Neighborhood Coalition – Mary Johnson

Amendment Title – ‘Sec. 35-310.01. – Generally.’

Amendment Language:

Sec. 35-310.01. - Generally.

- (a) No building permit shall be issued unless the proposed development conforms to the design regulations prescribed within the applicable zoning district. Rules for interpreting the design regulations are included in the lot layout, height, and density/intensity standards (article V, division 4 of this chapter (sections 35-515 to 35-517)).
- (b) The design regulations for each district are included in Table 310-1 below. The design standards are illustrated graphically for each zoning district in a subsection entitled "Summary of Lot and Building Specifications" in each section 35-310.01 to 35-310.14, below. To the extent that there is any inconsistency between the provisions of Table 310-1 and the illustrations in the summaries of lot and building specifications, below, the provisions of Table 310-1 shall govern. Specific rules of interpretation and exceptions to the zoning district design regulations are as set forth in the lot layout, height, and density/intensity standards (article V, division 4 of this chapter).

**Table 310-1
Lot and Building Dimensions Table**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
		LOT DIMENSIONS					BUILDING ON LOT				BUILDING		
Zoning District	Lot Size (min)	Lot Size(max)	Density(max) (units/acre)	Street Frontage (min)	Width (min)	Width (max)	Front Setback (min) ****	FrontSetback (max)	Side Setback (min)	Rear Setback (min)	Height (max) (feet/#ofstories) ¹¹	Size - Individual Building Size (max)	Size - Aggregate Building Size (max)
RP	10-acres		0.1	—	—	—	15	—	5	—	35/2 -1/2	—	—
RE	43,560		1	100	120	—	15	—	5	30	35/2 -1/2	—	—
R-20	20,000		2	65	90	—	10	—	5	30	35/2 -1/2	—	—

R-6 ¹	6,000		7	30	50	150	10	—	5	20	35/2 -1/2	—	—
R-5 ¹	5,000		9	30	45	150	10	—	5	20	35/2 -1/2	—	—
R-4 ¹	4,000		11	20	35	150	—	5	20	35/2- 1/2	—	R-4 ¹	4,000
R-3 ¹	3,000 ⁷		—	15	20	—	10	35	5	10	35/3	70% of lot area	—
R-2 ¹	2,000	2.999	—	15	20	—	10	—	5	5	35/3	50% of lot area	—
R-1 ¹	1,250	1.999	—	15	20	—	10	—	5	5	35/3	45% of lot area	—
RM-6 ¹	6,000		7	15	15	150	10	—	5	20	35/3	65% of lot area	—
RM-5 ¹	5,000		9	15	15	100	10	—	5	10	35/3	65% of lot area	—
RM-4 ¹	4,000		11	15	15	80	10	—	5	10	35/3	65% of lot area	—
MF-18 ^{1,4}	—		18	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-25" ^{1,4,8}	—		25	50	50	—	—	20 ^{3,4,6}	5	10	35	—	—
"MF-33" ^{1,4,8}	—		33	50	50	—	—	20 ^{3,4,6}	5	10	45	—	—
"MF-40" ^{1,4,8}	—		40	50	50	—	—	20 ^{3,4,6}	5	10	60	—	—
"MF-50" ^{1,4,8}	—		50	50	50	—	—	20 ^{3,4, 6}	5	10	—	—	—

"MF-65" 1,4	—		65	50	50	—	—	20 ^{3,4,6}	5	10	—	—	—
O-1 ¹⁰	—		—	50	50	—	—	35	20 ²	30 ²	25	10,000	90,000
O-1.5	—		—	50	50	—	—	35	20 ²	30 ²	60	—	—
O-2	—		—	50	—	—	25	80	20 ²	30 ²	—	—	—
NC ¹⁰	—		—	20	—	—	—	15	10 ²	30 ²	25	3,000	5,000
C-1 ¹⁰	—		—	50	50	—	—	20	10	30	25	5,000	15,000
C-2	—		—	20	—	—	—	—	10 ²	30 ²	25	—	—
C-2P ¹⁰			—	20	—	—	—	35	10 ²	30 ²	25	—	—
C-3	—		—	20	—	—	—	—	30 ²	30 ²	35	—	—
D ⁹	—		—	—	—	—	—	—	—	—	—	—	—
L				80	—	—	25	—	30 ²	30 ²	35	—	—
I-1	—		—	80	80	—	30	—	30 ²	30 ²	60	—	—
I-2	—		—	100	100	—	30	—	50 ²	50 ²	60	—	—
UD- Single- family	—	10,000	—	15	15	150	10	20	0	10	35/2-½		

UD-Multi-family-15	—	—	15	50	50	—	10	20	5	10	35		15 units
UD-Multi-family-33			33	50	50		10	20	5		10		150 units
UD MajorNode				20			0	35	10 ²		30 ²	35	
UD MinorNode				20			0	35	10 ²		30 ²	25	6,000
RD-Single-family	43,560		1	100	120		15		5	30		35/2-½	
RD MajorNode				20			0	35	10 ²	30 ²		25	
RD Minor Node				20			0	35	10 ²	30 ²		25	6,000
FR-Single-family	25 acres*		0.04				15		5			35/2-½	35/2-½
FR-Ag Commercial	25 acres*						15		5			35/2-½	35/2-½
FR Minor Node**			50					10 ²	30 ²				6,000
FR Village Center	2-acres			300					10 ²	30 ²			
MI-1				80	80		***		30 ²	50 ²		60	

MI-1 Minor Node**			50		***		10 ²	30 ²	6,000	
MI-1 Village Center	2 acres		300		***		10 ²	30 ²		
MI-2			100	100	***		50 ²	50 ² 150		
MI-2 Minor Node**			50		***		10 ²	30 ²	6,000	
MI-2 Village Center	2 acres		300		***		10 ²	30 ²		

* Exception allowed for pre-existing lots of record.

** See regulations for location standards.

*** See Table 35-310.18-1 and 35-310.19 for minimum setback standards on specific street classifications.

**** Subdivision recreation facilities provided for the primary use of the subdivision's residents and located on property with a single-family zoning category shall be exempt from the front setbacks of Table 310-1.

Rules for Interpretation of Table 310-1:

Generally . The requirements for the parameters set forth in columns (B) through (N), above, relate to the zoning district specified in the row under column (A), above. A dash (—) indicates that the requirement does not apply within the particular zoning district. Except for column (B), (C), (D), (M), and (N) or otherwise notated the dimensions specified in columns (B) through (N) are expressed in linear feet. The dimensions specified in columns (B), (C), (D), (M), and (N) are expressed in square feet or acres unless otherwise provided. Rules of interpretation and additional standards for setback and height requirements are set forth in the lot layout, height and density/intensity standards (sections 35-515 to 35-517 of this chapter).

Column (B) and (C): Minimum lot size column (B) and maximum lot size column (C) applies only to Conventional Option, single-family detached developments (see section 35-201 of this chapter). The

<p>minimum lot size figures are expressed in square feet, unless otherwise indicated. Additional rules of interpretation are set forth in subsection (d) of this section for minimum lot area.</p>
<p>Column (D): The maximum density requirements (column (D)) are expressed in dwelling units per gross acre. Additional rules of interpretation are set forth in section 35-515 of this chapter.</p>
<p>Column (E): Frontage is defined as the distance where a property line is common with a street right-of-way line. For irregular shaped lots, see subsection 35-515(c)(4).</p>
<p>Column (F) : Minimum lot width is defined as the width of the lot at the front setback line. For irregular shaped lots, lot width shall be measured at the front building line rather than the front setback line.</p>
<p>Column (G): Maximum lot widths apply only to detached single-family residential development.</p>
<p>Column (J): The side setback requirements in the "RM-4," "RM-5," "RM-6," "R-3," "R-4," "R-5" and "R-6" districts may be reduced in accordance with section 35-373 of this article. Additional setbacks are required for height increases as set forth in subsection 35-517(d).</p>
<p>Column (K): Rear setback requirements shall not apply to any use in the "NC," "O-1," "O-1.5," "O-2," "C-1," "C-2," or "C-3" zoning districts which abuts an alley or another structure within any of these districts. Notwithstanding the requirements of Table 310-1, an "MF-18," "MF-25," "MF-33," "MF-40" or "MF-50" zoning district adjoining a platted subdivision zoned single-family residential use shall have a minimum rear setback of forty (40) feet, and parking areas shall be located at least five (5) feet from any fence along the rear property line.</p>
<p>Column (L): Height. The vertical dimension measured from the average elevation of the finished lot grade at the front of the building to the highest point of ceiling of the top story in the case of a flat roof; to the decline of a mansard roof; and to the average height between the plate and ridge of a gable, hip or gambrel roof. All dimensions are in feet provided, however, that for zoning districts "RP" through "RM-4," the first number refers to feet and the second number refers to stories. A "story" is that part of a building between the surface of a floor and the ceiling immediately above. Additional height may be provided pursuant to subsection 35-517(d).</p>
<p>Column (M): Dimensions are in square footage. See sections 35-310.17 and 35-310.18 for specific rules of interpretation. Additional square footage may be available if a specific use authorization is approved, in accordance with these provisions.</p>
<p>Column (N): The aggregate square footage refers only to nonresidential square footage. Where residential uses are permitted, (1) the square footage of nonresidential uses within the contiguous boundaries of the district may not exceed the aggregate square footage, and (2) the aggregate square</p>

footage may be exceeded where the square footage exceeding the maximum aggregate square footage is devoted to residential uses.

Note (1) - column (A): See sections 35-372, 35-373, 35-515, and 35-516 of this chapter for standards applicable to zero lot line dwellings and uses other than detached single-family dwellings.

Note (2) - columns (J) and (K): Applies only to the setback area measured from a lot line which abuts a residential use or residential zoning district. The side or rear setback shall be eliminated where the use does not abut a residential use or residential zoning district or the two districts are separated by a public right-of-way. The indicated setback would not apply if the subject property adjoins a residentially zoned property (single-family or multi-family) which is occupied by an existing nonresidential use such as a public or private use school, church, park and/or golf course.

Note (3) - Public and parochial school facilities and religious institutions whose primary activity is worship shall be exempt from the mandatory maximum front setback provision.

Note (4) - Single-family lot development within an "MF" multi-family zoning district shall meet the minimum lot requirements for an "R-4" zoning district.

Note (5) - Maximum front setback for "RD" and "UD" commercial uses shall not apply to flag lots or properties with primary frontage on expressways and parkways.

Note (6) - For a lot with one hundred (100) feet or more of frontage along a public or private street the maximum front setback of twenty (20) feet in "MF-18," "MF-25," "MF-33," "MF-40," and "MF-50" may be extended to ninety (90) feet provided that no parking or drives other than egress/ingress drives shall be located within twenty (20) feet of the front property line. For a lot with less than fifty (50) feet of frontage on a public street the front setback shall be at least twenty (20) feet and shall be measured from the point at which the lot first becomes wider than fifty (50) feet in width.

Note (7) - May vary in accordance with subsection 35-410.05a(b)(3).

Note (8) - When multi-family units (apartments) are developed in a non-multifamily zoning district as stand alone apartments the buildings and lot shall conform to the standards of development (setback, yards, buffer, landscaping, etc.) for one of the following "MF-18," "MF-25," "MF-33," "MF-40" or "MF-50" zoning districts. The specific district shall be determined by the density to which the apartments are being developed.

Note (9) - Site planning and architectural criteria for the "D" Downtown Zoning District can be found in the Downtown Design Guide in Appendix G of this chapter.

Note (10) - Buildings shall contain ground level fenestration (transparent windows and openings at street level) of not less than 30%. Parking areas for new buildings or structures shall be located behind the front façade of the principal use or principal building. For "O-1" and "C-1", parking shall be located behind the front facade of the principal use or principal building, provided that up to two (2) rows of parking may be located to the front of the principal use or principal building.



UDC Amendment Request Application for External Parties

(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Cosima Colvin Organization (if applicable): Tier One Neighborhood Coalition

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: Cosima Colvin Digitally signed by Cosima Colvin Date: 2022.01.24 10:28:58 -08'00' Date: 1/24/2022
 (Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Sec. 35-A101(b) Add a definition for a One-Over-One Light Division Window to Appendix A to clarify terminology in NCD Design Standards

A window with a primary horizontal division separating upper and lower sashes or lights.

The division shall be by a true meeting rail, or true muntin, meaning a through-glass dividing member separating the upper and lower lights, or panes of glass.

UDC 2021 Proposed Amendment

Amendment 16-13

Applicant: Tier One Neighborhood Coalition – Cosima Colvin

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

(b) Definitions. Words with specific defined meanings are as follows:

One-over-one light division window. A window with a primary horizontal division separating upper and lower sashes, or lights. The division shall be by a true meeting rail, or true muntin, meaning a through-glass dividing member separating the upper and lower lights, or panes of glass.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 16-13

Applicant: Tier One Neighborhood Coalition – Cosima Colvin

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

(b) Definitions. Words with specific defined meanings are as follows:

One-over-one light division window. A window with a primary horizontal division separating upper and lower sashes, or lights. The division shall be by a true meeting rail, or true muntin, meaning a through-glass dividing member separating the upper and lower lights, or panes of glass.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 16-13

Applicant: Tier One Neighborhood Coalition – Cosima Colvin

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

(b) Definitions. Words with specific defined meanings are as follows:

One-over-one light division window. A window with a primary horizontal division separating upper and lower sashes, or lights. The division shall be by a true meeting rail, or true muntin, meaning a through-glass dividing member separating the upper and lower lights, or panes of glass.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.28 11:38:38 -06'00' Date: 1/5/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Adds language to Division 3. - Landscaping and Tree Preservation, Statement of Purpose related to tree and plant species adapting to climate change and carbon sequestration.

UDC 2021 Proposed Amendment

Amendment 18-1**Applicant: Office of Sustainability****Amendment Title** – ‘Article V: Division 3. -Landscaping and Tree Preservation.’**Amendment Language:***STATEMENT OF PURPOSE*

The purpose of these landscaping, street tree, screening, and buffer requirements is to provide standards that will protect the health, safety and general welfare of the public, enhance property values, and improve the appearance of the community through preservation of natural resources, trees, and native plants and maintaining the ecological balance of the area. These minimum requirements will:

- *To select tree and other plant materials that take into consideration climate change to ensure that species planted today can tolerate future climate conditions. Species with a high carbon storage capacity should also be prioritized as a climate mitigation strategy.*

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 18-1

Applicant: Office of Sustainability

Amendment Title – ‘Article V: Division 3. -Landscaping and Tree Preservation.’

Amendment Language:

STATEMENT OF PURPOSE

The purpose of these landscaping, street tree, screening, and buffer requirements is to provide standards that will protect the health, safety and general welfare of the public, enhance property values, and improve the appearance of the community through preservation of natural resources, trees, and native plants and maintaining the ecological balance of the area. These minimum requirements will:

- To select tree and other plant materials that take into consideration climate change to ensure that species planted today can tolerate future climate conditions. Species with a high carbon storage capacity should also be prioritized as a climate mitigation strategy.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.28 13:12:48 -06'00' Date: 1/5/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Adds new definitions to Appendix A - Definitions and Rules of Interpretation to help clarify additional UDC amendments submitted by OS.

UDC 2021 Proposed Amendment

Amendment 18-2**Applicant: Office of Sustainability****Amendment Title** – ‘Sec. 35-A101 – Definitions and Rules of Interpretation.’**Amendment Language:**

Embodied carbon. Carbon emissions associated with materials and construction processes throughout the whole lifecycle of a building or infrastructure. Embodied carbon includes: material extraction, transport to manufacturer, manufacturing, transport to site, construction, use phase, maintenance, repair, replacement, refurbishment, deconstruction, transport to end of life facilities, processing, and disposal.

Environmental Product Declaration (EPD). A report that summarizes the life cycle of a product in a single, comprehensive report. An EPD provides information about a product's impact on the environment, such as global warming potential, smog creation, ozone depletion and water pollution. It can also include other product impacts, such as land use changes, potential toxicity risks or corporate environmental initiatives that are of particular interest to the discloser.

Low carbon materials. Low-carbon building and construction materials have both low embodied energy and carbon in their production, assembly, and transportation processes. A low carbon material will also have a low Global Warming Potential (GWP) score on its EPD.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 18-2

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-A101 – Definitions and Rules of Interpretation.’

Amendment Language:

Embodied carbon. Carbon emissions associated with materials and construction processes throughout the whole lifecycle of a building or infrastructure. Embodied carbon includes: material extraction, transport to manufacturer, manufacturing, transport to site, construction, use phase, maintenance, repair, replacement, refurbishment, deconstruction, transport to end of life facilities, processing, and disposal.

Environmental Product Declaration (EPD). A report that summarizes the life cycle of a product in a single, comprehensive report. An EPD provides information about a product’s impact on the environment, such as global warming potential, smog creation, ozone depletion and water pollution. It can also include other product impacts, such as land use changes, potential toxicity risks or corporate environmental initiatives that are of particular interest to the discloser.

Low carbon materials. Low-carbon building and construction materials have both low embodied energy and carbon in their production, assembly, and transportation processes. A low carbon material will also have a low Global Warming Potential (GWP) score on its EPD.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.31 09:56:31 -06'00' Date: 1/5/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Adds language to 35-526 related to encouraging use of permeable, reflective materials, as well as Environmental Product Declarations (EPDs). Adds language to the Lighting section requiring dark-sky lighting for new parking lots.

UDC 2021 Proposed Amendment

Amendment 18-3**Applicant: Office of Sustainability****Amendment Title** – ‘Sec. 35-526 – Parking and Loading Standards.’**Amendment Language:**

(f) **Construction and Maintenance.** Off-street parking facilities shall be constructed, maintained and operated in accordance with the following specifications:

- (1) **Drainage and Surfacing.** Areas shall be properly graded for drainage, surfaced with concrete, asphaltic concrete, or asphalt and maintained in good condition free of weeds, dust, trash and debris, and utilize permeable materials and/or green infrastructure if appropriate. To help mitigate Urban Heat Island (UHI) impact, cool pavement asphalt treatments or concrete with a solar reflectivity of at least 33% is encouraged.

- (4) **Lighting.** Facilities shall be arranged so that the source of light is concealed from public view and from adjacent residential properties and does not interfere with traffic. Fixtures shall be Dark Sky-compliant to reduce light pollution, provide better lighting quality, decrease energy consumption, improve the health and well-being of residents and visitors, protect wildlife and plant life, and decrease unsightly and dangerous glare. All lighting shall utilize appropriate color temperature not to exceed 3000° Kelvin and comply with Section 35-339.04(F)(12).

- (10) **Low Carbon Materials.** Low-carbon materials are encouraged, as these materials are less carbon intensive than traditional materials and can be identified by evaluating material Environmental Product Declarations (EPDs).

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 14, 2022*****

Amendment 18-3

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-526 – Parking and Loading Standards.’

Amendment Language:

(f) **Construction and Maintenance.** Off-street parking facilities shall be constructed, maintained and operated in accordance with the following specifications:

- (1) **Drainage and Surfacing.** Areas shall be properly graded for drainage, surfaced with concrete, asphaltic concrete, or asphalt and maintained in good condition free of weeds, dust, trash and debris, and may utilize permeable materials and/or green infrastructure. To help mitigate Urban Heat Island (UHI) impact, cool pavement asphalt treatments or concrete with a solar reflectivity of at least 33% is encouraged.

- (4) **Lighting.** Facilities shall be arranged so that the source of light is concealed from public view and from adjacent residential properties and does not interfere with traffic. Fixtures shall be Dark-Sky compliant to reduce light pollution, provide better lighting quality, decrease energy consumption, improve the health and well-being of residents and visitors, protect wildlife and plant life, and decrease unsightly and dangerous glare. All lighting shall utilize appropriate color temperature not to exceed 3000° Kelvin and comply with Section 35-339.04(F)(12).

- (10) **Low Carbon Materials.** Low-carbon materials are encouraged, as these materials are less carbon intensive than conventional materials and can be identified by evaluating material Environmental Product Declarations (EPDs).



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.28 11:37:13 -06'00' Date: 1/5/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Adds language to Sec. 35-523. - Statement of Purpose related to the role of tree canopy in mitigating climate change, Urban Heat Island (UHI), and equity.

UDC 2021 Proposed Amendment

Amendment 18-4**Applicant: Office of Sustainability****Amendment Title** – ‘Sec. 35-523 – Tree Preservation.’**Amendment Language:***STATEMENT OF PURPOSE*

While allowing the reasonable improvement of land within the city and city's ETJ, it is stated public policy of the city to maintain, to the greatest extent possible, existing trees within the city and the ETJ, and to add to the tree population within the city and the ETJ to promote a high tree canopy goal. The planting of additional trees and preservation of existing trees in the city and the ETJ is intended to accomplish, where possible, the following objectives:

- [To ensure that the City of San Antonio maximizes tree canopy as a tool to address climate change, as trees sequester carbon, mitigate extreme heat, and improve air quality. This is particularly important in areas with a high combined equity score in the City of San Antonio's Equity Atlas, as well as areas with significant Urban Heat Island \(UHI\) impacts. Tree species selection should consider future climate change impacts to ensure that San Antonio's overall tree population is more resilient to climate trends as outlined in the SA Climate Ready Plan.](#)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 14, 2022*****

Amendment 18-4

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-523 – Tree Preservation.’

Amendment Language:

STATEMENT OF PURPOSE

While allowing the reasonable improvement of land within the city and city's ETJ, it is stated public policy of the city to maintain, to the greatest extent possible, existing trees within the city and the ETJ, and to add to the tree population within the city and the ETJ to promote a high tree canopy goal. The planting of additional trees and preservation of existing trees in the city and the ETJ is intended to accomplish, where possible, the following objectives:

- [To ensure that the City of San Antonio encourages tree canopy as a tool to address climate change, as trees sequester carbon, mitigate extreme heat, and improve air quality. This is particularly important in areas with a high combined equity score in the City of San Antonio's Equity Atlas, as well as areas with significant Urban Heat Island \(UHI\) impacts. Tree species selection should consider future climate change impacts to ensure that San Antonio's overall tree population is more resilient to climate trends as outlined in the SA Climate Ready Plan.](#)



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability/SWMD

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.31 13:22:13 -06'00' Date: 1/31/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Adds 35-523(m)(7) to include requirements for soil suitability for planting landscaping materials.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

UDC 2021 Proposed Amendment

Amendment 18-5**Applicant: Office of Sustainability****Amendment Title** – ‘Sec. 35-523 – Tree Preservation.’**Amendment Language:**

(m) General Planting Standards.

- (7) All development projects in San Antonio that require the addition or alteration of grass turf or plantings of trees, shrubs, flowers for landscaping shall be required to be planted in soil that is suitable for establishing and sustaining the plantings. In addition to containing suitable soil particle size and depth of soil zone, the soil must contain sufficient organic matter and nutrients. Testing and confirmation by landscape architect shall be completed to ensure the soils is suitable. In lieu of confirmation by a landscape architect, soil may be amended with compost by adding three (3) inches of compost blended into every 1 foot of soil. For complete soil replacement, such as tree plantings, an amount of 25% compost may be added to 75% native soil.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 14, 2022*****

Amendment 18-5

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-523 – Tree Preservation.’

Amendment Language:

(m) **General Planting Standards.**

- (7) All tree planting subject to section 35-523(m) shall be required to be planted in soil that is suitable for establishing and sustaining the plantings. In addition to containing suitable soil particle size and depth of soil zone, the soil must contain sufficient organic matter and nutrients. Testing and confirmation by landscape architect, or a Texas licensed soil testing firm shall be completed to ensure the soils are suitable. In lieu of confirmation by a landscape architect, or a Texas licensed soil testing firm soil may be amended with compost by adding three (3) inches of compost blended into every 1 foot of soil. For complete soil replacement, such as tree plantings, an amount of 25% compost may be added to 75% native soil.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.31 09:57:16 -06'00' Date: 1/28/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Adds language to 35-506 - Statement of Purpose incorporating Urban Heat Island and EPD language.

Adds language to 35-506(i)(1) Street Lights requiring dark-sky lighting for new streetlights.

Adds language to 35-506(p)(1) Pavement Standards encouraging permeable and reflective pavement.

Adds language 35-506(q)(1) Sidewalk Standards encouraging low-carbon materials.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The edits to the Statement of Purpose have no cost impact.

The Street Lights edit is cost-neutral as Dark-Sky Lighting fixtures are readily available and are comparable in price to non-dark sky compliant fixtures.

The Pavement and Sidewalk Standard edits do not have a direct cost impact as the requirements are optional.

UDC 2021 Proposed Amendment

Amendment 18-6**Applicant: Office of Sustainability****Amendment Title** – ‘Sec. 35-506. – Transportation and Street Design.’**Amendment Language:****STATEMENT OF PURPOSE**

The purpose of this section is to prescribe minimum design standards for streets within new subdivisions, developments requiring site plan approval, and for developments requiring a zoning permit. Unlike the situation in traditional subdivision regulations, one (1) intent of this section is to permit narrower street widths while requiring greater connectivity in order to more efficiently disperse traffic, accommodate bicyclists, protect pedestrians from high vehicular speeds, and to enhance the streetscape. For conventional subdivisions, commercial centers, and applications for development approval within conventional zoning district, the existing street widths and design standards are retained in order to accommodate the heavier traffic levels and greater reliance on vehicular travel.

- *Urban Design, Policy 5f: Consider the use of alternative surface materials to increase durability, [as well as increasing reflectivity as a means to reduce Urban Heat Island \(UHI\) impacts.](#)*
- *Urban Design, Policy 5f: Consider the use of low-carbon materials, as these materials are less carbon intensive than traditional materials and can be identified by evaluating [Environmental Product Declarations \(EPDs\) for construction materials.](#)*
- *Urban Design, Policy 5f: Work with the county to establish design requirements for streets and road construction so that streets have a lifetime expectancy of at least twenty (20) years.*

(i) Street Lights.

- (1) Streetlights shall be provided in all subdivisions within the city. Streetlights are not required in the ETJ. However, if proposed by the applicant, all installation, operational and maintenance cost shall be borne by the developer. Streetlights shall be installed by CPS Energy at all public street intersections with other public streets, at the end of cul-de-sacs longer than two hundred (200) feet, crosswalks, at safety lane intersections with public streets, midblock areas placed such that streetlights are a minimum of three hundred (300) feet apart for residential streets with houses fronting, or service areas as determined by CPS Energy. [Streetlight fixtures shall be Dark Sky-compliant and conform with Section 35-339.04\(F\)\(15\).](#)

(p) Pavement Standards.

- (1) **Pavement Structure.** The design of pavement structures shall be in accordance with the American Association of State Highway and Transportation officials (AASHTO) Guide for Design of Pavement Structures, 1993 or latest approved edition. The pavement design report shall be prepared and signed by, or under the supervision of, a professional engineer registered in the State of Texas. The design requirements in Table 506-6 shall be used for pavement design. [Permeable pavement is encouraged where soils are appropriate, and cool pavement asphalt treatments or concrete with a solar reflectivity of at least 33% are encouraged for residential](#)

streets to mitigate Urban Heat Island (UHI) impacts. Low carbon materials are also encouraged and can be identified by evaluating material Environmental Product Declarations (EPDs).

(q) Sidewalk Standards.

(1) Applicability.

F. Low carbon concrete is encouraged and can be identified by evaluating material Environmental Product Declarations (EPDs).

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 18-6

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-506. – Transportation and Street Design.’

Amendment Language:

STATEMENT OF PURPOSE

The purpose of this section is to prescribe minimum design standards for streets within new subdivisions, developments requiring site plan approval, and for developments requiring a zoning permit. Unlike the situation in traditional subdivision regulations, one (1) intent of this section is to permit narrower street widths while requiring greater connectivity in order to more efficiently disperse traffic, accommodate bicyclists, protect pedestrians from high vehicular speeds, and to enhance the streetscape. For conventional subdivisions, commercial centers, and applications for development approval within conventional zoning district, the existing street widths and design standards are retained in order to accommodate the heavier traffic levels and greater reliance on vehicular travel.

- *Urban Design, Policy 5f: Consider the use of alternative surface materials to increase durability, as well as increasing reflectivity as a means to reduce Urban Heat Island (UHI) impacts.*
- *Urban Design, Policy 5f: Consider the use of low-carbon materials, as these materials are less carbon intensive than conventional materials and can be identified by evaluating Environmental Product Declarations (EPDs) for construction materials.*
- *Urban Design, Policy 5f: Work with the county to establish design requirements for streets and road construction so that streets have a lifetime expectancy of at least twenty (20) years.*

(i) Street Lights.

- (1) Streetlights shall be provided in all subdivisions within the city. Streetlights are not required in the ETJ. However, if proposed by the applicant, all installation, operational and maintenance cost shall be borne by the developer. Streetlights shall be installed by CPS Energy at all public street intersections with other public streets, at the end of cul-de-sacs longer than two hundred (200) feet, crosswalks, at safety lane intersections with public streets, midblock areas placed such that streetlights are a minimum of three hundred (300) feet apart for residential streets with houses fronting, or service areas as determined by CPS Energy. [Streetlight fixtures shall be Dark-Sky compliant and conform with Section 35-339.04\(f\)\(15\).](#)

(p) Pavement Standards.

- (1) **Pavement Structure.** The design of pavement structures shall be in accordance with the American Association of State Highway and Transportation officials (AASHTO) Guide for Design of Pavement Structures, 1993 or latest approved edition. The pavement design report shall be prepared and signed by, or under the supervision of, a professional engineer registered in the State of Texas. The design requirements in Table 506-6 shall be used for pavement design. [Permeable pavement is encouraged where soils are appropriate, and cool pavement asphalt treatments or concrete with a solar reflectivity of at least 33% are encouraged for residential](#)

streets to mitigate Urban Heat Island (UHI) impacts. Low carbon materials are also encouraged and can be identified by evaluating material Environmental Product Declarations (EPDs).

(q) Sidewalk Standards.

(1) Applicability.

F. Low carbon concrete is encouraged and can be identified by evaluating material Environmental Product Declarations (EPDs).



UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability/SWMD

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.31 14:43:42 -06'00' Date: 1/31/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Clarified language in existing solar array language found in 35-398(b) and added new language for additional solar typologies: rooftop solar (35-398(c)) and solar canopies (35-398(d)).

UDC 2021 Proposed Amendment

Amendment 18-7**Applicant: Office of Sustainability****Amendment Title** – ‘Sec. 35-398. – Renewable Energy Systems.’**Amendment Language:**

(b) Solar Farms:

1. **Applicability.** The purpose of this subsection is to provide standards for fixed-panel photovoltaic solar farms consisting of ground-mounted solar panels that capture energy from the sun and convert it to electricity. This includes, but is not limited to, solar farms sited on closed landfills and other brownfield sites (also known as “brightfields”), pollinator-friendly solar, and solar farms co-located with productive agricultural land (also known as “agrivoltaics”). The provisions of this section are based on a ground-mounted photovoltaic facility using a rammed post construction technique and panels that support the flow of rainwater between each module and the growth of vegetation beneath the arrays and limiting the impacts of stormwater runoff. The rammed post construction technique allows for minimal disturbance to the existing ground and grading of the site. Based on the assumed solar farm design, the City of San Antonio finds the use to be low intensity with minimal trip generation, low amounts of impervious cover, and low emission thus the use is compatible in non-urbanized, low-density areas with other agricultural and scattered industrial uses.

2. **Site Development Standards:**

- a. Height: The solar panel arrays shall be constructed to a height that does not reasonably interfere with other activities and uses. ~~The average height of the solar panel arrays shall not exceed twelve (12) feet.~~ The height regulations for all other structures are included in the Unified Development Code, Article III Zoning, Table 310-1.

- h. On-site power lines shall be buried except when connecting to existing overhead utility lines and solar infrastructure, including, but not limited to, panels, inverters, and distribution boards. ~~Customer owned on-site power lines shall be buried except where connecting to existing overhead utility lines~~ This requirement shall not apply to fiber optic connections.

4. **Submittal Requirements:** Building permits are required for solar farms. Plans shall contain the following:

- b. A description of the electrical generating capacity ~~and~~ means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.

- g. Plan for systems performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrument to be used.

- 6. **Discontinuation.** A solar farm shall be considered abandoned after ~~three (3)~~~~one (1)~~ years without energy production. The ~~solar facility property~~ owner shall remove all solar farm equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.
- 7. Design Exceptions for Solar Farms on Closed Landfills and Other Brownfield Sites. A solar farm located on a closed landfill that is properly capped in accordance with local and state law or on other brownfield sites shall not be required to adhere to the rammed post construction technique. Solar farms on these sites shall be permitted to be designed and built with structures that are ballasted and do not penetrate the surface.

(c) Rooftop Solar Arrays

- 1. Applicability. The purpose of this subsection is to provide standards for photovoltaic solar arrays consisting of rooftop-mounted panels that capture energy from the sun and convert it to electricity.
- 2. Site Development Standards:
 - a. Site Design: Specifications for site design and development, including but not limited to, system height, system mounting, landscape buffers, stormwater management, and location of power lines and wires, shall be determined between the City of San Antonio and other contractual parties, as applicable.
 - b. Roof Access: System layout shall meet local fire department, code, and ordinance requirements for roof access.
 - c. Signage: Signage shall conform to Chapter 28 of the Municipal Code as well as any sign limitations of the zoning district, where applicable.
 - d. All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.
- 3. Permitted Use. Rooftop solar arrays shall be permitted ("P") by right on any eligible and viable structure, pending approval from CPS Energy.
- 4. Submittal Requirements: Building permits are required for rooftop solar arrays. Plans shall contain the following:
 - a. A plot plan, drawn to scale, of the property indicating the total site acreage, tree preservation, location of all structures, the proposed location of the solar panels, the distances of the solar panels to structures and equipment on the building rooftop as well as distances to the property lines, as applicable. The plot plan shall include any electric lines and/ or overhead utility lines.
 - b. A description of the electrical generating capacity, means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.
 - c. Drawings or blueprints of solar panels and arrays in conjunction with the application for a building permit for a rooftop solar array.
 - d. Structural engineering analysis for a solar panel, array and its foundation, as applicable.
 - e. Manufacturer's recommended installations, if any.
 - f. Documentation of land ownership and/or legal authority to construct on the property.
 - g. Plan for system performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrumentation to be used.

5. Compliance With Other Regulations:

1. Building permit applications for rooftop solar arrays shall be accompanied by a line drawing of electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the city's adopted electrical code and that has been pre-approved by CPS Energy as meeting their Distribution Generation Requirements and Guidelines.
 2. Within the city limits, an executed interconnection agreement with CPS Energy is required prior to certificate of occupancy. In the ETJ the interconnection agreement shall be provided prior to utility connection. This subsection does not waive any requirements of the city's building code, electrical code or other technical codes as applicable.
6. Discontinuation. A rooftop solar array shall be considered abandoned after three (3) years without energy production. The property owner shall remove all solar equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.

(d) Solar Canopies

1. Applicability. The purpose of this subsection is to provide standards for photovoltaic solar arrays consisting of raised or lofted panels that capture energy from the sun and convert it to electricity. A raised or lofted "canopy" system may be deployed over parking facilities, grounds, and surfaces. Such systems should not substantially impact or interfere with operations and activities beneath the canopies once the solar canopy system is operational.
2. Site Development Standards:
 - a. Site Design: Specifications for site design and development, including but not limited to, system height, system mounting, landscape buffers, stormwater management, and location of power lines and wires, shall be determined between the City of San Antonio and other contractual parties, as applicable.
 - b. Signage: Signage shall conform to Chapter 28 of the Municipal Code as well as any sign limitations of the zoning district, where applicable.
 - c. All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.
3. Permitted Use. Solar canopies shall be permitted ("P") by right on any eligible and viable facilities, grounds, and surfaces, pending approval from CPS Energy.
4. Submittal Requirements: Building permits are required for solar canopies. Plans shall contain the following:
 - a. A plot plan, drawn to scale, of the property indicating the total site acreage, landscape and buffer areas, tree preservation, location of all structures, the proposed location of the solar panels, the distances of the solar panels to structures on the property as well as distances to the property lines, as applicable. The plot plan shall include any roads, electric lines and/ or overhead utility lines.
 - b. A description of the electrical generating capacity, means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.
 - c. Drawings or blueprints of solar panels and arrays in conjunction with the application for a building permit for a solar canopy.
 - d. Structural engineering analysis for a solar panel, array and its foundation, as applicable.
 - e. Manufacturer's recommended installations, if any.
 - f. Documentation of land ownership and/or legal authority to construct on the property.
 - g. Plan for system performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrumentation to be used.

5. Compliance With Other Regulations:

1. Building permit applications for solar canopies shall be accompanied by a line drawing of electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the city's adopted electrical code and that has been pre-approved by CPS Energy as meeting their Distribution Generation Requirements and Guidelines.
2. Within the city limits, an submitted interconnection agreement with CPS Energy is required prior to certificate of occupancy. In the ETJ the interconnection agreement shall be provided prior to utility connection. This subsection does not waive any requirements of the city's building code, electrical code or other technical codes as applicable.
6. Discontinuation. A solar canopy shall be considered abandoned after three (3) years without energy production. The property owner shall remove all solar canopy equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 8, 2022*****

Amendment 18-7

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-398. – Renewable Energy Systems.’

Amendment Language:

STATEMENT OF PURPOSE

Renewable energy systems provide regulations for wind and solar energy generation uses and operations. The regulations codified herein are intended to provide an efficient way of producing renewable energy sources and balancing those against appropriate regulations for safety.

Wherever possible, renewable energy installations, including solar installations, should consider the placement, height, and design of solar panels, solar arrays, and solar farms to ensure that the systems do not reasonably interfere with other activities and uses.

(b) **Solar Farms:**

1. **Applicability.** The purpose of this subsection is to provide standards for fixed-panel photovoltaic solar farms consisting of ground-mounted solar panels that capture energy from the sun and convert it to electricity. This includes, but is not limited to, solar farms sited on closed landfills and other brownfield sites (also known as “brightfields”), pollinator-friendly solar, and solar farms co-located with productive agricultural land (also known as “agrivoltaics”). The provisions of this section are based on a ground-mounted photovoltaic facility using a rammed post construction technique and panels that support the flow of rainwater between each module and the growth of vegetation beneath the arrays and limiting the impacts of stormwater runoff. The rammed post construction technique allows for minimal disturbance to the existing ground and grading of the site. Based on the assumed solar farm design, the City of San Antonio finds the use to be low intensity with minimal trip generation, low amounts of impervious cover, and low emission thus the use is compatible in non-urbanized, low-density areas with other agricultural and scattered industrial uses.
2. **Site Development Standards:**

~~c. **Height:** The average height of the solar panel arrays shall not exceed twelve (12) feet. The height regulations for all other structures are included in the Unified Development Code, Article III Zoning, Table 310-1.~~

~~c. **d.-Landscaping Buffer:** The primary use of the property shall determine the buffer requirement. Where a ground-mounted photovoltaic solar farm is the primary use the property shall be considered agricultural for the purposes of buffer requirements. There is no requirement for screening from public streets.~~

~~d. **e.-Stormwater Management:** Fixed panel solar arrays shall be considered pervious and any fee in lieu of detention shall be considered based on impervious cover. The impervious cover calculation shall include the support posts of the panels, any roads or impervious driveway surfaces, parking areas and buildings on the site.~~

- e. ~~f.~~ **Subdivision:** A property developed pursuant to this subsection shall be required to plat however water and sewer connections shall not be required. Suitable fire department access shall be required. Outside of the city limits the county fire marshal shall make the determination of required fire access.
- f. ~~g.~~ **Signage:** Signage shall conform to Chapter 28 of the Municipal Code as well as any sign limitations of the zoning district.
- g. ~~h.~~ Customer owned on-site power lines shall be buried except where connecting to existing overhead utility lines. This requirement shall not apply to fiber optic connections.
- h. ~~i.~~ **Fencing:** Due the unique security requirements of this land use, and to facilitate the educational value of seeing this land use, fencing up to eight (8) feet in height is permitted provided the fencing material is predominantly open as defined in Appendix A.
- i. ~~j.~~ All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.

- h. On-site power lines shall be buried except when connecting to existing overhead utility lines and solar infrastructure, including, but not limited to, panels, inverters, and distribution boards, or any other infrastructure at utility voltage. ~~Customer owned on-site power lines shall be buried except where connecting to existing overhead utility lines~~ This requirement shall not apply to fiber optic connections.

4. **Submittal Requirements:** Building permits are required for solar farms. Plans shall contain the following:

- d. A description of the electrical generating capacity ~~and~~ means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.

- g. Plan for systems performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrument to be used.

6. **Discontinuation.** A solar farm shall be considered abandoned after three (3)~~one (1)~~ years without energy production. The solar facility ~~property~~ owner shall remove all solar farm equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.
7. Design Exceptions for Solar Farms on Closed Landfills and Other Brownfield Sites. A solar farm located on a closed landfill that is properly capped in accordance with local and state law or on other brownfield sites shall not be required to adhere to the rammed post construction technique. Solar farms on these sites shall be permitted to be designed and built with structures that are ballasted and do not penetrate the surface.

(c) Rooftop Solar Arrays

1. Applicability. The purpose of this subsection is to provide standards for photovoltaic solar arrays consisting of rooftop-mounted panels that capture energy from the sun and convert it to electricity.
2. Site Development Standards:
 - a. All solar installations shall be in compliance with Texas Local Government Cod Sec. 229.101.
 - b. All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.
3. Permitted Use. Rooftop solar arrays shall be permitted ("P") by right on any viable structure, pending approval from CPS Energy.
4. Submittal Requirements: Building permits are required for rooftop solar arrays. Plans shall contain the following:
 - a. A plot plan, drawn to scale, of the property indicating the total site acreage, tree preservation, location of all structures, the proposed location of the solar panels, the distances of the solar panels to structures and equipment on the building rooftop as well as distances to the property lines, as applicable. The plot plan shall include any electric lines and/ or overhead utility lines.
 - b. A description of the electrical generating capacity means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.
 - c. Drawings or blueprints of solar panels and arrays in conjunction with the application for a building permit for a rooftop solar array.
 - d. Structural engineering analysis for a solar panel, array and its foundation, as applicable.
 - e. Manufacturer's recommended installations, if any.
 - f. Documentation of land ownership and/or legal authority to construct on the property.
 - g. Plan for system performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrumentation to be used.
5. Compliance With Other Regulations:
 1. Building permit applications for rooftop solar arrays shall be accompanied by a line drawing of electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the city's adopted electrical code and that has been pre-approved by CPS Energy as meeting their Distribution Generation Requirements and Guidelines.
 2. Within the city limits, an executed interconnection agreement with CPS Energy is required prior to certificate of occupancy. In the ETJ the interconnection agreement shall be provided prior to utility connection. This subsection does not waive any requirements of the city's building code, electrical code or other technical codes as applicable.
6. Discontinuation. A rooftop solar array shall be considered abandoned after three (3) years without energy production. The property owner shall remove all solar equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.

(d) Solar Canopies

1. Applicability. The purpose of this subsection is to provide standards for photovoltaic solar arrays consisting of raised or lofted panels that capture energy from the sun and convert it to electricity. A raised or lofted "canopy" system may be deployed over parking facilities, grounds, and surfaces. Such systems should not substantially impact or interfere with operations and activities beneath the canopies once the solar canopy system is operational.

2. Site Development Standards:
 - a. All solar installations shall be in compliance with Texas Local Government Cod Sec. 229.101.
 - c. All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.
3. Permitted Use. Solar canopies shall be permitted ("P") by right on any viable facilities, grounds, and surfaces, pending approval from CPS Energy.
4. Submittal Requirements: Building permits are required for solar canopies. Plans shall contain the following:
 - a. A plot plan, drawn to scale, of the property indicating the total site acreage, landscape and buffer areas, tree preservation, location of all structures, the proposed location of the solar panels, the distances of the solar panels to structures on the property as well as distances to the property lines, as applicable. The plot plan shall include any roads, electric lines and/ or overhead utility lines.
 - b. A description of the electrical generating capacity means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.
 - c. Drawings or blueprints of solar panels and arrays in conjunction with the application for a building permit for a solar canopy.
 - d. Structural engineering analysis for a solar panel, array and its foundation, as applicable.
 - e. Manufacturer's recommended installations, if any.
 - f. Documentation of land ownership and/or legal authority to construct on the property.
 - g. Plan for system performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrumentation to be used.
5. Compliance With Other Regulations:
 1. Building permit applications for solar canopies shall be accompanied by a line drawing of electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the city's adopted electrical code and that has been pre-approved by CPS Energy as meeting their Distribution Generation Requirements and Guidelines.
 2. Within the city limits, a submitted interconnection agreement with CPS Energy is required prior to certificate of occupancy. In the ETJ the interconnection agreement shall be provided prior to utility connection. This subsection does not waive any requirements of the city's building code, electrical code or other technical codes as applicable.
6. Discontinuation. A solar canopy shall be considered abandoned after three (3) years without energy production. The property owner shall remove all solar canopy equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretations.’

Amendment Language:

Solar Farm: an installation or area of land or water in which a collection of solar arrays are set up for the primary purpose to generate electricity and is connected at utility voltage.

Solar Array: a collection of linked solar panels, also known as photovoltaic panels, for the production of electricity.

Solar Canopy: an elevated structure that hosts solar array(s) and provides shade. The overhead solar canopy is typically installed in parking lots, playground areas, or other paved areas.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 18-7

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-398. – Renewable Energy Systems.’

Amendment Language:

STATEMENT OF PURPOSE

Renewable energy systems provide regulations for wind and solar energy generation uses and operations. The regulations codified herein are intended to provide an efficient way of producing renewable energy sources and balancing those against appropriate regulations for safety.

Wherever possible, renewable energy installations, including solar installations, should consider the placement, height, and design of solar panels, solar arrays, and solar farms to ensure that the systems do not reasonably interfere with other activities and uses.

(b) **Solar Farms:**

1. **Applicability.** The purpose of this subsection is to provide standards for fixed-panel photovoltaic solar farms consisting of ground-mounted solar panels that capture energy from the sun and convert it to electricity. This includes, but is not limited to, solar farms sited on closed landfills and other brownfield sites (also known as “brightfields”), pollinator-friendly solar, and solar farms co-located with productive agricultural land (also known as “agrivoltaics”). The provisions of this section are based on a ground-mounted photovoltaic facility using a rammed post construction technique and panels that support the flow of rainwater between each module and the growth of vegetation beneath the arrays and limiting the impacts of stormwater runoff. The rammed post construction technique allows for minimal disturbance to the existing ground and grading of the site. Based on the assumed solar farm design, the City of San Antonio finds the use to be low intensity with minimal trip generation, low amounts of impervious cover, and low emission thus the use is compatible in non-urbanized, low-density areas with other agricultural and scattered industrial uses.
2. **Site Development Standards:**

~~c. **Height:** The average height of the solar panel arrays shall not exceed twelve (12) feet. The height regulations for all other structures are included in the Unified Development Code, Article III Zoning, Table 310-1.~~

~~c. **d.-Landscaping Buffer:** The primary use of the property shall determine the buffer requirement. Where a ground-mounted photovoltaic solar farm is the primary use the property shall be considered agricultural for the purposes of buffer requirements. There is no requirement for screening from public streets.~~

~~d. **e.-Stormwater Management:** Fixed panel solar arrays shall be considered pervious and any fee in lieu of detention shall be considered based on impervious cover. The impervious cover calculation shall include the support posts of the panels, any roads or impervious driveway surfaces, parking areas and buildings on the site.~~

- e. ~~f.~~ **Subdivision:** A property developed pursuant to this subsection shall be required to plat however water and sewer connections shall not be required. Suitable fire department access shall be required. Outside of the city limits the county fire marshal shall make the determination of required fire access.
- f. ~~g.~~ **Signage:** Signage shall conform to Chapter 28 of the Municipal Code as well as any sign limitations of the zoning district.
- g. ~~h.~~ Customer owned on-site power lines shall be buried except where connecting to existing overhead utility lines. This requirement shall not apply to fiber optic connections.
- h. ~~i.~~ **Fencing:** Due the unique security requirements of this land use, and to facilitate the educational value of seeing this land use, fencing up to eight (8) feet in height is permitted provided the fencing material is predominantly open as defined in Appendix A.
- i. ~~j.~~ All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.

- h. On-site power lines shall be buried except when connecting to existing overhead utility lines and solar infrastructure, including, but not limited to, panels, inverters, and distribution boards, or any other infrastructure at utility voltage. ~~Customer owned on-site power lines shall be buried except where connecting to existing overhead utility lines~~ This requirement shall not apply to fiber optic connections.

4. **Submittal Requirements:** Building permits are required for solar farms. Plans shall contain the following:

- d. A description of the electrical generating capacity ~~and~~ means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.

- g. Plan for systems performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrument to be used.

6. **Discontinuation.** A solar farm shall be considered abandoned after ~~three (3)~~one (1) years without energy production. The ~~solar facility property~~ owner shall remove all solar farm equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.
7. Design Exceptions for Solar Farms on Closed Landfills and Other Brownfield Sites. A solar farm located on a closed landfill that is properly capped in accordance with local and state law or on other brownfield sites shall not be required to adhere to the rammed post construction technique. Solar farms on these sites shall be permitted to be designed and built with structures that are ballasted and do not penetrate the surface.

(c) Rooftop Solar Arrays

1. Applicability. The purpose of this subsection is to provide standards for photovoltaic solar arrays consisting of rooftop-mounted panels that capture energy from the sun and convert it to electricity.
2. Site Development Standards:
 - a. All solar installations shall be in compliance with Texas Local Government Cod Sec. 229.101.
 - b. All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.
3. Permitted Use. Rooftop solar arrays shall be permitted ("P") by right on any viable structure, pending approval from CPS Energy.
4. Submittal Requirements: Building permits are required for rooftop solar arrays. Plans shall contain the following:
 - a. A plot plan, drawn to scale, of the property indicating the total site acreage, tree preservation, location of all structures, the proposed location of the solar panels, the distances of the solar panels to structures and equipment on the building rooftop as well as distances to the property lines, as applicable. The plot plan shall include any electric lines and/ or overhead utility lines.
 - b. A description of the electrical generating capacity means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.
 - c. Drawings or blueprints of solar panels and arrays in conjunction with the application for a building permit for a rooftop solar array.
 - d. Structural engineering analysis for a solar panel, array and its foundation, as applicable.
 - e. Manufacturer's recommended installations, if any.
 - f. Documentation of land ownership and/or legal authority to construct on the property.
 - g. Plan for system performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrumentation to be used.
5. Compliance With Other Regulations:
 1. Building permit applications for rooftop solar arrays shall be accompanied by a line drawing of electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the city's adopted electrical code and that has been pre-approved by CPS Energy as meeting their Distribution Generation Requirements and Guidelines.
 2. Within the city limits, an executed interconnection agreement with CPS Energy is required prior to certificate of occupancy. In the ETJ the interconnection agreement shall be provided prior to utility connection. This subsection does not waive any requirements of the city's building code, electrical code or other technical codes as applicable.
6. Discontinuation. A rooftop solar array shall be considered abandoned after three (3) years without energy production. The property owner shall remove all solar equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.

(d) Solar Canopies

1. Applicability. The purpose of this subsection is to provide standards for photovoltaic solar arrays consisting of raised or lofted panels that capture energy from the sun and convert it to electricity. A raised or lofted "canopy" system may be deployed over parking facilities, grounds, and surfaces. Such systems should not substantially impact or interfere with operations and activities beneath the canopies once the solar canopy system is operational.

2. Site Development Standards:
 - a. All solar installations shall be in compliance with Texas Local Government Cod Sec. 229.101.
 - c. All Municipal Code provisions not specified in this subsection are required including but not limited to tree preservation, traffic impact analysis and historic preservation.
3. Permitted Use. Solar canopies shall be permitted ("P") by right on any viable facilities, grounds, and surfaces, pending approval from CPS Energy.
4. Submittal Requirements: Building permits are required for solar canopies. Plans shall contain the following:
 - a. A plot plan, drawn to scale, of the property indicating the total site acreage, landscape and buffer areas, tree preservation, location of all structures, the proposed location of the solar panels, the distances of the solar panels to structures on the property as well as distances to the property lines, as applicable. The plot plan shall include any roads, electric lines and/ or overhead utility lines.
 - b. A description of the electrical generating capacity means of interconnecting with the electrical grid, and energy storage capabilities, if applicable, as coordinated and pre-approved with CPS Energy.
 - c. Drawings or blueprints of solar panels and arrays in conjunction with the application for a building permit for a solar canopy.
 - d. Structural engineering analysis for a solar panel, array and its foundation, as applicable.
 - e. Manufacturer's recommended installations, if any.
 - f. Documentation of land ownership and/or legal authority to construct on the property.
 - g. Plan for system performance monitoring, either physically on-site or virtually online, including the controls, monitors, and instrumentation to be used.
5. Compliance With Other Regulations:
 1. Building permit applications for solar canopies shall be accompanied by a line drawing of electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the city's adopted electrical code and that has been pre-approved by CPS Energy as meeting their Distribution Generation Requirements and Guidelines.
 2. Within the city limits, a submitted interconnection agreement with CPS Energy is required prior to certificate of occupancy. In the ETJ the interconnection agreement shall be provided prior to utility connection. This subsection does not waive any requirements of the city's building code, electrical code or other technical codes as applicable.
6. Discontinuation. A solar canopy shall be considered abandoned after three (3) years without energy production. The property owner shall remove all solar canopy equipment and appurtenances within ninety (90) days of abandonment. Decommissioning must comply with Texas SB 760.

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretations.’

Amendment Language:

Solar Farm: an installation or area of land or water in which a collection of solar arrays are set up for the primary purpose to generate electricity and is connected at utility voltage.

Solar Array: a collection of linked solar panels, also known as photovoltaic panels, for the production of electricity.

Solar Canopy: an elevated structure that hosts solar array(s) and provides shade. The overhead solar canopy is typically installed in parking lots, playground areas, or other paved areas.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Douglas Melnick Organization (if applicable): CoSA - Office of Sustainability

Address: 100 W. Houston Street, 7th Floor, San Antonio 78205

Phone: 210-207-1721 Email: douglas.melnick@sanantonio.gov

Signature: Douglas Melnick Digitally signed by Douglas Melnick
Date: 2022.01.28 09:35:18 -06'00' Date: 1/28/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Adds 35-105(b)(9) to include the SA Climate Ready Climate Action and Adaptation Plan to the list of Council-Approved Master Plans.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

UDC 2021 Proposed Amendment

Amendment 18-8**Applicant: Office of Sustainability****Amendment Title** – ‘Sec. 35-105. – Consistency with Master Plan.’**Amendment Language:**

- (b) Any neighborhood, community, or perimeter plan adopted pursuant to section 35-420 of this chapter.

An amendment to the text of the ordinance is consistent with and in accordance with the master plan if it complies with the goals and policies stated in the master plan, as it may be amended from time to time.

Master plan elements are authorized under Article IX of the City Charter, Section 121. The master plan: "The commission may adopt the master plan as a whole or in parts, and may adopt any amendments thereto." Currently adopted master plan elements include those listed below as such elements may be amended from time to time.

- (9) [**SA Climate Ready Plan.** Adopted October 17, 2019 by Ordinance No. 2019-10-17-0840. On June 22, 2017, the San Antonio City Council passed a Resolution No. 2017-06-22-0031R in support of the Paris Climate Agreement's goals to keep global climate change to no more than 1.5°C by the end of the century and to adapt to climate impacts with a focus on vulnerable populations. These impacts include, but are not limited to, increased temperatures, increased potential for extreme cold events, increased drought, and more severe flooding and storms, and the resulting health, infrastructure and economic impacts. City Council directed City Staff to develop a plan to meet the objectives of this agreement. The SA Climate Ready Climate Action and Adaptation Plan \(CAAP\) will be updated to ensure that the targets and strategies align with the best science available from organizations such as the Intergovernmental Panel on Climate Change \(IPCC\). As climate change does not impact all communities the same way, the CAAP prioritizes climate equity to ensure that frontline communities, those communities who will experience climate impacts first and with the most severity, and includes BIPOC \(Black, Indigenous, People of Color\), low-income, the elderly, children, and the disabled are at the center of implementation.](#)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 14, 2022*****

Amendment 18-8

Applicant: Office of Sustainability

Amendment Title – ‘Sec. 35-105. – Consistency with Master Plan.’

Amendment Language:

- (b) Any neighborhood, community, or perimeter plan adopted pursuant to section 35-420 of this chapter.

An amendment to the text of the ordinance is consistent with and in accordance with the master plan if it complies with the goals and policies stated in the master plan, as it may be amended from time to time.

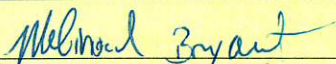
Master plan elements are authorized under Article IX of the City Charter, Section 121. The master plan: "The commission may adopt the master plan as a whole or in parts, and may adopt any amendments thereto." Currently adopted master plan elements include those listed below as such elements may be amended from time to time.

- (10) [SA Climate Ready Plan. Adopted October 17, 2019, by Ordinance No. 2019-10-17-0840. San Antonio Climate Ready is San Antonio's Climate Action and Adaptation Plan to meet the present and future challenges of climate change.](#)



UDC Amendment Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: Melissa Bryant Organization (if applicable): San Antonio River Authority
Address: 100 E. Guenther Street, San Antonio, TX 78204
Phone: 210-302-3611 Email: mbryant@sara-tx.org
Signature:  Date: 1/28/22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This will be an update to the UDC for a water quality protection area in the West Side Creeks to include Martinez Creek, Zaramora Creek, Alazan Creek, Apache Creek, and San Pedro Creek. This protection area would ensure adequate treatment of storm water runoff that may potentially adversely affect the water quality in the West Side Creeks.

UDC 2021 Proposed Amendment

Amendment 19-1**Applicant: San Antonio River Authority****Amendment Title** – ‘Sec. 35-399.07 – West Side Creeks Water Quality Protection Area .’**Amendment Language:****Sec. 35-399.07. - West Side Creeks Water Quality Protection Area.**

- (a) **Abrogation and Greater Restrictions.** This division is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where the language of this division conflicts with language used elsewhere in this chapter, that which imposes the more stringent restrictions shall prevail.
- (b) **Purpose.** The West Side Creeks Water Quality (WSC WQ) Protection Area has been established for locations along the Martinez Creek, Zarzamora Creek, Alazan Creek, San Pedro Creek and Apache Creek, collectively, the “West Side Creeks” as identified in the map attached as . In the mandatory WSC WQ Protection Area, water run-off from some land uses may be hazardous to the water quality of the West Side Creeks and its ecosystem. Thus, the Protection Area is designed to ensure adequate treatment of storm water runoff that may potentially produce toxic, corrosive, polluted, poisonous, radioactive, unpalatable, or otherwise dangerous substances injurious to the public health or which could otherwise adversely affect the water quality or supply, and thereby minimizing the risk of potential occurrences wherein such substances could enter the water of the West Side Creeks.

The WSC WQ Protection Area further seeks to:

- (i) prevent the negative impacts caused by incompatible and insensitive development and promote new compatible development;
 - (ii) Maintain the natural habitat of the West Side Creeks, access to its trails and provide safety for its users; and
 - (iii) Ensure that development near the creek is compatible with a future vision of a series of mixed-use neighborhoods with commercial and residential nodes that orient to the West Side Creeks and/or stimulate redevelopment of existing commercial corridors.
- (c) **Boundaries.** The limits of the West Side Creeks Water Quality Protection Area are shown on the City of San Antonio's Official Zoning Map. The boundaries of the Protection Area are determined to be the legal parcel boundaries of any parcel of land that is wholly or partially within 100 ft from the boundary of the San Antonio Capital Improvement Projects Boundary of the West Side Creeks.

Any parcel that is wholly or partially within the boundaries of the Protection Area shall not be removed from the WSC WQ Protection Area through replatting.

- (d) **Protection Area.** The WSC WQ Protection Area is designated as an overlay to all zoning districts. Property located within this area must also be designated as being within the regular zoning districts. Authorized uses must be permitted in both the base zoning district and the Protection Area.
- (e) **Uses.**
- A. **Prohibited Uses.** To protect the water quality of the WSC from operations, production, or storage of hazardous materials that could contribute contaminants to water supply and the West Side Creeks, the following uses are prohibited within the WSC WQ Protection Area:
1. Truck and heavy equipment - auction.
 2. Auto - manufacture.
 3. Auto and light truck auction.
 4. Storage - outside.

5. Batching plant.
6. Stockyard.
7. Used automotive parts recycler.
8. Abrasive manufacturing.
9. Acetylene gas - manufacturing and storage.
10. Hazardous materials hauling or storage.
11. Petro chemicals bulk storage.
12. Metal forging or rolling mill.
13. Packing plant.
14. Petroleum - manufacturing or processing.
15. Poultry processing.
16. Rendering plant.
17. Sand or gravel - storage or sales.
18. Vulcanizing, recapping.
19. Wood processing by creosoting or other preservation treatment.
20. Commercial surface parking lots as primary use.
21. Construction staging area.
22. Gas stations
23. Parking and transient vehicle storage - related to delivery.
24. Parking and/or storage - long term.
25. Tire repair - auto and small truck.
26. Truck repair and maintenance.
27. Truck stop or laundry.
28. Can recycle collection station.

B. Nonconforming Uses. Any use prohibited by section A which is existing on the effective date of the ordinance from which this chapter is derived may continue so long as the conditions herein are met. Prohibited Uses at the time of the adoption of this Section are exempt from the prohibition, for so long as that land use is continuous, is not subject to any other limitation listed under Section 35-702, et. al of the UDC. This exemption terminates if the property is redeveloped, or any other limitation listed under Sections 35-702 to 35-707 becomes applicable. Redevelopment is defined in Appendix H of the UDC. All single-family residential lots are exempt from the LID requirements in accordance with 35-###.

(f) San Antonio River Authority Consultation. Consultation with the San Antonio River Authority is required regarding direct access, landscaping and maintenance boundaries; and storm water control measures prior to storm water permit approvals or plat approval, to allow for review and comment by the River Authority for properties that fall within the WSC WQ Protection Area. This section shall apply to newly developed and redeveloped properties.

A. Coordination with the River Authority shall include a binding commitment letter signed by the property owner and the River Authority specifying the property owner's commitment to coordinate regarding access to the West Side Creeks, landscape and maintenance boundaries, and storm water control matters when applying for stormwater and drainage permit.

B. Access to the West Side Creeks within the WSC WQ Protection Area shall comply with the following:

- (i) Property owners shall provide plans for review by the River Authority when proposing to construct any tie-in points to the West Side Creeks project trail, and such plans shall show materials and grading for review
- (ii) Removal of existing park trail hardscape shall require the River Authority approval.
- (iii) Development shall make it clear for users of the park to discern public access points from private access points.
- (iv) If during construction the park trail must be temporarily closed, an alternative engineered route shall be identified and temporary signage in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) provided and maintained for the duration of the project.
- (v) Acceptance of park trail access point(s) shall be the responsibility of the River Authority.

C. Landscaping and maintenance boundaries shall be recorded under the notice to the title and are defined in accordance with a final maintenance agreement (the "Maintenance Agreement") entered between the developer/property owner and the City of San Antonio. The maintenance agreement will set out the respective rights and responsibilities of the parties and an executed copy will be provided to the River Authority upon request. The purpose of the maintenance agreement is to protect the public investment that has been made in the WSC WQ Protection Area. The

maintenance agreement will be designed to maintain the function of the hydrology, ecological restoration and storm water run-off mitigation in keeping with this chapter and shall generally conform to best management practices as documented in Appendix E Recommended Plant List and section 35-210 of this chapter.

- D. In the WSC WQ Protection Area, developments shall be processed in accordance with LID/NCDP use patterns, requiring an LID/NCDP plan, as specified in UDC 35-210. Developments shall manage site storm water through LID components consistent with section 35-210 of this chapter and shall also comply with the following:
- (i) Storm water runoff shall pass to the creek through discharge pipes or outfalls that are below water level or normal depth or through an approved LID feature. Overland flow onto public land is discouraged and shall be reviewed on a case-by-case basis. Overland flow onto public land requires approval of the public land property owner. Existing concrete chutes are considered as overland flow and consultation and concurrence of the River Authority is required where a USACE 408 permit is needed. Modification of this subsection shall require approval by the River Authority and the director of public works, or their designee.
 - (ii) Open concrete chutes shall be prohibited.
 - (iii) Installations and/or modifications of drainage outfalls require consultation with the River Authority.
 - (iv) Runoff from swimming pools or other non-storm water producing sources shall be treated prior to discharging into the creek.
 - (v) The Stormwater Pollution Prevention Plan (SWP3) on development/redevelopments within the WSC WQ Protection Area must be maintained onsite in accordance with Sec. 34-853 and made readily available for review by SAWS upon request, a copy of which must be provided to the River Authority.
 - (vi) New and replacement storm drain inlets that tie directly into the WSC require storm water mitigation practices and consultation with the River Authority.
 - (vii) Runoff from potentially acute sources of pollutants, such as dog parks, dumpster pads, and oil/grease containers shall be treated for total suspended solids (TSS), pathogens, oil/grease, and heavy metals appropriate for the pollutant source prior to discharging into the river or creek, or prior to discharging into a storm drainage system.
 - (viii) Where the project ties into the WSC access, slopes shall be graded at a stable angle not to exceed four to one (4:1) and plant material that will stabilize the soil shall be used such as vigorous ground covers, vines or turf planting that are native and noninvasive species as found in San Antonio River Basin Low Impact Development Technical Design Guidance Manual Plant List. Terraced walls shall be installed when there is a slope of more than four to one (4:1).
 - (ix) To enhance on-site storm water mitigation through use of open space, saw-tooth curbs and gutter shall be used along the street edge of open space at the time of improving a parcel.
 - (x) LID components for managing site stormwater may be constructed in the adjacent public street ROW in accordance with 35-###(i) Off-Site Treatment below.
- (g) **Creekside Setbacks.** Creekside setbacks from top of bank for both buildings and accessory structures are established to reinforce storm water control within the WSC WQ Protection Area. Refer to sec. 35-210(i) on stream network buffering. For developments where setback requirements exceed 10% of the total area of the individual lot, a reduced setback of minimum 25ft from top of bank is required. Stormwater BMP footprints are allowed within the setback areas.
- (h) **Landscape Best Management Practices for Water Quality.** Ecological restoration is essential to the water quality mitigation of storm water runoff in the WSC WQ Protection Area. These standards apply to landscaping within an individual site. Additional standards follow that provide more specific standards for the public pathway along the creek and street edges.
- A. **Provide Variety of Plant Species in Landscape.** To enhance mitigation of storm water runoff, provide ecological variety in the landscape plantings along the creek by including a variety of species compatible with site conditions for long-term resiliency and stability.
- B. **Planting Requirements in Open Space Abutting the Creek.** On publicly owned land leased by the adjoining property owner, if applicable, and/or within privately owned setbacks adjacent to the creek, a minimum sixty (60) percentage of the open space, excluding building footprint, lease space under bridges and parking requirements is required.

- (i) Planting requirements in WSC WQ Protection Area should continue the restoration landscape efforts along the creek banks.
- C. **Plant Materials.** Several soil conditions converge along the West Side Creeks area to create unique vegetation ecosystems that mitigate storm water runoff. Soil conditions vary greatly along these waterways and therefore native and indigenous plants will vary accordingly. Landscaping should reflect the unique soil characteristics of the specific site.
 - (i) **Incorporate Existing Native Vegetation.** Extend the use of native landscape materials, including plants, shrubs and trees that are used in the public areas of the creek onto adjacent private areas to extend ecological mitigation of storm water runoff.
 - (ii) Use indigenous and noninvasive species characteristic of the specific site as found on the permissible plant list maintained by the parks and recreation department or the Unified Development Code Plant List found in San Antonio River Basin Low Impact Development Technical Design Guidance Manual Plant List
 - (iii) **Install Trees to Provide Shade.** To mitigate storm water thermal pollution, install street trees along the property line or in the ROW abutting all streets according to minimum requirement standards established in subsection 35-512(b), and consider incorporating storm water bump-outs where feasible.
- (i) **Offsite Treatment.** The director of the Public Works or his designee may, on a case-by-case basis, approve treatment of offsite runoff instead of or in combination with onsite runoff. In this case, the design rainfall depth is increased by 10% for all offsite runoff. Public Works may require that some onsite runoff is treated, especially if there are potentially acute sources of pollutants (dog parks, dumpster pads, etc.). Concurrence of the River Authority is required for neighborhood scale water quality mitigation projects through developer agreements.
- (j) **Top of bank.** "The "top of bank" is defined as a change in gradient and has been mapped by the River Authority. Contact the River Authority for a verification of the "top of bank."

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 19-1

Applicant: San Antonio River Authority

Amendment Title – ‘Sec. 35-399.07 – West Side Creeks Water Quality Protection Area .’

Amendment Language:

Sec. 35-399.07. - West Side Creeks Water Quality Protection Area.

- (a) **Abrogation and Greater Restrictions.** This division is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where the language of this division conflicts with language used elsewhere in this chapter, that which imposes the more stringent restrictions shall prevail.
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- (e) **Uses.**
- A. **Prohibited Uses.** To protect the water quality of the WSC from operations, production, or storage of hazardous materials that could contribute contaminants to water supply and the West Side Creeks, the following uses are prohibited within the WSC WQ Protection Area:
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8. Abrasive manufacturing.
9. Acetylene gas - manufacturing and storage.
10. Hazardous materials hauling or storage.
11. Petro chemicals bulk storage.
12. Metal forging or rolling mill.
13. Packing plant.
14. Petroleum - manufacturing or processing.
15. Poultry processing.
16. Rendering plant.
17. Sand or gravel - storage or sales.
18. Vulcanizing, recapping.
19. Wood processing by creosoting or other preservation treatment.
20. Commercial surface parking lots as primary use.
21. Construction staging area.
22. Gas stations
23. Parking and transient vehicle storage - related to delivery.
24. Parking and/or storage - long term.
25. Tire repair - auto and small truck.
26. Truck repair and maintenance.
27. Truck stop or laundry.
28. Can recycle collection station.

B. Nonconforming Uses. Any use prohibited by section A which is existing on the effective date of the ordinance from which this chapter is derived may continue so long as the conditions herein are met. Prohibited Uses at the time of the adoption of this Section are exempt from the prohibition, for so long as that land use is continuous, is not subject to any other limitation listed under Section 35-702, et. al of the UDC. This exemption terminates if the property is redeveloped, or any other limitation listed under Sections 35-702 to 35-707 becomes applicable. Redevelopment is defined in Appendix H of the UDC. All single-family residential lots are exempt from the LID requirements in accordance with 35-###.

(f) San Antonio River Authority Consultation. Consultation with the San Antonio River Authority is required regarding direct access, landscaping and maintenance boundaries; and storm water control measures prior to storm water permit approvals or plat approval, to allow for review and comment by the River Authority for properties that fall within the WSC WQ Protection Area. This section shall apply to newly developed and redeveloped properties.

A. Coordination with the River Authority shall include a binding commitment letter signed by the property owner and the River Authority specifying the property owner's commitment to coordinate regarding access to the West Side Creeks, landscape and maintenance boundaries, and storm water control matters when applying for stormwater and drainage permit.

B. Access to the West Side Creeks within the WSC WQ Protection Area shall comply with the following:

- (i) Property owners shall provide plans for review by the River Authority when proposing to construct any tie-in points to the West Side Creeks project trail, and such plans shall show materials and grading for review
- (ii) Removal of existing park trail hardscape shall require the River Authority approval.
- (iii) Development shall make it clear for users of the park to discern public access points from private access points.
- (iv) If during construction the park trail must be temporarily closed, an alternative engineered route shall be identified and temporary signage in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) provided and maintained for the duration of the project.
- (v) Acceptance of park trail access point(s) shall be the responsibility of the River Authority.

C. Landscaping and maintenance boundaries shall be recorded under the notice to the title and are defined in accordance with a final maintenance agreement (the "Maintenance Agreement") entered between the developer/property owner and the City of San Antonio. The maintenance agreement will set out the respective rights and responsibilities of the parties and an executed copy will be provided to the River Authority upon request. The purpose of the maintenance agreement is to protect the public investment that has been made in the WSC WQ Protection Area. The

maintenance agreement will be designed to maintain the function of the hydrology, ecological restoration and storm water run-off mitigation in keeping with this chapter and shall generally conform to best management practices as documented in Appendix E Recommended Plant List and section 35-210 of this chapter.

- D. In the WSC WQ Protection Area, developments shall be processed in accordance with LID/NCDP use patterns, requiring an LID/NCDP plan, as specified in UDC 35-210. Developments shall manage site storm water through LID components consistent with section 35-210 of this chapter and shall also comply with the following:
- (i) Storm water runoff shall pass to the creek through discharge pipes or outfalls that are below water level or normal depth or through an approved LID feature. Overland flow onto public land is discouraged and shall be reviewed on a case-by-case basis. Overland flow onto public land requires approval of the public land property owner. Existing concrete chutes are considered as overland flow and consultation and concurrence of the River Authority is required where a USACE 408 permit is needed. Modification of this subsection shall require approval by the River Authority and the director of public works, or their designee.
 - (ii) Open concrete chutes shall be prohibited.
 - (iii) Installations and/or modifications of drainage outfalls require consultation with the River Authority.
 - (iv) Runoff from swimming pools or other non-storm water producing sources shall be treated prior to discharging into the creek.
 - (v) The Stormwater Pollution Prevention Plan (SWP3) on development/redevelopments within the WSC WQ Protection Area must be maintained onsite in accordance with Sec. 34-853 and made readily available for review by SAWS upon request, a copy of which must be provided to the River Authority.
 - (vi) New and replacement storm drain inlets that tie directly into the WSC require storm water mitigation practices and consultation with the River Authority.
 - (vii) Runoff from potentially acute sources of pollutants, such as dog parks, dumpster pads, and oil/grease containers shall be treated for total suspended solids (TSS), pathogens, oil/grease, and heavy metals appropriate for the pollutant source prior to discharging into the river or creek, or prior to discharging into a storm drainage system.
 - (viii) Where the project ties into the WSC access, slopes shall be graded at a stable angle not to exceed four to one (4:1) and plant material that will stabilize the soil shall be used such as vigorous ground covers, vines or turf planting that are native and noninvasive species as found in San Antonio River Basin Low Impact Development Technical Design Guidance Manual Plant List. Terraced walls shall be installed when there is a slope of more than four to one (4:1).
 - (ix) To enhance on-site storm water mitigation through use of open space, saw-tooth curbs and gutter shall be used along the street edge of open space at the time of improving a parcel.
 - (x) LID components for managing site stormwater may be constructed in the adjacent public street ROW in accordance with 35-###(i) Off-Site Treatment below.
- (g) **Creekside Setbacks.** Creekside setbacks from top of bank for both buildings and accessory structures are established to reinforce storm water control within the WSC WQ Protection Area. Refer to sec. 35-210(i) on stream network buffering. For developments where setback requirements exceed 10% of the total area of the individual lot, a reduced setback of minimum 25ft from top of bank is required. Stormwater BMP footprints are allowed within the setback areas.
- (h) **Landscape Best Management Practices for Water Quality.** Ecological restoration is essential to the water quality mitigation of storm water runoff in the WSC WQ Protection Area. These standards apply to landscaping within an individual site. Additional standards follow that provide more specific standards for the public pathway along the creek and street edges.
- A. **Provide Variety of Plant Species in Landscape.** To enhance mitigation of storm water runoff, provide ecological variety in the landscape plantings along the creek by including a variety of species compatible with site conditions for long-term resiliency and stability.
- B. **Planting Requirements in Open Space Abutting the Creek.** On publicly owned land leased by the adjoining property owner, if applicable, and/or within privately owned setbacks adjacent to the creek, a minimum sixty (60) percentage of the open space, excluding building footprint, lease space under bridges and parking requirements is required.

- (i) Planting requirements in WSC WQ Protection Area should continue the restoration landscape efforts along the creek banks.
- C. **Plant Materials.** Several soil conditions converge along the West Side Creeks area to create unique vegetation ecosystems that mitigate storm water runoff. Soil conditions vary greatly along these waterways and therefore native and indigenous plants will vary accordingly. Landscaping should reflect the unique soil characteristics of the specific site.
 - (i) **Incorporate Existing Native Vegetation.** Extend the use of native landscape materials, including plants, shrubs and trees that are used in the public areas of the creek onto adjacent private areas to extend ecological mitigation of storm water runoff.
 - (ii) Use indigenous and noninvasive species characteristic of the specific site as found on the permissible plant list maintained by the parks and recreation department or the Unified Development Code Plant List found in San Antonio River Basin Low Impact Development Technical Design Guidance Manual Plant List
 - (iii) **Install Trees to Provide Shade.** To mitigate storm water thermal pollution, install street trees along the property line or in the ROW abutting all streets according to minimum requirement standards established in subsection 35-512(b), and consider incorporating storm water bump-outs where feasible.
- (i) **Offsite Treatment.** The director of the Public Works or his designee may, on a case-by-case basis, approve treatment of offsite runoff instead of or in combination with onsite runoff. In this case, the design rainfall depth is increased by 10% for all offsite runoff. Public Works may require that some onsite runoff is treated, especially if there are potentially acute sources of pollutants (dog parks, dumpster pads, etc.). Concurrence of the River Authority is required for neighborhood scale water quality mitigation projects through developer agreements.
- (j) **Top of bank.** "The "top of bank" is defined as a change in gradient and has been mapped by the River Authority. Contact the River Authority for a verification of the "top of bank."



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)


Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035

Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-605 District Designation. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-1**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-605. – Designation Process for Historic Districts’**Amendment Language:**

Sec. 35-605. - Designation Process for Historic Districts.

- a. **Authority.** The city council may designate by zoning ordinance certain areas in the City of San Antonio as historic districts. Such districts shall bear the word "historic" (H) in their zoning designation. The procedure for designation shall be subject to notice as prescribed in article IV of this chapter for a zoning amendment, and shall conform to the federal and state constitution.
- b. **Initiation.** Any person owning property within the proposed area, the historic preservation officer, the historic and design review commission, the zoning commission or the city council may initiate a historic district designation by filing an application with the historic preservation officer. Requests for designation by a person owning property within the proposed area shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Required application materials are listed in section 35-B129 of this chapter. Completed applications shall be returned to the office of historic preservation for review and processing as applicable. Properly submitted applications shall remain valid for one (1) year from the date it is deemed complete and thereafter shall be expired.
- c. **Completeness Review.** See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
- d. **Review Process**
 1. **Informational Meeting and Notice.** Proposed historic districts shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. Provided that the historic preservation officer agrees that the proposed area indicated in the application is appropriate for designation, the office of historic preservation staff shall hold at least one (1) public meeting to provide information to property owners in the proposed designation area regarding the application and historic designation process. Prior to the required informational meeting, the historic preservation officer shall send notice by mail of the receipt of an application for a proposed designation to the owner or owners of property within the proposed historic boundary as well as stating the purpose, date, time and place of the meeting. This notice shall be in addition to notice given prior to a public hearing as set forth under the city's zoning code. The historic preservation officer

shall also send notice of the informational meeting to any registered neighborhood associations located within the proposed district boundary.

2. Public Participation.

A. Following an informational meeting and notice of the receipt of an application for a proposed designation, the historic preservation officer shall provide a mailed ballot to the owner or owners of property within the proposed historic boundary. Property ownership shall be verified utilizing the last certified tax rolls of the appropriate county tax assessor collector for the proposed area. For purposes of calculating the support of fifty-one (51) percent of the property owners, each property as listed on the tax rolls shall be counted individually, regardless of whether an individual or group owns multiple properties within the proposed area. Properties owned by governmental entities shall not be counted in the fifty-one (51) percent support requirement, although their written preference may be submitted to any board, commission or to city council for their consideration. Additionally, for properties owned by more than one (1) party, only one (1) property owner need submit written support in order for the historic preservation officer to count the property in the calculation.

B. At any point in the process, owners may submit with the application a written description and photographs or other visual material of any buildings or structures that they would like for the historic preservation officer to consider as non-contributing to the historic district. Such submission shall be treated in accordance with section 35-619.

C. When the historic preservation officer has received verifiable written support from the owners of at least fifty-one (51) percent of the properties within the proposed historic district boundary, the historic preservation officer shall forward the application to the historic and design review commission for a public hearing and recommendation. The historic preservation officer shall not accept written support for an expired application, however, previous support that is verifiable may be resubmitted to support a new application.

D. If a property within the proposed district boundaries is owned by an organization that is a religious organization under Section 11.20, Tax Code, the property may be included only if the organization consents to inclusion of the property within the proposed district designation.

3. Interim Controls. Once an application for historic district designation is forwarded for public hearing, the provisions of this division shall apply to all properties within the proposed boundaries in accordance with section 35-606(e).

4. Public Hearing Schedule. Property owners within the proposed boundaries included in the application for historic district designation shall be notified in accordance with section 35-403 of this chapter. Consideration of the item by relevant boards and commissions shall be scheduled for the next available public hearing which meets all legal notice and quorum requirements. The historic and design review commission shall make its recommendation for either approval or denial within thirty (30) days from the date of submittal of the designation request by the historic preservation officer. Upon recommendation of the historic and design review commission, the proposed historic district designation shall be

submitted to the zoning commission with the historic and design review commission recommendation.

- e. **Decision.** The zoning commission and the city council shall process the application as prescribed in section 35-421 of this chapter and this section. The zoning commission shall schedule a hearing on the historic and design review commission's recommendation to be held within forty-five (45) days of receipt of the historic and design review commission's recommendation and shall forward its recommendation for either approval or denial to the city council. The city council shall schedule a hearing to be held within forty-five (45) days of its receipt of the zoning commission's recommendation. The city council shall review and shall approve or deny the proposed historic district. Upon passage of any ordinance designating an area as historic, or removing the designation of historic, the city clerk shall send notice of the fact by mail to the owner or owners of affected property.
- f. **Recordation.** Upon designation a historic district, the city council shall cause this designation to be recorded in the official public records of real property of Bexar County, the tax records of the City of San Antonio and the Bexar Appraisal District, and City records including the City of San Antonio's official zoning maps.
- g. **Design Guidelines.** The city council may designate specific guidelines for particular historic districts. District specific guidelines may be adopted prior to or following designation.

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022*****

Amendment 20-1

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-605. – Designation Process for Historic Districts’

Amendment Language:

Sec. 35-605. - Designation Process for Historic Districts.

- a. **Authority.** The city council may designate by zoning ordinance certain areas in the City of San Antonio as historic districts. Such districts shall bear the word "historic" (H) in their zoning designation. The procedure for designation shall be subject to notice as prescribed in article IV of this chapter for a zoning amendment, and shall conform to the federal and state constitution.
- b. **Initiation.** Any person owning property within the proposed area, the historic preservation officer, the historic and design review commission, the zoning commission or the city council may initiate a historic district designation by filing an application with the historic preservation officer. Requests for designation by a person owning property within the proposed area shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Required application materials are listed in section 35-B129 of this chapter. Completed applications shall be returned to the office of historic preservation for review and processing as applicable. Properly submitted applications shall remain valid for one (1) year from the date it is deemed complete and thereafter shall be expired.
- c. **Completeness Review.** See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
- d. **Review Process**
 1. **Informational Meeting and Notice.** Proposed historic districts shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. Provided that the historic preservation officer agrees that the proposed area indicated in the application is appropriate for designation, the office of historic preservation staff shall hold at least one (1) public meeting to provide information to property owners in the proposed designation area regarding the application and historic designation process. Prior to the required informational meeting, the historic preservation officer shall send notice by mail of the receipt of an application for a proposed designation to the owner or owners of property within the proposed historic boundary as well as stating the purpose, date, time and place of the meeting. This notice shall be in addition to notice given prior to a public hearing as set forth under the city's zoning code. The historic preservation officer

shall also send notice of the informational meeting to any registered neighborhood associations located within the proposed district boundary.

2. Public Participation.

A. Following an informational meeting and notice of the receipt of an application for a proposed designation, the historic preservation officer shall provide a mailed ballot to the owner or owners of property within the proposed historic boundary. Property ownership shall be verified utilizing the last certified tax rolls of the appropriate county tax assessor collector for the proposed area. For purposes of calculating the support of fifty-one (51) percent of the property owners, each property as listed on the tax rolls shall be counted individually, regardless of whether an individual or group owns multiple properties within the proposed area. Properties owned by governmental entities shall not be counted in the fifty-one (51) percent support requirement, although their written preference may be submitted to any board, commission or to city council for their consideration. Additionally, for properties owned by more than one (1) party, only one (1) property owner need submit written support in order for the historic preservation officer to count the property in the calculation.

B. At any point in the process, owners may submit with the application a written description and photographs or other visual material of any buildings or structures that they would like for the historic preservation officer to consider as non-contributing to the historic district. Such submission shall be treated in accordance with section 35-619.

C. When the historic preservation officer has received verifiable written support from the owners of at least fifty-one (51) percent of the properties within the proposed historic district boundary, the historic preservation officer shall forward the application to the historic and design review commission for a public hearing and recommendation. The historic preservation officer shall not accept written support for an expired application, however, previous support that is verifiable may be resubmitted to support a new application.

D. If a property within the proposed district boundaries is owned by an organization that is a religious organization under Section 11.20, Tax Code, the property may be included only if the organization consents to inclusion of the property within the proposed district designation.

3. Interim Controls. Once an application for historic district designation is forwarded for public hearing, the provisions of this division shall apply to all properties within the proposed boundaries in accordance with section 35-606(e).

4. Public Hearing Schedule. Property owners within the proposed boundaries included in the application for historic district designation shall be notified in accordance with section 35-403 of this chapter. Consideration of the item by relevant boards and commissions shall be scheduled for the next available public hearing which meets all legal notice and quorum requirements. The historic and design review commission shall make its recommendation for either approval or denial within thirty (30) days from the date of submittal of the designation request by the historic preservation officer. Upon recommendation of the historic and design review commission, the proposed historic district designation shall be

submitted to the zoning commission with the historic and design review commission recommendation.

- e. **Decision.** The zoning commission and the city council shall process the application as prescribed in section 35-421 of this chapter and this section. The zoning commission shall schedule a hearing on the historic and design review commission's recommendation to be held within forty-five (45) days of receipt of the historic and design review commission's recommendation and shall forward its recommendation for either approval or denial to the city council. The city council shall schedule a hearing to be held within forty-five (45) days of its receipt of the zoning commission's recommendation. The city council shall review and shall approve or deny the proposed historic district. Upon passage of any ordinance designating an area as historic, or removing the designation of historic, the city clerk shall send notice of the fact by mail to the owner or owners of affected property.
- f. **Recordation.** Upon designation a historic district, the city council shall cause this designation to be recorded in the official public records of real property of Bexar County, the tax records of the City of San Antonio and the Bexar Appraisal District, and City records including the City of San Antonio's official zoning maps.
- g. **Design Guidelines.** The city council may designate specific guidelines for particular historic districts. District specific guidelines may be adopted prior to or following designation.

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-1

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-605. – Designation Process for Historic Districts’

Amendment Language:

Sec. 35-605. - Designation Process for Historic Districts.

- a. **Authority.** The city council may designate by zoning ordinance certain areas in the City of San Antonio as historic districts. Such districts shall bear the word "historic" (H) in their zoning designation. The procedure for designation shall be subject to notice as prescribed in article IV of this chapter for a zoning amendment, and shall conform to the federal and state constitution.
- b. **Initiation.** Any person owning property within the proposed area, the historic preservation officer, the historic and design review commission, the zoning commission or the city council may initiate a historic district designation by filing an application with the historic preservation officer. Requests for designation by a person owning property within the proposed area shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Required application materials are listed in section 35-B129 of this chapter. Completed applications shall be returned to the office of historic preservation for review and processing as applicable. Properly submitted applications shall remain valid for one (1) year from the date it is deemed complete and thereafter shall be expired.
- c. **Completeness Review.** See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
- d. **Review Process**
 1. **Informational Meeting and Notice.** Proposed historic districts shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. Provided that the historic preservation officer agrees that the proposed area indicated in the application is appropriate for designation, the office of historic preservation staff shall hold at least one (1) public meeting to provide information to property owners in the proposed designation area regarding the application and historic designation process. Prior to the required informational meeting, the historic preservation officer shall send notice by mail of the receipt of an application for a proposed designation to the owner or owners of property within the proposed historic boundary as well as stating the purpose, date, time and place of the meeting. This notice shall be in addition to notice given prior to a public hearing as set forth under the city's zoning code. The historic preservation officer

shall also send notice of the informational meeting to any registered neighborhood associations located within the proposed district boundary.

2. Public Participation.

A. Following an informational meeting and notice of the receipt of an application for a proposed designation, the historic preservation officer shall provide a mailed ballot to the owner or owners of property within the proposed historic boundary. Property ownership shall be verified utilizing the last certified tax rolls of the appropriate county tax assessor collector for the proposed area. For purposes of calculating the support of fifty-one (51) percent of the property owners, each property as listed on the tax rolls shall be counted individually, regardless of whether an individual or group owns multiple properties within the proposed area. Properties owned by governmental entities shall not be counted in the fifty-one (51) percent support requirement, although their written preference may be submitted to any board, commission or to city council for their consideration. Additionally, for properties owned by more than one (1) party, only one (1) property owner need submit written support in order for the historic preservation officer to count the property in the calculation.

B. At any point in the process, owners may submit with the application a written description and photographs or other visual material of any buildings or structures that they would like for the historic preservation officer to consider as non-contributing to the historic district. Such submission shall be treated in accordance with section 35-619.

C. When the historic preservation officer has received verifiable written support from the owners of at least fifty-one (51) percent of the properties within the proposed historic district boundary, the historic preservation officer shall forward the application to the historic and design review commission for a public hearing and recommendation. The historic preservation officer shall not accept written support for an expired application, however, previous support that is verifiable may be resubmitted to support a new application.

D. If a property within the proposed district boundaries is owned by an organization that is a religious organization under Section 11.20, Tax Code, the property may be included only if the organization consents to inclusion of the property within the proposed district designation.

3. Interim Controls. Once an application for historic district designation is forwarded for public hearing, the provisions of this division shall apply to all properties within the proposed boundaries in accordance with section 35-606(e).

4. Public Hearing Schedule. Property owners within the proposed boundaries included in the application for historic district designation shall be notified in accordance with section 35-403 of this chapter. Consideration of the item by relevant boards and commissions shall be scheduled for the next available public hearing which meets all legal notice and quorum requirements. The historic and design review commission shall make its recommendation for either approval or denial within thirty (30) days from the date of submittal of the designation request by the historic preservation officer. Upon recommendation of the historic and design review commission, the proposed historic district designation shall be

submitted to the zoning commission with the historic and design review commission recommendation.

- e. **Decision.** The zoning commission and the city council shall process the application as prescribed in section 35-421 of this chapter and this section. The zoning commission shall schedule a hearing on the historic and design review commission's recommendation to be held within forty-five (45) days of receipt of the historic and design review commission's recommendation and shall forward its recommendation for either approval or denial to the city council. The city council shall schedule a hearing to be held within forty-five (45) days of its receipt of the zoning commission's recommendation. The city council shall review and shall approve or deny the proposed historic district. Upon passage of any ordinance designating an area as historic, or removing the designation of historic, the city clerk shall send notice of the fact by mail to the owner or owners of affected property.
- f. **Recordation.** Upon designation a historic district, the city council shall cause this designation to be recorded in the official public records of real property of Bexar County, the tax records of the City of San Antonio and the Bexar Appraisal District, and City records including the City of San Antonio's official zoning maps.
- g. **Design Guidelines.** The city council may designate specific guidelines for particular historic districts. District specific guidelines may be adopted prior to or following designation.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

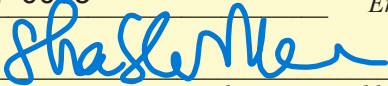
Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035

Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-606 Landmark Designation. See Attached.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

N/A

UDC 2021 Proposed Amendment

Amendment 20-2**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-606. – Designation Process for Historic Landmarks’**Amendment Language:**

Sec. 35-606. - Designation Process for Historic Landmarks.

- a. **Authority.** Requests for landmark designation may only be made by or with the concurrence of the property owner or by City Council. Such landmarks shall bear the words "historic, landmark" (HL) in their zoning designation. In instances where a property owner does not consent to the landmark designation, the historic preservation officer shall request a resolution from city council to proceed with the designation process prior to any hearing regarding the designation by the historic and design review commission or zoning commission. Notwithstanding the foregoing, a request for landmark designation may be made and approved by the city council. Additionally, requests for designation by a property owner shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Completed request forms shall be returned to the office of historic preservation for processing. All buildings, objects, sites, structures, or clusters heretofore designated by the city council as historic landmarks under any pre-existing ordinance of the City of San Antonio shall be accorded the protection of properties designated historic landmarks under this chapter and shall continue to bear the words "historic, exceptional" (HE) or "historic, significant" (HS) in their zoning designation.
- b. **Initiation.**
 1. Any person, the historic and design review commission, zoning commission, the historic preservation officer, or the city council may initiate a request for review of historic significance or evaluation for eligibility for historic landmark designation. Owner consent to initiate historic landmark designation shall be required unless a city council resolution to proceed with the designation has been approved. Requests for historic landmark designation may be requested by or with verified written consent of a property owner and shall be made on a form obtained from the city historic preservation officer. Required application materials are listed in section 35-B129 of this chapter. Completed request forms shall be returned to the office of historic preservation for processing. Additionally, owners may submit with the application a written description and photographs or other visual material of any buildings, additions, or accessory structures that they wish to be considered as non-contributing to the historic landmark.
 2. Requests made by a person who does not represent the property owner may be made by submitting a Request for Review of Historic Significance. Required application materials are listed in section 35-B129 of this chapter. Completed

request forms shall be returned to the office of historic preservation for processing. Such request does not initiate the historic designation process or automatically result in interim controls. All applications shall be evaluated by the historic preservation officer and may be referred to the Historic and Design Review Commission for a Finding of Historic Significance in accordance with this section.

- c. Completeness Review. See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
- d. Evaluation. Following receipt of a complete application, properties shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. At his or her discretion, the Historic Preservation Officer may request a review and recommendation by the Historic and Design Review Commission for a Finding of Historic Significance.
- e. **Interim Controls.** When an application is made on a building, object, site or structure that has been determined by the historic preservation officer or the historic and design review commission to be an eligible resource for historic designation in accordance with this article, and when written notice informing the property owner of such a determination has been provided, then the provisions of this chapter shall apply to the property until the lesser of one hundred eighty (180) days of the notification or action by city council on the recommendation for designation. This period may be extended at the written request of the property owner at any time. All enforcement provisions outlined in 35-491 shall apply during this period. Should the city council fail to designate the recommended building, object, site, structure or cluster as a historic landmark or the recommended area as a historic district, the director of planning and development services shall issue permits requested providing all City Code requirements are met.
- f. Public Hearing Schedule. Consideration of the item by relevant boards and commissions shall be scheduled for the next available public hearing which meets all legal notice and quorum requirements. If the property owner requests that the public hearing schedule be extended, then the interim controls period shall be extended for the same amount of time as granted.
- g. Decision. A Finding of Historic Significance may be approved by the Historic Preservation Officer or by the historic and design review commission by a majority vote of members present. If approved, the Historic Preservation Officer will seek concurrence from the property owner. Property owners may verify or withdraw consent at any time during the designation process.
 1. All requests for a change in zoning to include a historic zoning overlay having either written, verified owner consent or resolution by City Council to proceed with the historic landmark designation will be processed in accordance with 35-421.
 2. If the subject property owner does not consent to the proposed designation, the Historic Preservation Officer shall request City Council resolution to initiate historic landmark designation.
 3. To designate a historic landmark, the city shall obtain consent to the designation by the owner of the property or approval of designation by three-fourths vote of the Historic and Design Review Commission recommending the designation and a three-fourths vote by the City Council. If the property is owned by an organization that is a religious organization under Section 11.20, Tax Code, the property may be designated as a historic landmark only if the organization consents to the designation.

4. Upon passage of any ordinance designating a historic landmark, or removing the designation of historic, the city clerk shall send notice of the fact by mail to the owner or owners of affected property.
- h. Subsequent Applications. Requests seeking a finding of historic significance for a property that was previously determined by OHP or the HDRC to be non-eligible for designation shall require additional evidence that was not previously considered in prior reviews as well as required fees and application materials.
- i. Recordation. Upon designation of a building, object, site, structure, or cluster as a historic landmark, the city council shall cause this designation to be recorded in the official public records of real property of Bexar County, the tax records of the City of San Antonio and the Bexar Appraisal District, and City records including the City of San Antonio's official zoning maps. Still further, for purposes of clarity in the zoning designation of property, all zoning maps shall reflect exceptional and significant historic landmarks or property in historic districts by inclusion of the words "historic, exceptional" (HE) or "historic, significant" (HS) as a prefix to its use designation as specified in accordance with the general zoning ordinance of the City of San Antonio.
- j. **Potentially Eligible Resources.**
 1. Previously-Inventoried Resources. Resources previously inventoried by the historic and design review commission but not rated due to age, shall be reviewed upon reaching twenty-five (25) years of age by the commission applying criteria set forth in section 35-607 to determine significance, if any. When a resource is found to meet criteria for historic designation the historic and design review commission at that time may recommend through the zoning commission to city council the designation of such resources following the procedures set forth in this section. Resources listed on federal, state or city inventories, but unevaluated by the historic and design review commission shall be identified in city records.
 2. Uninventoried Resources. As required under the Certified Local Government (CLG) Program of the National Park Service and the Texas Historical Commission, the office of historic preservation on an ongoing basis shall conduct an inventory of buildings, objects, sites, structures and clusters throughout the city to determine cultural, architectural, historical, or archaeological significance, applying the criteria of section 35-607. For such inventories, the office of historic preservation shall evaluate the resources based on integrity and/or significance. Those buildings, objects, sites or structures found by the commission to meet the criteria for historic landmarks may be recommended for designation following the procedures in subsection (a) of this section. The city, including the office of historic preservation, shall require an inventory of resources in the extraterritorial jurisdiction as part of the master development plan process and the subdivision letter of certification process within the area subject to the MDP or subdivision application unless the office of historic preservation determines, after an initial review, that such an inventory is not required.
 3. Other Resources. If any building, object, site, structure or cluster is thought to be of historical, architectural, or cultural significance, the historic preservation officer, following an initial investigation of the resource, may refer the matter to the historic and design review commission for a detailed study, review, and official recommendation of the historical, architectural, or cultural status of the building, object, site, structure, or cluster in accordance with the criteria and procedures established in this chapter. All National Register districts or landmarks, state historic

landmarks or sites, or state archaeological landmarks and sites shall be considered eligible and identified for potential review in order maintain compliance with state requirements.

k. **Historic Landmarks Previously Designated by City Council.** All buildings, objects, sites, structures, or clusters heretofore designated by the city council as historic landmarks under any pre-existing ordinance of the City of San Antonio shall be accorded the protection of properties designated exceptional historic landmarks under this chapter and shall continue to bear the word (historic) "H" in their zoning designation.

l. **Use of Property Designated Historic.** Nothing contained in this article or in the designation of property as being a historic landmark or in a historic district shall affect the present legal use of property. Use classifications as to all such property shall continue to be governed by the general zoning ordinance of the City of San Antonio and the procedures therein established. In no case, however, shall any use be permitted which requires the demolition, relocation, or alteration of historic landmarks or of any buildings or structures in a historic district so as to adversely affect the character of the district or historic landmark, except upon compliance with the terms of this article. No provision herein shall be construed as prohibiting a property owner from continuing to use property for a nonconforming use.

m. **Removal of Designation.** Upon recommendation of the historic and design review commission based upon new and compelling evidence and negative evaluation according to the same criteria and following the same procedures set forth herein for designation, a designation made under subsection (a) of this section may be removed by city council following recommendation by the historic and design review commission. Requests shall be filed in accordance with section 35-421 of this chapter.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 14, 2022*****

Amendment 20-2

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-606. – Designation Process for Historic Landmarks’

Amendment Language:

Sec. 35-606. - Designation Process for Historic Landmarks.

- a. **Authority.** Requests for landmark designation may only be made by or with the concurrence of the property owner or by City Council. Such landmarks shall bear the words "historic, landmark" (HL) in their zoning designation. In instances where a property owner does not consent to the landmark designation, the historic preservation officer shall request a resolution from city council to proceed with the designation process prior to any hearing regarding the designation by the historic and design review commission or zoning commission. Notwithstanding the foregoing, a request for landmark designation may be made and approved by the city council. Additionally, requests for designation by a property owner shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Completed request forms shall be returned to the office of historic preservation for processing. All buildings, objects, sites, structures, or clusters heretofore designated by the city council as historic landmarks under any pre-existing ordinance of the City of San Antonio shall be accorded the protection of properties designated historic landmarks under this chapter and shall continue to bear the words "historic, exceptional" (HE) or "historic, significant" (HS) in their zoning designation.
- b. **Initiation.**
 1. Any person, the historic and design review commission, zoning commission, the historic preservation officer, or the city council may initiate a request for review of historic significance or evaluation for eligibility for historic landmark designation. Owner consent to initiate historic landmark designation shall be required unless a city council resolution to proceed with the designation has been approved. Requests for historic landmark designation may be requested by or with verified written consent of a property owner and shall be made on a form obtained from the city historic preservation officer. Required application materials are listed in section 35-B129 of this chapter. Completed request forms shall be returned to the office of historic preservation for processing. Additionally, owners may submit with the application a written description and photographs or other visual material of any buildings, additions, or accessory structures that they wish to be considered as non-contributing to the historic landmark.
 2. Requests made by a person who does not represent the property owner may be made by submitting a Request for Review of Historic Significance. Required application materials are listed in section 35-B129 of this chapter. Completed

request forms shall be returned to the office of historic preservation for processing. Such request does not initiate the historic designation process or automatically result in interim controls. All applications shall be evaluated by the historic preservation officer and may be referred to the Historic and Design Review Commission for a Finding of Historic Significance in accordance with this section.

- c. Completeness Review. See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
- d. Evaluation. Following receipt of a complete application, properties shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. At his or her discretion, the Historic Preservation Officer may request a review and recommendation by the Historic and Design Review Commission for a Finding of Historic Significance.
- e. **Interim Controls.** When an application is made on a building, object, site or structure that has been determined by the historic preservation officer or the historic and design review commission to be an eligible resource for historic designation in accordance with this article, and when written notice informing the property owner of such a determination has been provided, then the provisions of this chapter shall apply to the property until the lesser of one hundred eighty (180) days of the notification or action by city council on the recommendation for designation. This period may be extended at the written request of the property owner at any time. All enforcement provisions outlined in 35-491 shall apply during this period. Should the city council fail to designate the recommended building, object, site, structure or cluster as a historic landmark or the recommended area as a historic district, the director of planning and development services shall issue permits requested providing all City Code requirements are met.
- f. Public Hearing Schedule. Consideration of the item by relevant boards and commissions shall be scheduled for the next available public hearing which meets all legal notice and quorum requirements. If the property owner requests that the public hearing schedule be extended, then the interim controls period shall be extended for the same amount of time as granted.
- g. Decision. A Finding of Historic Significance may be approved by the Historic Preservation Officer or by the historic and design review commission by a majority vote of members present. If approved, the Historic Preservation Officer will seek concurrence from the property owner. Property owners may verify or withdraw consent at any time during the designation process.
 1. All requests for a change in zoning to include a historic zoning overlay having either written, verified owner consent or resolution by City Council to proceed with the historic landmark designation will be processed in accordance with 35-421.
 2. If the subject property owner does not consent to the proposed designation, the Historic Preservation Officer shall request City Council resolution to initiate historic landmark designation.
 3. To designate a historic landmark, the city shall obtain consent to the designation by the owner of the property or approval of designation by three-fourths vote of the Historic and Design Review Commission recommending the designation and a three-fourths vote by the City Council. If the property is owned by an organization that is a religious organization under Section 11.20, Tax Code, the property may be designated as a historic landmark only if the organization consents to the designation.

4. Upon passage of any ordinance designating a historic landmark, or removing the designation of historic, the city clerk shall send notice of the fact by mail to the owner or owners of affected property.
- h. Subsequent Applications. Requests seeking a finding of historic significance for a property that was previously determined by OHP or the HDRC to be non-eligible for designation shall require additional evidence that was not previously considered in prior reviews as well as required fees and application materials.
- i. Recordation. Upon designation of a building, object, site, structure, or cluster as a historic landmark, the city council shall cause this designation to be recorded in the official public records of real property of Bexar County, the tax records of the City of San Antonio and the Bexar Appraisal District, and City records including the City of San Antonio's official zoning maps. Still further, for purposes of clarity in the zoning designation of property, all zoning maps shall reflect exceptional and significant historic landmarks or property in historic districts by inclusion of the words "historic, exceptional" (HE) or "historic, significant" (HS) as a prefix to its use designation as specified in accordance with the general zoning ordinance of the City of San Antonio.
- j. **Potentially Eligible Resources.**
 1. Previously-Inventoried Resources. Resources previously inventoried by the historic and design review commission but not rated due to age, shall be reviewed upon reaching twenty-five (25) years of age by the commission applying criteria set forth in section 35-607 to determine significance, if any. When a resource is found to meet criteria for historic designation the historic and design review commission at that time may recommend through the zoning commission to city council the designation of such resources following the procedures set forth in this section. Resources listed on federal, state or city inventories, but unevaluated by the historic and design review commission shall be identified in city records.
 2. Uninventoried Resources. As required under the Certified Local Government (CLG) Program of the National Park Service and the Texas Historical Commission, the office of historic preservation on an ongoing basis shall conduct an inventory of buildings, objects, sites, structures and clusters throughout the city to determine cultural, architectural, historical, or archaeological significance, applying the criteria of section 35-607. For such inventories, the office of historic preservation shall evaluate the resources based on integrity and/or significance. Those buildings, objects, sites or structures found by the commission to meet the criteria for historic landmarks may be recommended for designation following the procedures in subsection (a) of this section. The city, including the office of historic preservation, shall require an inventory of resources in the extraterritorial jurisdiction as part of the master development plan process and the subdivision letter of certification process within the area subject to the MDP or subdivision application unless the office of historic preservation determines, after an initial review, that such an inventory is not required.
 3. Other Resources. If any building, object, site, structure or cluster is thought to be of historical, architectural, or cultural significance, the historic preservation officer, following an initial investigation of the resource, may refer the matter to the historic and design review commission for a detailed study, review, and official recommendation of the historical, architectural, or cultural status of the building, object, site, structure, or cluster in accordance with the criteria and procedures established in this chapter. All National Register districts or landmarks, state historic

landmarks or sites, or state archaeological landmarks and sites shall be considered eligible and identified for potential review in order maintain compliance with state requirements.

k. **Historic Landmarks Previously Designated by City Council.** All buildings, objects, sites, structures, or clusters heretofore designated by the city council as historic landmarks under any pre-existing ordinance of the City of San Antonio shall be accorded the protection of properties designated exceptional historic landmarks under this chapter and shall continue to bear the word (historic) "H" in their zoning designation.

l. **Use of Property Designated Historic.** Nothing contained in this article or in the designation of property as being a historic landmark or in a historic district shall affect the present legal use of property. Use classifications as to all such property shall continue to be governed by the general zoning ordinance of the City of San Antonio and the procedures therein established. In no case, however, shall any use be permitted which requires the demolition, relocation, or alteration of historic landmarks or of any buildings or structures in a historic district so as to adversely affect the character of the district or historic landmark, except upon compliance with the terms of this article. No provision herein shall be construed as prohibiting a property owner from continuing to use property for a nonconforming use.

m. **Removal of Designation.** Upon recommendation of the historic and design review commission based upon new and compelling evidence and negative evaluation according to the same criteria and following the same procedures set forth herein for designation, a designation made under subsection (a) of this section may be removed by city council following recommendation by the historic and design review commission. Requests shall be filed in accordance with section 35-421 of this chapter.

UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-2

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-606. – Designation Process for Historic Landmarks’

Amendment Language:

Sec. 35-606. - Designation Process for Historic Landmarks.

- a. **Authority.** Requests for landmark designation may only be made by or with the concurrence of the property owner or by City Council. Such landmarks shall bear the words "historic, landmark" (HL) in their zoning designation. In instances where a property owner does not consent to the landmark designation, the historic preservation officer shall request a resolution from city council to proceed with the designation process prior to any hearing regarding the designation by the historic and design review commission or zoning commission. Notwithstanding the foregoing, a request for landmark designation may be made and approved by the city council. Additionally, requests for designation by a property owner shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Completed request forms shall be returned to the office of historic preservation for processing. All buildings, objects, sites, structures, or clusters heretofore designated by the city council as historic landmarks under any pre-existing ordinance of the City of San Antonio shall be accorded the protection of properties designated historic landmarks under this chapter and shall continue to bear the words "historic, exceptional" (HE) or "historic, significant" (HS) in their zoning designation.
- b. **Initiation.**
 1. Any person, the historic and design review commission, zoning commission, the historic preservation officer, or the city council may initiate a request for review of historic significance or evaluation for eligibility for historic landmark designation. Owner consent to initiate historic landmark designation shall be required unless a city council resolution to proceed with the designation has been approved. Requests for historic landmark designation may be requested by or with verified written consent of a property owner and shall be made on a form obtained from the city historic preservation officer. Required application materials are listed in section 35-B129 of this chapter. Completed request forms shall be returned to the office of historic preservation for processing. Additionally, owners may submit with the application a written description and photographs or other visual material of any buildings, additions, or accessory structures that they wish to be considered as non-contributing to the historic landmark.
 2. Requests made by a person who does not represent the property owner may be made by submitting a Request for Review of Historic Significance. Required application materials are listed in section 35-B129 of this chapter. Completed

request forms shall be returned to the office of historic preservation for processing. Such request does not initiate the historic designation process or automatically result in interim controls. All applications shall be evaluated by the historic preservation officer and may be referred to the Historic and Design Review Commission for a Finding of Historic Significance in accordance with this section.

- c. Completeness Review. See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
- d. Evaluation. Following receipt of a complete application, properties shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. At his or her discretion, the Historic Preservation Officer may request a review and recommendation by the Historic and Design Review Commission for a Finding of Historic Significance.
- e. **Interim Controls.** When an application is made on a building, object, site or structure that has been determined by the historic preservation officer or the historic and design review commission to be an eligible resource for historic designation in accordance with this article, and when written notice informing the property owner of such a determination has been provided, then the provisions of this chapter shall apply to the property until the lesser of one hundred eighty (180) days of the notification or action by city council on the recommendation for designation. This period may be extended at the written request of the property owner at any time. All enforcement provisions outlined in 35-491 shall apply during this period. Should the city council fail to designate the recommended building, object, site, structure or cluster as a historic landmark or the recommended area as a historic district, the director of planning and development services shall issue permits requested providing all City Code requirements are met.
- f. Public Hearing Schedule. Consideration of the item by relevant boards and commissions shall be scheduled for the next available public hearing which meets all legal notice and quorum requirements. If the property owner requests that the public hearing schedule be extended, then the interim controls period shall be extended for the same amount of time as granted.
- g. Decision. A Finding of Historic Significance may be approved by the Historic Preservation Officer or by the historic and design review commission by a majority vote of members present. If approved, the Historic Preservation Officer will seek concurrence from the property owner. Property owners may verify or withdraw consent at any time during the designation process.
 1. All requests for a change in zoning to include a historic zoning overlay having either written, verified owner consent or resolution by City Council to proceed with the historic landmark designation will be processed in accordance with 35-421.
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4. Upon passage of any ordinance designating a historic landmark, or removing the designation of historic, the city clerk shall send notice of the fact by mail to the owner or owners of affected property.
- h. Subsequent Applications. Requests seeking a finding of historic significance for a property that was previously determined by OHP or the HDRC to be non-eligible for designation shall require additional evidence that was not previously considered in prior reviews as well as required fees and application materials.
- i. Recordation. Upon designation of a building, object, site, structure, or cluster as a historic landmark, the city council shall cause this designation to be recorded in the official public records of real property of Bexar County, the tax records of the City of San Antonio and the Bexar Appraisal District, and City records including the City of San Antonio's official zoning maps. Still further, for purposes of clarity in the zoning designation of property, all zoning maps shall reflect exceptional and significant historic landmarks or property in historic districts by inclusion of the words "historic, exceptional" (HE) or "historic, significant" (HS) as a prefix to its use designation as specified in accordance with the general zoning ordinance of the City of San Antonio.
- j. **Potentially Eligible Resources.**
 1. Previously-Inventoried Resources. Resources previously inventoried by the historic and design review commission but not rated due to age, shall be reviewed upon reaching twenty-five (25) years of age by the commission applying criteria set forth in section 35-607 to determine significance, if any. When a resource is found to meet criteria for historic designation the historic and design review commission at that time may recommend through the zoning commission to city council the designation of such resources following the procedures set forth in this section. Resources listed on federal, state or city inventories, but unevaluated by the historic and design review commission shall be identified in city records.
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 3. Other Resources. If any building, object, site, structure or cluster is thought to be of historical, architectural, or cultural significance, the historic preservation officer, following an initial investigation of the resource, may refer the matter to the historic and design review commission for a detailed study, review, and official recommendation of the historical, architectural, or cultural status of the building, object, site, structure, or cluster in accordance with the criteria and procedures established in this chapter. All National Register districts or landmarks, state historic

landmarks or sites, or state archaeological landmarks and sites shall be considered eligible and identified for potential review in order maintain compliance with state requirements.

k. **Historic Landmarks Previously Designated by City Council.** All buildings, objects, sites, structures, or clusters heretofore designated by the city council as historic landmarks under any pre-existing ordinance of the City of San Antonio shall be accorded the protection of properties designated exceptional historic landmarks under this chapter and shall continue to bear the word (historic) "H" in their zoning designation.

l. **Use of Property Designated Historic.** Nothing contained in this article or in the designation of property as being a historic landmark or in a historic district shall affect the present legal use of property. Use classifications as to all such property shall continue to be governed by the general zoning ordinance of the City of San Antonio and the procedures therein established. In no case, however, shall any use be permitted which requires the demolition, relocation, or alteration of historic landmarks or of any buildings or structures in a historic district so as to adversely affect the character of the district or historic landmark, except upon compliance with the terms of this article. No provision herein shall be construed as prohibiting a property owner from continuing to use property for a nonconforming use.

m. **Removal of Designation.** Upon recommendation of the historic and design review commission based upon new and compelling evidence and negative evaluation according to the same criteria and following the same procedures set forth herein for designation, a designation made under subsection (a) of this section may be removed by city council following recommendation by the historic and design review commission. Requests shall be filed in accordance with section 35-421 of this chapter.



UDC Amendment Request Application for Internal Parties

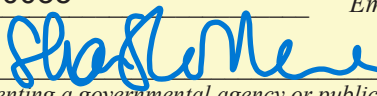
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-608, 35-610 COA Process. See Attached.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

N/A

UDC 2021 Proposed Amendment

Amendment 20-3**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-608. – Certificate of Appropriateness’**Amendment Language:**

Sec. 35-608. - Certificate of Appropriateness ~~and Conceptual Approval – Generally.~~

a. **Applicability.**

1. A certificate of appropriateness is required and shall be secured by a party prior to the issuance of a permit from the department of development services before said party will be allowed to undertake activities affecting a designated historic landmark, property within a designated historic district, property within the river improvement overlay district, property within the downtown business district and subject to the Downtown Design Guide, property within a mission protection overlay district, public property, public rights-of-way, public art, or properties determined by the historic preservation officer or the historic and design review commission to be an eligible resource for historic designation and subject to interim controls in accordance with section 35-606(e). Applications proposing work or changes to the exterior of a subject property shall require review for appropriateness with the provisions of this article, and any adopted design guidelines or standards. In addition, the demolition or relocation of any structure designated historic shall also require review for appropriateness in the same manner. Such applications may include, but are not limited to:

- A. Construction and reconstruction,
- B. Alteration, additions, restoration and rehabilitation,
- C. Relocation,
- D. Stabilization,
- E. Signage,
- F. Landscaping,
- G. Construction or reconstruction of a parking lot,
- H. Construction or reconstruction of an appurtenance,
- I. Acquisition or deaccessioning of artwork,
- J. Demolition, and
- K. Lighting, furniture and seating plan, and awnings and umbrellas within the Riverwalk area and in the public right-of-way.

2. Non-public interior spaces are exempt from this section unless specifically designated by ordinance. The only interior spaces to be considered for review, and therefore not exempt, are those publicly owned spaces that are, or were, accessible to the public (e.g., lobbies, corridors, rotundas, meeting halls, courtrooms), and those spaces, both public and privately owned, that are individually designated and are important to the public because of any significant historical, architectural, cultural or ceremonial value.

b. Initiation. Requests for a Certificate of Appropriateness shall be made on a form obtained from the city historic preservation officer. Required application materials are listed

in section 35-B129 of this chapter. Completed request forms shall be returned to the office of historic preservation for processing. Applications for certificates of appropriateness may be referred to the historic and design review commission at the discretion of the historic preservation officer. In the case of an application for demolition, applications shall follow procedures specified in sections 35-614 and 35-619 of this chapter.

c. **Completeness Review.** The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission. Applications determined by the commission to lack sufficient documentation may be considered for conceptual review only.

d. **Conceptual Review.** Conceptual review is the review of general design ideas and principles (such as scale, massing, and design concepts). Specific design details reviewed at this stage are not binding and may only be approved through a certificate of appropriateness for final approval.

e. **Approval Criteria**

1. Alteration, Restoration, Rehabilitation, and New Construction on a Landmark or Contributing Property. In considering whether to recommend approval or disapproval of an application for a certificate to alter, restore, rehabilitate, or add to a building, object, site or structure designated a historic landmark or located in a historic district, the historic and design review commission shall be guided by the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation and provisions adopted by city council as provided in this article. The commission shall also utilize the Historic Design Guidelines as adopted by the city council, and any specific design guidelines adopted pursuant to the Unified Development Code and this article. In reviewing an application for a certificate of appropriateness, the commission shall consider the current needs of the property owner and whether the plans will be reasonable for the property owner to carry out. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines.

2. Signage. Signs shall conform to chapter 28 of the City Code as well as any other applicable provision of this chapter. Additionally, if an exception from the application of chapter 28 of the City Code of San Antonio has been approved for signage in historic districts or on historic landmarks, such exception shall control. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines.

3. [Demolition of a Landmark or Contributing Property. See section 35-614 of this article.](#)
 4. [Demolition of a Non-contributing Property. See section 35-619 of this article.](#)
 5. [Public Property. See section 35-641, 35-642, and 35-643.](#)
 6. [River Improvement Overlay. See section 35-670 through 35-681.](#)
 7. [Downtown Design Guide Area. See Appendix G, Division 1.](#)
- f. **[Decision.](#)**
1. [Administrative Approval. See section 35-611.](#)
 2. [Commission Review. The commission shall make its written final recommendation to either approve, deny, or approve with stipulations the application within sixty \(60\) days after the historic preservation officer's receipt of the completed application. Applications for a Certificate of Appropriateness forwarded to the commission shall include all required materials and documents from the applicant. If the commission does not make its final recommendation within a sixty-day period, the application shall be deemed recommended by the commission for approval and the city manager or her designee shall either approve, deny or approve with conditions the application within five \(5\) days of the applicant's demand. The sixty-day time period may be extended with the concurrence of the applicant if additional time is required for the preparation of information or for research required by the commission. If the property owner requests that the public hearing schedule be extended for any reason, then the sixty-day time period shall be extended for the same amount of time as granted. In cases involving demolition applications, the Historic Preservation Officer may extend this timeline consistent with subsection 35-455\(d\).](#)
 3. [City Manager Review. Upon receipt of the recommendation by the commission, or on their own initiative, the city manager or designee may implement such recommendation by notifying the applicant within ten \(10\) business days from receipt of such recommendation that the application has been approved, conditionally approved, or disapproved. The city manager designee for this purpose shall be the historic preservation officer, unless the city manager chooses to designate otherwise. The city manager or designee shall also submit a copy of the decision to the commission for its information, to the department of planning and development services for issuance of permits, and to other departments, as applicable. The city manager or designee shall assure the decision is based on adopted standards and guidelines and was considered by the commission in the determination as to issuance or denial of any certificate.](#)
 4. [Appeal. A decision by the city manager or designee to approve or deny a Certificate of Appropriateness may be appealed to the board of adjustment in accordance with the Local Government Code. In determining whether or not to grant the appeal, the board of adjustment shall consider the same factors as the commission and the report of the commission. New evidence shall not be considered. If the board of adjustment approves the application, it shall direct the city manager or designee to issue a certificate for the work covered. If the board of adjustment disapproves the application, it shall direct the city manager or designee not to issue such certificate. Such disapproval may indicate what changes in the plans and specifications would meet the conditions.](#)
- g. **[Subsequent Applications.](#)** [In the case of disapproval of an application, a new application for the same work shall not be resubmitted for consideration until one \(1\) year has elapsed from the date of disapproval. The commission, by a majority of its membership, may waive the aforementioned time limitation if the application presents substantial new evidence that was not considered in the previous action, or incorporates changes based on the previous recommendations of the commission. Until such waiver is granted, a new](#)

application shall not be considered complete and is not subject to the review periods outlined in subsection f. If a motion to approve such a waiver fails to receive the requisite number of votes, the application shall be considered disapproved; a revised application may be submitted in accordance with this section.

h. **Amendments.** A certificate of appropriateness shall be amended in the same manner as the approval of the original application.

i. **Scope of Approval.** A certificate of appropriateness shall authorize only those modifications to a building or structure requested in the application and approved as provided herein. The historic and design review commission shall recommend approval, denial, or approval with conditions for the application before it, unless said application is revised with the consent of the applicant. Following commission approval and issuance of a certificate, an applicant must secure permits within one hundred eighty (180) days and start work within one hundred eighty (180) days of issuance of permits or the certificate becomes null and void and of no force or effect. Thereafter, the applicant must reapply for reissuance of a certificate to the historic preservation officer. The historic preservation officer will determine whether significant changes have occurred to the final design. If the historic preservation officer determines that significant changes have occurred, then plans must be resubmitted to the commission for rehearing and action.

j. **Recording Procedures.** A certificate of appropriateness need not be recorded, but shall be maintained and displayed by the applicant on the premises. The historic preservation officer shall also retain a copy of the certificate of appropriateness for public inspection.

k. **Enforcement.** See section 45-491.

Sec. 35-609. - Reserved.

Editor's note— Ord. No. 2012-11-08-0877, adopted Nov. 8, 2012, deleted § 35-609, which pertained to criteria for certificate of appropriateness - new construction and derived from Ord. No. 2010-06-24-0616, § 2, adopted June 24, 2010.

~~Sec. 35-610.— Alteration, Restoration, Rehabilitation, and New Construction.—~~

~~(a) In considering whether to recommend approval or disapproval of an application for a certificate to alter, restore, rehabilitate, or add to a building, object, site or structure designated a historic landmark or located in a historic district, the historic and design review commission shall be guided by the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation and provisions adopted by city council as provided in this article. The historic and design review commission shall also utilize the Historic Design Guidelines as adopted by the city council, and any specific design guidelines adopted pursuant to the Unified Development Code and this article. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines. Non-public interior spaces are exempt from this section. The only interior spaces to be considered for review, and therefore not exempt, are those publicly owned spaces that are, or were, accessible to the public (e.g., lobbies, corridors, rotundas, meeting halls, courtrooms), and those spaces, both public and privately owned, that are individually designated and are important to the public because of any significant historical, architectural, cultural or ceremonial value.—~~

~~(b) Signs shall conform to chapter 28 of the City Code as well as any other applicable provision of this chapter. Additionally, if an exception from the application of chapter 28 of the City Code of San Antonio has been approved for signage in historic districts or on historic landmarks, such exception shall control. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications~~

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022 *****

Amendment 20-3

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-608. – Certificate of Appropriateness’

Amendment Language:

Sec. 35-608. - Certificate of Appropriateness ~~and Conceptual Approval – Generally.~~

a. **Applicability.**

1. A certificate of appropriateness is required and shall be secured by a party prior to the issuance of a permit from the department of development services before said party will be allowed to undertake activities affecting a designated historic landmark, property within a designated historic district, property within the river improvement overlay district, property within the downtown business district and subject to the Downtown Design Guide, property within a mission protection overlay district, public property, public rights-of-way, public art, or properties determined by the historic preservation officer or the historic and design review commission to be an eligible resource for historic designation and subject to interim controls in accordance with section 35-606(e). Applications proposing work or changes to the exterior of a subject property shall require review for appropriateness with the provisions of this article, and any adopted design guidelines or standards. In addition, the demolition or relocation of any structure designated historic shall also require review for appropriateness in the same manner. Such applications may include, but are not limited to:

- A. Construction and reconstruction,
- B. Alteration, additions, restoration and rehabilitation,
- C. Relocation,
- D. Stabilization,
- E. Signage,
- F. Landscaping,
- G. Construction or reconstruction of a parking lot,
- H. Construction or reconstruction of an appurtenance,
- I. Acquisition or deaccessioning of artwork,
- J. Demolition, and
- K. Lighting, furniture and seating plan, and awnings and umbrellas within the Riverwalk area and in the public right-of-way.

2. Non-public interior spaces are exempt from this section unless specifically designated by ordinance. The only interior spaces to be considered for review, and therefore not exempt, are those publicly owned spaces that are, or were, accessible to the public (e.g., lobbies, corridors, rotundas, meeting halls, courtrooms), and those spaces, both public and privately owned, that are individually designated and are important to the public because of any significant historical, architectural, cultural or ceremonial value.

b. Initiation. Requests for a Certificate of Appropriateness shall be made on a form obtained from the city historic preservation officer. Required application materials are listed

in section 35-B129 of this chapter. Completed request forms shall be returned to the office of historic preservation for processing. Applications for certificates of appropriateness may be referred to the historic and design review commission at the discretion of the historic preservation officer. In the case of an application for demolition, applications shall follow procedures specified in sections 35-614 and 35-619 of this chapter.

c. **Completeness Review.** The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission. Applications determined by the commission to lack sufficient documentation may be considered for conceptual review only.

d. **Conceptual Review.** Conceptual review is the review of general design ideas and principles (such as scale, massing, and design concepts). Specific design details reviewed at this stage are not binding and may only be approved through a certificate of appropriateness for final approval.

e. **Approval Criteria**

1. Alteration, Restoration, Rehabilitation, and New Construction on a Landmark or Contributing Property. In considering whether to recommend approval or disapproval of an application for a certificate to alter, restore, rehabilitate, or add to a building, object, site or structure designated a historic landmark or located in a historic district, the historic and design review commission shall be guided by the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation and provisions adopted by city council as provided in this article. The commission shall also utilize the Historic Design Guidelines as adopted by the city council, and any specific design guidelines adopted pursuant to the Unified Development Code and this article. In reviewing an application for a certificate of appropriateness, the commission shall consider the current needs of the property owner and whether the plans will be reasonable for the property owner to carry out. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines.

2. Signage. Signs shall conform to chapter 28 of the City Code as well as any other applicable provision of this chapter. Additionally, if an exception from the application of chapter 28 of the City Code of San Antonio has been approved for signage in historic districts or on historic landmarks, such exception shall control. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines.

3. [Demolition of a Landmark or Contributing Property. See section 35-614 of this article.](#)
 4. [Demolition of a Non-contributing Property. See section 35-619 of this article.](#)
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- f. **[Decision.](#)**
1. [Administrative Approval. See section 35-611.](#)
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 3. [City Manager Review. Upon receipt of the recommendation by the commission, or on their own initiative, the city manager or designee may implement such recommendation by notifying the applicant within ten \(10\) business days from receipt of such recommendation that the application has been approved, conditionally approved, or disapproved. The city manager designee for this purpose shall be the historic preservation officer, unless the city manager chooses to designate otherwise. The city manager or designee shall also submit a copy of the decision to the commission for its information, to the department of planning and development services for issuance of permits, and to other departments, as applicable. The city manager or designee shall assure the decision is based on adopted standards and guidelines and was considered by the commission in the determination as to issuance or denial of any certificate.](#)
 4. [Appeal. A decision by the city manager or designee to approve or deny a Certificate of Appropriateness may be appealed to the board of adjustment in accordance with the Local Government Code. In determining whether or not to grant the appeal, the board of adjustment shall consider the same factors as the commission and the report of the commission. New evidence shall not be considered. If the board of adjustment approves the application, it shall direct the city manager or designee to issue a certificate for the work covered. If the board of adjustment disapproves the application, it shall direct the city manager or designee not to issue such certificate. Such disapproval may indicate what changes in the plans and specifications would meet the conditions.](#)
- g. **[Subsequent Applications.](#)** [In the case of disapproval of an application, a new application for the same work shall not be resubmitted for consideration until one \(1\) year has elapsed from the date of disapproval. The commission, by a majority of its membership, may waive the aforementioned time limitation if the application presents substantial new evidence that was not considered in the previous action, or incorporates changes based on the previous recommendations of the commission. Until such waiver is granted, a new](#)

application shall not be considered complete and is not subject to the review periods outlined in subsection f. If a motion to approve such a waiver fails to receive the requisite number of votes, the application shall be considered disapproved; a revised application may be submitted in accordance with this section.

h. **Amendments.** A certificate of appropriateness shall be amended in the same manner as the approval of the original application.

i. **Scope of Approval.** A certificate of appropriateness shall authorize only those modifications to a building or structure requested in the application and approved as provided herein. The historic and design review commission shall recommend approval, denial, or approval with conditions for the application before it, unless said application is revised with the consent of the applicant. Following commission approval and issuance of a certificate, an applicant must secure permits within one hundred eighty (180) days and start work within one hundred eighty (180) days of issuance of permits or the certificate becomes null and void and of no force or effect. Thereafter, the applicant must reapply for reissuance of a certificate to the historic preservation officer. The historic preservation officer will determine whether significant changes have occurred to the final design. If the historic preservation officer determines that significant changes have occurred, then plans must be resubmitted to the commission for rehearing and action.

j. **Recording Procedures.** A certificate of appropriateness need not be recorded, but shall be maintained and displayed by the applicant on the premises. The historic preservation officer shall also retain a copy of the certificate of appropriateness for public inspection.

k. **Enforcement.** See section 45-491.

Sec. 35-609. - Reserved.

Editor's note— Ord. No. 2012-11-08-0877, adopted Nov. 8, 2012, deleted § 35-609, which pertained to criteria for certificate of appropriateness - new construction and derived from Ord. No. 2010-06-24-0616, § 2, adopted June 24, 2010.

~~Sec. 35-610.— Alteration, Restoration, Rehabilitation, and New Construction.—~~

~~(a) In considering whether to recommend approval or disapproval of an application for a certificate to alter, restore, rehabilitate, or add to a building, object, site or structure designated a historic landmark or located in a historic district, the historic and design review commission shall be guided by the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation and provisions adopted by city council as provided in this article. The historic and design review commission shall also utilize the Historic Design Guidelines as adopted by the city council, and any specific design guidelines adopted pursuant to the Unified Development Code and this article. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines. Non-public interior spaces are exempt from this section. The only interior spaces to be considered for review, and therefore not exempt, are those publicly owned spaces that are, or were, accessible to the public (e.g., lobbies, corridors, rotundas, meeting halls, courtrooms), and those spaces, both public and privately owned, that are individually designated and are important to the public because of any significant historical, architectural, cultural or ceremonial value.—~~

~~(b) Signs shall conform to chapter 28 of the City Code as well as any other applicable provision of this chapter. Additionally, if an exception from the application of chapter 28 of the City Code of San Antonio has been approved for signage in historic districts or on historic landmarks, such exception shall control. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications~~

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(Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2012-11-08-0877, § 2, 11-8-12; Ord. No. 2013-10-03-0680, § 2, 10-3-13)

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UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-3

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-608. – Certificate of Appropriateness’

Amendment Language:

Sec. 35-608. - Certificate of Appropriateness ~~and Conceptual Approval – Generally.~~

a. Applicability.

1. A certificate of appropriateness is required and shall be secured by a party prior to the issuance of a permit from the department of development services before said party will be allowed to undertake activities affecting a designated historic landmark, property within a designated historic district, property within the river improvement overlay district, property within the downtown business district and subject to the Downtown Design Guide, property within a mission protection overlay district, public property, public rights-of-way, public art, or properties determined by the historic preservation officer or the historic and design review commission to be an eligible resource for historic designation and subject to interim controls in accordance with section 35-606(e). Applications proposing work or changes to the exterior of a subject property shall require review for appropriateness with the provisions of this article, and any adopted design guidelines or standards. In addition, the demolition or relocation of any structure designated historic shall also require review for appropriateness in the same manner. Such applications may include, but are not limited to:

- A. Construction and reconstruction,
- B. Alteration, additions, restoration and rehabilitation,
- C. Relocation,
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- E. Signage,
- F. Landscaping,
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- I. Acquisition or deaccessioning of artwork,
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- K. Lighting, furniture and seating plan, and awnings and umbrellas within the Riverwalk area and in the public right-of-way.

2. Non-public interior spaces are exempt from this section unless specifically designated by ordinance. The only interior spaces to be considered for review, and therefore not exempt, are those publicly owned spaces that are, or were, accessible to the public (e.g., lobbies, corridors, rotundas, meeting halls, courtrooms), and those spaces, both public and privately owned, that are individually designated and are important to the public because of any significant historical, architectural, cultural or ceremonial value.

b. Initiation. Requests for a Certificate of Appropriateness shall be made on a form obtained from the city historic preservation officer. Required application materials are listed

in section 35-B129 of this chapter. Completed request forms shall be returned to the office of historic preservation for processing. Applications for certificates of appropriateness may be referred to the historic and design review commission at the discretion of the historic preservation officer. In the case of an application for demolition, applications shall follow procedures specified in sections 35-614 and 35-619 of this chapter.

c. **Completeness Review.** The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission. Applications determined by the commission to lack sufficient documentation may be considered for conceptual review only.

d. **Conceptual Review.** Conceptual review is the review of general design ideas and principles (such as scale, massing, and design concepts). Specific design details reviewed at this stage are not binding and may only be approved through a certificate of appropriateness for final approval.

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 4. [Appeal. A decision by the city manager or designee to approve or deny a Certificate of Appropriateness may be appealed to the board of adjustment in accordance with the Local Government Code. In determining whether or not to grant the appeal, the board of adjustment shall consider the same factors as the commission and the report of the commission. New evidence shall not be considered. If the board of adjustment approves the application, it shall direct the city manager or designee to issue a certificate for the work covered. If the board of adjustment disapproves the application, it shall direct the city manager or designee not to issue such certificate. Such disapproval may indicate what changes in the plans and specifications would meet the conditions.](#)
- g. **[Subsequent Applications.](#)** [In the case of disapproval of an application, a new application for the same work shall not be resubmitted for consideration until one \(1\) year has elapsed from the date of disapproval. The commission, by a majority of its membership, may waive the aforementioned time limitation if the application presents substantial new evidence that was not considered in the previous action, or incorporates changes based on the previous recommendations of the commission. Until such waiver is granted, a new](#)

application shall not be considered complete and is not subject to the review periods outlined in subsection f. If a motion to approve such a waiver fails to receive the requisite number of votes, the application shall be considered disapproved; a revised application may be submitted in accordance with this section.

h. **Amendments.** A certificate of appropriateness shall be amended in the same manner as the approval of the original application.

i. **Scope of Approval.** A certificate of appropriateness shall authorize only those modifications to a building or structure requested in the application and approved as provided herein. The historic and design review commission shall recommend approval, denial, or approval with conditions for the application before it, unless said application is revised with the consent of the applicant. Following commission approval and issuance of a certificate, an applicant must secure permits within one hundred eighty (180) days and start work within one hundred eighty (180) days of issuance of permits or the certificate becomes null and void and of no force or effect. Thereafter, the applicant must reapply for reissuance of a certificate to the historic preservation officer. The historic preservation officer will determine whether significant changes have occurred to the final design. If the historic preservation officer determines that significant changes have occurred, then plans must be resubmitted to the commission for rehearing and action.

j. **Recording Procedures.** A certificate of appropriateness need not be recorded, but shall be maintained and displayed by the applicant on the premises. The historic preservation officer shall also retain a copy of the certificate of appropriateness for public inspection.

k. **Enforcement.** See section 45-491.

Sec. 35-609. - Reserved.

Editor's note— Ord. No. 2012-11-08-0877, adopted Nov. 8, 2012, deleted § 35-609, which pertained to criteria for certificate of appropriateness - new construction and derived from Ord. No. 2010-06-24-0616, § 2, adopted June 24, 2010.

~~Sec. 35-610.— Alteration, Restoration, Rehabilitation, and New Construction.—~~

~~(a) In considering whether to recommend approval or disapproval of an application for a certificate to alter, restore, rehabilitate, or add to a building, object, site or structure designated a historic landmark or located in a historic district, the historic and design review commission shall be guided by the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation and provisions adopted by city council as provided in this article. The historic and design review commission shall also utilize the Historic Design Guidelines as adopted by the city council, and any specific design guidelines adopted pursuant to the Unified Development Code and this article. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines. Non-public interior spaces are exempt from this section. The only interior spaces to be considered for review, and therefore not exempt, are those publicly owned spaces that are, or were, accessible to the public (e.g., lobbies, corridors, rotundas, meeting halls, courtrooms), and those spaces, both public and privately owned, that are individually designated and are important to the public because of any significant historical, architectural, cultural or ceremonial value.—~~

~~(b) Signs shall conform to chapter 28 of the City Code as well as any other applicable provision of this chapter. Additionally, if an exception from the application of chapter 28 of the City Code of San Antonio has been approved for signage in historic districts or on historic landmarks, such exception shall control. If conflicting provisions of this chapter and city council approved guidelines have been approved, the city manager or the city manager's designee shall reconcile the conflict if possible so that effect may be given to each. If the conflict is irreconcilable, this chapter shall prevail. Applications~~

~~shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines.~~

(Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2012-11-08-0877, § 2, 11-8-12; Ord. No. 2013-10-03-0680, § 2, 10-3-13)

~~shall be reviewed for consistency with the historic or district specific design guidelines adopted by city council. The application shall be reviewed for conformance to the general rules and principles contained in the guidelines. Applications should be approved if in general conformance with the guidelines but denial of an application by the city manager or the city manager's designee may be based on any inconsistency or nonconformance with the approved guidelines.~~

(Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2012-11-08-0877, § 2, 11-8-12; Ord. No. 2013-10-03-0680, § 2, 10-3-13)



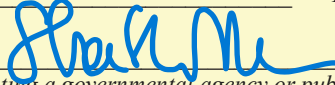
UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
 (Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-611 Administrative Approval. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-4**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-611. – Certificate of Appropriateness – Administrative Approval’**Amendment Language:**

Sec. 35-611. - Certificate of Appropriateness - Administrative Approval.

Applications for certain alterations, additions, ordinary repairs or maintenance may be reviewed and approved administratively by the historic preservation officer without review by the historic and design review commission. All applications are subject to a completeness review in accordance with this chapter. All applications must meet the minimum application requirements and materials outlined in Appendix B of this chapter which includes working scale drawings and specifications, a scaled site plan, photographs (current, clear, and color) of the property, and materials samples or examples where necessary. All applications must also demonstrate conformance with the Historic Design Guidelines or any other adopted guidelines and standards in order to be eligible for administrative approval.

Those activities eligible for administrative approval include but are not limited to:

1. **Administrative Approval – Expedited Review**
 1. **Ordinary Repair and Maintenance**
 - A. Repair using the same material and design as the original and does not require substantial modifications to original designs or materials.
 - B. Repainting of wood and painted masonry.
 - C. Reroofing, using the same type and color of material, or other materials in keeping with the architectural style or construction period of the structure.
 - D. Repair of sidewalks and driveways using the similar type and color of materials or other materials in keeping with the character or historic development pattern of the area.
 2. **Doors/Entrances**
 - A. From non-historic to one in keeping with the character and era in which the home was built. Applies to pedestrian entrances and garage doors.
 - B. Removal of burglar bars.
 - C. Repair or modification to exterior steps or stairways using in-kind material.
 - D. Reopening of porch with proper photo documentation or physical evidence and accurate construction documents.
 - E. Removal of existing wrought iron or non-original columns or porch railing with new architecturally appropriate replacements.

3. Windows

- A. Removal of non-historic or inappropriate windows to replace with windows that are more consistent with adopted standards and guidelines.
- B. Restoring original window openings with documentation and elevation drawings.
- C. Removal of non-original residential metal awnings.
- D. Repairing window framing, sills, casing and trim.
- E. Removing inappropriate exterior shutters that are not of historic age.
- F. Louvers and venting in which the vents or louvers are placed in an existing opening, in which there is no change in the configuration of the fenestration and the only modification to the building is the removal of glazing panels.
- G. Removal of burglar bars.
- H. Existing windows and doors that are original to the structure or historically compatible with the style of the structure, but are deteriorated beyond repair as determined by staff, may be eligible for substantial material replacement or reconstruction. Deteriorated beyond repair is generally defined as loss of 50% or more of the original, existing material due to damage, deterioration, or missing elements, not including hardware, glass, or window glazing. For example, a wood sash is considered eligible for replacement when two out of its four framing members cannot be salvaged using patching or reinforcing joinery. Repair may include full replacement of materials where existing materials are not salvageable. For substantial repair requests that include the full replacement or reconstruction of window components, the applicant must provide: 1) substantial evidence that the door or window assembly is deteriorated beyond repair and unsalvageable to staff, including interior and exterior photographs of each assembly to be cross-referenced on a submitted window or door schedule; and 2) documentation that conveys the scope of the repair and demonstrates that the final reconstructed product will match the existing in material, dimensions, proportions, inset, configuration, and color and meets any adopted standards and guidelines.
- I. Adding or modifying fenestration on the rear or side facades that is architecturally and stylistically appropriate for the structure, provided that the window material, dimensions, proportions, inset, configuration, and color meet OHP's Guidelines and Window Policy Document. Modifications to existing opening sizes, including enclosure or removal, may be considered at the administrative level if 1) the openings have been previously modified and/or are not original, and substantial information to corroborate this is provided by the applicant to staff; or 2) the proposal balances or responds to existing facade details and is deemed appropriate by staff on a case-by-case basis.
- J. Adding window screens that are historically appropriate in design and material. Applicant must provide documentation on proposed design,

dimensions, and installation method. Blackout or heavy duty materials are not eligible for administrative approval.

4.

Siding

A. Removing non-historic siding in order to un-encapsulate historic siding materials

B. Existing, non-original siding may be replaced with a new material provided that substantial evidence is provided by the applicant to staff that demonstrates that the proposed replacement siding material is historically accurate or documented for the style of the structure.

Wholesale replacement of historic siding material with matching materials is only eligible for administrative approval where more than 50% of the original material are significantly deteriorated and deemed unsalvageable by staff. Replacement of any existing, historic siding material (stucco, wood lap, stone) with a modern, composite material is not eligible for administrative approval and is highly discouraged.

5. Roofing

A. Removal of composite roof shingles and replacing with clay tiles with historical documentation

B. Removal of composite roof shingles and replacing with metal roofing material with historical documentation and specifications. New metal roofs must conform to the Historic Design Guidelines Checklist for Metal Roofs.

C. Changing color of composite roofing material

D. Changing color of existing metal roof with appropriate specifications and details

E. Removal of existing roofing material if non-original or deteriorated beyond repair and replacing with roofing material that is historically and architecturally appropriate.

6. Additions

A. Additions to any rear accessory structure, provided that the original form: is distinguishable; that the new, total footprint of the accessory does not exceed forty (40) percent of the primary historic structure on the property; and, that materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance are used.

B. Additions to primary historic structures on the property that are less than 400 square feet total area and features materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance. If an inset in wall plane is proposed, composite siding maybe used. If no inset is proposed, matching wood siding shall be used with a vertical trim piece separating the addition from the historic structure. Rear porches must continue to read as porches or open air elements.

7. Painting

A. Repainting wood or other previously-painted surfaces with solid colors. Color selection is generally not reviewed, but may be informed where district-specific guidelines have been adopted.

- B. Paint removal/pressure water washing at appropriate setting; graffiti removal.
 - C. Art mural installations on non-primary facades of commercial buildings that do not include signage elements or permanently obscure or detract from architectural features
8. Landscaping
- A. Replacing paved areas with sod or other landscaping
 - B. Front yard landscaping or xeriscaping proposals that meet OHP's Xeriscaping and Responsible Landscaping Policy Guide and retain at least 50% of the existing landscaped area and incorporate native, drought-tolerant species provided that a detailed site plan is submitted to staff and no significant character defining landscaping features are removed or modified (berms, etc.)
 - C. Sprinkler system with site map
 - D. Backyard landscaping
 - E. Creation of new planting beds or gardens in keeping with the Historic Design Guidelines
9. Hardscaping
- A. Impervious parking pads under one hundred forty-four (144) square feet in historically-appropriate contexts (side or rear yards, sited behind the front wall plane of the primary historic structure on the site)
 - B. Sidewalks residential/commercial with contextually appropriate placement (such as a traditional planting strip)
 - C. Driveway construction if no more than ten (10) feet in width and consistent with guidelines
 - D. Parking with appropriate landscaping (non-historic properties)
10. Fencing
- A. Removal of chain, link, plywood, or vinyl and replacing with wood, wrought iron, garden loop, masonry, or otherwise consistent with the design guidelines
 - B. Replacing or recreating any fence or handrail with historic document and elevation drawings
 - C. Installing or constructing a fence, railing, or wall where none exists (sides and rear only behind front facade plane of historic structure) with appropriate materials and elevation drawings
 - D. Patio or outdoor cafe fencing that is not taller than four feet in height and not located in the public right-of-way
11. Signage
- A. Changes in content or configuration (re-facing) that do not involve changes in sign location, dimensions, lighting or total sign area
 - B. Signs that are consistent with HDRC approved master signage plans
 - C. Temporary banners or signs where allowed by this article
 - D. Signs that comply with UDC sections 35-678, 35-612, 35-681 or 35-645, and have a square footage equal to or less than the requirements outlined. Signage applications above the allowable square footage shall be forwarded to the historic and design review commission for their recommendation.

E. Signage that is consistent with the UDC Section 35-678; 35-681, the Downtown Design Guide and the Historic Design Guidelines or signage that utilizes new methods or materials to meet the intent of any adopted guidelines and standards

12. New Construction

A. An ADA ramp on the rear or side of a historic structure that does not immediately attach to, deform or modify the structure or historic materials provided that detailed and dimensioned construction documents are submitted along with a detailed site plan. Temporary ramps may be installed on front of a structure provided it is not attached and is removed within 180 days. COAs may be extended with demonstrated need and a timeline for removal.

B. Rear porch with elevation drawings

C. Rear deck with accurate measured site plan

D. Swimming pools, fountains, pergolas, or seating areas in back yard

E. Systematic deconstruction of existing historic rear accessory structure to reassemble in same location on site. Elevation drawings need to be submitted with the request

F. Backyard canopies, pavilions, outdoor kitchens, or other structures that are not visible from the public right of way and meet historic design guidelines.

13. Demolition Activity

A. Reopen enclosed porch

B. Carports and freestanding canopies or pergolas that are made of non-historic materials

14. Miscellaneous

A. Reasonable changes in color to awning fabric that are consistent with the district or landmark characteristics

B. Removal of any prohibited element described in City Code

C. Changes to existing certificates of appropriateness or changes that are in keeping with the Historic Design Guidelines and do not materially or measurably increase the approved scope of work.

D. Emergency installation of temporary features to protect a historic resource or to weatherize or stabilize

E. Foundation with no modifications to skirting design; replacement skirting may utilize a cement board product installed with a similar design as existing

F. Mechanical units

G. Exterior electrical

H. Exterior plumbing

I. Exterior electrical fixtures

J. Glass replacement

K. Screening for dumpsters or service areas

L. Replacement or removal of non-original fixtures or lighting elements

M. Rooftop HVAC, mechanical or communication equipment that is not visible from the public right-of-way and results in no modifications to the visible facades of the building.

N. Mission protection overlay district applications being reviewed for height/angle conformity only.

O. Any modifications that restore an original architectural element or modify a non-original element to one that is more in consistent with the Historic Design Guidelines

P. Small sheds in the rear yard (less than 200 sq feet) not on a permanent foundation and featuring materials comparable to the historic structure on site or in the district

Q. Applications for signage in the Downtown Business District consistent with the Downtown Design Guide and all other applicable standards and guidelines.

-

2. Administrative Approval – Standard 10-day Review.

Requests for Certificates of Appropriateness that are eligible for Administrative Approval which do not allow for an expedited review may be approved following a 10-business day review period. Staff reserves the right to refer any request to the Historic and Design Review Commission for any reason. At any time, the Commission may adopt policy documents consistent with the Historic Design Guidelines to inform administrative approval.

1. Fencing

A new front yard fence that meets adopted standards and guidelines and does not exceed 4 feet in height or the height of an adjacent contributing fence, a material and design that is consistent with historic precedents in the district or vicinity does not feature a front gate that spans the driveway at the sidewalk, and that meets all development standards as outlined in UDC Section 35-514. Front yard fences in neighborhoods or areas which do not predominately feature front yard fences shall require review by the Commission.

2. Porch

The enclosure of a rear porch with detailed and dimensioned construction documents, materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance. Porches must continue to read as porches or open air elements. Front porch enclosures or enclosures of highly visible side porches are not eligible for Administrative Approval.

3. Additions

Any rear addition that is fully consistent with the Historic Design Guidelines.

4. Windows & Fenestration Modifications

A. Installation of exterior storm screens or windows provided that the original windows are retained underneath and the following conditions are met: 1) no existing screens or storms are present; 2) the proportion, configuration, dimensions, and materiality of the

- screens closely match the existing window pattern; and 3) the screens are inset within the existing window frame.
- B. Adding fenestration that is architecturally and stylistically appropriate for the structure, provided that the window material, dimensions, proportions, inset, configuration, and color meet OHP's Guidelines and Window Policy Document. Modifications to existing opening sizes, including enclosure or removal, may be considered at the administrative level if 1) the openings have been previously modified and/or are not original, and substantial information to corroborate this is provided by the applicant to staff; or 2) the proposal balances or responds to existing facade details and is deemed appropriate by staff on a case-by-case basis.
5. New Construction
- A. Approval of a site plan that is fully consistent with the Historic Design Guidelines for the purposes of recommending a change in zoning request to the Zoning Commission. Infill worksheets must be completed and submitted for consideration.
- B. Detached carports set behind the front façade of the primary structure covering a parking area of no more than 400 sf. Carport designs must be consistent with the Historic Design Guidelines and any adopted standards or guidelines.
6. Repair and Maintenance
- Selective replacement of original materials with new, substitute materials that are consistent with adopted guidelines and standards. Replacement materials must be proven to be a match in terms of appearance, texture, and dimension.
7. Telecommunication equipment
- A. Installation of equipment onto existing infrastructure in the public right-of-way including but not limited to utility poles, street light poles, and traffic light poles; the equipment must feature a stealth aesthetic and be flush mounted to the greatest extent possible.
- B. Installation of equipment mounted onto rooftops or parapets of buildings that are minimally visible from public right-of-way, feature a stealth aesthetic, and be flush mounted to the greatest extent possible.
- C. All installation of telecommunication equipment must adhere to UDC Sec-29-139. Attachments to Poles including Division V. Additional Aesthetic Requirements in Design Districts.
- D. Installation of a new pole or the use of a new stealth aesthetic may require additional review by the Historic Preservation Officer and/or the Historic Design Review Commission.
8. Miscellaneous
- A. Finding of Historic Significance reviewed in accordance with 35-607.
- B. Demolition or partial demolition of a non-contributing resources or structures and demolitions of non-contributing additions or portions of a resource or structure reviewed in accordance with 35-619.

- C. The historic and design review commission from time to time may designate additional work types for administrative approval with the adoption of additional standards or guidelines.

Ordinary Repair and Maintenance-

- a) ~~Repair using the same material and design as the original and does not require structural modifications-~~
- b) ~~Repainting, using the same color-~~
- c) ~~Reroofing, using the same type and color of material-~~
- d) ~~Repair of sidewalks and driveways using the same type and color of materials-~~

Exterior Alterations-

~~Doors/Entrances-~~

- a) ~~From non-historic to one in keeping with the character and era in which the home was built-~~
- b) ~~Removal of burglar bars-~~
- c) ~~Repair or slight modification to exterior steps or stairways using in-kind material-~~
- d) ~~Reopening of porch with proper photo documentation or physical evidence-~~

~~Windows-~~

- a) ~~Removal of non-historic windows to replace with windows that match the original windows as closely as possible in material and design-~~
- b) ~~Restoring original window openings with documentation-~~
- c) ~~Removal of residential metal awnings-~~
- d) ~~Repairing window framing-~~
- e) ~~Removing inappropriate exterior shutters that are not of historic age-~~
- f) ~~Louvers and venting in which the vents or louvers are placed in an existing opening, in which there is no change in the configuration of the fenestration and the only modification to the building is the removal of glazing panels-~~
- g) ~~Removal of burglar bars-~~

~~Siding-~~

- a) ~~Removing non-historic siding in order to unencapsulate historic siding materials-~~

~~Roofing-~~

- a) ~~Removal of composite roof shingles and replacing with clay tiles with documentation-~~
- b) ~~Removal of composite roof shingles and replacing with metal roofing material with documentation and specifications-~~
- c) ~~Changing color of composite roofing material-~~
- d) ~~Changing color of existing metal roof with appropriate specifications and details-~~

~~Additions-~~

- a) ~~Any rear addition under two hundred (200) square feet using same (non-historic) material as existing structure as well as existing roof ridge line for non-contributing structures; must include plans with specification-~~

~~Painting-~~

- a) ~~Reasonable changes to paint colors on previously painted surfaces which are consistent with the district or landmark characteristics-~~
- b) ~~Paint removal/pressure water washing/graffiti removal-~~

~~Landscaping-~~

- a) ~~Replacing paved areas with sod or other landscaping-~~
- b) ~~Fifty (50) percent or less square feet of front yard replacement-~~
- c) ~~Sprinkler system with site map-~~
- d) ~~Back yard landscaping-~~
- e) ~~Removal of existing landscaping or sod areas and replacing with xeriscaping where not removing character defining landscaping elements-~~
- f) ~~New plantings in keeping with the character of neighborhood-~~

~~Hardscaping with site map and specifications-~~

- a) ~~Parking pads under one hundred forty four (144) square feet-~~
- b) ~~Sidewalks residential/commercial with contextually appropriate placement (such as a traditional planting strip)-~~

~~c) Driveway construction if less than twelve (12) feet in width and consistent with guidelines~~

~~d) Parking with appropriate landscaping (non-historic properties)~~

~~Fencing~~

~~a) Removal of chain, link, plywood, or vinyl and replacing with wood, wrought iron, garden loop, or masonry~~

~~b) Replacing or recreating any fence or handrail with historic document~~

~~c) Installing or constructing a fence, railing, or wall where none exists (sides and rear only behind front facade plane of historic structure) with appropriate materials~~

~~Signage~~

~~a) Changes in content or configuration (re-facing) that do not involve changes in sign location, dimensions, lighting or total sign area~~

~~b) Signs that are consistent with HDRC approved master signage plans~~

~~c) Temporary banners or signs where allowed by this article~~

~~d) Signs that comply with UDC sections 35-678, 35-612, 35-681 or 35-645, and have a square footage equal to or less than the requirements outlined. Signage applications above the allowable square footage shall be forwarded to the historic and design review commission for their recommendation.~~

~~New Construction~~

~~a) Rear ADA ramps~~

~~b) Rear porch~~

~~c) Rear deck~~

~~d) Swimming pools, fountains in back yard~~

~~Demolition~~

~~a) Non-historic accessory structure that is made of non-historic materials~~

~~b) Non-historic additions that are made of non-historic materials~~

~~c) Reopen enclosed porch~~

~~d) Carports that are made of non-historic materials~~

~~e) Non-contributing structures located in historic district that are made of non-historic materials~~

~~Miscellaneous~~

~~a) Reasonable changes in color to awning fabric that are consistent with the district or landmark characteristics~~

~~b) Renewal of expired certificates of appropriateness~~

~~c) Removal of any prohibited element described in City Code~~

~~d) Minor changes to existing certificates of appropriateness~~

~~e) Emergency installation of temporary features to protect a historic resource or to weatherize or stabilize~~

~~f) Foundation~~

~~g) Mechanical units~~

~~h) Exterior electrical~~

~~i) Exterior plumbing~~

~~j) Exterior electrical fixtures~~

~~k) Antennas~~

~~l) Glass replacement~~

~~m) Dumpsters with screening~~

~~n) Lighting~~

~~o) Rooftop HVAC, mechanical or communication equipment that is not visible from the public right-of-way and results in no modifications to the visible facades of the building~~

~~p) Mission protection overlay district applications being reviewed for height/angle conformity only.~~

~~A clear photograph of the building, object, or structure to be repaired, a brief description of the intended work, and samples of replacement materials or paint for comparison with the existing building, object, or structure must be furnished with the application. Site plan and specifications may be required as needed for adequate administrative review as determined by the historic preservation officer.~~

~~(Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-10-02-0742, § 2, 10-2-14)~~

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022 *****

Amendment 20-4

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-611. – Certificate of Appropriateness – Administrative Approval’

Amendment Language:

Sec. 35-611. - Certificate of Appropriateness - Administrative Approval.

Applications for certain alterations, additions, ordinary repairs or maintenance may be reviewed and approved administratively by the historic preservation officer without review by the historic and design review commission. [All applications are subject to a completeness review in accordance with this chapter. All applications must meet the minimum application requirements and materials outlined in Appendix B of this chapter which includes working scale drawings and specifications, a scaled site plan, photographs \(current, clear, and color\) of the property, and materials samples or examples where necessary. All applications must also demonstrate conformance with the Historic Design Guidelines or any other adopted guidelines and standards in order to be eligible for administrative approval.](#)

Those activities eligible for administrative approval include but are not limited to:

1. **Administrative Approval – Expedited Review**
 1. **Ordinary Repair and Maintenance**
 - A. [Repair using the same material and design as the original and does not require substantial modifications to original designs or materials](#)
 - B. [Repainting of wood and painted masonry](#)
 - C. [Reroofing, using the same type and color of material, or other materials in keeping with the architectural style or construction period of the structure](#)
 - D. [Repair of sidewalks and driveways using the similar type and color of materials or other materials in keeping with the character or historic development pattern of the area](#)
 2. **Doors/Entrances**
 - A. [From non-historic to one in keeping with the character and era in which the home was built. Applies to pedestrian entrances and garage doors.](#)
 - B. [Removal of burglar bars](#)
 - C. [Repair or modification to exterior steps or stairways using in-kind material](#)
 - D. [Reopening of porch with proper photo documentation or physical evidence and accurate construction documents](#)
 - E. [Removal of existing wrought iron or non-original columns or porch railing with new architecturally appropriate replacements](#)

3. Windows

- A. Removal of non-historic or inappropriate windows to replace with windows that are more consistent with adopted standards and guidelines.
- B. Restoring original window openings with documentation and elevation drawings.
- C. Removal of non-original residential metal awnings.
- D. Repairing window framing, sills, casing and trim.
- E. Removing inappropriate exterior shutters that are not of historic age.
- F. Louvers and venting in which the vents or louvers are placed in an existing opening, in which there is no change in the configuration of the fenestration and the only modification to the building is the removal of glazing panels.
- G. Removal of burglar bars.
- H. Existing windows and doors that are original to the structure or historically compatible with the style of the structure, but are deteriorated beyond repair as determined by staff, may be eligible for substantial material replacement or reconstruction. Deteriorated beyond repair is generally defined as loss of 50% or more of the original, existing material due to damage, deterioration, or missing elements, not including hardware, glass, or window glazing. For example, a wood sash is considered eligible for replacement when two out of its four framing members cannot be salvaged using patching or reinforcing joinery. Repair may include full replacement of materials where existing materials are not salvageable. For substantial repair requests that include the full replacement or reconstruction of window components, the applicant must provide: 1) substantial evidence that the door or window assembly is deteriorated beyond repair and unsalvageable to staff, including interior and exterior photographs of each assembly to be cross-referenced on a submitted window or door schedule; and 2) documentation that conveys the scope of the repair and demonstrates that the final reconstructed product will match the existing in material, dimensions, proportions, inset, configuration, and color and meets any adopted standards and guidelines.
- I. Adding or modifying fenestration on the rear or side facades that is architecturally and stylistically appropriate for the structure, provided that the window material, dimensions, proportions, inset, configuration, and color meet OHP's Guidelines and Window Policy Document. Modifications to existing opening sizes, including enclosure or removal, may be considered at the administrative level if 1) the openings have been previously modified and/or are not original, and substantial information to corroborate this is provided by the applicant to staff; or 2) the proposal balances or responds to existing facade details and is deemed appropriate by staff on a case-by-case basis.
- J. Adding window screens that are historically appropriate in design and material. Applicant must provide documentation on proposed design,

dimensions, and installation method. Blackout or heavy duty materials are not eligible for administrative approval.

4.

Siding

A. Removing non-historic siding in order to un-encapsulate historic siding materials

B. Existing, non-original siding may be replaced with a new material provided that substantial evidence is provided by the applicant to staff that demonstrates that the proposed replacement siding material is historically accurate or documented for the style of the structure.

Wholesale replacement of historic siding material with matching materials is only eligible for administrative approval where more than 50% of the original material are significantly deteriorated and deemed unsalvageable by staff. Replacement of any existing, historic siding material (stucco, wood lap, stone) with a modern, composite material is not eligible for administrative approval and is highly discouraged.

5. Roofing

A. Removal of composite roof shingles and replacing with clay tiles with historical documentation

B. Removal of composite roof shingles and replacing with metal roofing material with historical documentation and specifications. New metal roofs must conform to the Historic Design Guidelines Checklist for Metal Roofs.

C. Changing color of composite roofing material

D. Changing color of existing metal roof with appropriate specifications and details

E. Removal of existing roofing material if non-original or deteriorated beyond repair and replacing with roofing material that is historically and architecturally appropriate.

6. Additions

A. Additions to any rear accessory structure, provided that the original form: is distinguishable; that the new, total footprint of the accessory does not exceed forty (40) percent of the primary historic structure on the property; and, that materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance are used.

B. Additions to primary historic structures on the property that are less than 400 square feet total area and features materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance. If an inset in wall plane is proposed, composite siding maybe used. If no inset is proposed, matching wood siding shall be used with a vertical trim piece separating the addition from the historic structure. Rear porches must continue to read as porches or open air elements.

7. Painting

A. Repainting wood or other previously-painted surfaces with solid colors. Color selection is generally not reviewed, but may be informed where district-specific guidelines have been adopted.

- B. Paint removal/pressure water washing at appropriate setting; graffiti removal.
 - C. Art mural installations on non-primary facades of commercial buildings that do not include signage elements or permanently obscure or detract from architectural features
8. Landscaping
- A. Replacing paved areas with sod or other landscaping
 - B. Front yard landscaping or xeriscaping proposals that meet OHP's Xeriscaping and Responsible Landscaping Policy Guide and retain at least 50% of the existing landscaped area and incorporate native, drought-tolerant species provided that a detailed site plan is submitted to staff and no significant character defining landscaping features are removed or modified (berms, etc.)
 - C. Sprinkler system with site map
 - D. Backyard landscaping
 - E. Creation of new planting beds or gardens in keeping with the Historic Design Guidelines
9. Hardscaping
- A. Impervious parking pads under one hundred forty-four (144) square feet in historically-appropriate contexts (side or rear yards, sited behind the front wall plane of the primary historic structure on the site)
 - B. Sidewalks residential/commercial with contextually appropriate placement (such as a traditional planting strip)
 - C. Driveway construction if no more than ten (10) feet in width and consistent with guidelines
 - D. Parking with appropriate landscaping (non-historic properties)
10. Fencing
- A. Removal of chain, link, plywood, or vinyl and replacing with wood, wrought iron, garden loop, masonry, or otherwise consistent with the design guidelines
 - B. Replacing or recreating any fence or handrail with historic document and elevation drawings
 - C. Installing or constructing a fence, railing, or wall where none exists (sides and rear only behind front facade plane of historic structure) with appropriate materials and elevation drawings
 - D. Patio or outdoor cafe fencing that is not taller than four feet in height and not located in the public right-of-way
11. Signage
- A. Changes in content or configuration (re-facing) that do not involve changes in sign location, dimensions, lighting or total sign area
 - B. Signs that are consistent with HDRC approved master signage plans
 - C. Temporary banners or signs where allowed by this article
 - D. Signs that comply with UDC sections 35-678, 35-612, 35-681 or 35-645, and have a square footage equal to or less than the requirements outlined. Signage applications above the allowable square footage shall be forwarded to the historic and design review commission for their recommendation.

E. Signage that is consistent with the UDC Section 35-678; 35-681, the Downtown Design Guide and the Historic Design Guidelines or signage that utilizes new methods or materials to meet the intent of any adopted guidelines and standards

12. New Construction

A. An ADA ramp on the rear or side of a historic structure that does not immediately attach to, deform or modify the structure or historic materials provided that detailed and dimensioned construction documents are submitted along with a detailed site plan. Temporary ramps may be installed on front of a structure provided it is not attached and is removed within 180 days. COAs may be extended with demonstrated need and a timeline for removal.

B. Rear porch with elevation drawings

C. Rear deck with accurate measured site plan

D. Swimming pools, fountains, pergolas, or seating areas in back yard

E. Systematic deconstruction of existing historic rear accessory structure to reassemble in same location on site. Elevation drawings need to be submitted with the request

F. Backyard canopies, pavilions, outdoor kitchens, or other structures that are not visible from the public right of way and meet historic design guidelines.

13. Demolition Activity

A. Reopen enclosed porch

B. Carports and freestanding canopies or pergolas that are made of non-historic materials

14. Miscellaneous

A. Reasonable changes in color to awning fabric that are consistent with the district or landmark characteristics

B. Removal of any prohibited element described in City Code

C. Changes to existing certificates of appropriateness or changes that are in keeping with the Historic Design Guidelines and do not materially or measurably increase the approved scope of work.

D. Emergency installation of temporary features to protect a historic resource or to weatherize or stabilize

E. Foundation with no modifications to skirting design; replacement skirting may utilize a cement board product installed with a similar design as existing

F. Mechanical units

G. Exterior electrical

H. Exterior plumbing

I. Exterior electrical fixtures

J. Glass replacement

K. Screening for dumpsters or service areas

L. Replacement or removal of non-original fixtures or lighting elements

M. Rooftop HVAC, mechanical or communication equipment that is not visible from the public right-of-way and results in no modifications to the visible facades of the building.

N. Mission protection overlay district applications being reviewed for height/angle conformity only.

O. Any modifications that restore an original architectural element or modify a non-original element to one that is more in consistent with the Historic Design Guidelines

P. Small sheds in the rear yard (less than 200 sq feet) not on a permanent foundation and featuring materials comparable to the historic structure on site or in the district

Q. Applications for signage in the Downtown Business District consistent with the Downtown Design Guide and all other applicable standards and guidelines.

-

2. Administrative Approval – Standard 10-day Review.

Requests for Certificates of Appropriateness that are eligible for Administrative Approval which do not allow for an expedited review may be approved following a 10-business day review period. Staff reserves the right to refer any request to the Historic and Design Review Commission for any reason. At any time, the Commission may adopt policy documents consistent with the Historic Design Guidelines to inform administrative approval.

1. Fencing

A new front yard fence that meets adopted standards and guidelines and does not exceed 4 feet in height or the height of an adjacent contributing fence, a material and design that is consistent with historic precedents in the district or vicinity does not feature a front gate that spans the driveway at the sidewalk, and that meets all development standards as outlined in UDC Section 35-514. Front yard fences in neighborhoods or areas which do not predominately feature front yard fences shall require review by the Commission.

2. Porch

The enclosure of a rear porch with detailed and dimensioned construction documents, materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance. Porches must continue to read as porches or open air elements. Front porch enclosures or enclosures of highly visible side porches are not eligible for Administrative Approval.

3. Additions

Any rear addition that is fully consistent with the Historic Design Guidelines.

4. Windows & Fenestration Modifications

A. Installation of exterior storm screens or windows provided that the original windows are retained underneath and the following conditions are met: 1) no existing screens or storms are present; 2) the proportion, configuration, dimensions, and materiality of the

- screens closely match the existing window pattern; and 3) the screens are inset within the existing window frame.
- B. Adding fenestration that is architecturally and stylistically appropriate for the structure, provided that the window material, dimensions, proportions, inset, configuration, and color meet OHP's Guidelines and Window Policy Document. Modifications to existing opening sizes, including enclosure or removal, may be considered at the administrative level if 1) the openings have been previously modified and/or are not original, and substantial information to corroborate this is provided by the applicant to staff; or 2) the proposal balances or responds to existing facade details and is deemed appropriate by staff on a case-by-case basis.
5. New Construction
- A. Approval of a site plan that is fully consistent with the Historic Design Guidelines for the purposes of recommending a change in zoning request to the Zoning Commission. Infill worksheets must be completed and submitted for consideration.
- B. Detached carports set behind the front façade of the primary structure covering a parking area of no more than 400 sf. Carport designs must be consistent with the Historic Design Guidelines and any adopted standards or guidelines.
6. Repair and Maintenance
- Selective replacement of original materials with new, substitute materials that are consistent with adopted guidelines and standards. Replacement materials must be proven to be a match in terms of appearance, texture, and dimension.
7. Telecommunication equipment
- A. Installation of equipment onto existing infrastructure in the public right-of-way including but not limited to utility poles, street light poles, and traffic light poles; the equipment must feature a stealth aesthetic and be flush mounted to the greatest extent possible.
- B. Installation of equipment mounted onto rooftops or parapets of buildings that are minimally visible from public right-of-way, feature a stealth aesthetic, and be flush mounted to the greatest extent possible.
- C. All installation of telecommunication equipment must adhere to UDC Sec-29-139. Attachments to Poles including Division V. Additional Aesthetic Requirements in Design Districts.
- D. Installation of a new pole or the use of a new stealth aesthetic may require additional review by the Historic Preservation Officer and/or the Historic Design Review Commission.
8. Miscellaneous
- A. Finding of Historic Significance reviewed in accordance with 35-607.
- B. Demolition or partial demolition of a non-contributing resources or structures and demolitions of non-contributing additions or portions of a resource or structure reviewed in accordance with 35-619.

- C. The historic and design review commission from time to time may designate additional work types for administrative approval with the adoption of additional standards or guidelines.

~~Ordinary Repair and Maintenance-~~

- ~~a) Repair using the same material and design as the original and does not require structural modifications-~~
- ~~b) Repainting, using the same color-~~
- ~~c) Reroofing, using the same type and color of material-~~
- ~~d) Repair of sidewalks and driveways using the same type and color of materials-~~

~~Exterior Alterations-~~

~~Doors/Entrances-~~

- ~~a) From non-historic to one in keeping with the character and era in which the home was built-~~
- ~~b) Removal of burglar bars-~~
- ~~c) Repair or slight modification to exterior steps or stairways using in-kind material-~~
- ~~d) Reopening of porch with proper photo documentation or physical evidence-~~

~~Windows-~~

- ~~a) Removal of non-historic windows to replace with windows that match the original windows as closely as possible in material and design-~~
- ~~b) Restoring original window openings with documentation-~~
- ~~c) Removal of residential metal awnings-~~
- ~~d) Repairing window framing-~~
- ~~e) Removing inappropriate exterior shutters that are not of historic age-~~
- ~~f) Louvers and venting in which the vents or louvers are placed in an existing opening, in which there is no change in the configuration of the fenestration and the only modification to the building is the removal of glazing panels-~~
- ~~g) Removal of burglar bars-~~

~~Siding-~~

- ~~a) Removing non-historic siding in order to unencapsulate historic siding materials-~~

~~Roofing-~~

- ~~a) Removal of composite roof shingles and replacing with clay tiles with documentation-~~
- ~~b) Removal of composite roof shingles and replacing with metal roofing material with documentation and specifications-~~
- ~~c) Changing color of composite roofing material-~~
- ~~d) Changing color of existing metal roof with appropriate specifications and details-~~

~~Additions-~~

- ~~a) Any rear addition under two hundred (200) square feet using same (non-historic) material as existing structure as well as existing roof ridge line for non-contributing structures; must include plans with specification-~~

~~Painting-~~

- ~~a) Reasonable changes to paint colors on previously painted surfaces which are consistent with the district or landmark characteristics-~~
- ~~b) Paint removal/pressure water washing/graffiti removal-~~

~~Landscaping-~~

- ~~a) Replacing paved areas with sod or other landscaping-~~
- ~~b) Fifty (50) percent or less square feet of front yard replacement-~~
- ~~c) Sprinkler system with site map-~~
- ~~d) Back yard landscaping-~~
- ~~e) Removal of existing landscaping or sod areas and replacing with xeriscaping where not removing character defining landscaping elements-~~
- ~~f) New plantings in keeping with the character of neighborhood-~~

~~Hardscaping with site map and specifications-~~

- ~~a) Parking pads under one hundred forty four (144) square feet-~~
- ~~b) Sidewalks residential/commercial with contextually appropriate placement (such as a traditional planting strip)-~~

~~c) Driveway construction if less than twelve (12) feet in width and consistent with guidelines~~

~~d) Parking with appropriate landscaping (non-historic properties)~~

~~Fencing~~

~~a) Removal of chain, link, plywood, or vinyl and replacing with wood, wrought iron, garden loop, or masonry~~

~~b) Replacing or recreating any fence or handrail with historic document~~

~~c) Installing or constructing a fence, railing, or wall where none exists (sides and rear only behind front facade plane of historic structure) with appropriate materials~~

~~Signage~~

~~a) Changes in content or configuration (re-facing) that do not involve changes in sign location, dimensions, lighting or total sign area~~

~~b) Signs that are consistent with HDRC approved master signage plans~~

~~c) Temporary banners or signs where allowed by this article~~

~~d) Signs that comply with UDC sections 35-678, 35-612, 35-681 or 35-645, and have a square footage equal to or less than the requirements outlined. Signage applications above the allowable square footage shall be forwarded to the historic and design review commission for their recommendation.~~

~~New Construction~~

~~a) Rear ADA ramps~~

~~b) Rear porch~~

~~c) Rear deck~~

~~d) Swimming pools, fountains in back yard~~

~~Demolition~~

~~a) Non-historic accessory structure that is made of non-historic materials~~

~~b) Non-historic additions that are made of non-historic materials~~

~~c) Reopen enclosed porch~~

~~d) Carports that are made of non-historic materials~~

~~e) Non-contributing structures located in historic district that are made of non-historic materials~~

~~Miscellaneous~~

~~a) Reasonable changes in color to awning fabric that are consistent with the district or landmark characteristics~~

~~b) Renewal of expired certificates of appropriateness~~

~~c) Removal of any prohibited element described in City Code~~

~~d) Minor changes to existing certificates of appropriateness~~

~~e) Emergency installation of temporary features to protect a historic resource or to weatherize or stabilize~~

~~f) Foundation~~

~~g) Mechanical units~~

~~h) Exterior electrical~~

~~i) Exterior plumbing~~

~~j) Exterior electrical fixtures~~

~~k) Antennas~~

~~l) Glass replacement~~

~~m) Dumpsters with screening~~

~~n) Lighting~~

~~o) Rooftop HVAC, mechanical or communication equipment that is not visible from the public right-of-way and results in no modifications to the visible facades of the building~~

~~p) Mission protection overlay district applications being reviewed for height/angle conformity only.~~

~~A clear photograph of the building, object, or structure to be repaired, a brief description of the intended work, and samples of replacement materials or paint for comparison with the existing building, object, or structure must be furnished with the application. Site plan and specifications may be required as needed for adequate administrative review as determined by the historic preservation officer.~~

~~(Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-10-02-0742, § 2, 10-2-14)~~

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-4

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-611. – Certificate of Appropriateness – Administrative Approval’

Amendment Language:

Sec. 35-611. - Certificate of Appropriateness - Administrative Approval.

Applications for certain alterations, additions, ordinary repairs or maintenance may be reviewed and approved administratively by the historic preservation officer without review by the historic and design review commission. [All applications are subject to a completeness review in accordance with this chapter. All applications must meet the minimum application requirements and materials outlined in Appendix B of this chapter which includes working scale drawings and specifications, a scaled site plan, photographs \(current, clear, and color\) of the property, and materials samples or examples where necessary. All applications must also demonstrate conformance with the Historic Design Guidelines or any other adopted guidelines and standards in order to be eligible for administrative approval.](#)

Those activities eligible for administrative approval include but are not limited to:

1. **Administrative Approval – Expedited Review**
 1. **Ordinary Repair and Maintenance**
 - A. [Repair using the same material and design as the original and does not require substantial modifications to original designs or materials](#)
 - B. [Repainting of wood and painted masonry](#)
 - C. [Reroofing, using the same type and color of material, or other materials in keeping with the architectural style or construction period of the structure](#)
 - D. [Repair of sidewalks and driveways using the similar type and color of materials or other materials in keeping with the character or historic development pattern of the area](#)
 2. **Doors/Entrances**
 - A. [From non-historic to one in keeping with the character and era in which the home was built. Applies to pedestrian entrances and garage doors.](#)
 - B. [Removal of burglar bars](#)
 - C. [Repair or modification to exterior steps or stairways using in-kind material](#)
 - D. [Reopening of porch with proper photo documentation or physical evidence and accurate construction documents](#)
 - E. [Removal of existing wrought iron or non-original columns or porch railing with new architecturally appropriate replacements](#)

3. Windows

- A. Removal of non-historic or inappropriate windows to replace with windows that are more consistent with adopted standards and guidelines.
- B. Restoring original window openings with documentation and elevation drawings.
- C. Removal of non-original residential metal awnings.
- D. Repairing window framing, sills, casing and trim.
- E. Removing inappropriate exterior shutters that are not of historic age.
- F. Louvers and venting in which the vents or louvers are placed in an existing opening, in which there is no change in the configuration of the fenestration and the only modification to the building is the removal of glazing panels.
- G. Removal of burglar bars.
- H. Existing windows and doors that are original to the structure or historically compatible with the style of the structure, but are deteriorated beyond repair as determined by staff, may be eligible for substantial material replacement or reconstruction. Deteriorated beyond repair is generally defined as loss of 50% or more of the original, existing material due to damage, deterioration, or missing elements, not including hardware, glass, or window glazing. For example, a wood sash is considered eligible for replacement when two out of its four framing members cannot be salvaged using patching or reinforcing joinery. Repair may include full replacement of materials where existing materials are not salvageable. For substantial repair requests that include the full replacement or reconstruction of window components, the applicant must provide: 1) substantial evidence that the door or window assembly is deteriorated beyond repair and unsalvageable to staff, including interior and exterior photographs of each assembly to be cross-referenced on a submitted window or door schedule; and 2) documentation that conveys the scope of the repair and demonstrates that the final reconstructed product will match the existing in material, dimensions, proportions, inset, configuration, and color and meets any adopted standards and guidelines.
- I. Adding or modifying fenestration on the rear or side facades that is architecturally and stylistically appropriate for the structure, provided that the window material, dimensions, proportions, inset, configuration, and color meet OHP's Guidelines and Window Policy Document. Modifications to existing opening sizes, including enclosure or removal, may be considered at the administrative level if 1) the openings have been previously modified and/or are not original, and substantial information to corroborate this is provided by the applicant to staff; or 2) the proposal balances or responds to existing facade details and is deemed appropriate by staff on a case-by-case basis.
- J. Adding window screens that are historically appropriate in design and material. Applicant must provide documentation on proposed design,

dimensions, and installation method. Blackout or heavy duty materials are not eligible for administrative approval.

4.

Siding

A. Removing non-historic siding in order to un-encapsulate historic siding materials

B. Existing, non-original siding may be replaced with a new material provided that substantial evidence is provided by the applicant to staff that demonstrates that the proposed replacement siding material is historically accurate or documented for the style of the structure.

Wholesale replacement of historic siding material with matching materials is only eligible for administrative approval where more than 50% of the original material are significantly deteriorated and deemed unsalvageable by staff. Replacement of any existing, historic siding material (stucco, wood lap, stone) with a modern, composite material is not eligible for administrative approval and is highly discouraged.

5. Roofing

A. Removal of composite roof shingles and replacing with clay tiles with historical documentation

B. Removal of composite roof shingles and replacing with metal roofing material with historical documentation and specifications. New metal roofs must conform to the Historic Design Guidelines Checklist for Metal Roofs.

C. Changing color of composite roofing material

D. Changing color of existing metal roof with appropriate specifications and details

E. Removal of existing roofing material if non-original or deteriorated beyond repair and replacing with roofing material that is historically and architecturally appropriate.

6. Additions

A. Additions to any rear accessory structure, provided that the original form: is distinguishable; that the new, total footprint of the accessory does not exceed forty (40) percent of the primary historic structure on the property; and, that materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance are used.

B. Additions to primary historic structures on the property that are less than 400 square feet total area and features materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance. If an inset in wall plane is proposed, composite siding maybe used. If no inset is proposed, matching wood siding shall be used with a vertical trim piece separating the addition from the historic structure. Rear porches must continue to read as porches or open air elements.

7. Painting

A. Repainting wood or other previously-painted surfaces with solid colors. Color selection is generally not reviewed, but may be informed where district-specific guidelines have been adopted.

- B. Paint removal/pressure water washing at appropriate setting; graffiti removal.
 - C. Art mural installations on non-primary facades of commercial buildings that do not include signage elements or permanently obscure or detract from architectural features
8. Landscaping
- A. Replacing paved areas with sod or other landscaping
 - B. Front yard landscaping or xeriscaping proposals that meet OHP's Xeriscaping and Responsible Landscaping Policy Guide and retain at least 50% of the existing landscaped area and incorporate native, drought-tolerant species provided that a detailed site plan is submitted to staff and no significant character defining landscaping features are removed or modified (berms, etc.)
 - C. Sprinkler system with site map
 - D. Backyard landscaping
 - E. Creation of new planting beds or gardens in keeping with the Historic Design Guidelines
9. Hardscaping
- A. Impervious parking pads under one hundred forty-four (144) square feet in historically-appropriate contexts (side or rear yards, sited behind the front wall plane of the primary historic structure on the site)
 - B. Sidewalks residential/commercial with contextually appropriate placement (such as a traditional planting strip)
 - C. Driveway construction if no more than ten (10) feet in width and consistent with guidelines
 - D. Parking with appropriate landscaping (non-historic properties)
10. Fencing
- A. Removal of chain, link, plywood, or vinyl and replacing with wood, wrought iron, garden loop, masonry, or otherwise consistent with the design guidelines
 - B. Replacing or recreating any fence or handrail with historic document and elevation drawings
 - C. Installing or constructing a fence, railing, or wall where none exists (sides and rear only behind front facade plane of historic structure) with appropriate materials and elevation drawings
 - D. Patio or outdoor cafe fencing that is not taller than four feet in height and not located in the public right-of-way
11. Signage
- A. Changes in content or configuration (re-facing) that do not involve changes in sign location, dimensions, lighting or total sign area
 - B. Signs that are consistent with HDRC approved master signage plans
 - C. Temporary banners or signs where allowed by this article
 - D. Signs that comply with UDC sections 35-678, 35-612, 35-681 or 35-645, and have a square footage equal to or less than the requirements outlined. Signage applications above the allowable square footage shall be forwarded to the historic and design review commission for their recommendation.

E. Signage that is consistent with the UDC Section 35-678; 35-681, the Downtown Design Guide and the Historic Design Guidelines or signage that utilizes new methods or materials to meet the intent of any adopted guidelines and standards

12. New Construction

A. An ADA ramp on the rear or side of a historic structure that does not immediately attach to, deform or modify the structure or historic materials provided that detailed and dimensioned construction documents are submitted along with a detailed site plan. Temporary ramps may be installed on front of a structure provided it is not attached and is removed within 180 days. COAs may be extended with demonstrated need and a timeline for removal.

B. Rear porch with elevation drawings

C. Rear deck with accurate measured site plan

D. Swimming pools, fountains, pergolas, or seating areas in back yard

E. Systematic deconstruction of existing historic rear accessory structure to reassemble in same location on site. Elevation drawings need to be submitted with the request

F. Backyard canopies, pavilions, outdoor kitchens, or other structures that are not visible from the public right of way and meet historic design guidelines.

13. Demolition Activity

A. Reopen enclosed porch

B. Carports and freestanding canopies or pergolas that are made of non-historic materials

14. Miscellaneous

A. Reasonable changes in color to awning fabric that are consistent with the district or landmark characteristics

B. Removal of any prohibited element described in City Code

C. Changes to existing certificates of appropriateness or changes that are in keeping with the Historic Design Guidelines and do not materially or measurably increase the approved scope of work.

D. Emergency installation of temporary features to protect a historic resource or to weatherize or stabilize

E. Foundation with no modifications to skirting design; replacement skirting may utilize a cement board product installed with a similar design as existing

F. Mechanical units

G. Exterior electrical

H. Exterior plumbing

I. Exterior electrical fixtures

J. Glass replacement

K. Screening for dumpsters or service areas

L. Replacement or removal of non-original fixtures or lighting elements

M. Rooftop HVAC, mechanical or communication equipment that is not visible from the public right-of-way and results in no modifications to the visible facades of the building.

N. Mission protection overlay district applications being reviewed for height/angle conformity only.

O. Any modifications that restore an original architectural element or modify a non-original element to one that is more in consistent with the Historic Design Guidelines

P. Small sheds in the rear yard (less than 200 sq feet) not on a permanent foundation and featuring materials comparable to the historic structure on site or in the district

Q. Applications for signage in the Downtown Business District consistent with the Downtown Design Guide and all other applicable standards and guidelines.

-

2. Administrative Approval – Standard 10-day Review.

Requests for Certificates of Appropriateness that are eligible for Administrative Approval which do not allow for an expedited review may be approved following a 10-business day review period. Staff reserves the right to refer any request to the Historic and Design Review Commission for any reason. At any time, the Commission may adopt policy documents consistent with the Historic Design Guidelines to inform administrative approval.

1. Fencing

A new front yard fence that meets adopted standards and guidelines and does not exceed 4 feet in height or the height of an adjacent contributing fence, a material and design that is consistent with historic precedents in the district or vicinity does not feature a front gate that spans the driveway at the sidewalk, and that meets all development standards as outlined in UDC Section 35-514. Front yard fences in neighborhoods or areas which do not predominately feature front yard fences shall require review by the Commission.

2. Porch

The enclosure of a rear porch with detailed and dimensioned construction documents, materials that match that of the primary historic structure, or materials that meet staff's specifications in regards to profile, texture, detailing and appearance. Porches must continue to read as porches or open air elements. Front porch enclosures or enclosures of highly visible side porches are not eligible for Administrative Approval.

3. Additions

Any rear addition that is fully consistent with the Historic Design Guidelines.

4. Windows & Fenestration Modifications

A. Installation of exterior storm screens or windows provided that the original windows are retained underneath and the following conditions are met: 1) no existing screens or storms are present; 2) the proportion, configuration, dimensions, and materiality of the

- screens closely match the existing window pattern; and 3) the screens are inset within the existing window frame.
- B. Adding fenestration that is architecturally and stylistically appropriate for the structure, provided that the window material, dimensions, proportions, inset, configuration, and color meet OHP's Guidelines and Window Policy Document. Modifications to existing opening sizes, including enclosure or removal, may be considered at the administrative level if 1) the openings have been previously modified and/or are not original, and substantial information to corroborate this is provided by the applicant to staff; or 2) the proposal balances or responds to existing facade details and is deemed appropriate by staff on a case-by-case basis.
5. New Construction
- A. Approval of a site plan that is fully consistent with the Historic Design Guidelines for the purposes of recommending a change in zoning request to the Zoning Commission. Infill worksheets must be completed and submitted for consideration.
- B. Detached carports set behind the front façade of the primary structure covering a parking area of no more than 400 sf. Carport designs must be consistent with the Historic Design Guidelines and any adopted standards or guidelines.
6. Repair and Maintenance
- Selective replacement of original materials with new, substitute materials that are consistent with adopted guidelines and standards. Replacement materials must be proven to be a match in terms of appearance, texture, and dimension.
7. Telecommunication equipment
- A. Installation of equipment onto existing infrastructure in the public right-of-way including but not limited to utility poles, street light poles, and traffic light poles; the equipment must feature a stealth aesthetic and be flush mounted to the greatest extent possible.
- B. Installation of equipment mounted onto rooftops or parapets of buildings that are minimally visible from public right-of-way, feature a stealth aesthetic, and be flush mounted to the greatest extent possible.
- C. All installation of telecommunication equipment must adhere to UDC Sec-29-139. Attachments to Poles including Division V. Additional Aesthetic Requirements in Design Districts.
- D. Installation of a new pole or the use of a new stealth aesthetic may require additional review by the Historic Preservation Officer and/or the Historic Design Review Commission.
8. Miscellaneous
- A. Finding of Historic Significance reviewed in accordance with 35-607.
- B. Demolition or partial demolition of a non-contributing resources or structures and demolitions of non-contributing additions or portions of a resource or structure reviewed in accordance with 35-619.

- C. The historic and design review commission from time to time may designate additional work types for administrative approval with the adoption of additional standards or guidelines.

~~Ordinary Repair and Maintenance-~~

- ~~a) Repair using the same material and design as the original and does not require structural modifications-~~
- ~~b) Repainting, using the same color-~~
- ~~c) Reroofing, using the same type and color of material-~~
- ~~d) Repair of sidewalks and driveways using the same type and color of materials-~~

~~Exterior Alterations-~~

~~Doors/Entrances-~~

- ~~a) From non-historic to one in keeping with the character and era in which the home was built-~~
- ~~b) Removal of burglar bars-~~
- ~~c) Repair or slight modification to exterior steps or stairways using in-kind material-~~
- ~~d) Reopening of porch with proper photo documentation or physical evidence-~~

~~Windows-~~

- ~~a) Removal of non-historic windows to replace with windows that match the original windows as closely as possible in material and design-~~
- ~~b) Restoring original window openings with documentation-~~
- ~~c) Removal of residential metal awnings-~~
- ~~d) Repairing window framing-~~
- ~~e) Removing inappropriate exterior shutters that are not of historic age-~~
- ~~f) Louvers and venting in which the vents or louvers are placed in an existing opening, in which there is no change in the configuration of the fenestration and the only modification to the building is the removal of glazing panels-~~
- ~~g) Removal of burglar bars-~~

~~Siding-~~

- ~~a) Removing non-historic siding in order to unencapsulate historic siding materials-~~

~~Roofing-~~

- ~~a) Removal of composite roof shingles and replacing with clay tiles with documentation-~~
- ~~b) Removal of composite roof shingles and replacing with metal roofing material with documentation and specifications-~~
- ~~c) Changing color of composite roofing material-~~
- ~~d) Changing color of existing metal roof with appropriate specifications and details-~~

~~Additions-~~

- ~~a) Any rear addition under two hundred (200) square feet using same (non-historic) material as existing structure as well as existing roof ridge line for non-contributing structures; must include plans with specification-~~

~~Painting-~~

- ~~a) Reasonable changes to paint colors on previously painted surfaces which are consistent with the district or landmark characteristics-~~
- ~~b) Paint removal/pressure water washing/graffiti removal-~~

~~Landscaping-~~

- ~~a) Replacing paved areas with sod or other landscaping-~~
- ~~b) Fifty (50) percent or less square feet of front yard replacement-~~
- ~~c) Sprinkler system with site map-~~
- ~~d) Back yard landscaping-~~
- ~~e) Removal of existing landscaping or sod areas and replacing with xeriscaping where not removing character defining landscaping elements-~~
- ~~f) New plantings in keeping with the character of neighborhood-~~

~~Hardscaping with site map and specifications-~~

- ~~a) Parking pads under one hundred forty four (144) square feet-~~
- ~~b) Sidewalks residential/commercial with contextually appropriate placement (such as a traditional planting strip)-~~

~~c) Driveway construction if less than twelve (12) feet in width and consistent with guidelines~~

~~d) Parking with appropriate landscaping (non-historic properties)~~

~~Fencing~~

~~a) Removal of chain, link, plywood, or vinyl and replacing with wood, wrought iron, garden loop, or masonry~~

~~b) Replacing or recreating any fence or handrail with historic document~~

~~c) Installing or constructing a fence, railing, or wall where none exists (sides and rear only behind front facade plane of historic structure) with appropriate materials~~

~~Signage~~

~~a) Changes in content or configuration (re-facing) that do not involve changes in sign location, dimensions, lighting or total sign area~~

~~b) Signs that are consistent with HDRC approved master signage plans~~

~~c) Temporary banners or signs where allowed by this article~~

~~d) Signs that comply with UDC sections 35-678, 35-612, 35-681 or 35-645, and have a square footage equal to or less than the requirements outlined. Signage applications above the allowable square footage shall be forwarded to the historic and design review commission for their recommendation.~~

~~New Construction~~

~~a) Rear ADA ramps~~

~~b) Rear porch~~

~~c) Rear deck~~

~~d) Swimming pools, fountains in back yard~~

~~Demolition~~

~~a) Non-historic accessory structure that is made of non-historic materials~~

~~b) Non-historic additions that are made of non-historic materials~~

~~c) Reopen enclosed porch~~

~~d) Carports that are made of non-historic materials~~

~~e) Non-contributing structures located in historic district that are made of non-historic materials~~

~~Miscellaneous~~

~~a) Reasonable changes in color to awning fabric that are consistent with the district or landmark characteristics~~

~~b) Renewal of expired certificates of appropriateness~~

~~c) Removal of any prohibited element described in City Code~~

~~d) Minor changes to existing certificates of appropriateness~~

~~e) Emergency installation of temporary features to protect a historic resource or to weatherize or stabilize~~

~~f) Foundation~~

~~g) Mechanical units~~

~~h) Exterior electrical~~

~~i) Exterior plumbing~~

~~j) Exterior electrical fixtures~~

~~k) Antennas~~

~~l) Glass replacement~~

~~m) Dumpsters with screening~~

~~n) Lighting~~

~~o) Rooftop HVAC, mechanical or communication equipment that is not visible from the public right-of-way and results in no modifications to the visible facades of the building~~

~~p) Mission protection overlay district applications being reviewed for height/angle conformity only.~~

~~A clear photograph of the building, object, or structure to be repaired, a brief description of the intended work, and samples of replacement materials or paint for comparison with the existing building, object, or structure must be furnished with the application. Site plan and specifications may be required as needed for adequate administrative review as determined by the historic preservation officer.~~

~~(Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-10-02-0742, § 2, 10-2-14)~~



UDC Amendment Request Application for Internal Parties


(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-614 Demolition of a Landmark. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-5**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-614. – Demolition.’**Amendment Language:**

Sec. 35-614. – Demolition [of a Landmark or Contributing Property](#)

Demolition of a historic landmark constitutes an irreplaceable loss to the quality and character of the City of San Antonio. Accordingly, these procedures provide criteria to prevent unnecessary damage to the quality and character of the city's historic districts and character while, at the same time, balancing these interests against the property rights of landowners.

1. **[Applicability.](#)** [The provisions of this section apply to any request to demolish a historic landmark or contributing property to a historic district.](#)
2. **[Initiation.](#)** [Requests for the demolition of a historic landmark or contributing property to a historic district may be made in accordance with section 35-608\(b\).](#)
3. **[Completeness Review.](#)** [See section 35-608\(c\).](#)
4. **[Review Process](#)**
 1. **[Review Period.](#)** [Whenever an application for a certificate regarding the demolition is submitted to the historic and design review commission, the historic and design review commission shall not hold a public hearing on the application for sixty \(60\) days from the date the application is received by the office of historic preservation. This time period is intended to permit the city historic preservation officer to discuss the proposed demolition informally with the property owner, other city officials, registered neighborhood associations, and local preservation organizations, to see if an alternative to demolition can be found before a formal consideration of the application by the historic and design review commission. At least one meeting with the registered neighborhood association and other stakeholders shall occur within this period if the proposed demolition is located within a historic district. The historic preservation officer shall prepare, as a part of the submission, a report to the historic and design review commission analyzing alternatives to demolition, and request from other city departments or agencies information necessary for the preparation of this report.](#)

[If within this sixty-day period any one \(1\) of the following three \(3\) events shall occur, the historic and design review commission may defer hearing the application for six \(6\) months and it shall be considered to have been withdrawn by the applicant during such six-month period:](#)

- [The owner shall enter into a binding contract for the sale of the property.](#)
- [Approved arrangements shall be made for the structure to be moved to an approved new location, or](#)

- The City of San Antonio shall determine to condemn the property and take it by the power of eminent domain for rehabilitation or reuse by the city or other disposition with appropriate preservation restrictions in order to promote the historic preservation purposes of this chapter to maintain the structure and protect it from demolition.

If within the sixty-day period none of the three (3) events summarized above shall have occurred, the historic and design review commission shall schedule a hearing on the demolition application at its next regularly scheduled meeting following the expiration of the sixty-day period, shall request all knowledgeable parties to comment at the hearing on the proposed demolition, and shall make its written recommendation within thirty (30) days after hearing the request for demolition. The historic and design review commission shall also request the city engineer or a third-party consultant to prepare a report on the state of repair and structural stability of the structure for which an application to demolish has been filed. This report shall be presented to the city HPO prior to the date of the historic and design review commission's hearing on the demolition permit application, and shall become part of the administrative record on the application.

2. Additional Materials. The applicant shall submit all necessary materials to the historic preservation officer, hereafter referred to as the HPO, at least fifteen (15) days prior to the public hearing in order that staff may review and comment and/or consult on the case. Staff and/or professional comments shall be forwarded to the HPO for consideration and review and made available to the applicant for consideration prior to the hearing. The HPO may require that an applicant furnish such additional information that is relevant to its determination of unreasonable economic hardship and may require that such additional information be furnished under seal. The HPO or its agent may also furnish additional information as the HPO believes is relevant. The HPO shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall file with his affidavit a statement of the information which cannot be obtained and shall describe the reasons why such information cannot be obtained.
5. **Approval Criteria.** No certificate shall be issued for demolition of a historic landmark or property located within a historic district unless the applicant provides sufficient evidence to support a finding by the commission of unreasonable economic hardship on the applicant. In the case of a historic landmark, if an applicant fails to prove unreasonable economic hardship, the applicant may provide to the historic and design review commission additional information regarding loss of significance as provided in this section in order to receive a historic and design review commission recommendation for a certificate for demolition.
 1. **Unreasonable Economic Hardship.**
 - A. **Generally.** The historic and design review commission shall be guided in its decision by balancing the historic, architectural, cultural and/or archaeological value of the particular landmark or eligible landmark against the special merit of the proposed replacement project. The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).
 - B. **Burden of Proof.** The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are not unique to the

property in question (i.e., the current economic climate, terms and conditions of the lender, development agreements entered into by the owner, etc.), nor shall it consider a claim of unreasonable economic hardship by a prospective or pending buyer of the property. When a claim of unreasonable economic hardship is made, the owner must provide sufficient evidence to support a finding by the commission that:

- i. The owner cannot make reasonable beneficial use of or realize a reasonable rate of return on a structure or site, regardless of whether that return represents the most profitable return possible, unless the highly significant endangered, historic and cultural landmark, historic and cultural landmarks district or demolition delay designation, as applicable, is removed or the proposed demolition or relocation is allowed;
- ii. The structure and property cannot be reasonably adapted for any other feasible use, whether by the current owner or by a purchaser, which would result in a reasonable rate of return; and
- iii. The owner has owned the property for a minimum of two (2) years and has failed to find a purchaser or tenant for the property during the previous two (2) years, despite having made substantial ongoing efforts during that period to do so. The evidence of unreasonable economic hardship introduced by the owner may, where applicable, include proof that the owner's affirmative obligations to maintain the structure or property make it impossible for the owner to realize a reasonable rate of return on the structure or property.
- iv. Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC. Additional reports or analyses shall be provided prior to the date of the historic and design review commission's hearing on the demolition permit application and shall become part of the administrative record on the application.

C. Criteria. The public benefits obtained from retaining the cultural resource must be analyzed and duly considered by the historic and design review commission.

As evidence that an unreasonable economic hardship exists, the owner may submit the following information to the historic and design review commission by affidavit:

- i. For all structures and property:
 1. The past and current use of the structures and property;
 2. The name and legal status (e.g., partnership, corporation) of the owners;
 3. The original purchase price of the structures and property;
 4. The assessed value of the structures and property according to the two (2) most recent tax assessments;

5. The amount of real estate taxes on the structures and property for the previous two (2) years;
6. The date of purchase or other acquisition of the structures and property;
7. Principal balance and interest rate on current mortgage and the annual debt service on the structures and property, if any, for the previous two (2) years;
8. All appraisals obtained by the owner or applicant within the previous two (2) years in connection with the owner's purchase, financing or ownership of the structures and property;
9. Any listing of the structures and property for sale or rent, price asked and offers received;
10. Any consideration given by the owner to profitable adaptive uses for the structures and property;
11. Any replacement construction plans for proposed improvements on the site;
12. Financial proof of the owner's ability to complete any replacement project on the site, which may include but not be limited to a performance bond, a letter of credit, an irrevocable trust for completion of improvements, or a letter of commitment from a financial institution; and
13. The current fair market value of the structure and property as determined by a qualified appraiser.
14. Any property tax exemptions claimed in the past five (5) years.

ii. For income producing structures and property:

1. Annual gross income from the structure and property for the previous two (2) years;
2. Itemized operating and maintenance expenses for the previous two (2) years; and
3. Annual cash flow, if any, for the previous two (2) years.

iii. In the event that the historic and design review commission determines that any additional information described above is necessary in order to evaluate whether an unreasonable economic hardship exists, the historic and design review commission shall notify the owner. Failure by the owner to submit such information to the historic and design review commission within fifteen (15) days after receipt of such notice, which time may be extended by the historic and design review commission, may be grounds for denial of the owner's claim of unreasonable economic hardship.

iv. Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC.

When a low-income resident homeowner is unable to meet the requirements set forth in this section, then the historic and design review commission, at its own discretion, may waive some or all of the requested information and/or request substitute information that an indigent resident homeowner may obtain without incurring any costs. If the historic and design review commission cannot make a determination based on information submitted and an appraisal has not been provided, then the historic and design review commission may request that an appraisal be made by the city.

2. **Loss of Significance.** When an applicant fails to prove unreasonable economic hardship the applicant may provide to the historic and design review commission additional information which may show a loss of significance in regards to the subject of the application in order to receive historic and design review commission recommendation of approval of the demolition.

If, based on the evidence presented, the historic and design review commission finds that the structure or property is no longer historically, culturally, architecturally or archeologically significant, it may make a recommendation for approval of the demolition. In making this determination, the historic and design review commission must find that the owner has provided sufficient evidence to support a finding by the commission that the structure or property has undergone significant and irreversible changes which have caused it to lose the historic, cultural, architectural or archeological significance, qualities or features which qualified the structure or property for such designation. Additionally, the historic and design review commission must find that such changes were not caused either directly or indirectly by the owner, and were not due to intentional or negligent destruction or a lack of maintenance rising to the level of a demolition by neglect.

The historic and design review commission shall not consider or be persuaded to find loss of significance based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).

For property located within a historic district, the historic and design review commission shall be guided in its decision by balancing the contribution of the property to the character of the historic district with the special merit of the proposed replacement project.

6. **Decision.** Should the applicant for a certificate regarding demolition of a historic landmark satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the significant historic landmark, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.

7. **Documentation and Strategy**

1. Applicants that have received a recommendation for a certificate shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints or provide a set of digital photographs in RGB color to the historic preservation officer. Digital photographs must have a minimum dimension of 3000 x 2000 pixels and resolution of 300 dpi.

2. Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.

8. **Issuance of Permit.** When the commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts or historic landmarks, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies. Permits for demolition and construction shall be issued simultaneously if requirements of this section related to new construction are met and the property owner provides financial proof of his ability to complete the project. Permits for parking lots shall not be issued, nor shall an applicant be allowed to operate a parking lot on such property, unless such parking lot plan was approved as a replacement element for the demolished object or structure. Once the replacement plans are approved a fee shall be assessed for the demolition based on the approved replacement plan square footage. The fee must be paid in full prior to issuance of any permits and shall be deposited into an account as directed by the historic preservation officer for the benefit, rehabilitation or acquisition of local historic resources. Fees shall be as follows and are in addition to any fees charged by planning and development services:

0—2,500 square feet = \$2,000.00

2,501—10,000 square feet = \$5,000.00

10,001—25,000 square feet = \$10,000.00

25,001—50,000 square feet = \$20,000.00

Over 50,000 square feet = \$30,000.00

NOTE: Refer to City Code Chapter 10, Subsection 10-119(o) regarding issuance of a permit.

9. **Subsequent Applications.** See section 35-608(g).

10. **Scope of Approval.** See section 35-608(i).

11. **Recording Procedures.** See section 35-608(j).

~~(a) **Applicability.** The provisions of this section apply to any application for demolition of a historic landmark (including those previously designated as historic exceptional or historic significant) or a historic district.~~

~~(1) **Historic Landmark.** No certificate shall be issued for demolition of a historic landmark unless the applicant provides sufficient evidence to support a finding by the commission of unreasonable economic hardship on the applicant. In the case of a historic landmark, if an applicant fails to prove unreasonable economic hardship, the applicant may provide to the historic and design review commission additional information regarding loss of significance as provided in subsection (c) in order to receive a historic and design review commission recommendation for a certificate for demolition.~~

~~(2) **Entire Historic District.** If the applicant wishes to demolish an entire designated historic district, the applicant must provide sufficient evidence to support a finding by the commission of economic hardship on the applicant if the application for a certificate is to be approved.~~

~~(3) **Property Located in Historic District and Contributing to District Although Not Designated a Landmark.** No certificate shall be issued for property located in a historic district and contributing to the district although not designated a landmark unless the applicant provides sufficient evidence to support a finding by the commission of unreasonable economic hardship on the applicant if the application for a certificate is disapproved. When an applicant fails to prove unreasonable economic hardship in such cases, the applicant may provide additional information regarding loss of significance as provided in subsection (c) in order to receive a certificate for demolition of the property.~~

~~(b) **Unreasonable Economic Hardship.**~~

~~(1) **Generally.** The historic and design review commission shall be guided in its decision by balancing the historic, architectural, cultural and/or archaeological value of the particular landmark or eligible landmark against the special merit of the proposed replacement project. The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).~~

~~(2) **Burden of Proof.** The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are~~

~~not unique to the property in question (i.e., the current economic climate, terms and conditions of the lender, development agreements entered into by the owner, etc.), nor shall it consider a claim of unreasonable economic hardship by a prospective or pending buyer of the property. When a claim of unreasonable economic hardship is made, the owner must provide sufficient evidence to support a finding by the commission that:~~

- ~~A. The owner cannot make reasonable beneficial use of or realize a reasonable rate of return on a structure or site, regardless of whether that return represents the most profitable return possible, unless the highly significant endangered, historic and cultural landmark, historic and cultural landmarks district or demolition delay designation, as applicable, is removed or the proposed demolition or relocation is allowed;~~
 - ~~B. The structure and property cannot be reasonably adapted for any other feasible use, whether by the current owner or by a purchaser, which would result in a reasonable rate of return; and~~
 - ~~C. The owner has owned the property for a minimum of two (2) years and has failed to find a purchaser or tenant for the property during the previous two (2) years, despite having made substantial ongoing efforts during that period to do so. The evidence of unreasonable economic hardship introduced by the owner may, where applicable, include proof that the owner's affirmative obligations to maintain the structure or property make it impossible for the owner to realize a reasonable rate of return on the structure or property.~~
 - ~~D. Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC. Additional reports or analyses shall be provided prior to the date of the historic and design review commission's hearing on the demolition permit application and shall become part of the administrative record on the application.~~
- ~~(3) **Criteria.** The public benefits obtained from retaining the cultural resource must be analyzed and duly considered by the historic and design review commission.~~

~~As evidence that an unreasonable economic hardship exists, the owner may submit the following information to the historic and design review commission by affidavit:~~

- ~~A. For all structures and property:-~~
 - ~~i. The past and current use of the structures and property;~~
 - ~~ii. The name and legal status (e.g., partnership, corporation) of the owners;~~
 - ~~iii. The original purchase price of the structures and property;~~
 - ~~iv. The assessed value of the structures and property according to the two (2) most recent tax assessments;~~
 - ~~v. The amount of real estate taxes on the structures and property for the previous two (2) years;~~
 - ~~vi. The date of purchase or other acquisition of the structures and property;~~
 - ~~vii. Principal balance and interest rate on current mortgage and the annual debt service on the structures and property, if any, for the previous two (2) years;~~
 - ~~viii. All appraisals obtained by the owner or applicant within the previous two (2) years in connection with the owner's purchase, financing or ownership of the structures and property;~~
 - ~~ix. Any listing of the structures and property for sale or rent, price asked and offers received;~~
 - ~~x. Any consideration given by the owner to profitable adaptive uses for the structures and property;~~
 - ~~xi. Any replacement construction plans for proposed improvements on the site;~~
 - ~~xii. Financial proof of the owner's ability to complete any replacement project on the site, which may include but not be limited to a performance bond, a letter of credit, an irrevocable trust for completion of improvements, or a letter of commitment from a financial institution; and~~
 - ~~xiii. The current fair market value of the structure and property as determined by a qualified appraiser.~~
 - ~~xiv. Any property tax exemptions claimed in the past five (5) years.~~
- ~~B. For income-producing structures and property:-~~
 - ~~i. Annual gross income from the structure and property for the previous two (2) years;~~
 - ~~ii. Itemized operating and maintenance expenses for the previous two (2) years; and~~
 - ~~iii. Annual cash flow, if any, for the previous two (2) years.~~
- ~~C. In the event that the historic and design review commission determines that any additional information described above is necessary in order to evaluate whether an unreasonable economic hardship exists, the historic and design review commission shall notify the owner. Failure by the owner to submit such information to the historic and design review commission within fifteen (15) days after receipt of such~~

~~notice, which time may be extended by the historic and design review commission, may be grounds for denial of the owner's claim of unreasonable economic hardship.~~

~~D.—Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC.~~

~~When a low-income resident homeowner is unable to meet the requirements set forth in this section, then the historic and design review commission, at its own discretion, may waive some or all of the requested information and/or request substitute information that an indigent resident homeowner may obtain without incurring any costs. If the historic and design review commission cannot make a determination based on information submitted and an appraisal has not been provided, then the historic and design review commission may request that an appraisal be made by the city.~~

~~(c) — **Loss of Significance.** When an applicant fails to prove unreasonable economic hardship the applicant may provide to the historic and design review commission additional information which may show a loss of significance in regards to the subject of the application in order to receive historic and design review commission recommendation of approval of the demolition.~~

~~If, based on the evidence presented, the historic and design review commission finds that the structure or property is no longer historically, culturally, architecturally or archeologically significant, it may make a recommendation for approval of the demolition. In making this determination, the historic and design review commission must find that the owner has provided sufficient evidence to support a finding by the commission that the structure or property has undergone significant and irreversible changes which have caused it to lose the historic, cultural, architectural or archeological significance, qualities or features which qualified the structure or property for such designation. Additionally, the historic and design review commission must find that such changes were not caused either directly or indirectly by the owner, and were not due to intentional or negligent destruction or a lack of maintenance rising to the level of a demolition by neglect.~~

~~The historic and design review commission shall not consider or be persuaded to find loss of significance based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).~~

~~For property located within a historic district, the historic and design review commission shall be guided in its decision by balancing the contribution of the property to the character of the historic district with the special merit of the proposed replacement project.~~

~~(d) — **Documentation and Strategy.**~~

~~(1) — Applicants that have received a recommendation for a certificate shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints or provide a set of digital photographs in RGB color to the historic preservation officer. Digital photographs must have a minimum dimension of 3000 x 2000 pixels and resolution of 300 dpi.~~

~~(2) — Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.~~

~~(3) — Applicants that have received an approval of a certificate regarding demolition shall be permitted to receive a demolition permit without additional commission action on demolition, following the commission's recommendation of a certificate for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of section 35-609, new construction, are met, and the property owner provides financial proof of his ability to complete the project.~~

~~(4) — When the commission recommends approval of a certificate for buildings, objects, sites, structures designated as landmarks, or structures in historic districts, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies. Permits for parking lots shall not be issued, nor shall an applicant be allowed to operate a parking lot on such property, unless such parking lot plan was approved as a replacement element for the demolished object or structure.~~

~~(e) — **Issuance of Permit.** When the commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts or historic landmarks, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies. Once the replacement plans are approved a fee shall be~~

~~assessed for the demolition based on the approved replacement plan square footage. The fee must be paid in full prior to issuance of any permits and shall be deposited into an account as directed by the historic preservation officer for the benefit, rehabilitation or acquisition of local historic resources. Fees shall be as follows and are in addition to any fees charged by planning and development services:-~~

~~0—2,500 square feet = \$2,000.00-
2,501—10,000 square feet = \$5,000.00-
10,001—25,000 square feet = \$10,000.00-
25,001—50,000 square feet = \$20,000.00-
Over 50,000 square feet = \$30,000.00-~~

~~NOTE: Refer to City Code Chapter 10, Subsection 10-119(o) regarding issuance of a permit.~~

~~(f) The historic preservation officer may approve applications for demolition permits for non-contributing minor outbuildings within a historic district such as carports, detached garages, sheds, and greenhouses determined by the historic preservation officer to not possess historical or architectural significance either as a stand-alone building or structure, or as part of a complex of buildings or structures on the site.~~

~~****~~

~~Sec. 35-455. Demolition Permit Applications.~~

~~(a) **Applicability.** The provisions of this section apply to any application for demolition of a historic landmark (section 35-614 of this chapter). The provisions of this section apply to any historic landmark or any property located within a historic district.~~

~~(b) **Initiation.**~~

~~(1) **Historic Landmarks and Contributing Properties.** The applicant shall submit all necessary materials to the historic preservation officer, hereafter referred to as the HPO, at least fifteen (15) days prior to the HPO hearing in order that staff may review and comment and/or consult on the case. Staff and/or professional comments shall be forwarded to the HPO for consideration and review and made available to the applicant for consideration prior to the hearing. The HPO may require that an applicant furnish such additional information that is relevant to its determination of unreasonable economic hardship and may require that such additional information be furnished under seal. The HPO or its agent may also furnish additional information as the HPO believes is relevant. The HPO shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall file with his affidavit a statement of the information which cannot be obtained and shall describe the reasons why such information cannot be obtained.~~

~~(2) **Other Demolition Permits.** All applications for permits to demolish buildings, objects, sites, or structures which are not historic landmarks, contributing properties, or an intrusion in the district shall be referred to the city HPO for the purpose of determining whether or not the building, object, site, or structure may have historical, cultural, architectural, or archaeological significance.~~

~~(c) **Completeness Review.** The historic preservation officer shall review the demolition permit application for completeness in accordance with subsection 35-451(c) of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~

~~(d) **Decision.**~~

~~(1) **Historic Landmarks.** Whenever an application for a certificate regarding the demolition of a landmark is submitted to the historic and design review commission, the historic and design review commission shall not hold a public hearing on the application for sixty (60) days from the date the application is received by the office of historic preservation. This time period is intended to permit the city historic preservation officer to discuss the proposed demolition informally with the property owner, other city officials, registered neighborhood associations, and local preservation organizations, to see if an alternative to demolition can be found before a formal consideration of the application by the historic and design review commission. At least one meeting with the registered neighborhood association shall occur within this period if the proposed demolition is located within a historic district. The historic preservation officer shall prepare, as a part of the submission, a report to the historic and design review~~

~~commission analyzing alternatives to demolition, and request from other city departments or agencies information necessary for the preparation of this report.~~

~~If within this sixty-day period any one (1) of the following three (3) events shall occur, the historic and design review commission may defer hearing the application for six (6) months and it shall be considered to have been withdrawn by the applicant during such six-month period:~~

- ~~• The owner shall enter into a binding contract for the sale of the property,~~
- ~~• Approved arrangements shall be made for the structure to be moved to an approved new location, or~~
- ~~• The City of San Antonio shall determine to condemn the property and take it by the power of eminent domain for rehabilitation or reuse by the city or other disposition with appropriate preservation restrictions in order to promote the historic preservation purposes of this chapter to maintain the structure and protect it from demolition.~~

~~If within the sixty-day period none of the three (3) events summarized above shall have occurred, the historic and design review commission shall schedule a hearing on the demolition application at its next regularly scheduled meeting following the expiration of the sixty-day period, shall request all knowledgeable parties to comment at the hearing on the proposed demolition, and shall make its written recommendation within thirty (30) days after hearing the request for demolition. The historic and design review commission shall also request the city engineer or a third-party consultant to prepare a report on the state of repair and structural stability of the structure for which an application to demolish has been filed. This report shall be presented to the city HPO prior to the date of the historic and design review commission's hearing on the demolition permit application, and shall become part of the administrative record on the application.~~

~~(2) — **Other Demolition Permits.** If the property is not a historic landmark, contributing property, or an intrusion in the district, the historic preservation officer shall determine whether or not the building, object, site, or structure may have historic, cultural, architectural, or archaeological significance within thirty (30) days after receipt of the completed application. In making this determination, the historic preservation officer shall apply the appropriate definitions in appendix A of this chapter, as well as any applicable standards or guidelines adopted by the city council. If the building, object, site, or structure is determined to have no cultural, historical, architectural, or archaeological significance, a demolition permit may be issued immediately, provided such application otherwise complies with the provisions of the demolition ordinance and all city code requirements. If the building, object, site, or structure is found to have significance and is determined to an eligible resource for historic designation in accordance with this section, the historic preservation officer shall notify the owner of the property in writing of such determination in accordance with this division. The historic preservation officer shall retain a written statement summarizing the reasons for their determination for such period as required under applicable record retention laws as followed by the city clerk's office. The historic preservation officer shall make such information available to the historic and design review commission for review and recommendation as to significance. If the historic and design review commission concurs in the significance, the historic and design review commission shall recommend that the building, object, site, or structure be designated as a historic landmark. Following such determination, the applicant may request a demolition permit by following the procedures for historic landmarks or properties within a historic district as prescribed in this section.~~

~~(e) — **Approval Criteria.** See article VI, section 35-614 of this chapter.~~

~~(1) — **Historic Landmark.** Should the applicant for a certificate regarding demolition of a historic landmark satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the significant historic landmark, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(2) — **Contributing Property.** Should the applicant for certificate regarding demolition of a contributing property in a historic district satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the property, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(3) — **Property Deemed to be an Intrusion Into the District.** In those cases in which the historic and design review commission finds that a building, object, or structure proposed for demolition is located in a~~

~~historic district, but is considered an intrusion in the district, the historic and design review commission shall reaffirm the evaluation of the resource as an intrusion using criteria set forth in this article prior to recommending approval of a certificate regarding demolition. When the resource is determined to be an intrusion, the historic and design review commission shall not recommend approval of a certificate regarding demolition unless the property owner agrees to minimum landscape and maintenance requirements as specified under sections 35-615 through 35-616 and all other city ordinances and codes. In any event, when the historic and design review commission recommends approval of such certificate, demolition permits for buildings, objects, sites, or structures in historic districts shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~

~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~

~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~

~~(h) **Scope of Approval.**~~

~~(1) **Other Agency Approval Required.** When the historic and design review commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~

~~(2) **Replacement Plans.** Following recommendation for approval of demolition, the applicant must seek approval of replacement plans consistent with the criteria set forth in sections 35-609 to 35-613 prior to receiving a demolition permit and other permits. Replacement plans for this purpose shall include, but shall not be restricted to, project concept, preliminary elevations and master development plans, and completed working drawings for at least the foundation plan which will enable the applicant to receive a permit for foundation construction. Applicants that have received a recommendation for a certificate and approval of required replacement plans shall be permitted to receive such demolition permit without additional historic and design review commission action on demolition, following the posting by the applicant of a performance bond and a payment bond in an amount sufficient to cover all construction costs and to inure to the benefit of the City of San Antonio. If a contractor has been selected, then the bonds may come from the contractor and shall inure first to the benefit of the City of San Antonio, second to the benefit of the developer.~~

~~(3) **Certificate for New Construction.** Applicants that have received an approval of a certificate regarding demolition shall be permitted to receive a demolition permit without additional historic and design review commission action on demolition, following the historic and design review commission's recommendation of a certificate for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of section 35-609, new construction, are met, and the property owner provides financial proof of his ability to complete the project.~~

~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.) Applicants that have received a recommendation for a certificate for demolition of a historic landmark shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints to the historic preservation officer. Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.~~

(Ord No. 98697 § 4 and 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. [2015-12-17-1077](#), § 2, 12-17-15; Ord. No. [2017-10-05-0756](#), § 1(Att. A), 10-5-17; Ord. No. [2017-12-14-1010](#), § 2, 12-14-17)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 20-5

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-614. – Demolition.’

Amendment Language:

Sec. 35-614. – Demolition [of a Landmark or Contributing Property](#)

Demolition of a historic landmark constitutes an irreplaceable loss to the quality and character of the City of San Antonio. Accordingly, these procedures provide criteria to prevent unnecessary damage to the quality and character of the city's historic districts and character while, at the same time, balancing these interests against the property rights of landowners.

- (a) **Applicability.** The provisions of this section apply to any application for demolition of a historic landmark ~~(including those previously designated as historic exceptional or historic significant)~~ [or contributing property to](#) a historic district.

~~(1) Historic Landmark. No certificate shall be issued for demolition of a historic landmark unless the applicant provides sufficient evidence to support a finding by the commission of unreasonable economic hardship on the applicant. In the case of a historic landmark, if an applicant fails to prove unreasonable economic hardship, the applicant may provide to the historic and design review commission additional information regarding loss of significance as provided is subsection (c) in order to receive a historic and design review commission recommendation for a certificate for demolition.~~

~~(2) Entire Historic District. If the applicant wishes to demolish an entire designated historic district, the applicant must provide sufficient evidence to support a finding by the commission of economic hardship on the applicant if the application for a certificate is to be approved.~~

~~(3) Property Located in Historic District and Contributing to District Although Not Designated a Landmark. No certificate shall be issued for property located in a historic district and contributing to the district although not designated a landmark unless the applicant provides sufficient evidence to support a finding by the commission unreasonable economic hardship on the applicant if the application for a certificate is disapproved. When an applicant fails to prove unreasonable economic hardship in such cases, the applicant may provide additional information regarding loss of significance as provided is subsection (c) in order to receive a certificate for demolition of the property.~~

(b) Initiation. Requests for the demolition of a historic landmark or contributing property to a historic district may be made in accordance with section 35-608(b).

(c) Completeness Review. See section 35-608(c).

(d) Review Process.

1. [Review Period.](#) Whenever an application for a certificate regarding the demolition is submitted to the historic and design review commission, the historic and design review commission shall not hold a public hearing on the application for sixty (60) days from the date the application is received by the office of historic preservation. This time period is intended to permit the city historic preservation officer to discuss the proposed demolition informally with the property owner, other city officials, registered neighborhood associations, and local preservation organizations, to see if an alternative to demolition can be found before a formal consideration of the application by the historic and design review commission. At least one meeting with the registered neighborhood association and other stakeholders shall occur within this period if the proposed demolition is located within a historic district. The historic preservation officer shall prepare, as a part of the submission, a

report to the historic and design review commission analyzing alternatives to demolition, and request from other city departments or agencies information necessary for the preparation of this report.

2. Changes to Application Status. If within this sixty-day period any one (1) of the following three (3) events shall occur, the historic and design review commission may defer hearing the application for six (6) months and it shall be considered to have been withdrawn by the applicant during such six-month period:

- The owner shall enter into a binding contract for the sale of the property,
- Approved arrangements shall be made for the structure to be moved to an approved new location, or
- The City of San Antonio shall determine to condemn the property and take it by the power of eminent domain for rehabilitation or reuse by the city or other disposition with appropriate preservation restrictions in order to promote the historic preservation purposes of this chapter to maintain the structure and protect it from demolition.

If within the sixty-day period none of the three (3) events summarized above shall have occurred, the historic and design review commission shall schedule a hearing on the demolition application at its next regularly scheduled meeting following the expiration of the sixty-day period, shall request all knowledgeable parties to comment at the hearing on the proposed demolition, and shall make its written recommendation within thirty (30) days after hearing the request for demolition. The historic and design review commission shall also request the city engineer or a third-party consultant to prepare a report on the state of repair and structural stability of the structure for which an application to demolish has been filed. This report shall be presented to the city HPO prior to the date of the historic and design review commission's hearing on the demolition permit application, and shall become part of the administrative record on the application.

3. Additional Materials. The applicant shall submit all necessary materials to the historic preservation officer, hereafter referred to as the HPO, at least fifteen (15) days prior to the public hearing in order that staff may review and comment and/or consult on the case. Staff and/or professional comments shall be forwarded to the HPO for consideration and review and made available to the applicant for consideration prior to the hearing. The HPO may require that an applicant furnish such additional information that is relevant to its determination of unreasonable economic hardship and may require that such additional information be furnished under seal. The HPO or its agent may also furnish additional information as the HPO believes is relevant. The HPO shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall file with his affidavit a statement of the information which cannot be obtained and shall describe the reasons why such information cannot be obtained.

(e) Approval Criteria. No certificate shall be issued for demolition of a historic landmark or property located within a historic district unless the applicant provides sufficient evidence to support a finding by the commission of unreasonable economic hardship on the applicant. In the case of a historic landmark, if an applicant fails to prove unreasonable economic hardship, the applicant may provide to the historic and design review commission additional information regarding loss of significance as provided in this section in order to receive a historic and design review commission recommendation for a certificate for demolition.

1. ~~(b)~~ **-Unreasonable Economic Hardship.**

A. ~~(1)~~ **Generally.** The historic and design review commission shall be guided in its decision by balancing the historic, architectural, cultural and/or archaeological value of the particular landmark or eligible landmark against the special merit of the proposed replacement project. The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).

B. ~~(2)~~ **Burden of Proof.** The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are not unique to the property in question (i.e., the current economic climate, terms and conditions of the lender, development agreements entered into by the owner, etc.), nor shall it consider a claim of unreasonable economic hardship by a prospective or pending buyer of the property. When a claim of unreasonable economic hardship is made, the owner must provide sufficient evidence to support a finding by the commission that:

i. ~~A.~~ The owner cannot make reasonable beneficial use of or realize a reasonable rate of return on a structure or site, regardless of whether that return represents the most profitable return possible, unless the highly significant endangered, historic and cultural landmark, historic and cultural landmarks district or demolition delay designation, as applicable, is removed or the proposed demolition or relocation is allowed;

ii. ~~B.~~ The structure and property cannot be reasonably adapted for any other feasible use, whether by the current owner or by a purchaser, which would result in a reasonable rate of return; and

iii. ~~C.~~ The owner has owned the property for a minimum of two (2) years and has failed to find a purchaser or tenant for the property during the previous two (2) years, despite having made substantial ongoing efforts during that period to do so. The evidence of unreasonable economic hardship introduced by the owner may, where applicable, include proof that the owner's affirmative obligations to maintain the structure or property make it impossible for the owner to realize a reasonable rate of return on the structure or property.

iv. ~~D.~~ Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC. Additional reports or analyses shall be provided prior to the date of the historic and design review commission's hearing on the demolition permit application and shall become part of the administrative record on the application.

C. ~~(3)~~ **Evidence Criteria.** The public benefits obtained from retaining the cultural resource must be analyzed and duly considered by the historic and design review commission.

As evidence that an unreasonable economic hardship exists, the owner may submit the following information to the historic and design review commission by affidavit:

A. ~~—~~ For all structures and property:

- i. The past and current use of the structures and property;
- ii. The name and legal status (e.g., partnership, corporation) of the owners;
- iii. The original purchase price of the structures and property;
- iv. The assessed value of the structures and property according to the two (2) most recent tax assessments;
- v. The amount of real estate taxes on the structures and property for the previous two (2) years;
- vi. The date of purchase or other acquisition of the structures and property;
- vii. Principal balance and interest rate on current mortgage and the annual debt service on the structures and property, if any, for the previous two (2) years;

- viii. All appraisals obtained by the owner or applicant within the previous two (2) years in connection with the owner's purchase, financing or ownership of the structures and property;
- ix. Any listing of the structures and property for sale or rent, price asked and offers received;
- x. Any consideration given by the owner to profitable adaptive uses for the structures and property;
- xi. Any replacement construction plans for proposed improvements on the site;
- xii. Financial proof of the owner's ability to complete any replacement project on the site, which may include but not be limited to a performance bond, a letter of credit, an irrevocable trust for completion of improvements, or a letter of commitment from a financial institution; and
- xiii. The current fair market value of the structure and property as determined by a qualified appraiser.
- xiv. Any property tax exemptions claimed in the past five (5) years.

B. For income producing structures and property:

- i. Annual gross income from the structure and property for the previous two (2) years;
- ii. Itemized operating and maintenance expenses for the previous two (2) years; and
- iii. Annual cash flow, if any, for the previous two (2) years.

C. In the event that the historic and design review commission determines that any additional information described above is necessary in order to evaluate whether an unreasonable economic hardship exists, the historic and design review commission shall notify the owner. Failure by the owner to submit such information to the historic and design review commission within fifteen (15) days after receipt of such notice, which time may be extended by the historic and design review commission, may be grounds for denial of the owner's claim of unreasonable economic hardship.

D. Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC.

When a low-income resident homeowner is unable to meet the requirements set forth in this section, then the historic and design review commission, at its own discretion, may waive some or all of the requested information and/or request substitute information that an indigent resident homeowner may obtain without incurring any costs. If the historic and design review commission cannot make a determination based on information submitted and an appraisal has not been provided, then the historic and design review commission may request that an appraisal be made by the city.

2.-(e) Loss of Significance. When an applicant fails to prove unreasonable economic hardship the applicant may provide to the historic and design review commission additional information which may show a loss of significance in regards to the subject of the application in order to receive historic and design review commission recommendation of approval of the demolition.

If, based on the evidence presented, the historic and design review commission finds that the structure or property is no longer historically, culturally, architecturally or archeologically significant, it may make a recommendation for approval of the demolition. In making this determination, the historic and design review commission must find that the owner has provided sufficient evidence to support a finding by the commission that the structure or property has undergone significant and irreversible changes which have caused it to lose the historic, cultural, architectural or archeological significance, qualities or features which qualified the structure or property for such designation. Additionally, the historic and design review commission must find that such changes were not caused either directly or indirectly by the owner, and were not due to intentional or negligent destruction or a lack of maintenance rising to the level of a demolition by neglect.

The historic and design review commission shall not consider or be persuaded to find loss of significance based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).

For property located within a historic district, the historic and design review commission shall be guided in its decision by balancing the contribution of the property to the character of the historic district with the special merit of the proposed replacement project.

(f) Decision. Should the applicant for a certificate regarding demolition of a historic landmark satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the significant historic landmark, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.

(g)-(e) Documentation and Strategy.

- (1) Applicants that have received a recommendation for a certificate shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints or provide a set of digital photographs in RGB color to the historic preservation officer. Digital photographs must have a minimum dimension of 3000 x 2000 pixels and resolution of 300 dpi.
- (2) Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.
- (3) Applicants that have received an approval of a certificate regarding demolition shall be permitted to receive a demolition permit without additional commission action on demolition, following the commission's recommendation of a certificate for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of section 35-609, new construction, are met, and the property owner provides financial proof of his ability to complete the project.
- (4) When the commission recommends approval of a certificate for buildings, objects, sites, structures designated as landmarks, or structures in historic districts, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies. Permits for parking lots shall not be issued, nor shall an applicant be allowed to operate a parking lot on such property, unless such parking lot plan was approved as a replacement element for the demolished object or structure.

(h)-(e) Issuance of Permit. When the commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts or historic landmarks, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies. Permits for demolition and construction shall be issued simultaneously if requirements of this section related to new construction are met and the property owner provides financial proof of his ability to complete the project. Permits for parking lots shall not be issued, nor shall an applicant be allowed to operate a parking lot on such property, unless such parking lot plan was approved as a replacement element for the demolished object or structure. Once the replacement plans are approved a fee shall be assessed for the demolition based on the approved replacement plan square footage. The fee must be paid in full prior to issuance of any permits and shall be deposited into an account as directed by the historic preservation officer for the benefit, rehabilitation or acquisition of local historic resources. Fees shall be as follows and are in addition to any fees charged by planning and development services:

0—2,500 square feet = \$2,000.00

2,501—10,000 square feet = \$5,000.00

10,001—25,000 square feet = \$10,000.00

25,001—50,000 square feet = \$20,000.00

Over 50,000 square feet = \$30,000.00

NOTE: Refer to City Code Chapter 10, Subsection 10-119(o) regarding issuance of a permit.

(i) Subsequent Applications. See section 35-608(g).

(j) Scope of Approval. See section 35-608(i).

(k) Recording Procedures. See section 35-608(j).

~~(f) The historic preservation officer may approve applications for demolition permits for non-contributing minor outbuildings within a historic district such as carports, detached garages, sheds, and greenhouses determined by the historic preservation officer to not possess historical or architectural significance either as a stand-alone building or structure, or as part of a complex of buildings or structures on the site.~~

(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-04-10-0229, § 4, 4-10-14)(Ord. No. [2015-10-29-0921](#), § 2, 10-29-15)(Ord. No. [2015-12-17-1077](#), § 2, 12-17-15; Ord. No. [2017-12-14-1010](#), § 2, 12-14-17)

UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-5

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-614. – Demolition.’

Amendment Language:

Sec. 35-614. – Demolition of a Landmark or Contributing Property

Demolition of a historic landmark constitutes an irreplaceable loss to the quality and character of the City of San Antonio. Accordingly, these procedures provide criteria to prevent unnecessary damage to the quality and character of the city's historic districts and character while, at the same time, balancing these interests against the property rights of landowners.

- (a) **Applicability.** The provisions of this section apply to any application for demolition of a historic landmark ~~(including those previously designated as historic exceptional or historic significant)~~ or contributing property to a historic district.

~~(1) Historic Landmark. No certificate shall be issued for demolition of a historic landmark unless the applicant provides sufficient evidence to support a finding by the commission of unreasonable economic hardship on the applicant. In the case of a historic landmark, if an applicant fails to prove unreasonable economic hardship, the applicant may provide to the historic and design review commission additional information regarding loss of significance as provided is subsection (c) in order to receive a historic and design review commission recommendation for a certificate for demolition.~~

~~(2) Entire Historic District. If the applicant wishes to demolish an entire designated historic district, the applicant must provide sufficient evidence to support a finding by the commission of economic hardship on the applicant if the application for a certificate is to be approved.~~

~~(3) Property Located in Historic District and Contributing to District Although Not Designated a Landmark. No certificate shall be issued for property located in a historic district and contributing to the district although not designated a landmark unless the applicant provides sufficient evidence to support a finding by the commission unreasonable economic hardship on the applicant if the application for a certificate is disapproved. When an applicant fails to prove unreasonable economic hardship in such cases, the applicant may provide additional information regarding loss of significance as provided is subsection (c) in order to receive a certificate for demolition of the property.~~

(b) Initiation. Requests for the demolition of a historic landmark or contributing property to a historic district may be made in accordance with section 35-608(b).

(c) Completeness Review. See section 35-608(c).

(d) Review Process.

1. Review Period. Whenever an application for a certificate regarding the demolition is submitted to the historic and design review commission, the historic and design review commission shall not hold a public hearing on the application for sixty (60) days from the date the application is received by the office of historic preservation. This time period is intended to permit the city historic preservation officer to discuss the proposed demolition informally with the property owner, other city officials, registered neighborhood associations, and local preservation organizations, to see if an alternative to demolition can be found before a formal consideration of the application by the historic and design review commission. At least one meeting with the registered neighborhood association and other stakeholders shall occur within this period if the proposed demolition is located within a historic district. The historic preservation officer shall prepare, as a part of the submission, a

report to the historic and design review commission analyzing alternatives to demolition, and request from other city departments or agencies information necessary for the preparation of this report.

2. Changes to Application Status. If within this sixty-day period any one (1) of the following three (3) events shall occur, the historic and design review commission may defer hearing the application for six (6) months and it shall be considered to have been withdrawn by the applicant during such six-month period:

- The owner shall enter into a binding contract for the sale of the property,
- Approved arrangements shall be made for the structure to be moved to an approved new location, or
- The City of San Antonio shall determine to condemn the property and take it by the power of eminent domain for rehabilitation or reuse by the city or other disposition with appropriate preservation restrictions in order to promote the historic preservation purposes of this chapter to maintain the structure and protect it from demolition.

If within the sixty-day period none of the three (3) events summarized above shall have occurred, the historic and design review commission shall schedule a hearing on the demolition application at its next regularly scheduled meeting following the expiration of the sixty-day period, shall request all knowledgeable parties to comment at the hearing on the proposed demolition, and shall make its written recommendation within thirty (30) days after hearing the request for demolition. The historic and design review commission shall also request the city engineer or a third-party consultant to prepare a report on the state of repair and structural stability of the structure for which an application to demolish has been filed. This report shall be presented to the city HPO prior to the date of the historic and design review commission's hearing on the demolition permit application, and shall become part of the administrative record on the application.

3. Additional Materials. The applicant shall submit all necessary materials to the historic preservation officer, hereafter referred to as the HPO, at least fifteen (15) days prior to the public hearing in order that staff may review and comment and/or consult on the case. Staff and/or professional comments shall be forwarded to the HPO for consideration and review and made available to the applicant for consideration prior to the hearing. The HPO may require that an applicant furnish such additional information that is relevant to its determination of unreasonable economic hardship and may require that such additional information be furnished under seal. The HPO or its agent may also furnish additional information as the HPO believes is relevant. The HPO shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall file with his affidavit a statement of the information which cannot be obtained and shall describe the reasons why such information cannot be obtained.

(e) Approval Criteria. No certificate shall be issued for demolition of a historic landmark or property located within a historic district unless the applicant provides sufficient evidence to support a finding by the commission of unreasonable economic hardship on the applicant. In the case of a historic landmark, if an applicant fails to prove unreasonable economic hardship, the applicant may provide to the historic and design review commission additional information regarding loss of significance as provided in this section in order to receive a historic and design review commission recommendation for a certificate for demolition.

1. ~~(b)~~ **-Unreasonable Economic Hardship.**

A. ~~(1)~~ **Generally.** The historic and design review commission shall be guided in its decision by balancing the historic, architectural, cultural and/or archaeological value of the particular landmark or eligible landmark against the special merit of the proposed replacement project. The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).

B. ~~(2)~~ **Burden of Proof.** The historic and design review commission shall not consider or be persuaded to find unreasonable economic hardship based on the presentation of circumstances or items that are not unique to the property in question (i.e., the current economic climate, terms and conditions of the lender, development agreements entered into by the owner, etc.), nor shall it consider a claim of unreasonable economic hardship by a prospective or pending buyer of the property. When a claim of unreasonable economic hardship is made, the owner must provide sufficient evidence to support a finding by the commission that:

i. ~~A.~~ The owner cannot make reasonable beneficial use of or realize a reasonable rate of return on a structure or site, regardless of whether that return represents the most profitable return possible, unless the highly significant endangered, historic and cultural landmark, historic and cultural landmarks district or demolition delay designation, as applicable, is removed or the proposed demolition or relocation is allowed;

ii. ~~B.~~ The structure and property cannot be reasonably adapted for any other feasible use, whether by the current owner or by a purchaser, which would result in a reasonable rate of return; and

iii. ~~C.~~ The owner has owned the property for a minimum of two (2) years and has failed to find a purchaser or tenant for the property during the previous two (2) years, despite having made substantial ongoing efforts during that period to do so. The evidence of unreasonable economic hardship introduced by the owner may, where applicable, include proof that the owner's affirmative obligations to maintain the structure or property make it impossible for the owner to realize a reasonable rate of return on the structure or property.

iv. ~~D.~~ Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC. Additional reports or analyses shall be provided prior to the date of the historic and design review commission's hearing on the demolition permit application and shall become part of the administrative record on the application.

C. ~~(3)~~ **Evidence Criteria.** The public benefits obtained from retaining the cultural resource must be analyzed and duly considered by the historic and design review commission.

As evidence that an unreasonable economic hardship exists, the owner may submit the following information to the historic and design review commission by affidavit:

A. ~~—~~ For all structures and property:

- i. The past and current use of the structures and property;
- ii. The name and legal status (e.g., partnership, corporation) of the owners;
- iii. The original purchase price of the structures and property;
- iv. The assessed value of the structures and property according to the two (2) most recent tax assessments;
- v. The amount of real estate taxes on the structures and property for the previous two (2) years;
- vi. The date of purchase or other acquisition of the structures and property;
- vii. Principal balance and interest rate on current mortgage and the annual debt service on the structures and property, if any, for the previous two (2) years;

- viii. All appraisals obtained by the owner or applicant within the previous two (2) years in connection with the owner's purchase, financing or ownership of the structures and property;
- ix. Any listing of the structures and property for sale or rent, price asked and offers received;
- x. Any consideration given by the owner to profitable adaptive uses for the structures and property;
- xi. Any replacement construction plans for proposed improvements on the site;
- xii. Financial proof of the owner's ability to complete any replacement project on the site, which may include but not be limited to a performance bond, a letter of credit, an irrevocable trust for completion of improvements, or a letter of commitment from a financial institution; and
- xiii. The current fair market value of the structure and property as determined by a qualified appraiser.
- xiv. Any property tax exemptions claimed in the past five (5) years.

B. For income producing structures and property:

- i. Annual gross income from the structure and property for the previous two (2) years;
- ii. Itemized operating and maintenance expenses for the previous two (2) years; and
- iii. Annual cash flow, if any, for the previous two (2) years.

C. In the event that the historic and design review commission determines that any additional information described above is necessary in order to evaluate whether an unreasonable economic hardship exists, the historic and design review commission shall notify the owner. Failure by the owner to submit such information to the historic and design review commission within fifteen (15) days after receipt of such notice, which time may be extended by the historic and design review commission, may be grounds for denial of the owner's claim of unreasonable economic hardship.

D. Construction cost estimates for rehabilitation, restoration, or repair, which shall be broken out by design discipline and construction trade, and shall provide approximate quantities and prices for labor and materials. OHP shall review such estimates for completeness and accuracy, and shall retain outside consultants as needed to provide expert analysis to the HDRC.

When a low-income resident homeowner is unable to meet the requirements set forth in this section, then the historic and design review commission, at its own discretion, may waive some or all of the requested information and/or request substitute information that an indigent resident homeowner may obtain without incurring any costs. If the historic and design review commission cannot make a determination based on information submitted and an appraisal has not been provided, then the historic and design review commission may request that an appraisal be made by the city.

2.-(e) Loss of Significance. When an applicant fails to prove unreasonable economic hardship the applicant may provide to the historic and design review commission additional information which may show a loss of significance in regards to the subject of the application in order to receive historic and design review commission recommendation of approval of the demolition.

If, based on the evidence presented, the historic and design review commission finds that the structure or property is no longer historically, culturally, architecturally or archeologically significant, it may make a recommendation for approval of the demolition. In making this determination, the historic and design review commission must find that the owner has provided sufficient evidence to support a finding by the commission that the structure or property has undergone significant and irreversible changes which have caused it to lose the historic, cultural, architectural or archeological significance, qualities or features which qualified the structure or property for such designation. Additionally, the historic and design review commission must find that such changes were not caused either directly or indirectly by the owner, and were not due to intentional or negligent destruction or a lack of maintenance rising to the level of a demolition by neglect.

The historic and design review commission shall not consider or be persuaded to find loss of significance based on the presentation of circumstances or items that are not unique to the property in question (i.e. the current economic climate).

For property located within a historic district, the historic and design review commission shall be guided in its decision by balancing the contribution of the property to the character of the historic district with the special merit of the proposed replacement project.

(f) Decision. Should the applicant for a certificate regarding demolition of a historic landmark satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the significant historic landmark, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.

(g)-(e) Documentation and Strategy.

- (1) Applicants that have received a recommendation for a certificate shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints or provide a set of digital photographs in RGB color to the historic preservation officer. Digital photographs must have a minimum dimension of 3000 x 2000 pixels and resolution of 300 dpi.
- (2) Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.
- (3) Applicants that have received an approval of a certificate regarding demolition shall be permitted to receive a demolition permit without additional commission action on demolition, following the commission's recommendation of a certificate for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of section 35-609, new construction, are met, and the property owner provides financial proof of his ability to complete the project.
- (4) When the commission recommends approval of a certificate for buildings, objects, sites, structures designated as landmarks, or structures in historic districts, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies. Permits for parking lots shall not be issued, nor shall an applicant be allowed to operate a parking lot on such property, unless such parking lot plan was approved as a replacement element for the demolished object or structure.

(h)-(e) Issuance of Permit. When the commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts or historic landmarks, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies. Permits for demolition and construction shall be issued simultaneously if requirements of this section related to new construction are met and the property owner provides financial proof of his ability to complete the project. Permits for parking lots shall not be issued, nor shall an applicant be allowed to operate a parking lot on such property, unless such parking lot plan was approved as a replacement element for the demolished object or structure. Once the replacement plans are approved a fee shall be assessed for the demolition based on the approved replacement plan square footage. The fee must be paid in full prior to issuance of any permits and shall be deposited into an account as directed by the historic preservation officer for the benefit, rehabilitation or acquisition of local historic resources. Fees shall be as follows and are in addition to any fees charged by planning and development services:

0—2,500 square feet = \$2,000.00

2,501—10,000 square feet = \$5,000.00

10,001—25,000 square feet = \$10,000.00

25,001—50,000 square feet = \$20,000.00

Over 50,000 square feet = \$30,000.00

NOTE: Refer to City Code Chapter 10, Subsection 10-119(o) regarding issuance of a permit.

(i) Subsequent Applications. See section 35-608(g).

(j) Scope of Approval. See section 35-608(i).

(k) Recording Procedures. See section 35-608(j).

~~(f) The historic preservation officer may approve applications for demolition permits for non-contributing minor outbuildings within a historic district such as carports, detached garages, sheds, and greenhouses determined by the historic preservation officer to not possess historical or architectural significance either as a stand-alone building or structure, or as part of a complex of buildings or structures on the site.~~

(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-04-10-0229, § 4, 4-10-14)(Ord. No. [2015-10-29-0921](#), § 2, 10-29-15)(Ord. No. [2015-12-17-1077](#), § 2, 12-17-15; Ord. No. [2017-12-14-1010](#), § 2, 12-14-17)




UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
 (Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-803 HDRC. See attached.

UDC 2021 Proposed Amendment

Amendment 20-6**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-803. – Historic and Design Review Commission.’**Amendment Language:**

ARTICLE VIII - ADMINISTRATIVE AGENCIES

Sec. 35-803. - Historic and Design Review Commission.

1. Established and Composition. The historic and design review commission is hereby established. The historic and design review commission shall consist of eleven (11) members and eleven (11) alternate members to be appointed by the mayor and city council. The mayor and city council shall each appoint one (1) member and one (1) alternate member to the commission. All members and alternate members must be residents of the City of San Antonio.
2. Duties and Functions. Members including alternate members shall serve to assist in an advisory capacity to the City of San Antonio office of historic preservation and other appropriate heads of municipal departments, in accordance with Section 49 of the City Charter, and to the city manager. The commission shall have no authority to bind the City of San Antonio by contract or otherwise. The commission shall have the following duties and functions:
 1. To conduct an ongoing inventory to identify historically, culturally, architecturally, and archaeologically significant buildings, objects, sites, structures, public art and design enhancements, and areas that exemplify the cultural, social, economic, political, archaeological, or architectural history of the city, state, or nation;
 2. To investigate and recommend through the city zoning commission the designation of areas having special historic, cultural, architectural, or archaeological value as historic districts; and buildings, objects, sites, structures, or clusters having special historic, cultural, architectural, or archaeological value as exceptional or significant landmarks;
 3. To hold public hearings and to review applications for construction, reconstruction, alteration, relocation, renovation, landscaping, or demolition affecting proposed or designated landmarks or buildings, objects, sites, signs, public art and design enhancements, or structures in the Riverwalk area, historic districts, and public property and rights-of-way and recommend issuance or denial of certificates of appropriateness for such actions;
 4. To recommend and adopt specific design guidelines for the restoration, rehabilitation, alteration, construction, reconstruction, or relocation of landmarks, or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;

5. To recommend and adopt policy documents and guides that are in keeping with any formally adopted design guidelines or standards;
 6. To recommend guidelines for signage, street furniture, appurtenances, advertising devices, landscaping, monuments and works of art for each historic district, each landmark, the Riverwalk area, and for public property and public rights-of-way;
 7. To hold public hearings and to review applications for ad valorem tax exemption for residential and commercial buildings and structures which have historical significance and are in need of tax relief to encourage their preservation and rehabilitation; to certify the facts governing eligibility, along with the commission's recommendation, to the Bexar Appraisal District, for approval or disapproval of the application for exemption; upon receipt of a sworn statement of completion, to investigate the building or structure to determine whether the restoration or rehabilitation has been substantially completed as required for certification, and to notify the Bexar Appraisal District in writing if verification of completion is favorable;
 8. To review and make recommendations concerning proposed tax increment districts and special assessment districts that would affect proposed or designated landmarks or historic districts;
 9. To testify through the chairman or vice chairman before all boards and commissions on any matter affecting historically, culturally, architecturally, or archaeologically exceptional, or significant areas, buildings, objects, sites, structures, clusters, historic districts, property located in the Riverwalk area, or public property;
 10. To review all proposed National Register nominations within the City of San Antonio upon recommendation of the city's historic preservation officer;
 11. To inform and educate the citizens of San Antonio concerning the historical, cultural, architectural, and archaeological heritage of the city;
 12. To recommend conferral of recognition upon the owners of landmarks or buildings, objects, sites or structures within historic districts by means of certificates, plaques, or markers;
 13. To review periodically the zoning ordinance of the City of San Antonio and to recommend any amendments appropriate for the preservation and protection of landmarks or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;
 14. To create committees of persons from among its membership to meet at times other than regular commission meetings, to consider specified categories of applications; and to make recommendations to the full commission; and
 15. To prepare and submit annually to the city council a report summarizing the work of the commission during the previous calendar year which has been adopted by the commission.
 16. To hold public hearings and review and make recommendations on applications for new development or redevelopment on property zoned "D" Downtown Zoning District, in accordance with the Downtown Design Guide in Appendix G of this chapter (35-G101).
3. Composition and Qualifications. In appointing members and alternate members to the commission, the mayor and city council shall make appointments that are sensitive to the preservation and development goals of the city and complete the category representation

set forth below to enable the city to retain compliance as a certified local government under the rules incorporating the provisions of the U.S. Historic Preservation Act of 1966, as amended, and Title 13, Texas Historic Commission, chapter 15, so that all members shall have a demonstrated "interest, competence, or knowledge in historic preservation."

- i. Preference shall be given to the following disciplines or backgrounds: preservation related professions defined by the National Park Service (Architecture, History, Architectural History, Planning, Prehistoric and Historic Archaeology, Folklore, Cultural Anthropology, Curation, Conservation, and Landscape Architecture.); real estate; economic development; law; and engineering.
- ii. Members of the commission shall represent the general ethnic and gender makeup of the community. All board and commission members serve at the pleasure of the city council and may be removed from office at the discretion of the city council without cause, such removal to be evidenced by passage of an ordinance.

2. Terms of Office. Commission members, including alternates shall be appointed for a term of office of two (2) years. The term of office for each member and alternate member will run concurrently with the terms of office of the city council that appoints each member. Any vacancy shall be filled for the remainder of the term by city council.
3. Attendance. Any member of the commission who is absent from three consecutive regular meetings of the commission or whose attendance at regularly scheduled meetings falls below fifty percent on an annual basis from the appointment date may be removed from the commission and replaced by the alternate member without any further action by the City Council. Additionally, if member is absent from six or more regular meetings during a twelve month period he or she may be removed from the Commission.
3. Continuing Education. Members, including alternates of the commission are expected to continue to demonstrate an interest in historic preservation through participation in meetings, workshops, and conferences related to historic preservation. Each commission member and alternate member shall attend a related educational event each year. The historic preservation officer will provide at least one training opportunity per year, which will satisfy this requirement. Each commission member and alternate member shall be thoroughly familiar with the Unified Development Code Article VI, the State Enabling Legislation, and the adopted historic district design guidelines.
4. Election of Officers. In January of each year, or the first available meeting thereafter, members of the commission shall elect a chair and vice chair from among its members. On the day of the election of officers, the chair shall turn the meeting over to the historic preservation officer who will accept nominations from the membership for chair and vice chair. Officers must receive a majority vote of the commission members. The term of office shall begin the day of the election. Should the chair or vice chair resign or not be reappointed prior to the end of the term of office, a special election shall be held at the next meeting after such vacancy to fill the position(s) for the remainder of the term. The chair and vice chair shall serve for a one-year term, but no person shall serve more than two consecutive city council appointed terms in the same office.

1. Chair and Vice Chair. The chair shall preside over all meetings of the commission. The vice chair shall preside in the absence or at the request of the chair. An additional presiding officer pro-tem may be selected by the commission members to preside over meetings in the absence of both the chair and vice chair.
2. Secretary. The historic preservation officer or his or her representative shall act as secretary of the commission and shall attend and keep minutes of all meetings, acting in an advisory capacity and participating fully in commission discussions but having no right to vote. The minutes shall show pertinent facts presented during discussion, and the vote of each member on each decision of the Commission, or if absent or failing to vote, indicating that fact.
5. Commission Meetings. Regular meetings shall be held on the first and third Wednesday of each month at 3:00 p.m, unless otherwise rescheduled by the Commission. Meetings falling on an official City of San Antonio holiday shall be held the following Friday, unless otherwise rescheduled by the Commission. Special meetings may be called by the chair, or upon request by the historic preservation officer, when a matter requires urgent consideration. All meetings of the commission shall be open to the public and shall provide notice in accordance with the Texas Open Meetings Act.
 1. Quorum. A quorum of the commission shall require six (6) members or alternate members present, except in the case to recommend designate a property as a local historic landmark over owner objection, which shall be nine (9) members or alternate members. The affirmative votes of a majority of the members present is required for action, except in the case of an application for demolition which shall require a two-thirds (2/3) majority of the members present for a recommendation of approval, and in the case to designate a property as a local historic landmark where the property owner does not consent to designation, which shall require a three-fourths (3/4) vote of the commission to recommend approval of designation.
 2. Motions. Any motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion may be held for a reasonable time. Discussion shall terminate whenever a member shall call for a vote upon the question or whenever the chair shall so rule. Except when considering an application for demolition, landmark designation, or a question of procedure or qualification, when a motion to approve, deny, or approve with conditions fails to pass with the requisite number of votes, such outcome shall be deemed to be the approval of a motion to reconsider the question, and an automatic continuance to the next regularly scheduled meeting of the commission. If the commission has continued an item at two (2) consecutive meetings, such action shall be deemed to be a negative recommendation. This section shall apply only when an application has been heard and the chair calls for motions, and so long as no subsequent motions on the application are made.
 3. Procedures. The commission shall conduct public hearings in accordance with Section 35-404 Public Hearings Procedures. Any person or persons may appear at a public hearing and submit evidence, either individually or as a representative. Each person who appears at a public hearing shall state, for the record, his or her name, address, and if appearing on behalf of an organization or group, the name and mailing address of the organization or group. The order of proceedings shall be as follows:

- i. The applicable director or appropriate staff member shall present a description of the proposed development and a written or oral recommendation. The recommendation shall address each factor required by this chapter to be considered prior to action or approval on the development permit.
 - ii. The property owner or authorized representative (applicant) shall be provided the opportunity to present any information that the applicant deems appropriate. The applicant shall have a total of 12 minutes to present such information unless additional time is granted by the presiding Chair.
 - iii. A person providing public comment on an item shall have a total of three minutes. Speakers may yield their full time to another speaker as determined by the Chair.
 - iv. The applicable city department director or other staff member may respond to any statement made by the applicant or any public comment.
 - v. The applicant may respond to any testimony or evidence presented by the staff or public and shall have a maximum of 3 minutes to respond to such testimony unless additional time is granted by the presiding Chair.
 - vi. At any point, members including alternate members conducting the public hearing may ask questions of the applicant, staff or public.
 - vii. The chair shall have the discretion to extend or limit the time of each speaker for due cause.
 - viii. The chair shall rule whenever any question of procedure or qualification may be raised at a commission meeting. A member may move to overrule the chair's decision which may be done only by a majority vote of the members present.
4. Voting. Voting on all matters may be by voice vote provided that a roll call vote shall be taken upon demand of any member.
5. Conflict of Interest. No member of the commission shall vote or participate as a member in any matter that materially affects the property, income, or business interest of that member or in which the member holds a substantial interest. Such member shall refrain from all discussions of the matter with other commissioners, not be present when the matter is considered, not vote on the matter, and file all required written recusal documents prior to consideration of the item.
6. Final Decision. All Certificates of Appropriateness shall be mailed to the applicant or his or her agent within 10 days of the date of the decision.
7. Any question of order or procedure not covered by these rules shall be decided according to the latest edition of Robert's Rules of Order, insofar as they may be applicable.
6. Press and Statements. Releases and statements to the public and press in the name of the Commission shall be made only by the chair, and must be made in accordance with the City of San Antonio's Communication Policy.
7. Work/Study Session. The commission may hold work or study sessions. These may be called by the chair, vice chair or the historic preservation officer by giving at least seventy-two hours written public notice, or may be scheduled by a majority of the Commission at

any previous meeting, provided that no deliberation or vote shall take place regarding the work or study session.

8. Commission Committees. Committees and subcommittees of the commission, which shall be approved by a majority vote of the commission. The chair may create task forces related to specific issues which do not need to be approved by the commission. The chair shall appoint members to committees, subcommittees, and task forces with the advice and consent of a majority vote of the commission.

1. Membership of committees, subcommittees and task forces shall be established annually by vote of the commission. At least two members of the commission and two alternate members must be appointed to each committee, but in no event shall the membership number total a quorum of the commission or a quorum of the Compliance and Technical Advisory Board. At least two members or alternate members of the commission must be present to conduct business. A written report with comments shall be submitted back to the commission at the next scheduled meeting. Vacancies on the committees may be filled by appointment of the Chair until the next regularly scheduled commission meeting at which the committee appointments can be placed on the agenda for a vote by the commission.

2. All committees shall submit a committee report to the commission at its next regular meeting. A summary of committee comments and meeting notes shall be filed in the office of the city historic preservation officer and shall be a public record.

3. The following standing committees shall be established and shall meet as required by vote of the commission or at the request of the historic preservation officer or the chair:.

A. Design Review Committee. The Design Review Committee shall provide feedback to applicants prior to full submittal or shall consider items referred to the committee. The Design Review Committee will meet on a reoccurring basis as to be set by the Chair. It shall also hold on-site meetings when referred by the Commission.

B. Designations and Demolitions Committee. The Designations and Demolitions Committee shall work with staff to provide feedback on applications for demolition of a landmark, referred citywide demolitions, pending a finding of historic significance, pending historic district designation, and designation initiatives

C. Any other committees created in the future shall provide purpose and guidelines to the historic preservation officer and commission for review and approval.

9. Commission Compliance and Technical Advisory Board

1. Creation of the Compliance and Technical Advisory Board. The Compliance and Technical Advisory Board (CTAB) is hereby created. CTAB shall consist of the (11) alternate members appointed by the mayor and city council. Members shall be residents of the City of San Antonio and may serve as an alternate member to the historic and design review commission for their council district.

2. Duties and Functions. Members shall serve to assist in an advisory capacity to the City of San Antonio, make site visits related to repair and replacement materials, evaluate compliance cases and post-work approvals, and review OHP policy

documents and historic design guidelines. Additionally, members shall perform duties and functions, described in 35-803 (b).

3. Terms of Office. All members shall be appointed for a term of office of two (2) years. The term of office for each member will run concurrently with the terms of office of the city council that appoints each member.

4. Composition and Qualifications. The CTAB shall meet the composition and qualification requirements established for the HDRC in this section.

5. Quorum. A quorum of the Compliance and Technical Advisory Board shall consist of six (6) members. No final action shall be taken on any matter except pursuant to a majority vote of the members present.

6. The Compliance and Technical Advisory Board will observe the following:

A. CTAB shall conduct meetings once per month (Fourth Fridays at 9:00 am) to evaluate compliance cases and requests to replace original architectural components such as doors, windows, and porches; and may recommend approval or denial of COA requests. Additional special meetings may be called by the chair or by the historic preservation officer, when a matter requires urgent consideration. All meetings shall be open to the public in accordance with the Texas Open Meetings Act. The place, day and/or hour of meetings may be changed by vote of the commission at any regular meeting. Notice of such action shall be provided in accordance with the Texas Open Meetings Act. Meeting minutes shall be filed in the office of the city historic preservation officer and shall be a public record. The minutes shall show pertinent facts presented during discussion, and the vote of each member on each decision of the Commission, or if absent or failing to vote, indicating that fact.

B. The CTAB membership shall elect a chair and vice from its own membership who shall serve for a one-year term, but no person shall serve as chairman for more than two (2) consecutive terms. On the day of the election of officers, the chair shall turn the meeting over to historic preservation officer, who will accept nominations from the membership for chair and vice chair. Officers must receive a majority vote of the CTAB. The term of office shall begin the day of the election. An additional presiding officer pro-tem may be selected by the membership to preside over meetings in place of the chair and vice-chair.

C. The CTAB shall follow all other procedures as established for the Commission.

~~(a) **Appointment.** The historic and design review commission is hereby established. The historic and design review commission shall consist of eleven (11) members who reside in the City of San Antonio and are appointed by the city council.~~

~~(b) **Duties and Functions.** The commission shall serve to assist in an advisory capacity to the City of San Antonio directors of parks and recreation, planning and community development, development services, code enforcement services, public works, arts and cultural affairs, office of historic preservation and other appropriate heads of municipal departments, in accordance with Section 49 of the City Charter, and to the city manager. The commission shall have no authority to bind the City of San Antonio by contract or otherwise. The commission shall have the following duties and functions:~~

~~(1) To conduct an ongoing inventory to identify historically, culturally, architecturally, and archaeologically significant buildings, objects, sites, structures, public art and design enhancements, and areas that exemplify the cultural, social, economic, political, archaeological, or architectural history of the city, state, or nation;~~

- ~~(2) To investigate and recommend through the city zoning commission the designation of areas having special historic, cultural, architectural, or archaeological value as historic districts; and buildings, objects, sites, structures, or clusters having special historic, cultural, architectural, or archaeological value as exceptional or significant landmarks;~~
- ~~(3) To hold public hearings and to review applications for construction, reconstruction, alteration, relocation, renovation, landscaping, or demolition affecting proposed or designated landmarks or buildings, objects, sites, signs, public art and design enhancements, or structures in the Riverwalk area, historic districts, and public property and rights-of-way and recommend issuance or denial of certificates of appropriateness for such actions;~~
- ~~(4) To recommend specific design guidelines for the restoration, rehabilitation, alteration, construction, reconstruction, or relocation of landmarks, or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;~~
- ~~(5) To recommend guidelines for signage, street furniture, appurtenances, advertising devices, landscaping, monuments and works of art for each historic district, each landmark, the Riverwalk area, and for public property and public rights-of-way;~~
- ~~(6) To hold public hearings and to review applications for ad valorem tax exemption for residential and commercial buildings and structures which have historical significance and are in need of tax relief to encourage their preservation and rehabilitation; to certify the facts governing eligibility, along with the commission's recommendation, to the Bexar Appraisal District, for approval or disapproval of the application for exemption; upon receipt of a sworn statement of completion, to investigate the building or structure to determine whether the restoration or rehabilitation has been substantially completed as required for certification, and to notify the Bexar Appraisal District in writing if verification of completion is favorable;~~
- ~~(7) To review and make recommendations concerning proposed tax increment districts and special assessment districts that would affect proposed or designated landmarks or historic districts;~~
- ~~(8) To testify through the chairman or vice chairman before all boards and commissions on any matter affecting historically, culturally, architecturally, or archaeologically exceptional, or significant areas, buildings, objects, sites, structures, clusters, historic districts, property located in the Riverwalk area, or public property;~~
- ~~(9) To review all proposed National Register nominations within the City of San Antonio upon recommendation of the city's historic preservation officer;~~
- ~~(10) To inform and educate the citizens of San Antonio concerning the historical, cultural, architectural, and archaeological heritage of the city;~~
- ~~(11) To recommend conferral of recognition upon the owners of landmarks or buildings, objects, sites or structures within historic districts by means of certificates, plaques, or markers;~~
- ~~(12) To review periodically the zoning ordinance of the City of San Antonio and to recommend any amendments appropriate for the preservation and protection of landmarks or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;~~
- ~~(13) To create committees of no more than four (4) persons from among its membership to meet at times other than regular commission meetings, to consider specified categories of applications; and to make recommendations to the full commission; and~~
- ~~(14) To prepare and submit annually to the city council a report summarizing the work of the commission during the previous calendar year which has been adopted by the commission.~~
- ~~(15) To hold public hearings and review and make recommendations on applications for new development or redevelopment on property zoned "D" Downtown Zoning District, in accordance with the Downtown Design Guide in Appendix G of this chapter (35-G101).~~
- ~~(c) **Composition and Qualifications.** In appointing members of the commission, the city council shall make appointments that are sensitive to the preservation and development goals of the city and will enable the city to retain compliance as a certified local government under the rules incorporating the provisions of the U.S. Historic Preservation Act of 1966, as amended, and Title 13, Texas Historic Commission, chapter 15, so that all members shall have a demonstrated "interest, competence, or knowledge in historic preservation."~~
- ~~(1) **Composition.** Composition shall be from three (3) categories of members from the following disciplines or backgrounds:—~~

- ~~A. One (1) representative shall be selected from each of the following disciplines: architecture (licensed in the State of Texas), history, architectural history, archaeology, and planning. Memberships from these five (5) disciplines are required in order to achieve compliance with the U.S. Historic Preservation Act, as well as applicable Texas law.~~
- ~~B. One (1) representative from each of the following disciplines: landscape architecture (licensed in the State of Texas), and a professional in the field of public art or art history. Membership from these two (2) disciplines are required to provide design expertise related to the Riverwalk and public art.~~
- ~~C. Four (4) individuals in business/professional categories which shall include disciplines and backgrounds in real estate/commercial development, economic development, law, banking or accounting, or civil engineering and in a general category which shall include experience or background in urban design, visual arts, public art, neighborhood representation, or design enhancements, or who shall be a citizen-at-large.~~

~~Members of the commission shall represent the general ethnic and gender makeup of the community. All board and commission members serve at the pleasure of the city council and may be removed from office at the discretion of the city council without cause, such removal to be evidenced by passage of an ordinance.~~

- ~~(2) Appointment. The mayor and city council will each appoint one (1) member of the commission to complete category representation.~~
- ~~(3) Terms of Members. Members are appointed for a term of office of two (2) years. The term of office for each board or commission member will run concurrently with the terms of office of the city council that appoints each member. Any vacancy shall be filled for the remainder of the term by the city council.~~
- ~~(d) **Chairman and Vice Chairman.** Members of the commission shall elect a chairman and vice chairman from among those members who have served at least one (1) year as commission members. The chairman and vice chairman shall serve for a one-year term, but no person shall serve more than two (2) consecutive city council appointed terms in the same office. The chairman shall preside over all meetings of the commission. The vice chairman shall preside in the absence or at the request of the chairman. An additional presiding officer pro-tem may be selected by the commission members to preside over meetings in the absence of both the chairman and vice chairman.~~
- ~~(e) **Election of Officers.** Election of commission officers shall occur in January of each year. On the day of the election of officers, the chairman shall turn the meeting over to the historic preservation officer who will accept nominations from the membership for chairman and vice chairman. Officers must receive a majority vote of the commission members. The term of office shall begin the day of the election. Should the chair or vice chair resign or not be reappointed prior to the end of the term of office, a special election shall be held at the next meeting after such vacancy to fill the position(s) for the remainder of the term.~~
- ~~(f) **Secretary.** The historic preservation officer or his or her representative shall act as secretary of the commission and shall attend and keep minutes of all meetings, acting in an advisory capacity and participating fully in commission discussions but having no right to vote.~~
- ~~(g) **Meetings of the Commission.** The commission shall hold each regular meeting on the basis of not less than once each month, and more frequently if necessary, at a regularly scheduled time with advance notice posted according to the Texas Open Meetings Act. Additional special meetings may be called by the chairman, or upon written request to the historic preservation officer signed by a majority of the members, when a matter requires urgent consideration of the commission. All meetings of the commission shall be open to the public in accordance with the Texas Open Meetings Act. The place, day and/or hour of meetings may be changed by vote of the commission at any regular meeting. Notice of such action shall be provided in accordance with the Texas Open Meetings Act. Minutes of the commission's proceedings showing the vote shall be filed in the office of the city historic preservation officer and shall be a public record.~~
- ~~(h) **Meeting Procedures.** The commission shall observe the following procedures:~~
- ~~(1) Any motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion may be held for a reasonable time. Discussion by members or by opponents or proponents of a question before the commission shall terminate whenever a member shall call for a vote upon the question or whenever the chairman shall so rule.~~
- ~~(2) Whenever any question of procedure or qualification may be raised at a commission meeting, the chairman shall rule thereon. A member may move to overrule the chairman's decision which may be done by a majority vote of the members present.~~

- ~~(3) Voting on all matters may be by voice vote provided that a roll call vote shall be taken upon demand of any member.~~
- ~~(4) Releases and statements to the public and press in the name of the commission shall be made only by the presiding officer and in accordance with the Texas Open Records Act.~~
- ~~(5) Any question of order or procedure not covered by these rules shall be decided according to the latest edition of Robert's Rules of Order, insofar as they may be applicable.~~
- ~~(i) **Meetings of Commission Committees.** All decisions of committees shall be submitted to the commission at its next regular meeting. Any applicant who is dissatisfied with a recommendation by a committee shall have the right to appeal to the full commission at its next regularly scheduled meeting. Minutes of committee proceedings showing the vote shall be filed in the office of the city historic preservation officer and shall be a public record.~~
- ~~(j) **Quorum.**~~
- ~~(1) A quorum of the commission shall require six (6) members present. The affirmative votes of a majority of the members present is required for action, except in the case of an application for demolition which shall require a two-thirds (2/3) majority of the members present for a recommendation of approval.~~
- ~~(2) Except when considering an application for demolition or a question of procedure or qualification, when a motion to approve, deny, or approve with conditions fails to pass with the requisite number of five votes, such outcome shall be deemed to be the approval of a motion to reconsider the question, and an automatic continuance to the next regularly scheduled meeting of the commission. If the commission has continued an item at two (2) consecutive meetings, such action, at the option of the applicant, shall be deemed to be a negative recommendation.~~
- ~~(3) Subpart (2) shall apply only when an application has been heard and the chair calls for motions, and so long as no subsequent motions on the application are made.~~
- ~~(k) **Conflicts of Interest.** No member of the commission shall vote or participate as a member in any matter that materially affects the property, income, or business interest of that member or in which the member holds a substantial interest. Such member shall refrain from all discussions of the matter with other commissioners, not be present when the matter is considered, not vote on the matter, and file all required written recusal documents prior to consideration of the item.~~
- (Ord. No. 98697 §§ 1 and 6) (Ord. No. 2007-05-30-0593, § 2, 5-30-07)(Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10) (Ord. No. 2014-04-03-0206, § 6, 4-3-14)(Ord. No. [2015-12-17-1077](#), § 2, 12-17-15)

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 20-6

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-803. – Historic and Design Review Commission.’

Amendment Language:

ARTICLE VIII - ADMINISTRATIVE AGENCIES

Sec. 35-803. - Historic and Design Review Commission.

- (a) **Established and Composition.** The historic and design review commission is hereby established. The historic and design review commission shall consist of eleven (11) members and eleven (11) alternate members to be appointed by the mayor and city council. The mayor and city council shall each appoint one (1) member and one (1) alternate member to the commission. All members and alternate members must be residents of the City of San Antonio. ~~Appointment. The historic and design review commission is hereby established. The historic and design review commission shall consist of eleven (11) members who reside in the City of San Antonio and are appointed by the city council.~~
- (b) **Duties and Functions.** Members including alternate members ~~The commission~~ shall serve to assist in an advisory capacity to the City of San Antonio ~~directors of parks and recreation, planning and community development, development services, code enforcement services, public works, arts and cultural affairs,~~ office of historic preservation and other appropriate heads of municipal departments, in accordance with Section 49 of the City Charter, and to the city manager. The commission shall have no authority to bind the City of San Antonio by contract or otherwise. The commission shall have the following duties and functions:
- (1) To conduct an ongoing inventory to identify historically, culturally, architecturally, and archaeologically significant buildings, objects, sites, structures, public art and design enhancements, and areas that exemplify the cultural, social, economic, political, archaeological, or architectural history of the city, state, or nation;
 - (2) To investigate and recommend to city council ~~through the city zoning commission~~ the designation of areas having special historic, cultural, architectural, or archaeological value as historic districts; and buildings, objects, sites, structures, or clusters having special historic, cultural, architectural, or archaeological value as exceptional or significant landmarks;
 - (3) To hold public hearings and to review applications for construction, reconstruction, alteration, relocation, renovation, landscaping, or demolition affecting proposed or designated landmarks or buildings, objects, sites, signs, public art and design enhancements, or structures in the Riverwalk area, historic districts, and public property and rights-of-way and recommend issuance or denial of certificates of appropriateness for such actions;
 - (4) To recommend specific design guidelines for the restoration, rehabilitation, alteration, construction, reconstruction, or relocation of landmarks, or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;
 - (5) To recommend and adopt policy documents and guides that are in keeping with any formally adopted design guidelines or standards;
 - (~~5~~6) To recommend guidelines for signage, street furniture, appurtenances, advertising devices, landscaping, monuments and works of art for each historic district, each landmark, the Riverwalk area, and for public property and public rights-of-way;
 - (~~6-7~~) To hold public hearings and to review applications for ad valorem tax exemption for residential and commercial buildings and structures which have historical significance and are in need of tax relief to encourage their preservation and rehabilitation; to certify the facts governing eligibility, along with the commission's recommendation, to the Bexar Appraisal District, for approval or disapproval

of the application for exemption; upon receipt of a sworn statement of completion, to investigate the building or structure to determine whether the restoration or rehabilitation has been substantially completed as required for certification, and to notify the Bexar Appraisal District in writing if verification of completion is favorable;

- (~~7-8~~) To review and make recommendations concerning proposed tax increment districts and special assessment districts that would affect proposed or designated landmarks or historic districts;
 - (~~8-9~~) To testify through the chairman or vice chairman before all boards and commissions on any matter affecting historically, culturally, architecturally, or archaeologically exceptional, or significant areas, buildings, objects, sites, structures, clusters, historic districts, property located in the Riverwalk area, or public property;
 - (~~9-10~~) To review all proposed National Register nominations within the City of San Antonio upon recommendation of the city's historic preservation officer;
 - (~~10-11~~) To inform and educate the citizens of San Antonio concerning the historical, cultural, architectural, and archaeological heritage of the city;
 - (~~11-12~~) To recommend conferral of recognition upon the owners of landmarks or buildings, objects, sites or structures within historic districts by means of certificates, plaques, or markers;
 - (~~12-13~~) To review periodically the zoning ordinance of the City of San Antonio and to recommend any amendments appropriate for the preservation and protection of landmarks or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;
 - (~~13-14~~) To create committees of no more than four (4) persons from among its membership to meet at times other than regular commission meetings, to consider specified categories of applications; and to make recommendations to the full commission; and
 - (~~14-15~~) To prepare and submit annually to the city council a report summarizing the work of the commission during the previous calendar year which has been adopted by the commission.
 - (~~15-16~~) To hold public hearings and review and make recommendations on applications for new development or redevelopment on property zoned "D" Downtown Zoning District, in accordance with the Downtown Design Guide in Appendix G of this chapter (35-G101).
- (c) **Composition and Qualifications.** In appointing members of the commission, the city council shall make appointments that are sensitive to the preservation and development goals of the city and will enable the city to retain compliance as a certified local government under the rules incorporating the provisions of the U.S. Historic Preservation Act of 1966, as amended, and Title 13, Texas Historic Commission, chapter 15, so that all members shall have a demonstrated "interest, competence, or knowledge in historic preservation."
- (1) Preference shall be given to the following disciplines or backgrounds: preservation related professions defined by the National Park Service (Architecture, History, Architectural History, Planning, Prehistoric and Historic Archaeology, Folklore, Cultural Anthropology, Curation, Conservation, and Landscape Architecture.); real estate; economic development; law; and engineering. **Composition.** ~~Composition shall be from three (3) categories of members from the following disciplines or backgrounds:-~~
- ~~A. One (1) representative shall be selected from each of the following disciplines: architecture (licensed in the State of Texas), history, architectural history, archaeology, and planning. Memberships from these five (5) disciplines are required in order to achieve compliance with the U.S. Historic Preservation Act, as well as applicable Texas law.-~~
 - ~~B. One (1) representative from each of the following disciplines: landscape architecture (licensed in the State of Texas), and a professional in the field of public art or art history. Membership from these two (2) disciplines are required to provide design expertise related to the Riverwalk and public art.-~~
 - ~~C. Four (4) individuals in business/professional categories which shall include disciplines and backgrounds in real estate/commercial development, economic development, law, banking or accounting, or civil engineering and in a general category which shall include experience or background in urban design, visual arts, public art, neighborhood representation, or design enhancements, or who shall be a citizen-at-large.-~~

~~Members of the commission shall represent the general ethnic and gender makeup of the community. All board and commission members serve at the pleasure of the city council and may be removed from office at the discretion of the city council without cause, such removal to be evidenced by passage of an ordinance.~~

- (2) ~~Appointment.~~ The mayor and city council will each appoint one (1) member of the commission to complete category representation.
- (3) ~~Terms of Office Members.~~ Commission members, including alternates members ~~Members~~ are appointed for a term of office of two (2) years. The term of office for each ~~board or commission member~~ and alternate member will run concurrently with the terms of office of the city council that appoints each member. Any vacancy shall be filled for the remainder of the term by the city council.
- (3.) Attendance. Any member of the commission who is absent from three consecutive regular meetings of the commission or whose attendance at regularly scheduled meetings falls below fifty percent on an annual basis from the appointment date may be removed from the commission and replaced by the alternate member without any further action by the City Council. Additionally, if member is absent from six or more regular meetings during a twelve-month period he or she may be removed from the Commission.
- (4.) Continuing Education. Members, including alternates of the commission are expected to continue to demonstrate an interest in historic preservation through participation in meetings, workshops, and conferences related to historic preservation. Each commission member and alternate member shall attend a related educational event each year. The historic preservation officer will provide at least one training opportunity per year, which will satisfy this requirement. Each commission member and alternate member shall be thoroughly familiar with the Unified Development Code Article VI, the State Enabling Legislation, and the adopted historic district design guidelines.
- (d) Election of Officers. In January of each year, or the first available meeting thereafter, members of the commission shall elect a chair and vice chair from among its members. On the day of the election of officers, the chair shall turn the meeting over to the historic preservation officer who will accept nominations from the membership for chair and vice chair. Officers must receive a majority vote of the commission members. The term of office shall begin the day of the election. Should the chair or vice chair resign or not be reappointed prior to the end of the term of office, a special election shall be held at the next meeting after such vacancy to fill the position(s) for the remainder of the term. The chair and vice chair shall serve for a one-year term, but no person shall serve more than two consecutive city council appointed terms in the same office.
- (1.) Chair and Vice Chair. The chair shall preside over all meetings of the commission. The vice chair shall preside in the absence or at the request of the chair. An additional presiding officer pro-tempore may be selected by the commission members to preside over meetings in the absence of both the chair and vice chair.
- (2.) Secretary. The historic preservation officer or his or her representative shall act as secretary of the commission and shall attend and keep minutes of all meetings, acting in an advisory capacity and participating fully in commission discussions but having no right to vote. The minutes shall show pertinent facts presented during discussion, and the vote of each member on each decision of the Commission, or if absent or failing to vote, indicating that fact.

~~**Chairman and Vice Chairman.** Members of the commission shall elect a chairman and vice chairman from among those members who have served at least one (1) year as commission members. The chairman and vice chairman shall serve for a one-year term, but no person shall serve more than two (2) consecutive city council appointed terms in the same office. The chairman shall preside over all meetings of the commission. The vice chairman shall preside in the absence or at the request of the chairman. An additional presiding officer pro tem may be selected by the commission members to preside over meetings in the absence of both the chairman and vice chairman.~~

- (e) **Commission Meetings.** Regular meetings shall be held at a regularly scheduled time with advance notice posted according to the Texas Open Meetings Act. Special meetings may be called by the chair, or upon request by the historic preservation officer, when a matter requires urgent consideration. All meetings of the commission shall be open to the public and provide notice in accordance with the Texas Open Meetings Act.
- (1.) **Quorum.** A quorum of the commission shall require six (6) members or alternate members present, except in the case to recommend designate a property as a local historic landmark over owner objection, which shall be nine (9) members or alternate members. The affirmative votes of a majority of the members present is required for action, except in the case of an application for demolition which shall require a two-thirds (2/3) majority of the members present for a recommendation of approval, and in the case to designate a property as a local historic landmark where the property owner does not consent to designation, which shall require a three-fourths (3/4) vote of the commission to recommend approval of designation.
 - (2.) **Motions.** Any motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion may be held for a reasonable time. Discussion shall terminate whenever a member shall call for a vote upon the question or whenever the chair shall so rule. Except when considering an application for demolition, landmark designation, or a question of procedure or qualification, when a motion to approve, deny, or approve with conditions fails to pass with the requisite number of votes, such outcome shall be deemed to be the approval of a motion to reconsider the question, and an automatic continuance to the next regularly scheduled meeting of the commission. If the commission has continued an item at two (2) consecutive meetings, such action shall be deemed to be a negative recommendation. This section shall apply only when an application has been heard and the chair calls for motions, and so long as no subsequent motions on the application are made.
 - (3.) **Procedures.** The commission shall conduct public hearings in accordance with Section 35-404 Public Hearings Procedures. Any person or persons may appear at a public hearing and submit evidence, either individually or as a representative. Each person who appears at a public hearing shall state, for the record, his or her name, address, and if appearing on behalf of an organization or group, the name and mailing address of the organization or group. Speaking times and order will be determined by the chair at the beginning of each meeting. The chair shall have the discretion to extend or limit the time of each speaker for due cause. The chair shall rule whenever any question of procedure or qualification may be raised at a commission meeting.
 - (4.) **Voting.** Voting on all matters may be by voice vote provided that a roll call vote shall be taken upon demand of any member.
 - (5.) **Press and Statements.** Releases and statements to the public and press in the name of the Commission shall be made only by the chair and must be made in accordance with the City of San Antonio's Communication Policy.
 - (6.) **Work/Study Session.** The commission may hold work or study sessions. These may be called by the chair, vice chair or the historic preservation officer by giving at least seventy-two hours written public notice, or may be scheduled by a majority of the Commission at any previous meeting, provided that no deliberation or vote shall take place regarding the work or study session.
 - (7.) **Conflict of Interest.** No member of the commission shall vote or participate as a member in any matter that materially affects the property, income, or business interest of that member or in which the member holds a substantial interest. Such member shall refrain from all discussions of the matter with other commissioners, not be present when the matter is considered, not vote on the matter, and file all required written recusal documents prior to consideration of the item.

- (8.) Final Decision. All Certificates of Appropriateness shall be mailed to the applicant or his or her agent within 10 days of the date of the decision.
- (9.) Any question of order or procedure not covered by these rules shall be decided according to the latest edition of Robert's Rules of Order, insofar as they may be applicable.
- (b) Commission Committees. Committees and subcommittees of the commission, which shall be approved by a majority vote of the commission. The chair may create task forces related to specific issues which do not need to be approved by the commission. The chair shall appoint members to committees, subcommittees, and task forces with the advice and consent of a majority vote of the commission.
- (1.) Membership of committees, subcommittees and task forces shall be established annually by vote of the commission. At least two members of the commission and two alternate members must be appointed to each committee, but in no event shall the membership number total a quorum of the commission or a quorum of the Compliance and Technical Advisory Board. At least two members or alternate members of the commission must be present to conduct business. A written report with comments shall be submitted back to the commission at the next scheduled meeting. Vacancies on the committees may be filled by appointment of the Chair until the next regularly scheduled commission meeting at which the committee appointments can be placed on the agenda for a vote by the commission.
- (2.) All committees shall submit a committee report to the commission at its next regular meeting. A summary of committee comments and meeting notes shall be filed in the office of the city historic preservation officer and shall be a public record.
- (3.) The following standing committees shall be established and shall meet as required by vote of the commission or at the request of the historic preservation officer or the chair:.
- A. Design Review Committee. The Design Review Committee shall provide feedback to applicants prior to full submittal or shall consider items referred to the committee. The Design Review Committee will meet on a reoccurring basis as to be set by the Chair. It shall also hold on-site meetings when referred by the Commission.
- B. Designations and Demolitions Committee. The Designations and Demolitions Committee shall work with staff to provide feedback on applications for demolition of a landmark, referred citywide demolitions, pending a finding of historic significance, pending historic district designation, and designation initiatives
- C. Any other committees created in the future shall provide purpose and guidelines to the historic preservation officer and commission for review and approval.
- (c) Commission Compliance and Technical Advisory Board.
- (1.) Creation of the Compliance and Technical Advisory Board. The Compliance and Technical Advisory Board (CTAB) is hereby created. CTAB shall consist of the (11) alternate members appointed by the mayor and city council. Members shall be residents of the City of San Antonio and may serve as an alternate member to the historic and design review commission for their council district.
- (2.) Duties and Functions. Members shall serve to assist in an advisory capacity to the City of San Antonio, make site visits related to repair and replacement materials, evaluate compliance cases and post-work approvals, and review OHP policy documents and historic design guidelines. Additionally, members shall perform duties and functions, described in 35-803 (b).

- (3.) Terms of Office. All members shall be appointed for a term of office of two (2) years. The term of office for each member will run concurrently with the terms of office of the city council that appoints each member.
- (4.) Composition and Qualifications. The CTAB shall meet the composition and qualification requirements established for the HDRC in this section.
- (5.) Quorum. A quorum of the Compliance and Technical Advisory Board shall consist of six (6) members. No final action shall be taken on any matter except pursuant to a majority vote of the members present.
- (6.) The Compliance and Technical Advisory Board will observe the following:
- A. CTAB shall conduct meetings once per month to evaluate compliance cases and requests to replace original architectural components such as doors, windows, and porches; and may recommend approval or denial of COA requests. Additional special meetings may be called by the chair or by the historic preservation officer when a matter requires urgent consideration. All meetings shall be open to the public in accordance with the Texas Open Meetings Act. The place, day and/or hour of meetings may be changed by vote of the commission at any regular meeting. Notice of such action shall be provided in accordance with the Texas Open Meetings Act. Meeting minutes shall be filed in the office of the city historic preservation officer and shall be a public record. The minutes shall show pertinent facts presented during discussion, and the vote of each member on each decision of the Commission, or if absent or failing to vote, indicating that fact.
- B. The CTAB membership shall elect a chair and vice from its own membership who shall serve for a one-year term, but no person shall serve as chairman for more than two (2) consecutive terms. On the day of the election of officers, the chair shall turn the meeting over to historic preservation officer, who will accept nominations from the membership for chair and vice chair. Officers must receive a majority vote of the CTAB. The term of office shall begin the day of the election. An additional presiding officer pro-tempore may be selected by the membership to preside over meetings in place of the chair and vice-chair.
- C. The CTAB shall follow all other procedures as established for the Commission.

~~**Election of Officers.** Election of commission officers shall occur in January of each year. On the day of the election of officers, the chairman shall turn the meeting over to the historic preservation officer who will accept nominations from the membership for chairman and vice chairman. Officers must receive a majority vote of the commission members. The term of office shall begin the day of the election. Should the chair or vice chair resign or not be reappointed prior to the end of the term of office, a special election shall be held at the next meeting after such vacancy to fill the position(s) for the remainder of the term.~~

~~(f) **Secretary.** The historic preservation officer or his or her representative shall act as secretary of the commission and shall attend and keep minutes of all meetings, acting in an advisory capacity and participating fully in commission discussions but having no right to vote.~~

~~(g) **Meetings of the Commission.** The commission shall hold each regular meeting on the basis of not less than once each month, and more frequently if necessary, at a regularly scheduled time with advance notice posted according to the Texas Open Meetings Act. Additional special meetings may be called by the chairman, or upon written request to the historic preservation officer signed by a majority of the members, when a matter requires urgent consideration of the commission. All meetings of the commission shall be open to the public in accordance with the Texas Open Meetings Act. The place, day and/or hour of meetings may be changed by vote of the commission at any regular meeting. Notice of such action shall be provided in accordance with the Texas Open Meetings Act. Minutes of the commission's proceedings showing the vote shall be filed in the office of the city historic preservation officer and shall be a public record.~~

- ~~(h) **Meeting Procedures.** The commission shall observe the following procedures:-~~
- ~~(1) Any motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion may be held for a reasonable time. Discussion by members or by opponents or proponents of a question before the commission shall terminate whenever a member shall call for a vote upon the question or whenever the chairman shall so rule.-~~
 - ~~(2) Whenever any question of procedure or qualification may be raised at a commission meeting, the chairman shall rule thereon. A member may move to overrule the chairman's decision which may be done by a majority vote of the members present.-~~
 - ~~(3) Voting on all matters may be by voice vote provided that a roll call vote shall be taken upon demand of any member.-~~
 - ~~(4) Releases and statements to the public and press in the name of the commission shall be made only by the presiding officer and in accordance with the Texas Open Records Act.-~~
 - ~~(5) Any question of order or procedure not covered by these rules shall be decided according to the latest edition of Robert's Rules of Order, insofar as they may be applicable.-~~
- ~~(i) **Meetings of Commission Committees.** All decisions of committees shall be submitted to the commission at its next regular meeting. Any applicant who is dissatisfied with a recommendation by a committee shall have the right to appeal to the full commission at its next regularly scheduled meeting. Minutes of committee proceedings showing the vote shall be filed in the office of the city historic preservation officer and shall be a public record.-~~
- ~~(j) **Quorum.**~~
- ~~(1) A quorum of the commission shall require six (6) members present. The affirmative votes of a majority of the members present is required for action, except in the case of an application for demolition which shall require a two-thirds (2/3) majority of the members present for a recommendation of approval.-~~
 - ~~(2) Except when considering an application for demolition or a question of procedure or qualification, when a motion to approve, deny, or approve with conditions fails to pass with the requisite number of five votes, such outcome shall be deemed to be the approval of a motion to reconsider the question, and an automatic continuance to the next regularly scheduled meeting of the commission. If the commission has continued an item at two (2) consecutive meetings, such action, at the option of the applicant, shall be deemed to be a negative recommendation.-~~
 - ~~(3) Subpart (2) shall apply only when an application has been heard and the chair calls for motions, and so long as no subsequent motions on the application are made.-~~
- ~~(k) **Conflicts of Interest.** No member of the commission shall vote or participate as a member in any matter that materially affects the property, income, or business interest of that member or in which the member holds a substantial interest. Such member shall refrain from all discussions of the matter with other commissioners, not be present when the matter is considered, not vote on the matter, and file all required written recusal documents prior to consideration of the item.-~~

(Ord. No. 98697 §§ 1 and 6) (Ord. No. 2007-05-30-0593, § 2, 5-30-07)(Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10) (Ord. No. 2014-04-03-0206, § 6, 4-3-14)(Ord. No. [2015-12-17-1077](#), § 2, 12-17-15)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-6

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-803. – Historic and Design Review Commission.’

Amendment Language:

ARTICLE VIII - ADMINISTRATIVE AGENCIES

Sec. 35-803. - Historic and Design Review Commission.

- (a) **Established and Composition.** The historic and design review commission is hereby established. The historic and design review commission shall consist of eleven (11) members and eleven (11) alternate members to be appointed by the mayor and city council. The mayor and city council shall each appoint one (1) member and one (1) alternate member to the commission. All members and alternate members must be residents of the City of San Antonio. ~~Appointment. The historic and design review commission is hereby established. The historic and design review commission shall consist of eleven (11) members who reside in the City of San Antonio and are appointed by the city council.~~
- (b) **Duties and Functions.** Members including alternate members ~~The commission~~ shall serve to assist in an advisory capacity to the City of San Antonio ~~directors of parks and recreation, planning and community development, development services, code enforcement services, public works, arts and cultural affairs,~~ office of historic preservation and other appropriate heads of municipal departments, in accordance with Section 49 of the City Charter, and to the city manager. The commission shall have no authority to bind the City of San Antonio by contract or otherwise. The commission shall have the following duties and functions:
- (1) To conduct an ongoing inventory to identify historically, culturally, architecturally, and archaeologically significant buildings, objects, sites, structures, public art and design enhancements, and areas that exemplify the cultural, social, economic, political, archaeological, or architectural history of the city, state, or nation;
 - (2) To investigate and recommend to city council ~~through the city zoning commission~~ the designation of areas having special historic, cultural, architectural, or archaeological value as historic districts; and buildings, objects, sites, structures, or clusters having special historic, cultural, architectural, or archaeological value as exceptional or significant landmarks;
 - (3) To hold public hearings and to review applications for construction, reconstruction, alteration, relocation, renovation, landscaping, or demolition affecting proposed or designated landmarks or buildings, objects, sites, signs, public art and design enhancements, or structures in the Riverwalk area, historic districts, and public property and rights-of-way and recommend issuance or denial of certificates of appropriateness for such actions;
 - (4) To recommend specific design guidelines for the restoration, rehabilitation, alteration, construction, reconstruction, or relocation of landmarks, or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;
 - (5) To recommend and adopt policy documents and guides that are in keeping with any formally adopted design guidelines or standards;
 - (56) To recommend guidelines for signage, street furniture, appurtenances, advertising devices, landscaping, monuments and works of art for each historic district, each landmark, the Riverwalk area, and for public property and public rights-of-way;
 - (6-7) To hold public hearings and to review applications for ad valorem tax exemption for residential and commercial buildings and structures which have historical significance and are in need of tax relief to encourage their preservation and rehabilitation; to certify the facts governing eligibility, along with the commission's recommendation, to the Bexar Appraisal District, for approval or disapproval

of the application for exemption; upon receipt of a sworn statement of completion, to investigate the building or structure to determine whether the restoration or rehabilitation has been substantially completed as required for certification, and to notify the Bexar Appraisal District in writing if verification of completion is favorable;

- (~~7-8~~) To review and make recommendations concerning proposed tax increment districts and special assessment districts that would affect proposed or designated landmarks or historic districts;
 - (~~8-9~~) To testify through the chairman or vice chairman before all boards and commissions on any matter affecting historically, culturally, architecturally, or archaeologically exceptional, or significant areas, buildings, objects, sites, structures, clusters, historic districts, property located in the Riverwalk area, or public property;
 - (~~9-10~~) To review all proposed National Register nominations within the City of San Antonio upon recommendation of the city's historic preservation officer;
 - (~~40-11~~) To inform and educate the citizens of San Antonio concerning the historical, cultural, architectural, and archaeological heritage of the city;
 - (~~44~~ ~~12~~) To recommend conferral of recognition upon the owners of landmarks or buildings, objects, sites or structures within historic districts by means of certificates, plaques, or markers;
 - (~~42-13~~) To review periodically the zoning ordinance of the City of San Antonio and to recommend any amendments appropriate for the preservation and protection of landmarks or buildings, objects, sites and structures within historic districts, in the Riverwalk area, on public property, or in the public right-of-way;
 - (~~43-14~~) To create committees of no more than four (4) persons from among its membership to meet at times other than regular commission meetings, to consider specified categories of applications; and to make recommendations to the full commission; and
 - (~~44-15~~) To prepare and submit annually to the city council a report summarizing the work of the commission during the previous calendar year which has been adopted by the commission.
 - (~~45-16~~) To hold public hearings and review and make recommendations on applications for new development or redevelopment on property zoned "D" Downtown Zoning District, in accordance with the Downtown Design Guide in Appendix G of this chapter (35-G101).
- (c) **Composition and Qualifications.** In appointing members of the commission, the city council shall make appointments that are sensitive to the preservation and development goals of the city and will enable the city to retain compliance as a certified local government under the rules incorporating the provisions of the U.S. Historic Preservation Act of 1966, as amended, and Title 13, Texas Historic Commission, chapter 15, so that all members shall have a demonstrated "interest, competence, or knowledge in historic preservation."
- (1) In accordance with the City's policy and commitment to advance equity, preference shall be given to the following disciplines or backgrounds: preservation related professions defined by the National Park Service (Architecture, History, Architectural History, Planning, Prehistoric and Historic Archaeology, Folklore, Cultural Anthropology, Curation, Conservation, and Landscape Architecture.); real estate; economic development; law; engineering; or neighborhood representative serving as a citizen at large. ~~Composition. Composition shall be from three (3) categories of members from the following disciplines or backgrounds:—~~
- A. Members of the commission shall represent the general ethnic and gender makeup of the community. All board and commission members serve at the pleasure of the city council and may be removed from office at the discretion of the city council without cause, such removal to be evidenced by passage of an ordinance. ~~One (1) representative shall be selected from each of the following disciplines: architecture (licensed in the State of Texas), history, architectural history, archaeology, and planning. Memberships from these five (5) disciplines are required in order to achieve compliance with the U.S. Historic Preservation Act, as well as applicable Texas law.—~~
 - B. ~~One (1) representative from each of the following disciplines: landscape architecture (licensed in the State of Texas), and a professional in the field of public art or art history. Membership from these two (2) disciplines are required to provide design expertise related to the Riverwalk and public art.—~~

- ~~C. Four (4) individuals in business/professional categories which shall include disciplines and backgrounds in real estate/commercial development, economic development, law, banking or accounting, or civil engineering and in a general category which shall include experience or background in urban design, visual arts, public art, neighborhood representation, or design enhancements, or who shall be a citizen-at-large.~~
- (2) ~~Appointment.~~ The mayor and city council will each appoint one (1) member of the commission to complete category representation.
- (3) ~~Terms of Office Members.~~ Commission members, including alternates members ~~Members~~ are appointed for a term of office of two (2) years. The term of office for each ~~board or commission~~ member and alternate member will run concurrently with the terms of office of the city council that appoints each member. Any vacancy shall be filled for the remainder of the term by the city council.
- (3.) Attendance. Any member of the commission who is absent from three consecutive regular meetings of the commission or whose attendance at regularly scheduled meetings falls below fifty percent on an annual basis from the appointment date may be removed from the commission and replaced by the alternate member without any further action by the City Council. Additionally, if member is absent from six or more regular meetings during a twelve-month period he or she may be removed from the Commission.
- (4.) Continuing Education. Members, including alternates of the commission are expected to continue to demonstrate an interest in historic preservation through participation in meetings, workshops, and conferences related to historic preservation. Each commission member and alternate member shall attend a related educational event each year. The historic preservation officer will provide at least one training opportunity per year, which will satisfy this requirement. Each commission member and alternate member shall be thoroughly familiar with the Unified Development Code Article VI, the State Enabling Legislation, and the adopted historic district design guidelines.
- (d) Election of Officers. In January of each year, or the first available meeting thereafter, members of the commission shall elect a chair and vice chair from among its members. On the day of the election of officers, the chair shall turn the meeting over to the historic preservation officer who will accept nominations from the membership for chair and vice chair. Officers must receive a majority vote of the commission members. The term of office shall begin the day of the election. Should the chair or vice chair resign or not be reappointed prior to the end of the term of office, a special election shall be held at the next meeting after such vacancy to fill the position(s) for the remainder of the term. The chair and vice chair shall serve for a one-year term, but no person shall serve more than two consecutive city council appointed terms in the same office.
- (1.) Chair and Vice Chair. The chair shall preside over all meetings of the commission. The vice chair shall preside in the absence or at the request of the chair. An additional presiding officer pro-tempore may be selected by the commission members to preside over meetings in the absence of both the chair and vice chair.
- (2.) Secretary. The historic preservation officer or his or her representative shall act as secretary of the commission and shall attend and keep minutes of all meetings, acting in an advisory capacity and participating fully in commission discussions but having no right to vote. The minutes shall show pertinent facts presented during discussion, and the vote of each member on each decision of the Commission, or if absent or failing to vote, indicating that fact.

~~Chairman and Vice Chairman.~~ Members of the commission shall elect a chairman and vice chairman from among those members who have served at least one (1) year as commission members. The chairman and vice chairman shall serve for a one-year term, but no person shall serve more than two (2) consecutive city council appointed terms in the same office. The chairman shall preside over all meetings of the commission. The vice chairman shall preside in the absence or at the request of the chairman. An additional presiding officer pro tem may be selected by the commission members to preside over meetings in the absence of both the chairman and vice chairman.

- (e) **Commission Meetings.** Regular meetings shall be held at a regularly scheduled time with advance notice posted according to the Texas Open Meetings Act. Special meetings may be called by the chair, or upon request by the historic preservation officer, when a matter requires urgent consideration. All meetings of the commission shall be open to the public and provide notice in accordance with the Texas Open Meetings Act.
- (1.) **Quorum.** A quorum of the commission shall require six (6) members or alternate members present, except in the case to recommend designate a property as a local historic landmark over owner objection, which shall be nine (9) members or alternate members. The affirmative votes of a majority of the members present is required for action, except in the case of an application for demolition which shall require a two-thirds (2/3) majority of the members present for a recommendation of approval, and in the case to designate a property as a local historic landmark where the property owner does not consent to designation, which shall require a three-fourths (3/4) vote of the commission to recommend approval of designation.
 - (2.) **Motions.** Any motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion may be held for a reasonable time. Discussion shall terminate whenever a member shall call for a vote upon the question or whenever the chair shall so rule. Except when considering an application for demolition, landmark designation, or a question of procedure or qualification, when a motion to approve, deny, or approve with conditions fails to pass with the requisite number of votes, such outcome shall be deemed to be the approval of a motion to reconsider the question, and an automatic continuance to the next regularly scheduled meeting of the commission. If the commission has continued an item at two (2) consecutive meetings, such action shall be deemed to be a negative recommendation. This section shall apply only when an application has been heard and the chair calls for motions, and so long as no subsequent motions on the application are made.
 - (3.) **Procedures.** The commission shall conduct public hearings in accordance with Section 35-404 Public Hearings Procedures. Any person or persons may appear at a public hearing and submit evidence, either individually or as a representative. Each person who appears at a public hearing shall state, for the record, his or her name, address, and if appearing on behalf of an organization or group, the name and mailing address of the organization or group. Speaking times and order will be determined by the chair at the beginning of each meeting. The chair shall have the discretion to extend or limit the time of each speaker for due cause. The chair shall rule whenever any question of procedure or qualification may be raised at a commission meeting.
 - (4.) **Voting.** Voting on all matters may be by voice vote provided that a roll call vote shall be taken upon demand of any member.
 - (5.) **Press and Statements.** Releases and statements to the public and press in the name of the Commission shall be made only by the chair and must be made in accordance with the City of San Antonio's Communication Policy.
 - (6.) **Work/Study Session.** The commission may hold work or study sessions. These may be called by the chair, vice chair or the historic preservation officer by giving at least seventy-two hours written public notice, or may be scheduled by a majority of the Commission at any previous meeting, provided that no deliberation or vote shall take place regarding the work or study session.
 - (7.) **Conflict of Interest.** No member of the commission shall vote or participate as a member in any matter that materially affects the property, income, or business interest of that member or in which the member holds a substantial interest. Such member shall refrain from all discussions of the matter with other commissioners, not be present when the matter is considered, not vote on the matter, and file all required written recusal documents prior to consideration of the item.

- (8.) Final Decision. All Certificates of Appropriateness shall be mailed to the applicant or his or her agent within 10 days of the date of the decision.
- (9.) Any question of order or procedure not covered by these rules shall be decided according to the latest edition of Robert's Rules of Order, insofar as they may be applicable.
- (b) Commission Committees. Committees and subcommittees of the commission, which shall be approved by a majority vote of the commission. The chair may create task forces related to specific issues which do not need to be approved by the commission. The chair shall appoint members to committees, subcommittees, and task forces with the advice and consent of a majority vote of the commission.
- (1.) Membership of committees, subcommittees and task forces shall be established annually by vote of the commission. At least two members of the commission and two alternate members must be appointed to each committee, but in no event shall the membership number total a quorum of the commission or a quorum of the Compliance and Technical Advisory Board. At least two members or alternate members of the commission must be present to conduct business. A written report with comments shall be submitted back to the commission at the next scheduled meeting. Vacancies on the committees may be filled by appointment of the Chair until the next regularly scheduled commission meeting at which the committee appointments can be placed on the agenda for a vote by the commission.
- (2.) All committees shall submit a committee report to the commission at its next regular meeting. A summary of committee comments and meeting notes shall be filed in the office of the city historic preservation officer and shall be a public record.
- (3.) The following standing committees shall be established and shall meet as required by vote of the commission or at the request of the historic preservation officer or the chair:.
- A. Design Review Committee. The Design Review Committee shall provide feedback to applicants prior to full submittal or shall consider items referred to the committee. The Design Review Committee will meet on a reoccurring basis as to be set by the Chair. It shall also hold on-site meetings when referred by the Commission.
- B. Designations and Demolitions Committee. The Designations and Demolitions Committee shall work with staff to provide feedback on applications for demolition of a landmark, referred citywide demolitions, pending a finding of historic significance, pending historic district designation, and designation initiatives
- C. Any other committees created in the future shall provide purpose and guidelines to the historic preservation officer and commission for review and approval.
- (c) Commission Compliance and Technical Advisory Board.
- (1.) Creation of the Compliance and Technical Advisory Board. The Compliance and Technical Advisory Board (CTAB) is hereby created. CTAB shall consist of the (11) alternate members appointed by the mayor and city council. Members shall be residents of the City of San Antonio and may serve as an alternate member to the historic and design review commission for their council district.
- (2.) Duties and Functions. Members shall serve to assist in an advisory capacity to the City of San Antonio, make site visits related to repair and replacement materials, evaluate compliance cases and post-work approvals, and review OHP policy documents and historic design guidelines. Additionally, members shall perform duties and functions, described in 35-803 (b).

- (3.) Terms of Office. All members shall be appointed for a term of office of two (2) years. The term of office for each member will run concurrently with the terms of office of the city council that appoints each member.
- (4.) Composition and Qualifications. The CTAB shall meet the composition and qualification requirements established for the HDRC in this section.
- (5.) Quorum. A quorum of the Compliance and Technical Advisory Board shall consist of six (6) members. No final action shall be taken on any matter except pursuant to a majority vote of the members present.
- (6.) The Compliance and Technical Advisory Board will observe the following:
- A. CTAB shall conduct meetings once per month to evaluate compliance cases and requests to replace original architectural components such as doors, windows, and porches; and may recommend approval or denial of COA requests. Additional special meetings may be called by the chair or by the historic preservation officer when a matter requires urgent consideration. All meetings shall be open to the public in accordance with the Texas Open Meetings Act. The place, day and/or hour of meetings may be changed by vote of the commission at any regular meeting. Notice of such action shall be provided in accordance with the Texas Open Meetings Act. Meeting minutes shall be filed in the office of the city historic preservation officer and shall be a public record. The minutes shall show pertinent facts presented during discussion, and the vote of each member on each decision of the Commission, or if absent or failing to vote, indicating that fact.
- B. The CTAB membership shall elect a chair and vice from its own membership who shall serve for a one-year term, but no person shall serve as chairman for more than two (2) consecutive terms. On the day of the election of officers, the chair shall turn the meeting over to historic preservation officer, who will accept nominations from the membership for chair and vice chair. Officers must receive a majority vote of the CTAB. The term of office shall begin the day of the election. An additional presiding officer pro-tempore may be selected by the membership to preside over meetings in place of the chair and vice-chair.
- C. The CTAB shall follow all other procedures as established for the Commission.

~~**Election of Officers.** Election of commission officers shall occur in January of each year. On the day of the election of officers, the chairman shall turn the meeting over to the historic preservation officer who will accept nominations from the membership for chairman and vice chairman. Officers must receive a majority vote of the commission members. The term of office shall begin the day of the election. Should the chair or vice chair resign or not be reappointed prior to the end of the term of office, a special election shall be held at the next meeting after such vacancy to fill the position(s) for the remainder of the term.~~

(f) ~~**Secretary.** The historic preservation officer or his or her representative shall act as secretary of the commission and shall attend and keep minutes of all meetings, acting in an advisory capacity and participating fully in commission discussions but having no right to vote.~~

(g) ~~**Meetings of the Commission.** The commission shall hold each regular meeting on the basis of not less than once each month, and more frequently if necessary, at a regularly scheduled time with advance notice posted according to the Texas Open Meetings Act. Additional special meetings may be called by the chairman, or upon written request to the historic preservation officer signed by a majority of the members, when a matter requires urgent consideration of the commission. All meetings of the commission shall be open to the public in accordance with the Texas Open Meetings Act. The place, day and/or hour of meetings may be changed by vote of the commission at any regular meeting. Notice of such action shall be provided in accordance with the Texas Open Meetings Act. Minutes of the commission's proceedings showing the vote shall be filed in the office of the city historic preservation officer and shall be a public record.~~

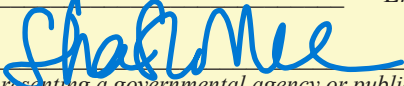
- (h) **Meeting Procedures.** ~~The commission shall observe the following procedures:—~~
- (1) ~~Any motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion may be held for a reasonable time. Discussion by members or by opponents or proponents of a question before the commission shall terminate whenever a member shall call for a vote upon the question or whenever the chairman shall so rule.—~~
 - (2) ~~Whenever any question of procedure or qualification may be raised at a commission meeting, the chairman shall rule thereon. A member may move to overrule the chairman's decision which may be done by a majority vote of the members present.—~~
 - (3) ~~Voting on all matters may be by voice vote provided that a roll call vote shall be taken upon demand of any member.—~~
 - (4) ~~Releases and statements to the public and press in the name of the commission shall be made only by the presiding officer and in accordance with the Texas Open Records Act.—~~
 - (5) ~~Any question of order or procedure not covered by these rules shall be decided according to the latest edition of Robert's Rules of Order, insofar as they may be applicable.—~~
- (i) **Meetings of Commission Committees.** ~~All decisions of committees shall be submitted to the commission at its next regular meeting. Any applicant who is dissatisfied with a recommendation by a committee shall have the right to appeal to the full commission at its next regularly scheduled meeting. Minutes of committee proceedings showing the vote shall be filed in the office of the city historic preservation officer and shall be a public record.—~~
- (j) **Quorum.**—
- (1) ~~A quorum of the commission shall require six (6) members present. The affirmative votes of a majority of the members present is required for action, except in the case of an application for demolition which shall require a two-thirds (2/3) majority of the members present for a recommendation of approval.—~~
 - (2) ~~Except when considering an application for demolition or a question of procedure or qualification, when a motion to approve, deny, or approve with conditions fails to pass with the requisite number of five votes, such outcome shall be deemed to be the approval of a motion to reconsider the question, and an automatic continuance to the next regularly scheduled meeting of the commission. If the commission has continued an item at two (2) consecutive meetings, such action, at the option of the applicant, shall be deemed to be a negative recommendation.—~~
 - (3) ~~Subpart (2) shall apply only when an application has been heard and the chair calls for motions, and so long as no subsequent motions on the application are made.—~~
- (k) **Conflicts of Interest.** ~~No member of the commission shall vote or participate as a member in any matter that materially affects the property, income, or business interest of that member or in which the member holds a substantial interest. Such member shall refrain from all discussions of the matter with other commissioners, not be present when the matter is considered, not vote on the matter, and file all required written recusal documents prior to consideration of the item.—~~

(Ord. No. 98697 §§ 1 and 6) (Ord. No. 2007-05-30-0593, § 2, 5-30-07)(Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10) (Ord. No. 2014-04-03-0206, § 6, 4-3-14)(Ord. No. [2015-12-17-1077](#), § 2, 12-17-15)



UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation
 Address: 1901 S Alamo
 Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov
 Signature:  Date: 1.31.22
 (Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-403 Notice Provisions. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-7**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-403. – Notice Provisions.’**Amendment Language:**

Sec. 35-403. - Notice Provisions.

Table 403-1
Notice Requirements

(A)	****	(I)	****	(K)	(L)	****	(N)
Type of Notice	****	Certificate of Appropriateness Requiring a Public Hearing (Not Including Administrative Approval Certificates)	****	Request for Demolition of a Historic Landmark or Contributing Property or Potential Historic Landmark	Historic Designation Application Approved by Historic Preservation Officer	****	Finding of Historic Significance Requiring a Public Hearing
Publication: Publication in an official newspaper of general circulation before the 15th day before the date of the hearing.	****	—	****	—	—	****	
Mail : Written notice of the public hearing shall be sent.	****	—	****	*(1)(2)	*(2)(8)(10)	****	*(2)
Internet: Post notice on the city's Internet website until the process has been completed.	****	*	****	*	—	****	
Signage: Post a sign on the property subject to the application. Signs to be installed and provided by the city	****	* (3)	****	*	—	****	

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notice shall be sent to registered neighborhood associations within two hundred (200) feet of the project.
- (3) The sign shall measure not less than eighteen by twenty-four inches and shall contain: City's name,
[Address of subject property](#)
[Description of request](#)
~~HDRC Case # _____;~~
~~Name of Case Manager;~~ and
Contact _____ telephone _____ number.
The sign shall be constructed of corrugated plastic sign stock and shall be in a highly visible fluorescent style color with contrasting colors. Lettering shall be a block font in as large a type as permitted by the sign size.
- (4) The sign shall measure not less than twenty-four (24) by thirty-six (36) inches and shall contain:
City's _____ name,
Zoning _____ Case# _____
Contact _____ telephone _____ number _____ of _____ case _____ manager
(General) Purpose: _____ From _____ To _____
The sign shall be constructed of corrugated plastic sign stock and shall be in highly visible fluorescent style color with contrasting colors. Lettering shall be a block font in as large a type as permitted by the sign size.
- (5) The requirement for the posting of signs on individual lots and properties shall be waived for city initiated area-wide rezoning consisting of six (6) or more individual lots. However, signs will be placed at the general location of the boundary of the area-wide zoning project and its intersection with major arterial and collector streets that provide ingress/egress to the area subject to rezoning.
- (6) Notice for replat applications shall be sent in accordance with Local Government Code Ch. 212.015.
- (7) Notice will include project name, number of acres, and approximate location.
- (8) The historic preservation officer shall notify all property owners within a proposed historic district boundary of the date, time, place and purpose of the historic and design review commission hearing at least thirty (30) days prior to the historic and design review commission hearing on the historic district designation.
- (9) Notice of Courtesy Reports of general building permits, sign permits, and Preliminary Plan Review meeting requests shall be sent weekly to all registered neighborhood associations. These notices are sent as a courtesy. Any failure to send or receive courtesy reports shall not restrict the issuance of the applicable permit. (
- 10) [No later than the 15th day before the date of the initial hearing on historic designation of a property as an individual landmark, the historic preservation officer shall provide the property owner a historic designation impact statement that describes the impact that a historic designation of the owner's property may have on the owner and the owner's property. The historic designation impact statement shall include the:](#)
 - a. [Regulations that may be applied to any structure on the property after designation;](#)
 - b. [Procedures for the designation;](#)
 - c. [Tax benefits that may be applied to the property after the designation; and](#)
 - d. [Rehabilitation or repair programs that the municipality offers for a property designated as historic.](#)

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 20-7**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-403. – Notice Provisions.’**Amendment Language:**

Sec. 35-403. - Notice Provisions.

Table 403-1
Notice Requirements

(A)	****	(I)	****	(K)	(L)	****	(N)
Type of Notice	****	Certificate of Appropriateness <u>Requiring a Public Hearing (Not Including Administrative Approval Certificates)</u>	****	Request for Demolition of a Historic Landmark <u>or Contributing Property or Potential Historic Landmark</u>	Historic Designation Application Approved by Historic Preservation Officer	****	<u>Finding of Historic Significance Requiring a Public Hearing</u>
Publication: Publication in an official newspaper of general circulation before the 15th day before the date of the hearing.	****	—	****	—	—	****	
Mail : Written notice of the public hearing shall be sent.	****	—	****	*(1)(2)	*(2)(8)(10)	****	<u>*(2)</u>
Internet: Post notice on the city's Internet website until the process has been completed.	****	*	****	*	—	****	
Signage: Post a sign on the property subject to the application. Signs to be installed and provided by the city	****	* (3)	****	*	—	****	

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notice shall be sent to registered neighborhood associations within two hundred (200) feet of the project.
- (3) The sign shall measure not less than eighteen by twenty-four inches and shall contain: City's name,
[Address of subject property](#)
[Description of request](#)
~~HDRC Case # _____;~~
~~Name of Case Manager;~~ and
Contact _____ telephone _____ number.
The sign shall be constructed of corrugated plastic sign stock and shall be in a highly visible fluorescent style color with contrasting colors. Lettering shall be a block font in as large a type as permitted by the sign size.
- (4) The sign shall measure not less than twenty-four (24) by thirty-six (36) inches and shall contain:
City's _____ name,
Zoning _____ Case# _____
Contact _____ telephone _____ number _____ of _____ case _____ manager
(General) Purpose: _____ From _____ To _____
The sign shall be constructed of corrugated plastic sign stock and shall be in highly visible fluorescent style color with contrasting colors. Lettering shall be a block font in as large a type as permitted by the sign size.
- (5) The requirement for the posting of signs on individual lots and properties shall be waived for city initiated area-wide rezoning consisting of six (6) or more individual lots. However, signs will be placed at the general location of the boundary of the area-wide zoning project and its intersection with major arterial and collector streets that provide ingress/egress to the area subject to rezoning.
- (6) Notice for replat applications shall be sent in accordance with Local Government Code Ch. 212.015.
- (7) Notice will include project name, number of acres, and approximate location.
- (8) The historic preservation officer shall notify all property owners within a proposed historic district boundary of the date, time, place and purpose of the historic and design review commission hearing at least thirty (30) days prior to the historic and design review commission hearing on the historic district designation.
- (9) Notice of Courtesy Reports of general building permits, sign permits, and Preliminary Plan Review meeting requests shall be sent weekly to all registered neighborhood associations. These notices are sent as a courtesy. Any failure to send or receive courtesy reports shall not restrict the issuance of the applicable permit. (
- 10) [No later than the 15th day before the date of the initial hearing on historic designation of a property as an individual landmark, the historic preservation officer shall provide the property owner a historic designation impact statement that describes the impact that a historic designation of the owner's property may have on the owner and the owner's property. The historic designation impact statement shall include the:](#)
 - a. [Regulations that may be applied to any structure on the property after designation;](#)
 - b. [Procedures for the designation;](#)
 - c. [Tax benefits that may be applied to the property after the designation; and](#)
 - d. [Rehabilitation or repair programs that the municipality offers for a property designated as historic.](#)

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-7

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-403. – Notice Provisions.’

Amendment Language:

Sec. 35-403. - Notice Provisions.

Table 403-1
Notice Requirements

(A)	****	(I)	****	(K)	(L)	****	(N)
Type of Notice	****	Certificate of Appropriateness Requiring a Public Hearing (Not Including Administrative Approval Certificates)	****	Request for Demolition of a Historic Landmark or Contributing Property or Potential Historic Landmark	Historic Designation Application Approved by Historic Preservation Officer	****	Finding of Historic Significance Requiring a Public Hearing
Publication: Publication in an official newspaper of general circulation before the 15th day before the date of the hearing.	****	—	****	—	—	****	
Mail : Written notice of the public hearing shall be sent.	****	—	****	*(1)(2)	*(2)(8)(10)	****	*(2)
Internet: Post notice on the city's Internet website until the process has been completed.	****	*	****	*	—	****	
Signage: Post a sign on the property subject to the application. Signs to be installed and provided by the city	****	* (3)	****	*	—	****	

Notes:

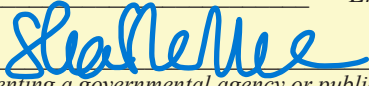
- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter or Sector Plans.
- (2) Notice shall be sent to registered neighborhood associations within two hundred (200) feet of the project.
- (3) The sign shall measure not less than eighteen by twenty-four inches and shall contain: City's name, [Address of subject property](#), [Description of request](#), ~~HDRC Case # _____~~, ~~Name of Case Manager~~, and Contact _____ telephone _____ number. The sign shall be constructed of corrugated plastic sign stock and shall be in a highly visible fluorescent style color with contrasting colors. Lettering shall be a block font in as large a type as permitted by the sign size.
- (4) The sign shall measure not less than twenty-four (24) by thirty-six (36) inches and shall contain: City's _____ name, Zoning _____ Case# _____ Contact _____ telephone _____ number _____ of _____ case _____ manager (General) Purpose: _____ From _____ To _____ The sign shall be constructed of corrugated plastic sign stock and shall be in highly visible fluorescent style color with contrasting colors. Lettering shall be a block font in as large a type as permitted by the sign size.
- (5) The requirement for the posting of signs on individual lots and properties shall be waived for city initiated area-wide rezoning consisting of six (6) or more individual lots. However, signs will be placed at the general location of the boundary of the area-wide zoning project and its intersection with major arterial and collector streets that provide ingress/egress to the area subject to rezoning.
- (6) Notice for replat applications shall be sent in accordance with Local Government Code Ch. 212.015.
- (7) Notice will include project name, number of acres, and approximate location.
- (8) The historic preservation officer shall notify all property owners within a proposed historic district boundary of the date, time, place and purpose of the historic and design review commission hearing at least thirty (30) days prior to the historic and design review commission hearing on the historic district designation.
- (9) Notice of Courtesy Reports of general building permits, sign permits, and Preliminary Plan Review meeting requests shall be sent weekly to all registered neighborhood associations. These notices are sent as a courtesy. Any failure to send or receive courtesy reports shall not restrict the issuance of the applicable permit. (
- 10) [No later than the 15th day before the date of the initial hearing on historic designation of a property as an individual landmark, the historic preservation officer shall provide the property owner a historic designation impact statement that describes the impact that a historic designation of the owner's property may have on the owner and the owner's property. The historic designation impact statement shall include the:](#)
 - a. [Regulations that may be applied to any structure on the property after designation;](#)
 - b. [Procedures for the designation;](#)
 - c. [Tax benefits that may be applied to the property after the designation; and](#)
 - d. [Rehabilitation or repair programs that the municipality offers for a property designated as historic.](#)



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation
Address: 1901 S Alamo
Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov
Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Strike of Article IV, Division 5. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-8**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Article IV. Division 5. – Historic and Design Review’**Amendment Language:****DIVISION 5. - HISTORIC AND DESIGN REVIEW**

Procedures related to Historic Preservation and Urban Design are located in Article VI of this chapter – Historic Preservation and Urban Design.

~~STATEMENT OF PURPOSE~~

~~This division implements the following policy of the master plan:--~~

- ~~• Urban Design, Policy 1b: Adopt an urban design review process for giving physical design direction to urban growth, conservation and character.--~~
- ~~• Goal 2: Preserve and enhance the city's historic resources.--~~

~~-~~

~~Sec. 35-450. – General Rules.--~~

~~(a) – Area of Jurisdiction. A certificate of appropriateness is required and shall be secured by a party prior to the issuance of a permit from the department of development services before said party will be allowed to undertake activities affecting a designated historic landmark, property within a designated historic district, a state archaeological landmark, a recorded Texas historical landmark, property within a National Register Historic District, property listed on the National Register of Historic Places, a National Historic Landmark, property within the river improvement overlay district, property within a mission protection overlay district, public property, public rights-of-way, or public art.--~~

~~(b) – "Commission" Defined. For purposes of this division, the term "commission" refers to the historic and design review commission.--~~

~~(Ord. No. 2014-10-02-0742, § 2, 10-2-14)~~

~~Sec. 35-451. – Certificate of Appropriateness.--~~

~~(a) – Applications proposing work or changes to the exterior of a landmark, in a historic district, in a river improvement overlay district, viewshed protection or mission protection overlay district, or a property identified as an eligible resource or recommended for historic designation in accordance [with] subsection 35-453(a) shall require review for appropriateness with the provisions of this article, and any adopted design guidelines. In addition, the demolition or relocation of any structure designated historic shall also require review for appropriateness in the same manner. Such applications may include, but are not limited to:--~~

- ~~(1) – Construction and reconstruction,--~~
- ~~(2) – Alteration, additions, restoration and rehabilitation,--~~
- ~~(3) – Relocation,--~~
- ~~(4) – Stabilization,--~~
- ~~(5) – Signage,--~~
- ~~(6) – Landscaping,--~~
- ~~(7) – Construction or reconstruction of a parking lot,--~~

- ~~(8) Construction or reconstruction of an appurtenance,~~
- ~~(9) Acquisition or deaccessioning of artwork,~~
- ~~(10) Demolition, and~~
- ~~(11) Lighting, furniture and seating plan, and awnings and umbrellas within the Riverwalk area and in the public right of way.~~
- ~~(b) Initiation. Applications for certificates of appropriateness shall be referred to the commission by the historic preservation officer. In the case of an application for new infill development or redevelopment of property zoned "D" Downtown, the application shall be referred to the commission by the director of the planning and community development department and shall be guided by procedures specified in the Downtown Design Guide in Appendix G of this chapter (35-G101). In the case of an application for demolition, the commission shall be guided by procedures specified in sections 35-614 to 35-617 of this chapter.~~
- ~~(c) Completeness Review. The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) Decision.~~
 - ~~(1) Commission Review. The commission shall make its written final recommendation to either approve, deny, or approve with stipulations the application within sixty (60) days after the historic preservation officer's receipt of the completed application. Applications forwarded to the commission shall include all required materials and documents from the applicant. If the commission does not make its final recommendation within a sixty-day period, the application shall be deemed recommended by the commission for approval and the city manager or her designee shall either approve, deny or approve with conditions the application within five (5) days of the applicant's demand. The sixty-day time period may be extended up to three additional times, with each time not exceeding thirty (30) days, with the concurrence of the applicant if additional time is required for the preparation of information or for research required by the commission. In cases involving demolition applications, the Historic Preservation Officer may extend this timeline consistent with subsection 35-455(d).~~
 - ~~(2) City Manager Review. Upon receipt of the recommendation by the commission, or on their own initiative, the city manager or designee may implement such recommendation by notifying the applicant within ten (10) business days from receipt of such recommendation that the application has been approved, conditionally approved, or disapproved. The city manager designee for this purpose shall be the historic preservation officer, unless the city manager chooses to designate otherwise. The city manager or designee shall also submit a copy of the decision to the commission for its information, to the department of planning and development services for issuance of permits, and to other departments, as applicable. The city manager or designee shall assure the decision is based on the criteria established by the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation and was considered by the commission in the determination as to issuance or denial of any certificate.~~
 - ~~(3) Appeal. An applicant for a certificate may appeal the decision of the city manager or designee to the board of adjustment within thirty (30) days after receipt of notification of the city manager's action. The applicant shall be advised by the city manager or designee of the time and place of the hearing at which the appeal will be considered and shall have the right to attend and be heard as to the reasons for filing the appeal. In determining whether or not to grant the appeal, the board of adjustment shall consider the same factors as the commission and the report of the commission. If the board of adjustment approves the application, it shall direct the city manager or designee to issue a certificate for the work covered. If the board of adjustment disapproves the application, it shall direct the city manager or designee not to issue such certificate. Such disapproval may indicate what changes in the plans and specifications would meet the conditions. Upon receipt of the written disapproval of the board of adjustment, the city manager or designee shall immediately advise the applicant and the commission in writing.~~
- ~~(e) Approval Criteria (See article VI of this chapter.)~~
- ~~(f) Subsequent Applications. In the case of disapproval of an application by the board of adjustment, a new application for the same work shall not be resubmitted for consideration until one (1) year has~~

~~elapsed from the date of disapproval unless the indicated changes in the plans and specifications required to meet the conditions have been incorporated into the new application. The commission, by a majority of its membership, may waive the aforementioned time frame if the application presents new substantial evidence. If such waiver is granted, a new application shall be filed with the historic preservation officer.~~

~~(g) **Amendments.** A certificate of appropriateness shall be amended in the same manner as the approval of the original application.~~

~~(h) **Scope of Approval.** A certificate of appropriateness shall authorize only those modifications to a building or structure requested in the application and approved as provided herein. The historic and design review commission shall recommend approval, denial, or approval with conditions for the application before it, unless said application is revised with the consent of the applicant. Following commission approval of final design, defined as eighty (80) percent working drawings, and issuance of a certificate, an applicant must secure permits within one hundred eighty (180) days and start work within one hundred eighty (180) days of issuance of permits or the certificate becomes null and void and of no force or effect. Thereafter, the applicant must reapply for reissuance of a certificate to the historic preservation officer. The historic preservation officer will determine whether significant changes have occurred to the final design. If the historic preservation officer determines that significant changes have occurred, then plans must be resubmitted to the commission for rehearing and action.~~

~~(i) **Recording Procedures.** A certificate of appropriateness need not be recorded, but shall be maintained and displayed by the applicant on the premises. The historic preservation officer shall also retain a copy of the certificate of appropriateness for public inspection.~~

~~(Ord. No. 95352 § 4) (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2011-03-31-0240, § 2, 3-31-11) (Ord. No. 2014-04-03-0206, § 6, 4-3-14; Ord. No. [2015-12-17-1077](#), § 2, 12-17-15; Ord. No. [2017-10-05-0756](#), § 1(Att. A), 10-5-17; Ord. No. [2017-12-14-1010](#), § 2, 12-14-17)~~

~~Sec. 35-452. **Certificate of Appropriateness for Administrative Approval.**~~

~~(a) **Applicability.** The provisions of this section apply to a certificate of appropriateness requesting ordinary repair and maintenance and certain minor alterations or additions reviewed and approved administratively.~~

~~(b) **Initiation.** Applications for a certificate of appropriateness to authorize ordinary maintenance and repair or certain minor alterations or additions reviewed and approved administratively shall be submitted to the historic preservation officer.~~

~~(c) **Completeness Review.** The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~

~~(d) **Decision.** Applications for ordinary repair and maintenance may be approved by the city manager or their designee. The decision may be appealed in the same manner as set forth in section 35-481.~~

~~(e) **Approval Criteria.** (See article VI, section 35-611 of this chapter.)~~

~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~

~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~

~~(h) **Scope of Approval.** (See subsection 35-451(h) of this chapter.)~~

~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.)~~

~~(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10; Ord. No. 2015-12-17-1077, § 2, 12-17-15)~~

~~Sec. 35-453. **Permits Affecting Properties Identified as Eligible Resources or Recommended by the Historic Design and Review Commission for Historic Designation.**~~

~~(a) **Applicability.**~~

~~(1) **When an application is made on a building, object, site or structure that has been determined by the historic preservation officer to be an eligible resource for historic designation in accordance with this section, and when written notice informing the property owner of such a determination has been**~~

- provided, then the provisions of this division shall apply to the property until the lesser of one hundred eighty (180) days of the notification or action by city council on the recommendation for designation.
- ~~(2) When an application is made on a building, object, site or structure recommended by the commission for designation as a historic landmark or of a building, object, site, structure or unimproved land located within an area recommended by the commission for designation as a historic district, then the provisions of this division shall apply to the property until action by city council on the recommendation for designation.~~
- ~~(b) **Initiation.** The applicant may apply to the commission for review of a proposed project prior to final city council action on the designation request.~~
- ~~(c) **Completeness Review.** The historic preservation officer shall review the application in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) **Decision.** The commission shall review the application using criteria set forth in this section and shall follow all regulations and procedures used to review historic landmarks and properties in historic districts. Certificates may be issued following commission approval. Should the commission deny the applicant's request, the applicant may appeal to city council following procedures in this subdivision.~~
- ~~(e) **Approval Criteria.** The city council may authorize issuance of a certificate on a resource recommended by the commission for designation if, by formal resolution, it deems the certificate necessary for public health, welfare, or safety.~~
- ~~(f) **Subsequent Applications.** (Not applicable.)~~
- ~~(g) **Amendments.** (Not applicable.)~~
- ~~(h) **Scope of Approval.** Should the city council fail to designate the recommended building, object, site, structure or cluster as a historic landmark or the recommended area as a historic district, the director of planning and development services shall issue permits requested providing all City Code requirements are met.~~
- ~~(i) **Recording Procedures.** See subsection 35-451(i) of this chapter.~~
- (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2017-10-05-0756, § 1(Att. A), 10-5-17)-

~~Sec. 35-454. – Review of Plans for City-Owned Properties.–~~

- ~~(a) **Applicability.** The City of San Antonio and all of its boards, agencies and utilities and those corporations, firms or individuals engaged in the furnishing of telephone service, cable television, wireless service, or other public utilities to the public, shall submit plans for any construction, reconstruction, alteration, restoration, rehabilitation, relocation, stabilization, or demolition affecting any public building, object, site, structure, accessory building, fence, or other appurtenance in any city owned property or any activity which may upon completion obstruct any designated vista for review according to procedures set forth by this article, notwithstanding the provisions of section 35-104 of this chapter.~~
- ~~(b) **Initiation.** Prior to accepting construction bids on work to be done on public property, the commission, agency, utility, corporation, firm or individual shall submit to the commission project designs for review and recommendation.~~
- ~~(c) **Completeness Review.** The historic preservation officer shall review the plan review application for completeness in accordance with subsection 35-451(e) of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) **Decision.** (See subsection 35-451(d) of this chapter.)~~
- ~~(e) **Approval Criteria.** (See article VI, division 2 of this chapter)~~
- ~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~
- ~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~
- ~~(h) **Scope of Approval.** (See subsection 35-451(h) of this chapter.)~~
- ~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.)~~

(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10)

~~Sec. 35-455. Demolition Permit Applications.~~

~~(a) **Applicability.** The provisions of this section apply to any application for demolition of a historic landmark (section 35-614 of this chapter). The provisions of this section apply to any historic landmark or any property located within a historic district.~~

~~(b) **Initiation.**~~

~~(1) **Historic Landmarks and Contributing Properties.** The applicant shall submit all necessary materials to the historic preservation officer, hereafter referred to as the HPO, at least fifteen (15) days prior to the HPO hearing in order that staff may review and comment and/or consult on the case. Staff and/or professional comments shall be forwarded to the HPO for consideration and review and made available to the applicant for consideration prior to the hearing. The HPO may require that an applicant furnish such additional information that is relevant to its determination of unreasonable economic hardship and may require that such additional information be furnished under seal. The HPO or its agent may also furnish additional information as the HPO believes is relevant. The HPO shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall file with his affidavit a statement of the information which cannot be obtained and shall describe the reasons why such information cannot be obtained.~~

~~(2) **Other Demolition Permits.** All applications for permits to demolish buildings, objects, sites, or structures which are not historic landmarks, contributing properties, or an intrusion in the district shall be referred to the city HPO for the purpose of determining whether or not the building, object, site, or structure may have historical, cultural, architectural, or archaeological significance.~~

~~(c) **Completeness Review.** The historic preservation officer shall review the demolition permit application for completeness in accordance with subsection 35-451(c) of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~

~~(d) **Decision.**~~

~~(1) **Historic Landmarks.** Whenever an application for a certificate regarding the demolition of a landmark is submitted to the historic and design review commission, the historic and design review commission shall not hold a public hearing on the application for sixty (60) days from the date the application is received by the office of historic preservation. This time period is intended to permit the city historic preservation officer to discuss the proposed demolition informally with the property owner, other city officials, registered neighborhood associations, and local preservation organizations, to see if an alternative to demolition can be found before a formal consideration of the application by the historic and design review commission. At least one meeting with the registered neighborhood association shall occur within this period if the proposed demolition is located within a historic district. The historic preservation officer shall prepare, as a part of the submission, a report to the historic and design review commission analyzing alternatives to demolition, and request from other city departments or agencies information necessary for the preparation of this report.~~

~~If within this sixty-day period any one (1) of the following three (3) events shall occur, the historic and design review commission may defer hearing the application for six (6) months and it shall be considered to have been withdrawn by the applicant during such six-month period:~~

- ~~• The owner shall enter into a binding contract for the sale of the property,~~
- ~~• Approved arrangements shall be made for the structure to be moved to an approved new location, or~~
- ~~• The City of San Antonio shall determine to condemn the property and take it by the power of eminent domain for rehabilitation or reuse by the city or other disposition with appropriate preservation restrictions in order to promote the historic preservation purposes of this chapter to maintain the structure and protect it from demolition.~~

~~If within the sixty-day period none of the three (3) events summarized above shall have occurred, the historic and design review commission shall schedule a hearing on the demolition application at its next regularly scheduled meeting following the expiration of the sixty-day period, shall request all knowledgeable parties to comment at the hearing on the proposed demolition, and shall make its written~~

~~recommendation within thirty (30) days after hearing the request for demolition. The historic and design review commission shall also request the city engineer or a third-party consultant to prepare a report on the state of repair and structural stability of the structure for which an application to demolish has been filed. This report shall be presented to the city HPO prior to the date of the historic and design review commission's hearing on the demolition permit application, and shall become part of the administrative record on the application.~~

~~(2) **Other Demolition Permits.** If the property is not a historic landmark, contributing property, or an intrusion in the district, the historic preservation officer shall determine whether or not the building, object, site, or structure may have historic, cultural, architectural, or archaeological significance within thirty (30) days after receipt of the completed application. In making this determination, the historic preservation officer shall apply the appropriate definitions in appendix A of this chapter, as well as any applicable standards or guidelines adopted by the city council. If the building, object, site, or structure is determined to have no cultural, historical, architectural, or archaeological significance, a demolition permit may be issued immediately, provided such application otherwise complies with the provisions of the demolition ordinance and all city code requirements. If the building, object, site, or structure is found to have significance and is determined to an eligible resource for historic designation in accordance with this section, the historic preservation officer shall notify the owner of the property in writing of such determination in accordance with this division. The historic preservation officer shall retain a written statement summarizing the reasons for their determination for such period as required under applicable record retention laws as followed by the city clerk's office. The historic preservation officer shall make such information available to the historic and design review commission for review and recommendation as to significance. If the historic and design review commission concurs in the significance, the historic and design review commission shall recommend that the building, object, site, or structure be designated as a historic landmark. Following such determination, the applicant may request a demolition permit by following the procedures for historic landmarks or properties within a historic district as prescribed in this section.~~

~~(e) **Approval Criteria.** See article VI, section 35-614 of this chapter.~~

~~(1) **Historic Landmark.** Should the applicant for a certificate regarding demolition of a historic landmark satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the significant historic landmark, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(2) **Contributing Property.** Should the applicant for certificate regarding demolition of a contributing property in a historic district satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the property, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(3) **Property Deemed to be an Intrusion into the District.** In those cases which the historic and design review commission finds that a building, object, or structure proposed for demolition is located in a historic district, but is considered an intrusion in the district, the historic and design review commission shall reaffirm the evaluation of the resource as an intrusion using criteria set forth in this article prior to recommending approval of a certificate regarding demolition. When the resource is determined to be an intrusion, the historic and design review commission shall not recommend approval of a certificate regarding demolition unless the property owner agrees to minimum landscape and maintenance requirements as specified under sections 35-615 through 35-616 and all other city ordinances and codes. In any event, when the historic and design review commission recommends approval of such certificate, demolition permits for buildings, objects, sites, or structures in historic districts shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~

~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~

~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~

~~(h) **Scope of Approval.**~~

- ~~(1) **Other Agency Approval Required.** When the historic and design review commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~
- ~~(2) **Replacement Plans.** Following recommendation for approval of demolition, the applicant must seek approval of replacement plans consistent with the criteria set forth in sections 35-609 to 35-613 prior to receiving a demolition permit and other permits. Replacement plans for this purpose shall include, but shall not be restricted to, project concept, preliminary elevations and master development plans, and completed working drawings for at least the foundation plan which will enable the applicant to receive a permit for foundation construction. Applicants that have received a recommendation for a certificate and approval of required replacement plans shall be permitted to receive such demolition permit without additional historic and design review commission action on demolition, following the posting by the applicant of a performance bond and a payment bond in an amount sufficient to cover all construction costs and to inure to the benefit of the City of San Antonio. If a contractor has been selected, then the bonds may come from the contractor and shall inure first to the benefit of the City of San Antonio, second to the benefit of the developer.~~
- ~~(3) **Certificate for New Construction.** Applicants that have received an approval of a certificate regarding demolition shall be permitted to receive a demolition permit without additional historic and design review commission action on demolition, following the historic and design review commission's recommendation of a certificate for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of section 35-609, new construction, are met, and the property owner provides financial proof of his ability to complete the project.~~
- ~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.) Applicants that have received a recommendation for a certificate for demolition of a historic landmark shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints to the historic preservation officer. Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.~~
- (Ord No. 98697 § 4 and 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2015-12-17-1077 , § 2, 12-17-15; Ord. No. 2017-10-05-0756 , § 1(Att. A), 10-5-17; Ord. No. 2017-12-14-1010 , § 2, 12-14-17)

~~Sec. 35-456. -- Certificate of Appropriateness for "D" Downtown Zoning District.~~

- ~~(a) Applications proposing infill development projects or redevelopment projects on property zoned "D" Downtown Zoning District shall require review for appropriateness with the provisions of section 35-G101 (Downtown Design Guide).~~
- ~~(b) Initiation. Applications for certificates of appropriateness for projects in the "D" Downtown Zoning District shall be referred to the historic and design review commission by the director of the planning and community development department.~~
- ~~(c) Review Process. The review process shall be as specified in the Downtown Design Guide in Appendix G of this chapter (35-G101).~~

(Ord. No. 2014-04-03-0206, § 6, 4-3-14)

~~Secs. 35-457 to 35-469. -- Reserved.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 20-8

Applicant: Office of Historic Preservation

Amendment Title – ‘Article IV. Division 5. – Historic and Design Review’

Amendment Language:

DIVISION 5. - HISTORIC AND DESIGN REVIEW

Procedures related to Historic Preservation and Urban Design are located in Article VI of this chapter – Historic Preservation and Urban Design.

~~STATEMENT OF PURPOSE~~

~~This division implements the following policy of the master plan:–~~

- ~~• Urban Design, Policy 1b: Adopt an urban design review process for giving physical design direction to urban growth, conservation and character.–~~
- ~~• Goal 2: Preserve and enhance the city's historic resources.–~~

~~Sec. 35-450. –General Rules.–~~

~~(a) –Area of Jurisdiction. A certificate of appropriateness is required and shall be secured by a party prior to the issuance of a permit from the department of development services before said party will be allowed to undertake activities affecting a designated historic landmark, property within a designated historic district, a state archaeological landmark, a recorded Texas historical landmark, property within a National Register Historic District, property listed on the National Register of Historic Places, a National Historic Landmark, property within the river improvement overlay district, property within a mission protection overlay district, public property, public rights-of-way, or public art.–~~

~~(b) –"Commission" Defined. For purposes of this division, the term "commission" refers to the historic and design review commission.–~~

~~(Ord. No. 2014-10-02-0742, § 2, 10-2-14)~~

~~Sec. 35-451. –Certificate of Appropriateness.–~~

~~(a) –Applications proposing work or changes to the exterior of a landmark, in a historic district, in a river improvement overlay district, viewshed protection or mission protection overlay district, or a property identified as an eligible resource or recommended for historic designation in accordance [with] subsection 35-453(a) shall require review for appropriateness with the provisions of this article, and any adopted design guidelines. In addition, the demolition or relocation of any structure designated historic shall also require review for appropriateness in the same manner. Such applications may include, but are not limited to:–~~

- ~~(1) –Construction and reconstruction,–~~
- ~~(2) –Alteration, additions, restoration and rehabilitation,–~~
- ~~(3) –Relocation,–~~
- ~~(4) –Stabilization,–~~
- ~~(5) –Signage,–~~
- ~~(6) –Landscaping,–~~
- ~~(7) –Construction or reconstruction of a parking lot,–~~

- ~~(8) Construction or reconstruction of an appurtenance,~~
- ~~(9) Acquisition or deaccessioning of artwork,~~
- ~~(10) Demolition, and~~
- ~~(11) Lighting, furniture and seating plan, and awnings and umbrellas within the Riverwalk area and in the public right of way.~~
- ~~(b) Initiation. Applications for certificates of appropriateness shall be referred to the commission by the historic preservation officer. In the case of an application for new infill development or redevelopment of property zoned "D" Downtown, the application shall be referred to the commission by the director of the planning and community development department and shall be guided by procedures specified in the Downtown Design Guide in Appendix G of this chapter (35-G101). In the case of an application for demolition, the commission shall be guided by procedures specified in sections 35-614 to 35-617 of this chapter.~~
- ~~(c) Completeness Review. The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) Decision.~~
 - ~~(1) Commission Review. The commission shall make its written final recommendation to either approve, deny, or approve with stipulations the application within sixty (60) days after the historic preservation officer's receipt of the completed application. Applications forwarded to the commission shall include all required materials and documents from the applicant. If the commission does not make its final recommendation within a sixty-day period, the application shall be deemed recommended by the commission for approval and the city manager or her designee shall either approve, deny or approve with conditions the application within five (5) days of the applicant's demand. The sixty-day time period may be extended up to three additional times, with each time not exceeding thirty (30) days, with the concurrence of the applicant if additional time is required for the preparation of information or for research required by the commission. In cases involving demolition applications, the Historic Preservation Officer may extend this timeline consistent with subsection 35-455(d).~~
 - ~~(2) City Manager Review. Upon receipt of the recommendation by the commission, or on their own initiative, the city manager or designee may implement such recommendation by notifying the applicant within ten (10) business days from receipt of such recommendation that the application has been approved, conditionally approved, or disapproved. The city manager designee for this purpose shall be the historic preservation officer, unless the city manager chooses to designate otherwise. The city manager or designee shall also submit a copy of the decision to the commission for its information, to the department of planning and development services for issuance of permits, and to other departments, as applicable. The city manager or designee shall assure the decision is based on the criteria established by the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation and was considered by the commission in the determination as to issuance or denial of any certificate.~~
 - ~~(3) Appeal. An applicant for a certificate may appeal the decision of the city manager or designee to the board of adjustment within thirty (30) days after receipt of notification of the city manager's action. The applicant shall be advised by the city manager or designee of the time and place of the hearing at which the appeal will be considered and shall have the right to attend and be heard as to the reasons for filing the appeal. In determining whether or not to grant the appeal, the board of adjustment shall consider the same factors as the commission and the report of the commission. If the board of adjustment approves the application, it shall direct the city manager or designee to issue a certificate for the work covered. If the board of adjustment disapproves the application, it shall direct the city manager or designee not to issue such certificate. Such disapproval may indicate what changes in the plans and specifications would meet the conditions. Upon receipt of the written disapproval of the board of adjustment, the city manager or designee shall immediately advise the applicant and the commission in writing.~~
- ~~(e) Approval Criteria (See article VI of this chapter.)~~
- ~~(f) Subsequent Applications. In the case of disapproval of an application by the board of adjustment, a new application for the same work shall not be resubmitted for consideration until one (1) year has~~

~~elapsed from the date of disapproval unless the indicated changes in the plans and specifications required to meet the conditions have been incorporated into the new application. The commission, by a majority of its membership, may waive the aforementioned time frame if the application presents new substantial evidence. If such waiver is granted, a new application shall be filed with the historic preservation officer.~~

~~(g) **Amendments.** A certificate of appropriateness shall be amended in the same manner as the approval of the original application.~~

~~(h) **Scope of Approval.** A certificate of appropriateness shall authorize only those modifications to a building or structure requested in the application and approved as provided herein. The historic and design review commission shall recommend approval, denial, or approval with conditions for the application before it, unless said application is revised with the consent of the applicant. Following commission approval of final design, defined as eighty (80) percent working drawings, and issuance of a certificate, an applicant must secure permits within one hundred eighty (180) days and start work within one hundred eighty (180) days of issuance of permits or the certificate becomes null and void and of no force or effect. Thereafter, the applicant must reapply for reissuance of a certificate to the historic preservation officer. The historic preservation officer will determine whether significant changes have occurred to the final design. If the historic preservation officer determines that significant changes have occurred, then plans must be resubmitted to the commission for rehearing and action.~~

~~(i) **Recording Procedures.** A certificate of appropriateness need not be recorded, but shall be maintained and displayed by the applicant on the premises. The historic preservation officer shall also retain a copy of the certificate of appropriateness for public inspection.~~

~~(Ord. No. 95352 § 4) (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2011-03-31-0240, § 2, 3-31-11) (Ord. No. 2014-04-03-0206, § 6, 4-3-14; Ord. No. [2015-12-17-1077](#), § 2, 12-17-15; Ord. No. [2017-10-05-0756](#), § 1(Att. A), 10-5-17; Ord. No. [2017-12-14-1010](#), § 2, 12-14-17)~~

~~Sec. 35-452. **Certificate of Appropriateness for Administrative Approval.**~~

~~(a) **Applicability.** The provisions of this section apply to a certificate of appropriateness requesting ordinary repair and maintenance and certain minor alterations or additions reviewed and approved administratively.~~

~~(b) **Initiation.** Applications for a certificate of appropriateness to authorize ordinary maintenance and repair or certain minor alterations or additions reviewed and approved administratively shall be submitted to the historic preservation officer.~~

~~(c) **Completeness Review.** The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~

~~(d) **Decision.** Applications for ordinary repair and maintenance may be approved by the city manager or their designee. The decision may be appealed in the same manner as set forth in section 35-481.~~

~~(e) **Approval Criteria.** (See article VI, section 35-611 of this chapter.)~~

~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~

~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~

~~(h) **Scope of Approval.** (See subsection 35-451(h) of this chapter.)~~

~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.)~~

~~(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10; Ord. No. 2015-12-17-1077, § 2, 12-17-15)~~

~~Sec. 35-453. **Permits Affecting Properties Identified as Eligible Resources or Recommended by the Historic Design and Review Commission for Historic Designation.**~~

~~(a) **Applicability.**~~

~~(1) **When an application is made on a building, object, site or structure that has been determined by the historic preservation officer to be an eligible resource for historic designation in accordance with this section, and when written notice informing the property owner of such a determination has been**~~

- provided, then the provisions of this division shall apply to the property until the lesser of one hundred eighty (180) days of the notification or action by city council on the recommendation for designation.
- ~~(2) When an application is made on a building, object, site or structure recommended by the commission for designation as a historic landmark or of a building, object, site, structure or unimproved land located within an area recommended by the commission for designation as a historic district, then the provisions of this division shall apply to the property until action by city council on the recommendation for designation.~~
- ~~(b) **Initiation.** The applicant may apply to the commission for review of a proposed project prior to final city council action on the designation request.~~
- ~~(c) **Completeness Review.** The historic preservation officer shall review the application in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) **Decision.** The commission shall review the application using criteria set forth in this section and shall follow all regulations and procedures used to review historic landmarks and properties in historic districts. Certificates may be issued following commission approval. Should the commission deny the applicant's request, the applicant may appeal to city council following procedures in this subdivision.~~
- ~~(e) **Approval Criteria.** The city council may authorize issuance of a certificate on a resource recommended by the commission for designation if, by formal resolution, it deems the certificate necessary for public health, welfare, or safety.~~
- ~~(f) **Subsequent Applications.** (Not applicable.)~~
- ~~(g) **Amendments.** (Not applicable.)~~
- ~~(h) **Scope of Approval.** Should the city council fail to designate the recommended building, object, site, structure or cluster as a historic landmark or the recommended area as a historic district, the director of planning and development services shall issue permits requested providing all City Code requirements are met.~~
- ~~(i) **Recording Procedures.** See subsection 35-451(i) of this chapter.~~
- (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2017-10-05-0756, § 1(Att. A), 10-5-17)-

~~Sec. 35-454. – Review of Plans for City-Owned Properties.–~~

- ~~(a) **Applicability.** The City of San Antonio and all of its boards, agencies and utilities and those corporations, firms or individuals engaged in the furnishing of telephone service, cable television, wireless service, or other public utilities to the public, shall submit plans for any construction, reconstruction, alteration, restoration, rehabilitation, relocation, stabilization, or demolition affecting any public building, object, site, structure, accessory building, fence, or other appurtenance in any city owned property or any activity which may upon completion obstruct any designated vista for review according to procedures set forth by this article, notwithstanding the provisions of section 35-104 of this chapter.~~
- ~~(b) **Initiation.** Prior to accepting construction bids on work to be done on public property, the commission, agency, utility, corporation, firm or individual shall submit to the commission project designs for review and recommendation.~~
- ~~(c) **Completeness Review.** The historic preservation officer shall review the plan review application for completeness in accordance with subsection 35-451(e) of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) **Decision.** (See subsection 35-451(d) of this chapter.)~~
- ~~(e) **Approval Criteria.** (See article VI, division 2 of this chapter)~~
- ~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~
- ~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~
- ~~(h) **Scope of Approval.** (See subsection 35-451(h) of this chapter.)~~
- ~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.)~~

(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10)

~~Sec. 35-455. Demolition Permit Applications.~~

~~(a) **Applicability.** The provisions of this section apply to any application for demolition of a historic landmark (section 35-614 of this chapter). The provisions of this section apply to any historic landmark or any property located within a historic district.~~

~~(b) **Initiation.**~~

~~(1) **Historic Landmarks and Contributing Properties.** The applicant shall submit all necessary materials to the historic preservation officer, hereafter referred to as the HPO, at least fifteen (15) days prior to the HPO hearing in order that staff may review and comment and/or consult on the case. Staff and/or professional comments shall be forwarded to the HPO for consideration and review and made available to the applicant for consideration prior to the hearing. The HPO may require that an applicant furnish such additional information that is relevant to its determination of unreasonable economic hardship and may require that such additional information be furnished under seal. The HPO or its agent may also furnish additional information as the HPO believes is relevant. The HPO shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall file with his affidavit a statement of the information which cannot be obtained and shall describe the reasons why such information cannot be obtained.~~

~~(2) **Other Demolition Permits.** All applications for permits to demolish buildings, objects, sites, or structures which are not historic landmarks, contributing properties, or an intrusion in the district shall be referred to the city HPO for the purpose of determining whether or not the building, object, site, or structure may have historical, cultural, architectural, or archaeological significance.~~

~~(c) **Completeness Review.** The historic preservation officer shall review the demolition permit application for completeness in accordance with subsection 35-451(c) of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~

~~(d) **Decision.**~~

~~(1) **Historic Landmarks.** Whenever an application for a certificate regarding the demolition of a landmark is submitted to the historic and design review commission, the historic and design review commission shall not hold a public hearing on the application for sixty (60) days from the date the application is received by the office of historic preservation. This time period is intended to permit the city historic preservation officer to discuss the proposed demolition informally with the property owner, other city officials, registered neighborhood associations, and local preservation organizations, to see if an alternative to demolition can be found before a formal consideration of the application by the historic and design review commission. At least one meeting with the registered neighborhood association shall occur within this period if the proposed demolition is located within a historic district. The historic preservation officer shall prepare, as a part of the submission, a report to the historic and design review commission analyzing alternatives to demolition, and request from other city departments or agencies information necessary for the preparation of this report.~~

~~If within this sixty-day period any one (1) of the following three (3) events shall occur, the historic and design review commission may defer hearing the application for six (6) months and it shall be considered to have been withdrawn by the applicant during such six-month period:~~

- ~~• The owner shall enter into a binding contract for the sale of the property,~~
- ~~• Approved arrangements shall be made for the structure to be moved to an approved new location, or~~
- ~~• The City of San Antonio shall determine to condemn the property and take it by the power of eminent domain for rehabilitation or reuse by the city or other disposition with appropriate preservation restrictions in order to promote the historic preservation purposes of this chapter to maintain the structure and protect it from demolition.~~

~~If within the sixty-day period none of the three (3) events summarized above shall have occurred, the historic and design review commission shall schedule a hearing on the demolition application at its next regularly scheduled meeting following the expiration of the sixty-day period, shall request all knowledgeable parties to comment at the hearing on the proposed demolition, and shall make its written~~

~~recommendation within thirty (30) days after hearing the request for demolition. The historic and design review commission shall also request the city engineer or a third-party consultant to prepare a report on the state of repair and structural stability of the structure for which an application to demolish has been filed. This report shall be presented to the city HPO prior to the date of the historic and design review commission's hearing on the demolition permit application, and shall become part of the administrative record on the application.~~

~~(2) **Other Demolition Permits.** If the property is not a historic landmark, contributing property, or an intrusion in the district, the historic preservation officer shall determine whether or not the building, object, site, or structure may have historic, cultural, architectural, or archaeological significance within thirty (30) days after receipt of the completed application. In making this determination, the historic preservation officer shall apply the appropriate definitions in appendix A of this chapter, as well as any applicable standards or guidelines adopted by the city council. If the building, object, site, or structure is determined to have no cultural, historical, architectural, or archaeological significance, a demolition permit may be issued immediately, provided such application otherwise complies with the provisions of the demolition ordinance and all city code requirements. If the building, object, site, or structure is found to have significance and is determined to an eligible resource for historic designation in accordance with this section, the historic preservation officer shall notify the owner of the property in writing of such determination in accordance with this division. The historic preservation officer shall retain a written statement summarizing the reasons for their determination for such period as required under applicable record retention laws as followed by the city clerk's office. The historic preservation officer shall make such information available to the historic and design review commission for review and recommendation as to significance. If the historic and design review commission concurs in the significance, the historic and design review commission shall recommend that the building, object, site, or structure be designated as a historic landmark. Following such determination, the applicant may request a demolition permit by following the procedures for historic landmarks or properties within a historic district as prescribed in this section.~~

~~(e) **Approval Criteria.** See article VI, section 35-614 of this chapter.~~

~~(1) **Historic Landmark.** Should the applicant for a certificate regarding demolition of a historic landmark satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the significant historic landmark, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(2) **Contributing Property.** Should the applicant for certificate regarding demolition of a contributing property in a historic district satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the property, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(3) **Property Deemed to be an Intrusion into the District.** In those cases which the historic and design review commission finds that a building, object, or structure proposed for demolition is located in a historic district, but is considered an intrusion in the district, the historic and design review commission shall reaffirm the evaluation of the resource as an intrusion using criteria set forth in this article prior to recommending approval of a certificate regarding demolition. When the resource is determined to be an intrusion, the historic and design review commission shall not recommend approval of a certificate regarding demolition unless the property owner agrees to minimum landscape and maintenance requirements as specified under sections 35-615 through 35-616 and all other city ordinances and codes. In any event, when the historic and design review commission recommends approval of such certificate, demolition permits for buildings, objects, sites, or structures in historic districts shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~

~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~

~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~

~~(h) **Scope of Approval.**~~

- ~~(1) **Other Agency Approval Required.** When the historic and design review commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~
- ~~(2) **Replacement Plans.** Following recommendation for approval of demolition, the applicant must seek approval of replacement plans consistent with the criteria set forth in sections 35-609 to 35-613 prior to receiving a demolition permit and other permits. Replacement plans for this purpose shall include, but shall not be restricted to, project concept, preliminary elevations and master development plans, and completed working drawings for at least the foundation plan which will enable the applicant to receive a permit for foundation construction. Applicants that have received a recommendation for a certificate and approval of required replacement plans shall be permitted to receive such demolition permit without additional historic and design review commission action on demolition, following the posting by the applicant of a performance bond and a payment bond in an amount sufficient to cover all construction costs and to inure to the benefit of the City of San Antonio. If a contractor has been selected, then the bonds may come from the contractor and shall inure first to the benefit of the City of San Antonio, second to the benefit of the developer.~~
- ~~(3) **Certificate for New Construction.** Applicants that have received an approval of a certificate regarding demolition shall be permitted to receive a demolition permit without additional historic and design review commission action on demolition, following the historic and design review commission's recommendation of a certificate for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of section 35-609, new construction, are met, and the property owner provides financial proof of his ability to complete the project.~~
- ~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.) Applicants that have received a recommendation for a certificate for demolition of a historic landmark shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints to the historic preservation officer. Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.~~
- (Ord No. 98697 § 4 and 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2015-12-17-1077 , § 2, 12-17-15; Ord. No. 2017-10-05-0756 , § 1(Att. A), 10-5-17; Ord. No. 2017-12-14-1010 , § 2, 12-14-17)

~~Sec. 35-456. -- Certificate of Appropriateness for "D" Downtown Zoning District.~~

- ~~(a) Applications proposing infill development projects or redevelopment projects on property zoned "D" Downtown Zoning District shall require review for appropriateness with the provisions of section 35-G101 (Downtown Design Guide).~~
- ~~(b) Initiation. Applications for certificates of appropriateness for projects in the "D" Downtown Zoning District shall be referred to the historic and design review commission by the director of the planning and community development department.~~
- ~~(c) Review Process. The review process shall be as specified in the Downtown Design Guide in Appendix G of this chapter (35-G101).~~

(Ord. No. 2014-04-03-0206, § 6, 4-3-14)

~~Secs. 35-457 to 35-469. -- Reserved.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-8

Applicant: Office of Historic Preservation

Amendment Title – ‘Article IV. Division 5. – Historic and Design Review’

Amendment Language:

DIVISION 5. - HISTORIC AND DESIGN REVIEW

Procedures related to Historic Preservation and Urban Design are located in Article VI of this chapter – Historic Preservation and Urban Design.

~~STATEMENT OF PURPOSE~~

~~This division implements the following policy of the master plan:–~~

- ~~• Urban Design, Policy 1b: Adopt an urban design review process for giving physical design direction to urban growth, conservation and character.–~~
- ~~• Goal 2: Preserve and enhance the city's historic resources.–~~

~~-~~

~~Sec. 35-450. – General Rules.–~~

~~(a) – Area of Jurisdiction. A certificate of appropriateness is required and shall be secured by a party prior to the issuance of a permit from the department of development services before said party will be allowed to undertake activities affecting a designated historic landmark, property within a designated historic district, a state archaeological landmark, a recorded Texas historical landmark, property within a National Register Historic District, property listed on the National Register of Historic Places, a National Historic Landmark, property within the river improvement overlay district, property within a mission protection overlay district, public property, public rights-of-way, or public art.–~~

~~(b) – "Commission" Defined. For purposes of this division, the term "commission" refers to the historic and design review commission.–~~

~~(Ord. No. 2014-10-02-0742, § 2, 10-2-14)~~

~~Sec. 35-451. – Certificate of Appropriateness.–~~

~~(a) – Applications proposing work or changes to the exterior of a landmark, in a historic district, in a river improvement overlay district, viewshed protection or mission protection overlay district, or a property identified as an eligible resource or recommended for historic designation in accordance [with] subsection 35-453(a) shall require review for appropriateness with the provisions of this article, and any adopted design guidelines. In addition, the demolition or relocation of any structure designated historic shall also require review for appropriateness in the same manner. Such applications may include, but are not limited to:–~~

- ~~(1) – Construction and reconstruction,–~~
- ~~(2) – Alteration, additions, restoration and rehabilitation,–~~
- ~~(3) – Relocation,–~~
- ~~(4) – Stabilization,–~~
- ~~(5) – Signage,–~~
- ~~(6) – Landscaping,–~~
- ~~(7) – Construction or reconstruction of a parking lot,–~~

- ~~(8) Construction or reconstruction of an appurtenance,~~
- ~~(9) Acquisition or deaccessioning of artwork,~~
- ~~(10) Demolition, and~~
- ~~(11) Lighting, furniture and seating plan, and awnings and umbrellas within the Riverwalk area and in the public right of way.~~
- ~~(b) Initiation. Applications for certificates of appropriateness shall be referred to the commission by the historic preservation officer. In the case of an application for new infill development or redevelopment of property zoned "D" Downtown, the application shall be referred to the commission by the director of the planning and community development department and shall be guided by procedures specified in the Downtown Design Guide in Appendix G of this chapter (35-G101). In the case of an application for demolition, the commission shall be guided by procedures specified in sections 35-614 to 35-617 of this chapter.~~
- ~~(c) Completeness Review. The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) Decision.~~
 - ~~(1) Commission Review. The commission shall make its written final recommendation to either approve, deny, or approve with stipulations the application within sixty (60) days after the historic preservation officer's receipt of the completed application. Applications forwarded to the commission shall include all required materials and documents from the applicant. If the commission does not make its final recommendation within a sixty-day period, the application shall be deemed recommended by the commission for approval and the city manager or her designee shall either approve, deny or approve with conditions the application within five (5) days of the applicant's demand. The sixty-day time period may be extended up to three additional times, with each time not exceeding thirty (30) days, with the concurrence of the applicant if additional time is required for the preparation of information or for research required by the commission. In cases involving demolition applications, the Historic Preservation Officer may extend this timeline consistent with subsection 35-455(d).~~
 - ~~(2) City Manager Review. Upon receipt of the recommendation by the commission, or on their own initiative, the city manager or designee may implement such recommendation by notifying the applicant within ten (10) business days from receipt of such recommendation that the application has been approved, conditionally approved, or disapproved. The city manager designee for this purpose shall be the historic preservation officer, unless the city manager chooses to designate otherwise. The city manager or designee shall also submit a copy of the decision to the commission for its information, to the department of planning and development services for issuance of permits, and to other departments, as applicable. The city manager or designee shall assure the decision is based on the criteria established by the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation and was considered by the commission in the determination as to issuance or denial of any certificate.~~
 - ~~(3) Appeal. An applicant for a certificate may appeal the decision of the city manager or designee to the board of adjustment within thirty (30) days after receipt of notification of the city manager's action. The applicant shall be advised by the city manager or designee of the time and place of the hearing at which the appeal will be considered and shall have the right to attend and be heard as to the reasons for filing the appeal. In determining whether or not to grant the appeal, the board of adjustment shall consider the same factors as the commission and the report of the commission. If the board of adjustment approves the application, it shall direct the city manager or designee to issue a certificate for the work covered. If the board of adjustment disapproves the application, it shall direct the city manager or designee not to issue such certificate. Such disapproval may indicate what changes in the plans and specifications would meet the conditions. Upon receipt of the written disapproval of the board of adjustment, the city manager or designee shall immediately advise the applicant and the commission in writing.~~
- ~~(e) Approval Criteria (See article VI of this chapter.)~~
- ~~(f) Subsequent Applications. In the case of disapproval of an application by the board of adjustment, a new application for the same work shall not be resubmitted for consideration until one (1) year has~~

~~elapsed from the date of disapproval unless the indicated changes in the plans and specifications required to meet the conditions have been incorporated into the new application. The commission, by a majority of its membership, may waive the aforementioned time frame if the application presents new substantial evidence. If such waiver is granted, a new application shall be filed with the historic preservation officer.~~

~~(g) **Amendments.** A certificate of appropriateness shall be amended in the same manner as the approval of the original application.~~

~~(h) **Scope of Approval.** A certificate of appropriateness shall authorize only those modifications to a building or structure requested in the application and approved as provided herein. The historic and design review commission shall recommend approval, denial, or approval with conditions for the application before it, unless said application is revised with the consent of the applicant. Following commission approval of final design, defined as eighty (80) percent working drawings, and issuance of a certificate, an applicant must secure permits within one hundred eighty (180) days and start work within one hundred eighty (180) days of issuance of permits or the certificate becomes null and void and of no force or effect. Thereafter, the applicant must reapply for reissuance of a certificate to the historic preservation officer. The historic preservation officer will determine whether significant changes have occurred to the final design. If the historic preservation officer determines that significant changes have occurred, then plans must be resubmitted to the commission for rehearing and action.~~

~~(i) **Recording Procedures.** A certificate of appropriateness need not be recorded, but shall be maintained and displayed by the applicant on the premises. The historic preservation officer shall also retain a copy of the certificate of appropriateness for public inspection.~~

~~(Ord. No. 95352 § 4) (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2009-01-15-0001, § 2, 1-15-09) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2011-03-31-0240, § 2, 3-31-11) (Ord. No. 2014-04-03-0206, § 6, 4-3-14; Ord. No. [2015-12-17-1077](#), § 2, 12-17-15; Ord. No. [2017-10-05-0756](#), § 1(Att. A), 10-5-17; Ord. No. [2017-12-14-1010](#), § 2, 12-14-17)~~

~~Sec. 35-452. **Certificate of Appropriateness for Administrative Approval.**~~

~~(a) **Applicability.** The provisions of this section apply to a certificate of appropriateness requesting ordinary repair and maintenance and certain minor alterations or additions reviewed and approved administratively.~~

~~(b) **Initiation.** Applications for a certificate of appropriateness to authorize ordinary maintenance and repair or certain minor alterations or additions reviewed and approved administratively shall be submitted to the historic preservation officer.~~

~~(c) **Completeness Review.** The historic preservation officer shall review an application for a certificate of appropriateness in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~

~~(d) **Decision.** Applications for ordinary repair and maintenance may be approved by the city manager or their designee. The decision may be appealed in the same manner as set forth in section 35-481.~~

~~(e) **Approval Criteria.** (See article VI, section 35-611 of this chapter.)~~

~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~

~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~

~~(h) **Scope of Approval.** (See subsection 35-451(h) of this chapter.)~~

~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.)~~

~~(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10; Ord. No. 2015-12-17-1077, § 2, 12-17-15)~~

~~Sec. 35-453. **Permits Affecting Properties Identified as Eligible Resources or Recommended by the Historic Design and Review Commission for Historic Designation.**~~

~~(a) **Applicability.**~~

~~(1) **When an application is made on a building, object, site or structure that has been determined by the historic preservation officer to be an eligible resource for historic designation in accordance with this section, and when written notice informing the property owner of such a determination has been**~~

- provided, then the provisions of this division shall apply to the property until the lesser of one hundred eighty (180) days of the notification or action by city council on the recommendation for designation.
- ~~(2) When an application is made on a building, object, site or structure recommended by the commission for designation as a historic landmark or of a building, object, site, structure or unimproved land located within an area recommended by the commission for designation as a historic district, then the provisions of this division shall apply to the property until action by city council on the recommendation for designation.~~
- ~~(b) **Initiation.** The applicant may apply to the commission for review of a proposed project prior to final city council action on the designation request.~~
- ~~(c) **Completeness Review.** The historic preservation officer shall review the application in accordance with section 35-402 of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) **Decision.** The commission shall review the application using criteria set forth in this section and shall follow all regulations and procedures used to review historic landmarks and properties in historic districts. Certificates may be issued following commission approval. Should the commission deny the applicant's request, the applicant may appeal to city council following procedures in this subdivision.~~
- ~~(e) **Approval Criteria.** The city council may authorize issuance of a certificate on a resource recommended by the commission for designation if, by formal resolution, it deems the certificate necessary for public health, welfare, or safety.~~
- ~~(f) **Subsequent Applications.** (Not applicable.)~~
- ~~(g) **Amendments.** (Not applicable.)~~
- ~~(h) **Scope of Approval.** Should the city council fail to designate the recommended building, object, site, structure or cluster as a historic landmark or the recommended area as a historic district, the director of planning and development services shall issue permits requested providing all City Code requirements are met.~~
- ~~(i) **Recording Procedures.** See subsection 35-451(i) of this chapter.~~
- (Ord. No. 98697 § 1, 4 and 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2017-10-05-0756, § 1(Att. A), 10-5-17)-

~~Sec. 35-454. – Review of Plans for City-Owned Properties.–~~

- ~~(a) **Applicability.** The City of San Antonio and all of its boards, agencies and utilities and those corporations, firms or individuals engaged in the furnishing of telephone service, cable television, wireless service, or other public utilities to the public, shall submit plans for any construction, reconstruction, alteration, restoration, rehabilitation, relocation, stabilization, or demolition affecting any public building, object, site, structure, accessory building, fence, or other appurtenance in any city owned property or any activity which may upon completion obstruct any designated vista for review according to procedures set forth by this article, notwithstanding the provisions of section 35-104 of this chapter.~~
- ~~(b) **Initiation.** Prior to accepting construction bids on work to be done on public property, the commission, agency, utility, corporation, firm or individual shall submit to the commission project designs for review and recommendation.~~
- ~~(c) **Completeness Review.** The historic preservation officer shall review the plan review application for completeness in accordance with subsection 35-451(e) of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~
- ~~(d) **Decision.** (See subsection 35-451(d) of this chapter.)~~
- ~~(e) **Approval Criteria.** (See article VI, division 2 of this chapter)~~
- ~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~
- ~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~
- ~~(h) **Scope of Approval.** (See subsection 35-451(h) of this chapter.)~~
- ~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.)~~

(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10)

~~Sec. 35-455. Demolition Permit Applications.~~

~~(a) **Applicability.** The provisions of this section apply to any application for demolition of a historic landmark (section 35-614 of this chapter). The provisions of this section apply to any historic landmark or any property located within a historic district.~~

~~(b) **Initiation.**~~

~~(1) **Historic Landmarks and Contributing Properties.** The applicant shall submit all necessary materials to the historic preservation officer, hereafter referred to as the HPO, at least fifteen (15) days prior to the HPO hearing in order that staff may review and comment and/or consult on the case. Staff and/or professional comments shall be forwarded to the HPO for consideration and review and made available to the applicant for consideration prior to the hearing. The HPO may require that an applicant furnish such additional information that is relevant to its determination of unreasonable economic hardship and may require that such additional information be furnished under seal. The HPO or its agent may also furnish additional information as the HPO believes is relevant. The HPO shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall file with his affidavit a statement of the information which cannot be obtained and shall describe the reasons why such information cannot be obtained.~~

~~(2) **Other Demolition Permits.** All applications for permits to demolish buildings, objects, sites, or structures which are not historic landmarks, contributing properties, or an intrusion in the district shall be referred to the city HPO for the purpose of determining whether or not the building, object, site, or structure may have historical, cultural, architectural, or archaeological significance.~~

~~(c) **Completeness Review.** The historic preservation officer shall review the demolition permit application for completeness in accordance with subsection 35-451(c) of this chapter. The appellate agency for purposes of completeness review (see subsection 35-402(c) of this chapter) shall be the historic and design review commission.~~

~~(d) **Decision.**~~

~~(1) **Historic Landmarks.** Whenever an application for a certificate regarding the demolition of a landmark is submitted to the historic and design review commission, the historic and design review commission shall not hold a public hearing on the application for sixty (60) days from the date the application is received by the office of historic preservation. This time period is intended to permit the city historic preservation officer to discuss the proposed demolition informally with the property owner, other city officials, registered neighborhood associations, and local preservation organizations, to see if an alternative to demolition can be found before a formal consideration of the application by the historic and design review commission. At least one meeting with the registered neighborhood association shall occur within this period if the proposed demolition is located within a historic district. The historic preservation officer shall prepare, as a part of the submission, a report to the historic and design review commission analyzing alternatives to demolition, and request from other city departments or agencies information necessary for the preparation of this report.~~

~~If within this sixty-day period any one (1) of the following three (3) events shall occur, the historic and design review commission may defer hearing the application for six (6) months and it shall be considered to have been withdrawn by the applicant during such six-month period:~~

- ~~• The owner shall enter into a binding contract for the sale of the property,~~
- ~~• Approved arrangements shall be made for the structure to be moved to an approved new location, or~~
- ~~• The City of San Antonio shall determine to condemn the property and take it by the power of eminent domain for rehabilitation or reuse by the city or other disposition with appropriate preservation restrictions in order to promote the historic preservation purposes of this chapter to maintain the structure and protect it from demolition.~~

~~If within the sixty-day period none of the three (3) events summarized above shall have occurred, the historic and design review commission shall schedule a hearing on the demolition application at its next regularly scheduled meeting following the expiration of the sixty-day period, shall request all knowledgeable parties to comment at the hearing on the proposed demolition, and shall make its written~~

~~recommendation within thirty (30) days after hearing the request for demolition. The historic and design review commission shall also request the city engineer or a third-party consultant to prepare a report on the state of repair and structural stability of the structure for which an application to demolish has been filed. This report shall be presented to the city HPO prior to the date of the historic and design review commission's hearing on the demolition permit application, and shall become part of the administrative record on the application.~~

~~(2) **Other Demolition Permits.** If the property is not a historic landmark, contributing property, or an intrusion in the district, the historic preservation officer shall determine whether or not the building, object, site, or structure may have historic, cultural, architectural, or archaeological significance within thirty (30) days after receipt of the completed application. In making this determination, the historic preservation officer shall apply the appropriate definitions in appendix A of this chapter, as well as any applicable standards or guidelines adopted by the city council. If the building, object, site, or structure is determined to have no cultural, historical, architectural, or archaeological significance, a demolition permit may be issued immediately, provided such application otherwise complies with the provisions of the demolition ordinance and all city code requirements. If the building, object, site, or structure is found to have significance and is determined to an eligible resource for historic designation in accordance with this section, the historic preservation officer shall notify the owner of the property in writing of such determination in accordance with this division. The historic preservation officer shall retain a written statement summarizing the reasons for their determination for such period as required under applicable record retention laws as followed by the city clerk's office. The historic preservation officer shall make such information available to the historic and design review commission for review and recommendation as to significance. If the historic and design review commission concurs in the significance, the historic and design review commission shall recommend that the building, object, site, or structure be designated as a historic landmark. Following such determination, the applicant may request a demolition permit by following the procedures for historic landmarks or properties within a historic district as prescribed in this section.~~

~~(e) **Approval Criteria.** See article VI, section 35-614 of this chapter.~~

~~(1) **Historic Landmark.** Should the applicant for a certificate regarding demolition of a historic landmark satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the significant historic landmark, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(2) **Contributing Property.** Should the applicant for certificate regarding demolition of a contributing property in a historic district satisfy the historic and design review commission that he will suffer an unreasonable economic hardship if a demolition permit is not issued, or, in failing to demonstrate unreasonable economic hardship, the applicant demonstrates loss of significance which dictates demolition of the property, the historic and design review commission shall recommend approval of a certificate for the issuance of a demolition permit.~~

~~(3) **Property Deemed to be an Intrusion into the District.** In those cases which the historic and design review commission finds that a building, object, or structure proposed for demolition is located in a historic district, but is considered an intrusion in the district, the historic and design review commission shall reaffirm the evaluation of the resource as an intrusion using criteria set forth in this article prior to recommending approval of a certificate regarding demolition. When the resource is determined to be an intrusion, the historic and design review commission shall not recommend approval of a certificate regarding demolition unless the property owner agrees to minimum landscape and maintenance requirements as specified under sections 35-615 through 35-616 and all other city ordinances and codes. In any event, when the historic and design review commission recommends approval of such certificate, demolition permits for buildings, objects, sites, or structures in historic districts shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~

~~(f) **Subsequent Applications.** (See subsection 35-451(f) of this chapter.)~~

~~(g) **Amendments.** (See subsection 35-451(g) of this chapter.)~~

~~(h) **Scope of Approval.**~~

- ~~(1) **Other Agency Approval Required.** When the historic and design review commission recommends approval of a certificate regarding demolition of buildings, objects, sites, or structures in historic districts, permits shall not be issued until all plans for the site have received approval from all appropriate city boards, commissions, departments and agencies.~~
- ~~(2) **Replacement Plans.** Following recommendation for approval of demolition, the applicant must seek approval of replacement plans consistent with the criteria set forth in sections 35-609 to 35-613 prior to receiving a demolition permit and other permits. Replacement plans for this purpose shall include, but shall not be restricted to, project concept, preliminary elevations and master development plans, and completed working drawings for at least the foundation plan which will enable the applicant to receive a permit for foundation construction. Applicants that have received a recommendation for a certificate and approval of required replacement plans shall be permitted to receive such demolition permit without additional historic and design review commission action on demolition, following the posting by the applicant of a performance bond and a payment bond in an amount sufficient to cover all construction costs and to inure to the benefit of the City of San Antonio. If a contractor has been selected, then the bonds may come from the contractor and shall inure first to the benefit of the City of San Antonio, second to the benefit of the developer.~~
- ~~(3) **Certificate for New Construction.** Applicants that have received an approval of a certificate regarding demolition shall be permitted to receive a demolition permit without additional historic and design review commission action on demolition, following the historic and design review commission's recommendation of a certificate for new construction. Permits for demolition and construction shall be issued simultaneously if requirements of section 35-609, new construction, are met, and the property owner provides financial proof of his ability to complete the project.~~
- ~~(i) **Recording Procedures.** (See subsection 35-451(i) of this chapter.) Applicants that have received a recommendation for a certificate for demolition of a historic landmark shall document buildings, objects, sites or structures which are intended to be demolished with 35mm slides or prints, preferably in black and white, and supply a set of slides or prints to the historic preservation officer. Applicants shall also prepare for the historic preservation officer a salvage strategy for reuse of building materials deemed valuable by the historic preservation officer for other preservation and restoration activities.~~
- (Ord No. 98697 § 4 and 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2015-12-17-1077 , § 2, 12-17-15; Ord. No. 2017-10-05-0756 , § 1(Att. A), 10-5-17; Ord. No. 2017-12-14-1010 , § 2, 12-14-17)

~~Sec. 35-456. -- Certificate of Appropriateness for "D" Downtown Zoning District.~~

- ~~(a) Applications proposing infill development projects or redevelopment projects on property zoned "D" Downtown Zoning District shall require review for appropriateness with the provisions of section 35-G101 (Downtown Design Guide).~~
- ~~(b) Initiation. Applications for certificates of appropriateness for projects in the "D" Downtown Zoning District shall be referred to the historic and design review commission by the director of the planning and community development department.~~
- ~~(c) Review Process. The review process shall be as specified in the Downtown Design Guide in Appendix G of this chapter (35-G101).~~

(Ord. No. 2014-04-03-0206, § 6, 4-3-14)

~~Secs. 35-457 to 35-469. -- Reserved.~~



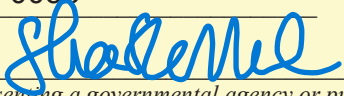
UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-601 Procedures. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-9

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-601. – Purpose.’

Amendment Language:

DIVISION 1. - GENERAL

Sec. 35-601. - Purpose.

The purpose of this article is to provide the [procedures](#), standards and criteria for protection of historic, cultural, archaeological and artistic resources.

(Ord. No. 2006-06-15-0718, § 2, 6-15-06)

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022*****

Amendment 20-9

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-601. – Purpose.’

Amendment Language:

DIVISION 1. - GENERAL

Sec. 35-601. - Purpose.

The purpose of this article is to provide the [procedures](#), standards and criteria for protection of historic, cultural, archaeological and artistic resources.

(Ord. No. 2006-06-15-0718, § 2, 6-15-06)

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-9

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-601. – Purpose.’

Amendment Language:

DIVISION 1. - GENERAL

Sec. 35-601. - Purpose.

The purpose of this article is to provide the [procedures](#), standards and criteria for protection of historic, cultural, archaeological and artistic resources.

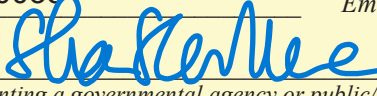
(Ord. No. 2006-06-15-0718, § 2, 6-15-06)



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation
Address: 1901 S Alamo
Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov
Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-602 HPO. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-10**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-602. – City Historic Preservation Officer.’**Amendment Language:**

Sec. 35-602. - City Historic Preservation Officer.

The city historic preservation officer, through the office of historic preservation, shall administer this article and shall advise the historic and design review commission on each application under this article that shall come before the commission. This person shall have expertise in archaeology, history, architectural history, historic preservation, or a closely related field. The city historic preservation officer shall have the following powers and duties:

- (a) To approve, deny or approve with conditions, applications submitted to the office of historic preservation when acting as the city manager designee.
- (b) To coordinate with [relevant City departments concerning matters related to historic and design review](#) ~~the department of CIMS who shall administer the public art and design enhancement program under division 5 of article VI.~~
- (c) To coordinate the city's preservation and urban design activities with those of local, state and federal agencies and with local, state, and national preservation and urban design organizations in the private sector.
- (d) To recommend to the commission buildings, objects, sites, structures, and districts for designation as landmarks or historic districts in accordance with the criteria established by this chapter.
- (e) To recommend to the commission buildings, objects, sites, structures, and districts for nomination to the National Register of Historic Places. Such recommendations shall be guided by the criteria established in the National Historic Preservation Act of 1966, as amended.
- (f) To maintain and hold open for public inspection all records pertaining to the provisions of historic and design regulations as provided for in article VI and article III, and to keep a copy available for public viewing all historic district specific guidelines, Secretary of the Interior Standards, Guidelines for Archeology and Historic Preservation, and any other guidelines which are referenced in article VI. Public viewing may include available office of historic preservation websites.
- (g) To review, approve or deny applications for building and demolition permits required by section 35-108.
- (h) To review plans for proposed development to assure that all necessary permits have been obtained from these federal, state or local government agencies from which prior approval is required as provided in this chapter for historic and design review.
- (i) To administratively review office of historic preservation applications and forms for completeness.
- (j) To approve administrative certificates of appropriateness.
- (k) To convene meetings of the design review committee of the historic and design review commission.
- (l) To designate objects, buildings and structures submitted for review as contributing or noncontributing to a historic landmark or historic district.

(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-04-03-0206, § 6, 4-3-14)

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022 *****

Amendment 20-10**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-602. – City Historic Preservation Officer.’**Amendment Language:**

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(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-04-03-0206, § 6, 4-3-14)

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-10

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-602. – City Historic Preservation Officer.’

Amendment Language:

Sec. 35-602. - City Historic Preservation Officer.

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(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10) (Ord. No. 2014-04-03-0206, § 6, 4-3-14)



UDC Amendment Request Application for Internal Parties

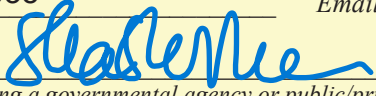
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-603 Commission Defined. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-11

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-603. – Historic and Design Review Commission’

Amendment Language:

35-603. Historic and Design Review Commission.

(a) "**Commission**" Defined. For purposes of this article, the term "commission" refers to the historic and design review commission. Procedures and administrative functions of the commission are provided in 35-805 of this chapter.

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022*****

Amendment 20-11

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-603. – Historic and Design Review Commission’

Amendment Language:

[35-603. Historic and Design Review Commission.](#)

[\(a\) "**Commission**" Defined. For purposes of this article, the term "commission" refers to the historic and design review commission. Procedures and administrative functions of the commission are provided in 35-805 of this chapter.](#)

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-11

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-603. – Historic and Design Review Commission’

Amendment Language:

[35-603. Historic and Design Review Commission.](#)

[\(a\) "**Commission**" Defined. For purposes of this article, the term "commission" refers to the historic and design review commission. Procedures and administrative functions of the commission are provided in 35-805 of this chapter.](#)



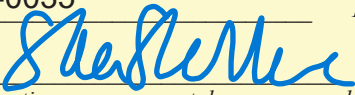
UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Article VI, Division 2 Statement of Purpose. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-12

Applicant: Office of Historic Preservation

Amendment Title – ‘Division 2. – Historic Preservation – Statement of Purpose’

Amendment Language:

DIVISION 2. - HISTORIC PRESERVATION

STATEMENT OF PURPOSE

This division implements the following provisions of the [comprehensive master](#) plan:

- *Preserve and enhance the city's historic [and cultural](#) resources (~~Urban design, Goal 2~~).*
- *Promote the development of major public and private facilities which support the downtown neighborhood and historic resources (~~Neighborhoods, policy 5c~~).*
- *Create and adopt urban design guidelines and standards that will enhance the quality of life in San Antonio, and which specifically encourage preservation and enhancement of the city's important historic and cultural characteristics, including architectural styles and historic districts.*

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022*****

Amendment 20-12

Applicant: Office of Historic Preservation

Amendment Title – ‘Division 2. – Historic Preservation – Statement of Purpose’

Amendment Language:

DIVISION 2. - HISTORIC PRESERVATION

STATEMENT OF PURPOSE

This division implements the following provisions of the comprehensive ~~master~~ plan:

- Preserve and enhance the city's historic and cultural resources (~~Urban design, Goal 2~~).*
- Promote the development of major public and private facilities which support the downtown neighborhood and historic resources (~~Neighborhoods, policy 5c~~).*
- Create and adopt urban design guidelines and standards that will enhance the quality of life in San Antonio, and which specifically encourage preservation and enhancement of the city's important historic and cultural characteristics, including architectural styles and historic districts.*

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-12

Applicant: Office of Historic Preservation

Amendment Title – ‘Division 2. – Historic Preservation – Statement of Purpose’

Amendment Language:

DIVISION 2. - HISTORIC PRESERVATION

STATEMENT OF PURPOSE

This division implements the following provisions of the [comprehensive master](#) plan:

- *Preserve and enhance the city's historic [and cultural](#) resources (~~Urban design, Goal 2~~).*
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- *Create and adopt urban design guidelines and standards that will enhance the quality of life in San Antonio, and which specifically encourage preservation and enhancement of the city's important historic and cultural characteristics, including architectural styles and historic districts.*



UDC Amendment Request Application for Internal Parties


(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-607 Designation Criteria. See Attached.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

N/A

UDC 2021 Proposed Amendment

Amendment 20-13**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-607. – Designation Criteria for Historic Districts and Landmarks.’**Amendment Language:**

Sec. 35-607. - Designation Criteria for Historic Districts and Landmarks.

- (a) **Process for Considering Designation of Historic Districts and Landmarks.** Historic districts and landmarks shall be evaluated for designation using the criteria listed in subsection (b) ~~and the criteria applied to evaluate properties for inclusion in the National Register~~. In order to be eligible for historic landmark designation, properties shall meet at least three (3) of the criteria listed. Historic districts shall consist of at least two (2) or more structures within a legally defined boundary that meet at least three (3) of the criteria. Additionally, all designated landmarks and districts shall demonstrate clear delineation of the legal boundaries of such designated resources.
- (b) **Criteria For Evaluation.**
1. Its value as a visible or archeological reminder of the cultural heritage of the community, or national event;
 2. Its location as a site of a significant local, county, state, or national event;
 3. Its identification with a person or persons who significantly contributed to the development of the community, county, state, or nation;
 4. Its identification as the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of the community, county, state, or nation;
 5. Its embodiment of distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials;
 6. Its historical, architectural or cultural character as a particularly fine or unique example of a utilitarian structure, including, but not limited to, bridges, acequias, gas stations, transportation shelters, or other commercial structures;
 7. Its unique location or singular physical characteristics that make it an established or familiar visual feature;
 8. Its historical, architectural, or cultural integrity of location, design, materials, and workmanship;
 9. Its character as a geographically definable area possessing a significant concentration, linkage, or continuity of historically, architecturally or culturally significant sites, buildings, objects or structures united by past events or aesthetically by plan or physical development;
 10. Its character as an established and geographically definable neighborhood, united by culture, architectural style or physical plan and development;
 11. It is distinctive in character, interest or value; strongly exemplifies the cultural, economic, social, ethnic or historical heritage of San Antonio, Texas or the United States;
 12. It is an important example of a particular architectural type or specimen;
 13. It bears an important and significant relationship to other distinctive structures, sites, or areas, either as an important collection of properties or architectural style or craftsmanship with few

intrusions, or by contributing to the overall character of the area according to the plan based on architectural, historic or cultural motif;

14. It possesses significant archeological value that has produced or is likely to produce data affecting theories of historic or prehistoric interest;
15. It represents a resource, whether natural or man-made, which greatly contributes to the character or image of a defined neighborhood or community area; or
16. It is designated [or determined eligible](#) as a Recorded Texas Historic Landmark or State Archeological Landmark, or is included on the National Register of Historic Places.

Properties eligible for designation include those listed below:

1. Buildings or places which have come to represent a part of San Antonio's cultural heritage for at least twenty-five (25) years;
2. Architectural curiosities, one-of-a-kind buildings and notable examples of architectural styles and periods or methods of construction, particularly local or regional types and buildings by internationally known architects or master builders and important works by minor ones;
3. Properties that are part of a cluster which provide a specific representation of an architectural or historic era or event;
4. Parks, plazas, bridges, streets, walkways, acequias, vistas and objects that have special cultural, historic or architectural significance, including studios of artists, writers or musicians during years of significant activity;
5. Institutions that provide evidence of the cultural history of San Antonio (churches, universities, art centers, theaters and entertainment halls) as well as stores, businesses and other properties that provide a physical record of the experience of particular ethnic groups;
6. Markets and commercial structures or blocks which are important to the cultural life of San Antonio and groups of buildings, structures and/or sites representative of, or associated with particular social, ethnic or economic groups during a particular period;
7. Archaeological sites of cultural importance to local people or social or ethnic groups, such as locations of important events in their history, historic or prehistoric cemeteries, battlefields or shrines;
8. Buildings that physically and spatially comprise a specific historical or architectural environment or clusters of historically, architecturally, or culturally related buildings that represent the standards and tastes of a specific segment of a community or neighborhood;
9. Unrelated structures that represent a historical or cultural progression or various styles and functions, or cohesive townscapes or streetscapes that possess an identity of place;
10. Objects such as fountains, clocks, markers, sculpture, bridges, and acequias which are important to the historical and cultural life of the city and related to a specific location; or
11. Walkways, setbacks, open grass or landscaped areas along the San Antonio River, including special vistas associated throughout city development patterns in and near plazas, parks and riverbanks.

(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10)

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 14, 2022 *****

Amendment 20-13

Applicant: Office of Historic Preservation

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Amendment Language:

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- (b) **Criteria For Evaluation.**
1. Its value as a visible or archeological reminder of the cultural heritage of the community, or national event;
 2. Its location as a site of a significant local, county, state, or national event;
 3. Its identification with a person or persons who significantly contributed to the development of the community, county, state, or nation;
 4. Its identification as the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of the community, county, state, or nation;
 5. Its embodiment of distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials;
 6. Its historical, architectural or cultural character as a particularly fine or unique example of a utilitarian structure, including, but not limited to, bridges, acequias, gas stations, transportation shelters, or other commercial structures;
 7. Its unique location or singular physical characteristics that make it an established or familiar visual feature;
 8. Its historical, architectural, or cultural integrity of location, design, materials, and workmanship;
 9. Its character as a geographically definable area possessing a significant concentration, linkage, or continuity of historically, architecturally or culturally significant sites, buildings, objects or structures united by past events or aesthetically by plan or physical development;
 10. Its character as an established and geographically definable neighborhood, united by culture, architectural style or physical plan and development;
 11. It is distinctive in character, interest or value; strongly exemplifies the cultural, economic, social, ethnic or historical heritage of San Antonio, Texas or the United States;
 12. It is an important example of a particular architectural type or specimen;
 13. It bears an important and significant relationship to other distinctive structures, sites, or areas, either as an important collection of properties or architectural style or craftsmanship with few

intrusions, or by contributing to the overall character of the area according to the plan based on architectural, historic or cultural motif;

14. It possesses significant archeological value that has produced or is likely to produce data affecting theories of historic or prehistoric interest;
15. It represents a resource, whether natural or man-made, which greatly contributes to the character or image of a defined neighborhood or community area; or
16. It is designated [or determined eligible](#) as a Recorded Texas Historic Landmark or State Archeological Landmark, or is included on the National Register of Historic Places.

Properties eligible for designation include those listed below:

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6. Markets and commercial structures or blocks which are important to the cultural life of San Antonio and groups of buildings, structures and/or sites representative of, or associated with particular social, ethnic or economic groups during a particular period;
7. Archaeological sites of cultural importance to local people or social or ethnic groups, such as locations of important events in their history, historic or prehistoric cemeteries, battlefields or shrines;
8. Buildings that physically and spatially comprise a specific historical or architectural environment or clusters of historically, architecturally, or culturally related buildings that represent the standards and tastes of a specific segment of a community or neighborhood;
9. Unrelated structures that represent a historical or cultural progression or various styles and functions, or cohesive townscapes or streetscapes that possess an identity of place;
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(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10)

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-13

Applicant: Office of Historic Preservation

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 4. Its identification as the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of the community, county, state, or nation;
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 6. Its historical, architectural or cultural character as a particularly fine or unique example of a utilitarian structure, including, but not limited to, bridges, acequias, gas stations, transportation shelters, or other commercial structures;
 7. Its unique location or singular physical characteristics that make it an established or familiar visual feature;
 8. Its historical, architectural, or cultural integrity of location, design, materials, and workmanship;
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 10. Its character as an established and geographically definable neighborhood, united by culture, architectural style or physical plan and development;
 11. It is distinctive in character, interest or value; strongly exemplifies the cultural, economic, social, ethnic or historical heritage of San Antonio, Texas or the United States;
 12. It is an important example of a particular architectural type or specimen;
 13. It bears an important and significant relationship to other distinctive structures, sites, or areas, either as an important collection of properties or architectural style or craftsmanship with few

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15. It represents a resource, whether natural or man-made, which greatly contributes to the character or image of a defined neighborhood or community area; or
16. It is designated [or determined eligible](#) as a Recorded Texas Historic Landmark or State Archeological Landmark, or is included on the National Register of Historic Places.

Properties eligible for designation include those listed below:

1. Buildings or places which have come to represent a part of San Antonio's cultural heritage for at least twenty-five (25) years;
2. Architectural curiosities, one-of-a-kind buildings and notable examples of architectural styles and periods or methods of construction, particularly local or regional types and buildings by internationally known architects or master builders and important works by minor ones;
3. Properties that are part of a cluster which provide a specific representation of an architectural or historic era or event;
4. Parks, plazas, bridges, streets, walkways, acequias, vistas and objects that have special cultural, historic or architectural significance, including studios of artists, writers or musicians during years of significant activity;
5. Institutions that provide evidence of the cultural history of San Antonio (churches, universities, art centers, theaters and entertainment halls) as well as stores, businesses and other properties that provide a physical record of the experience of particular ethnic groups;
6. Markets and commercial structures or blocks which are important to the cultural life of San Antonio and groups of buildings, structures and/or sites representative of, or associated with particular social, ethnic or economic groups during a particular period;
7. Archaeological sites of cultural importance to local people or social or ethnic groups, such as locations of important events in their history, historic or prehistoric cemeteries, battlefields or shrines;
8. Buildings that physically and spatially comprise a specific historical or architectural environment or clusters of historically, architecturally, or culturally related buildings that represent the standards and tastes of a specific segment of a community or neighborhood;
9. Unrelated structures that represent a historical or cultural progression or various styles and functions, or cohesive townscapes or streetscapes that possess an identity of place;
10. Objects such as fountains, clocks, markers, sculpture, bridges, and acequias which are important to the historical and cultural life of the city and related to a specific location; or
11. Walkways, setbacks, open grass or landscaped areas along the San Antonio River, including special vistas associated throughout city development patterns in and near plazas, parks and riverbanks.

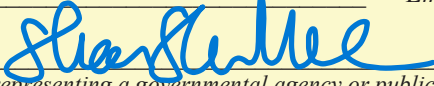
(Ord. No. 98697 § 6) (Ord. No. 2010-06-24-0616, § 2, 6-24-10)



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation
Address: 1901 S Alamo
Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov
Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-620 Demolition Permit Review. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-14**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-620. – Reserved.’**Amendment Language:**[Sec. 35-620. – Demolition Permit Review and Historic Assessment](#)

1. **Applicability.** The provisions of this section apply to any request to demolish or partially demolish any building, object, site, or structure that is not a historic landmark or located within a historic district.
2. **Initiation.** All applications for permits to demolish buildings, objects, sites, or structures which are not historic landmarks or located within a historic district shall be referred to the city HPO for the purpose of determining whether or not the building, object, site, or structure may have historical, cultural, architectural, or archaeological significance. Requests for demolition review shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Required application materials are listed in section 35-B129 of this chapter. Completed applications shall be returned to the office of historic preservation for review and processing as applicable.
3. **Completeness Review.** See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
4. **Assessment and Recommendation.** Following receipt of a complete application, properties shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. The historic preservation officer shall determine whether or not the building, object, site, or structure may have historic, cultural, architectural, or archaeological significance within thirty (30) days after receipt of the completed application. Interim controls for the property shall apply in accordance with section 35-606(e).
5. **Decision.** If the building, object, site, or structure is determined to have no cultural, historical, architectural, or archaeological significance, a demolition permit may be issued immediately, provided such application otherwise complies with the provisions of the demolition ordinance and all city code requirements. If the building, object, site, or structure is found to have significance and is determined to an eligible resource for historic designation in accordance with this section, the historic preservation officer shall notify the owner of the property in writing of such determination in accordance with this division. Interim controls for the property shall apply in accordance with section 35-606(e). The historic preservation officer shall retain a written statement summarizing the reasons for the finding of historic significance for such period as required under applicable

record retention laws as followed by the city clerk's office. At his or her discretion, the historic preservation officer may request a review and recommendation by the Historic and Design Review Commission regarding the Finding of Historic Significance. Following such determination, the applicant may request a demolition permit by following the procedures for historic landmarks or properties within a historic district as prescribed in section 35-614.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 20-14

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-620. – Reserved.’

Amendment Language:

Sec. 35-620. – Demolition Permit Review and Historic Assessment

1. **Applicability.** The provisions of this section apply to any request to demolish or partially demolish any building, object, site, or structure that is not a historic landmark or located within a historic district.
2. **Initiation.** All applications for permits to demolish buildings, objects, sites, or structures which are not historic landmarks or located within a historic district shall be referred to the city HPO for the purpose of determining whether or not the building, object, site, or structure may have historical, cultural, architectural, or archaeological significance. Requests for demolition review shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Required application materials are listed in section 35-B129 of this chapter. Completed applications shall be returned to the office of historic preservation for review and processing as applicable.
3. **Completeness Review.** See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
4. **Assessment and Recommendation.** Following receipt of a complete application, properties shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. The historic preservation officer shall determine whether or not the building, object, site, or structure may have historic, cultural, architectural, or archaeological significance within thirty (30) days after receipt of the completed application. Interim controls for the property shall apply in accordance with section 35-606(e).
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this section, the historic preservation officer shall notify the owner of the property in writing of such determination in accordance with this

division. Interim controls for the property shall apply in accordance with section 35-606(e). The historic preservation officer shall retain a written statement summarizing the reasons for the finding of historic significance for such period as required under applicable record retention laws as followed by the city clerk's office. At his or her discretion, the historic preservation officer may request a review and recommendation by the Historic and Design Review Commission regarding the Finding of Historic Significance. Following such determination, the applicant may request a demolition permit by following the procedures for historic landmarks or properties within a historic district as prescribed in section 35-614.

UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-14

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-620. – Reserved.’

Amendment Language:

Sec. 35-620. – Demolition Permit Review and Historic Assessment

1. **Applicability.** The provisions of this section apply to any request to demolish or partially demolish any building, object, site, or structure that is not a historic landmark or located within a historic district.
2. **Initiation.** All applications for permits to demolish buildings, objects, sites, or structures which are not historic landmarks or located within a historic district shall be referred to the city HPO for the purpose of determining whether or not the building, object, site, or structure may have historical, cultural, architectural, or archaeological significance. Requests for demolition review shall be made on a form obtained from the city historic preservation officer through the office of historic preservation. Required application materials are listed in section 35-B129 of this chapter. Completed applications shall be returned to the office of historic preservation for review and processing as applicable.
3. **Completeness Review.** See section 35-402 of this chapter. For purposes of this section and subsection 35-402(c), the historic preservation officer is the administrative official with original jurisdiction to review applications and submitted written support for completeness.
4. **Assessment and Recommendation.** Following receipt of a complete application, properties shall be evaluated for eligibility under the Designation Criteria for Historic Districts and Landmarks outlined in 35-607. The historic preservation officer shall determine whether or not the building, object, site, or structure may have historic, cultural, architectural, or archaeological significance within thirty (30) days after receipt of the completed application. Interim controls for the property shall apply in accordance with section 35-606(e).
5. **Decision.** If the building, object, site, or structure is determined to have no cultural, historical, architectural, or archaeological significance, a demolition permit may be issued immediately, provided such application otherwise complies with the provisions of the demolition ordinance and all city code requirements. If the building, object, site, or structure is found to have significance and is determined to an eligible resource for historic designation in accordance with

this section, the historic preservation officer shall notify the owner of the property in writing of such determination in accordance with this

division. Interim controls for the property shall apply in accordance with section 35-606(e). The historic preservation officer shall retain a written statement summarizing the reasons for the finding of historic significance for such period as required under applicable record retention laws as followed by the city clerk's office. At his or her discretion, the historic preservation officer may request a review and recommendation by the Historic and Design Review Commission regarding the Finding of Historic Significance. Following such determination, the applicant may request a demolition permit by following the procedures for historic landmarks or properties within a historic district as prescribed in section 35-614.



UDC Amendment Request Application for Internal Parties


(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix A Definitions (various). See Attached.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

N/A

UDC 2021 Proposed Amendment

Amendment 20-15**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-A101. – Definition of Rules and Interpretation.’**Amendment Language:**

APPENDIX A - DEFINITIONS AND RULES OF INTERPRETATION

- (a) Generally. Words, phrases and terms defined in this appendix shall ~~be~~ ~~be~~ given the defined meaning as set forth below.

Architectural style. Useful tools for analyzing general types of historic resources that tend to be related to the building's era of construction and popular regional trends. See the architectural styles section of A Guide to San Antonio's Historic Resources, [in City of San Antonio's Historic Design Guidelines](#).

Designated resource. A building, object, site, or structure which has been designated "historic" by city council upon recommendation of the historic and design review commission through the zoning commission, following criteria set forth in Article III [and Article VI](#) of this chapter and zoned historic [and subject to review](#) under the provisions of this chapter.

Contributing. [See Contributing resource.](#) ~~See Contributing property.~~

Contributing building. [See Contributing resource.](#) ~~See Contributing property.~~

Contributing property. [See Contributing resource.](#) ~~A resource in a historic district or cluster that contributes to the district's or cluster's historical significance through location, design, setting, materials, workmanship, feeling and association, and which shall be afforded the same considerations as landmarks; a building, site, structure, or object within a historic district that adds to the values or qualities of that district because it was present during the period of significance and possesses historical integrity, or it independently meets National Register of Historic Places criteria.~~

Contributing resource – Buildings, structures, objects, sites, features, or other physical elements that are located within a historic district that have not been determined by either OHP staff or the HDRC to be non-contributing to the district.

Eligible resource. A building, object, site, or structure which has been determined by the historic preservation officer [or the historic and design review commission](#) to meet the designation criteria for historic districts and landmarks set forth in article VI of this chapter.

Exceptional historic landmark. Prior to 20210, historic landmarks were categorized as either “historic exceptional” (HE) or “historic significant” (HS). See designated resource.

- ~~(1) Those buildings, objects, sites, site improvements, appurtenances or structures of the highest and most unique historical, cultural, architectural or archaeological importance and whose demolition or destruction would constitute an irreplaceable loss to the quality and character of San Antonio; and~~
- ~~(2) Those interior spaces designed or intended to be occupied as part of the structure or which are accessible to the public.~~

Historically significant site in need of tax relief to encourage preservation. A building, site, or structure together with the land necessary for access and use which is determined by the historic and design review commission to be in substantial need of rehabilitation or restoration and is one (1) or more of the following:

- (a) Designated a National Historic Landmark;
- (b) Listed on the National Register of Historic Places; or
- (c) Located in a National Register Historic District and certified by the Secretary of Interior as being of historic significance to the district; or
- (d) Designated as a Recorded Texas Historic Landmark by the Texas Historical Commission; or
- (e) Designated a State Archaeological Landmark; or
- (f) Designated as a landmark by the city as provided in this chapter; or
- (g) A contributing property located in a historic district. ~~Located in a historic district designated by the city and certified by the historic and design review commission as being of historic significance to the district.~~

Historic district. See designated resource. ~~An area, urban or rural, defined as a historic district by city council, state, or federal authority and which may contain within definable geographic boundaries two (2) one (1) or more buildings, objects, sites or structures designated as exceptional or significant historic landmarks or clusters, as defined herein, including their accessory buildings, fences and other appurtenances, and natural resources having historical, architectural, archaeological, and cultural significance, and which may have within its boundaries other buildings, objects, sites, or structures, that, while not of such historical, architectural, archaeological or cultural significance as to be designated landmarks, nevertheless contribute to the overall visual setting of or characteristics of the landmark or landmarks located within the district.~~

Historic. Any building, object, site, or structure that is: ~~Historic structure. Any structure that is:~~

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
- (d) Individually listed on a local inventory or historic places in communities with historic preservation programs that have been certified either:
 1. By an approved state program as determined by the Secretary of the Interior or;
 2. Directly by the Secretary of the Interior in states without approved programs.

[Historic landmark. See designated resource.](#)

[Historic structure. See designated resource.](#)

~~Intrusion. See [Non-contributing](#). A building, object, site or structure which detracts from the historical significance of a district or cluster because of its incompatibility with the sense of time and place and historical development of a district or cluster; or its incompatibility of scale, materials, texture, or color; or whose integrity has been irretrievably lost; or whose physical deterioration or damage makes it infeasible to rehabilitate.~~

~~Non-contributing Resource. Buildings, structures, objects, sites, features, or other physical elements that are located within a historic district that have been determined as such by application to OHP staff or the HDRC (see UDC 35-619). Non-contributing buildings or resources are generally considered intrusions to a historic district and may include recent or non-compatible construction types and forms. A building, object, site or structure which neither adds to nor detracts from a sense of time and place or historical development of a district or cluster; a building, site, structure, or object within an historic district that does not add to the values or qualities of that district because it was not present during the period of significance or because it no longer retains integrity.~~

~~Not rated resource. A building, object, site or structure which has been inventoried and reviewed by the historic and design review commission but not rated due to lack of age following criteria set forth in this chapter.~~

~~Not significant resource. A building, object, site or structure older than twenty five (25) years old which has been inventoried and reviewed by the historic and design review commission using criteria set forth in this chapter, but which lacks sufficient historical, architectural, cultural, or archaeological significance to be recommended for landmark status based on available evidence.~~

~~Rated resource. A building, object, site, or structure which has been inventoried and reviewed by the historic and design review commission using criteria set forth in this chapter, and listed as either exceptional, significant, not significant, or not rated.~~

~~Significant historic landmarks. Prior to 2010, historic landmarks were categorized as either “historic exceptional” (HE) or “historic significant” (HS). See designated resource.~~

~~(1) Those buildings, objects, sites or structures of historical, cultural, architectural or archaeological importance whose demolition or destruction would constitute a serious loss to the quality and character of San Antonio; and~~

~~(2) Inventoried interior spaces designed or intended to be occupied as part of the structure or which are accessible to the public.~~

Unusual and compelling circumstances. Those uncommon and extremely rare instances, factually detailed, which would warrant a [Historic](#) ~~historic~~ and Design Review Commission recommendation due to the evidence presented.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 20-15

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-A101. – Definition of Rules and Interpretation.’

Amendment Language:

APPENDIX A - DEFINITIONS AND RULES OF INTERPRETATION

- (a) Generally. Words, phrases and terms defined in this appendix shall ~~be~~ ~~he~~ given the defined meaning as set forth below.

Architectural style. Useful tools for analyzing general types of historic resources that tend to be related to the building's era of construction and popular regional trends. See the architectural styles section of A Guide to San Antonio's Historic Resources, [in City of San Antonio's Historic Design Guidelines](#).

Designated resource. A building, object, site, or structure which has been designated "historic" by city council upon recommendation of the historic and design review commission through the zoning commission, following criteria set forth in Article III [and Article VI](#) of this chapter and zoned historic [and subject to review](#) under the provisions of this chapter.

Contributing. [See Contributing resource.](#) ~~See Contributing property.~~

Contributing building. [See Contributing resource.](#) ~~See Contributing property.~~

~~Contributing property. [See Contributing resource.](#) A resource in a historic district or cluster that contributes to the district's or cluster's historical significance through location, design, setting, materials, workmanship, feeling and association, and which shall be afforded the same considerations as landmarks; a building, site, structure, or object within a historic district that adds to the values or qualities of that district because it was present during the period of significance and possesses historical integrity, or it independently meets National Register of Historic Places criteria.~~

Contributing resource – Buildings, structures, objects, sites, features, or other physical elements that are located within a historic district that have not been determined by either OHP staff or the HDRC to be non-contributing to the district.

Eligible resource. A building, object, site, or structure which has been determined by the historic preservation officer [or the historic and design review commission](#) to meet the designation criteria for historic districts and landmarks set forth in article VI of this chapter.

Exceptional historic landmark. Prior to 2010, historic landmarks were categorized as either “historic exceptional” (HE) or “historic significant” (HS). See designated resource.

- ~~(1) Those buildings, objects, sites, site improvements, appurtenances or structures of the highest and most unique historical, cultural, architectural or archaeological importance and whose demolition or destruction would constitute an irreplaceable loss to the quality and character of San Antonio; and~~
- ~~(2) Those interior spaces designed or intended to be occupied as part of the structure or which are accessible to the public.~~

Historically significant site in need of tax relief to encourage preservation. A building, site, or structure together with the land necessary for access and use which is determined by the historic and design review commission to be in substantial need of rehabilitation or restoration and is one (1) or more of the following:

- (a) Designated a National Historic Landmark;
- (b) Listed on the National Register of Historic Places; or
- (c) Located in a National Register Historic District and certified by the Secretary of Interior as being of historic significance to the district; or
- (d) Designated as a Recorded Texas Historic Landmark by the Texas Historical Commission; or
- (e) Designated a State Archaeological Landmark; or
- (f) Designated as a landmark by the city as provided in this chapter; or
- (g) A contributing property located in a historic district. ~~Located in a historic district designated by the city and certified by the historic and design review commission as being of historic significance to the district.~~

Historic district. See designated resource. ~~An area, urban or rural, defined as a historic district by city council, state, or federal authority and which may contain within definable geographic boundaries two (2) one (1) or more buildings, objects, sites or structures designated as exceptional or significant historic landmarks or clusters, as defined herein, including their accessory buildings, fences and other appurtenances, and natural resources having historical, architectural, archaeological, and cultural significance, and which may have within its boundaries other buildings, objects, sites, or structures, that, while not of such historical, architectural, archaeological or cultural significance as to be designated landmarks, nevertheless contribute to the overall visual setting of or characteristics of the landmark or landmarks located within the district.~~

Historic. Any building, object, site, or structure that is: ~~Historic structure. Any structure that is:~~

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
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- (d) Individually listed on a local inventory or historic places in communities with historic preservation programs that have been certified either:
 1. By an approved state program as determined by the Secretary of the Interior or;
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[Historic landmark. See designated resource.](#)

[Historic structure. See designated resource.](#)

~~Intrusion. [See Non-contributing Resource.](#) A building, object, site or structure which detracts from the historical significance of a district or cluster because of its incompatibility with the sense of time and place and historical development of a district or cluster; or its incompatibility of scale, materials, texture, or color; or whose integrity has been irretrievably lost; or whose physical deterioration or damage makes it infeasible to rehabilitate.~~

~~Non-contributing Resource. Buildings, structures, objects, sites, features, or other physical elements that are located within a historic district that have been determined as such by application to OHP staff or the HDRC (see UDC 35-619). Non-contributing buildings or resources are generally considered intrusions to a historic district and may include recent or non-compatible construction types and forms. A building, object, site or structure which neither adds to nor detracts from a sense of time and place or historical development of a district or cluster; a building, site, structure, or object within an historic district that does not add to the values or qualities of that district because it was not present during the period of significance or because it no longer retains integrity.~~

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~~Not significant resource. A building, object, site or structure older than twenty five (25) years old which has been inventoried and reviewed by the historic and design review commission using criteria set forth in this chapter, but which lacks sufficient historical, architectural, cultural, or archaeological significance to be recommended for landmark status based on available evidence.~~

~~Rated resource. A building, object, site, or structure which has been inventoried and reviewed by the historic and design review commission using criteria set forth in this chapter, and listed as either exceptional, significant, not significant, or not rated.~~

~~Significant historic landmarks. [Prior to 2010, historic landmarks were categorized as either "historic exceptional" \(HE\) or "historic significant" \(HS\). See designated resource.](#)~~

~~(1) Those buildings, objects, sites or structures of historical, cultural, architectural or archaeological importance whose demolition or destruction would constitute a serious loss to the quality and character of San Antonio; and~~

~~(2) Inventoried interior spaces designed or intended to be occupied as part of the structure or which are accessible to the public.~~

Unusual and compelling circumstances. Those uncommon and extremely rare instances, factually detailed, which would warrant a [Historic](#) ~~historic~~ and Design Review Commission recommendation due to the evidence presented.

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 20-15

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-A101. – Definition of Rules and Interpretation.’

Amendment Language:

APPENDIX A - DEFINITIONS AND RULES OF INTERPRETATION

- (a) Generally. Words, phrases and terms defined in this appendix shall ~~be~~ ~~he~~ given the defined meaning as set forth below.

Architectural style. Useful tools for analyzing general types of historic resources that tend to be related to the building's era of construction and popular regional trends. See the architectural styles section of A Guide to San Antonio's Historic Resources, [in City of San Antonio's Historic Design Guidelines](#).

Designated resource. A building, object, site, or structure which has been designated "historic" by city council upon recommendation of the historic and design review commission through the zoning commission, following criteria set forth in Article III [and Article VI](#) of this chapter and zoned historic [and subject to review](#) under the provisions of this chapter.

Contributing. [See Contributing resource.](#) ~~See Contributing property.~~

Contributing building. [See Contributing resource.](#) ~~See Contributing property.~~

Contributing property. [See Contributing resource.](#) ~~A resource in a historic district or cluster that contributes to the district's or cluster's historical significance through location, design, setting, materials, workmanship, feeling and association, and which shall be afforded the same considerations as landmarks; a building, site, structure, or object within a historic district that adds to the values or qualities of that district because it was present during the period of significance and possesses historical integrity, or it independently meets National Register of Historic Places criteria.~~

Contributing resource – Buildings, structures, objects, sites, features, or other physical elements that are located within a historic district that have not been determined by either OHP staff or the HDRC to be non-contributing to the district.

Eligible resource. A building, object, site, or structure which has been determined by the historic preservation officer [or the historic and design review commission](#) to meet the designation criteria for historic districts and landmarks set forth in article VI of this chapter.

Exceptional historic landmark. Prior to 2010, historic landmarks were categorized as either “historic exceptional” (HE) or “historic significant” (HS). See designated resource.

- ~~(1) Those buildings, objects, sites, site improvements, appurtenances or structures of the highest and most unique historical, cultural, architectural or archaeological importance and whose demolition or destruction would constitute an irreplaceable loss to the quality and character of San Antonio; and~~
- ~~(2) Those interior spaces designed or intended to be occupied as part of the structure or which are accessible to the public.~~

Historically significant site in need of tax relief to encourage preservation. A building, site, or structure together with the land necessary for access and use which is determined by the historic and design review commission to be in substantial need of rehabilitation or restoration and is one (1) or more of the following:

- (a) Designated a National Historic Landmark;
- (b) Listed on the National Register of Historic Places; or
- (c) Located in a National Register Historic District and certified by the Secretary of Interior as being of historic significance to the district; or
- (d) Designated as a Recorded Texas Historic Landmark by the Texas Historical Commission; or
- (e) Designated a State Archaeological Landmark; or
- (f) Designated as a landmark by the city as provided in this chapter; or
- (g) A contributing property located in a historic district. ~~Located in a historic district designated by the city and certified by the historic and design review commission as being of historic significance to the district.~~

Historic district. See designated resource. ~~An area, urban or rural, defined as a historic district by city council, state, or federal authority and which may contain within definable geographic boundaries two (2) one (1) or more buildings, objects, sites or structures designated as exceptional or significant historic landmarks or clusters, as defined herein, including their accessory buildings, fences and other appurtenances, and natural resources having historical, architectural, archaeological, and cultural significance, and which may have within its boundaries other buildings, objects, sites, or structures, that, while not of such historical, architectural, archaeological or cultural significance as to be designated landmarks, nevertheless contribute to the overall visual setting of or characteristics of the landmark or landmarks located within the district.~~

Historic. Any building, object, site, or structure that is: ~~Historic structure. Any structure that is:~~

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
- (d) Individually listed on a local inventory or historic places in communities with historic preservation programs that have been certified either:
 1. By an approved state program as determined by the Secretary of the Interior or;
 2. Directly by the Secretary of the Interior in states without approved programs.

[Historic landmark. See designated resource.](#)

[Historic structure. See designated resource.](#)

~~Intrusion. [See Non-contributing Resource.](#) A building, object, site or structure which detracts from the historical significance of a district or cluster because of its incompatibility with the sense of time and place and historical development of a district or cluster; or its incompatibility of scale, materials, texture, or color; or whose integrity has been irretrievably lost; or whose physical deterioration or damage makes it infeasible to rehabilitate.~~

~~Non-contributing Resource. Buildings, structures, objects, sites, features, or other physical elements that are located within a historic district that have been determined as such by application to OHP staff or the HDRC (see UDC 35-619). Non-contributing buildings or resources are generally considered intrusions to a historic district and may include recent or non-compatible construction types and forms. A building, object, site or structure which neither adds to nor detracts from a sense of time and place or historical development of a district or cluster; a building, site, structure, or object within an historic district that does not add to the values or qualities of that district because it was not present during the period of significance or because it no longer retains integrity.~~

~~Not rated resource. A building, object, site or structure which has been inventoried and reviewed by the historic and design review commission but not rated due to lack of age following criteria set forth in this chapter.~~

~~Not significant resource. A building, object, site or structure older than twenty five (25) years old which has been inventoried and reviewed by the historic and design review commission using criteria set forth in this chapter, but which lacks sufficient historical, architectural, cultural, or archaeological significance to be recommended for landmark status based on available evidence.~~

~~Rated resource. A building, object, site, or structure which has been inventoried and reviewed by the historic and design review commission using criteria set forth in this chapter, and listed as either exceptional, significant, not significant, or not rated.~~

~~Significant historic landmarks. [Prior to 2010, historic landmarks were categorized as either "historic exceptional" \(HE\) or "historic significant" \(HS\). See designated resource.](#)~~

~~(1) Those buildings, objects, sites or structures of historical, cultural, architectural or archaeological importance whose demolition or destruction would constitute a serious loss to the quality and character of San Antonio; and~~

~~(2) Inventoried interior spaces designed or intended to be occupied as part of the structure or which are accessible to the public.~~

Unusual and compelling circumstances. Those uncommon and extremely rare instances, factually detailed, which would warrant a [Historic](#) ~~historic~~ and Design Review Commission recommendation due to the evidence presented.



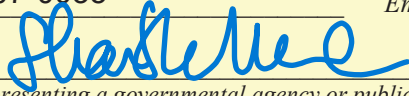
UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1. 31. 22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-B129 Historic Preservation Materials. See Attached.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

N/A

UDC 2021 Proposed Amendment

Amendment 20-16**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-B129. – Historic Preservation Materials.’**Amendment Language:**Sec. 35-B129. – Historic Preservation Materialsa. Certificate of Appropriateness.

1. An application for ALL Certificate of Appropriateness requests shall include the following:
 - i. Digital photos of each side the structure being worked on and where work is taking place. All photos must be clear, current, and in full color.
 - ii. A written narrative detailing the proposed scope of work being requested;
 - iii. Drawings and specifications related to the proposed scope of work. All drawings must be accurate, to scale, and representative of the work to take place. Most applications will require only architectural design drawings, although additional drawings may be necessary to fully explain the proposed scope of work.
 - iv. Material samples and specifications where applicable;
 - v. Any required fees where applicable.

2. An application for a Certificate of Appropriateness for ADDITIONS shall include the following:
 - i. Measured and to scale site plan, roof plan, and building elevations of each side of the proposed addition;
 - ii. Measured and to scale floor plan(s) that include window and door locations and an accurate footprint;
 - iii. Measured and to scale demolition plan where applicable;
 - iv. Specifications of proposed windows and doors including a window and door schedule where multiple types and dimensions are proposed.
 - v. Specifications of proposed roofing material;
 - vi. Specifications of proposed siding material;
 - vii. A line of sight diagram or perspective rendering for any rear addition that exceeds the height of the existing structure that demonstrates visibility from the public right of way.

3. Certificate of Appropriateness for NEW CONSTRUCTION shall include the following:

- i. Measured and to scale site plan, floor plan(s), roof plan, and building elevations of each side of the proposed structure;
- ii. Detailed landscaping and hardscaping plan showing proposed driveways and parking areas, fencing, and building footprints;
- iii. Measured and to scale wall section at typical window;
- iv. Schedules and specifications of proposed windows and exterior doors;
- v. Specifications of proposed roofing material, details, color, and accessories;
- vi. Specifications of proposed siding material;
- vii. Infill projects having two or more attached or detached units on a single parcel or two or more detached single-family dwellings developed as part of a platted subdivision in residential historic districts shall also complete and submit the Infill Design Application Supplement worksheets provided by OHP staff.

4. Certificate of Appropriateness for WINDOW REPLACEMENT shall include the following:

- i. Current color photos of the existing structure;
- ii. Window schedule featuring a floor plan indicating each window proposed for replacement;
- iii. Current color photos of the interior and exterior of each window proposed for replacement, numbered to correspond with the floor plan;
- iv. Specifications of proposed replacement windows including material, profile, and dimensions, and a schedule where multiple types and dimensions are proposed.
- v. Requests for window replacement may require a staff site visit to determine if existing windows are deteriorated beyond repair.

5. Certificate of Appropriateness for SIGNAGE shall include the following:

- i. Current color photos of the existing structure or site where proposed signage will be located;
- ii. Site plan of the property that indicates where signage will be located;
- iii. Specifications of proposed signage including dimensions, color, materials, lighting, installation method, etc.;
- iv. Color rendering(s) noting the proposed sign as it would appear once installed. For internally illuminated signs, this should include a night rendering.
- v. Master signage plans should include general sign locations, sizes, lettering, and associated tenant key.

6. Certificate of Appropriateness for FENCING shall include the following:

- i. Current color photos of the front of the house and areas where fence is to be located;
- ii. To scale site plan that illustrates where on the property the fence is to be located;

- iii. Drawing or photos of the proposed fence design including total heights for each section of proposed fencing.

7. Certificate of Appropriateness for DRIVEWAYS/SIDEWALKS/WALKWAYS and PARKING LOTS shall include the following:

- i. Current color photos of the existing conditions where work is taking place;
- ii. To scale site plan that illustrates the location and proposed dimensions of the site elements;
- iii. Details and dimensions showing any proposed designs or materials to be used.
- iv. Site plan for parking lots depicting layout, configuration, areas of impervious coverage, lighting, and landscaping buffers.

8. Certificate of Appropriateness for ROOF REPLACEMENT/REPAIRS shall include the following:

- i. Current color photos of the structure and the existing conditions of the roof;
- ii. Specifications on the proposed replacement materials, details, color, and accessories;
- iii. A roof plan or aerial view of the structure that indicates where work is taking place.

9. Certificate of Appropriateness for LANDSCAPING shall include the following:

- i. Current color photos of the areas where landscaping changes are proposed;
- ii. An accurate site plan that illustrates proposed landscaping changes including location of plantings, ground cover, and other elements;
- iii. Specifications on proposed rock, mulch, stepping stones, etc. indicating color and dimensions.

10. Certificate of Appropriateness for SWIMMING POOLS, FISH PONDS, FOUNTAINS shall include the following:

- i. Current color photos of the areas where items will be installed;
- ii. An accurate site plan that illustrates proposed locations and dimensions;
- iii. Specifications on proposed material, design, dimensions, and any special equipment to operate the proposed feature.

11. Certificate of Appropriateness for GAZEBOS, PLAYGROUNDS, and SPORT COURTS shall include the following:

- i. Current color photos of the areas where items will be installed;
- ii. An accurate site plan that illustrates proposed locations and dimensions;
- iii. Specifications on proposed materials.

12. Certificate of Appropriateness for FOUNDATION/SKIRTING shall include the following:

- i. Current color photos of all four sides of the house that show existing conditions;

- ii. If skirting is being replaced, please provide specific details on proposed skirting material, details, and accessories.

-
13. Certificate of Appropriateness for MECHANICAL EQUIPMENT/UTILITIES shall include the following:

- i. Current color photos of existing conditions of area where equipment will be located;
- ii. A site plan of the property that indicates where equipment will be installed;
- iii. Indicate if any equipment is proposed to be attached to any structures;
- iv. Provide specifications of screening material.

-
14. Certificate of Appropriateness for TELECOMMUNICATION EQUIPMENT ON NEW OR EXISTING POLES shall include the following:

- i. Current color photos of existing conditions of area where equipment will be located;
- ii. A site plan of the property that indicates where equipment will be installed;
- iii. Photo-sim or rendering of the proposed pole and related equipment
- iv. For new poles, a documented study that finds collocation of new equipment onto existing poles to be infeasible collocation within the immediate block or a 250 feet radius.
- v. For installation on private property, a letter of authorization from the private property owner.
- vi. For installation in the public right-of-way, the associated permit number for interdepartmental review.

b. Demolition.

1. Applications for demolition review of NON-DESIGNATED PROPERTIES shall include the following:

- i. Current color photos of each side of each structure to be demolished;
- ii. An accurate site plan showing all buildings on the property.

-
2. Applications for a Certificate of Appropriateness for demolition of a DESIGNATED PROPERTY shall include the following:

- i. Current color photos of each side of each structure to be demolished;
- ii. An accurate site plan of the property;
- iii. Proof of economic hardship including engineer's letter, estimates for rehabilitation, and other documentation as outlined in Section 35-614;
- iv. Replacement plans for the property.

c. Historic Tax Incentive.

1. Historic Tax Incentive, Part 1 (Historic Tax Certification). Applications for Part 1 of the Historic Rehabilitation Project shall include the following:

- i. Current color photos of the exterior and interior of the structure, and of the front from the street;

- ii. One set of complete plans for restoration and rehabilitation for interior and exterior. This may include drawings or additional photos;
- iii. A detailed written narrative explaining the proposed scope of work;
- iv. Itemized list of expected work to the interior and exterior;
- v. Projected time schedule.

2. Historic Tax Incentive, Part 2. (Historic Tax Verification) Applications for Part 2 of the Historic Rehabilitation Project shall include the following:

- i. Detailed narrative explaining complete work;
- ii. Final itemized list of costs for the rehabilitation work;
- iii. Completed time schedule;
- iv. Current color photos of the finished rehab, interior and exterior;
- v. Final building inspection clearance: this may include closed permits, Certificates of Appropriateness, or Certificates of Occupancy. Please include copies or case numbers.

d. Archaeological Survey Requirements.

- 1. Refer to UDC subsection 35-412(a)(3) and Appendix B, Table 101-1, #27.

e. Historic Assessments

- 1. Applications for designation verification do not require attachments.
- 2. Applications for historic assessments/non-contributing determinations shall include:
 - i. Photos of all structures on property
 - ii. Site plan showing location of structures on parcel

f. Landmark Designations & Requests for Review of Historic Significance

- 1. Applications for designation as an individual landmark may be submitted by the property owner and shall include:
 - i. Photos of all structures on the property
 - ii. Site plan showing location of structures on parcel
 - iii. Documentation of current ownership
 - iv. Statement of significance explaining how the property meets at least three of the criteria listed in Sec. 35-607(b)
- 2. Applications for a finding of historic significance may be submitted by anyone for review and determination of eligibility and shall include:
 - i. Photos of all structures on the property or as available from the public right-of-way
 - ii. Site plan showing location of structures on parcel
 - iii. Documentation of current ownership
 - iv. Statement of significance explaining how the property meets at least three of the criteria listed in Sec. 35-607(b)
 - v. A completed petition (included in the application) which includes the printed names, addresses, and signatures of 15 individuals residing within the City of San Antonio supporting the application
 - vi. Completion of resource worksheet included in the application

g. Archaeological Survey Requirements

1. Refer to UDC subsection 35-412(a)(3) and Appendix B, Table 101-1, #27.

~~Sec. 35-B129. Historic Preservation Materials.~~

(a) **Certificate of Appropriateness.** ~~An application for a certificate of appropriateness shall include the following:~~

~~(1) Applications for new construction shall include preliminary plans with building elevations including:~~

- ~~A. Working scale drawings/specifications;~~
- ~~B. Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~
- ~~C. Scale site plan;~~
- ~~D. Photographs of building site for new construction;~~
- ~~E. Paint samples with brand name and number;~~
- ~~F. Roofing material sample;~~
- ~~G. Siding sample;~~
- ~~H. Letter of permission from property owner (if the applicant is not the owner).~~

~~(2) Applications requesting an addition to an existing building shall include:~~

- ~~A. Preliminary plans with building elevations;~~
- ~~B. Scale drawing of addition in relation to structure;~~
- ~~C. Working scale drawings/specifications;~~
- ~~D. Scale site plan;~~
- ~~E. Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~
- ~~F. Photographs of structure showing current appearance;~~
- ~~G. Photographs of all exterior sides (include all four (4) sides of building);~~
- ~~H. Colors (sample);~~
- ~~I. Letter of permission from property owner (if the applicant is not the owner).~~

~~(3) Applications requesting the installation of signage shall include the following information:~~

- ~~A. Working scale drawings/specifications;~~
- ~~B. Scale drawing of sign in relation to structure;~~
- ~~C. Scale site plan;~~
- ~~D. Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~
- ~~E. Photograph of location of proposed signage on structure/property;~~
- ~~F. Photographs of structure and all exterior sides affected by proposed work;~~
- ~~G. Type of materials to be used for sign;~~
- ~~H. Colors (samples) as applied to sign;~~
- ~~I. Size/style of lettering;~~

J.—Illumination plan;

K.—Letter of permission from property owner if the applicant is not the owner.

(4) Applications requesting the installation or erection of a fence shall include:

A.—Description of the type/design of fence;

B.—Scale of drawing of members with specifications;

C.—Scale site plan;

D.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;

E.—Photographs of structure and all exterior sides affected by proposed work;

F.—Letter of permission from property owner if applicant is not the owner.

(5) Applications requesting the installation of driveways, sidewalks and parking lots shall include:

A.—Description of the type/design of driveway/sidewalk;

B.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;

C.—Scale site plan;

D.—Photographs of structure, location and all exterior sides affected by proposed work;

E.—Landscaping plans (if any);

F.—Colors (sample);

G.—Letter of permission from property owner if the applicant is not the owner.

(6) Applications requesting repainting involving a color change shall include:

A.—Type of material;

B.—Colors (sample);

C.—Description of design;

D.—Photographs of structure and all exterior sides affected by proposed work;

E.—Letter of permission from property owner if the applicant is not the owner.

(7) Applications requesting reproofing involving a material/color change shall include:

A.—Type of material (sample or cut sheet);

B.—Colors (sample);

C.—Description of design;

D.—Photographs of structure and all exterior sides affected by proposed work;

E.—Letter of permission from property owner if the applicant is not the owner.

(8) Applications involving the installation of landscaping shall include:

A.—Working scale drawings/specifications;

B.—Scale site plan;

C.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;

D.—List of plants or trees;

E.—Photographs of structure and area to be landscaped;

F.—Location of lighting, walkways, decking, pools, fountains, gazebos, or pool/equipment houses;

~~G.—Letter of permission from property owner (if applicant is NOT owner);~~

~~H.—Sprinkler system (if any).~~

~~(9) Applications involving swimming pools, fish ponds or fountains shall include:~~

~~A.—Working scale drawings/specifications;~~

~~B.—Scale drawing in relation to structure;~~

~~C.—Scale site plan;~~

~~D.—Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~

~~E.—Type/design of swimming pool, fish pond and/or fountain;~~

~~F.—Photographs of structure (all exterior sides) and area affected by proposed work;~~

~~G.—Colors (sample);~~

~~H.—Letter of permission from property owner if the applicant is not the owner.~~

~~(10) Gazebos – Bath house and decking:~~

~~A.—Working scale drawings/specifications;~~

~~B.—Scale drawing in relation to structure;~~

~~C.—Scale site plan;~~

~~D.—Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~

~~E.—Photographs of structure (all exterior sides) and area affected by proposed work;~~

~~F.—Colors (sample);~~

~~G.—Letter of permission from property owner if the applicant is not the owner.~~

~~(11) Tennis courts and playgrounds:~~

~~A.—Working scale drawings/specifications;~~

~~B.—Scale drawing in relation to structure;~~

~~C.—Scale site plan;~~

~~D.—Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~

~~E.—Photographs of structure (all exterior sides) and area affected by proposed work;~~

~~F.—Colors (sample);~~

~~G.—Letter of permission from property owner (if the applicant is not the owner).~~

~~(12) Dumpsters, air conditioning, water coolers, and other mechanical systems:~~

~~A.—Scale site plan;~~

~~B.—Scale drawing of screening plan;~~

~~C.—Photographs of structure and installation sites;~~

~~D.—Location of condensers, transformers, or other systems in relation to building(s) and adjacent properties;~~

~~E.—Underground utility plan;~~

~~F.—Letter of permission from property owner if applicant is not the owner.~~

~~(b) **Demolition.** Applications requesting demolition shall include:~~

~~(1) Photographs of structure;~~

- (2) ~~Scale site plan;~~
- (3) ~~Proposed use after demolition (conceptual plan);~~
- (4) ~~Letter of permission from property owner (if applicant is NOT owner);~~

The application shall include a demolition form as follows:



**CITY OF SAN ANTONIO
Office of Historic Preservation**

DEMOLITION FORM



Please fill in all blanks.

Application for permit to demolish the structure located at _____

NCB _____ Block _____ Lot _____ Zoning _____

Name of Property Owner: _____

Mailing Address: _____

Business Telephone: _____ Home Telephone: _____

Name of Contractor: _____ License No.: _____

Mailing Address: _____

Business Telephone: _____ Home Telephone: _____

Approximate Date Built: _____

The structural frame is _____

Historic District: _____ or Historic Landmark: _____

Type of structure: (A) Commercial _____ (B) Residential _____ (C) Accessory _____

Why is structure to be demolished? _____

Submitted by:

Applicant Name: _____ Telephone No.: _____

Address: _____ Zip Code: _____

Applicant Signature: _____

Property Owner Signature: _____

(If different from applicant)

DISPOSITION OF REQUEST

Permit to be issued: _____

Research to be done: _____

Referred to Historic and Design Review Commission: _____

Remarks or special recommendation where applicable: _____

Historic Preservation Officer Date

PHOTOGRAPHS OF THE BUILDING TO BE DEMOLISHED ARE REQUIRED FOR CLEARANCE
(one photo per elevation for a total of 4 photos)

(c) ~~Tax Abatement Project.~~

Applications for a tax abatement project shall include the following information:

- (1) ~~Land use category: Commercial or residential;~~

~~(2) A completed certification form or verification form consistent with the information required by section 35-618 and as set forth below:~~



**CITY OF SAN ANTONIO
APPLICATION FOR AD VALOREM TAX EXEMPTION FOR HISTORICALLY
SIGNIFICANT PROPERTY IN NEED OF TAX RELIEF**

CERTIFICATION FORM

To be completed by the applicant, signed, and filed with the City of San Antonio Historic Preservation Officer prior to hearing by the Historic and Design Review Commission (HDRC). An HDRC Application must be filled out and submitted along with this form.

DATE : _____ 20 _____
NAME OF APPLICANT: _____
MAILING ADDRESS: _____
BUSINESS TELEPHONE : _____
E-MAIL: _____
NAME (S) OF PROPERTY OWNERS: _____

EXACT LEGAL DESCRIPTION OF PROPERTY AS CONTAINED IN DEED
NCB _____ BLOCK NUMBER _____
LOT(S) NUMBER _____ ZONING _____
COMMON ACCOUNT NUMBER (AS PER BCAD) _____
ADDRESS OF PROPERTY FOR WHICH EXEMPTION IS REQUESTED:

Street Number and Name _____ Zip Code _____

Latest Value of Property as Assessed by the Bexar Appraisal District:
Year: _____

Land Value	Improvements	Total
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To the Historic Preservation Officer, City of San Antonio, Texas:
The property identified above is in need of tax relief as set forth in City of San Antonio Ordinance No. 52281 and 52282. The historic significance of said property is certified by signature below, together with other documents covering the proposed restoration or rehabilitation:

1. One set of complete plans for restoration or rehabilitation
2. Statement of expected costs of improvements
3. The projected time schedule for restoration/rehabilitation
4. Proposed use: () commercial () residential
5. Signature below to allow designated officials to view property and records.

Submitted by: _____
Applicant's Signature

SUBSTANTIAL REHABILITATION TAX EXEMPTION PROCESS

1. Submittal of Certification application
2. Approval of Certification and project plans by the Historic and Design Review Commission (HDRC).
3. Completion of rehabilitation construction according to plans approved by HDRC.
4. Submittal of Verification application. For residential properties, choose exemption option: "tax freeze" or "5 zero/5 fifty"
5. Site visit by Office of Historic Preservation (OHP) staff member to verify that completed work matches the plans that were approved by HDRC.
6. Approval of Verification by HDRC.
7. OHP staff notifies the Bexar County Appraisal District of approved exemption.
8. Tax exemptions are effective on January 1 of the year following HDRC verification.



CITY OF SAN ANTONIO
 APPLICATION FOR AD VALORBI TAX EXEMPTION FOR HISTORICALLY SIGNIFICANT
 PROPERTY CERTIFICATE - INSTRUCTIONS OF TAXPAYER

VERIFICATION FORM

To be completed by the applicant, signed, and filed with the City of San Antonio Historic Preservation Officer prior to bearing by the Historic and Design Review Commission (HDRC). An HDRC Application must be filled out and submitted along with this form.

DATE: _____ 20 _____

CERTIFICATION DATE: _____ HDRC CASE NO.: _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

BUSINESS TELEPHONE: _____

NAME (S) OF PROPERTY OWNER: _____

EXACT LEGAL DESCRIPTION OF PROPERTY AS CONTAINED IN DEED

NCB _____ BLOCK NUMBER _____

LOT(S) NUMBER _____ ZONING _____

COMMON ACCOUNT NUMBER (AS PER B.C.U.) _____

ADDRESS OF PROPERTY FOR WHICH EXEMPTION IS REQUESTED:

Street Number and Name _____ Zip Code _____

- 1. Documentation: Itemized List of Costs
 final Building Inspection Clearance.
 (Permits or Certificate of Occupancy)
 Final Photos of Rehabilitation Work (including interior, if applicable)

In accordance with City of San Antonio Ordinances No. 52281 and/or 52282, I hereby swear that substantial rehabilitation of the property listed has been completed according to the criteria and standards of the City of San Antonio Historic and Design Review Commission.

I hereby authorize duly constituted representatives of the City of San Antonio to make an investigation of the property in compliance with code requirements.

Signature _____

(Property Owner)

Date _____

Please read the back regarding tax exemption options.

Residential Properties

Residential properties are eligible for two tax exemption options. The first exemption option freezes your City taxes at the pre-improvement value upon verification for ten (10) years. Therefore, your City taxes would be based upon the assessed value of the property before commencement of the rehabilitation. The other exemption choice calls for the payment of zero City taxes for five (5) years, and then for the subsequent five (5) years taxes will be based upon 50% of the newly assessed value of the property (5 Zero/5 Fifty).

Please select which of the two options you would prefer:

10 Year Tax **Freeze**

5 Year/5 Fifty

Commercial Properties

Commercial properties are eligible for the exemption choice that calls for the payment of zero City taxes for five (5) years and, then, for the subsequent five (5) years taxes will be based upon 50% of the newly assessed value of the property (5 Zero/5 Fifty).

Upon approval of the verification by the Historic and Design Review Commission, Office of Historic Preservation staff will notify the Bexar County Appraisal District of the approved exemption and option you have selected. Tax exemptions are effective on January 1st of the year following the HDRC verification.

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City of San Antonio
Office of the Historic Preservation



ADMINISTRATIVE
CERTIFICATE OF APPROPRIATENESS
APPLICATION

DATE _____

To be completed by the applicant, signed and filed with the City of San Antonio Historic Preservation Officer.

Property Location (Street Address)

City, State, and Zip Code

Applicant Name

Applicant Contact Information (Name, Title, Phone, Email)

Applicant Address

Applicant City, State, and Zip Code

Applicant Signature

Date

Applicant Signature

Date

Applicant Signature

Date

Applicant Signature

Date

1. This application does not take into account the impact of the proposed project on the historic character of the property.

Signed Owner/Applicant

Print Name and Title

Staff Comments or Conditions: _____

Staff Initials/Date



**CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION
APPLICATION FOR
HISTORIC LANDMARK DESIGNATION**

DATE
EmME
STAMP

I. LOCATION AND CLASSIFICATION

Property Address: _____

Proposed Landmark Name (Common Name): _____

Parcel Identification: NCB _____ Block _____ Lot _____

Current Zoning _____

Private Property River Improvement Overlay Public Property Other

II. OWNER / APPLICANT (AUTHORIZED AGENT) INFORMATION

Owner Name: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

Applicant (Authorized Agent) Name: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

The Office of Historic Preservation designates landmarks on the basis of historical, architectural, and cultural significance. Section 35-607 of the Unified Development Code outlines the Designation Criteria for Historic Districts and Landmarks. Please provide a Statement of Significance for why the property meets the criteria as outlined by the Unified Development Code.

I, THE APPLICANT, DECLARE THAT I AM THE OWNER OR AUTHORIZED AGENT OF THE OWNER(S) TO REQUEST HISTORIC LANDMARK DESIGNATION OF THIS PROPERTY AND THAT THE INFORMATION PRESENTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature _____

Date: _____

PLEASE SUBMIT THIS FORM ALONG WITH:

- Photographs of all four sides of the building
- Statement of Significance including an architectural description, history of the property, and people associated with the property. Please provide references and sources for any research.
- Copy of the current tax appraisal details, available from Bexar County Appraisal District or www.bcad.org
- Copy of the current Warranty Deed, on file with the County Clerk or available online at <https://gov.propertyinfo.com/tx-bexar/>.
- Signed Authorization form from the Zoning Application granting the Office of Historic Preservation permission to act as the applicant for the historic zoning overlay (available from OHP staff).

ALL INFORMATION MUST BE SUBMITTED IN PERSON TO THE:

Office of Historic Preservation
Development and Business Services Center
1901 S. Alamo
San Antonio, TX 78283-3966
Telephone: (210) 207-7991

Historic landmark designation is a zoning overlay that provides protection for historic properties from hasty demolition and inappropriate or incompatible development through a design review process for exterior alterations. Please refer to the City of San Antonio Historic Design Guidelines and Standards for additional information, available at: <http://www.sanantonio.or.gov/historic/HistoricDistrictGuidelines.aspx>.

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**CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION
APPLICATION FOR
HISTORIC DISTRICT DESIGNATION**

DATE/TIME
STAMP

I. LOCATION AND CLASSIFICATION

Neighborhood Association Name: _____

Proposed Historic District Name: _____

Approximate number of properties within proposed district boundary: _____

Application must be accompanied by a map of the proposed boundary.

II. APPLICANT INFORMATION

Applicant Name: _____

Address (must be within proposed district): _____

Mailing Address (if different): _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

The Office of Historic Preservation designates landmarks and historic districts on the basis of historical, architectural, and cultural significance. Section 35-607 of the Unified Development Code outlines the Designation Criteria for Historic Districts and Landmarks. Please provide a **Statement of Significance** for why the area meets the criteria for historic district designation as outlined by the Unified Development Code.

I, THE APPLICANT, DECLARE THAT I AM AN OWNER OR AUTHORIZED AGENT OF AN OWNER(S) OF PROPERTY WITHIN THE PROPOSED BOUNDARY AREA TO REQUEST HISTORIC DESIGNATION OF THIS DISTRICT AND THAT THE INFORMATION PRESENTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature _____

Date: _____

PLEASE SUBMIT THIS FORM ALONG WITH:

- **Photographs of typical examples of buildings within the proposed district**
- **Statement of Significance** (including a description of the history, architectural styles, and people associated with the district). Please provide references and sources for any research.
- **Map of proposed district boundary**

ALL INFORMATION MUST BE SUBMITTED IN PERSON TO THE:

Office of Historic Preservation
Development and Business Services Center
1901 S. Alamo
San Antonio, TX 78283-3966
Telephone: (210) 207-7991

Historic district designation is a zoning overlay that provides protection for historic properties from hasty demolition and inappropriate or incompatible development through a design review process for exterior alterations. Please refer to the City of San Antonio Historic Design Guidelines and Standards for additional information, available at: <http://www.sanantonio.gov/historic/HistoricDistrictGuidelines.aspx>.

CITY OF SAN ANTONIO
HISTORIC AND DESIGN REVIEW COMMISSION
APPLICATION FORM

Required Items: Plotplan, legal description, building elevations, final building Date Received plans and specifications, samples of paint colors, roofing materials, CT.EAR COLOR photographs of structures and/or sites where construction will take place. All photographs and exhibits must be submitted in digital format on Compact Discs. NO CASE WILL BE SCHEDULED FOR A HEARING UNTIL ALL SUPPORTING MATERIALS ARE RECEIVED. (See check lists on pages 3 - 6)

Property Location (Street Address) _____

Historic District Name _____

Landmark Name _____

River Improvement Overlay (Projects within RIO districts must comply with the San Antonio River: Vision Statement): *The San Antonio River will be a fully /in/red linear park that unifies the city and serves as a community gathering place for all to enjoy. The River will have many special places and uses; some active, some quiet. Each will be unique, genuine, and vary by design.*

Public Property Other _____

Parcel Identification: NCB _____ Block _____ Lot _____

BCADA Account Number _____

Name of Property Owner:

Mailing Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax No. _____

E-Mail Address: _____

(If different from Owner)

Name of Applicant:

Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax No. _____

E-mail Address: _____

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests, an additional sheet may be used. This request will be part of the Certificate of Appropriateness).

1. _____

2. _____

3. _____

4. _____

This completed form is to be submitted in person at 1901 S. Alamo.

APPROVAL BY THE COMMISSION DOES NOT TAKE THE PLACE OF A BUILDING PERMIT. PERMITS MUST BE OBTAINED FROM THE CITY OF SAN ANTONIO, DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES, 1901 SOUTH ALAMO, AFTER COMMISSION APPROVAL.

**CITY OF SAN ANTONIO
HISTORIC AND DESIGN REVIEW COMMISSION
LETTER OF AUTHORIZATION**

DATE: _____

Applicant understands the following

1. If the Commission fails to approve any portion of a request and recommends that changes be made in the plans and specifications, the applicant will have five (5) days in which to inform the Historic Preservation Officer as to whether the applicant agrees to the recommended changes.

2. Following each meeting, the City Manager or designee is notified of the Commission's action. Within ten (10) days from receipt of the recommendation, the City Manager or designee shall notify the applicant as to whether his request has been approved, conditionally approved or denied.

3. If the applicant does not concur with the Commission's recommendation, appeal to the Zoning Board of Adjustment may be made within thirty (30) days after receipt of notification.

IF THE PROPERTY OWNER DOES NOT APPEAR PERSONALLY BEFORE THE COMMISSION, A LETTER OR SIGNATURE OF AUTHORIZATION MUST BE PRESENTED TO THE HISTORIC PRESERVATION OFFICER OR THE CASE WILL NOT BE HEARD.

I hereby authorize _____ of _____
(Name of representative) (Company or agency)

_____ to represent me in matters pertaining to this case.
(Address)

Owner's Name: _____
(Please Print)

Address: _____

City/State _____ Zip Code _____

Owner's Signature: _____

HISTORIC AND DESIGN REVIEW COMMISSION
REQUIRED MATERIALS CHECKLIST

All background materials needed to support the applicant's request must be submitted to the Historic Preservation Officer **PRIOR** to scheduling the case before the Commission. **NO CASE** will be placed on the agenda if **ALL** materials are not on file by the deadline date. Any last minute changes must be shown on revised plans. These are to be submitted and placed in file prior to meeting.

I. *Check Where Applicable.*

- Conceptual Approval
- Final Approval (Previous HDRC Case NO: _____ ..)

II. *Check Where Applicable:*

- Residence and/or Duplex
- Apartments and/or Commercial
- Tax Abatement

III. *PROJECT ID IN CODE (check where applicable):*

- A. ALTERATION/REPAIR/RESTORATION of an Existing Building or Structure
- B. NEW CONSTRUCTION
- C. ADDITION
- D. DEMOLITION
- E. SIGN REQUIREMENTS
- F. FENCING
- G. DRIVEWAY -SIDEWALKS & PARKING LOTS
- H. REPAINTING (color change)
- I. REROOFING (materials/color change)
- J. LANDSCAPING
- K. SWIMMING POOLS - FISH PONDS & FOUNTAINS
- L. GAZEBOS - BATH HOUSE & DECKING
- M. TENNIS COURTS & PLAYGROUNDS
- N. TAX ABATEMENT PROJECT
- O. PUBLIC ART
- P. WINDOWS
- Q. OTHER _____

A. *ALTERATION/REPAIR /RESTORATION of an existing building or structure*

- Scaled drawings, detailed architectural drawings may be required, dependent upon extent of work proposed.
- Photographs of the property and surrounding property, showing where work is to be done.
- A written list of proposed materials and colors, including manufacturer's specification numbers.

Actual samples of materials and colors should be presented at the meeting.

- Written narrative indicating the extent of the proposed alteration
- Other information needed to illustrate the proposed alteration.

B. **NEW CONSTRUCTION**

- Preliminary plans with building elevations
- Working scale drawings/specifications
- Drawings 8½" x 11" reproducible sheets
- Scale site plan with square footage of the building

- Photographs of building site for newconstruction
- Paint samples with brand name and number
- Roofing materialsample
- Siding sample

C.ADDITION

- Preliminary plans with building elevations
- Scale drawing of addition in relation to structure
- Working scale drawings/specifications
- Scale siteplan
- Drawings 8½" x11" reproducible sheets
- Photographs of structure showing current appearance
- Photographs of all exterior sides (include all four sides of building)
- Colors (sample)

D.DEMOITION

- Photographs of structure (all exterior sides of structure)
- Scale siteplan
- Proposed use after demolition (conceptual plan)
- Proof of economic hardship or loss of significance (required for demolition within a historic district or of a landmark UDC Sec.35-614. Demolition)

E.SIGNAGE

- Working scale drawings/specifications
- Scale drawing of sign in relation to structure
- Scale siteplan
- Drawings 8½" x11" reproducible sheets
- Photograph of location of proposed sign on structure/property
- Photographs of structure and all exterior sides affected by proposed work
- Type of materials to be used for sign
- Colors (samples) as applied to sign
- Size/style of lettering
- Illumination plan

F. FENCING

- Type/design of fence
- Scale of drawing of members with specifications
- Scale siteplan
- Drawings 8½" x11" reproducible sheets
- Photographs of structure and all exterior sides affected by proposed work

G.DRIVEWAYS -SIDEWALKS& PARKINGLOTS

- Type/design of driveway/sidewalk
- Drawings 8½" x11" reproducible sheets
- Scale siteplan
- Photographs of structure, location and all exterior sides affected by proposed work
- Landscaping plans (if any)
- Colors (sample)

H. REPAINTING (color choice)

- Type of material
- Colors (sample)
- Description of design

Photographs of structure and all exterior sides affected by proposed work

L. REROOFING (material/color, or change)

Type of material (sample or cut sheet)

Colors (sample)

Description of design

Photographs of structure and all exterior sides affected by proposed work

J. LANDSCAPING

Working scale drawings/specifications

Scale site plan

Drawings 8½" x 11" reproducible sheets

List of plants or trees

Photographs of structure and area to be landscaped

Location of lighting, walkways, decking, pools, fountains, gazebos, or pool/equipment houses

Sprinkler system (if any)

K. SWIMMING POOLS- FISH PONDS & FOUNTAINS

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Type/design of swimming pool, fish pond and/or fountain

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

L. GAZEBOS -BATHHOUSE & DECKING

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

M. TENNIS COURTS & PLAYGROUNDS

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

N. TAX ABATEMENT PROJECT

1. Commercial Residential

2. Certification Verification Project to be sent to State for IRS Certification

3. Attach completed Certification Form or Verification Form

4. Photographs

5. Scope of work

0. **PUBLIC ART** (The HDRC will hear Public Art projects on the 3rd Wednesday of each month)

Letter of authorization from Public Art San Antonio (PASA)

Working scale drawings/specifications

- Drawings 8½" x 11" reproducible sheets
- Scale site plan
- Photographs of site
- Color rendering
- Description of project (theme, history ,etc.)
- Materials and media

P. WINDOW REPLACEMENT

- Justification for replacement of windows
- Working scale drawings/specifications (material and color)
- Sample of proposed window (manufacturer brochure)
- Scale site plan designating number of windows to be replaced
- Drawings 8½" x 11" reproducible sheets
- Photographs of structure (all exterior sides) and area affected by proposed work

Q. OTHER PROJECTS

- Preliminary plans with building elevations
- Working scale drawings/specifications
- Drawings 8½" x 11" reproducible sheets
- Scale site plan
- Photographs of building site for new construction
- Paint samples with brand name and number
- Roofing material sample
- Siding sample

PLEASE BE ADVISED THAT THE COMMISSION HAS A POLICY OF ONLY HEARING A CASE WHEN THE OWNER OR THE OWNER'S REPRESENTATIVE IS PRESENT TO PRESENT THE CASE.

NOTE: PLEASE BE ADVISED THAT A STAFF MEMBER FROM THE OFFICE OF HISTORIC PRESERVATION MAY VIDEO TAPE OR PHOTOGRAPH YOUR PROPERTY FOR THE HISTORIC AND DESIGN REVIEW COMMISSION MEETING.

APPLICANT SIGNATURE

DATE

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(d) ~~Miscellaneous.~~ All other applications shall include the following information:

- ~~(1) Preliminary plans with building elevations;~~
- ~~(2) Working scale drawings/specifications;~~

~~(3) Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~

~~(4) Scale site plan;~~

~~(5) Photographs of building site for new construction;~~

~~(6) Paint samples with brand name and number;~~

~~(7) Roofing material sample;~~

~~(8) Siding sample;~~

~~(9) Letter of permission from property owner if the applicant is not the owner.~~

~~(e) **Archaeological Survey Requirements.**~~

~~(1) Refer to UDC subsection 35-412(a)(3) and Appendix B, Table 101-1, #27.~~

~~(Ord. No. 97332 § 15) (Ord. No. 98697 § 4) (Ord. No. 2009-01-15-0001, § 2, 1-15-09; Ord. No. 2010-06-24-0616, § 2, 6-24-10)~~

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 20-16

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-B129. – Historic Preservation Materials.’

Amendment Language:

Sec. 35-B129. - Historic Preservation Materials.

(a) **Certificate of Appropriateness.** An application for a certificate of appropriateness shall include the following:

(1) An application for ANY Certificate of Appropriateness request shall include the following:

~~Applications for new construction shall include preliminary plans with building elevations including:~~

- A. Digital photos of each side the structure being worked on and where work is taking place. All photos must be clear, current, and in full color;
- B. A written narrative detailing the proposed scope of work being requested;
- C. Drawings and specifications related to the proposed scope of work. All drawings must be accurate, to scale, and representative of the work to take place. Most applications will require only architectural design drawings, although additional drawings may be necessary to fully explain the proposed scope of work;
- D. Material samples and specifications where applicable;
- E. Any required fees where applicable.
- F. Authorization from the property owner (if the applicant is not the owner)

~~A. Working scale drawings/specifications;~~

~~B. Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;~~

~~C. Scale site plan;~~

~~D. Photographs of building site for new construction;~~

~~E. Paint samples with brand name and number;~~

~~F. Roofing material sample;~~

~~G. Siding sample;~~

~~H. Letter of permission from property owner (if the applicant is not the owner).-~~

(2) An application for a Certificate of Appropriateness for ADDITIONS ~~Applications requesting an addition to an existing building~~ shall include:

- A. Measured and to scale site plan, roof plan, and building elevations of each side of the proposed addition;

- B. Measured and to scale floor plan(s) that include window and door locations and an accurate footprint;
- C. Measured and to scale demolition plan where applicable;
- D. Specifications of proposed windows and doors including a window and door schedule where multiple types and dimensions are proposed.
- E. Specifications of proposed roofing material;
- F. Specifications of proposed siding material;
- G. A line of sight diagram or perspective rendering for any rear addition that exceeds the height of the existing structure that demonstrates visibility from the public right of way.
- ~~A. Preliminary plans with building elevations;-~~
- ~~B. Scale drawing of addition in relation to structure;-~~
- ~~C. Working scale drawings/specifications;-~~
- ~~D. Scale site plan;-~~
- ~~E. Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~F. Photographs of structure showing current appearance;-~~
- ~~G. Photographs of all exterior sides (include all four (4) sides of building);-~~
- ~~H. Colors (sample);-~~
- ~~I. Letter of permission from property owner (if the applicant is not the owner);-~~

(3) Certificate of Appropriateness for NEW CONSTRUCTION shall include the following:

- A. Measured and to scale site plan, floor plan(s), roof plan, and building elevations of each side of the proposed structure;
- B. Detailed landscaping and hardscaping plan showing proposed driveways and parking areas, fencing, and building footprints;
- C. Measured and to scale wall section at typical window;
- D. Schedules and specifications of proposed windows and exterior doors;
- E. Specifications of proposed roofing material, details, color, and accessories;
- F. Specifications of proposed siding material;
- G. Infill projects having two or more attached or detached units on a single parcel or two or more detached single-family dwellings developed as part of a platted subdivision in residential historic districts shall also complete and submit the Infill Design Application Supplement worksheets provided by OHP staff.

(4) Certificate of Appropriateness for WINDOW REPLACEMENT shall include the following:

- A. Current color photos of the existing structure;
- B. Window schedule featuring a floor plan indicating each window proposed for

replacement;

- C. Current color photos of the interior and exterior of each window proposed for replacement, numbered to correspond with the floor plan;
- D. Specifications of proposed replacement windows including material, profile, and dimensions, and a schedule where multiple types and dimensions are proposed.
- E. Requests for window replacement may require a staff site visit to determine if existing windows are deteriorated beyond repair.

~~(5)~~ ~~(3)~~ Certificate of Appropriateness for Applications requesting the installation of signage shall include the following ~~information~~:

- A. Current color photos of the existing structure or site where proposed signage will be located;
- B. Site plan of the property that indicates where signage will be located;
- C. Specifications of proposed signage including dimensions, color, materials, lighting, installation method, etc.;
- D. Color rendering(s) noting the proposed sign as it would appear once installed. For internally illuminated signs, this should include a night rendering.
- E. Master signage plans should include general sign locations, sizes, lettering, and associated tenant key.

- ~~A.— Working scale drawings/specifications;~~
- ~~B.— Scale drawing of sign in relation to structure;~~
- ~~C.— Scale site plan;~~
- ~~D.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;~~
- ~~E.— Photograph of location of proposed signage on structure/property;~~
- ~~F.— Photographs of structure and all exterior sides affected by proposed work;~~
- ~~G.— Type of materials to be used for sign;~~
- ~~H.— Colors (samples) as applied to sign;~~
- ~~I.— Size/style of lettering;~~
- ~~J.— Illumination plan;~~
- ~~K.— Letter of permission from property owner if the applicant is not the owner.~~

~~(6)~~ ~~(4)~~ Applications requesting the installation or erection of a fence shall include:

- A. Current color photos of the front of the house and areas where fence is to be located;
 - B. To scale site plan that illustrates where on the property the fence is to be located;
 - C. Drawing or photos of the proposed fence design including total heights for each section of proposed fencing.
- ~~A.— Description of the type/design of fence;~~
 - ~~B.— Scale of drawing of members with specifications;~~

- ~~C.— Scale site plan;-~~
- ~~D.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~E.— Photographs of structure and all exterior sides affected by proposed work;-~~
- ~~F.— Letter of permission from property owner if applicant is not the owner.-~~

(7) ~~(5)~~ Applications requesting the installation of driveways, sidewalks and parking lots shall include:

- A. Current color photos of the existing conditions where work is taking place;
- B. To scale site plan that illustrates the location and proposed dimensions of the site elements;
- C. Details and dimensions showing any proposed designs or materials to be used;
- D. Site plan for parking lots depicting layout, configuration, areas of impervious coverage, lighting, and landscaping buffers.

- ~~A.— Description of the type/design of driveway/sidewalk;-~~
- ~~B.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~C.— Scale site plan;-~~
- ~~D.— Photographs of structure, location and all exterior sides affected by proposed work;-~~
- ~~E.— Landscaping plans (if any);-~~
- ~~F.— Colors (sample);-~~
- ~~G.— Letter of permission from property owner if the applicant is not the owner.-~~

~~(6) Applications requesting repainting involving a color change shall include:-~~

- ~~A.— Type of material;-~~
- ~~B.— Colors (sample);-~~
- ~~C.— Description of design;-~~
- ~~D.— Photographs of structure and all exterior sides affected by proposed work;-~~
- ~~E.— Letter of permission from property owner if the applicant is not the owner.-~~

(8) ~~(7)~~ Certificate of Appropriateness for ROOF REPLACEMENT/REPAIRS shall include the following: ~~Applications requesting reproofing involving a material/color change shall include:~~

- A. Current color photos of the structure and the existing conditions of the roof;
- B. Specifications on the proposed replacement materials, details, color, and accessories;
- C. A roof plan or aerial view of the structure that indicates where work is taking place.

- ~~A.— Type of material (sample or cut sheet);-~~
- ~~B.— Colors (sample);-~~
- ~~C.— Description of design;-~~
- ~~D.— Photographs of structure and all exterior sides affected by proposed work;-~~
- ~~E.— Letter of permission from property owner if the applicant is not the owner.-~~

(9) ~~(8)~~ Applications involving the installation of landscaping shall include:

- A. Current color photos of the structure and the existing conditions of the roof;
- B. Specifications on the proposed replacement materials, details, color, and accessories;
- C. A roof plan or aerial view of the structure that indicates where work is taking place.

~~A.—Working scale drawings/specifications;-~~

~~B.—Scale site plan;-~~

~~C.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~

~~D.—List of plants or trees;-~~

~~E.—Photographs of structure and area to be landscaped;-~~

~~F.—Location of lighting, walkways, decking, pools, fountains, gazebos, or pool/equipment houses;-~~

~~G.—Letter of permission from property owner (if applicant is NOT owner);-~~

~~H.—Sprinkler system (if any).-~~

(10) - (9) Applications involving swimming pools, fish ponds or fountains shall include:

A. Current color photos of the areas where items will be installed;

B. An accurate site plan that illustrates proposed locations and dimensions;

C. Specifications on proposed material, design, dimensions, and any special equipment to operate the proposed feature.

~~A.—Working scale drawings/specifications;-~~

~~B.—Scale drawing in relation to structure;-~~

~~C.—Scale site plan;-~~

~~D.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~

~~E.—Type/design of swimming pool, fish pond and/or fountain;-~~

~~F.—Photographs of structure (all exterior sides) and area affected by proposed work;-~~

~~G.—Colors (sample);-~~

~~H.—Letter of permission from property owner if the applicant is not the owner.-~~

(11) - (10) Certificate of Appropriateness for GAZEBOS, PLAYGROUNDS, and SPORT COURTS shall include the following: Gazebos - Bath house and decking:

A. Current color photos of the areas where items will be installed;

B. An accurate site plan that illustrates proposed locations and dimensions;

C. Specifications on proposed materials.

~~A.—Working scale drawings/specifications;-~~

~~B.—Scale drawing in relation to structure;-~~

~~C.—Scale site plan;-~~

~~D.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~

~~E.—Photographs of structure (all exterior sides) and area affected by proposed work;-~~

~~F.—Colors (sample);-~~

~~G.—Letter of permission from property owner if the applicant is not the owner.-~~

~~(11) Tennis courts and playgrounds:-~~

- ~~A.— Working scale drawings/specifications;-~~
- ~~B.— Scale drawing in relation to structure;-~~
- ~~C.— Scale site plan;-~~
- ~~D.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~E.— Photographs of structure (all exterior sides) and area affected by proposed work;-~~
- ~~F.— Colors (sample);-~~
- ~~G.— Letter of permission from property owner (if the applicant is not the owner).-~~

~~(12) Dumpsters, air conditioning, water coolers, and other mechanical systems:-~~

- ~~A.— Scale site plan;-~~
- ~~B.— Scale drawing of screening plan;-~~
- ~~C.— Photographs of structure and installation sites;-~~
- ~~D.— Location of condensers, transformers, or other systems in relation to building(s) and adjacent properties;-~~
- ~~E.— Underground utility plan;-~~
- ~~F.— Letter of permission from property owner if applicant is not the owner.-~~

(12) Certificate of Appropriateness for FOUNDATION/SKIRTING shall include the following:

- A. Current color photos of all four sides of the house that show existing conditions;
- B. If skirting is being replaced, please provide specific details on proposed skirting material, details, and accessories.

(13) Certificate of Appropriateness for MECHANICAL EQUIPMENT/UTILITIES shall include the following:

- A. Current color photos of existing conditions of area where equipment will be located;
- B. A site plan of the property that indicates where equipment will be installed;
- C. Indicate if any equipment is proposed to be attached to any structures;
- D. Provide specifications of screening material.

(14) Certificate of Appropriateness for TELECOMMUNICATION EQUIPMENT ON NEW OR EXISTING POLES shall include the following:

- A. Current color photos of existing conditions of area where equipment will be located;
- B. A site plan of the property that indicates where equipment will be installed;
- C. Photo-sim or rendering of the proposed pole and related equipment;
- D. For new poles, a documented study that finds collocation of new equipment onto existing poles to be infeasible collocation within the immediate block or a 250 feet radius;
- E. For installation on private property, a letter of authorization from the private property

owner;

F. For installation in the public right-of-way, the associated permit number for interdepartmental review.

(b) **Demolition.** ~~Applications requesting demolition shall include:~~

~~(1) — Photographs of structure;-~~

~~(2) — Scale site plan;-~~

~~(3) — Proposed use after demolition (conceptual plan);-~~

~~(4) — Letter of permission from property owner (if applicant is NOT owner);-~~

~~The application shall include a demolition form as follows:-~~

1.Applications for demolition review of NON-DESIGNATED PROPERTIES shall include the following:

i. Current color photos of each side of each structure to be demolished;

ii.An accurate site plan showing all buildings on the property.

2.Applications for a Certificate of Appropriateness for demolition of a DESIGNATED PROPERTY shall include the following:

i.Current color photos of each side of each structure to be demolished;

ii.An accurate site plan of the property;

iii.Proof of economic hardship including engineer's letter, estimates for rehabilitation, and other documentation as outlined in Section 35-614;

iv.Conceptual replacement plans for the property.

(c) Historic Tax Incentive.

1. Historic Tax Incentive, Part 1 (Historic Tax Certification). Applications for Part 1 of the Historic Rehabilitation Project shall include the following:

i. Current color photos of the exterior and interior of the structure, and of the front from the street;

ii. One set of complete plans for restoration and rehabilitation for interior and exterior. This may include drawings or additional photos;

iii. A detailed written narrative explaining the proposed scope of work;

iv. Itemized list of expected work to the interior and exterior;

v. Projected time schedule.

2. Historic Tax Incentive, Part 2. (Historic Tax Verification) Applications for Part 2 of the Historic Rehabilitation Project shall include the following:

- i. Detailed narrative explaining complete work;
- ii. Final itemized list of costs for the rehabilitation work;
- iii. Completed time schedule;
- iv. Current color photos of the finished rehab, interior and exterior;
- v. Final building inspection clearance: this may include closed permits, Certificates of Appropriateness, or Certificates of Occupancy. Please include copies or case numbers.

(d) Archaeological Survey Requirements.

1. Refer to UDC subsection 35-412(a)(3) and Appendix B, Table 101-1, #27.

(e) Historic Assessments


1. Applications for designation verification do not require attachments.
2. Applications for historic assessments/non-contributing determinations shall include:
 - i. Photos of all structures on property
 - ii. Site plan showing location of structures on parcel

(f) Landmark Designations & Requests for Review of Historic Significance

1. Applications for designation as an individual landmark may be submitted by the property owner and shall include:
 - i. Photos of all structures on the property
 - ii. Site plan showing location of structures on parcel
 - iii. Documentation of current ownership
 - iv. Statement of significance explaining how the property meets at least three of the criteria listed in Sec. 35-607(b)
2. Applications for a finding of historic significance may be submitted by anyone for review and determination of eligibility and shall include:
 - i. Photos of all structures on the property or as available from the public right-of-way
 - ii. Site plan showing location of structures on parcel
 - iii. Documentation of current ownership
 - iv. Statement of significance explaining how the property meets at least three of the criteria listed in Sec. 35-607(b)

- v. [A completed petition \(included in the application\) which includes the printed names, addresses, and signatures of 15 individuals residing within the City of San Antonio supporting the application](#)
- vi. [Completion of resource worksheet included in the application](#)

Delete forms below:-



CITY OF SAN ANTONIO
Office of Historic Preservation

DEMOLITION FORM

STAMP

Please fill in all blanks.

Application for permit to demolish the structure located at: _____

NCB _____ Block _____ Lot _____ Zoning _____

Name of Property Owner: _____

Mailing Address: _____

Business Telephone: _____ Home Telephone: _____

Name of Contractor: _____ License No.: _____

Mailing Address: _____

Business Telephone: _____ Home Telephone: _____

Approximate Date Built: _____

The structural frame is _____

Historic District: _____ or Historic Landmark: _____

Type of structure: (A) Commercial _____ (B) Residential _____ (C) Accessory _____

Why is structure to be demolished? _____

Submitted by:

Applicant Name: _____ Telephone No.: _____

Address: _____ Zip Code: _____

Applicant Signature: _____

Property Owner Signature: _____
(if different from applicant)

DISPOSITION OF REQUEST

Permit to be issued: _____

Research to be done: _____

Referred to Historic and Design Review Commission: _____

Remarks or special recommendation where applicable: _____


_____/_____/_____
Historic Preservation Officer Date

PHOTOGRAPHS OF THE BUILDING TO BE DEMOLISHED ARE REQUIRED FOR CLEARANCE
(one photo per elevation for a total of 4 photos)

~~(e) Tax Abatement Project.~~

Applications for a tax abatement project shall include the following information:-

- (1) Land use category: Commercial or residential;-
- (2) A completed certification form or verification form consistent with the information required by section 35-618 and as set forth below:-



CITY OF SAN ANTONIO
APPLICATION FOR AD VALOREM TAX EXEMPTION FOR HISTORICALLY SIGNIFICANT PROPERTY IN NEED OF TAX RELIEF

CERTIFICATION FORM

To be completed by the applicant, signed, and filed with the City of San Antonio Historic Preservation Officer prior to hearing by the Historic and Design Review Commission (HDRC). An HDRC Application must be filled out and submitted along with this form.

DATE : _____ 20 _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

BUSINESS TELEPHONE : _____

E-MAIL: _____

NAME (S) OF PROPERTY OWNERS: _____

EXACT LEGAL DESCRIPTION OF PROPERTY AS CONTAINED IN DEED
 NCB _____ BLOCK NUMBER _____
 LOT(S) NUMBER _____ ZONING _____
 COMMON ACCOUNT NUMBER (AS PER CAD) _____
ADDRESS OF PROPERTY FOR WHICH EXEMPTION IS REQUESTED:

Street Number and Name _____ Zip Code _____

Latest Value of Property as Assessed by the Bexar Appraisal District:
 Year: _____

Land Value	Improvements	Total

To the Historic Preservation Officer, City of San Antonio, Texas:
 The property identified above is in need of tax relief as set forth in City of San Antonio Ordinance No. 52281 and 52282. The historic significance of said property is certified by signature below, together with other documents covering the proposed restoration or rehabilitation:

1. One set of complete plans for restoration or rehabilitation
2. Statement of expected costs of improvements
3. The projected time schedule for restoration/rehabilitation
4. Proposed use: () commercial () residential
5. Signature below to allow designated officials to view property and records.

Submitted by: _____

Applicant's Signature

SUBSTANTIAL REHABILITATION TAX EXEMPTION PROCESS

1. Submittal of Certification application.
2. Approval of Certification and project plans by the Historic and Design Review Commission (HDRC).
3. Completion of rehabilitation construction according to plans approved by HDRC.
4. Submittal of Verification application. For residential properties, choose exemption option: "tax freeze" or "5 zero 5 fifty"
5. Site visit by Office of Historic Preservation (OHP) staff member to verify that completed work matches the plans that were approved by HDRC.
6. Approval of Verification by HDRC.
7. OHP staff notifies the Bexar County Appraisal District of approved exemption.
8. Tax exemptions are effective on January 1 of the year following HDRC verification.



**CITY OF SAN ANTONIO
APPLICATION FOR AD VALOREM TAX EXEMPTION FOR HISTORICALLY SIGNIFICANT
PROPERTY CERTIFIED AS IN NEED OF TAX RELIEF**

VERIFICATION FORM

To be completed by the applicant, signed, and filed with the City of San Antonio Historic Preservation Officer prior to hearing by the Historic and Design Review Commission (HDRC). An HDRC Application must be filled out and submitted along with this form.

DATE : _____ 20 _____

CERTIFICATION DATE : _____ HDRC CASE NO. : _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

BUSINESS TELEPHONE : _____

NAME (S) OF PROPERTY OWNERS: _____

EXACT LEGAL DESCRIPTION OF PROPERTY AS CONTAINED IN DEED

NCB _____ BLOCK NUMBER _____

LOT(S) NUMBER _____ ZONING _____

COMMON ACCOUNT NUMBER (AS PER BCAD) _____

ADDRESS OF PROPERTY FOR WHICH EXEMPTION IS REQUESTED:

Street Number and Name _____ Zip Code _____

- 1. Documentation: Itemized List of Costs
 - Final Building Inspection Clearance (Permits or Certificate of Occupancy)
 - Final Photos of Rehabilitation Work (including interior, if applicable)

In accordance with City of San Antonio Ordinances No. 52281 and/or 52282, I hereby swear that substantial rehabilitation of the property listed has been completed according to the criteria and standards of the City of San Antonio Historic and Design Review Commission.

I hereby authorize duly constituted representatives of the City of San Antonio to make an investigation of the property in compliance with code requirements.

Signature _____
(Property Owner)

Date _____

Please read the back regarding tax exemption options

Residential Properties

Residential properties are eligible for two tax exemption options. The first exemption option freezes your City taxes at the pre-improvement value upon verification for ten (10) years. Therefore, your City taxes would be based upon the assessed value of the property before commencement of the rehabilitation. The other exemption choice calls for the payment of zero City taxes for five (5) years, and then for the subsequent five (5) years taxes will be based upon 50% of the newly assessed value of the property (5 Zero/5 Fifty).

Please select which of the two options you would prefer:

10 Year Tax Freeze

5 Zero/ 5 Fifty

Commercial Properties

Commercial properties are eligible for the exemption choice that calls for the payment of zero City taxes for five (5) years and, then, for the subsequent five (5) years taxes, will be based upon 50% of the newly assessed value of the property (5 Zero/5 Fifty).

Upon approval of the Verification by the Historic and Design Review Commission, Office of Historic Preservation staff will notify the Bexar County Appraisal District of the approved exemption and option you have selected. Tax exemptions are effective on January 1st of the year following the HDRC Verification.

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**CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION**



*ADMINISTRATIVE
CERTIFICATE OF APPROPRIATENESS
APPLICATION*

DATE: _____

To be completed by the applicant, signed and filed with the City of San Antonio Historic Preservation Officer.

Property Location (Street Address) _____

Historic District Landmark River Improvement Overlay Public Property or Other

Name of Property Owner: _____

Mailing Address: _____

Business/Home Telephone: _____ Fax Number: _____

(If different from Owner)

Name of Applicant: _____

Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax Number: _____

This form is used only for:

- 1. General repair, using "SAME" material and design as original with photographs of area where work is to be done.
- 2. Repainting with "SAME" color (paint sample MUST be attached to this application).
- 3. Reroofing, using "SAME" type material and color.
- 4. Repair of sidewalks/driveways/curbs.

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests; an additional sheet may be used).

- 1. _____
- 2. _____
- 3. _____

THIS FORM DOES NOT TAKE THE PLACE OF A BUILDING PERMIT, which must be obtained from the City of San Antonio, Department of Planning and Development Services. ALL REPAIR/MAINTENANCE FORMS MUST BE DISPLAYED ON THE JOB SITE.

Signed: Owner/Applicant

Historic Preservation Officer

Staff Comments or Conditions _____

Staff Initials / Date



CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION
APPLICATION FOR
HISTORIC LANDMARK DESIGNATION

DATE/TIME
STAMP

I. LOCATION AND CLASSIFICATION

Property Address: _____

Proposed Landmark Name (Common Name): _____

Parcel Identification: NCB _____ Block _____ Lot _____

Current Zoning _____

Private Property River Improvement Overlay Public Property Other

II. OWNER / APPLICANT (AUTHORIZED AGENT) INFORMATION

Owner Name: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

Applicant (Authorized Agent) Name: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

The Office of Historic Preservation designates landmarks on the basis of historical, architectural, and cultural significance. Section 35-607 of the Unified Development Code outlines the Designation Criteria for Historic Districts and Landmarks. Please provide a **Statement of Significance** for why the property meets the criteria as outlined by the Unified Development Code.

I, THE APPLICANT, DECLARE THAT I AM THE OWNER OR AUTHORIZED AGENT OF THE OWNER(S) TO REQUEST HISTORIC LANDMARK DESIGNATION OF THIS PROPERTY AND THAT THE INFORMATION PRESENTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature _____

Date: _____

PLEASE SUBMIT THIS FORM ALONG WITH:

- **Photographs of all four sides** of the building
- **Statement of Significance** including an architectural description, history of the property, and people associated with the property. Please provide references and sources for any research.
- **Copy of the current tax appraisal details**, available from Bexar County Appraisal District or www.bcad.org
- **Copy of the current Warranty Deed**, on file with the County Clerk or available online at <https://gov.propertyinfo.com/tx-bexar/>.
- **Signed Authorization form from the Zoning Application** granting the Office of Historic Preservation permission to act as the applicant for the historic zoning overlay (available from OHP staff).

ALL INFORMATION MUST BE SUBMITTED IN PERSON TO THE:

Office of Historic Preservation
Development and Business Services Center
1901 S. Alamo
San Antonio, TX 78283-3966
Telephone: (210) 207-7991

Historic landmark designation is a zoning overlay that provides protection for historic properties from hasty demolition and inappropriate or incompatible development through a design review process for exterior alterations. Please refer to the City of San Antonio Historic Design Guidelines and Standards for additional information, available at: <http://www.sanantonio.gov/historic/HistoricDistrictGuidelines.aspx>.

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CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION
APPLICATION FOR
HISTORIC DISTRICT DESIGNATION

DATE/TIME
STAMP

I. LOCATION AND CLASSIFICATION

Neighborhood Association Name: _____

Proposed Historic District Name: _____

Approximate number of properties within proposed district boundary: _____

Application must be accompanied by a map of the proposed boundary.

II. APPLICANT INFORMATION

Applicant Name: _____

Address (must be within proposed district): _____

Mailing Address (if different): _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

The Office of Historic Preservation designates landmarks and historic districts on the basis of historical, architectural, and cultural significance. Section 35-607 of the Unified Development Code outlines the Designation Criteria for Historic Districts and Landmarks. Please provide a **Statement of Significance** for why the area meets the criteria for historic district designation as outlined by the Unified Development Code.

I, THE APPLICANT, DECLARE THAT I AM AN OWNER OR AUTHORIZED AGENT OF AN OWNER(S) OF PROPERTY WITHIN THE PROPOSED BOUNDARY AREA TO REQUEST HISTORIC DESIGNATION OF THIS DISTRICT AND THAT THE INFORMATION PRESENTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature _____

Date: _____

PLEASE SUBMIT THIS FORM ALONG WITH:

- **Photographs of typical examples of buildings within the proposed district**
- **Statement of Significance** (including a description of the history, architectural styles, and people associated with the district). Please provide references and sources for any research.
- **Map of proposed district boundary**

ALL INFORMATION MUST BE SUBMITTED IN PERSON TO THE:

Office of Historic Preservation
Development and Business Services Center
1901 S. Alamo
San Antonio, TX 78283-3966
Telephone: (210) 207-7991

Historic district designation is a zoning overlay that provides protection for historic properties from hasty demolition and inappropriate or incompatible development through a design review process for exterior alterations. Please refer to the City of San Antonio Historic Design Guidelines and Standards for additional information, available at: <http://www.sanantonio.gov/historic/HistoricDistrictGuidelines.aspx>.

CITY OF SAN ANTONIO
HISTORIC AND DESIGN REVIEW COMMISSION
APPLICATION FORM

Required Items: Plot plan, legal description, building elevations, final building Date Received plans and specifications, samples of paint colors, roofing materials, CLEAR COLOR photographs of structures and/or sites where construction will take place. All photographs and exhibits must be submitted in digital format on Compact Discs. **NO CASE WILL BE SCHEDULED FOR A HEARING UNTIL ALL SUPPORTING MATERIALS ARE RECEIVED.** (See check lists on pages 3 - 6)

Property Location (Street Address) _____

Historic District Name _____

Landmark Name _____

River Improvement Overlay (Projects within RIO districts must comply with the San Antonio River: Vision Statement): *The San Antonio River will be a fully linked linear park that unifies the city and serves as a community gathering place for all to enjoy. The River will have many special places and uses; some active, some quiet. Each will be unique genuine, and vary by design.*

Public Property Other _____

Parcel Identification: NCB _____ Block _____ Lot _____

BCAD Account Number _____

Name of Property Owner: _____

Mailing Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax No. _____

E-Mail Address: _____

(If different from Owner)

Name of Applicant: _____

Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax No. _____

E-Mail Address: _____

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests, an additional sheet may be used. This request will be part of the Certificate of Appropriateness).

- 1. _____
- 2. _____
- 3. _____
- 4. _____

This completed form is to be submitted in person at 1901 S. Alamo.

APPROVAL BY THE COMMISSION DOES NOT TAKE THE PLACE OF A BUILDING PERMIT. PERMITS MUST BE OBTAINED FROM THE CITY OF SAN ANTONIO, DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES, 1901 SOUTH ALAMO, AFTER COMMISSION APPROVAL.

**CITY OF SAN ANTONIO
 HISTORIC AND DESIGN REVIEW COMMISSION
 LETTER OF AUTHORIZATION**

DATE: _____

Applicant understands the following

- 1. If the Commission fails to approve any portion of a request and recommends that changes be made in the plans and specifications, the applicant will have five (5) days in which to inform the Historic Preservation Officer as to whether the applicant agrees to the recommended changes.
- 2. Following each meeting, the City Manager or designee is notified of the Commission's action. Within ten (10) days from receipt of the recommendation, the City Manager or designee shall notify the applicant as to whether his request has been approved, conditionally approved or denied.
- 3. If the applicant does not concur with the Commission's recommendation, appeal to the Zoning Board of Adjustment may be made within thirty (30) days after receipt of notification.

IF THE PROPERTY OWNER DOES NOT APPEAR PERSONALLY BEFORE THE COMMISSION, A LETTER OR SIGNATURE OF AUTHORIZATION MUST BE PRESENTED TO THE HISTORIC PRESERVATION OFFICER OR THE CASE WILL NOT BE HEARD.

I hereby authorize _____ of _____
 (Name of representative) (Company or agency)
 _____ to represent me in matters pertaining to this case.
 (Address)

Owner's Name: _____
(Please Print)

Address: _____

City/State _____ Zip Code _____

Owner's Signature: _____

**HISTORIC AND DESIGN REVIEW COMMISSION
REQUIRED MATERIALS CHECK LIST**

All background materials needed to support the applicant's request must be submitted to the Historic Preservation Officer **PRIOR** to scheduling the case before the Commission. **NO CASE** will be placed on the agenda if **ALL** materials are not on file by the deadline date. Any last minute changes must be shown on revised plans. These are to be submitted and placed in file prior to meeting.

I. Check Where Applicable:

- Conceptual Approval
 Final Approval (Previous HDRC Case NO: _____.)

II. Check Where Applicable:

- Residence and/or Duplex
 Apartments and/or Commercial
 Tax Abatement

III. PROJECT TO INCLUDE (check where applicable):

- A ALTERATION/REPAIR/RESTORATION of an Existing Building or Structure
 B NEW CONSTRUCTION
 C ADDITION
 D DEMOLITION
 E SIGN REQUIREMENTS
 F FENCING
 G DRIVEWAY - SIDEWALKS & PARKING LOTS
 H REPAINTING (color change)
 I REROOFING (materials/color change)
 J LANDSCAPING
 K SWIMMING POOLS - FISH PONDS & FOUNTAINS
 L GAZEBOS - BATH HOUSE & DECKING
 M TENNIS COURTS & PLAYGROUNDS
 N TAX ABATEMENT PROJECT
 O PUBLIC ART
 P WINDOWS
 Q OTHER _____

A. ALTERATION/REPAIR/RESTORATION of an existing building or structure

- Scaled drawings, detailed architectural drawings may be required, dependent upon extent of work proposed.
 Photographs of the property and surrounding property, showing where work is to be done.
 A written list of proposed materials and colors, including manufacturer's specification numbers.

Actual samples of materials and colors should be presented at the meeting.

- Written narrative indicating the extent of the proposed alteration.
 Other information needed to illustrate the proposed alteration.

B. NEW CONSTRUCTION

- Preliminary plans with building elevations
 Working scale drawings/specifications
 Drawings 8½" x 11" reproducible sheets
 Scale site plan with square footage of the building

- Photographs of building site for new construction
- Paint samples with brand name and number
- Roofing material sample
- Siding sample

C. ADDITION

- Preliminary plans with building elevations
- Scale drawing of addition in relation to structure
- Working scale drawings/specifications
- Scale site plan
- Drawings 8½" x 11" reproducible sheets
- Photographs of structure showing current appearance
- Photographs of all exterior sides (include all four sides of building)
- Colors (sample)

D. DEMOLITION

- Photographs of structure (all exterior sides of structure)
- Scale site plan
- Proposed use after demolition (conceptual plan)
- Proof of economic hardship or loss of significance (required for demolition within a historic district or of a landmark UDC Sec. 35-614. Demolition)

E. SIGNAGE

- Working scale drawings/specifications
- Scale drawing of sign in relation to structure
- Scale site plan
- Drawings 8½" x 11" reproducible sheets
- Photograph of location of proposed signage on structure/property
- Photographs of structure and all exterior sides affected by proposed work
- Type of materials to be used for sign
- Colors (samples) as applied to sign
- Size/style of lettering
- Illumination plan

F. FENCING

- Type/design of fence
- Scale of drawing of members with specifications
- Scale site plan
- Drawings 8½" x 11" reproducible sheets
- Photographs of structure and all exterior sides affected by proposed work

G. DRIVEWAYS - SIDEWALKS & PARKING LOTS

- Type/design of driveway/sidewalk
- Drawings 8½" x 11" reproducible sheets
- Scale site plan
- Photographs of structure, location and all exterior sides affected by proposed work
- Landscaping plans (if any)
- Colors (sample)

H. REPAINTING (color change)

- Type of material
- Colors (sample)
- Description of design

Photographs of structure and all exterior sides affected by proposed work

I. *REROOFING (material/color change)*

Type of material (sample or cut sheet)

Colors (sample)

Description of design

Photographs of structure and all exterior sides affected by proposed work

J. *LANDSCAPING*

Working scale drawings/specifications

Scale site plan

Drawings 8½" x 11" reproducible sheets

List of plants or trees

Photographs of structure and area to be landscaped

Location of lighting, walkways, decking, pools, fountains, gazebos, or pool/equipment houses

Sprinkler system (if any)

K. *SWIMMING POOLS - FISH PONDS & FOUNTAINS*

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Type/design of swimming pool, fish pond and/or fountain

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

L. *GAZEBOS - BATH HOUSE & DECKING*

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

M. *TENNIS COURTS & PLAYGROUNDS*

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

N. *TAX ABATEMENT PROJECT*

1. Commercial Residential

2. Certification Verification Project to be sent to State for IRS Certification

3. Attach completed Certification Form or Verification Form

4. Photographs

5. Scope of work

O. *PUBLIC ART* (The HDRC will hear Public Art projects on the 3rd Wednesday of each month)

Letter of authorization from Public Art San Antonio (PASA)

Working scale drawings/specifications

- Drawings 8½” x 11” reproducible sheets
- Scale site plan
- Photographs of site
- Color rendering
- Description of project (theme, history, etc.)
- Materials and media

P. WINDOW REPLACEMENT

- Justification for replacement of windows
- Working scale drawings/specifications (material and color)
- Sample of proposed window (manufacturer brochure)
- Scale site plan designating number of windows to be replaced
- Drawings 8½” x 11” reproducible sheets
- Photographs of structure (all exterior sides) and area affected by proposed work

Q. OTHER PROJECTS

- Preliminary plans with building elevations
- Working scale drawings/specifications
- Drawings 8½” x 11” reproducible sheets
- Scale site plan
- Photographs of building site for new construction
- Paint samples with brand name and number
- Roofing material sample
- Siding sample

PLEASE BE ADVISED THAT THE COMMISSION HAS A POLICY OF ONLY HEARING A CASE WHEN THE OWNER OR THE OWNER’S REPRESENTATIVE IS PRESENT TO PRESENT THE CASE.

NOTE: PLEASE BE ADVISED THAT A STAFF MEMBER FROM THE OFFICE OF HISTORIC PRESERVATION MAY VIDEO TAPE OR PHOTOGRAPH YOUR PROPERTY FOR THE HISTORIC AND DESIGN REVIEW COMMISSION MEETING.

APPLICANT SIGNATURE

DATE

[The rest of this page intentionally left blank]

~~(d) — Miscellaneous. All other applications shall include the following information:-~~

- ~~(1) — Preliminary plans with building elevations;-~~
- ~~(2) — Working scale drawings/specifications;-~~

~~(3) Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~

~~(4) Scale site plan;~~

~~(5) Photographs of building site for new construction;~~

~~(6) Paint samples with brand name and number;~~

~~(7) Roofing material sample;~~

~~(8) Siding sample;~~

~~(9) Letter of permission from property owner if the applicant is not the owner.~~

~~(e) **Archaeological Survey Requirements.**~~

~~(1) Refer to UDC subsection 35-412(a)(3) and Appendix B, Table 101-1, #27.~~

~~(Ord. No. 97332 § 15) (Ord. No. 98697 § 4) (Ord. No. 2009-01-15-0001, § 2, 1-15-09; Ord. No. 2010-06-24-0616, § 2, 6-24-10)~~

UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-16

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-B129. – Historic Preservation Materials.’

Amendment Language:

Sec. 35-B129. - Historic Preservation Materials.

(a) **Certificate of Appropriateness.** An application for a certificate of appropriateness shall include the following:

(1) An application for ANY Certificate of Appropriateness request shall include the following:

~~Applications for new construction shall include preliminary plans with building elevations including:~~

- A. Digital photos of each side the structure being worked on and where work is taking place. All photos must be clear, current, and in full color;
- B. A written narrative detailing the proposed scope of work being requested;
- C. Drawings and specifications related to the proposed scope of work. All drawings must be accurate, to scale, and representative of the work to take place. Most applications will require only architectural design drawings, although additional drawings may be necessary to fully explain the proposed scope of work;
- D. Material samples and specifications where applicable;
- E. Any required fees where applicable.
- F. Authorization from the property owner (if the applicant is not the owner)

~~A. Working scale drawings/specifications;~~

~~B. Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;~~

~~C. Scale site plan;~~

~~D. Photographs of building site for new construction;~~

~~E. Paint samples with brand name and number;~~

~~F. Roofing material sample;~~

~~G. Siding sample;~~

~~H. Letter of permission from property owner (if the applicant is not the owner).-~~

(2) An application for a Certificate of Appropriateness for ADDITIONS ~~Applications requesting an addition to an existing building~~ shall include:

- A. Measured and to scale site plan, roof plan, and building elevations of each side of the proposed addition;

- B. Measured and to scale floor plan(s) that include window and door locations and an accurate footprint;
- C. Measured and to scale demolition plan where applicable;
- D. Specifications of proposed windows and doors including a window and door schedule where multiple types and dimensions are proposed.
- E. Specifications of proposed roofing material;
- F. Specifications of proposed siding material;
- G. A line of sight diagram or perspective rendering for any rear addition that exceeds the height of the existing structure that demonstrates visibility from the public right of way.
- ~~A. Preliminary plans with building elevations;-~~
- ~~B. Scale drawing of addition in relation to structure;-~~
- ~~C. Working scale drawings/specifications;-~~
- ~~D. Scale site plan;-~~
- ~~E. Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~F. Photographs of structure showing current appearance;-~~
- ~~G. Photographs of all exterior sides (include all four (4) sides of building);-~~
- ~~H. Colors (sample);-~~
- ~~I. Letter of permission from property owner (if the applicant is not the owner);-~~

(3) Certificate of Appropriateness for NEW CONSTRUCTION shall include the following:

- A. Measured and to scale site plan, floor plan(s), roof plan, and building elevations of each side of the proposed structure;
- B. Detailed landscaping and hardscaping plan showing proposed driveways and parking areas, fencing, and building footprints;
- C. Measured and to scale wall section at typical window;
- D. Schedules and specifications of proposed windows and exterior doors;
- E. Specifications of proposed roofing material, details, color, and accessories;
- F. Specifications of proposed siding material;
- G. Infill projects having two or more attached or detached units on a single parcel or two or more detached single-family dwellings developed as part of a platted subdivision in residential historic districts shall also complete and submit the Infill Design Application Supplement worksheets provided by OHP staff.

(4) Certificate of Appropriateness for WINDOW REPLACEMENT shall include the following:

- A. Current color photos of the existing structure;
- B. Window schedule featuring a floor plan indicating each window proposed for

replacement;

- C. Current color photos of the interior and exterior of each window proposed for replacement, numbered to correspond with the floor plan;
- D. Specifications of proposed replacement windows including material, profile, and dimensions, and a schedule where multiple types and dimensions are proposed.
- E. Requests for window replacement may require a staff site visit to determine if existing windows are deteriorated beyond repair.

~~(5)~~ ~~(3)~~ Certificate of Appropriateness for Applications requesting the installation of signage shall include the following ~~information~~:

- A. Current color photos of the existing structure or site where proposed signage will be located;
- B. Site plan of the property that indicates where signage will be located;
- C. Specifications of proposed signage including dimensions, color, materials, lighting, installation method, etc.;
- D. Color rendering(s) noting the proposed sign as it would appear once installed. For internally illuminated signs, this should include a night rendering.
- E. Master signage plans should include general sign locations, sizes, lettering, and associated tenant key.

- ~~A.— Working scale drawings/specifications;~~
- ~~B.— Scale drawing of sign in relation to structure;~~
- ~~C.— Scale site plan;~~
- ~~D.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;~~
- ~~E.— Photograph of location of proposed signage on structure/property;~~
- ~~F.— Photographs of structure and all exterior sides affected by proposed work;~~
- ~~G.— Type of materials to be used for sign;~~
- ~~H.— Colors (samples) as applied to sign;~~
- ~~I.— Size/style of lettering;~~
- ~~J.— Illumination plan;~~
- ~~K.— Letter of permission from property owner if the applicant is not the owner.~~

~~(6)~~ ~~(4)~~ Applications requesting the installation or erection of a fence shall include:

- A. Current color photos of the front of the house and areas where fence is to be located;
 - B. To scale site plan that illustrates where on the property the fence is to be located;
 - C. Drawing or photos of the proposed fence design including total heights for each section of proposed fencing.
- ~~A.— Description of the type/design of fence;~~
 - ~~B.— Scale of drawing of members with specifications;~~

- ~~C.— Scale site plan;-~~
- ~~D.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~E.— Photographs of structure and all exterior sides affected by proposed work;-~~
- ~~F.— Letter of permission from property owner if applicant is not the owner.-~~

(7) ~~(5)~~ Applications requesting the installation of driveways, sidewalks and parking lots shall include:

- A. Current color photos of the existing conditions where work is taking place;
- B. To scale site plan that illustrates the location and proposed dimensions of the site elements;
- C. Details and dimensions showing any proposed designs or materials to be used;
- D. Site plan for parking lots depicting layout, configuration, areas of impervious coverage, lighting, and landscaping buffers.

- ~~A.— Description of the type/design of driveway/sidewalk;-~~
- ~~B.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~C.— Scale site plan;-~~
- ~~D.— Photographs of structure, location and all exterior sides affected by proposed work;-~~
- ~~E.— Landscaping plans (if any);-~~
- ~~F.— Colors (sample);-~~
- ~~G.— Letter of permission from property owner if the applicant is not the owner.-~~

~~(6) Applications requesting repainting involving a color change shall include:-~~

- ~~A.— Type of material;-~~
- ~~B.— Colors (sample);-~~
- ~~C.— Description of design;-~~
- ~~D.— Photographs of structure and all exterior sides affected by proposed work;-~~
- ~~E.— Letter of permission from property owner if the applicant is not the owner.-~~

(8) ~~(7)~~ Certificate of Appropriateness for ROOF REPLACEMENT/REPAIRS shall include the following: ~~Applications requesting reproofing involving a material/color change shall include:~~

- A. Current color photos of the structure and the existing conditions of the roof;
- B. Specifications on the proposed replacement materials, details, color, and accessories;
- C. A roof plan or aerial view of the structure that indicates where work is taking place.

- ~~A.— Type of material (sample or cut sheet);-~~
- ~~B.— Colors (sample);-~~
- ~~C.— Description of design;-~~
- ~~D.— Photographs of structure and all exterior sides affected by proposed work;-~~
- ~~E.— Letter of permission from property owner if the applicant is not the owner.-~~

(9) ~~(8)~~ Applications involving the installation of landscaping shall include:

- A. Current color photos of the structure and the existing conditions of the roof;
- B. Specifications on the proposed replacement materials, details, color, and accessories;
- C. A roof plan or aerial view of the structure that indicates where work is taking place.

~~A.—Working scale drawings/specifications;-~~

~~B.—Scale site plan;-~~

~~C.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~

~~D.—List of plants or trees;-~~

~~E.—Photographs of structure and area to be landscaped;-~~

~~F.—Location of lighting, walkways, decking, pools, fountains, gazebos, or pool/equipment houses;-~~

~~G.—Letter of permission from property owner (if applicant is NOT owner);-~~

~~H.—Sprinkler system (if any).-~~

(10) - (9) Applications involving swimming pools, fish ponds or fountains shall include:

A. Current color photos of the areas where items will be installed;

B. An accurate site plan that illustrates proposed locations and dimensions;

C. Specifications on proposed material, design, dimensions, and any special equipment to operate the proposed feature.

~~A.—Working scale drawings/specifications;-~~

~~B.—Scale drawing in relation to structure;-~~

~~C.—Scale site plan;-~~

~~D.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~

~~E.—Type/design of swimming pool, fish pond and/or fountain;-~~

~~F.—Photographs of structure (all exterior sides) and area affected by proposed work;-~~

~~G.—Colors (sample);-~~

~~H.—Letter of permission from property owner if the applicant is not the owner.-~~

(11) - (10) Certificate of Appropriateness for GAZEBOS, PLAYGROUNDS, and SPORT COURTS shall include the following: Gazebos - Bath house and decking:

A. Current color photos of the areas where items will be installed;

B. An accurate site plan that illustrates proposed locations and dimensions;

C. Specifications on proposed materials.

~~A.—Working scale drawings/specifications;-~~

~~B.—Scale drawing in relation to structure;-~~

~~C.—Scale site plan;-~~

~~D.—Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~

~~E.—Photographs of structure (all exterior sides) and area affected by proposed work;-~~

~~F.—Colors (sample);-~~

~~G.—Letter of permission from property owner if the applicant is not the owner.-~~

~~(11) Tennis courts and playgrounds:-~~

- ~~A.— Working scale drawings/specifications;-~~
- ~~B.— Scale drawing in relation to structure;-~~
- ~~C.— Scale site plan;-~~
- ~~D.— Drawings eight and one-half by eleven (8½ x 11) inch reproducible sheets;-~~
- ~~E.— Photographs of structure (all exterior sides) and area affected by proposed work;-~~
- ~~F.— Colors (sample);-~~
- ~~G.— Letter of permission from property owner (if the applicant is not the owner).-~~

~~(12) Dumpsters, air conditioning, water coolers, and other mechanical systems:-~~

- ~~A.— Scale site plan;-~~
- ~~B.— Scale drawing of screening plan;-~~
- ~~C.— Photographs of structure and installation sites;-~~
- ~~D.— Location of condensers, transformers, or other systems in relation to building(s) and adjacent properties;-~~
- ~~E.— Underground utility plan;-~~
- ~~F.— Letter of permission from property owner if applicant is not the owner.-~~

(12) Certificate of Appropriateness for FOUNDATION/SKIRTING shall include the following:

- A. Current color photos of all four sides of the house that show existing conditions;
- B. If skirting is being replaced, please provide specific details on proposed skirting material, details, and accessories.

(13) Certificate of Appropriateness for MECHANICAL EQUIPMENT/UTILITIES shall include the following:

- A. Current color photos of existing conditions of area where equipment will be located;
- B. A site plan of the property that indicates where equipment will be installed;
- C. Indicate if any equipment is proposed to be attached to any structures;
- D. Provide specifications of screening material.

(14) Certificate of Appropriateness for TELECOMMUNICATION EQUIPMENT ON NEW OR EXISTING POLES shall include the following:

- A. Current color photos of existing conditions of area where equipment will be located;
- B. A site plan of the property that indicates where equipment will be installed;
- C. Photo-sim or rendering of the proposed pole and related equipment;
- D. For new poles, a documented study that finds collocation of new equipment onto existing poles to be infeasible collocation within the immediate block or a 250 feet radius;
- E. For installation on private property, a letter of authorization from the private property

owner;

F. For installation in the public right-of-way, the associated permit number for interdepartmental review.

(b) **Demolition.** ~~Applications requesting demolition shall include:~~

~~(1) — Photographs of structure;-~~

~~(2) — Scale site plan;-~~

~~(3) — Proposed use after demolition (conceptual plan);-~~

~~(4) — Letter of permission from property owner (if applicant is NOT owner);-~~

~~The application shall include a demolition form as follows:-~~

1.Applications for demolition review of NON-DESIGNATED PROPERTIES shall include the following:

i. Current color photos of each side of each structure to be demolished;

ii.An accurate site plan showing all buildings on the property.

2.Applications for a Certificate of Appropriateness for demolition of a DESIGNATED PROPERTY shall include the following:

i.Current color photos of each side of each structure to be demolished;

ii.An accurate site plan of the property;

iii.Proof of economic hardship including engineer's letter, estimates for rehabilitation, and other documentation as outlined in Section 35-614;

iv.Conceptual replacement plans for the property.

(c) Historic Tax Incentive.

1. Historic Tax Incentive, Part 1 (Historic Tax Certification). Applications for Part 1 of the Historic Rehabilitation Project shall include the following:

i. Current color photos of the exterior and interior of the structure, and of the front from the street;

ii. One set of complete plans for restoration and rehabilitation for interior and exterior. This may include drawings or additional photos;

iii. A detailed written narrative explaining the proposed scope of work;

iv. Itemized list of expected work to the interior and exterior;

v. Projected time schedule.

2. Historic Tax Incentive, Part 2. (Historic Tax Verification) Applications for Part 2 of the Historic Rehabilitation Project shall include the following:

- i. Detailed narrative explaining complete work;
- ii. Final itemized list of costs for the rehabilitation work;
- iii. Completed time schedule;
- iv. Current color photos of the finished rehab, interior and exterior;
- v. Final building inspection clearance: this may include closed permits, Certificates of Appropriateness, or Certificates of Occupancy. Please include copies or case numbers.

(d) Archaeological Survey Requirements.

1. Refer to UDC subsection 35-412(a)(3) and Appendix B, Table 101-1, #27.

(e) Historic Assessments


1. Applications for designation verification do not require attachments.
2. Applications for historic assessments/non-contributing determinations shall include:
 - i. Photos of all structures on property
 - ii. Site plan showing location of structures on parcel

(f) Landmark Designations & Requests for Review of Historic Significance

1. Applications for designation as an individual landmark may be submitted by the property owner and shall include:
 - i. Photos of all structures on the property
 - ii. Site plan showing location of structures on parcel
 - iii. Documentation of current ownership
 - iv. Statement of significance explaining how the property meets at least three of the criteria listed in Sec. 35-607(b)
2. Applications for a finding of historic significance may be submitted by anyone for review and determination of eligibility and shall include:
 - i. Photos of all structures on the property or as available from the public right-of-way
 - ii. Site plan showing location of structures on parcel
 - iii. Documentation of current ownership
 - iv. Statement of significance explaining how the property meets at least three of the criteria listed in Sec. 35-607(b)

- v. [A completed petition \(included in the application\) which includes the printed names, addresses, and signatures of 15 individuals residing within the City of San Antonio supporting the application](#)
- vi. [Completion of resource worksheet included in the application](#)

Delete forms below:-



CITY OF SAN ANTONIO
Office of Historic Preservation

DEMOLITION FORM

STAMP

Please fill in all blanks.

Application for permit to demolish the structure located at: _____

NCB _____ Block _____ Lot _____ Zoning _____

Name of Property Owner: _____

Mailing Address: _____

Business Telephone: _____ Home Telephone: _____

Name of Contractor: _____ License No.: _____

Mailing Address: _____

Business Telephone: _____ Home Telephone: _____

Approximate Date Built: _____

The structural frame is _____

Historic District: _____ or Historic Landmark: _____

Type of structure: (A) Commercial _____ (B) Residential _____ (C) Accessory _____

Why is structure to be demolished? _____

Submitted by:

Applicant Name: _____ Telephone No.: _____

Address: _____ Zip Code: _____

Applicant Signature: _____

Property Owner Signature: _____
(if different from applicant)

DISPOSITION OF REQUEST

Permit to be issued: _____

Research to be done: _____

Referred to Historic and Design Review Commission: _____

Remarks or special recommendation where applicable: _____


_____/_____/_____
Historic Preservation Officer Date

PHOTOGRAPHS OF THE BUILDING TO BE DEMOLISHED ARE REQUIRED FOR CLEARANCE
(one photo per elevation for a total of 4 photos)

~~(e) Tax Abatement Project.~~

Applications for a tax abatement project shall include the following information:-

- (1) Land use category: Commercial or residential;-
- (2) A completed certification form or verification form consistent with the information required by section 35-618 and as set forth below:-



CITY OF SAN ANTONIO
APPLICATION FOR AD VALOREM TAX EXEMPTION FOR HISTORICALLY SIGNIFICANT PROPERTY IN NEED OF TAX RELIEF

CERTIFICATION FORM

To be completed by the applicant, signed, and filed with the City of San Antonio Historic Preservation Officer prior to hearing by the Historic and Design Review Commission (HDRC). An HDRC Application must be filled out and submitted along with this form.

DATE : _____ 20 _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

BUSINESS TELEPHONE : _____

E-MAIL: _____

NAME (S) OF PROPERTY OWNERS: _____

EXACT LEGAL DESCRIPTION OF PROPERTY AS CONTAINED IN DEED
 NCB _____ BLOCK NUMBER _____
 LOT(S) NUMBER _____ ZONING _____
 COMMON ACCOUNT NUMBER (AS PER CAD) _____
ADDRESS OF PROPERTY FOR WHICH EXEMPTION IS REQUESTED:

Street Number and Name _____ Zip Code _____

Latest Value of Property as Assessed by the Bexar Appraisal District:
 Year: _____

Land Value	Improvements	Total

To the Historic Preservation Officer, City of San Antonio, Texas:
 The property identified above is in need of tax relief as set forth in City of San Antonio Ordinance No. 52281 and 52282. The historic significance of said property is certified by signature below, together with other documents covering the proposed restoration or rehabilitation:

1. One set of complete plans for restoration or rehabilitation
2. Statement of expected costs of improvements
3. The projected time schedule for restoration/rehabilitation
4. Proposed use: () commercial () residential
5. Signature below to allow designated officials to view property and records.

Submitted by: _____

Applicant's Signature

SUBSTANTIAL REHABILITATION TAX EXEMPTION PROCESS

1. Submittal of Certification application.
2. Approval of Certification and project plans by the Historic and Design Review Commission (HDRC).
3. Completion of rehabilitation construction according to plans approved by HDRC.
4. Submittal of Verification application. For residential properties, choose exemption option: "tax freeze" or "5 zero 5 fifty"
5. Site visit by Office of Historic Preservation (OHP) staff member to verify that completed work matches the plans that were approved by HDRC.
6. Approval of Verification by HDRC.
7. OHP staff notifies the Bexar County Appraisal District of approved exemption.
8. Tax exemptions are effective on January 1 of the year following HDRC verification.



**CITY OF SAN ANTONIO
APPLICATION FOR AD VALOREM TAX EXEMPTION FOR HISTORICALLY SIGNIFICANT
PROPERTY CERTIFIED AS IN NEED OF TAX RELIEF**

VERIFICATION FORM

To be completed by the applicant, signed, and filed with the City of San Antonio Historic Preservation Officer prior to hearing by the Historic and Design Review Commission (HDRC). An HDRC Application must be filled out and submitted along with this form.

DATE : _____ 20 _____

CERTIFICATION DATE : _____ HDRC CASE NO. : _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

BUSINESS TELEPHONE : _____

NAME (S) OF PROPERTY OWNERS: _____

EXACT LEGAL DESCRIPTION OF PROPERTY AS CONTAINED IN DEED

NCB _____ BLOCK NUMBER _____

LOT(S) NUMBER _____ ZONING _____

COMMON ACCOUNT NUMBER (AS PER BCAD) _____

ADDRESS OF PROPERTY FOR WHICH EXEMPTION IS REQUESTED:

Street Number and Name _____ Zip Code _____

- 1. Documentation: Itemized List of Costs
 - Final Building Inspection Clearance
 - (Permits or Certificate of Occupancy)
 - Final Photos of Rehabilitation Work (including interior, if applicable)

In accordance with City of San Antonio Ordinances No. 52281 and/or 52282, I hereby swear that substantial rehabilitation of the property listed has been completed according to the criteria and standards of the City of San Antonio Historic and Design Review Commission.

I hereby authorize duly constituted representatives of the City of San Antonio to make an investigation of the property in compliance with code requirements.

Signature _____
(Property Owner)

Date _____

Please read the back regarding tax exemption options

Residential Properties

Residential properties are eligible for two tax exemption options. The first exemption option freezes your City taxes at the pre-improvement value upon verification for ten (10) years. Therefore, your City taxes would be based upon the assessed value of the property before commencement of the rehabilitation. The other exemption choice calls for the payment of zero City taxes for five (5) years, and then for the subsequent five (5) years taxes will be based upon 50% of the newly assessed value of the property (5 Zero/5 Fifty).

Please select which of the two options you would prefer:

10 Year Tax Freeze

5 Zero/ 5 Fifty

Commercial Properties

Commercial properties are eligible for the exemption choice that calls for the payment of zero City taxes for five (5) years and, then, for the subsequent five (5) years taxes, will be based upon 50% of the newly assessed value of the property (5 Zero/5 Fifty).

Upon approval of the Verification by the Historic and Design Review Commission, Office of Historic Preservation staff will notify the Bexar County Appraisal District of the approved exemption and option you have selected. Tax exemptions are effective on January 1st of the year following the HDRC Verification.

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**CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION**



*ADMINISTRATIVE
CERTIFICATE OF APPROPRIATENESS
APPLICATION*

DATE: _____

To be completed by the applicant, signed and filed with the City of San Antonio Historic Preservation Officer.

Property Location (Street Address) _____

Historic District Landmark River Improvement Overlay Public Property or Other

Name of Property Owner: _____

Mailing Address: _____

Business/Home Telephone: _____ Fax Number: _____

(If different from Owner)

Name of Applicant: _____

Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax Number: _____

This form is used only for:

- 1. General repair, using "SAME" material and design as original with photographs of area where work is to be done.
- 2. Repainting with "SAME" color (paint sample MUST be attached to this application).
- 3. Reroofing, using "SAME" type material and color.
- 4. Repair of sidewalks/driveways/curbs.

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests; an additional sheet may be used).

- 1. _____
- 2. _____
- 3. _____

THIS FORM DOES NOT TAKE THE PLACE OF A BUILDING PERMIT, which must be obtained from the City of San Antonio, Department of Planning and Development Services. ALL REPAIR/MAINTENANCE FORMS MUST BE DISPLAYED ON THE JOB SITE.

Signed: Owner/Applicant

Historic Preservation Officer

Staff Comments or Conditions _____

Staff Initials / Date



CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION
APPLICATION FOR
HISTORIC LANDMARK DESIGNATION

DATE/TIME
STAMP

I. LOCATION AND CLASSIFICATION

Property Address: _____

Proposed Landmark Name (Common Name): _____

Parcel Identification: NCB _____ Block _____ Lot _____

Current Zoning _____

Private Property River Improvement Overlay Public Property Other

II. OWNER / APPLICANT (AUTHORIZED AGENT) INFORMATION

Owner Name: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

Applicant (Authorized Agent) Name: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

The Office of Historic Preservation designates landmarks on the basis of historical, architectural, and cultural significance. Section 35-607 of the Unified Development Code outlines the Designation Criteria for Historic Districts and Landmarks. Please provide a **Statement of Significance** for why the property meets the criteria as outlined by the Unified Development Code.

I, THE APPLICANT, DECLARE THAT I AM THE OWNER OR AUTHORIZED AGENT OF THE OWNER(S) TO REQUEST HISTORIC LANDMARK DESIGNATION OF THIS PROPERTY AND THAT THE INFORMATION PRESENTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature _____

Date: _____

PLEASE SUBMIT THIS FORM ALONG WITH:

- **Photographs of all four sides** of the building
- **Statement of Significance** including an architectural description, history of the property, and people associated with the property. Please provide references and sources for any research.
- **Copy of the current tax appraisal details**, available from Bexar County Appraisal District or www.bcad.org
- **Copy of the current Warranty Deed**, on file with the County Clerk or available online at <https://gov.propertyinfo.com/tx-bexar/>.
- **Signed Authorization form from the Zoning Application** granting the Office of Historic Preservation permission to act as the applicant for the historic zoning overlay (available from OHP staff).

ALL INFORMATION MUST BE SUBMITTED IN PERSON TO THE:

Office of Historic Preservation
Development and Business Services Center
1901 S. Alamo
San Antonio, TX 78283-3966
Telephone: (210) 207-7991

Historic landmark designation is a zoning overlay that provides protection for historic properties from hasty demolition and inappropriate or incompatible development through a design review process for exterior alterations. Please refer to the City of San Antonio Historic Design Guidelines and Standards for additional information, available at: <http://www.sanantonio.gov/historic/HistoricDistrictGuidelines.aspx>.

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CITY OF SAN ANTONIO
OFFICE OF HISTORIC PRESERVATION
APPLICATION FOR
HISTORIC DISTRICT DESIGNATION

DATE/TIME
STAMP

I. LOCATION AND CLASSIFICATION

Neighborhood Association Name: _____

Proposed Historic District Name: _____

Approximate number of properties within proposed district boundary: _____

Application must be accompanied by a map of the proposed boundary.

II. APPLICANT INFORMATION

Applicant Name: _____

Address (must be within proposed district): _____

Mailing Address (if different): _____

Business Phone: _____ Home Phone: _____

E-Mail: _____

The Office of Historic Preservation designates landmarks and historic districts on the basis of historical, architectural, and cultural significance. Section 35-607 of the Unified Development Code outlines the Designation Criteria for Historic Districts and Landmarks. Please provide a **Statement of Significance** for why the area meets the criteria for historic district designation as outlined by the Unified Development Code.

I, THE APPLICANT, DECLARE THAT I AM AN OWNER OR AUTHORIZED AGENT OF AN OWNER(S) OF PROPERTY WITHIN THE PROPOSED BOUNDARY AREA TO REQUEST HISTORIC DESIGNATION OF THIS DISTRICT AND THAT THE INFORMATION PRESENTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature _____

Date: _____

PLEASE SUBMIT THIS FORM ALONG WITH:

- **Photographs of typical examples of buildings within the proposed district**
- **Statement of Significance** (including a description of the history, architectural styles, and people associated with the district). Please provide references and sources for any research.
- **Map of proposed district boundary**

ALL INFORMATION MUST BE SUBMITTED IN PERSON TO THE:

Office of Historic Preservation
Development and Business Services Center
1901 S. Alamo
San Antonio, TX 78283-3966
Telephone: (210) 207-7991

Historic district designation is a zoning overlay that provides protection for historic properties from hasty demolition and inappropriate or incompatible development through a design review process for exterior alterations. Please refer to the City of San Antonio Historic Design Guidelines and Standards for additional information, available at: <http://www.sanantonio.gov/historic/HistoricDistrictGuidelines.aspx>.

CITY OF SAN ANTONIO
HISTORIC AND DESIGN REVIEW COMMISSION
APPLICATION FORM

Required Items: Plot plan, legal description, building elevations, final building Date Received plans and specifications, samples of paint colors, roofing materials, CLEAR COLOR photographs of structures and/or sites where construction will take place. All photographs and exhibits must be submitted in digital format on Compact Discs. **NO CASE WILL BE SCHEDULED FOR A HEARING UNTIL ALL SUPPORTING MATERIALS ARE RECEIVED.** (See check lists on pages 3 - 6)

Property Location (Street Address) _____

Historic District Name _____

Landmark Name _____

River Improvement Overlay (Projects within RIO districts must comply with the San Antonio River: Vision Statement): *The San Antonio River will be a fully linked linear park that unifies the city and serves as a community gathering place for all to enjoy. The River will have many special places and uses; some active, some quiet. Each will be unique genuine, and vary by design.*

Public Property Other _____

Parcel Identification: NCB _____ Block _____ Lot _____

BCAD Account Number _____

Name of Property Owner: _____

Mailing Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax No. _____

E-Mail Address: _____

(If different from Owner)

Name of Applicant: _____

Address: _____ Zip Code: _____

Business/Home Telephone: _____ Fax No. _____

E-Mail Address: _____

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests, an additional sheet may be used. This request will be part of the Certificate of Appropriateness).

- 1. _____
- 2. _____
- 3. _____
- 4. _____

This completed form is to be submitted in person at 1901 S. Alamo.

APPROVAL BY THE COMMISSION DOES NOT TAKE THE PLACE OF A BUILDING PERMIT. PERMITS MUST BE OBTAINED FROM THE CITY OF SAN ANTONIO, DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES, 1901 SOUTH ALAMO, AFTER COMMISSION APPROVAL.

**CITY OF SAN ANTONIO
 HISTORIC AND DESIGN REVIEW COMMISSION
 LETTER OF AUTHORIZATION**

DATE: _____

Applicant understands the following

- 1. If the Commission fails to approve any portion of a request and recommends that changes be made in the plans and specifications, the applicant will have five (5) days in which to inform the Historic Preservation Officer as to whether the applicant agrees to the recommended changes.
- 2. Following each meeting, the City Manager or designee is notified of the Commission's action. Within ten (10) days from receipt of the recommendation, the City Manager or designee shall notify the applicant as to whether his request has been approved, conditionally approved or denied.
- 3. If the applicant does not concur with the Commission's recommendation, appeal to the Zoning Board of Adjustment may be made within thirty (30) days after receipt of notification.

IF THE PROPERTY OWNER DOES NOT APPEAR PERSONALLY BEFORE THE COMMISSION, A LETTER OR SIGNATURE OF AUTHORIZATION MUST BE PRESENTED TO THE HISTORIC PRESERVATION OFFICER OR THE CASE WILL NOT BE HEARD.

I hereby authorize _____ of _____
 (Name of representative) (Company or agency)
 _____ to represent me in matters pertaining to this case.
 (Address)

Owner's Name: _____
(Please Print)

Address: _____

City/State _____ Zip Code _____

Owner's Signature: _____

**HISTORIC AND DESIGN REVIEW COMMISSION
REQUIRED MATERIALS CHECK LIST**

All background materials needed to support the applicant's request must be submitted to the Historic Preservation Officer **PRIOR** to scheduling the case before the Commission. **NO CASE** will be placed on the agenda if **ALL** materials are not on file by the deadline date. Any last minute changes must be shown on revised plans. These are to be submitted and placed in file prior to meeting.

I. Check Where Applicable:

- Conceptual Approval
 Final Approval (Previous HDRC Case NO: _____.)

II. Check Where Applicable:

- Residence and/or Duplex
 Apartments and/or Commercial
 Tax Abatement

III. PROJECT TO INCLUDE (check where applicable):

- A ALTERATION/REPAIR/RESTORATION of an Existing Building or Structure
 B NEW CONSTRUCTION
 C ADDITION
 D DEMOLITION
 E SIGN REQUIREMENTS
 F FENCING
 G DRIVEWAY - SIDEWALKS & PARKING LOTS
 H REPAINTING (color change)
 I REROOFING (materials/color change)
 J LANDSCAPING
 K SWIMMING POOLS - FISH PONDS & FOUNTAINS
 L GAZEBOS - BATH HOUSE & DECKING
 M TENNIS COURTS & PLAYGROUNDS
 N TAX ABATEMENT PROJECT
 O PUBLIC ART
 P WINDOWS
 Q OTHER _____

A. ALTERATION/REPAIR/RESTORATION of an existing building or structure

- Scaled drawings, detailed architectural drawings may be required, dependent upon extent of work proposed.
 Photographs of the property and surrounding property, showing where work is to be done.
 A written list of proposed materials and colors, including manufacturer's specification numbers.

Actual samples of materials and colors should be presented at the meeting.

- Written narrative indicating the extent of the proposed alteration.
 Other information needed to illustrate the proposed alteration.

B. NEW CONSTRUCTION

- Preliminary plans with building elevations
 Working scale drawings/specifications
 Drawings 8½" x 11" reproducible sheets
 Scale site plan with square footage of the building

- Photographs of building site for new construction
- Paint samples with brand name and number
- Roofing material sample
- Siding sample

C. ADDITION

- Preliminary plans with building elevations
- Scale drawing of addition in relation to structure
- Working scale drawings/specifications
- Scale site plan
- Drawings 8½" x 11" reproducible sheets
- Photographs of structure showing current appearance
- Photographs of all exterior sides (include all four sides of building)
- Colors (sample)

D. DEMOLITION

- Photographs of structure (all exterior sides of structure)
- Scale site plan
- Proposed use after demolition (conceptual plan)
- Proof of economic hardship or loss of significance (required for demolition within a historic district or of a landmark UDC Sec. 35-614. Demolition)

E. SIGNAGE

- Working scale drawings/specifications
- Scale drawing of sign in relation to structure
- Scale site plan
- Drawings 8½" x 11" reproducible sheets
- Photograph of location of proposed signage on structure/property
- Photographs of structure and all exterior sides affected by proposed work
- Type of materials to be used for sign
- Colors (samples) as applied to sign
- Size/style of lettering
- Illumination plan

F. FENCING

- Type/design of fence
- Scale of drawing of members with specifications
- Scale site plan
- Drawings 8½" x 11" reproducible sheets
- Photographs of structure and all exterior sides affected by proposed work

G. DRIVEWAYS - SIDEWALKS & PARKING LOTS

- Type/design of driveway/sidewalk
- Drawings 8½" x 11" reproducible sheets
- Scale site plan
- Photographs of structure, location and all exterior sides affected by proposed work
- Landscaping plans (if any)
- Colors (sample)

H. REPAINTING (color change)

- Type of material
- Colors (sample)
- Description of design

Photographs of structure and all exterior sides affected by proposed work

I. *REROOFING (material/color change)*

Type of material (sample or cut sheet)

Colors (sample)

Description of design

Photographs of structure and all exterior sides affected by proposed work

J. *LANDSCAPING*

Working scale drawings/specifications

Scale site plan

Drawings 8½" x 11" reproducible sheets

List of plants or trees

Photographs of structure and area to be landscaped

Location of lighting, walkways, decking, pools, fountains, gazebos, or pool/equipment houses

Sprinkler system (if any)

K. *SWIMMING POOLS - FISH PONDS & FOUNTAINS*

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Type/design of swimming pool, fish pond and/or fountain

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

L. *GAZEBOS - BATH HOUSE & DECKING*

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

M. *TENNIS COURTS & PLAYGROUNDS*

Working scale drawings/specifications

Scale drawing in relation to structure

Scale site plan

Drawings 8½" x 11" reproducible sheets

Photographs of structure (all exterior sides) and area affected by proposed work

Colors (sample)

N. *TAX ABATEMENT PROJECT*

1. Commercial Residential

2. Certification Verification Project to be sent to State for IRS Certification

3. Attach completed Certification Form or Verification Form

4. Photographs

5. Scope of work

O. *PUBLIC ART* (The HDRC will hear Public Art projects on the 3rd Wednesday of each month)

Letter of authorization from Public Art San Antonio (PASA)

Working scale drawings/specifications

- Drawings 8½" x 11" reproducible sheets
- Scale site plan
- Photographs of site
- Color rendering
- Description of project (theme, history, etc.)
- Materials and media

P. WINDOW REPLACEMENT

- Justification for replacement of windows
- Working scale drawings/specifications (material and color)
- Sample of proposed window (manufacturer brochure)
- Scale site plan designating number of windows to be replaced
- Drawings 8½" x 11" reproducible sheets
- Photographs of structure (all exterior sides) and area affected by proposed work

Q. OTHER PROJECTS

- Preliminary plans with building elevations
- Working scale drawings/specifications
- Drawings 8½" x 11" reproducible sheets
- Scale site plan
- Photographs of building site for new construction
- Paint samples with brand name and number
- Roofing material sample
- Siding sample

PLEASE BE ADVISED THAT THE COMMISSION HAS A POLICY OF ONLY HEARING A CASE WHEN THE OWNER OR THE OWNER'S REPRESENTATIVE IS PRESENT TO PRESENT THE CASE.

NOTE: PLEASE BE ADVISED THAT A STAFF MEMBER FROM THE OFFICE OF HISTORIC PRESERVATION MAY VIDEO TAPE OR PHOTOGRAPH YOUR PROPERTY FOR THE HISTORIC AND DESIGN REVIEW COMMISSION MEETING.

APPLICANT SIGNATURE

DATE

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~~(d) — Miscellaneous. All other applications shall include the following information:-~~

- ~~(1) — Preliminary plans with building elevations;-~~
- ~~(2) — Working scale drawings/specifications;-~~

~~(3) Drawings eight and one half by eleven (8½ x 11) inch reproducible sheets;~~

~~(4) Scale site plan;~~

~~(5) Photographs of building site for new construction;~~

~~(6) Paint samples with brand name and number;~~

~~(7) Roofing material sample;~~

~~(8) Siding sample;~~

~~(9) Letter of permission from property owner if the applicant is not the owner.~~

~~(e) **Archaeological Survey Requirements.**~~

~~(1) Refer to UDC subsection 35-412(a)(3) and Appendix B, Table 101-1, #27.~~

~~(Ord. No. 97332 § 15) (Ord. No. 98697 § 4) (Ord. No. 2009-01-15-0001, § 2, 1-15-09; Ord. No. 2010-06-24-0616, § 2, 6-24-10)~~



UDC Amendment Request Application for Internal Parties

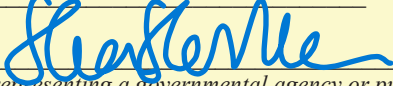
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 1.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-338 RIO. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-17**Applicant:** Office of Historic Preservation**Amendment Title** – ‘Sec. 35-338. – “RIO” River Improvement Overlay Districts’**Amendment Language:**

Sec. 35-338. - "RIO" River Improvement Overlay Districts.

STATEMENT OF PURPOSE

The purpose of these districts is to establish regulations to protect, preserve and enhance the San Antonio River, ~~and~~ San Pedro Creek, [Woodlawn Lake area](#), and their improvements by establishing design standards and guidelines for properties located near the river or creek. ~~The San Antonio River and San Pedro creek~~ [San Antonio’s waterways](#) are a unique and precious natural, cultural and historic resources that provides a physical connection through San Antonio by linking a variety of neighborhoods, cultural sites, public parks and destinations. The districts cover a total of seven (7) geographic areas.

Specific purposes of the river improvement overlay are as follows:

- *Protect and enhance the overall character of the San Antonio River, ~~and~~ San Pedro Creek, [and Woodlawn Lake area](#).*
- *Protect and enhance the unique experiences along the length of the river or creek as well as define development nodes of greater activity.*
- *Preserve and protect the distinctive historic character of the Riverwalk and the Hugman features.*
- *Promote the integration of the street and river or creek levels.*
- *Prevent the negative impacts caused by incompatible and insensitive development and promote new compatible development.*
- *Maintain the openness and natural habitat of the river or creek, access to its trails and provide safety for its users.*
- *Assure that development near the river or creek is compatible with a future vision of a series of mixed-use neighborhoods with commercial and residential nodes that orient to the river or creek and/or stimulate redevelopment of existing commercial corridors.*
- [Preserve the scenic and natural qualities of Woodlawn Lake including existing outward views from Woodlawn Lake Park.](#)

The river improvement overlay implements the following policies of the master plan:

- *Economic Development, Policy 2b: Promote consistency in the development process.*
- *Neighborhoods, Policy 5I (2): Discourage development of parking garages adjacent to the Riverwalk and the city's plazas and parks.*
- *Urban Design, Policy 1b (1): Create and adopt design guidelines and standards that will enhance the quality of life in San Antonio.*
- *Urban Design, Policy 1b (6): Develop unique and specific design standards for areas throughout the city, including neighborhoods and downtown.*

- *Urban Design, Policy 1e: Apply strategies, which will result in all streetscapes being accessible, safe and stimulating.*
- *Urban Design, Policy 3b: Plan and develop a citywide system of linear parks and hike and bike trails which incorporate drainageways and open spaces which link parks, schools, institutions, and neighborhoods.*

(a) **Boundaries.** The specific boundaries of the river improvement overlay are shown on the City of San Antonio's Official Zoning Map.

(b) **Zoning Classification.**

- (1) **Overlay District.** The river improvement overlay is designed as an overlay to the regular zoning districts. Properties located within these overlay districts must also be designated as being within one of the regular, underlying zoning districts.
- (2) **Zoning Designation.** The zoning designation of property located within the river improvement overlay shall consist of the regular zone symbol and the overlay district symbol as a suffix. The seven (7) river improvement overlay districts are "RIO-1," "RIO-2," "RIO-3," "RIO-4," "RIO-5," "RIO-6," and "RIO-7." For example, if a parcel is zoned "C-1" and is also located within "RIO" district 2, the zoning designation of the property would be "C-1" ("RIO-2"). A river improvement overlay district development node suffix would be "RIO-2 DN."
- (3) **Development Nodes.** It is the intent of this section that a river improvement overlay district development node shall be restricted to areas lying fully within a river improvement overlay district that are located at 1) the intersection of a major thoroughfare and the San Antonio River or 2) the intersection of two (2) major thoroughfares or 3) if not located at an above mentioned intersection, abut the San Antonio River and be a minimum of twelve (12) acres. Development nodes must range in size from three (3) to twenty (20) acres and shall be located a minimum of one-half (½) mile apart. A development node must include property located on both sides of the street and/or river. A development node must provide at least two (2) of the following uses: office, retail and multi-family residential. Designation of a development node provides for a minimum setback of zero (0) feet from all property lines including riverside and the ability to increase the building height by fifty (50) percent from the requirements set out in article VI. [Adoption of a new Development Node within a RIO district requires review and recommendation by the Historic and Design Review Commission and Zoning Commission.](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 20-17

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-338. – “RIO” River Improvement Overlay Districts’

Amendment Language:

Sec. 35-338. - "RIO" River Improvement Overlay Districts.

STATEMENT OF PURPOSE

The purpose of these districts is to establish regulations to protect, preserve and enhance the San Antonio River, ~~and~~ San Pedro Creek, [Woodlawn Lake area](#), and their improvements by establishing design standards and guidelines for properties located near the river or creek. ~~The San Antonio River and San Pedro creek~~ [San Antonio’s waterways](#) are a unique and precious natural, cultural and historic resources that provides a physical connection through San Antonio by linking a variety of neighborhoods, cultural sites, public parks and destinations. The districts cover a total of seven (7) geographic areas.

Specific purposes of the river improvement overlay are as follows:

- Protect and enhance the overall character of the San Antonio River, ~~and~~ San Pedro Creek, [and Woodlawn Lake area.](#)
- Protect and enhance the unique experiences along the length of the river or creek as well as define development nodes of greater activity.
- Preserve and protect the distinctive historic character of the Riverwalk and the Hugman features.
- Promote the integration of the street and river or creek levels.
- Prevent the negative impacts caused by incompatible and insensitive development and promote new compatible development.
- Maintain the openness and natural habitat of the river or creek, access to its trails and provide safety for its users.
- Assure that development near the river or creek is compatible with a future vision of a series of mixed-use neighborhoods with commercial and residential nodes that orient to the river or creek and/or stimulate redevelopment of existing commercial corridors.
- [Preserve the scenic and natural qualities of Woodlawn Lake including existing outward views from Woodlawn Lake Park.](#)

The river improvement overlay implements the following policies of the master plan:

- Economic Development, Policy 2b: Promote consistency in the development process.
- Neighborhoods, Policy 5I (2): Discourage development of parking garages adjacent to the Riverwalk and the city’s plazas and parks.
- Urban Design, Policy 1b (1): Create and adopt design guidelines and standards that will enhance the quality of life in San Antonio.
- Urban Design, Policy 1b (6): Develop unique and specific design standards for areas throughout the city, including neighborhoods and downtown.

- *Urban Design, Policy 1e: Apply strategies, which will result in all streetscapes being accessible, safe and stimulating.*
- *Urban Design, Policy 3b: Plan and develop a citywide system of linear parks and hike and bike trails which incorporate drainageways and open spaces which link parks, schools, institutions, and neighborhoods.*

(a) **Boundaries.** The specific boundaries of the river improvement overlay are shown on the City of San Antonio's Official Zoning Map.

(b) **Zoning Classification.**

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UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 20-17

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-338. – “RIO” River Improvement Overlay Districts’

Amendment Language:

Sec. 35-338. - "RIO" River Improvement Overlay Districts.

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- Protect and enhance the overall character of the San Antonio River, ~~and~~ San Pedro Creek, and Woodlawn Lake area.
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- Maintain the openness and natural habitat of the river or creek, access to its trails and provide safety for its users.
- Assure that development near the river or creek is compatible with a future vision of a series of mixed-use neighborhoods with commercial and residential nodes that orient to the river or creek and/or stimulate redevelopment of existing commercial corridors.
- Preserve the scenic and natural qualities of Woodlawn Lake including existing outward views from Woodlawn Lake Park.

The river improvement overlay implements the following policies of the master plan:

- Economic Development, Policy 2b: Promote consistency in the development process.
- Neighborhoods, Policy 5l (2): Discourage development of parking garages adjacent to the Riverwalk and the city’s plazas and parks.
- Urban Design, Policy 1b (1): Create and adopt design guidelines and standards that will enhance the quality of life in San Antonio.
- Urban Design, Policy 1b (6): Develop unique and specific design standards for areas throughout the city, including neighborhoods and downtown.

- *Urban Design, Policy 1e: Apply strategies, which will result in all streetscapes being accessible, safe and stimulating.*
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UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-17

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-338. – “RIO” River Improvement Overlay Districts’

Amendment Language:

Sec. 35-338. - "RIO" River Improvement Overlay Districts.

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- Assure that development near the river or creek is compatible with a future vision of a series of mixed-use neighborhoods with commercial and residential nodes that orient to the river or creek and/or stimulate redevelopment of existing commercial corridors.
- Preserve the scenic and natural qualities of Woodlawn Lake including existing outward views from Woodlawn Lake Park.

The river improvement overlay implements the following policies of the master plan:

- Economic Development, Policy 2b: Promote consistency in the development process.
- Neighborhoods, Policy 5l (2): Discourage development of parking garages adjacent to the Riverwalk and the city’s plazas and parks.
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- *Urban Design, Policy 1e: Apply strategies, which will result in all streetscapes being accessible, safe and stimulating.*
- *Urban Design, Policy 3b: Plan and develop a citywide system of linear parks and hike and bike trails which incorporate drainageways and open spaces which link parks, schools, institutions, and neighborhoods.*

(a) **Boundaries.** The specific boundaries of the river improvement overlay are shown on the City of San Antonio's Official Zoning Map.

(b) **Zoning Classification.**

- (1) **Overlay District.** The river improvement overlay is designed as an overlay to the regular zoning districts. Properties located within these overlay districts must also be designated as being within one of the regular, underlying zoning districts.
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UDC Amendment Request Application for Internal Parties


(City of San Antonio Departments)

Part 1. Applicant Information

Name: Shanon Miller Organization (if applicable): Office of Historic Preservation

Address: 1901 S Alamo

Phone: 210-207-0035 Email: shanon.miller@sanantonio.gov

Signature:  Date: 4.31.22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Proposed Article VI, Division 5 related to Downtown Design Guide. See Attached.

UDC 2021 Proposed Amendment

Amendment 20-18

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-456 – Certificate of Appropriateness for “D” Downtown Zoning District.’

Amendment Language:

DIVISION 5. - [Downtown Design Guide](#) ~~RESERVED[1]~~

[Sec. 35-650. - Certificate of Appropriateness for "D" Downtown Zoning District.](#)

[\(a\) Applications proposing infill development projects or redevelopment projects on property zoned "D" Downtown Zoning District shall require review for a certificate of appropriateness under the provisions of section 35-608 and section 35-G101 \(Downtown Design Guide\). In the event of a conflict between the provisions of 35-608 and the Downtown Design Guide, section 35-608 shall prevail.](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on April 25, 2022*****

Amendment 20-18

Applicant: Office of Historic Preservation

Amendment Title – ‘Sec. 35-456 – Certificate of Appropriateness for “D” Downtown Zoning District.’

Amendment Language:

DIVISION 5. - [Downtown Design Guide](#) ~~RESERVED[1]~~

[Sec. 35-650 - Certificate of Appropriateness for "D" Downtown Zoning District.](#)

[\(a\) Applications proposing infill development projects or redevelopment projects on property zoned "D" Downtown Zoning District shall require review for a certificate of appropriateness under the provisions of section 35-608 and section 35-G101 \(Downtown Design Guide\). In the event of a conflict between the provisions of 35-608 and the Downtown Design Guide, section 35-608 shall prevail.](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by Historic & Design Review Commission on July 20, 2022*****

Amendment 20-18

Applicant: Office of Historic Preservation

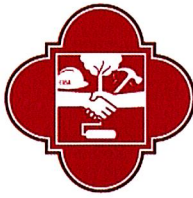
Amendment Title – ‘Sec. 35-456 – Certificate of Appropriateness for “D” Downtown Zoning District.’

Amendment Language:

DIVISION 5. - [Downtown Design Guide](#) ~~RESERVED[1]~~

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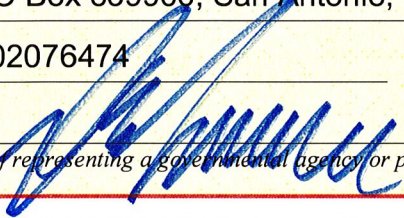
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UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Audrey Zamora Organization (if applicable): SWMD
Address: PO Box 839966, San Antonio, TX 78283
Phone: 2102076474 Email: audrey.zamora@sanantonio.gov
Signature:  Date: 1-31-22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Language change to clarify circumstances when the solid waste fee is not collected in PUDs.

UDC 2021 Proposed Amendment

Amendment 21-1**Applicant:** Solid Waste**Amendment Title** – ‘Sec. 35-344.02. - "PUD" Planned Unit Development Districts Established Subsequent to January 1, 2016.’**Amendment Language:**

(j) Infrastructure Requirements.

(1) Streets and Sidewalks. Streets within a PUD may be public or private. Vehicular circulation may also be provided by internal private drives. Private drives must meet the requirements for fire lanes as per the International Fire Code Appendix D for width, lengths turnarounds, and parking requirements whether for a commercial or residential base zoning. A building permit must be obtained for private drives and would include site plan review and inspection for flatwork/civil work within the public ROW. However, the planning commission may require dedication and construction of public streets through or into a PUD through the platting process. Public or private streets shall conform to the transportation standards of this chapter (see [section 35-506](#) of this chapter).

(4) [Solid Waste Collection Services](#) ~~Garbage Collection~~. If in the opinion of the solid waste management director, private streets in a PUD are arranged so that [solid waste](#) ~~garbage~~ may be collected without creating a safety hazard [and the city has the capacity to provide services](#), the city will [provide collection services, as determined by the solid waste management director](#), ~~collect the garbage~~ provided proper indemnification is received from the community association or individual property owners. [Solid waste](#) ~~Garbage~~ collection locations shall be subject to the approval of the

solid waste management director. In the event the city does not provide services collect garbage within a PUD, all units within the PUD may be exempted from payment of the city's solid waste fee garbage fees upon furnishing of evidence ensuring acceptable removal of all garbage and refuse by private means. To receive such exemption, written application must be submitted to and approved by the solid waste finance director. Units may still be required to pay any other fees, including the environmental fee, as described in Chapter 14 (Solid Waste) of the City Code.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 22, 2022*****

Amendment 21-1

Applicant: Solid Waste

Amendment Title – ‘Sec. 35-344.02. - "PUD" Planned Unit Development Districts Established Subsequent to January 1, 2016.’

Amendment Language:

(j) Infrastructure Requirements.

(1) Streets and Sidewalks. Streets within a PUD may be public or private. Vehicular circulation may also be provided by internal private drives. Private drives must meet the requirements for fire lanes as per the International Fire Code Appendix D for width, lengths turnarounds, and parking requirements whether for a commercial or residential base zoning. A building permit must be obtained for private drives and would include site plan review and inspection for flatwork/civil work within the public ROW. However, the planning commission may require dedication and construction of public streets through or into a PUD through the platting process. Public or private streets shall conform to the transportation standards of this chapter (see [section 35-506](#) of this chapter).

(4) [Solid Waste Collection Services](#) ~~Garbage Collection~~. If in the opinion of the solid waste management director, private streets in a PUD are arranged so that [solid waste](#) ~~garbage~~ may be collected without creating a safety hazard [and the city has the capacity to provide services](#), the city will [provide collection services, as determined by the solid waste management director](#), ~~collect the garbage~~ provided proper indemnification is received from the community association or individual property owners. [Solid waste](#) ~~Garbage~~ collection locations shall be subject to the approval of the

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UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 21-1

Applicant: Solid Waste

Amendment Title – ‘Sec. 35-344.02. - "PUD" Planned Unit Development Districts Established Subsequent to January 1, 2016.’

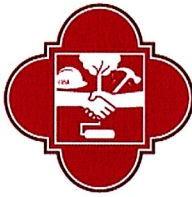
Amendment Language:

(j) Infrastructure Requirements.

(1) Streets and Sidewalks. Streets within a PUD may be public or private. Vehicular circulation may also be provided by internal private drives. Private drives must meet the requirements for fire lanes as per the International Fire Code Appendix D for width, lengths turnarounds, and parking requirements whether for a commercial or residential base zoning. A building permit must be obtained for private drives and would include site plan review and inspection for flatwork/civil work within the public ROW. However, the planning commission may require dedication and construction of public streets through or into a PUD through the platting process. Public or private streets shall conform to the transportation standards of this chapter (see [section 35-506](#) of this chapter).

(4) [Solid Waste Collection Services](#) ~~Garbage Collection~~. If in the opinion of the solid waste management director, private streets in a PUD are arranged so that [solid waste](#) ~~garbage~~ may be collected without creating a safety hazard [and the city has the capacity to provide services](#), the city will [provide collection services, as determined by the solid waste management director](#), ~~collect the garbage~~ provided proper indemnification is received from the community association or individual property owners. [Solid waste](#) ~~Garbage~~ collection locations shall be subject to the approval of the

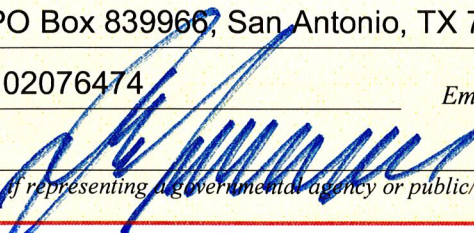
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UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Audrey Zamora Organization (if applicable): SWMD
Address: PO Box 839966, San Antonio, TX 78283
Phone: 2102076474 Email: audrey.zamora@sanantonio.gov
Signature:  Date: 1-31-22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Language updates solid waste definition to match the definition in Chapter 14 (Solid Waste) of the city code.

UDC 2021 Proposed Amendment

Amendment 21-2**Applicant:** Solid Waste**Amendment Title** – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’**Amendment Language:**

(b) **Definitions.** Words with specific defined meanings are as follows:

Solid waste. [Solid waste, including municipal solid waste, shall have the same meanings as those used in Chapter 14 \(Solid Waste\) of the city code of the City of San Antonio.](#) [Solid waste may include](#) Any garbage; refuse; sludge from a waste treatment plant, water supply treatment plant or air pollution control facility; and other discarded material, including solid, liquid, semisolid, or contained gaseous material resulting from industrial, municipal, commercial, mining, and agricultural operations, and from community and institutional activities, but does not include: (1) solid or dissolved material in domestic sewage, or solid or dissolved material in irrigation return flows, or industrial discharges subject to regulation by permit issued pursuant to Chapter 26 of the Texas Water Code; (2) soil, dirt, rock, sand, and other natural or manmade inert solid materials used to fill land if the object of the fill is to make the land suitable for the construction of surface improvements; or (3) waste materials which result from activities associated with the exploration, development, or production of oil or gas and are subject to control by the Railroad Commission of Texas.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 21-2

Applicant: Solid Waste

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretation.’

Amendment Language:

(b) **Definitions.** Words with specific defined meanings are as follows:

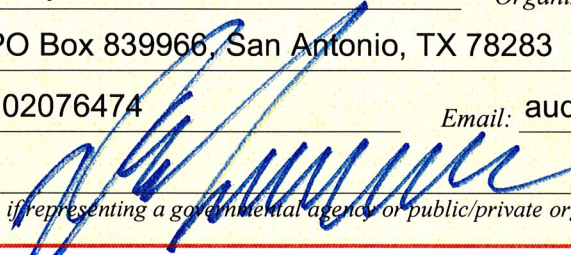
Solid waste. [Solid waste, including municipal solid waste, shall have the same meanings as those used in Chapter 14 \(Solid Waste\) of the city code of the City of San Antonio. Solid waste may include](#) Any garbage; refuse; sludge from a waste treatment plant, water supply treatment plant or air pollution control facility; and other discarded material, including solid, liquid, semisolid, or contained gaseous material resulting from industrial, municipal, commercial, mining, and agricultural operations, and from community and institutional activities, but does not include: (1) solid or dissolved material in domestic sewage, or solid or dissolved material in irrigation return flows, or industrial discharges subject to regulation by permit issued pursuant to Chapter 26 of the Texas Water Code; (2) soil, dirt, rock, sand, and other natural or manmade inert solid materials used to fill land if the object of the fill is to make the land suitable for the construction of surface improvements; or (3) waste materials which result from activities associated with the exploration, development, or production of oil or gas and are subject to control by the Railroad Commission of Texas.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

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Address: PO Box 839966, San Antonio, TX 78283
Phone: 2102076474 Email: audrey.zamora@sanantonio.gov
Signature:  Date: 1-31-22
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add a general reference to direct readers to Chapter 14 (Solid Waste).

UDC 2021 Proposed Amendment

Amendment 21-3**Applicant:** Solid Waste**Amendment Title** – ‘Sec. 35-501 – General Provisions.’**Amendment Language:****ARTICLE V. DEVELOPMENT STANDARDS****DIVISION 1. - GENERAL PROVISIONS****Sec. 35-501. - General Provisions.**

(a) Applicability. The provisions of this chapter shall apply to any application for development approval, except as otherwise provided.

Sec. 35-504. – Solid Waste. Chapter 14 of the City of San Antonio Code (Solid Waste) sets requirements for: use of City-provided solid waste services; commercial solid waste collection service; and provision of recycling collection at residential multi-family facilities. The provisions of Chapter 14 and any applicable Information Bulletins released by the Development Services Department in conjunction with the Solid Waste Management Department related to solid waste requirements or collection should be reviewed and followed to ensure developments conform with applicable rules and regulations. ~~Reserved.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 21-3

Applicant: Solid Waste

Amendment Title – ‘Sec. 35-501 – General Provisions.’

Amendment Language:

ARTICLE V. DEVELOPMENT STANDARDS

DIVISION 1. - GENERAL PROVISIONS

Sec. 35-501. - General Provisions.

(a) **Applicability.** The provisions of this chapter shall apply to any application for development approval, except as otherwise provided.

Sec. 35-504. – Solid Waste. Chapter 14 of the City of San Antonio Code (Solid Waste) sets requirements for: use of City-provided solid waste services; commercial solid waste collection service; and provision of recycling collection at residential multi-family facilities. The provisions of Chapter 14 and any applicable Information Bulletins released by the Development Services Department in conjunction with the Solid Waste Management Department related to solid waste requirements or collection should be reviewed and followed to ensure developments conform with applicable rules and regulations. ~~Reserved.~~



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-105 Consistency with Master Plan - Updating reference to 35-420, adding SA Tomorrow Plans as components of the Master Plan.
In compliance with the adoption of the SA Tomorrow Comprehensive Plan and Update to the Comprehensive Planning Program.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-1

Applicant: Planning Department

Amendment Title – ‘Sec. 35-105. – Consistency with Master Plan.’

Amendment Language:

- (b) Any neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan adopted pursuant to section 35-420 of this chapter.

(9) SA Tomorrow Comprehensive Plan, Multimodal Transportation Plan, and Sustainability Plan. The SA Tomorrow plans were adopted by Ordinance No. 2016-08-11-0590 by the city council on August 11, 2016. The SA Tomorrow Plans develop a long-range plan for development of the City.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 14, 2022*****

Amendment 22-1

Applicant: Planning Department

Amendment Title – ‘Sec. 35-105. – Consistency with Master Plan.’

Amendment Language:

- (b) Any neighborhood, community, ~~or~~-perimeter, sector, or sub-area plan adopted pursuant to section 35-420 of this chapter.

(9) SA Tomorrow Comprehensive Plan, Multimodal Transportation Plan, and Sustainability Plan. The SA Tomorrow plans were adopted by Ordinance No. 2016-08-11-0590 by the city council on August 11, 2016. The SA Tomorrow Plans develop a long-range plan for development of the City.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

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Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-204 Commercial Center - Updating reference to plan types.
In compliance with adoption of the SA Tomorrow Comprehensive Plan and Update to the Comprehensive Planning Program.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-2

Applicant: Planning Department

Amendment Title – ‘Sec. 35-204. – Commercial Center.’

Amendment Language:

(c) **Size and Location of Site.**

- (2) Notwithstanding the provisions of Table 204-1, a commercial center may not be established as a matter of right at a location permitted in Table 204-1 which is outside of an area designated for commercial uses in a neighborhood community, perimeter, sector, or sub-area plan. A commercial center in such areas may be established upon the approval of a specific use permit.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 14, 2022*****

Amendment 22-2

Applicant: Planning Department

Amendment Title – ‘Sec. 35-204. – Commercial Center.’

Amendment Language:

(c) **Size and Location of Site.**

- (2) Notwithstanding the provisions of Table 204-1, a commercial center may not be established as a matter of right at a location permitted in Table 204-1 which is outside of an area designated for commercial uses in a neighborhood, community, perimeter, sector, or sub-area plan. A commercial center in such areas may be established upon the approval of a specific use permit.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

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Signature: Bridgett White, Director Date: 1/25/2022
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Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-335 "NCD" Neighborhood Conservation Districts - Correcting and updating NCD adoption information, updating references to administrative department, and updating reference to plan types.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-10**Applicant: Planning Department****Amendment Title** – ‘Sec. 35-335. - "NCD" Neighborhood Conservation District.’**Amendment Language:**

- (c) **Zoning Authority.** Separate ordinances are required to designate each "NCD" neighborhood conservation district. Ordinances designating each district shall identify the designated boundaries, applicable designation criteria and design standards for that district, and be consistent with any existing neighborhood and/or community plans. Adopted neighborhood conservation district plans referenced herein by their title, ~~and~~ date of adoption, and adopting ordinance are:
- A. South Presa/South St. Mary's Sts. "NCD-1," November 14, 2002, Ordinance # 96732.
 - B. Alta Vista "NCD-2," May 8, 2003, Ordinance # 97590.
 - C. Ingram Hills "NCD-3," September 9, 2004, Ordinance # 99689.
 - D. Whispering Oaks "NCD-4," February 24, 2005, Ordinance # 100480.
 - E. Beacon Hill Area "NCD-5," December 15, 2005, Ordinance # 101890, Amended and Restated June 22, 2017, Ordinance # 2017-06-22-0497.
 - F. Mahncke Park "NCD-6," January 17, 2008, Ordinance 2008-01-17-0050.
 - G. Jefferson "NCD-7," ~~April~~ August 16, 2009, Ordinance # 2009-04-16-0308.
 - H. Woodlawn Lake Area "NCD-8," November 18, 2010, Ordinance # 2010-11-18-1006.
 - I. Westfort Alliance "NCD-9," October ~~20-6~~, 2011, Ordinance # 2011-10-20-0881.
 - J. Monte Vista Terrace "NCD-10," May ~~6-16~~, 2021, Ordinance # 2021-05-06-0309.

(d) Initiation Procedures.

- (1) A zoning change application for designation as a neighborhood conservation district shall be initiated at the direction of the:
- A. A request of owners representing fifty-one (51) percent of the land area within the proposed district, or
 - B. Request of fifty-one (51) percent of property owners within the proposed district, or
 - C. Development services ~~Planning and community development~~ director, pursuant to a neighborhood, ~~or~~ community, perimeter, sector, or sub-area plan adopted by city council, or city or community revitalization program.
- (2) Following initiation for designation of a neighborhood conservation district, the development services ~~department of planning and community development~~ shall develop a neighborhood conservation plan for the proposed district that follows subsection 35-335(b)(3) and includes:

(f) **Neighborhood Ordinance Administration.**

~~(1)~~—No building permit shall be issued by development services for new construction or an alteration or addition to the street facade of an existing building or structure within a designated neighborhood conservation district without the submission and approval of design plans and the issuance of a certificate of compliance by development services ~~planning and community development~~ director.

~~(2)~~—The director of planning and community development shall forward a copy of a building permit application to the director of development services for review and comment.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 14, 2022*****

Amendment 22-10

Applicant: Planning Department

Amendment Title – ‘Sec. 35-335. - "NCD" Neighborhood Conservation District.’

Amendment Language:

- (c) **Zoning Authority.** Separate ordinances are required to designate each "NCD" neighborhood conservation district. Ordinances designating each district shall identify the designated boundaries, applicable designation criteria and design standards for that district, and be consistent with any existing neighborhood and/or community plans. Adopted neighborhood conservation district plans referenced herein by their title, ~~and~~ date of adoption, and adopting ordinance are:
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~~(1)~~—No building permit shall be issued by development services for new construction or an alteration or addition to the street facade of an existing building or structure within a designated neighborhood conservation district without the submission and approval of design plans and the issuance of a certificate of compliance by development services ~~planning and community development~~ director.

~~(2)~~—The director of planning and community development shall forward a copy of a building permit application to the director of development services for review and comment.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 22-10

Applicant: Planning Department

Amendment Title – ‘Sec. 35-335. - "NCD" Neighborhood Conservation District.’

Amendment Language:

(c) **Zoning Authority.** Separate ordinances are required to designate each "NCD" neighborhood conservation district. Ordinances designating each district shall identify the designated boundaries, applicable designation criteria and design standards for that district, and be consistent with any existing neighborhood and/or community plans. Adopted neighborhood conservation district plans referenced herein by their title, ~~and~~ date of adoption, and adopting ordinance are:

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 - B. Request of fifty-one (51) percent of property owners within the proposed district, or
 - C. Development services ~~Planning and community development~~ director, pursuant to a neighborhood, ~~or~~ community, perimeter, sector, or sub-area plan adopted by city council, or city or community revitalization program.
- (2) Following initiation for designation of a neighborhood conservation district, the development services department ~~of planning and community development~~ shall develop a neighborhood conservation plan for the proposed district that follows subsection 35-335(b)(3) and includes:

(f) **Neighborhood Ordinance Administration.**

~~(1)~~—No building permit shall be issued by development services for new construction or an alteration or addition to the street facade of an existing building or structure within a designated neighborhood conservation district without the submission and approval of design plans and the issuance of a certificate of compliance by development services ~~planning and community development~~ director.

~~(2)~~—The director of planning and community development shall forward a copy of a building permit application to the director of development services for review and comment.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816

Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director
(Include title if representing a governmental agency or public/private organization)

Date: 1/25/2022

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-343 "IDZ" Infill Development Zone Complete Change of Zoning Applications submitted prior to November 1, 2018 - Updating reference to plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program. See attached amendment text.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment does not change any development regulation.

UDC 2021 Proposed Amendment

Amendment 22-11**Applicant: Planning Department****Amendment Title** – ‘Sec. 35-343. - "IDZ" Infill Development Zone Complete Change of Zoning Applications submitted prior to November 1, 2018.’**Amendment Language:**

(a) **Locational Criteria.**(1) **Generally.**

- C. An "IDZ" may also be designated for a location inside of Interstate Loop 410 that meets one (1) of the following:

2. Within the boundaries of a neighborhood, ~~or~~ community, [perimeter, sector, or sub-area](#) plan adopted by city council at a location designated by the plan that is suitable for "IDZ" designation;

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 22-11

Applicant: Planning Department

Amendment Title – ‘Sec. 35-343. - "IDZ" Infill Development Zone Complete Change of Zoning Applications submitted prior to November 1, 2018.’

Amendment Language:

(a) **Locational Criteria.**

(1) **Generally.**

C. An "IDZ" may also be designated for a location inside of Interstate Loop 410 that meets one (1) of the following:

2. Within the boundaries of a neighborhood, ~~or~~ community, perimeter, sector, or sub-area plan adopted by city council at a location designated by the plan that is suitable for "IDZ" designation;

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 22-11

Applicant: Planning Department

Amendment Title – ‘Sec. 35-343. - "IDZ" Infill Development Zone Complete Change of Zoning Applications submitted prior to November 1, 2018.’

Amendment Language:

(a) **Locational Criteria.**

(1) **Generally.**

- C. An "IDZ" may also be designated for a location inside of Interstate Loop 410 that meets one (1) of the following:

2. Within the boundaries of a neighborhood, ~~or~~ community, [perimeter, sector, or sub-area](#) plan adopted by city council at a location designated by the plan that is suitable for "IDZ" designation;



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department
Address: 100 W Houston St
Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov
Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-343.01 "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018 - Updating reference to plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program. See attached amendment text.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment does not change any development regulation.

UDC 2021 Proposed Amendment

Amendment 22-12

Applicant: Planning Department

Amendment Title – ‘Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.’

Amendment Language:

(a) **Locational Criteria.**

(1) **Generally.**

C. An "IDZ" may also be designated for a location inside of Interstate Loop 410 that meets one (1) of the following:

2. Within the boundaries of a neighborhood, ~~or~~ community, [perimeter, sector, or sub-area](#) plan adopted by city council at a location designated by the plan that is suitable for "IDZ" designation;

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 22-12

Applicant: Planning Department

Amendment Title – ‘Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.’

Amendment Language:

(a) **Locational Criteria.**

(1) **Generally.**

C. An "IDZ" may also be designated for a location inside of Interstate Loop 410 that meets one (1) of the following:

2. Within the boundaries of a neighborhood, ~~or~~ community, [perimeter, sector, or sub-area](#) plan adopted by city council at a location designated by the plan that is suitable for "IDZ" designation;

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 22-12

Applicant: Planning Department

Amendment Title – ‘Sec. 35-343.01. - "IDZ" Infill Development Zone: Complete Change of Zoning Applications submitted after November 1, 2018.’

Amendment Language:

(a) **Locational Criteria.**

(1) **Generally.**

C. An "IDZ" may also be designated for a location inside of Interstate Loop 410 that meets one (1) of the following:

2. Within the boundaries of a neighborhood, ~~or~~ community, [perimeter, sector, or sub-area](#) plan adopted by city council at a location designated by the plan that is suitable for "IDZ" designation;



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-357 "FBZD" Form Based Zoning Development District - Updating reference to plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-13**Applicant: Planning Department****Amendment Title** – ‘Sec. 35-357. - "FBZD" Form Based Zoning Development District.’**Amendment Language:**

(e) Completeness Review.

- (2) An application for "FBZD" zoning for an area that lies within the boundaries of an adopted neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan, or any other plan adopted pursuant to section 35-420 ~~comprehensive, neighborhood, community and perimeter plans~~, shall be subject to the completeness review criteria in subsection 35-421(c) completeness review. If the zoning commission makes a determination that the zoning request is inconsistent with the master plan policies or the land use element of the applicable neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan, then the application for rezoning shall not be deemed complete until a completed application for a master plan amendment is filed.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 22-13

Applicant: Planning Department

Amendment Title – ‘Sec. 35-357. - "FBZD" Form Based Zoning Development District.’

Amendment Language:

(e) Completeness Review.

- (2) An application for "FBZD" zoning for an area that lies within the boundaries of an adopted neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan, or any other plan adopted pursuant to section 35-420 ~~comprehensive, neighborhood, community and perimeter plans~~, shall be subject to the completeness review criteria in subsection 35-421(c) completeness review. If the zoning commission makes a determination that the zoning request is inconsistent with the master plan policies or the land use element of the applicable neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan, then the application for rezoning shall not be deemed complete until a completed application for a master plan amendment is filed.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 22-13

Applicant: Planning Department

Amendment Title – ‘Sec. 35-357. - "FBZD" Form Based Zoning Development District.’

Amendment Language:

(e) Completeness Review.

- (2) An application for "FBZD" zoning for an area that lies within the boundaries of an adopted neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan, or any other plan adopted pursuant to section 35-420 ~~comprehensive, neighborhood, community and perimeter plans~~, shall be subject to the completeness review criteria in subsection 35-421(c) completeness review. If the zoning commission makes a determination that the zoning request is inconsistent with the master plan policies or the land use element of the applicable neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan, then the application for rezoning shall not be deemed complete until a completed application for a master plan amendment is filed.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-403 Notice Provisions - Updating reference to 35-420 and plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-17

Applicant: Planning Department

Amendment Title – ‘Sec. 35-403. - Notice Provisions.’

Amendment Language:

Table 403-1
Notice Requirements

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Type of Notice	Amendments to Master Plan	Amendments to future land use or text changes to plans listed in or adopted pursuant to Sec. 35-420 the Community, Neighborhood, Perimeter or Sector Plans	Rezoning	Master Development Plan	Items Requiring Public Hearing Before the Board of Adjustment	Subdivision Plat, Major	Subdivision Plat, Minor	Certificate of Appropriateness (Not Including Administrative Approval Certificates)	Permits, Orders or Approvals Not Mentioned Requiring Public Hearing	Request for Demolition of a Historic Landmark or Potential Historic Landmark	Historic Designation Application Approved by Historic Preservation Officer	Applications within Neighborhood Conservation Districts and Historic Districts

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter, ~~or~~ Sector, or Sub-Area Plans.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 22-17

Applicant: Planning Department

Amendment Title – ‘Sec. 35-403. - Notice Provisions.’

Amendment Language:

Table 403-1
Notice Requirements

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Type of Notice	Amendments to Master Plan	Amendments to future land use or text changes to the Community, Neighborhood, Perimeter, or Sector, <u>or Sub-Area</u> Plans	Rezoning	Master Development Plan	Items Requiring Public Hearing Before the Board of Adjustment	Subdivision Plat, Major	Subdivision Plat, Minor	Certificate of Appropriateness (Not Including Administrative Approval Certificates)	Permits, Orders or Approvals Not Mentioned Requiring Public Hearing	Request for Demolition of a Historic Landmark or Potential Historic Landmark	Historic Designation Application Approved by Historic Preservation Officer	Applications within Neighborhood Conservation Districts and Historic Districts

Notes:

- (1) Notice shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property, within two hundred (200) feet of the property. Notice for zoning cases shall be sent prior to the tenth day before the date of the public hearing at the zoning commission. Notice for demolition applications shall be sent prior to the seventh day before the date of the public hearing at the historic design and review commission. Notice shall not be required for text amendments to the Community, Neighborhood, Perimeter, ~~or~~ Sector, or Sub-Area Plans.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department
Address: 100 W Houston St
Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov
Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-408 Neighborhood Registration - Updating reference to 35-420 and plan types and correcting city department name. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-18**Applicant: Planning Department****Amendment Title** – ‘Sec. 35-408. - Neighborhood Registration.’**Amendment Language:**

- (a) **Applicability.** Neighborhood registration is established in order to provide notification of neighborhoods for purposes of zoning cases, ~~neighborhood plans, community plans and perimeter~~ plans adopted pursuant to section 35-420, and plan amendments as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods.
- (b) **Contents.** A neighborhood registry shall be maintained by the neighborhood and housing services department ~~of planning and community development~~. In order to be included within the neighborhood registry, the neighborhood association shall provide the following information:
- A map or written description of the neighborhood boundaries.
 - A list of the officers in the association, including their address and phone number.
 - A signed copy of the adopted by-laws.
 - A regular meeting location and a regular meeting date.
 - Date the association was founded.
 - Number of association members.
 - Approximate number of housing units in the area.
 - Approximate population of neighborhood.

The neighborhood association shall contact the neighborhood and housing services department ~~of planning and development services~~ in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations where required by this chapter.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 22-18

Applicant: Planning Department

Amendment Title – ‘Sec. 35-408. - Neighborhood Registration.’

Amendment Language:

- (a) **Applicability.** Neighborhood registration is established in order to provide notification of neighborhoods for purposes of zoning cases, neighborhood plans, community plans, ~~and~~ perimeter plans, sector plans, and sub-area plans.

as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods.

- (b) **Contents.** A neighborhood registry shall be maintained by the communications and engagement department-~~of planning and community development~~. In order to be included within the neighborhood registry, the neighborhood association shall provide the following information:

- A map or written description of the neighborhood boundaries.
- A list of the officers in the association, including their address and phone number.
- A signed copy of the adopted by-laws.
- A regular meeting location and a regular meeting date.
- Date the association was founded.
- Number of association members.
- Approximate number of housing units in the area.
- Approximate population of neighborhood.

The neighborhood association shall contact the communications and engagement department-~~of planning and development services~~ in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations where required by this chapter.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-409 Citizen Participation Plan - Correcting reference to 35-408 and city department name.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-19

Applicant: Planning Department

Amendment Title – ‘Sec. 35-409. - Citizen Participation Plan.’

Amendment Language:

(b) **Recommended Procedures.**

(2) **Target Area.** The target area shall include the following:

- B. A neighborhood association which includes the subject property and/or is within two hundred (200) feet of the subject property and is registered with the [neighborhood and housing services](#) department ~~of planning and community development~~ in accordance with the requirements of section 35-~~408~~ [420](#) of this chapter.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 22-19

Applicant: Planning Department

Amendment Title – ‘Sec. 35-409. - Citizen Participation Plan.’

Amendment Language:

(b) **Recommended Procedures.**

(2) **Target Area.** The target area shall include the following:

- B. A neighborhood association which includes the subject property and/or is within two hundred (200) feet of the subject property and is registered with the [communications and engagement](#) department ~~of planning and community development~~ in accordance with the requirements of section 35-~~408~~ [420](#) of this chapter.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-420 Comprehensive, Neighborhood, Community, Perimeter and Sector Plans - Updating section name to "Comprehensive Planning Program", updating language to reflect the current planning program and updating list of plans and consistency requirements. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program. See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-21**Applicant: Planning Department****Amendment Title** – ‘Sec. 35-420. - Comprehensive Planning Program, ~~Neighborhood, Community, Perimeter and Sector Plans.~~’**Amendment Language:****STATEMENT OF PURPOSE**

The Comprehensive Planning Program is the city's coordinated approach and process for long-range planning. It provides the rationale and goals for the city's long-range development efforts. The new hierarchy of plan types and geographies are intended to provide a more coordinated, efficient, and effective structure for planning at various levels. Existing and future neighborhood scaled planning will be integrated into the planning for regional centers and community planning areas. ~~Neighborhoods are an essential building block of local planning. The master plan provides strong policies encouraging neighborhood participation in the planning and land development process. Neighborhood planning is an important process when it is participatory and inclusive. At the same time, the master plan requires development approval processes to be fair and equitable, and for permitting to be streamlined.~~

- (a) **Applicability.** The provisions of this section govern the hierarchy and development of plans under the Comprehensive Planning Program. ~~neighborhood, community, perimeter, and sector plans. There are four (4) categories of plans that may be adopted pursuant to this section, as set forth in subsections (1) through (4) below.~~ For purposes of this section, a "plan" shall mean and refer to any ~~neighborhood plan, community plan, perimeter plan, sector plan or any~~ plan adopted pursuant to V.T.C.A. Local Government Code ch. 213, unless otherwise indicated.
- (1) **Regional Plans.** Regional Plans are developed in collaboration with partner agencies to guide regional and multi-jurisdictional services and/or infrastructure investments. Not all plans at the Regional Plan level of the Comprehensive Planning Program necessarily address a full regional geography, as many regional planning efforts coordinate interjurisdictional strategies, policies and investments with neighboring cities and counties at a smaller geographic scale. This level includes topics such as perimeter plans, annexation strategy, Joint Land Use Plans, and similar regional scaled efforts. **Neighborhood Plans.** Neighborhood plans may include at least one (1) neighborhood unit. A neighborhood unit may encompass an area which includes residences, businesses, parks, schools, undeveloped land, and other community facilities. Populations should generally range from four thousand (4,000) to ten thousand (10,000) people depending on the geographic area and boundaries. A neighborhood unit usually contains at least one thousand five hundred (1,500) housing units. Neighborhood plans may be incorporated into community plans and shall function as building blocks in the development of community plans.
- (2) **Citywide Functional Plans.** Citywide Functional Plans direct specialized components of city planning such as transportation, economic development, housing, natural resources, and sustainability. Examples include the SA Tomorrow Multimodal Transportation Plan, Major Thoroughfare Plan, SA Tomorrow Sustainability Plan, and similar plans. **Community Plans.** Based on the master plan policy for sector planning, the community building and neighborhood planning program includes a citywide system of community areas in order to develop community plans. The objective of dividing the entire city into community areas is to establish a framework for: developing community plans that impact and service all citizens

~~of San Antonio; creating a citywide service system that fosters community-based partnerships and civic awareness that improves neighborhoods; and providing a means for articulating community values that is readily available to public and private entities which shape the future development of the community. The proposed community areas shall be identified by the department of planning and community development based on the city's current population, and boundaries based on community association areas, the parks and recreation system plan service areas, creeks, freeways, major arterials, and census tracts.~~

- (3) **Sub-Area Plans.** Sub-area plans provide detailed strategies regarding land use, transportation, infrastructure, and facilities for specific geographies, such as regional centers, corridors, and neighborhood groupings, aligning them with higher level plans and policies. Sub-area plans should integrate and eventually incorporate the neighborhood and community plans developed and adopted under the 2009 Community Planning Program. The planning director shall monitor and evaluate implementation of sub-area plans, and initiate plan updates as necessary.

A. Regional Center Plans. Regional centers are the major activity and employment centers in San Antonio. The SA Tomorrow Comprehensive Plan identified 13 regional centers based on the following parameters:

- 1.5 to 15 square miles in size;
- Currently have or are planned to have a total employment of at least 15,000 jobs;
- Contain significant economic assets and/or major employers; and
- Major city-initiated redevelopment or specific project plans.

B. Corridor Plans. Major transportation corridors are key areas to attract new jobs and households, specifically higher-density development. As VIA Metropolitan Transit and the City of San Antonio provide more frequent and high-capacity transit options, these corridors will increasingly connect employment centers to residential and recreation areas. Many of the city's major arterials will benefit from corridor plans, especially those with existing or planned high frequency transit service. The study areas of a corridor plan should include area within one-quarter (1/4) mile of the arterial, expanding to one-half (1/2) mile around high-frequency transit stops or stations. Prioritization criteria and major components of a Corridor Plan are described by Chapter 17 of the SA Tomorrow Comprehensive Plan.

C. Community Plans. Community plan areas will include all parts of the city not located within a regional center. These plans are intended to provide detailed strategies for land use, transportation, infrastructure and community facilities and amenities. Community plans should generally cover areas including at least two or three large neighborhoods and as many as ten or more smaller neighborhoods. Most will generally include five to eight neighborhoods and areas of five or more square miles. ~~**Perimeter Plans.** Perimeter plans are similar to community plans but may cover land areas that lie within the corporate limits, the city's ETJ and that portion of the county outside of the city's present ETJ. Perimeter plans shall serve as amendments to the city's master plan for those areas lying within the city limits and shall be subject under state law to the zoning ordinances of the City of San Antonio. All other areas covered by the perimeter plan outside of the corporate limits of the city shall be for general guidance for the subdivision of land and implementation of the major thoroughfare plan.~~

- (4) **Specific Plans.** Specific Plans address smaller scale geographies and are focused on implementation. Examples of these types of plans include Airport Plans, Station Area Plans, Area Reinvestment Plans and special purpose places and facilities such as Hemisfair. ~~**Sector Plans.** Sector plans are components of the city's master plan policies, but also provide appropriate guidance for land use, transportation, and public facilities planning in each of the city's sector areas. Sector plans shall serve as amendments to the city's master plan for those areas lying within the city limits and shall be subject under state law to the~~

~~zoning ordinances of the City of San Antonio. All other areas covered by the sector plan outside of the corporate limits of the city shall be for general guidance for the subdivision of land and implementation of the major thoroughfare plan.~~

(b) **Initiation of Sub-Area Plans.**

- (1) **Generally.** The planning process shall be initiated by the director of planning ~~and community development~~ and shall include other city departments ~~and partner agencies,~~ ~~including the office of historic preservation.~~
- (2) **Stakeholder Participation.** The process of developing and adopting a plan shall involve key stakeholders including residents, neighborhood associations, community organizations, non-profits, area institutions, universities, school districts, chambers of commerce, property owners, major employers, and businesses. Stakeholders shall form a planning team to assist with plan development. Plans will undergo continuing city departmental review to clarify and identify any program or policy inconsistencies.
- (3) **Planning Team.** The planning ~~and community development~~ director shall appoint the members of the planning team. ~~The planning team shall execute a memorandum of understanding which outlines each group's responsibilities and a work program which outlines timelines for plan development.~~ The planning team shall include, to the extent practicable, a cross section of the land area to be included in the plan including but not limited to residents (both renters and owners), business persons (both renters and owners), property owners of developed and unimproved properties, and institutional organizations such as school districts and churches. It is recognized that the composition of the planning team shall vary among the neighborhoods according to the land use and development character of each planning area.

(c) **Reserved. Completeness Review. Not applicable.**

(d) **Decision on Sub-Area Plans.** The department of planning ~~and community development~~ shall forward the plan to the planning commission and city council for adoption as a component of the comprehensive master plan as provided by article IX, section 122 of the City Charter.

- (1) **Type of Hearing.** The public hearing before the planning commission and the city council shall be conducted as a legislative hearing in accordance with subsection 35-404(d), above.
- (2) **Planning Commission.** The planning commission, after public notice in accordance with V.T.C.A. Local Government Code § 219.003 shall hold at least one (1) public hearing on such application and as a result thereof shall transmit its report to the city council. A public hearing shall be conducted, and a recommendation shall be submitted, by the planning commission in accordance with the requirements of V.T.C.A. Local Government Code § 219.003. Following a briefing from the planning ~~and community development~~ director and consideration of public comments, the planning commission shall recommend to the city council approval of the plan, disapproval of the plan, or approval with changes as necessary to comply with subsection (e) of this section. ~~Sub-area-Neighborhood~~ plans not acted on after two (2) hearings before the planning commission shall at the discretion of the director of planning be forwarded to the city council for consideration without a recommendation by the commission.
- (3) **City Council.** The city council shall consider the proposed plan at a legislative hearing (see subsection 35-404(d), above). Following a briefing from the planning ~~and community development~~ director, review of the recommendations of the planning commission, and consideration of public comments, the city council shall approve the plan or disapprove the plan. The city council may overrule a disapproval of the proposed plan by the planning commission.

(e) **Approval Criteria for Sub-Area Plans.**

- (1) **Contents.** All plans shall include the following elements addressing the following topics, at minimum: future land use, infrastructure and amenities, housing and economic development

~~strategies, and mobility, community facilities, and transportation networks.~~ The plan shall contain an existing ~~conditions atlas land use map~~ and a future land use map. ~~The plan shall include cross-references comparing future land use categories to comparable zoning districts established by article III of this chapter.~~ Pursuant to V.T.C.A. Local Government Code § 219.005 (notation on map of comprehensive plan), a map of a plan illustrating future land use shall contain the following clearly visible statement: "A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries." The plans shall include goals ~~and recommendations, objectives and policies~~ for each element. The plans shall be consistent with the ~~comprehensive master plan.~~ ~~The plans will suggest time frames, responsible parties, and potential funding sources for implementation of the plan.~~

- (2) **General Criteria.** Before adopting a ~~sub-area neighborhood, community, or perimeter plan~~, the planning commission shall determine that the plan:
- Identifies goals that are consistent with adopted city policies, plans, and regulations.
 - Was developed in an inclusive manner to provide opportunities for all interest groups to participate.
 - ~~Is a definitive statement of the neighborhood or community, as applicable, and is appropriate for consultation and reference as a guide by the city council, departments, and commissions for decision-making processes.~~
- (3) **Planning Process.** The planning commission shall also evaluate the planning process to determine if the following criteria are met:
- ~~i.~~—Meetings were open to the public;
 - ~~ii.~~—Schedules and planning teams were approved by the planning ~~and community development~~ director;
 - ~~iii.~~—Appropriate departments, boards, ~~and~~ commissions reviewed the plan; and
 - ~~iv.~~—That proper notification was given to nonresidential property owners and the owners of undeveloped property.
- (4) **Plan Contents.** The planning commission will evaluate the plan's contents to determine if the following criteria are met:
- The plan contents are consistent with city policies, plans, and regulations;
 - Comments and recommendations from the pertinent city departments have been considered;
 - The elements of the plan will implement the plan's goals and objectives; and
 - Issues raised by the stakeholders which are outside the city's jurisdiction are identified.
- (5) **Interpretation—Materially Similar Uses and Densities.** The director of the planning department shall make a determination if a use not included in the definition of "Comprehensive land use category" in section 35-A101 can reasonably be interpreted to fit into a category where similar uses are described. Interpretations may be ratified by the city council upon recommendation by the planning commission at a regularly scheduled meeting. It is the intent of this article to group similar or compatible land uses into specific land use categories. The director's decision shall be recorded in writing. Should the director of the planning department determine that a materially similar category does not exist, the matter may be referred to the planning commission for consideration for amendment to this chapter to establish a specific listing for the category in question. Unless an appeal is timely filed pursuant to this chapter, a decision of the director of the planning department pursuant to this section is deemed to be valid. If the director's interpretation is denied by city council, then decisions prior to the denial made in reliance on the director's interpretation shall be

deemed to be nonconforming categories or uses. Certain special districts shall require a finding of consistency for specific project requests based on the adopted land use plan.

(f) **Comprehensive, Neighborhood, Community, Perimeter, ~~and Sector,~~ and Sub-Area Plan Amendments.**

(1) **Applicability.** The provisions of this section apply to any application for a change to the future land use component of adopted plans or for changes to the text of community, neighborhood, perimeter, ~~or sector,~~ or sub-area plans. The comprehensive master plan is the city's long-range approved plan. The neighborhood, community, perimeter, ~~and sector,~~ and sub-area plans are elements of the comprehensive plan. An amendment to the master plan should demonstrate that a substantial public need exists, and the amendatory ordinance must bear a substantial relationship to the public health, safety, morals, or general welfare or protect and preserve historical and cultural places and areas. Each application for a change to the city's ~~long-range~~ long-range plan must follow the city's comprehensive plan and should not redetermine as an original matter the city's master plan policies.

(2) **Initiation.** Plans are prepared to address future needs of the planning area, existing development patterns, and opportunities for growth. ~~over the next five (5) or more years.~~ As such, physical, market and development conditions will continue to evolve within the planning areas. These variables can result in necessary changes to an adopted plan. All petitions, recommendations, or proposals for changes in the future land use component of adopted plans or changes to the text of the plan shall be filed with the planning commission. Text amendments may be proposed by any person. A proposed amendment may be initiated by:

- A. The city council by resolution; or
- B. An application properly signed and filed by the owner or, with the owner's specific written consent, a contract purchaser or owner's agent of a property included within the boundaries of a proposed amendment, unless otherwise provided for by this chapter. ~~3(f)~~ When an amendment is initiated, an application for such amendment shall be submitted to the director. The applicant may file an application for subdivision plat approval concurrent with an application for an amendment.
- C. The director of planning development services pursuant to an annexation service plan or the director of development services to correct an administrative error in the rezoning or amendment of a tract of land pursuant to this chapter.

(7) **Amendments.** Any subsequent amendments to future land use or text changes to the community, neighborhood, perimeter, ~~or sector,~~ or sub-area plan plans requires a new application and shall be processed as set forth in subsections (2) through (4) of this section.

(g) **Reserved. ~~Monitoring and Amendments.~~**

~~(1) **Urban Indicators and Report.** Urban indicators shall be developed as each neighborhood, community, and perimeter plan is produced. Urban indicators are qualitative or quantitative measures that assess progress towards the goals identified in the plan. A report to measure the success of plan implementation shall be prepared every two (2) years, based on the urban indicators found in each specific plan, by a coordinating group appointed by the planning and community development director consistent with the criteria established in subsection (b)(2), above, in order to implement the plan. The planning and community development director shall distribute the report to the city council and city departments. The report shall not constitute a plan amendment, but shall be considered in updating and amending the plan pursuant to subsection (2), below.~~

~~(2) **Amendments Required.** Each plan shall be subject to continuing evaluation and review by the planning and community development director and the planning commission. The planning and community development director shall establish and broadly disseminate to the public a public~~

~~participation program identifying procedures whereby proposed amendments or revisions of the comprehensive plan are considered. The plan shall be reviewed by the planning commission at least once every five (5) years and if necessary amended by the city council. If the review is not performed, any property owner in the planning area may file a petition with the director of planning and development services to amend the plan. If the planning and community development director finds that the review has not been performed, he shall initiate the referenced public participation program regarding the proposed amendment and may set a schedule or deadline for the completion of the review. If the plan is not updated pursuant to a petition filed pursuant to this subsection, then subsection (h) shall not apply until such time as the plan is updated.~~

(h) **Scope of Adopted Plan.**

(1) Adoption as a component of the city's master plan gives neighborhood plans, community plans, ~~and~~ perimeter plans, sector plans, and sub-area plans the legal effect of the master plan ~~(unless and until such plans are repealed or superseded by an amendment or a new plan adopted pursuant to this section as master plan component).~~ For previously adopted plans ~~referenced herein by their title and date of adoption~~ and plans adopted pursuant to this section (all referenced herein by their title, date of adoption, and adopting resolution or ordinance), the recommended comprehensive rezoning of an area and the evaluation of rezoning request for individual parcels shall be consistent with the most recently adopted ~~neighborhood plan, community plan or perimeter~~ plan. The provisions of this subsection shall apply only to neighborhood ~~plans~~, community ~~plans~~, and perimeter, sector, and sub-area plans adopted by the city council as amendments to the city's master plan. Where plan boundaries overlap, the most recently adopted plan's land use element and future land use map shall control. ~~Previously adopted master plan component plans are:~~

A. Plans adopted pursuant to this section as master plan components and control for consistency determinations are:

- Brooks Area Regional Center Plan (May 2, 2019, Ordinance # 2019-05-02-0363)
- Midtown Area Regional Center Plan (June 6, 2019, Ordinance # 2019-06-06-0457)
- Medical Center Area Regional Center Plan (October 3, 2019, Ordinance # 2019-10-03-0814)
- UTSA Area Regional Center Plan (October 3, 2019, Ordinance # 2019-10-13-0815)
- Downtown Area Regional Center Plan (December 5, 2019, Ordinance # 2019-12-05-0998)
- Port San Antonio Area Regional Center Plan (December 2, 2021, Ordinance # 2021-12-02-0923)

B. Previously adopted master plan component plans that may control for consistency determinations until a sub-area plan is adopted pursuant to this section are:

- Downtown Neighborhood Plan (May 13, 1999, Ordinance # 89770), Downtown East Neighborhood Plan Update (December 4, 2008, Ordinance # 2008-12-04-1126), and Downtown West Neighborhood Plan (January 15, 2009, Ordinance # 2009-01-15-0034)
- South Central San Antonio Community Plan (August 19, 1999, Ordinance # 90309) and Update (November 10, 2005, Ordinance # 101664)
- Camelot 1 Neighborhood Plan Update (September 23, 1999, Ordinance # 90553), Update (August 26, 2004, Ordinance # 99619), and Update (February 18, 2010, Ordinance # 2010-02-18-0158)

- [River Road Neighborhood Plan \(August 17, 2000, Ordinance # 92344\) and Update \(March 23, 2006, Ordinance # 2006-03-23-0405\)](#)
- [Oakland Estates Neighborhood Plan \(August 31, 2000, Ordinance # 92440\) and Update \(April 19, 2007, Ordinance # 2007-04-19-0460\)](#)
- [Midtown Neighborhoods Neighborhood Plan \(October 12, 2000, Ordinance # 92700\)](#)
- [IH-10 East Corridor Perimeter Plan \(February 22, 2001, Ordinance # 93493\) and Update \(March 20, 2008, Ordinance # 2008-03-20-0231\)](#)
- [Northeast Inner Loop Neighborhood Plan \(March 22, 2001, Ordinance # 93626\) and Update \(August 7, 2008, Ordinance # 2008-08-07-0677\)](#)
- [Government Hill Neighborhood Plan \(September 20, 2001, Ordinance # 94594\), Update \(October 16, 2008, Ordinance # 2008-10-16-0954\), and Update \(November 4, 2010, Ordinance # 2010-11-04-0970\)](#)
- [Near Northwest Community Plan \(February 14, 2002, Ordinance # 95325\)](#)
- [North Central Community Plan \(February 14, 2002, Ordinance # 95324\)](#)
- [Highlands Community Plan \(April 4, 2002, Ordinance # 95578\)](#)
- [Huebner/ Leon Creeks Community Plan \(August 21, 2003, Ordinance # 98049\) and Update \(August 20, 2009, Ordinance # 2009-08-20-0665\)](#)
- [Arena District/ Eastside Community Plan \(December 4, 2003, Ordinance # 98562\)](#)
- [Nogalitos/ South Zarzamora Community Plan \(September 30, 2004, Ordinance # 99820\) and Update \(June 18, 2009, Ordinance # 2009-06-18-0537\)](#)
- [Greater Dellview Area Community Plan \(September 29, 2005, Ordinance # 101499\)](#)
- [Kelly / South San PUEBLO Community Plan \(February 15, 2007, Ordinance # 2007-02-15-0190\), Update \(June 18, 2009, Ordinance # 2009-06-18-0538\) and Update \(February 18, 2010, Ordinance # 2010-02-18-0153\)](#)
- [Guadalupe/ Westside Community Plan \(May 3, 2007, Ordinance # 2007-05-03-0508\)](#)
- [Stinson Airport Vicinity Land Use Plan \(April 2, 2009, Ordinance # 2009-04-02-0252\)](#)
- [Eastern Triangle Community Plan \(May 21, 2009, Ordinance # 2009-05-21-0436\)](#)
- [Ingram Hills Neighborhood Plan \(May 21, 2009, Ordinance # 2009-05-21-0442\)](#)
- [Dignowity Hill Neighborhood Plan/ Eastside Reinvestment Plan \(December 3, 2009, Ordinance # 2009-12-03-0991\)](#)
- [San Antonio International Airport Vicinity Land Use Plan \(May 20, 2010, Ordinance # 2010-05-20-0453\)](#)
- [North Sector Plan \(August 5, 2010, Ordinance # 2010-08-05-0672\)](#)
- [Heritage South Sector Plan \(September 16, 2010, Ordinance # 2010-09-16-0811\)](#)
- [West/ Southwest Sector Plan \(April 21, 2011, Ordinance # 2011-04-21-0331\)](#)

- [Northwest Community Plan Update \(June 16, 2011, Ordinance # 2011-06-16-0528\)](#)
 - [United Southwest Communities Plan Update \(June 16, 2011, Ordinance # 2011-06-16-0526\)](#)
 - [Lone Star Community Plan \(March 21, 2013, Ordinance # 2013-03-21-0214\)](#)
- ~~A. Camelot 1 Update neighborhood plan (September 23, 1999).~~
- ~~B. Downtown neighborhood plan (May 13, 1999).~~
- ~~C. Five Points neighborhood plan (February 3, 2000).~~
- ~~D. IH 10 East Corridor perimeter plan (February 22, 2001).~~
- ~~E. Midtown neighborhoods plan (October 12, 2000).~~
- ~~F. Northwest community plan (September 24, 1998).~~
- ~~G. Northeast Inner Loop neighborhood plan (March 22, 2001).~~
- ~~H. Oakland Estates neighborhood plan (August 31, 2000).~~
- ~~I. River Road neighborhood plan update (August 17, 2000).~~
- ~~J. South Central San Antonio community plan (August 19, 1999).~~
- ~~K. Westfort Alliance neighborhood plan (September 25, 1997).~~
- (2) [Some previous plans were adopted as components of the city's master plan and have been partially superseded by the adoption of a more recent plan or update. The most recently adopted plan shall control over any conflict where plan boundaries overlap. The older plan remains in effect for elements not addressed in the more recent plan or update, and ~~In addition to the plans adopted pursuant to this section, the following plans referenced herein by their title and date of adoption may be considered as a guide in evaluating a comprehensive rezoning or a rezoning request \(see subsection 35-421\(e\)\(1\) of this article\)~~ unless and until such plans are repealed or superseded by an amendment or a new plan adopted pursuant to this section. \[Previously adopted plans that no longer require consistency determinations are:\]\(#\)](#)
- [Monte Vista Neighborhood Plan \(July 7, 1988, Resolution # 88-29-35\)](#)
 - [Meadow Village Neighborhood Plan \(February 25, 1993, Resolution # 93-09-12\)](#)
 - [Tanglewoodridge Neighborhood Plan \(April 28, 1994, Resolution # 94-21-21\)](#)
 - [Westfort Alliance Neighborhood Plan \(September 25, 1997, Resolution # 97-40-34\)](#)
 - [Lavaca Neighborhood Plan \(September 27, 2001, Ordinance # 94640\)](#)
 - [Five Points Neighborhood Plan \(February 3, 2000, Ordinance # 91227\) and Update \(August 6, 2009, Ordinance # 2009-08-06-0621\)](#)
 - [Mahncke Park Neighborhood Plan \(September 27, 2001, Ordinance # 94641\)](#)
 - [Westfort Alliance Neighborhood Plan \(May 29, 2003, Ordinance # 97713\)](#)
 - [HemisFair Park Area Master Plan \(March 25, 2004, Ordinance # 99009\)](#)
 - [Highlands Community Plan Update \(December 6, 2007, Ordinance # 2007-12-06-1276\)](#)
 - [South Central San Antonio Community Plan Update \(December 6, 2007, Ordinance # 2007-12-06-1276\)](#)
 - [Tobin Hill Neighborhood Plan \(February 21, 2008, Ordinance # 2008-02-21-0146\)](#)

- [River North Master Plan \(March 19, 2009, Ordinance # 2009-03-19-0224\)](#)

- ~~A. Alamo Farmsteads neighborhood plan (December 22, 1994)².~~
- ~~B. Alamodome neighborhood plan (May 13, 1993).~~
- ~~C. Jefferson neighborhood plan update (November 20, 1997).~~
- ~~D. Mahncke Park/Narcissa Place neighborhood plan (August 11, 1983).~~
- ~~E. Meadow Village neighborhood plan (February 25, 1993).~~
- ~~F. Monte Vista neighborhood plan (July 7, 1988).~~
- ~~G. North Shearer Hills neighborhood plan (April 8, 1993).~~
- ~~H. South Riverbend neighborhood plan (January 21, 1988).~~
- ~~I. Tanglewoodridge neighborhood plan (April 28, 1994).~~
- ~~J. Tobin Hill neighborhood plan (September 24, 1987).~~
- ~~K. Woodlawn Hills/Ingram Hills neighborhood plan (June 4, 1992).~~

~~²The Alamo Farmsteads neighborhood plan shall qualify as a guide for rezoning requests only if the neighborhood files a valid application for a new plan pursuant to this section by the effective date of this chapter.~~

~~**Editor's note**— Ord. No. 2015-12-17-1077, § 2, adopted Dec. 17, 2015, changed the title of § 35-420 from “Comprehensive, neighborhood, community and perimeter plans” to “Comprehensive, neighborhood, community, perimeter and sector plans.” This historical notation has been preserved for reference purposes.~~

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 22-21

Applicant: Planning Department

Amendment Title – ‘Sec. 35-420. - Comprehensive Planning Program, ~~Neighborhood, Community, Perimeter and Sector Plans.~~’

Amendment Language:

STATEMENT OF PURPOSE

The Comprehensive Planning Program is the city’s coordinated approach and process for long-range planning. It provides the rationale and goals for the city’s long-range development efforts. The Comprehensive Planning Program was updated through the adoption of the 2016 SA Tomorrow Comprehensive Plan. The new hierarchy of plan types and geographies are intended to provide a more coordinated, efficient, and effective structure for planning at various levels. Previously adopted neighborhood and community plans were developed with extensive input from local stakeholders within the individual plan geographies. These previous planning efforts, including future land use, remain an important aspect of the current and future planning programs throughout the city. Existing and future neighborhood-scaled planning will be integrated into the planning for regional centers and community planning areas. Neighborhoods are an essential building block of local planning. The master plan provides strong policies encouraging neighborhood participation in the planning and land development process. Neighborhood planning is an important process when it is participatory and inclusive. At the same time, the master plan requires development approval processes to be fair and equitable, and for permitting to be streamlined.

- (a) **Applicability.** The provisions of this section govern the hierarchy and development of plans under the Comprehensive Planning Program. ~~neighborhood, community, perimeter, and sector plans. There are four (4) categories of plans that may be adopted pursuant to this section, as set forth in subsections (1) through (4) below.~~ For purposes of this section, a "plan" shall mean and refer to any ~~neighborhood plan, community plan, perimeter plan, sector plan or any~~ plan adopted pursuant to V.T.C.A. Local Government Code ch. 213, unless otherwise indicated.
- (1) **Regional Plans.** Regional Plans are developed in collaboration with partner agencies to guide regional and multi-jurisdictional services and/or infrastructure investments. Not all plans at the Regional Plan level of the Comprehensive Planning Program necessarily address a full regional geography, as many regional planning efforts coordinate interjurisdictional strategies, policies, and investments with neighboring cities and counties at a smaller geographic scale. This level includes topics such as perimeter plans, annexation strategy, Joint Land Use Plans, and similar regional scaled efforts. ~~**Neighborhood Plans.** Neighborhood plans may include at least one (1) neighborhood unit. A neighborhood unit may encompass an area which includes residences, businesses, parks, schools, undeveloped land, and other community facilities. Populations should generally range from four thousand (4,000) to ten thousand (10,000) people depending on the geographic area and boundaries. A neighborhood unit usually contains at least one thousand five hundred~~

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- (2) **Citywide Functional Plans.** Citywide Functional Plans direct specialized components of city planning such as transportation, economic development, housing, natural resources, and sustainability. Examples include the SA Tomorrow Multimodal Transportation Plan, Major Thoroughfare Plan, SA Tomorrow Sustainability Plan, and similar plans. **Community Plans.** ~~Based on the master plan policy for sector planning, the community building and neighborhood planning program includes a citywide system of community areas in order to develop community plans. The objective of dividing the entire city into community areas is to establish a framework for: developing community plans that impact and service all citizens of San Antonio; creating a citywide service system that fosters community-based partnerships and civic awareness that improves neighborhoods; and providing a means for articulating community values that is readily available to public and private entities which shape the future development of the community. The proposed community areas shall be identified by the department of planning and community development based on the city's current population, and boundaries based on community association areas, the parks and recreation system plan service areas, creeks, freeways, major arterials, and census tracts.~~
- (3) **Sub-Area Plans.** Sub-area plans provide detailed strategies regarding land use, transportation, infrastructure, and facilities for specific geographies, such as regional centers, corridors, and neighborhood groupings, aligning them with higher level plans and policies. Sub-area plans integrate key elements of existing neighborhood and community plans while promoting citywide policy consistency and providing key recommendations and strategies for neighborhoods without a previously adopted plan. Goals, objectives, and future land use from adopted neighborhood and community plans shall be reviewed and serve as a foundational element, informing discussion and analysis throughout development of sub-area plans. Neighborhoods are integral sub-geographies of the sub-areas and will receive special attention through chapters or sections in each sub-area plan reflecting specific opportunities, challenges, recommendations, and priorities from each participating neighborhood. The planning director shall monitor and evaluate implementation of sub-area plans, and initiate plan updates as necessary.
- A. **Regional Center Plans.** Regional centers are the major activity and employment centers in San Antonio. The SA Tomorrow Comprehensive Plan identified 13 regional centers based on the following parameters:
- 1.5 to 15 square miles in size;
 - Currently have or are planned to have a total employment of at least 15,000 jobs;
 - Contain significant economic assets and/or major employers; and
 - Major city-initiated redevelopment or specific project plans.
- B. **Corridor Plans.** Major transportation corridors are key areas to attract new jobs and households, specifically higher-density development. As VIA Metropolitan Transit and the City of San Antonio provide more frequent and high-capacity transit options, these corridors will increasingly connect employment centers to residential and recreation areas. Many of the city' major arterials will benefit from corridor plans, especially those with existing or planned high-frequency transit service. The study areas of a corridor plan should include area within one-quarter (1/4) mile of the arterial,

expanding to one-half (1/2) mile around high-frequency transit stops or stations. Prioritization criteria and major components of a Corridor Plan are described by Chapter 17 of the SA Tomorrow Comprehensive Plan.

C. **Community Plans.** Community plan areas include all parts of the city not located within a regional center. These plans are intended to provide detailed strategies for land use, transportation, infrastructure, and community facilities and amenities. Community plans should generally cover areas including at least two or three large neighborhoods and as many as ten or more smaller neighborhoods. Most will generally include five to eight neighborhoods and areas of five or more square miles.

~~Perimeter Plans. Perimeter plans are similar to community plans but may cover land areas that lie within the corporate limits, the city's ETJ and that portion of the county outside of the city's present ETJ. Perimeter plans shall serve as amendments to the city's master plan for those areas lying within the city limits and shall be subject under state law to the zoning ordinances of the City of San Antonio. All other areas covered by the perimeter plan outside of the corporate limits of the city shall be for general guidance for the subdivision of land and implementation of the major thoroughfare plan.~~

(4) **Specific Plans.** Specific Plans address smaller scale geographies and are focused on implementation. Examples of these types of plans include Airport Plans, Station Area Plans, Area Reinvestment Plans and special-purpose places and facilities such as Hemisfair. ~~Sector Plans. Sector plans are components of the city's master plan policies, but also provide appropriate guidance for land use, transportation, and public facilities planning in each of the city's sector areas. Sector plans shall serve as amendments to the city's master plan for those areas lying within the city limits and shall be subject under state law to the zoning ordinances of the City of San Antonio. All other areas covered by the sector plan outside of the corporate limits of the city shall be for general guidance for the subdivision of land and implementation of the major thoroughfare plan.~~

(5) **Neighborhood, Community, Perimeter, and Sector Plans Adopted Under Previous Planning Programs.** Previous planning programs were adopted and/or updated by City Council in 1983, 1989, 1998, 2001, and 2009. Neighborhood, community, perimeter, and sector plans developed and adopted under the previous programs were adopted as components of the City's master plan, giving the plans the legal effect of the master plan unless and until such plans are repealed or superseded by an amendment or a new plan developed and adopted as a master plan component under the City's most recently adopted Comprehensive Planning Program. See 35-420(h) for consistency requirements related to rezoning requests.

(b) **Initiation of Sub-Area Plans.**

(1) **Generally.** The planning process shall be initiated by the director of planning ~~and community development~~ and shall include other city departments and partner agencies, ~~including the office of historic preservation.~~

(2) **Stakeholder Participation.** The process of developing and adopting a plan shall involve key stakeholders including residents, neighborhood associations, community organizations, non-profits, area institutions, universities, school districts, chambers of commerce, property owners, major employers, and businesses. Stakeholders shall form a planning team to assist with plan development. Plans will undergo continuing city departmental

review to clarify and identify any program or policy inconsistencies. When a proposed sub-area plan includes geographies in a previously adopted neighborhood or community plan, the planning department shall invite previous planning team members as available, registered neighborhood associations, and registered community organizations with boundaries within the previous plan area to review, discuss, and provide input related to the following topics prior to related discussions with the sub-area planning team:

- the goals and objectives of the neighborhood or community plan;
- the current strengths, opportunities, and challenges of the neighborhood or community plan area; and
- the future land use map and element within the neighborhood or community plan.

Comments, concerns, and specific input gathered from these meetings shall be presented to the sub-area planning team to inform the development of the proposed sub-area plan.

- (3) **Planning Team.** The planning ~~and community development~~ director shall appoint the members of the planning team. ~~The planning team shall execute a memorandum of understanding which outlines each group's responsibilities and a work program which outlines timelines for plan development.~~ The planning team shall include, to the extent practicable, a cross section of the land area to be included in the plan including but not limited to residents (both renters and owners), business persons (both renters and owners), property owners of developed and unimproved properties, and institutional organizations such as school districts and churches. It is recognized that the composition of the planning team shall vary ~~among the neighborhoods~~ according to the land use and development character of each planning area.
- (c) **Reserved. ~~Completeness Review. Not applicable.~~**
- (d) **Decision on Sub-Area Plans.** The department of planning ~~and community development~~ shall forward the plan to the planning commission and city council for adoption as a component of the comprehensive master plan as provided by article IX, section 122 of the City Charter.
- (1) **Type of Hearing.** The public hearing before the planning commission and the city council shall be conducted as a legislative hearing in accordance with subsection 35-404(d), above.
- (2) **Planning Commission.** The planning commission, after public notice in accordance with V.T.C.A. Local Government Code § ~~213219~~.003 shall hold at least one (1) public hearing on such application and as a result thereof shall transmit its report to the city council. A public hearing shall be conducted, and a recommendation shall be submitted, by the planning commission in accordance with the requirements of V.T.C.A. Local Government Code § ~~213219~~.003. Following a briefing from the planning ~~and community development~~ director and consideration of public comments, the planning commission shall recommend to the city council approval of the plan, disapproval of the plan, or approval with changes as necessary to comply with subsection (e) of this section. ~~Sub-area Neighborhood~~ plans not acted on after two (2) hearings before the planning commission shall at the discretion of the director of planning be forwarded to the city council for consideration without a recommendation by the commission.
- (3) **City Council.** The city council shall consider the proposed plan at a legislative hearing (see subsection 35-404(d), above). Following a briefing from the planning ~~and community~~

~~development~~ director, review of the recommendations of the planning commission, and consideration of public comments, the city council shall approve the plan or disapprove the plan. The city council may overrule a disapproval of the proposed plan by the planning commission.

(e) **Approval Criteria for Sub-Area Plans.**

- (1) **Contents.** All plans shall include ~~the following~~ elements addressing the following topics, at minimum: future land use, infrastructure and amenities, housing and economic development strategies, and mobility. ~~community facilities, and transportation networks.~~ The plan shall contain an existing conditions atlas ~~land use map~~ and a future land use map. ~~The plan shall include cross-references comparing future land use categories to comparable zoning districts established by article III of this chapter.~~ Pursuant to V.T.C.A. Local Government Code § ~~213219~~.005 (notation on map of comprehensive plan), a map of a plan illustrating future land use shall contain the following clearly visible statement: "A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries." The plans shall include goals and recommendations, ~~objectives and policies~~ for each element. The plans shall be consistent with the comprehensive master plan. ~~The plans will suggest time frames, responsible parties, and potential funding sources for implementation of the plan.~~
- (2) **General Criteria.** Before adopting a sub-area ~~neighborhood, community, or perimeter~~ plan, the planning commission shall determine that the plan:
 - Identifies goals that are consistent with adopted city policies, plans, and regulations.
 - Was developed in an inclusive manner to provide opportunities for all interest groups to participate.
 - Is ~~a definitive statement of the neighborhood or community, as applicable, and is~~ appropriate for consultation and reference as a guide by the city council, departments, and commissions for decision-making processes.
- (3) **Planning Process.** The planning commission shall also evaluate the planning process to determine if the following criteria are met:
 - ~~•i.~~ Meetings were open to the public;
 - ~~•ii.~~ Planning Schedules ~~and planning~~ teams were approved by the planning ~~and community development~~ director;
 - ~~•iii.~~ Appropriate departments, boards, and commissions reviewed the plan; and
 - ~~•iv.~~ That proper notification was given to nonresidential property owners and the owners of undeveloped property.
- (4) **Plan Contents.** The planning commission will evaluate the plan's contents to determine if the following criteria are met:
 - The plan contents are consistent with city policies, plans, and regulations;
 - Comments and recommendations from the pertinent city departments have been considered;
 - The elements of the plan will implement the plan's goals and objectives; and

- Issues raised by the stakeholders which are outside the city's jurisdiction are identified.
- (5) **Interpretation—Materially Similar Uses and Densities.** The director of the planning department shall make a determination if a use not included in [the definition of “Comprehensive land use category”](#) in section 35-A101 can reasonably be interpreted to fit into a category where similar uses are described. Interpretations may be ratified by the city council upon recommendation by the planning commission at a regularly scheduled meeting. It is the intent of this article to group similar or compatible land uses into specific land use categories. The director's decision shall be recorded in writing. Should the director of the planning department determine that a materially similar category does not exist, the matter may be referred to the planning commission for consideration for amendment to this chapter to establish a specific listing for the category in question. Unless an appeal is timely filed pursuant to this chapter, a decision of the director of the planning department pursuant to this section is deemed to be valid. If the director's interpretation is denied by city council, then decisions prior to the denial made in reliance on the director's interpretation shall be deemed to be nonconforming categories or uses. Certain special districts shall require a finding of consistency for specific project requests based on the adopted land use plan.
- (f) **Comprehensive, Neighborhood, Community, Perimeter, ~~and~~ Sector, [and Sub-Area](#) Plan Amendments.**
- (1) **Applicability.** The provisions of this section apply to any application for a change to the future land use component of adopted plans or for changes to the text of community, neighborhood, perimeter, ~~or~~ sector, [or sub-area](#) plans. The comprehensive master plan is the city's long-range approved plan. The neighborhood, community, perimeter, ~~and~~ sector, [and sub-area](#) plans are elements of the comprehensive plan. An amendment to the master plan should demonstrate that a substantial public need exists and the amendatory ordinance must bear a substantial relationship to the public health, safety, morals, or general welfare or protect and preserve historical and cultural places and areas. Each application for a change to the city's [long-range](#) ~~long-range~~ plan must follow the city's comprehensive plan and should not redetermine as an original matter the city's master plan policies.
- (2) **Initiation.** Plans are prepared to address needs of the planning area, existing development patterns, and opportunities for growth ~~over the next five (5) or more years~~. As such, physical, market and development conditions will continue to evolve within the planning areas. These variables can result in necessary changes to an adopted plan. All petitions, recommendations or proposals for changes in the future land use component of adopted plans or changes to the text of the plan shall be filed with the planning commission. Text amendments may be proposed by any person. A proposed amendment may be initiated by:
- A. The city council by resolution; or
 - B. An application properly signed and filed by the owner or, with the owner's specific written consent, a contract purchaser or owner's agent of a property included within the boundaries of a proposed amendment, unless otherwise provided for by this chapter. ~~When~~ When an amendment is initiated, an application for such amendment shall be submitted to the director. The applicant may file an application for subdivision plat approval concurrent with an application for an amendment.

- C. The director of ~~planning development services~~ pursuant to an annexation service plan or the director of development services to correct an administrative error in the rezoning or amendment of a tract of land pursuant to this chapter.

- (7) **Amendments.** Any subsequent amendments to future land use or text changes to the community, neighborhood, perimeter, ~~or sector,~~ or sub-area plan plans requires a new application and shall be processed as set forth in subsections (2) through (4) of this section.

(g) **Reserved. Monitoring and Amendments.**

~~(1) **Urban Indicators and Report.** Urban indicators shall be developed as each neighborhood, community, and perimeter plan is produced. Urban indicators are qualitative or quantitative measures that assess progress towards the goals identified in the plan. A report to measure the success of plan implementation shall be prepared every two (2) years, based on the urban indicators found in each specific plan, by a coordinating group appointed by the planning and community development director consistent with the criteria established in subsection (b)(2), above, in order to implement the plan. The planning and community development director shall distribute the report to the city council and city departments. The report shall not constitute a plan amendment, but shall be considered in updating and amending the plan pursuant to subsection (2), below.~~

~~(2) **Amendments Required.** Each plan shall be subject to continuing evaluation and review by the planning and community development director and the planning commission. The planning and community development director shall establish and broadly disseminate to the public a public participation program identifying procedures whereby proposed amendments or revisions of the comprehensive plan are considered. The plan shall be reviewed by the planning commission at least once every five (5) years and if necessary amended by the city council. If the review is not performed, any property owner in the planning area may file a petition with the director of planning and development services to amend the plan. If the planning and community development director finds that the review has not been performed, he shall initiate the referenced public participation program regarding the proposed amendment and may set a schedule or deadline for the completion of the review. If the plan is not updated pursuant to a petition filed pursuant to this subsection, then subsection (h) shall not apply until such time as the plan is updated.~~

(h) **Consistency Requirements. Scope of Adopted Plan.**

- (1) Adoption as a component of the city's master plan gives neighborhood plans, community plans, ~~and~~ perimeter plans, sector plans, and sub-area plans the legal effect of the master plan ~~(unless and until such plans are repealed or superseded by an amendment or a new plan adopted pursuant to this section as master plan component)~~. For previously adopted plans ~~referenced herein by their title and date of adoption~~ and plans adopted pursuant to this section (all referenced herein by their title, date of adoption, and adopting resolution or ordinance), the recommended comprehensive rezoning of an area and the evaluation of rezoning requests for individual parcels shall be consistent with the most recently adopted ~~neighborhood plan, community plan or perimeter~~ plan. Where plan boundaries overlap, the most recently adopted plan's land use element and future land use map shall control. The provisions of this subsection shall apply only to neighborhood ~~plans~~, community ~~plans~~, ~~and~~ perimeter, sector, and sub-area plans adopted by the city council as amendments to the city's master plan. ~~Previously adopted master plan component plans are:~~

A. Plans adopted pursuant to this section as master plan components and control for consistency determinations are:

- [Brooks Area Regional Center Plan \(May 2, 2019, Ordinance # 2019-05-02-0363\)](#)
- [Midtown Area Regional Center Plan \(June 6, 2019, Ordinance # 2019-06-06-0457\)](#)
- [Medical Center Area Regional Center Plan \(October 3, 2019, Ordinance # 2019-10-03-0814\)](#)
- [UTSA Area Regional Center Plan \(October 3, 2019, Ordinance # 2019-10-13-0815\)](#)
- [Downtown Area Regional Center Plan \(December 5, 2019, Ordinance # 2019-12-05-0998\)](#)
- [Port San Antonio Area Regional Center Plan \(December 2, 2021, Ordinance # 2021-12-02-0923\)](#)
- [Highway 151 and Loop 1604 Area Regional Center Plan \(April 14, 2022, Ordinance # 2022-04-14-0275\)](#)

B. Previously adopted master plan component plans that may control for consistency determinations until a sub-area plan is adopted pursuant to this section are:

- [Downtown Neighborhood Plan \(May 13, 1999, Ordinance # 89770\), Downtown East Neighborhood Plan Update \(December 4, 2008, Ordinance # 2008-12-04-1126\), and Downtown West Neighborhood Plan \(January 15, 2009, Ordinance # 2009-01-15-0034\)](#)
- [South Central San Antonio Community Plan \(August 19, 1999, Ordinance # 90309\) and Update \(November 10, 2005, Ordinance # 101664\)](#)
- [Camelot 1 Neighborhood Plan Update \(September 23, 1999, Ordinance # 90553\), Update \(August 26, 2004, Ordinance # 99619\), and Update \(February 18, 2010, Ordinance # 2010-02-18-0158\)](#)
- [River Road Neighborhood Plan \(August 17, 2000, Ordinance # 92344\) and Update \(March 23, 2006, Ordinance # 2006-03-23-0405\)](#)
- [Oakland Estates Neighborhood Plan \(August 31, 2000, Ordinance # 92440\) and Update \(April 19, 2007, Ordinance # 2007-04-19-0460\)](#)
- [Midtown Neighborhoods Neighborhood Plan \(October 12, 2000, Ordinance # 92700\)](#)
- [IH-10 East Corridor Perimeter Plan \(February 22, 2001, Ordinance # 93493\) and Update \(March 20, 2008, Ordinance # 2008-03-20-0231\)](#)
- [Northeast Inner Loop Neighborhood Plan \(March 22, 2001, Ordinance # 93626\) and Update \(August 7, 2008, Ordinance # 2008-08-07-0677\)](#)
- [Government Hill Neighborhood Plan \(September 20, 2001, Ordinance # 94594\), Update \(October 16, 2008, Ordinance # 2008-10-16-0954\), and Update \(November 4, 2010, Ordinance # 2010-11-04-0970\)](#)

- [North Central Community Plan \(February 14, 2002, Ordinance # 95324\)](#)
 - [Near Northwest Community Plan \(February 14, 2002, Ordinance # 95325\)](#)
 - [Highlands Community Plan \(April 4, 2002, Ordinance # 95578\)](#)
 - [Huebner/ Leon Creeks Community Plan \(August 21, 2003, Ordinance # 98049\) and Update \(August 20, 2009, Ordinance # 2009-08-20-0665\)](#)
 - [Arena District/ Eastside Community Plan \(December 4, 2003, Ordinance # 98562\)](#)
 - [Nogalitos/ South Zarzamora Community Plan \(September 30, 2004, Ordinance # 99820\) and Update \(June 18, 2009, Ordinance # 2009-06-18-0537\)](#)
 - [Greater Dellview Area Community Plan \(September 29, 2005, Ordinance # 101499\)](#)
 - [Kelly / South San PUEBLO Community Plan \(February 15, 2007, Ordinance # 2007-02-15-0190\), Update \(June 18, 2009, Ordinance # 2009-06-18-0538\) and Update \(February 18, 2010, Ordinance # 2010-02-18-0153\)](#)
 - [Guadalupe/ Westside Community Plan \(May 3, 2007, Ordinance # 2007-05-03-0508\)](#)
 - [Stinson Airport Vicinity Land Use Plan \(April 2, 2009, Ordinance # 2009-04-02-0252\)](#)
 - [Eastern Triangle Community Plan \(May 21, 2009, Ordinance # 2009-05-21-0436\)](#)
 - [Ingram Hills Neighborhood Plan \(May 21, 2009, Ordinance # 2009-05-21-0442\)](#)
 - [Dignowity Hill Neighborhood Plan/ Eastside Reinvestment Plan \(December 3, 2009, Ordinance # 2009-12-03-0991\)](#)
 - [San Antonio International Airport Vicinity Land Use Plan \(May 20, 2010, Ordinance # 2010-05-20-0453\)](#)
 - [North Sector Plan \(August 5, 2010, Ordinance # 2010-08-05-0672\)](#)
 - [Heritage South Sector Plan \(September 16, 2010, Ordinance # 2010-09-16-0811\)](#)
 - [West/ Southwest Sector Plan \(April 21, 2011, Ordinance # 2011-04-21-0331\)](#)
 - [United Southwest Communities Plan Update \(June 16, 2011, Ordinance # 2011-06-16-0526\)](#)
 - [Northwest Community Plan Update \(June 16, 2011, Ordinance # 2011-06-16-0528\)](#)
 - [Lone Star Community Plan \(March 21, 2013, Ordinance # 2013-03-21-0214\)](#)
- A. ~~Camelot 1 Update neighborhood plan (September 23, 1999).~~
- B. ~~Downtown neighborhood plan (May 13, 1999).~~
- C. ~~Five Points neighborhood plan (February 3, 2000).~~
- D. ~~IH-10 East Corridor perimeter plan (February 22, 2001).~~

- ~~E.— Midtown neighborhoods plan (October 12, 2000).~~
- ~~F.— Northwest community plan (September 24, 1998).~~
- ~~G.— Northeast Inner Loop neighborhood plan (March 22, 2001).~~
- ~~H.— Oakland Estates neighborhood plan (August 31, 2000).~~
- ~~I.— River Road neighborhood plan update (August 17, 2000).~~
- ~~J.— South Central San Antonio community plan (August 19, 1999).~~
- ~~K.— Westfort Alliance neighborhood plan (September 25, 1997).~~

(2) Some previous plans were adopted as components of the city’s master plan and have been partially superseded by the adoption of a more recent plan or update. The most recently adopted plan shall control over any conflict where plan boundaries overlap. The older plan remains in effect for elements not addressed in the more recent plan or update, and in addition to the plans adopted pursuant to this section, the following plans referenced herein by their title and date of adoption may be considered as a guide in evaluating a comprehensive rezoning or a rezoning request (see subsection 35-421(e)(1) of this article) unless and until such plans are repealed or superseded by an amendment or a new plan adopted pursuant to this section. Previously adopted plans that no longer require consistency determinations for comprehensive rezoning or rezoning requests are:

- Monte Vista Neighborhood Plan (July 7, 1988, Resolution # 88-29-35)
- Meadow Village Neighborhood Plan (February 25, 1993, Resolution # 93-09-12)
- Tanglewoodridge Neighborhood Plan (April 28, 1994, Resolution # 94-21-21)
- Westfort Alliance Neighborhood Plan (September 25, 1997, Resolution # 97-40-34)
- Five Points Neighborhood Plan (February 3, 2000, Ordinance # 91227) and Update (August 6, 2009, Ordinance # 2009-08-06-0621)
- Lavaca Neighborhood Plan (September 27, 2001, Ordinance # 94640)
- Mahncke Park Neighborhood Plan (September 27, 2001, Ordinance # 94641)
- Westfort Alliance Neighborhood Plan (May 29, 2003, Ordinance # 97713)
- HemisFair Park Area Master Plan (March 25, 2004, Ordinance # 99009)
- Highlands Community Plan Update (December 6, 2007, Ordinance # 2007-12-06-1276)
- South Central San Antonio Community Plan Update (December 6, 2007, Ordinance # 2007-12-06-1276)
- Tobin Hill Neighborhood Plan (February 21, 2008, Ordinance # 2008-02-21-0146)
- River North Master Plan (March 19, 2009, Ordinance # 2009-03-19-0224)

- ~~A.— Alamo Farmsteads neighborhood plan (December 22, 1994)².~~
- ~~B.— Alamedome neighborhood plan (May 13, 1993).~~
- ~~C.— Jefferson neighborhood plan update (November 20, 1997).~~

- ~~D. Mahneke Park/Narcissa Place neighborhood plan (August 11, 1983).~~
- ~~E. Meadow Village neighborhood plan (February 25, 1993).~~
- ~~F. Monte Vista neighborhood plan (July 7, 1988).~~
- ~~G. North Shearer Hills neighborhood plan (April 8, 1993).~~
- ~~H. South Riverbend neighborhood plan (January 21, 1988).~~
- ~~I. Tanglewoodridge neighborhood plan (April 28, 1994).~~
- ~~J. Tobin Hill neighborhood plan (September 24, 1987).~~
- ~~K. Woodlawn Hills/Ingram Hills neighborhood plan (June 4, 1992).~~

~~(Ord. No. 95573 § 8, Amendment "H") (Ord. No. 98697 § 1 and 6) (Ord. No. 98698 § 3) (Ord. No. 2010-11-18-0985, § 2, 11-18-10; Ord. No. 2015-12-17-1077, § 2, 12-17-15; Ord. No. 2018-10-11-0815, § 2, 10-11-18)~~

~~²The Alamo Farmsteads neighborhood plan shall qualify as a guide for rezoning requests only if the neighborhood files a valid application for a new plan pursuant to this section by the effective date of this chapter.~~

~~**Editor's note**—Ord. No. 2015-12-17-1077, § 2, adopted Dec. 17, 2015, changed the title of § 35-420 from "Comprehensive, neighborhood, community and perimeter plans" to "Comprehensive, neighborhood, community, perimieter and sector plans." This historical notation has been preserved for reference purposes.~~



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-421 Zoning Amendments - Updating reference to 35-420 and plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program.
See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-22**Applicant: Planning Department****Amendment Title** – ‘Sec. 35-421. – Zoning Amendments.’**Amendment Language:**

- (d) **Consistency.** For all applications for rezoning, the development services department, based on the information provided by the applicant, shall make a determination regarding consistency with the policies contained in the master plan of the city or if applicable the land use element of a neighborhood, community, perimeter, ~~or sector,~~ or sub-area plan adopted pursuant to section 35-420 of this chapter, within five (5) working days.
- (1) If the development services department makes a determination that the requested rezoning is inconsistent with the master plan policies or the land use element of the applicable neighborhood, community, ~~or sector plan~~ perimeter, sector, or sub-area plan, then the application for rezoning shall not be deemed complete until a completed application for a master plan amendment is filed with the development services department. The requested rezoning shall not be considered by the city council until the planning commission has considered the master plan amendment request.
 - (2) If the development services department determines that the requested change is consistent with the master plan policies or the land use element of the applicable neighborhood, community, ~~or perimeter,~~ sector, or sub-area plan, then the zoning case may be deemed complete without an amendment to the master plan of the city.
 - (3) The appellate agency for purposes of consistency determination shall be the planning commission.

Commentary: The master plan is the comprehensive plan for the physical development of the city, as prescribed in the City Charter. The master plan includes any unit or part of such plan separately adopted and any amendment to such plan or part thereof. Neighborhood, community, perimeter, ~~and~~ sector, and sub-area plans are components of the master plan (see Sec. 35-420).

- (e) **Decision.** Upon certification by the director that the application is complete and required fees have been paid, the application shall be deemed complete and referred to the zoning commission for its review and recommendation as provided by V.T.C.A. Local Government Code § 211.007.

- (3) **City Council.** After the final report of the zoning commission is submitted to the city council as provided in subsection (2) above the council shall consider a zoning change after a public hearing in relation thereto, at which parties in interest and citizens shall have an opportunity to be heard. Before the fifteenth day prior to the date of the hearing, notice of the time and place of the hearing shall be published in an official newspaper or a newspaper of general circulation in the city. After the receipt of the final report of the zoning commission, the city council shall approve or deny the rezoning or text amendment in accordance with V.T.C.A. Local Government Code § 211.007.

If the proposed rezoning is inconsistent with the land use plan of a neighborhood plan, community plan, perimeter plan, ~~or~~ sector plan, or sub-area plan, an application for an amendment to the controlling ~~neighborhood plan, community plan, perimeter plan, or sector~~ plan, shall be submitted by the applicant.

Amendments to both the official zoning map and the neighborhood plan, community, perimeter plan, ~~or~~ sector, or sub-area plan, may be considered concurrently.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 22-22

Applicant: Planning Department

Amendment Title – ‘Sec. 35-421. – Zoning Amendments.’

Amendment Language:

- (d) **Consistency.** For all applications for rezoning, the development services department, based on the information provided by the applicant, shall make a determination regarding consistency with the policies contained in the master plan of the city or if applicable the land use element of a neighborhood, community, perimeter, ~~or sector,~~ or sub-area plan adopted pursuant to section 35-420 of this chapter, within five (5) working days.
- (1) If the development services department makes a determination that the requested rezoning is inconsistent with the master plan policies or the land use element of the applicable neighborhood, community, ~~or sector plan~~ perimeter, sector, or sub-area plan, then the application for rezoning shall not be deemed complete until a completed application for a master plan amendment is filed with the development services department. The requested rezoning shall not be considered by the city council until the planning commission has considered the master plan amendment request.
 - (2) If the development services department determines that the requested change is consistent with the master plan policies or the land use element of the applicable neighborhood, community, ~~or~~ perimeter, sector, or sub-area plan, then the zoning case may be deemed complete without an amendment to the master plan of the city.
 - (3) The appellate agency for purposes of consistency determination shall be the planning commission.

Commentary: The master plan is the comprehensive plan for the physical development of the city, as prescribed in the City Charter. The master plan includes any unit or part of such plan separately adopted and any amendment to such plan or part thereof. Neighborhood, community, perimeter, ~~and~~ sector, and sub-area plans are components of the master plan (see Sec. 35-420).

- (e) **Decision.** Upon certification by the director that the application is complete and required fees have been paid, the application shall be deemed complete and referred to the zoning commission for its review and recommendation as provided by V.T.C.A. Local Government Code § 211.007.

- (3) **City Council.** After the final report of the zoning commission is submitted to the city council as provided in subsection (2) above the council shall consider a zoning change after a public hearing in relation thereto, at which parties in interest and citizens shall have an opportunity to be heard. Before the fifteenth day prior to the date of the hearing, notice of the time and place of the hearing shall be published in an official newspaper or a newspaper of general circulation in the city. After the receipt of the final report of the zoning commission, the city council shall approve or deny the rezoning or text amendment in accordance with V.T.C.A. Local Government Code § 211.007.

If the proposed rezoning is inconsistent with the land use plan of a neighborhood plan, community plan, perimeter plan, ~~or~~ sector plan, or sub-area plan, an application for an amendment to the controlling ~~neighborhood plan, community plan, perimeter plan, or sector~~ plan, shall be submitted by the applicant.

Amendments to both the official zoning map and the neighborhood plan, community, perimeter plan, ~~or~~ sector, or sub-area plan, may be considered concurrently.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-523 Tree Preservation - Updating reference to plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program. See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-24

Applicant: Planning Department

Amendment Title – ‘Sec. 35-523. – Tree Preservation.’

Amendment Language:

- (i) **Tree Preservation Incentives.** An individual may apply for, and subject to verification, shall receive incentives for tree preservation as follows:

- (6) **Minimum Lot Size and Setbacks.** The board of adjustment may waive the minimum lot size and setback requirements of the applicable zoning district for an individual lot or lots where the applicant demonstrates the following:

- D. The resulting lot sizes or setbacks do not violate the master plan or the applicable neighborhood, [community, perimeter, sector, or sub-area](#) plan.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 14, 2022*****

Amendment 22-24

Applicant: Planning Department

Amendment Title – ‘Sec. 35-523. – Tree Preservation.’

Amendment Language:

- (i) **Tree Preservation Incentives.** An individual may apply for, and subject to verification, shall receive incentives for tree preservation as follows:

- (6) **Minimum Lot Size and Setbacks.** The board of adjustment may waive the minimum lot size and setback requirements of the applicable zoning district for an individual lot or lots where the applicant demonstrates the following:

- D. The resulting lot sizes or setbacks do not violate the master plan or the applicable neighborhood [community, perimeter, sector, or sub-area](#) plan.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department

Address: 100 W Houston St

Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov

Signature: Bridgett White, Director Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-802 City Council - Updating reference to plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program. See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-26**Applicant: Planning Department****Amendment Title – ‘Sec. 35-802. - City Council.’****Amendment Language:**

The city council shall render final decisions pertaining to amendments to the master plan, any comprehensive plan, any neighborhood plan, [any perimeter plan](#), any sector plan, [any sub-area plan](#), and this chapter, except where authority for a final decision is delegated to another agency by this chapter. The city council shall render final decisions pertaining to applications for development approval where such authority is assigned pursuant to this chapter. The city council shall have the following powers and duties:

- (a) To initiate, adopt and amend a comprehensive plan.
- (b) To initiate amendments to the text and map of this chapter and any comprehensive plan.
- (c) To hear, review and adopt amendments to the text of this chapter after a recommendation of the zoning commission.
- (d) To approve, deny or to amend and to grant applications for development approval excluding appeals and variances, which have been delegated to the board of adjustment.
- (e) To approve, deny, or to amend and to grant applications for conditional use permits or development agreements.
- (f) To take such other action not expressly delegated exclusively to the director, the planning commission, or the board of adjustment as the city council may deem desirable and necessary to implement the revisions of this chapter and the comprehensive plan.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 22-26

Applicant: Planning Department

Amendment Title – ‘Sec. 35-802. - City Council.’

Amendment Language:

The city council shall render final decisions pertaining to amendments to the master plan, any comprehensive plan, any neighborhood plan, [any community plan](#), [any perimeter plan](#), any sector plan, [any sub-area plan](#), and this chapter, except where authority for a final decision is delegated to another agency by this chapter. The city council shall render final decisions pertaining to applications for development approval where such authority is assigned pursuant to this chapter. The city council shall have the following powers and duties:

- (a) To initiate, adopt and amend a comprehensive plan.
- (b) To initiate amendments to the text and map of this chapter and any comprehensive plan.
- (c) To hear, review and adopt amendments to the text of this chapter after a recommendation of the zoning commission.
- (d) To approve, deny or to amend and to grant applications for development approval excluding appeals and variances, which have been delegated to the board of adjustment.
- (e) To approve, deny, or to amend and to grant applications for conditional use permits or development agreements.
- (f) To take such other action not expressly delegated exclusively to the director, the planning commission, or the board of adjustment as the city council may deem desirable and necessary to implement the provisions of this chapter and the comprehensive plan.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Micah Diaz Organization (if applicable): CoSA Planning Department
Address: 100 W Houston St
Phone: 210-207-7816 Email: micah.diaz@sanantonio.gov
Signature: Bridgett White Date: 1/25/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

35-C102 Zoning Fees - Updating reference to plan types. In compliance with adoption of the SA Tomorrow Comprehensive Plan and update to the Comprehensive Planning Program. See attached amendment text.

UDC 2021 Proposed Amendment

Amendment 22-28**Applicant: Planning Department****Amendment Title – ‘Sec. 35-C102. - Zoning Fees.’****Amendment Language:**

- (b) **Fees Established.** The following fees are established for zoning cases and zoning related matters. All fees shall be paid at the time an application is filed or the service is requested.

(A) Permit, Development Order, Document or Action	(B) Fee Amount

Neighborhood, community, and perimeter, <u>sector, and sub-area</u> plans	varies \$2.00 to \$46.00 per plan \$5.00 per CD
Neighborhood, community, and perimeter, <u>sector, and sub-area</u> plans plan amendment fee	0—0.5 acres \$735.00 0.501 to 5.0 acres \$1,577.50 5.01 to 10.0 acres \$2,445.00 10.01 to 25 acres \$3,820.00 25.01 acres or more \$3,820.00 plus \$110.00/acre up to \$11,500.00/max
Postponement/withdrawal fee for neighborhood, <u>community, perimeter, sector, and sub-area</u> plan amendments	\$400.00 per request
Neighborhood, community, and perimeter, <u>sector, and sub-area</u> plan amendment refund fee	\$100.00

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on May 9, 2022*****

Amendment 22-28

Applicant: Planning Department

Amendment Title – ‘Sec. 35-C102. - Zoning Fees.’

Amendment Language:

- (b) **Fees Established.** The following fees are established for zoning cases and zoning related matters. All fees shall be paid at the time an application is filed or the service is requested.

(A) Permit, Development Order, Document or Action	(B) Fee Amount

Neighborhood, community, and perimeter, <u>sector, and sub-area</u> plans	varies \$2.00 to \$46.00 per plan \$5.00 per CD
Neighborhood, community, and perimeter, <u>sector, and sub-area</u> plans plan amendment fee	0—0.5 acres \$735.00 0.501 to 5.0 acres \$1,577.50 5.01 to 10.0 acres \$2,445.00 10.01 to 25 acres \$3,820.00 25.01 acres or more \$3,820.00 plus \$110.00/acre up to \$11,500.00/max
Postponement/withdrawal fee for neighborhood, <u>community, perimeter, sector, and sub-area</u> plan amendments	\$400.00 per request
Neighborhood, community, and perimeter, <u>sector, and sub-area</u> plan amendment refund fee	\$100.00



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Veronica Soto Organization (if applicable): NHSD/Housing Commission

Address: 100 W Houston St

Phone: 210-207-6620 Email: veronica.soto@sanantonio.gov

Signature: Verónica R. Soto Digitally signed by Verónica R. Soto
Date: 2022.01.31 14:21:54 -06'00' Date: 1/26/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The changes proposed to 35-506.C. apply to affordable housing developments under 20,000 square feet.
The amendment adds an exception to the list that excludes certain affordable housing developments from the provisions of the section.
The goal is to eliminate an overly burdensome standard for smaller developments providing at least 50% affordable housing units as newly defined
in the UDC (see other amendment to update the definition of affordable and very affordable housing).

UDC 2021 Proposed Amendment

Amendment 23-1**Applicant:** Neighborhood & Housing Services Department/ Housing Commission**Amendment Title** – ‘Sec. 35-506. – Transportation and Street Design.’**Amendment Language:**

(d)Cross-Section and Construction Standards.

(9) Substandard Existing Streets.

C. Exceptions.

1. In cases where an existing fence and landscaping is present, the planning and development services director shall require dedication of the additional right-of-way but may allow existing landscaping and fences to remain until such time as construction is required in accordance with subsection B. The director shall evaluate the condition of the existing fencing and the character of the landscaping and may direct additional reconstruction of the fence or new plantings. In such cases the landscaping required by the director shall not be greater than that required by this chapter for new projects.
2. The provisions of this subsection shall not apply within the infill development zone "IDZ" as stated in subsection 35-343(e) provided that ADA standards are met.
3. CRAG Area. Right-of-way and pavement width requirements in established neighborhoods within the CRAG area may be reduced by the director of development services based on existing encroachments.
4. The provisions of this subsection shall not apply to affordable housing developments, providing at least 50% affordable units, on lots under 20,000 square feet.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 23-1

Applicant: Neighborhood & Housing Services Department/ Housing Commission

Amendment Title – ‘Sec. 35-506. – Transportation and Street Design.’

Amendment Language:

(d)Cross-Section and Construction Standards.

(9) Substandard Existing Streets.

C. Exceptions.

1. In cases where an existing fence and landscaping is present, the planning and development services director shall require dedication of the additional right-of-way but may allow existing landscaping and fences to remain until such time as construction is required in accordance with subsection B. The director shall evaluate the condition of the existing fencing and the character of the landscaping and may direct additional reconstruction of the fence or new plantings. In such cases the landscaping required by the director shall not be greater than that required by this chapter for new projects.
2. The provisions of this subsection shall not apply within the infill development zone "IDZ" as stated in subsection 35-343(e) provided that ADA standards are met.
3. CRAG Area. Right-of-way and pavement width requirements in established neighborhoods within the CRAG area may be reduced by the director of development services based on existing encroachments.
4. The provisions of this subsection shall not apply to affordable housing developments, providing at least 50% affordable units, on lots under 20,000 square feet.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Veronica Soto Organization (if applicable): NHSD/Housing Commission

Address: 100 W Houston St

Phone: 210-207-6620 Email: veronica.soto@sanantonio.gov

Signature: Verónica R. Soto Digitally signed by Verónica R. Soto
Date: 2022.01.31 14:22:54 -06'00' Date: 1/26/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The Housing Commission is proposing to update the parks section of the UDC as it relates to affordable housing developments only.

The update is to allow affordable housing developments to use the Trust for Public Land's calculations to determine whether park land would be required for a development.

Suggested text is attached.

UDC 2021 Proposed Amendment

Amendment 23-3**Applicant:** Neighborhood & Housing Services Department/ Housing Commission**Amendment Title** – ‘Sec. 35-503. – Parkland Dedication Requirement.’**Amendment Language:**

(c) Parkland Characteristics.

(3) Parks and Open Space.

- A. Applicants may set aside parkland as parks or open space to be maintained privately by an approved organization that meets the requirements of subsection (e) and the minimum size requirements stated below:

Table 503-2

Zoning District	Minimum Dedication Size (in sq. ft.)	Minimum Area (Length times Width)
ETJ	10,000	100' x 100'
"RE", "R20"	20,000	100' x 100'
"NP-15", "NP-10", "NP-8", "R-6", "RM-6"	10,000	100' x 100'
"R-5", "RM-5"	10,000	100' x 100'
"R-4", "RM-4", "R-3"	10,000	100' x 100'
"MH", "MHP"	10,000	100' x 100'
"MF-18", "MF-25", "MF-33", "MF-40", "MF-50", "MF-65"	10,000	100' x 100'

1. Planned unit developments will abide by the minimum requirements set forth in Table 503-2 based on the underlying zoning.
 2. If several areas are proposed for park dedication credit, the sites shall be physically linked together by pedestrian access (sidewalks or trails) to form a network of recreational opportunities; however each individual area should meet the minimum size requirement set forth in Table 503-2.
- B. The use of the parkland shall be restricted for park and recreation purposes by recorded covenant which runs with the land in favor of future owners of the property and which cannot be defeated or eliminated without the written consent of the city or its successors;
- C. The proposed private parkland shall be reasonably adaptable for use for park and recreational purposes, taking into consideration such factors as size, shape, topography, geology, access and location.
- [D. Affordable housing developments, projects providing at least 50% affordable housing units, may use the Trust for Public Land park score as an alternate method of providing parkland dedication. If the project is located within a ten minute walk of an existing park, no additional parkland shall be required. A ten minute walk shall be without barriers such as highways, train tracks, and roads without sidewalks.](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 8, 2022*****

Amendment 23-3**Applicant:** Neighborhood & Housing Services Department/ Housing Commission**Amendment Title** – ‘Sec. 35-503. – Parkland Dedication Requirement.’**Amendment Language:**

(c) Parkland Characteristics.

(3) Parks and Open Space.

- A. Applicants may set aside parkland as parks or open space to be maintained privately by an approved organization that meets the requirements of subsection (e) and the minimum size requirements stated below:

Table 503-2

Zoning District	Minimum Dedication Size (in sq. ft.)	Minimum Area (Length times Width)
ETJ	10,000	100' x 100'
"RE", "R20"	20,000	100' x 100'
"NP-15", "NP-10", "NP-8", "R-6", "RM-6"	10,000	100' x 100'
"R-5", "RM-5"	10,000	100' x 100'
"R-4", "RM-4", "R-3"	10,000	100' x 100'
"MH", "MHP"	10,000	100' x 100'
"MF-18", "MF-25", "MF-33", "MF-40", "MF-50", "MF-65"	10,000	100' x 100'

1. Planned unit developments will abide by the minimum requirements set forth in Table 503-2 based on the underlying zoning.
 2. If several areas are proposed for park dedication credit, the sites shall be physically linked together by pedestrian access (sidewalks or trails) to form a network of recreational opportunities; however each individual area should meet the minimum size requirement set forth in Table 503-2.
- B. The use of the parkland shall be restricted for park and recreation purposes by recorded covenant which runs with the land in favor of future owners of the property and which cannot be defeated or eliminated without the written consent of the city or its successors;
- C. The proposed private parkland shall be reasonably adaptable for use for park and recreational purposes, taking into consideration such factors as size, shape, topography, geology, access and location.
- D. Affordable housing developments, projects providing at least 50% affordable housing units, may use the Trust for Public Land park score as an alternate method of providing parkland dedication. If the project is located within a ten minute walk of an existing park, no additional parkland shall be required. A ten minute walk shall be without barriers such as highways, train tracks, and roads without sidewalks.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Veronica Soto Organization (if applicable): NHSD

Address: 100 W Houston ST

Phone: 210-207-6620 Email: veronica.soto@sanantonio.gov

Signature: Verónica R. Soto Digitally signed by Verónica R. Soto
Date: 2022.01.31 14:23:17 -06'00' Date: 1/26/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

City Council approved a new definition of affordable housing when they adopted the Strategic Housing Implementation Plan on December 16, 2021. The amendments reflect the changes to those references in this section

There is also a minor update to the reference for GMA changing to NHSD which would be responsible for administering this section of code.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The referenced changes will have no impact on the cost of development or ongoing maintenance costs.

UDC 2021 Proposed Amendment

Amendment 23-4**Applicant:** Neighborhood & Housing Services Department/ Housing Commission**Amendment Title** – ‘Sec. 35-372. –Affordable Dwelling Units.’**Amendment Language:****(a) Applicability.**

- (1) **Generally.** The provisions of this section shall apply to any application for development approval, as set forth in subsection (2) below, which include affordable dwelling units with the maximum ratio specified in column (B) of Table 372-1, below. For purposes of this section, an "affordable dwelling unit" means any dwelling unit restricted as affordable ~~low-income~~ housing or deeply affordable ~~very low-income~~ housing.

(c) Density Bonus and Set-Aside Requirements.

- (1) A qualifying application (as defined in subsection (a) of this section) may be approved with an increase in the density of the site as set forth in Table 372-1. The applicant shall consent to a voluntary and enforceable condition in which the specified percentage of the developable density of the site, as specified in column (B) of Table 372-1, is reserved as affordable dwelling units as defined in subsection (a) of this section.
- (2) Table 372-1 shall be construed as follows:
- A. Determine the category of housing as set forth in column (A).
 - B. Determine the required set-aside for the application category by referring to column (B). For purposes of this subsection, the number of affordable dwelling units required is determined by multiplying the total number of dwelling units permissible on the site as set forth in Table 310-1 by the percentage prescribed in column (B) of Table 372-1, below.
 - C. Determine the density increase that may be awarded by referring to column (C). For purposes of this subsection, the additional density that may be awarded is determined by multiplying the total number of dwelling units permissible for the site as set forth in Table 310-1 by the percentage prescribed in column (C) of Table 372-1, below. The city shall not require the additional dwelling units to be restricted as to income.
- Example: A twenty-acre parcel is zoned "R-6" (six (6) dwelling units per acre in Table 310-1). Thirty (30) percent of the parcel is devoted to right-of-way and open space, leaving fourteen (14) acres developable for lots. The developer can subdivide the tract into one hundred one (101) lots as a conventional subdivision (fourteen (14) acres (six thousand (6,000) square feet per lot). The applicant agrees to restrict ten (10) percent of the units, or ten (10) units (one hundred one (101) units by ten (10) percent (column (B) of Table 372-1, below), as low income housing. The developer may construct an additional twenty (20) dwelling units (one hundred one (101) by twenty (20) percent (column (C)), or a total of one hundred twenty-one (121) dwelling units.*
- (3) In some instances, developers will not be able to provide the number of dwelling units permissible after applying Table 372-1. In such cases, the applicant may reduce the number of affordable dwelling units. However, the number of affordable dwelling units provided in such cases must at least equal the ratio. To the additional units which result from dividing column (B) by column (C) and multiplying the dividend by the number of affordable dwelling units required under subsection (2), above.

Example: In the twenty-acre parcel discussed in the example under subsection (2), above, the developer is able to construct only ten (10) additional dwelling units because of floodplain restrictions. In Table 372-1, column (B) (ten (10) percent) (column (C) (twenty (20) percent) is fifty (50) percent. Ten (10) affordable dwelling units were required by subsection (2), above. The applicant may reduce the number of affordable dwelling units provided by fifty (50) percent, or by five (5) units.

TABLE 372-1

(A) APPLICATION CATEGORY	(B) SET-ASIDE	(C) DENSITY BONUS
<u>Affordable</u> Low Income Housing	10%	20%
<u>Deeply Affordable</u> Very Low Income Housing	5%	10%

(f) **Administration.**

- (1) Affordable dwelling units shall be offered for sale or rent exclusively to persons, households or families who meet the income criteria for "Affordable ~~low-income~~ housing" or "Deeply Affordable ~~very-low income~~ housing," as defined in Appendix "A" of this chapter, hereinafter target households.
- (2) The provisions of this section may be administered by the City of San Antonio Neighborhood & Housing Services Department ~~Grants Monitoring and Administration~~ . The City of San Antonio or a community housing development organization (CHDO) shall have an exclusive right to purchase any units be offered for sale to target households but not purchased or rented within a time period mutually agreed upon between the applicant and the City of San Antonio or a CHDO.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 23-4

Applicant: Neighborhood & Housing Services Department/ Housing Commission

Amendment Title – ‘Sec. 35-372. –Affordable Dwelling Units.’

Amendment Language:

(a) **Applicability.**

- (1) **Generally.** The provisions of this section shall apply to any application for development approval, as set forth in subsection (2) below, which include affordable dwelling units with the maximum ratio specified in column (B) of Table 372-1, below. For purposes of this section, an "affordable dwelling unit" means any dwelling unit restricted as affordable ~~low income~~ housing or deeply affordable ~~very low income~~ housing.

(c) **Density Bonus and Set-Aside Requirements.**

- (1) A qualifying application (as defined in subsection (a) of this section) may be approved with an increase in the density of the site as set forth in Table 372-1. The applicant shall consent to a voluntary and enforceable condition in which the specified percentage of the developable density of the site, as specified in column (B) of Table 372-1, is reserved as affordable dwelling units as defined in subsection (a) of this section.
- (2) Table 372-1 shall be construed as follows:
- A. Determine the category of housing as set forth in column (A).
 - B. Determine the required set-aside for the application category by referring to column (B). For purposes of this subsection, the number of affordable dwelling units required is determined by multiplying the total number of dwelling units permissible on the site as set forth in Table 310-1 by the percentage prescribed in column (B) of Table 372-1, below.
 - C. Determine the density increase that may be awarded by referring to column (C). For purposes of this subsection, the additional density that may be awarded is determined by multiplying the total number of dwelling units permissible for the site as set forth in Table 310-1 by the percentage prescribed in column (C) of Table 372-1, below. The city shall not require the additional dwelling units to be restricted as to income.
- Example: A twenty-acre parcel is zoned "R-6" (six (6) dwelling units per acre in Table 310-1). Thirty (30) percent of the parcel is devoted to right-of-way and open space, leaving fourteen (14) acres developable for lots. The developer can subdivide the tract into one hundred one (101) lots as a conventional subdivision (fourteen (14) acres (six thousand (6,000) square feet per lot). The applicant agrees to restrict ten (10) percent of the units, or ten (10) units (one hundred one (101) units by ten (10) percent (column (B) of Table 372-1, below), as low income housing. The developer may construct an additional twenty (20) dwelling units (one hundred one (101) by twenty (20) percent (column (C)), or a total of one hundred twenty-one (121) dwelling units.*
- (3) In some instances, developers will not be able to provide the number of dwelling units permissible after applying Table 372-1. In such cases, the applicant may reduce the number of affordable dwelling units. However, the number of affordable dwelling units provided in such cases must at least equal the ratio. To the additional units which result from dividing column (B) by column (C) and multiplying the dividend by the number of affordable dwelling units required under subsection (2), above.

Example: In the twenty-acre parcel discussed in the example under subsection (2), above, the developer is able to construct only ten (10) additional dwelling units because of floodplain restrictions. In Table 372-1, column (B) (ten (10) percent) (column (C) (twenty (20) percent) is fifty (50) percent. Ten (10) affordable dwelling units were required by subsection (2), above. The applicant may reduce the number of affordable dwelling units provided by fifty (50) percent, or by five (5) units.

TABLE 372-1

(A) APPLICATION CATEGORY	(B) SET-ASIDE	(C) DENSITY BONUS
<u>Affordable</u> Low Income Housing	10%	20%
<u>Deeply Affordable</u> Very Low Income Housing	5%	10%

(f) **Administration.**

- (1) Affordable dwelling units shall be offered for sale or rent exclusively to persons, households or families who meet the income criteria for "Affordable ~~low-income~~ housing" or "Deeply Affordable ~~very-low income~~ housing," as defined in Appendix "A" of this chapter, hereinafter target households.
- (2) The provisions of this section may be administered by the City of San Antonio Neighborhood & Housing Services Department ~~Grants Monitoring and Administration~~ . The City of San Antonio or a community housing development organization (CHDO) shall have an exclusive right to purchase any units be offered for sale to target households but not purchased or rented within a time period mutually agreed upon between the applicant and the City of San Antonio or a CHDO.

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 23-4

Applicant: Neighborhood & Housing Services Department/ Housing Commission

Amendment Title – ‘Sec. 35-372. –Affordable Dwelling Units.’

Amendment Language:

(a) Applicability.

- (1) **Generally.** The provisions of this section shall apply to any application for development approval, as set forth in subsection (2) below, which include affordable dwelling units with the maximum ratio specified in column (B) of Table 372-1, below. For purposes of this section, an "affordable dwelling unit" means any dwelling unit restricted as affordable ~~low income~~ housing or deeply affordable ~~very low income~~ housing.

(c) Density Bonus and Set-Aside Requirements.

- (1) A qualifying application (as defined in subsection (a) of this section) may be approved with an increase in the density of the site as set forth in Table 372-1. The applicant shall consent to a voluntary and enforceable condition in which the specified percentage of the developable density of the site, as specified in column (B) of Table 372-1, is reserved as affordable dwelling units as defined in subsection (a) of this section.
- (2) Table 372-1 shall be construed as follows:
- A. Determine the category of housing as set forth in column (A).
 - B. Determine the required set-aside for the application category by referring to column (B). For purposes of this subsection, the number of affordable dwelling units required is determined by multiplying the total number of dwelling units permissible on the site as set forth in Table 310-1 by the percentage prescribed in column (B) of Table 372-1, below.
 - C. Determine the density increase that may be awarded by referring to column (C). For purposes of this subsection, the additional density that may be awarded is determined by multiplying the total number of dwelling units permissible for the site as set forth in Table 310-1 by the percentage prescribed in column (C) of Table 372-1, below. The city shall not require the additional dwelling units to be restricted as to income.
- Example: A twenty-acre parcel is zoned "R-6" (six (6) dwelling units per acre in Table 310-1). Thirty (30) percent of the parcel is devoted to right-of-way and open space, leaving fourteen (14) acres developable for lots. The developer can subdivide the tract into one hundred one (101) lots as a conventional subdivision (fourteen (14) acres (six thousand (6,000) square feet per lot). The applicant agrees to restrict ten (10) percent of the units, or ten (10) units (one hundred one (101) units by ten (10) percent (column (B) of Table 372-1, below), as low income housing. The developer may construct an additional twenty (20) dwelling units (one hundred one (101) by twenty (20) percent (column (C)), or a total of one hundred twenty-one (121) dwelling units.*
- (3) In some instances, developers will not be able to provide the number of dwelling units permissible after applying Table 372-1. In such cases, the applicant may reduce the number of affordable dwelling units. However, the number of affordable dwelling units provided in such cases must at least equal the ratio. To the additional units which result from dividing column (B) by column (C) and multiplying the dividend by the number of affordable dwelling units required under subsection (2), above.

Example: In the twenty-acre parcel discussed in the example under subsection (2), above, the developer is able to construct only ten (10) additional dwelling units because of floodplain restrictions. In Table 372-1, column (B) (ten (10) percent) (column (C) (twenty (20) percent) is fifty (50) percent. Ten (10) affordable dwelling units were required by subsection (2), above. The applicant may reduce the number of affordable dwelling units provided by fifty (50) percent, or by five (5) units.

TABLE 372-1

(A) APPLICATION CATEGORY	(B) SET-ASIDE	(C) DENSITY BONUS
<u>Affordable</u> Low Income Housing	10%	20%
<u>Deeply Affordable</u> Very Low Income Housing	5%	10%

(f) **Administration.**

- (1) Affordable dwelling units shall be offered for sale or rent exclusively to persons, households or families who meet the income criteria for "Affordable ~~low-income~~ housing" or "Deeply Affordable ~~very-low income~~ housing," as defined in Appendix "A" of this chapter, hereinafter target households.
- (2) The provisions of this section may be administered by the City of San Antonio Neighborhood & Housing Services Department ~~Grants Monitoring and Administration~~ . The City of San Antonio or a community housing development organization (CHDO) shall have an exclusive right to purchase any units be offered for sale to target households but not purchased or rented within a time period mutually agreed upon between the applicant and the City of San Antonio or a CHDO.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Veronica Soto Organization (if applicable): NHSD/Housing Commission

Address: 100 W Houston St

Phone: 210-207-6620 Email: veronica.soto@sanantonio.gov

Signature: Verónica R. Soto Digitally signed by Verónica R. Soto
Date: 2022.01.31 14:23:58 -06'00' Date: 1/26/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The updates to section 35-371 include changes removing requirements that the unit be connected to the electrical, water, and sewer system for the principal structure, removal of occupancy and bedroom limitations, expanding the size of the gross floor area of the unit to allow more flexibility, restricting the location of the ADDU within the rear yard, requiring parking only for ADUs over 800sqft gross floor area, and aligning the setback requirements with that of accessory structures. The changes align the requirements for detached and attached ADUs

The changes are in the attached Word document.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

\$1,500

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The costs associated with the electrical, water, and sewer system connection would increase for the development of an ADU if it were not connected to the primary structure but the purpose of removing this provision is to allow more flexibility on the part of the utility providers.

There would be no additional construction costs for the removal of the design provision, occupancy or number of bedroom changes as the latter two are standards in other codes. There would be no additional cost associated with limiting the location to the side or rear yard or for the setback requirement other than the reduction in cost of variance fees (about \$600 per application).

The parking space change would reduce costs of constructing additional parking, driveway, and potential variance costs for providing parking for the ADU.

The cost of constructing a parking space being approximately \$1,500.

UDC 2021 Proposed Amendment

Amendment 23-6**Applicant:** Neighborhood & Housing Services Department/ Housing Commission**Amendment Title** – ‘Sec. 35-371. – Accessory Dwellings.’**Amendment Language:****(a) Generally.**

- (1) The property owner, which shall include title holders and contract purchasers, must occupy either the principal unit or the accessory dwelling as their permanent residence, and shall at no time receive rent for the owner-occupied unit. "Owner occupancy" means a property owner, as reflected in title records, makes his or her legal residence at the site, as evidenced by voter registration, vehicle registration, or similar means. The property owner shall sign an affidavit before a notary public affirming that the owner occupies either the main building or the accessory dwelling. The applicant shall provide a covenant suitable for recording with the county recorder, providing notice to future owners or long term leases of the subject lot that the existence of the accessory dwelling unit is predicated upon the occupancy of either the accessory dwelling or the principal dwelling by the owner of the property. The covenant shall also require any owner of the property to notify a prospective buyer of the limitations of this section and to provide for the removal of improvements added to convert the premises to an accessory dwelling and the restoration of the site to a single-family dwelling in the event that any condition of approval is violated.
- (2) No accessory dwelling shall be constructed, used or occupied unless and until an accessory dwelling permit is issued.
- (3) ~~The accessory dwelling shall be connected to the central electrical, water and sewer system of the principal structure. This provision does not apply to the electrical service if the distance between the primary structure and the accessory dwelling is greater than one hundred (100) lineal feet.~~
- (4) ~~The total number of occupants in the accessory dwelling unit combined shall not exceed three (3) persons.~~
- (5) The accessory dwelling shall not exceed eight hundred (800) square feet or 50% of gross floor area of the primary structure, whichever is larger, in any single-family residential zoning district other than the "FR" zoning district, or one thousand two hundred (1,200) square feet in the "RE" zoning district. This restriction applies only to that portion of a structure that constitutes living area for an accessory dwelling.

(b) Accessory Detached Dwelling Units. Where permitted pursuant to section 35-311 of this chapter, an accessory detached dwelling unit (ADDU) shall not be established except in accordance with the following criteria:

- (1) The building footprint for the ADDU shall not exceed forty (40) percent of the building footprint of the principal residence. The "building footprint" shall include porches, but shall not include patios.
- (2) ~~Total floor area of the ADDU shall not exceed eight hundred (800) square feet or be less than three hundred (300) square feet.~~
- (3) ~~An ADDU shall not contain more than one (1) bedroom.~~
- (4) Only one (1) accessory unit shall be permitted per lot and it shall be located in the rear yard.
- (5) An ADDU that exceeds eight hundred (800) square feet gross floor area shall provide one parking space. ~~Parking areas shall be located behind the front yard.~~

(6) ~~In order to maintain the architectural design, style, appearance and character of the main building as a single family residence, the ADDU shall have a roof pitch, siding and window proportions identical to that of the principal residence.~~

(7) An ADDU ~~Accessory detached dwelling unit~~ shall require a minimum setback from the rear and side property lines of five (5) feet. If the structure has no overhang the accessory unit may be three (3) feet from the rear and side property lines.

(8) An ADDU may not exceed twenty-five (25) feet or two stories in height.

(c) **Attached Accessory Dwelling Units.**

~~(1) The gross floor area of the accessory apartment shall not exceed thirty-five (35) percent of the total living area of the principal dwelling unit.~~

~~(2) Occupancy of the accessory apartment shall not exceed one (1) person per two hundred (200) square feet of gross floor area.~~

(3) Attached accessory dwelling units shall be in compliance with the required setbacks of the primary structure required by the underlying zoning district.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approved by PCTAC on February 22, 2022*****

Amendment 23-6

Applicant: Neighborhood & Housing Services Department/ Housing Commission

Amendment Title – ‘Sec. 35-371. – Accessory Dwellings.’

Amendment Language:

(a) **Generally.**

- (1) The property owner, which shall include title holders and contract purchasers, must occupy either the principal unit or the accessory dwelling as their permanent residence, and shall at no time receive rent for the owner-occupied unit. "Owner occupancy" means a property owner, as reflected in title records, makes his or her legal residence at the site, as evidenced by voter registration, vehicle registration, or similar means. The property owner shall sign an affidavit before a notary public affirming that the owner occupies either the main building or the accessory dwelling. The applicant shall provide a covenant suitable for recording with the county recorder, providing notice to future owners or long term leases of the subject lot that the existence of the accessory dwelling unit is predicated upon the occupancy of either the accessory dwelling or the principal dwelling by the owner of the property. The covenant shall also require any owner of the property to notify a prospective buyer of the limitations of this section and to provide for the removal of improvements added to convert the premises to an accessory dwelling and the restoration of the site to a single-family dwelling in the event that any condition of approval is violated.
- (2) No accessory dwelling shall be constructed, used or occupied unless and until an accessory dwelling permit is issued.
- ~~(3) The accessory dwelling shall be connected to the central electrical, water and sewer system of the principal structure. This provision does not apply to the electrical service if the distance between the primary structure and the accessory dwelling is greater than one hundred (100) lineal feet.~~
- ~~(4) The total number of occupants in the accessory dwelling unit combined shall not exceed three (3) persons.~~
- (5) ~~(5)~~ The accessory dwelling shall not exceed eight hundred (800) square feet or 50% of gross floor area of the primary structure, whichever is larger, in any single-family residential zoning district other than the "FR" zoning district, or one thousand two hundred (1,200) square feet in the "RE" zoning district. This restriction applies only to that portion of a structure that constitutes living area for an accessory dwelling.

(b) **Accessory Detached Dwelling Units.** Where permitted pursuant to section 35-311 of this chapter, an accessory detached dwelling unit (ADDU) shall not be established except in accordance with the following criteria:

- (1) The building footprint for the ADDU shall not exceed forty (40) percent of the building footprint of the principal residence. The "building footprint" shall include porches, but shall not include patios.
- ~~(2) Total floor area of the ADDU shall not exceed eight hundred (800) square feet or be less than three hundred (300) square feet.~~
- ~~(3) An ADDU shall not contain more than one (1) bedroom.~~
- ~~(2)~~(4) Only one (1) accessory unit shall be permitted per lot and it shall be located in the rear yard.
- ~~(3)~~(5) An ADDU that exceeds eight hundred (800) square feet gross floor area shall provide one parking space. ~~Parking areas shall be located behind the front yard.~~

~~(6) In order to maintain the architectural design, style, appearance and character of the main building as a single family residence, the ADDU shall have a roof pitch, siding and window proportions identical to that of the principal residence.~~

~~(4)-(7)~~ An ADDU ~~Accessory detached dwelling unit~~ shall require a minimum setback from the rear and side property lines of five (5) feet. If the structure has no overhang the accessory unit may be three (3) feet from the rear and side property lines.

(5) An ADDU may not exceed twenty-five (25) feet or two stories in height.

(c) **Attached Accessory Dwelling Units.**

~~(1) The gross floor area of the accessory apartment shall not exceed thirty-five (35) percent of the total living area of the principal dwelling unit.~~

~~(2) Occupancy of the accessory apartment shall not exceed one (1) person per two hundred (200) square feet of gross floor area.~~

~~(1)-(3)~~ Attached accessory dwelling units shall be in compliance with the required setbacks of the primary structure required by the underlying zoning district.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 23-6

Applicant: Neighborhood & Housing Services Department

Amendment Title – ‘Sec. 35-371. – Accessory Dwellings.’

Amendment Language:

(a) **Generally.**

- (1) The property owner, which shall include title holders and contract purchasers, must occupy either the principal unit or the accessory dwelling as their permanent residence, and shall at no time receive rent for the owner-occupied unit. "Owner occupancy" means a property owner, as reflected in title records, makes his or her legal residence at the site, as evidenced by voter registration, vehicle registration, or similar means. The property owner shall sign an affidavit before a notary public affirming that the owner occupies either the main building or the accessory dwelling. The applicant shall provide a covenant suitable for recording with the county recorder, providing notice to future owners or long term leases of the subject lot that the occupancy existence of the accessory dwelling unit is predicated upon the occupancy of either the accessory dwelling or the principal dwelling by the owner of the property. ~~The covenant shall also require any owner of the property to notify a prospective buyer of the limitations of this section and to provide for the removal of improvements added to convert the premises to an accessory dwelling and the restoration of the site to a single-family dwelling in the event that any condition of approval is violated.~~
- (2) No accessory dwelling shall be constructed, used or occupied unless and until an accessory dwelling permit is issued.
- ~~(3) The accessory dwelling shall be connected to the central electrical, water and sewer system of the principal structure. This provision does not apply to the electrical service if the distance between the primary structure and the accessory dwelling is greater than one hundred (100) lineal feet.~~
- ~~(4) The total number of occupants in the accessory dwelling unit combined shall not exceed three (3) persons.~~
- ~~(3)-(5)~~ (3) The accessory dwelling shall not exceed eight hundred (800) square feet or 50% of the gross floor area of the primary structure up to a maximum of sixteen hundred (1,600) square feet, in any single-family residential zoning district other than the "FR" zoning district, or one thousand two hundred (1,200) square feet in the "RE" zoning district. This restriction applies only to that portion of a structure that constitutes living area for an accessory dwelling.

(4) Accessory dwelling units used as short-term rentals must comply with Section 35-374.01.

- (b) **Accessory Detached Dwelling Units.** Where permitted pursuant to section 35-311 of this chapter, an accessory detached dwelling unit (ADDU) shall not be established except in accordance with the following criteria:

- ~~(1) The building footprint for the ADDU shall not exceed forty (40) percent of the building footprint of the principal residence. The "building footprint" shall include porches, but shall not include patios.~~
- ~~(2) Total floor area of the ADDU shall not exceed eight hundred (800) square feet or be less than three hundred (300) square feet.~~
- ~~(3) An ADDU shall not contain more than one (1) bedroom.~~
- (1)-(4) Only one (1) accessory unit shall be permitted per lot and it shall be located in the rear yard.
- (2)-(5) An ADDU that exceeds eight hundred (800) square feet gross floor area shall provide one parking space. Parking areas shall be located behind the front yard.

~~(6) In order to maintain the architectural design, style, appearance and character of the main building as a single-family residence, the ADDU shall have a roof pitch, siding and window proportions identical to that of the principal residence.~~

~~(3)-(7)~~ An ADDU ~~Accessory detached dwelling unit~~ shall require a minimum setback from the rear and side property lines of five (5) feet. If the structure has no overhang the accessory unit may be three (3) feet from the rear and side property lines.

(4) An ADDU may not exceed twenty-five (25) feet or two stories in height.

(c) **Attached Accessory Dwelling Units.**

~~(1) The gross floor area of the accessory apartment shall not exceed thirty-five (35) percent of the total living area of the principal dwelling unit.~~

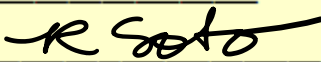
~~(2) Occupancy of the accessory apartment shall not exceed one (1) person per two hundred (200) square feet of gross floor area.~~

~~(1)-(3)~~ Attached accessory dwelling units shall be in compliance with the required setbacks of the primary structure required by the underlying zoning district.



UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Veronica Soto Organization (if applicable): NHSD
 Address: 100 W Houston St
 Phone: 210-207-6620 Email: veronica.soto@sanantonio.gov
 Signature:  Date: 1/26/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This update makes the language in Appendix A of the UDC for the definition of affordability consistent with that approved by City Council as recommended by the Housing Commission.

It also provides a clarification on the definition of floor area. The Definition as approved on December 12, 2021 is that rental is affordable up to 80% AMI and homeownership is affordable up to 120%.

The definition also includes a very affordable definition of up to 60% AMI for rental and 80% AMI for ownership.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

There should not be any cost impact from this change.

UDC 2021 Proposed Amendment

Amendment 23-7**Applicant:** Neighborhood & Housing Services Department/ Housing Department**Amendment Title** – ‘Sec. 35-A101. – Definitions and Rules of Interpretations.’**Amendment Language:**

Affordable ~~Low income~~ housing. Housing with a housing ratio requirement and affordability period and is income restricted as follows:

- (1) reserved for rental ~~occupancy or ownership~~ by persons or households whose annual gross income does not exceed sixty (60) ~~eighty (80)~~ percent of the area median ~~household gross~~ income (AMI)
- (2) reserved for ownership by households whose annual gross income does not exceed one hundred and twenty (120) percent of the area median income (AMI).

Area median income as defined by the US Housing and Urban Development, is for households of the same size in the San Antonio-New Braunfels metropolitan statistical area, ~~as defined by the U.S. Department of Housing and Urban development. in 24 C.F.R., Part 813.~~

Deeply Affordable ~~Very-low income~~ housing. Housing with a housing ratio requirement and affordability period and is income restricted as follows:

- (1) reserved for rental ~~occupancy or ownership~~ by persons or households whose annual gross income does not exceed thirty (30) ~~fifty (50)~~ percent of the area median ~~household gross~~ income (AMI)
- (2) reserved for ownership by households whose annual gross income does not exceed eighty (80) percent of the area median income (AMI).

Area median income as defined by the US Housing and Urban Development, is for households of the same size in the San Antonio-New Braunfels metropolitan statistical area, ~~as defined by the U.S. Department of Housing and Urban development. in 24 C.F.R., Part 813.~~

Gross Floor area. The sum of the gross horizontal *areas* of all *floors* of a structure, including interior balconies and mezzanines, measured from the exterior face of exterior walls, or from the centerline of a wall separating two (2) structures. The *floor area* shall include the *area* of roofed porches having more than one (1) wall and of accessory structures on the same lot. Stairwells and elevator shafts shall be excluded.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 8, 2022*****

Amendment 23-7

Applicant: Neighborhood & Housing Services Department/ Housing Department

Amendment Title – ‘Sec. 35-A101. – Definitions and Rules of Interpretations.’ **Amendment**

Language:

Affordable ~~Low-income~~ housing. Housing with a housing ratio requirement and affordability period and is income restricted as follows:

- (1) reserved for rental ~~occupancy or ownership~~ by persons or households whose annual gross income does not exceed sixty (60) ~~eighty (80)~~ percent of the area median ~~household gross~~ income (AMI)
- (2) reserved for ownership by households whose annual gross income does not exceed one hundred and twenty (120) percent of the area median income (AMI).

Area median income (AMI) as defined by the US Housing and Urban Development, as calculated annually, for households of the same size in the San Antonio-New Braunfels metropolitan statistical area, ~~as defined by the U.S. Department of Housing and Urban development. in 24 C.F.R., Part 813.~~

Deeply Affordable ~~Very-low-income~~ housing. Housing with a housing ratio requirement and affordability period and is income restricted as follows:

- (1) reserved for rental ~~occupancy or ownership~~ by persons or households whose annual gross income does not exceed thirty (30) ~~fifty (50)~~ percent of the area median ~~household gross~~ income (AMI)
- (2) reserved for ownership by households whose annual gross income does not exceed eighty (80) percent of the area median income (AMI).

Area median income (AMI) as defined by the US Housing and Urban Development, as calculated annually, for households of the same size in the San Antonio-New Braunfels metropolitan statistical area, ~~as defined by the U.S. Department of Housing and Urban development. in 24 C.F.R., Part 813.~~

Gross Floor area. The sum of the gross horizontal *areas* of all *floors* of a structure, including interior balconies and mezzanines, measured from the exterior face of exterior walls, or from the centerline of a wall separating two (2) structures. The *floor area* shall include the *area* of roofed porches having more than one (1) wall and of accessory structures on the same lot. Stairwells and elevator shafts shall be excluded.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Tomika Monterville Organization (if applicable): Transportation Department

Address: 114 W. Commerce Street, 9th Floor, San Antonio TX 78205

Phone: 210.207.7785

Email: Tomika.Monterville@sanantonio.gov

Signature: Tomika Monterville

Digitally signed by Tomika Monterville
Date: 2022.01.31 14:24:06 -06'00'

Date: January 31, 2022

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Simplifying the paragraph and restating that bicycle facilities are required on all collector and arterial roadways consistent with Table 506-2. Modified text states that "Bicycle facilities are required on all collector and arterial roadways within the city limits or those facilities identified on the Bike Master Plan."

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

UDC 2021 Proposed Amendment

Amendment 24-1**Applicant:** Transportation**Amendment Title:** 'Sec.35-506(d)(4) – Bicycle Facilities'**Amendment Language:**

- (4) **Bicycle Facilities.** ~~Bicycle-Bike~~ facilities ~~are required on all collector and arterial roadways,~~ ~~when required~~ within the city limits ~~or those facilities identified on the Bike Master Plan.~~ ~~, may be constructed with development of the abutting property at the time building permit acquired.~~
- ~~Bicycle~~ ~~When identified on the city council approved bike master plan roadways requiring~~ ~~bicycle~~ facilities shall be constructed in accordance with the American Association of State Highway and Transportation Officials ([AASHTO](#)) "Guide for the Development of Bicycle Facilities" ~~and with additional guidance from~~ the National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 24-1

Applicant: Transportation

Amendment Title: 'Sec.35-506(d)(4) – Bicycle Facilities'

Amendment Language:

- (4) **Bicycle Facilities.** ~~Bicycle~~ ~~Bike~~ facilities are required on all collector and arterial roadways, ~~when required~~ within the city limits and ETJ or those facilities identified on the Bike Master Plan, ~~may be constructed with development of the abutting property at the time building permit acquired.~~
- Bicycle ~~When identified on the city council approved bike master plan roadways requiring~~ ~~bicycle~~ facilities shall be constructed in accordance with the American Association of State Highway and Transportation Officials (AASHTO) "Guide for the Development of Bicycle Facilities" or ~~and with additional guidance from~~ the National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Tomika Monterville Organization (if applicable): Transportation Department

Address: 114 W. Commerce Street, 9th Floor, San Antonio TX 78205

Phone: 210.207.7785

Email: Tomika.Monterville@sanantonio.gov

Signature: Tomika Monterville

Digitally signed by Tomika Monterville
Date: 2022.01.31 16:31:54 -06'00'

Date: January 31, 2022

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amendment revises the available traffic calming measures that will be considered when to align with current industry guidelines.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much? (Indicate either a dollar amount or percentage above or below current construction and/or development costs)
A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.	
B. <input type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

These features are voluntary and presented as acceptable options for development to use when satisfying block length requirements.

UDC 2021 Proposed Amendment

Amendment 24-2**Applicant:** Transportation**Amendment Title:** 'Sec.35-506(t) – Traffic Calming'**Amendment Language:****(t) Traffic Calming.**

(1) Applicability.

(2) Street Lengths.

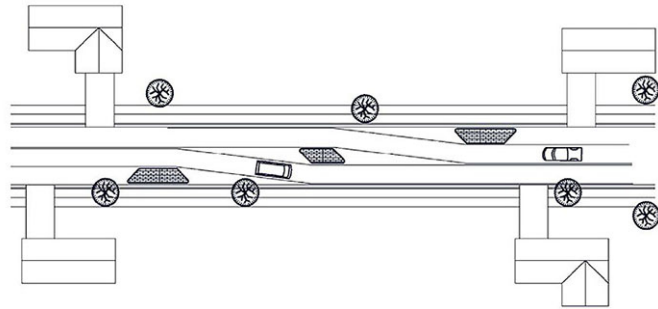
- (3) Traffic Control Calming Features.** A longer street length may be allowed through the placement of an approved traffic calming feature at a location which produces an unimpeded length of the street link which does not exceed the block length standards (subsection 35-515(b)(3 4)).

Table 506-8 provisions describe and establish standards for permitted traffic calming devices where traffic calming measures are permitted as part of the roadway design elements in subsection B, above. The descriptions in Table 506-8 are described in the ~~document entitled R. Ewing, traffic calming: State of the Practice (Institute of Transportation engineers (ITE) and the~~ Federal Highway Administration (FHWA) [Traffic Calming ePrimer \(last updated 2017\)](#), ~~1999~~, which ~~document~~ is hereby incorporated by this reference. In addition, the director of planning and development services shall seek concurrence from the Bexar County engineer for any type of traffic calming feature proposed on residential roadways located in the ETJ as detailed in Table 506-8. Traffic calming options for local and collector streets are noted below:

Table 506-8

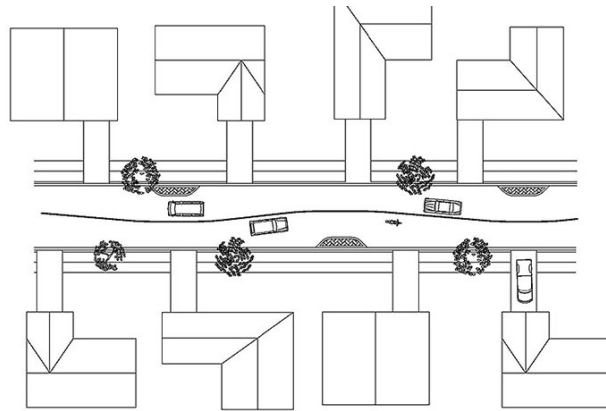
APPROVED TRAFFIC CONTROL DEVICES AND DESCRIPTION

Lateral Shift. A realignment of an otherwise straight street that causes travel lanes to shift in one direction. The primary purpose of a lateral shift is to reduce motor vehicle speed along the street. A typical lateral shift separates opposing traffic through the shift with the aid of a median island. Without the island, a motorist could cross the centerline in order to drive the straightest path possible, thereby reducing the speed reduction effectiveness of the lateral shift. In addition, a median island reduces the likelihood a motorist will veer into the path of opposing traffic, further improving the safety of the roadway for motorists.



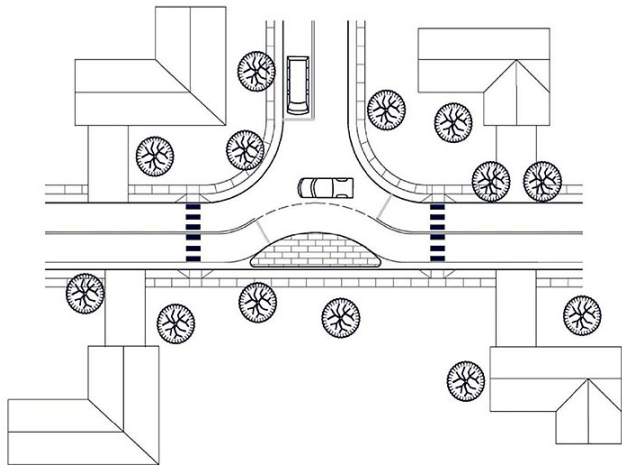
Source: Delaware Department of Transportation as presented in FHWA ePrimer

Chicane. A series of alternating curves or lane shifts that force a motorist to steer back and forth instead of traveling a straight path. The curvilinear path is intended to reduce the speed at which a motorist is comfortable travelling through the feature. The lower speed could in turn result in a traffic volume reduction. Also called deviations, serpentines, reversing curves, or twists



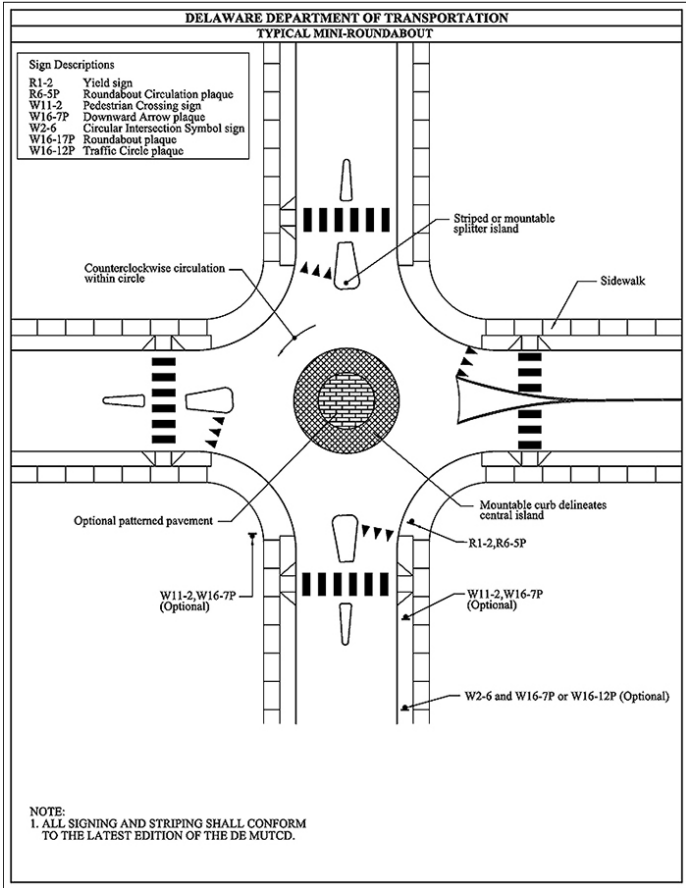
Source: Delaware Department of Transportation as presented in FHWA ePrimer

Realigned Intersection. The reconfiguration of an intersection with perpendicular angles to have skewed approaches or travel paths through the intersection. The expectation is that these physical features will remove or discourage fast vehicle movements through the intersection.



Source: Delaware Department of Transportation as presented in FHWA ePrimer

Small Modern Roundabout/Mini Roundabout. A raised island, placed within an unsignalized intersection, around which traffic circulates. The center island forces a motorist to use reduced speed when entering and passing through an intersection, whether the vehicle path is straight through or involves a turn onto an intersecting street. It is also expected to reduce the number of angle and turning collisions.



Both a small modern roundabout and a mini-roundabout are designed in accordance with roundabout design principles. Both are designed so that all traffic can circulate counterclockwise around or partially over the center island.

The principal difference between a small modern roundabout and a mini-roundabout is found at the center island. For a small modern roundabout, the center island is not traversable and can be landscaped with ground cover, flowers, and street trees. In contrast,

the center island of a mini-roundabout is fully traversable.

Both a small modern roundabout and mini-roundabout use splitter islands to direct traffic entering the intersection.

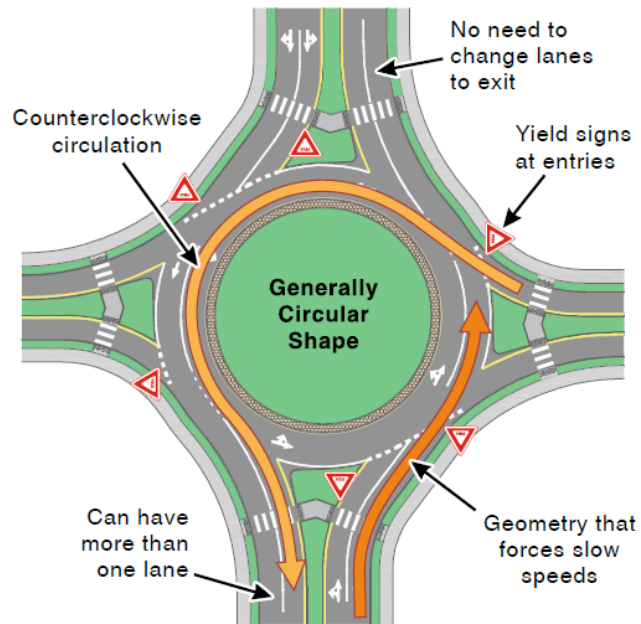
In order to accommodate trucks, fire trucks, school buses and vehicles towing trailers, the splitter islands can be either mountable or at-grade.

Roundabout. An intersection design that contrasts with designs that require traffic signal control or stop control. A roundabout is often used as a replacement for a signalized intersection.

A full roundabout is typically appropriate only at the intersection of two arterial streets or of an arterial street with a collector street. The full roundabout does not generally fit within the footprint of lower classification street intersections.

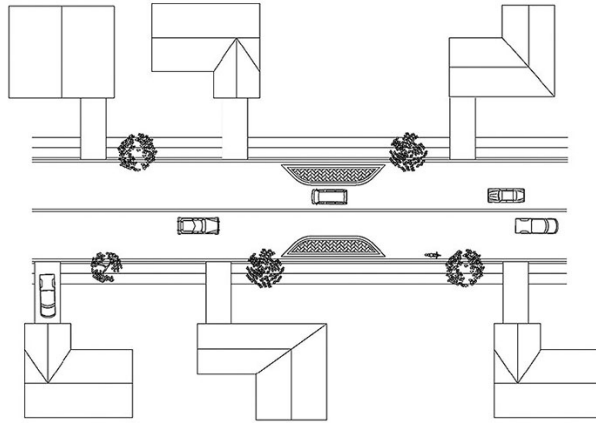
A roundabout is sized to accommodate all large vehicles circulating the center island and the center island is non-traversable.

A roundabout provides a horizontal deflection with an island at the entry point and requires every vehicle to follow a circuitous path no matter which departure leg of the intersection is the destination.

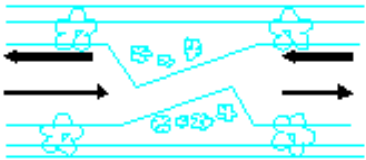


[Source: FHWA Technical Summary - Roundabouts](#)

Choker. A narrowing of a roadway through the use of curb extensions or roadside islands. It can be created by a pair of curb extensions at a midblock location that narrows the street by widening the sidewalk or planting strip at that location. A choker can also be created through the use of roadside islands. This narrowing is intended to discourage motorist speeding and to reduce vehicle speeds in general.



Neckdowns/Flares/Street Narrowing/Intersection Throating. Neckdowns are curb extensions at intersections that reduce roadway width curb to curb. They are sometimes called slow points, nubs, bulbouts, knuckles, or intersection narrowing. These traffic control measures reduce the width of a section of roadway in a gradual manner. They shorten crossing distances for pedestrians and drawing attention to pedestrians via raised peninsulas. By tightening curb radii at the corner, the pedestrian crossing distance is reduced and the speeds of turning vehicles are reduced. The effect of this measure is to reduce speed and discourage non-local traffic. Motorists react to this measure with slower speed because of a concern of a limited travel path.



Roundabouts/Traffic Circles are raised circular structures constructed at a three-way or four-way intersection. Its objectives are to slow speeding and reduce the number and severity of vehicular accidents. This measure is most suitable for wide intersections and

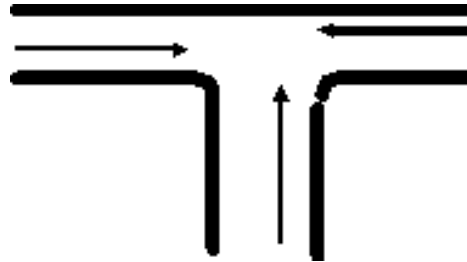


may accommodate all-size vehicles by applying appropriate engineering designs.

Median Islands are raised circular landscaped areas located within non-intersection, midblock locations. Median islands channelize traffic and separate opposing flows. Traffic must slow down to maneuver around a median island. Median islands offer landscaping opportunities and maintenance responsibility. Median islands can be used to protect existing trees. See Figure 506-12.



"T" intersections are at-grade intersections where one of the intersecting street links is perpendicular to the other two. Traffic must slow down to negotiate the turning maneuvers in a T-intersection. This roadway feature is very common. Motorists are familiar with T-intersections.



UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 24-2

Applicant: Transportation

Amendment Title: 'Sec.35-506(t) – Traffic Calming'

Amendment Language:

(t) **Traffic Calming.**

(1) **Applicability.**

(2) **Street Lengths.**

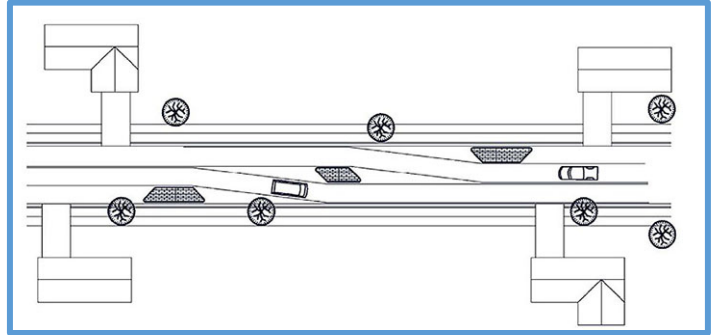
- (3) **Traffic Control Calming Features.** A longer street length may be allowed through the placement of an approved traffic calming feature at a location which produces an unimpeded length of the street link which does not exceed the block length standards (subsection 35-515(b)(3 4)).

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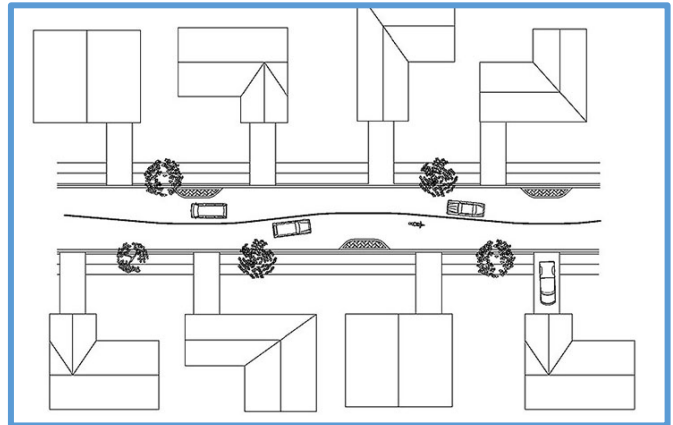
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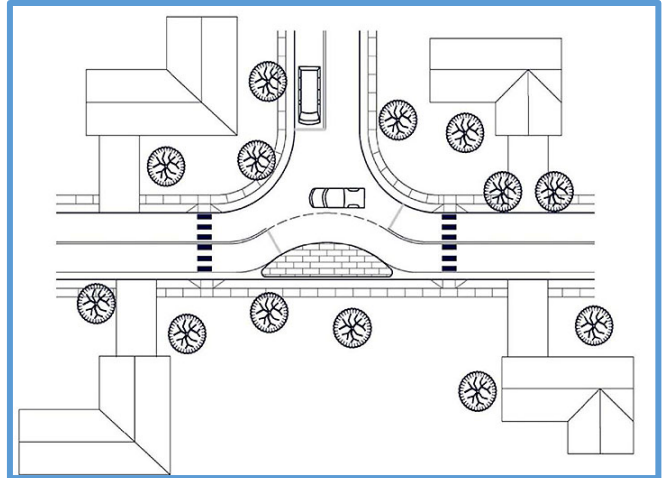
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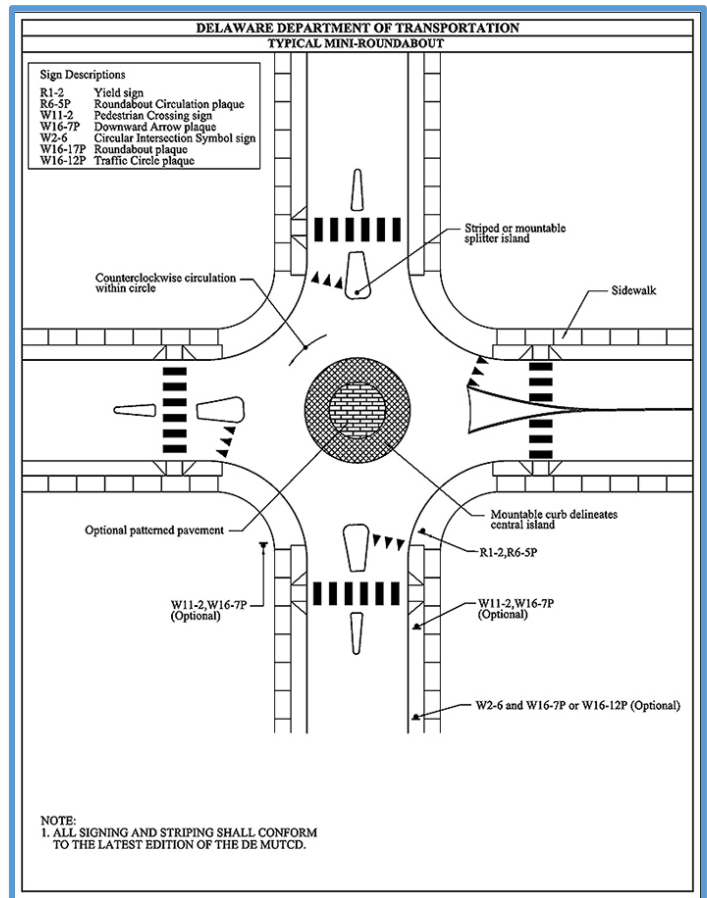
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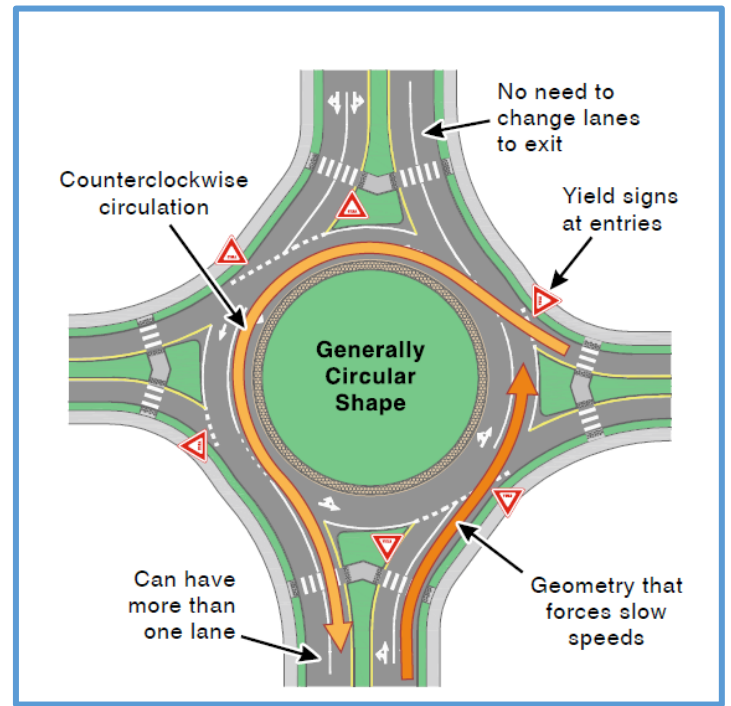
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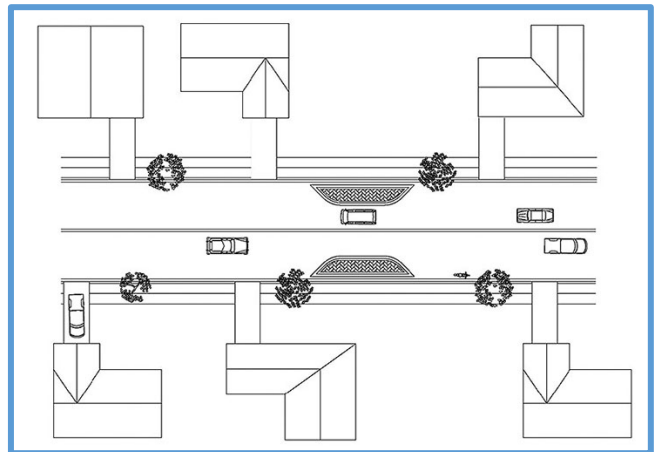
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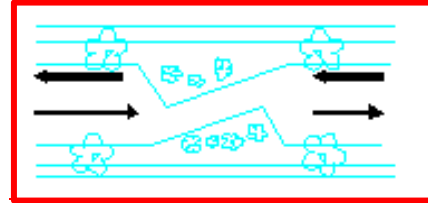


Source: FHWA Technical Summary - Roundabouts

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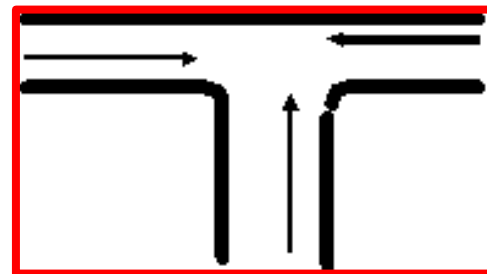
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"T" intersections are at-grade intersections where one of the intersecting street links is perpendicular to the other two. Traffic must slow down to negotiate the turning maneuvers in a T-intersection. This roadway feature is very common. Motorists are familiar with T intersections.





UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Tomika Monterville Organization (if applicable): Transportation Department

Address: 114 W. Commerce Street, 9th Floor, San Antonio TX 78205

Phone: 210.207.7785

Email: Tomika.Monterville@sanantonio.gov

Signature: Tomika Monterville

Digitally signed by Tomika Monterville
Date: 2022.01.31 17:14:40 -06'00'

Date: January 31, 2022

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Current UDC has several separate tables of roadway design criteria. The proposed amendment streamlines to a single set of criteria and addresses other sections impacted by these changes to restore consistency.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

\$20/LF on Local A

\$60/LF on Local B

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Impact varies by street type. There are several new street types that provide flexibility and could result in cost savings not captured in this analysis by developers choosing a different street type to serve the development.

There is long term maintenance benefit to the City to have less pavement to maintain - particularly on the streets that make up the majority of the City's centerline miles - Local A and Local B streets.

A comparison by street type is attached.

The following assumptions were used in the calculation of the cost impact of the proposed street cross section revisions:

Pavement per foot per linear foot \$ 10.00
 4" Concrete Sidewalk per foot per linear foot \$ 5.55

Street Type	Old Equivalent	ROW (width in feet)			Pavement (width in feet)			Sidewalk/Shared Use Path/Off-Street Bike Lane (width each side in feet)			Overall Const Cost Change/LF (based pavement and sidewalk costs)			Notes
		Old	New	% Change	Old	New	% Change	Old	New	% Change	Pvmt	Sidewalk	Net	
New Class	Local A	50	50	0%	28	30	7%	4	4	0%	\$20	\$ -	\$20.00	
Local A	Local A	60	60	0%	40	34	-15%	4	4	0%	(\$60)	\$ -	(\$60.00)	Calculations based on loaded local B
Local B	Collector	70	60	-14%	44	36	-18%	6	6	0%	(\$80)	\$ -	(\$80.00)	New street option, allows alternative to collector in many cases
Local C	Collector	70	70	0%	44	30	-32%	6	12	100%	(\$140)	\$ 66.60	(\$73.40)	Narrower cross section option available in residential areas
Collector A	Collector	70	80	14%	44	34	-23%	6	12	100%	(\$100)	\$ 66.60	(\$33.40)	Calculations based on shared use path for bike accommodations
Collector B	Secondary Arterial	86	80	-7%	48	44	-8%	6	14	133%	(\$40)	\$ 88.80	\$48.80	Cost change does not reflect median const cost for arterial
Collector C														
Average				-1%			-15%			56%			(\$29.67)	

UDC 2021 Proposed Amendment

Amendment 24-3

Applicant: Transportation Department

Amendment Title: ‘Sec.35-506 – Roadway Cross Section and Classification Revisions’

Amendment Language:

(c) **Classification.**

- (1) **Conventional Classification System.** Classification of an existing or proposed street not already identified on the major thoroughfare plan, for the purpose of determining the appropriate design of a roadway or development, or for the purpose of determining the appropriateness of a location for a proposed use, shall be done by the director of planning and development services in consultation with the director of public works. Pursuant to the major thoroughfare plan, the following classification system is hereby adopted:

Table 506-1 Functional Classification System Description

Functional Class	Level of Mobility	System Access	Level of Accessibility
Freeway	Connects all urban sub regions together, connects urban and rural service areas with metro major activity centers; connection to outside cities.	To other freeways, principal arterial, and selected arterial; no direct land access.	Long trips at high speed within and through the metro area; express transit trips.
Primary Arterial	Connects two (2) or more sub regions; provides secondary connections outside cities; complements freeway in high volume corridors.	To freeways, other principal arterial, and high volume collectors; no direct land access except major traffic generators.	Medium distance to long trips at high to moderate speeds within the urban area; express transit trips.
Secondary Arterial	Connects adjacent sub regions and activity centers within sub regions.	To freeways, principal arterial, other arterial, and collectors; restricted direct land access.	Medium to short trips at moderate to low speeds; local transit trips.
Collector	Connects neighborhoods within and between sub regions.	To arterial, and other collectors while providing access to local streets and direct land access for commercial development.	Primarily serves collection and distribution function for the arterial system at low speeds; local transit trips. Ideal spacing would be one-half (½) mile.
Local (includes Conservation Access, Local Type A, Local Type B,)	Connects blocks within neighborhoods and specific activities within homogeneous land use areas.	To collectors and other local streets; direct land access.	Almost exclusively collection and distribution; short trips at low speeds. Ideal spacing would be one hundred seventy-five (175) feet to seven hundred (700) feet (see subsection 35-515(b)) and 35-506(r)(2) .

- (2) **Traditional Design Classification.** The following classification system shall be used for designing a traditional neighborhood development (TND) pursuant to [section 35-207](#) of this chapter:

Table 506-2-Functional Classification System Description – [Traditional Design](#)

(3) **Classification Factors.** In determining the classification of a street, factors to be considered include the following existing or proposed features:

[E. Major Thoroughfare Plan designation](#)

(d) **Cross-Section and Construction Standards.**

(1) **Streets.**

- A. Tables 506-3 and 506-4 provide the standards for all existing and future streets.
- B. The subdivider shall dedicate and construct all interior streets within the subdivision plat and shall provide dedication and construction for exterior streets based upon tables 506-3 and 506-4.
- C. The director of development services shall include the dedication and construction of rights-of-way for exterior streets in the roughly proportionate determination as described in subsection [35-501](#)(b).

[Table 506-3 Street Design Standards](#)

Street Type & Context	Alley	Local A	Local B	Local C	Collector A	Collector B	Collector C	Secondary Arterial ¹	Primary Arterial ¹
Design ADT (vpd)	-	< 1,000	1,000-4,000 Loaded 4,000-8,000 Unloaded	4,000-10,000	8,000-10,000	8,000-10,000	10,000 - 30,000	4 Lanes: 30,000-34,000	4 Lanes: 30,000-34,000 6 Lanes: ≥ 46,000
Land Use Context (Adjacent Uses)	-	Single Family Residential ¹	Single Family Residential + Multi-Family Permitted ⁹	Mixed	Residential : Single Family Non-Fronting or Multi-Family Land Uses Only	All Land Use Types Except Single Family Residential Fronting or Loading	All Land Use Types Except Single Family Residential Fronting or Loading	All Land Use Types Except Single Family Residential Fronting or Loading	All Land Use Types Except Single Family Residential Fronting or Loading
Max. Uninterrupted Block Length (feet) (see also 35-515)	-	1,200'	700' Loaded 1,400' Unloaded ¹⁰	700' Loaded 1,400' Unloaded ¹⁰	1,400' ¹⁰	3,600' ¹⁰	3,600' ¹⁰	-	-
R.O.W. (feet) ²	24'	50'	60'	60'	70'	80'	100'	86'-110'	120'
Pavement Width (feet)	20'	30' ¹¹	34'	36'	30' ¹²	34' ¹²	44' ¹²	48—81'	48—81'

<u>Street Type & Context</u>	<u>Alley</u>	<u>Local A</u>	<u>Local B</u>	<u>Local C</u>	<u>Collector A</u>	<u>Collector B</u>	<u>Collector C</u>	<u>Secondary Arterial ¹</u>	<u>Primary Arterial ¹</u>
<u>Design Speed (mph)</u>	<u>20</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>35</u>	<u>35</u>	<u>40</u>	<u>45</u>
<u>Max. Grade ³</u>	<u>10%</u>	<u>12% (10% ETJ)</u>	<u>12% (10% ETJ)</u>	<u>12% (10% ETJ)</u>	<u>7%</u>	<u>7%</u>	<u>7%</u>	<u>5%</u>	<u>5%</u>
<u>Min. Grade ⁴</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>
<u>Centerline Radius (min. for normal crown)</u>	<u>50'</u>	<u>100'</u>	<u>100'</u>	<u>200'</u>	<u>200'</u>	<u>400'</u>	<u>400'</u>	<u>700'</u>	<u>1,100'</u>
<u>Curb</u>	<u>NR</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
<u>Median</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>16'</u>	<u>16' min.</u>	<u>16' min.</u>
<u>Sidewalk Width (min.) ^{5 6 7}</u>	<u>NR</u>	<u>4'</u>	<u>4' Loaded 6' Unloaded</u>	<u>6'</u>	<u>6' ¹³</u>	<u>8' ¹³</u>	<u>8'</u>	<u>6'</u>	<u>6'</u>
<u>Bicycle Facilities ⁸</u>	<u>NR</u>	<u>NR</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Required ¹³</u>	<u>Required ¹⁴</u>	<u>Required ¹⁴</u>	<u>Required ¹⁴</u>	<u>Required ¹⁴</u>
<u>On Street Parking</u>	<u>None</u>	<u>Allowed ¹¹</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Not Permitted</u>	<u>Not Permitted ¹⁵</u>	<u>Not Permitted ¹⁵</u>	<u>Not Permitted ¹⁵</u>	<u>Not Permitted ¹⁵</u>
<u>Street Lighting (except ETJ)</u>	<u>NR</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
<u>Streetscape Planting</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR ¹⁶</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
<u>Planting Strips/Sidewalk Buffer (min.)</u>	<u>NR</u>	<u>NR, 3' min.</u>	<u>NR, 3' min.</u>	<u>NR, 3' min.</u>	<u>5' min.</u>	<u>5' min.</u>	<u>5' min.</u>	<u>5' min.</u>	<u>5' min.</u>

Notes and Rules of Interpretation:

NR designates the item is "not required."

ICL designates inside city limits.

ETJ designates within the extraterritorial jurisdiction Table 506-3 is required for conventional option subdivisions (see section 35-202) or subdivisions not subject to Table 506-4, below, except for access to conservation subdivision (section 35-203).

¹ Right-of-way width and construction design of state-maintained streets and certain inner-city streets and certain primary arterials (approved by city council ordinance) pertaining to R.O.W. dedication and design standards within the CRAG area boundary shall take precedence over the standard street right-of-way and design provisions outlined in Table 506-2. 3 A width of 12 foot behind the curb allows for flexibility in design. Illustrated cross sections are provided as examples of potential combinations only and do not take precedent over the requirements in Table 506-2.

² Additional right-of-way and alternate design standards may be required on designated advanced rapid transit corridors as identified in the Major Thoroughfare Plan.

³ Refer to 35-506(d)(3) for grades exceeding maximum values specified in Table 506-2.

⁴ A minimum grade of 0.4% is optional with concrete curb and gutter.

⁵ In residential areas, sidewalks shall be located to improve walkway intersection alignment and to reduce sidewalk conflicts with utility poles and mailboxes.

⁶ Meandering sidewalks may have up to twenty-five (25) percent of the total block length of the sidewalk within the minimum planting strip area. This does not apply to multi-use or bicycle facilities.

⁷ Stamped concrete, painted buffer, or other permeable material as shown on the approved city detail, may be used to satisfy the sidewalk buffer width requirement. Alternative materials may be approved by the director of public works.

⁸ Where bicycle facilities are required, accommodations outside of the right-of-way for a shared use path or cycle track may be requested by the developer and will be subject to City approval.

⁹ Multi-family uses will be permitted if demonstrated that projected turning movement volumes will not necessitate turn lanes consistent with 35-502(e)(2) and that the roadway capacity is sufficient.

¹⁰ Block length is measured as the distance between approved traffic calming/control measures identified in Table 506-8.

¹¹ A minimum pavement width of 28 foot is permitted if the adjacent lots are equal to or greater than 1/2 acre OR if parking is restricted to one-side of the street and signage installed to indicate parking restrictions as part of the project.

¹² Pavement width shown is the minimum and assumes bicycle facilities (shared use path, elevated bike lanes, or cycle track) will be accommodated outside of the roadway.

¹³ Where a shared use path is permitted to accommodate bicycles, the minimum shared use facility width is 12 feet.

¹⁴ Where the roadway design speed is greater than 30 mph, bicycle facilities shall be separated or protected. The minimum pavement widths shown assume bicycle facilities will be accommodated behind the curb. If bicycle facilities are proposed in the street, wider pavement and protection is required.

¹⁵ Parking will only be permitted if bulb outs are provided, additional pavement width and right-of-way may be required.

¹⁶ The 12-foot area behind curb provides for flexibility in design. Illustrated cross sections provided are examples only.

**Table 506-3
Conventional Street Design Standards**

Street Type	Marginal Access	Alley	Access to Conservation Subdivision	Local Type-A	Local Type-B	Collector	Secondary Arterial ¹	Primary Arterial ²
R.O.W. (min.) ^{1,2,9}	36'	24'	34'	50'	60'	70-90'	86-110'	120' ¹⁰
Pavement Width	26'	18-24'	24' ⁷	28-34'	40'	44-55'	48-81'	48-81'
Design Speed (mph)	30	20	30	30	30-35	40-45	45	45
Grade (max.) ³ ICL	12%	12%	12%	12%	12%	7%	5%	5%
Grade (max.) ³ ETJ	10%	10%	10%	10%	10%	7%	5%	5%
Grade (min.) ⁴	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Centerline Radius (min.)	100'	50'	100'	100'	100'	400'	700'	1,200'
Curb	NR	NR	NR	Yes	Yes	Yes	Yes	Yes
Median	NR	NR	NR	NR	NR	NR	16' min.	16' min.
Sidewalk Width (see subsection (g)(5)) ⁵	NR	NR	4/6 ⁹ one-side only	4' ⁸	4 ⁸ /6 ¹³	4 ⁸ /6 ⁹	4 ⁸ /6 ⁹	4 ⁸ /6 ⁹

Bicycle Facilities ⁵	NR	NR	NR	NR	NR	Yes ⁵	Yes ⁵	Yes ⁵
Streetscape Planting	NR	NR	NR	NR	NR	Yes	Yes	Yes
Planting Strips or Sidewalk Buffer ^{8, 11, 12}	NR	NR	NR	NR	3' Min. ¹³	3' Min.	3' Min.	3' Min.

~~Notes and Rules of Interpretation:~~

~~NR designates the item is "not required."~~

~~ICL designates inside city limits.~~

~~ETJ designates within the extraterritorial jurisdiction Table 506-3 is required for conventional option subdivisions (see section 35-202) or subdivisions not subject to Table 506-4, below, except for access to conservation subdivision (section 35-203).~~

~~¹For secondary arterial type B streets the minimum width of right-of-way shall be 70 feet and at intersections with other major arterials on the major thoroughfare plan 86 feet to 110 feet as determined by the director of development services.~~

~~²For primary arterial type B streets the minimum width of right-of-way shall be seventy (70) feet and at intersections with other major arterials illustrated on the major thoroughfare plan the right of way shall be eighty-six (86) feet to one hundred twenty (120) feet subject to the findings of the TIA as determined by the director of development services.~~

~~³Refer to 35-506(d)(3) for grades exceeding maximum values specified in the table.~~

~~⁴0.4% Optional with concrete curb and gutter.~~

~~⁵Bicycle facilities are required on all collector and arterial roadways. Bicycle path and sidewalks can be combined to provide for a multi-use path. See subsection 35-506(d)(4). Selection as to the type of facility to be constructed will need to be coordinated with the transportation and capital improvements (TCI) traffic and transportation planning division—traffic engineering group.~~

~~⁶Entry portion without parking.~~

~~⁷In residential areas sidewalks shall be located to provide improved safety, to improve walkway intersection alignment and to reduce sidewalk conflicts with utility poles and mailboxes.~~

~~⁸Sidewalks shall be four (4) feet in width with a planting strip or six (6) feet in width without a planting strip. Sidewalks may be four (4) feet in width without a planting strip when houses are fronting on a local type B street.~~

~~⁹R.O.W. width and construction design of state maintained streets and certain inner-city streets and certain primary arterials (approved by city council ordinance) pertaining to R.O.W. dedication and design standards within the GRAG area boundary shall take precedence over the standard UDC street R.O.W. and design provisions outlined in Table 506-3 above.~~

~~¹⁰One hundred twenty (120) feet is the maximum right-of-way width but may be varied in accordance with the adopted major thoroughfare plan.~~

~~¹¹Meandering sidewalks may have up to twenty-five (25) percent of the total block length of the sidewalk within the minimum planting strip area. This does not apply to multi-use or bicycle facilities.~~

~~¹²Stamped concrete, painted buffer, or other permeable material as shown on the approved city detail, may be used to satisfy the sidewalk buffer width requirement. Alternative materials may be approved by the director of TCI.~~

~~¹³Sidewalks shall be six (6) feet in width, with or without a planting strip, along street type local B where the residential lots do not front the street.~~

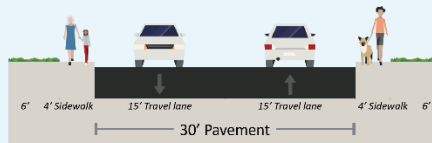
(11) Safety Lanes.

D. The visual cross sections provided below are intended to provide a visual representation of the cross sections outlined in Table 506-3 and are provided for convenience only. In some cases, examples are provided for more than one potential configuration and the configurations shown are not intended to be exhaustive of all possible options. The values presented in Table 506-3 govern when determining minimum requirements.

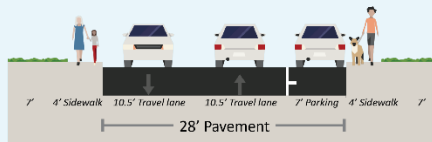
CITY OF SAN ANTONIO CROSS SECTIONS BY ROAD CLASSIFICATION

Local A Roads (50' ROW)

Local A (30' Wide Pavement)

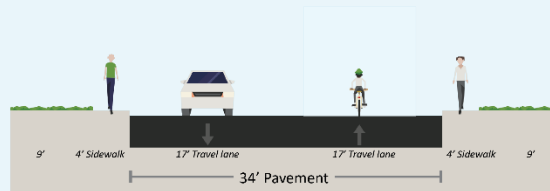


Local A (28' Wide Pavement)

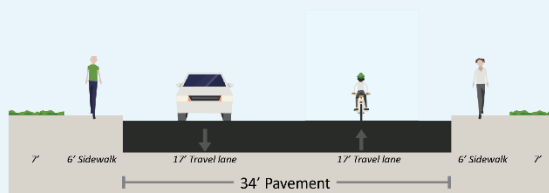


Local B Roads (60' ROW)

Local B (Loaded)

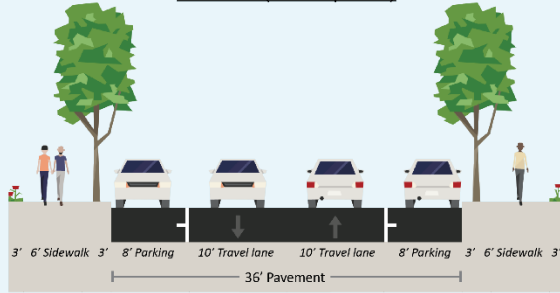


Local B (Unloaded)

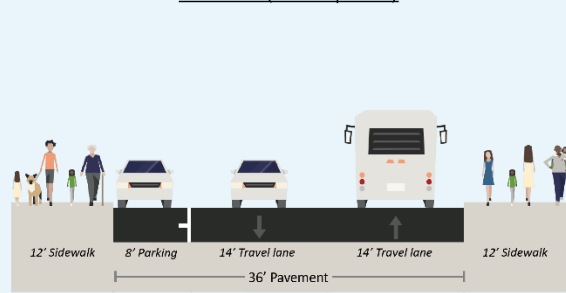


Local C Roads (60' ROW)

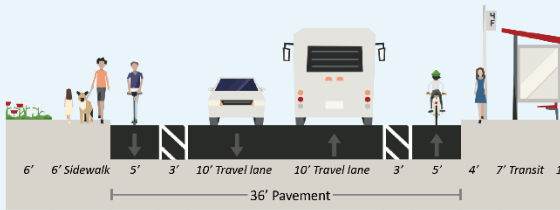
Local C (Example 1)



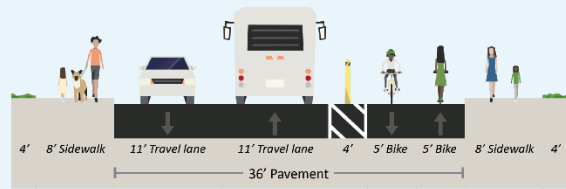
Local C (Example 3)



Local C (Example 2)

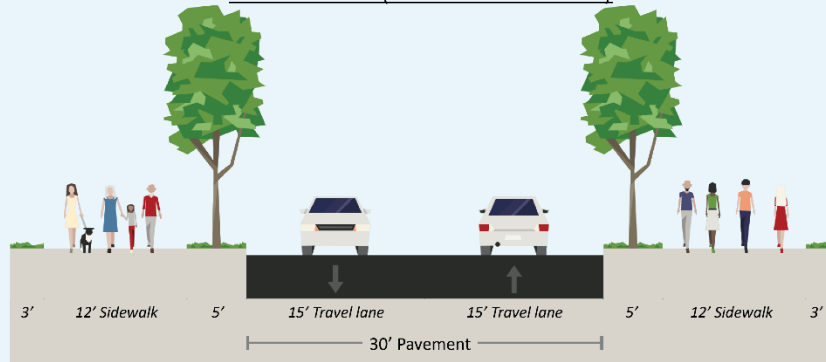


Local C (Example 4)

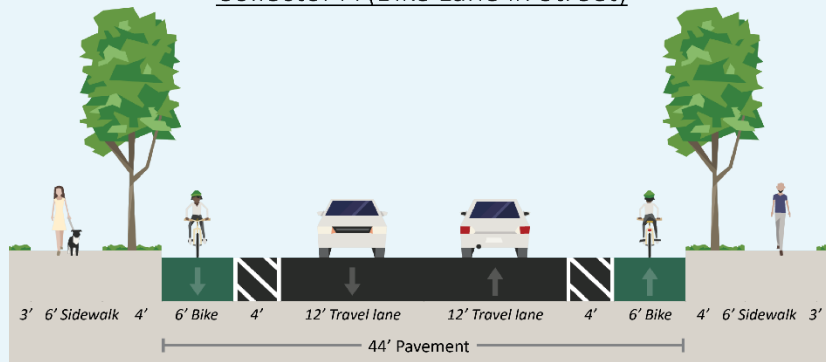


Collector A (70' ROW)

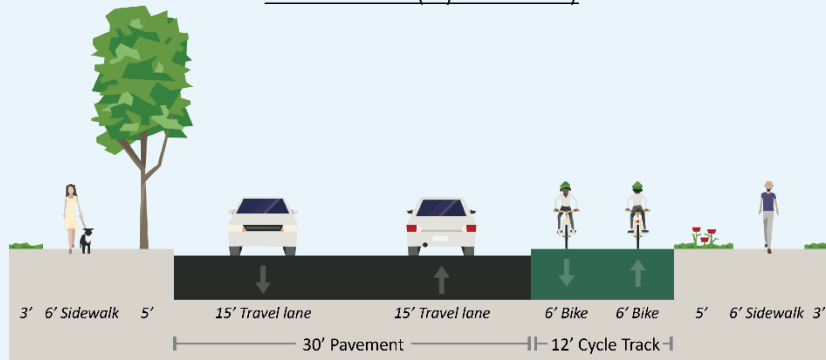
Collector A (Shared Use Path)



Collector A (Bike Lane in Street)

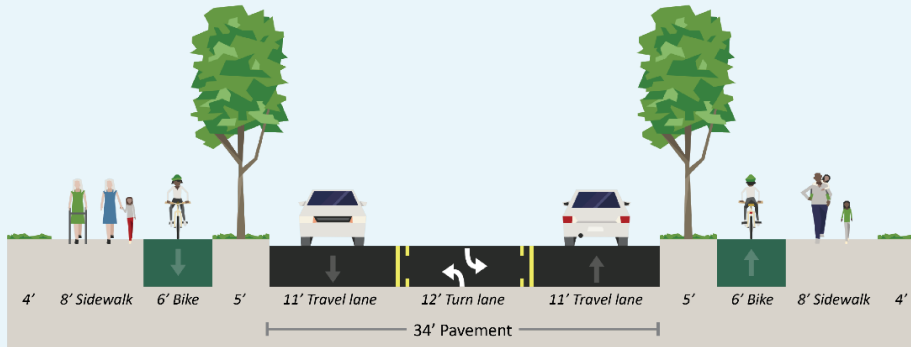


Collector A (Cycle Track)

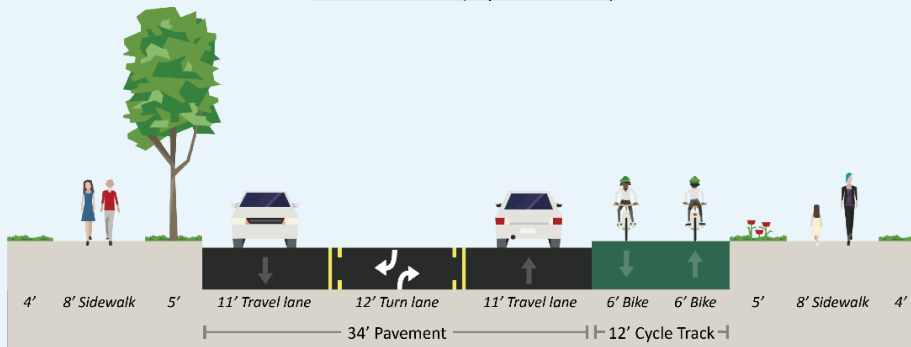


Collector B (80' ROW)

Collector B (Shared Use Path)

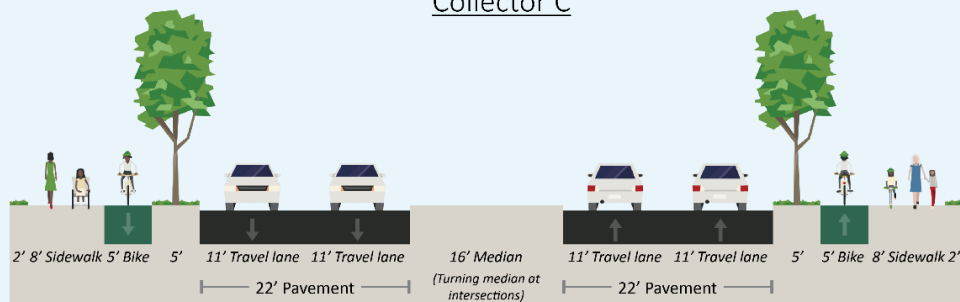


Collector B (Cycle Track)



Collector C (100' ROW)

Collector C



(12) Design Speed.

B. **Special Considerations.** The following minimum design speeds shall be used for the following street types or specified condition:

1. Local Type B:

- i. If houses are fronting this street, the design speed shall be thirty (30) miles per hour.
- ii. If no houses are fronting this street, the design speed shall be thirty (30) ~~thirty-five (35)~~ miles per hour.
- iii. If street has a median, the design speed shall be thirty (30) ~~forty (40)~~ miles per hour.

2. Collector A:
 - i. If street has a median, the design speed shall be thirty-five (35) ~~forty-five (45)~~ miles per hour.
 - ii. If street does not have a median, the design speed shall be thirty (30) ~~forty (40)~~ per hour.
3. Collector B or C:
 - i. If street has a median, the design speed shall be forty (40) miles per hour.
 - ii. If street does not have a median, the design speed shall be thirty-five (35) miles per hour.

(j) **Private Streets.**

- (6) **Parking on Private Streets.** Parking shall be limited to one (1) designated side of the street on any private street with pavement less than thirty (30) ~~twenty-eight (28)~~ feet in width in accordance with Table 506-3 unless table 506-4a of this chapter is applicable. A minimum pavement width of 28 feet with no parking restrictions will be permitted if the adjacent lots are equal to or greater than ½ acre. The HOA documents may require the HOAs to identify and enforce a no parking restriction in fire lanes throughout the community.

The following revisions outside 35-506 are needed to address references to modified components of 35-506 or to resolve conflicts created by the revisions above.

Amendment Title: 'Sec. 35-502. - Traffic Impact Analysis and Roughly Proportionate Determination Study.'

Amendment Language:

(e) **Roadway Classification Turn Lanes and New Traffic Signal Construction.**

- (1) **Roadway Classification.** ~~The following vehicles per day (vpd) will provide clarification to the~~ Roadway classification system for streets within ~~conventional~~ subdivisions ~~exclusive of traditional neighborhood developments (TND)~~ as related to master development plans, plats, zoning and building permits shall be sized consistent with the function of roadway and daily traffic volumes from UDC 35-506 (Table 506-1: Functional Classification System Description and Table 506-3: Street Design Standards):
 - ~~A. Local A Street: Function of roadway UDC 35-506 (Table 506-1: Functional Classification System Description) and Appendix "A" (Definitions). Daily traffic volumes shall range between five hundred (500) to one thousand (1,000) vehicles per day vpd.~~
 - ~~B. Local B Street: Function of roadway UDC 35-506 (Table 506-1: Functional Classification System Description) and Appendix A (Definitions). Daily traffic volumes range from one thousand (1,000) to four thousand (4,000) vpd (houses fronting) and four thousand (4,000) to eight thousand (8,000) vpd (no houses fronting).~~
 - ~~C. Collector: Function of roadway UDC 35-506 (Table 506-1: Functional Classification System Description) and Appendix "A" (Definitions). Daily traffic volumes shall range from eight thousand (8,000) to ten thousand (10,000) vpd.~~
 - ~~D. Secondary arterial shall follow UDC 35-506 (Transportation and Street Design) and the City of San Antonio Major Thoroughfare plan, Ord. No. 98282. Daily traffic volumes shall range from fourteen thousand (14,000) to sixteen thousand (16,000) vpd for a two-lane road and thirty thousand (30,000) to thirty-four thousand (34,000) vpd for a four-lane.~~
 - ~~E. Primary arterial shall follow UDC 35-506 (Transportation and Street Design) and the City of San Antonio Major Thoroughfare Plan, Ord. No. 98282. Daily traffic volumes shall range from fourteen thousand (14,000) to sixteen thousand (16,000) vpd for a two-lane road, thirty thousand (30,000) to thirty-four thousand (34,000) vpd for a four-lane and six (6) lanes for greater than forty-six thousand (46,000) vpd.~~

Amendment Title: 'Sec. 35-515. - Lot Layout Regulations.'

Amendment Language:

(b) **Blocks.**

(3) **Block and Street Length.**

A. **Block Length** . The length of a block where homes front a street within a subdivision or site plan shall be measured from the edge of the property line of the street siding the furthest lot of the block width or to the center of a cul-de-sac, 90° Elbow, ~~or~~ 90° Knuckle, or approved traffic calming treatment as identified in 35-506(t).

(i) A street's block length shall not exceed seven hundred (700) feet when the street is a:

- Local type B (with houses fronting),
- Local type A which serves as an entrance street to the proposed neighborhood, or
- Part of a TND use pattern (see subsection 35-207(f)).

(ii) A street's block length shall not exceed one thousand two hundred (1,200) feet when the street is a:

- Block that ends with a cul-de-sac
- Local type A
- Local type C

(iii) A street's block length shall not exceed one thousand four hundred (1,400) feet when the street is a:

- Local type B (with no houses fronting)
- Local type C (with no houses fronting)
- Collector A

(iv) A street's block length shall not exceed three thousand six hundred (3,600) feet when the street is a:

- Collector B
- Collector C

(v ~~iii~~) Block lengths do not apply to the following unless they transition into a street with houses fronting:

- ~~Local type B~~
- ~~Collectors or avenues~~ Avenues
- Secondary arterials or main streets
- Primary arterials or boulevards
- Freeways or parkways

(vi ~~iv~~) In the ETJ, dead end streets or streets with no outlet exceeding seven hundred fifty (750) feet shall provide a fire apparatus turnaround with a spacing not to exceed seven hundred fifty (750) feet. This provision shall also apply to phased street construction when a street outlet has not been constructed.

B. ****

~~C. Maximum street or block lengths, except subsection 35-515(b)(3)(A)(i), may be exceeded in accordance with subsection 35-506(s) of this chapter.~~

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 24-3

Applicant: Transportation Department

Amendment Title: 'Sec.35-506 – Roadway Cross Section and Classification Revisions'

Amendment Language:

(c) **Classification.**

- (1) **Conventional Classification System.** Classification of an existing or proposed street not already identified on the major thoroughfare plan, for the purpose of determining the appropriate design of a roadway or development, or for the purpose of determining the appropriateness of a location for a proposed use, shall be done by the director of ~~planning and~~ development services in consultation with the director of public works. Pursuant to the major thoroughfare plan, the following classification system is hereby adopted:

Table 506-1 Functional Classification System Description

Functional Class	Level of Mobility	System Access	Level of Accessibility
Freeway	Connects all urban sub regions together, connects urban and rural service areas with metro major activity centers; connection to outside cities.	To other freeways, principal arterial, and selected arterial; no direct land access.	Long trips at high speed within and through the metro area; express transit trips.
Primary Arterial	Connects two (2) or more sub regions; provides secondary connections outside cities; complements freeway in high volume corridors.	To freeways, other principal arterial, and high volume collectors; no direct land access except major traffic generators.	Medium distance to long trips at high to moderate speeds within the urban area; express transit trips.
Secondary Arterial	Connects adjacent sub regions and activity centers within sub regions.	To freeways, principal arterial, other arterial, and collectors; restricted direct land access.	Medium to short trips at moderate to low speeds; local transit trips.
Collector	Connects neighborhoods within and between sub regions.	To arterial, and other collectors while providing access to local streets and direct land access for commercial development.	Primarily serves collection and distribution function for the arterial system at low speeds; local transit trips. Ideal spacing would be one-half (½) mile.
Local (includes Conservation Access, Local Type A, Local Type B,)	Connects blocks within neighborhoods and specific activities within homogeneous land use areas.	To collectors and other local streets; direct land access <u>as indicated in Table 506-3.</u>	Almost exclusively collection and distribution; short trips at low speeds. Ideal spacing would be one hundred seventy-five (175) feet to seven hundred (700) feet (see subsection 35-515(b)) and <u>35-506(r)(2).</u>

(2) **Traditional Design Classification.** The following classification system shall be used for designing a traditional neighborhood development (TND) pursuant to [section 35-207](#) of this chapter:

Table 506-2-Functional Classification System Description – Traditional Design

(3) **Classification Factors.** In determining the classification of a street, factors to be considered include the following existing or proposed features:

[E. Major Thoroughfare Plan designation](#)

(d) **Cross-Section and Construction Standards.**

(1) **Streets.**

- A. Tables 506-3 and 506-4 provide the standards for all existing and future streets.
- B. The subdivider shall dedicate and construct all interior streets within the subdivision plat and shall provide dedication and construction for exterior streets based upon tables 506-3 and 506-4.
- C. The director of development services shall include the dedication and construction of rights-of-way for exterior streets in the roughly proportionate determination as described in subsection [35-501](#)(b).

Table 506-3 Street Design Standards

Street Type & Context	Alley	Local A	Local B	Local C	Collector A	Collector B	Collector C	Secondary Arterial ¹	Primary Arterial ¹
Design ADT (vpd)	-	< 1,000	1,000-4,000 Houses Fronting 4,000-8,000 No Houses Fronting	4,000-10,000	8,000-10,000	8,000-10,000	10,000 - 30,000	4 Lanes: 30,000-34,000	4 Lanes: > 46,000
Land Use Context (Adjacent Uses)	-	Single Family Residential	Single Family Residential + Multi-Family Permitted ⁹	Mixed	Residential : Single Family Non-Fronting or Multi-Family Land Uses Only	All Land Use Types Except Single Family Residential Fronting or Loading	All Land Use Types Except Single Family Residential Fronting or Loading	All Land Use Types Except Single Family Residential Fronting or Loading	All Land Use Types Except Single Family Residential Fronting or Loading
Max. Unimpeded Block Length (feet) (see also 35-515)	-	1,200'	700' Houses Fronting 1,400' No Houses Fronting ¹⁰	700' Houses Fronting 1,400' No Houses Fronting ¹⁰	1,400' ¹⁰	3,600' ¹⁰	3,600' ¹⁰	-	-
R.O.W. (feet) ²	24'	50'	60'	60'	70'	80'	100'	86'-110'	120'

Street Type & Context	Alley	Local A	Local B	Local C	Collector A	Collector B	Collector C	Secondary Arterial ¹	Primary Arterial ¹
Pavement Width (feet)	<u>20'</u>	<u>30' ¹¹</u>	<u>34'</u>	<u>36'</u>	<u>30' ¹²</u>	<u>34' ¹²</u>	<u>44' ¹²</u>	<u>48—81'</u>	<u>48—81'</u>
Design Speed (mph)	<u>20</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30¹⁸</u>	<u>35</u>	<u>35</u>	<u>40</u>	<u>45</u>
Max. Grade ³	<u>10%</u>	<u>12% (10% ETJ)</u>	<u>12% (10% ETJ)</u>	<u>12% (10% ETJ)</u>	<u>7%</u>	<u>7%</u>	<u>7%</u>	<u>5%</u>	<u>5%</u>
Min. Grade ⁴	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>	<u>0.5%</u>
Centerline Radius (min. for normal crown)	<u>50'</u>	<u>100'</u>	<u>100'</u>	<u>200'</u>	<u>200'</u>	<u>400'</u>	<u>400'</u>	<u>700'</u>	<u>1,100'</u>
Curb	<u>NR</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Median	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>16'</u>	<u>16' min.</u>	<u>16' min.</u>
Sidewalk Width (min.) ⁵ <small>6,7</small>	<u>NR</u>	<u>4'</u>	<u>4' Houses Fronting</u> <u>6' No Houses Fronting</u>	<u>6'</u>	<u>6' ¹³</u>	<u>6'</u>	<u>6'</u>	<u>6'</u>	<u>6'</u>
Bicycle Facilities ⁸	<u>NR</u>	<u>NR</u>	<u>Allowed¹⁷</u>	<u>Allowed¹⁷</u>	<u>Required ¹³</u>	<u>Required ¹⁴</u>	<u>Required ¹⁴</u>	<u>Required ¹⁴</u>	<u>Required ¹⁴</u>
On Street Parking	<u>None</u>	<u>Allowed ¹¹</u>	<u>Allowed</u>	<u>Allowed</u>	<u>Not Permitted</u>	<u>Not Permitted ₁₅</u>	<u>Not Permitted ₁₅</u>	<u>Not Permitted ₁₅</u>	<u>Not Permitted ₁₅</u>
Street Lighting (except ETJ)	<u>NR</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Streetscape Planting	<u>NR</u>	<u>NR</u>	<u>NR</u>	<u>NR ¹⁶</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Planting Strips/ Sidewalk Buffer (min.)	<u>NR</u>	<u>NR, 3' min.</u>	<u>NR, 3' min.</u>	<u>NR, 3' min.</u>	<u>5' min.</u>	<u>5' min.</u>	<u>5' min.</u>	<u>5' min.</u>	<u>5' min.</u>

Notes and Rules of Interpretation:

NR designates the item is "not required."

ICL designates inside city limits.

ETJ designates within the extraterritorial jurisdiction Table 506-3 is required for conventional option subdivisions (see section 35-202) or subdivisions not subject to Table 506-4, below, except for access to conservation subdivision (section 35-203).

¹ Right-of-way width and construction design of state-maintained streets and certain inner-city streets and certain primary arterials (approved by city council ordinance) pertaining to R.O.W. dedication and design standards within the CRAG area boundary shall take precedence over the standard street right-of-way and design provisions outlined in Table 506-2. 3 A width of 12 foot behind the curb allows for flexibility in design. Illustrated cross sections are provided as examples of potential combinations only and do not take precedent over the requirements in Table 506-2.

² Additional right-of-way and alternate design standards may be required on designated advanced rapid transit corridors as identified in the Major Thoroughfare Plan.

³ Refer to 35-506(d)(3) for grades exceeding maximum values specified in Table 506-2.

⁴ A minimum grade of 0.4% is optional with concrete curb and gutter.

⁵ In residential areas, sidewalks shall be located to improve walkway intersection alignment and to reduce sidewalk conflicts with utility poles and mailboxes.

⁶ Meandering sidewalks may have up to twenty-five (25) percent of the total block length of the sidewalk within the minimum planting strip area. This does not apply to multi-use or bicycle facilities.

⁷ Stamped concrete, painted buffer, or other permeable material as shown on the approved detail, may be used to satisfy the sidewalk buffer width requirement. Alternative materials may be approved by the director of public works.

⁸ Where bicycle facilities are required, within the city limits or ETJ, accommodations outside of the right-of-way for a shared use path or cycle track may be requested by the developer and will be subject to approval.

⁹ Multi-family uses will be permitted if demonstrated that projected turning movement volumes will not necessitate turn lanes consistent with 35-502(e)(2) and that the roadway capacity is sufficient.

¹⁰ Maximum Unimpeded Block Length is as defined in 35-506(t)(3).

¹¹ A minimum pavement width of 28 foot is permitted if the adjacent lots are equal to or greater than 1/2 acre OR if parking is restricted to one-side of the street and signage installed to indicate parking restrictions as part of the project.

¹² Pavement width shown is the minimum and assumes bicycle facilities (multi-use path, elevated bike lanes, or cycle track) will be accommodated outside of the roadway.

¹³ Where a multi-use path is permitted to accommodate bicycles, the design shared use facility width is 12 feet. Where constraints are present, the multiuse path can be reduced to 6 feet subject to approval from the governing authority.

¹⁴ Where the roadway design speed is greater than 30 mph, bicycle facilities shall be separated or protected. The minimum pavement widths shown assume bicycle facilities will be accommodated behind the curb. If bicycle facilities are proposed in the street, wider pavement and protection is required.

¹⁵ Parking will only be permitted if bulb outs are provided, additional pavement width and right-of-way may be required.

¹⁶ The 12-foot area behind curb provides for flexibility in design. Illustrated cross sections provided are examples only.

¹⁷ Shall be required if identified on adopted Bike Master Plan.

¹⁸ If street has a median, the design speed shall be thirty-five (35) miles per hour.

Table 506-3 Conventional Street Design Standards

Street Type	Marginal Access	Alley	Access to Conservation Subdivision	Local Type A	Local Type B	Collector	Secondary Arterial ¹	Primary Arterial ²
R.O.W. (min.) ^{1,2,9}	36'	24'	34'	50'	60'	70—90'	86—110'	120' ¹⁰
Pavement Width	26'	18—24'	24' ⁷	28—34'	40'	44—55'	48—81'	48—81'
Design Speed (mph)	30	20	30	30	30—35	40—45	45	45
Grade (max.) ³ ICL	12%	12%	12%	12%	12%	7%	5%	5%
Grade (max.) ³ ETJ	10%	10%	10%	10%	10%	7%	5%	5%
Grade (min.) ⁴	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Centerline Radius (min.)	100'	50'	100'	100'	100'	400'	700'	1,200'
Curb	NR	NR	NR	Yes	Yes	Yes	Yes	Yes
Median	NR	NR	NR	NR	NR	NR	16' min.	16' min.

Sidewalk Width (see subsection (q)(5)) ⁵	NR	NR	4/6 ⁹ one side only	4 ¹⁻⁸	4 ⁸ /6 ¹³	4 ⁸ /6 ⁹	4 ⁸ /6 ⁹	4 ⁸ /6 ⁹
Bicycle Facilities ⁵	NR	NR	NR	NR	NR	Yes ⁵	Yes ⁵	Yes ⁵
Streetscape Planting	NR	NR	NR	NR	NR	Yes	Yes	Yes
Planting Strips or Sidewalk Buffer ^{8, 11, 12}	NR	NR	NR	NR	3' Min. ¹³	3' Min.	3' Min.	3' Min.

Notes and Rules of Interpretation:

NR designates the item is "not required."

ICL designates inside city limits.

ETJ designates within the extraterritorial jurisdiction Table 506-3 is required for conventional option subdivisions (see section 35-202) or subdivisions not subject to Table 506-4, below, except for access to conservation subdivision (section 35-203).

¹For secondary arterial type B streets the minimum width of right-of-way shall be 70 feet and at intersections with other major arterials on the major thoroughfare plan 86 feet to 110 feet as determined by the director of development services.

²For primary arterial type B streets the minimum width of right-of-way shall be seventy (70) feet and at intersections with other major arterials illustrated on the major thoroughfare plan the right-of-way shall be eighty-six (86) feet to one hundred twenty (120) feet subject to the findings of the TIA as determined by the director of development services.

³Refer to 35-506(d)(3) for grades exceeding maximum values specified in the table.

⁴0.4% Optional with concrete curb and gutter.

⁵Bicycle facilities are required on all collector and arterial roadways. Bicycle path and sidewalks can be combined to provide for a multi-use path. See subsection 35-506(d)(4). Selection as to the type of facility to be constructed will need to be coordinated with the transportation and capital improvements (TCI) traffic and transportation planning division—traffic engineering group.

⁶Entry portion without parking.

⁷In residential areas sidewalks shall be located to provide improved safety, to improve walkway intersection alignment and to reduce sidewalk conflicts with utility poles and mailboxes.

⁸Sidewalks shall be four (4) feet in width with a planting strip or six (6) feet in width without a planting strip. Sidewalks may be four (4) feet in width without a planting strip when houses are fronting on a local type B street.

⁹R.O.W. width and construction design of state maintained streets and certain inner city streets and certain primary arterials (approved by city council ordinance) pertaining to R.O.W. dedication and design standards within the CRAG area boundary shall take precedence over the standard UDC street R.O.W. and design provisions outlined in Table 506-3 above.

¹⁰One hundred twenty (120) feet is the maximum right-of-way width but may be varied in accordance with the adopted major thoroughfare plan.

¹¹Meandering sidewalks may have up to twenty-five (25) percent of the total block length of the sidewalk within the minimum planting strip area. This does not apply to multi-use or bicycle facilities.

¹²Stamped concrete, painted buffer, or other permeable material as shown on the approved city detail, may be used to satisfy the sidewalk buffer width requirement. Alternative materials may be approved by the director of TCI.

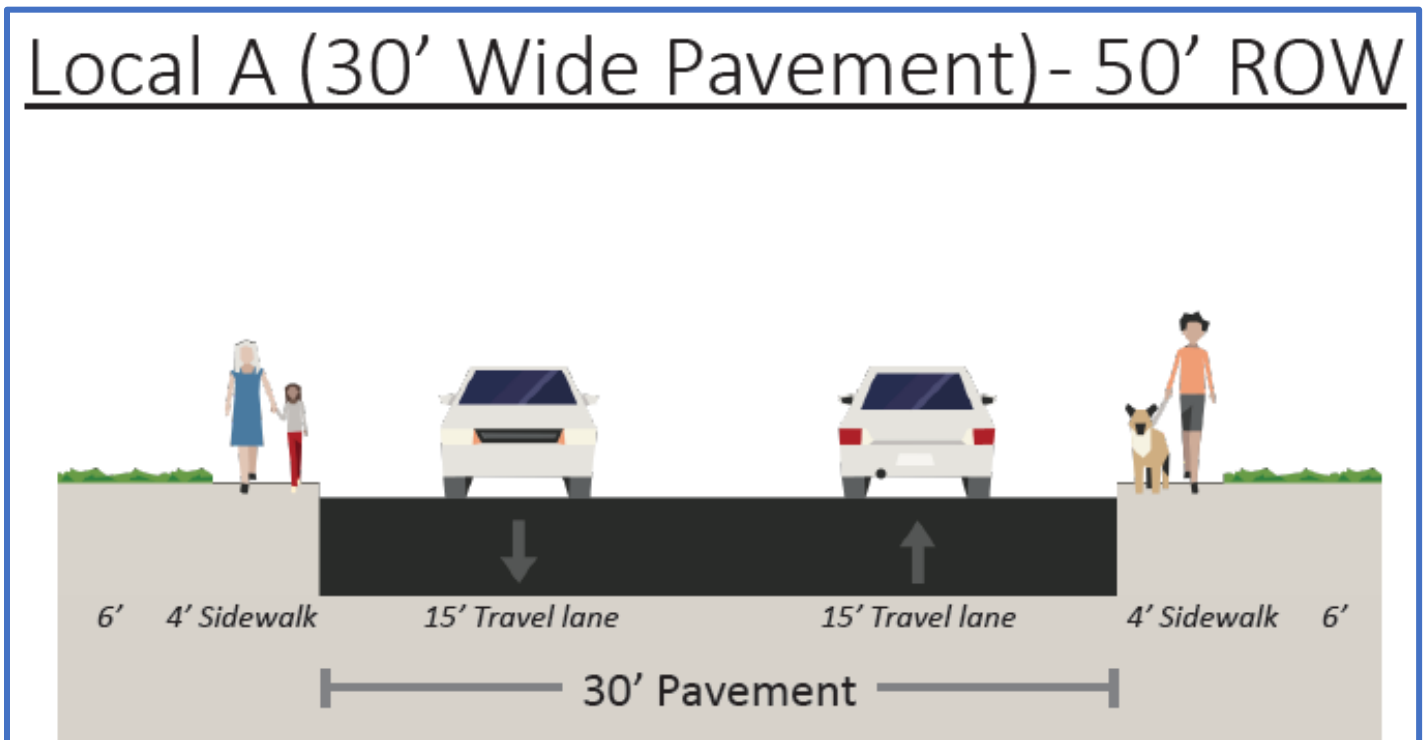
¹³Sidewalks shall be six (6) feet in width, with or without a planting strip, along street type local B where the residential lots do not front the street.

(9) **Substandard Existing Streets.**

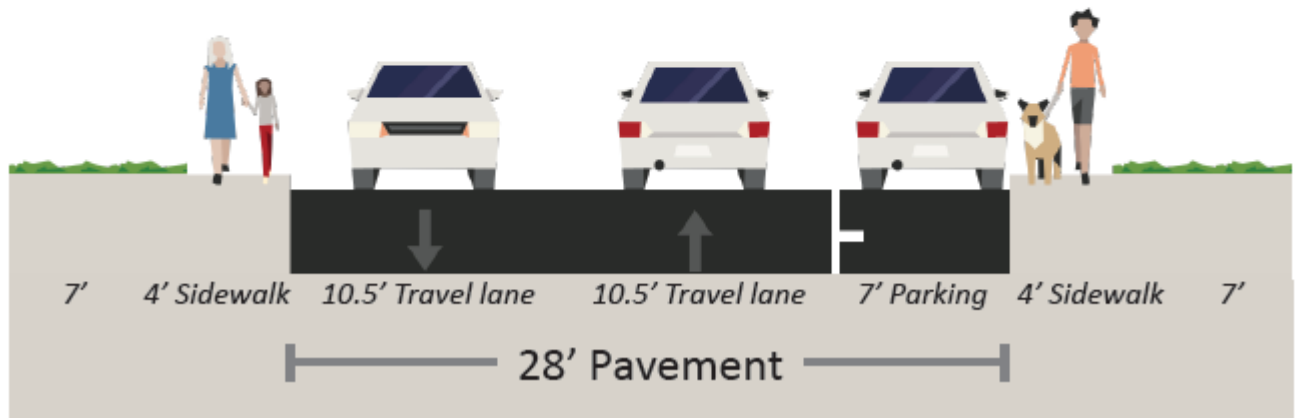
B. **Sidewalks, Curbs and Pavement Construction.** For purposes of this section, pavement cross-section includes the following: width of ROW, sidewalks, curbs, bicycle facilities, [streetlights](#), and the pavement structural section.

(11) **Safety Lanes.**

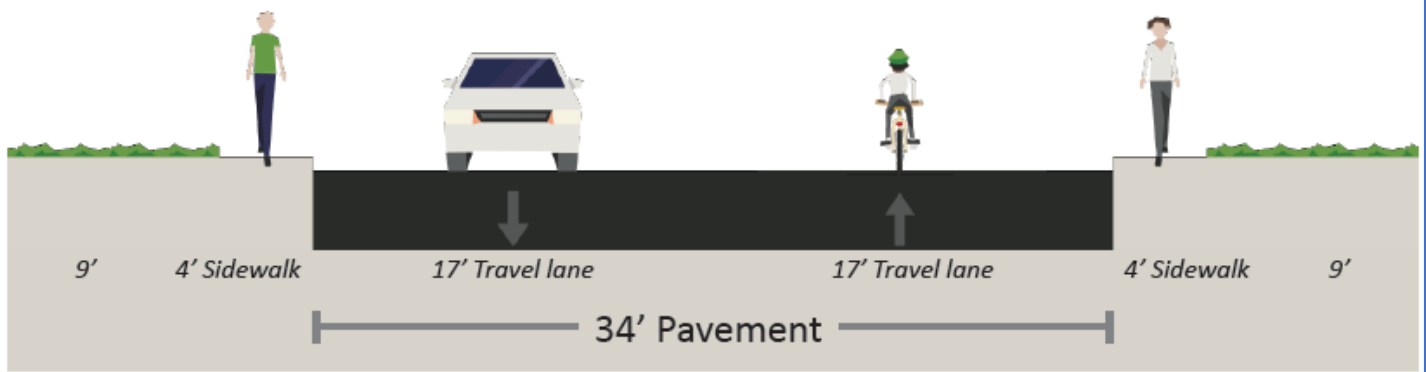
D. The visual cross sections provided below are intended to provide a visual representation of the cross sections outlined in Table 506-3 and are provided for convenience only. In some cases, examples are provided for more than one potential configuration and the configurations shown are not intended to be exhaustive of all possible options. The values presented in Table 506-3 govern when determining minimum requirements.



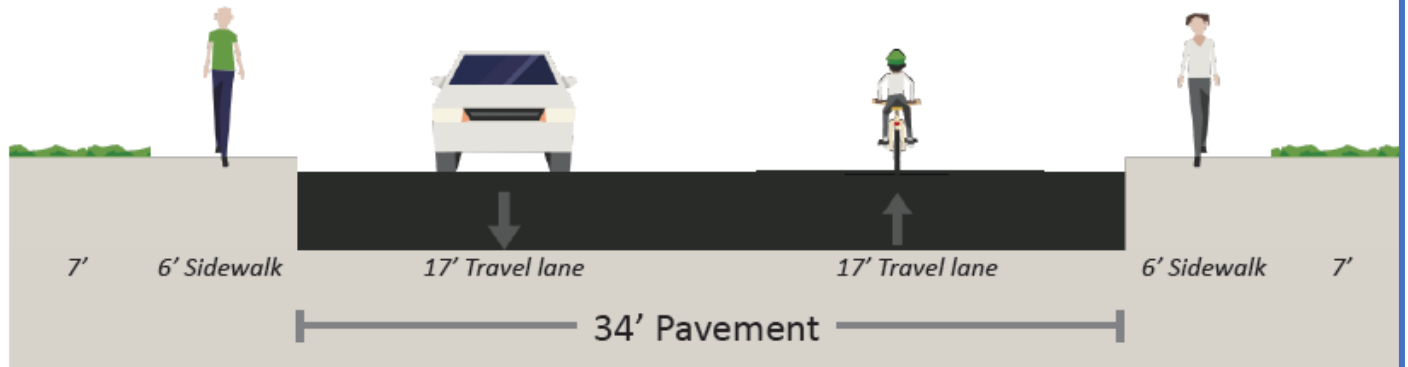
Local A (28' Wide Pavement)- 50' ROW



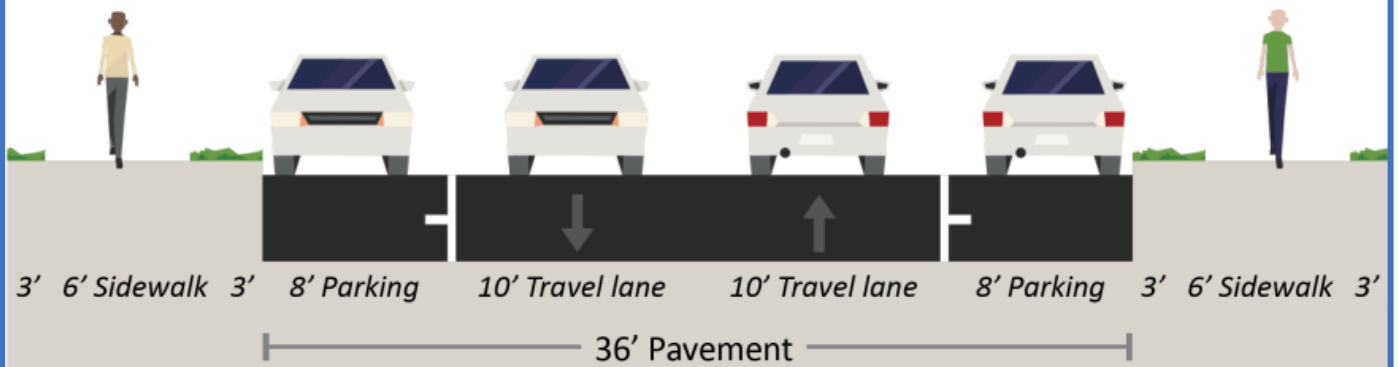
Local B (Houses Fronting) - 60' ROW



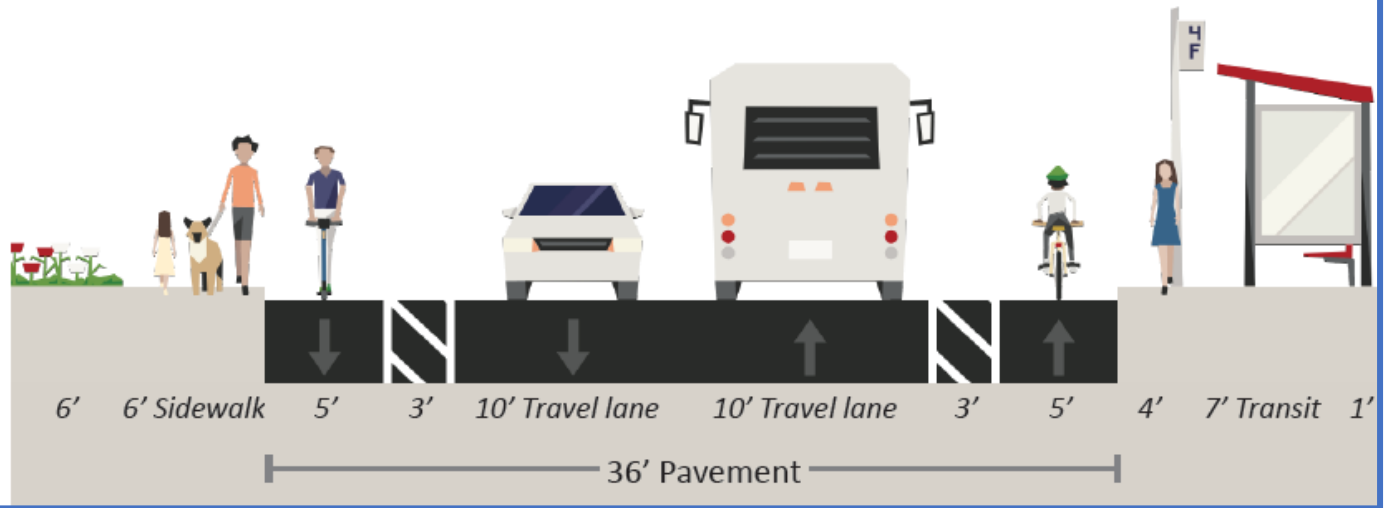
Local B (No Houses Fronting)- 60' ROW



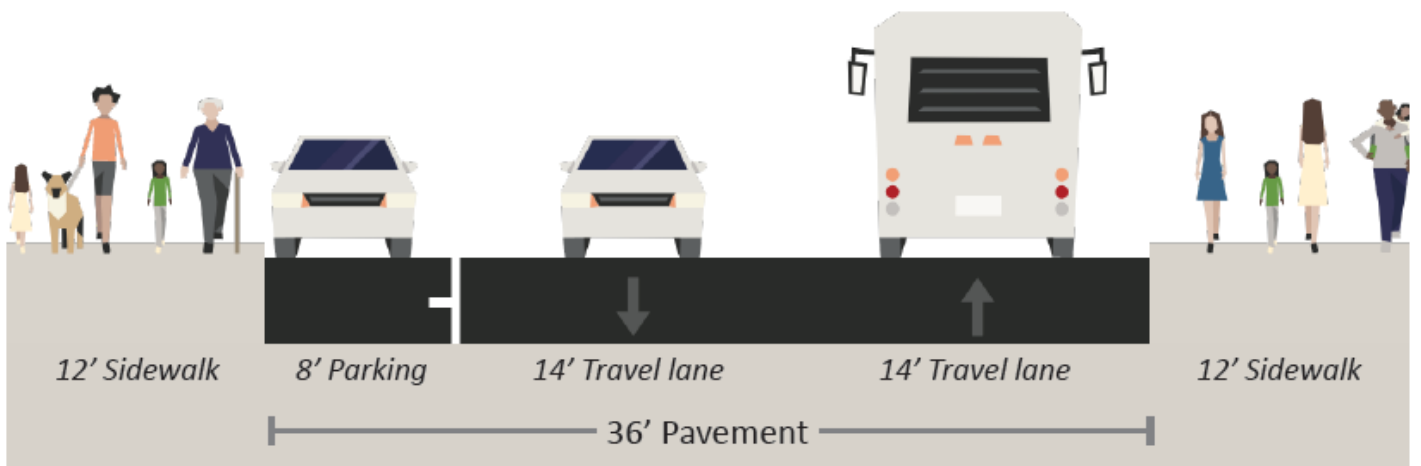
Local C (Example 1)- 60' ROW



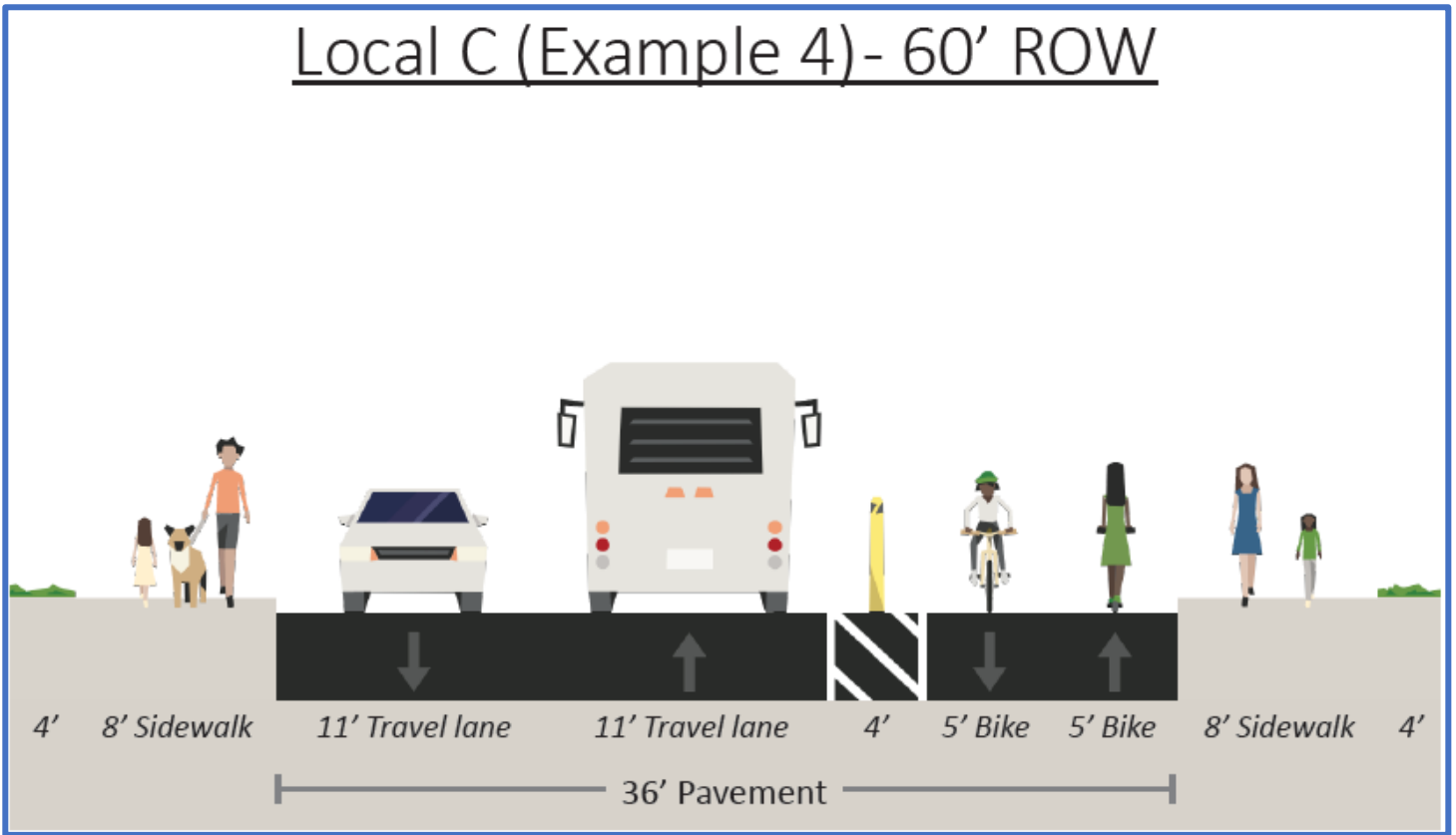
Local C (Example 2)- 60' ROW



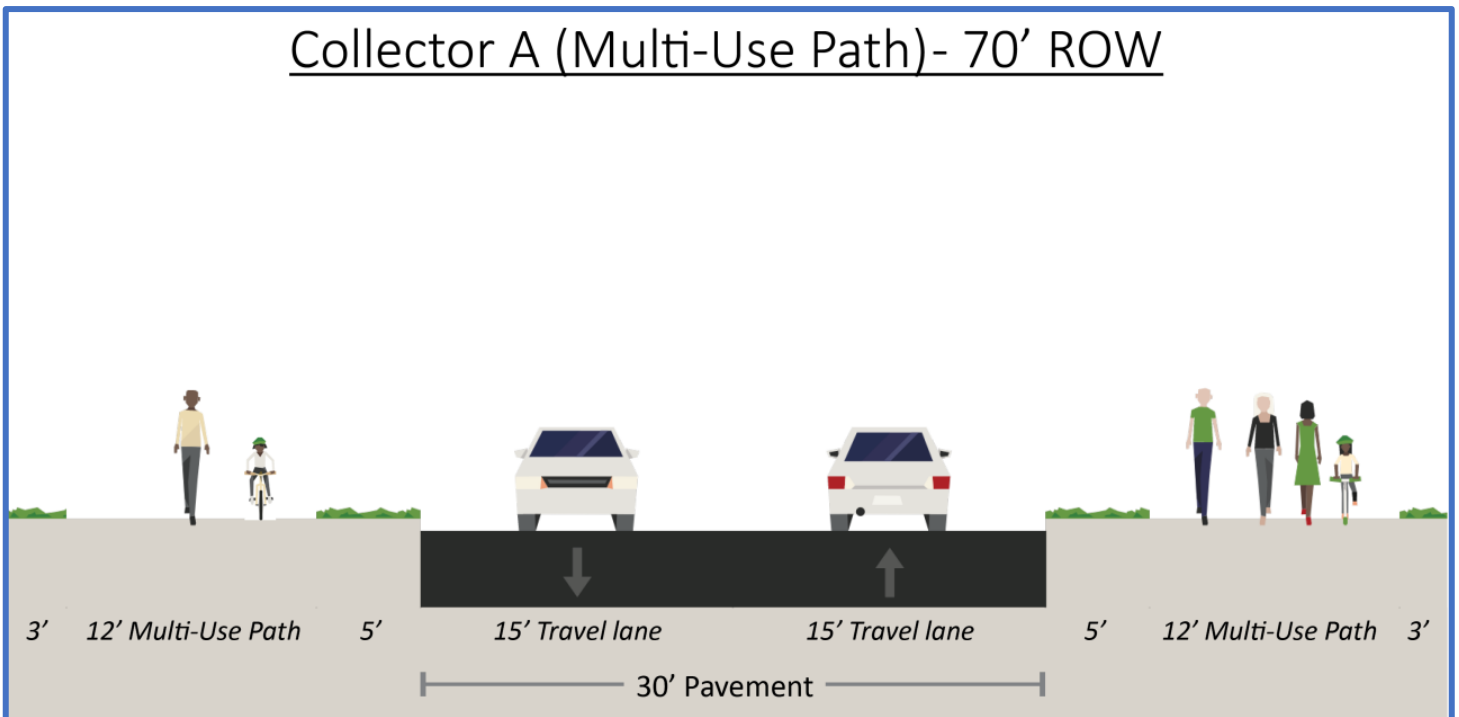
Local C (Example 3)- 60' ROW



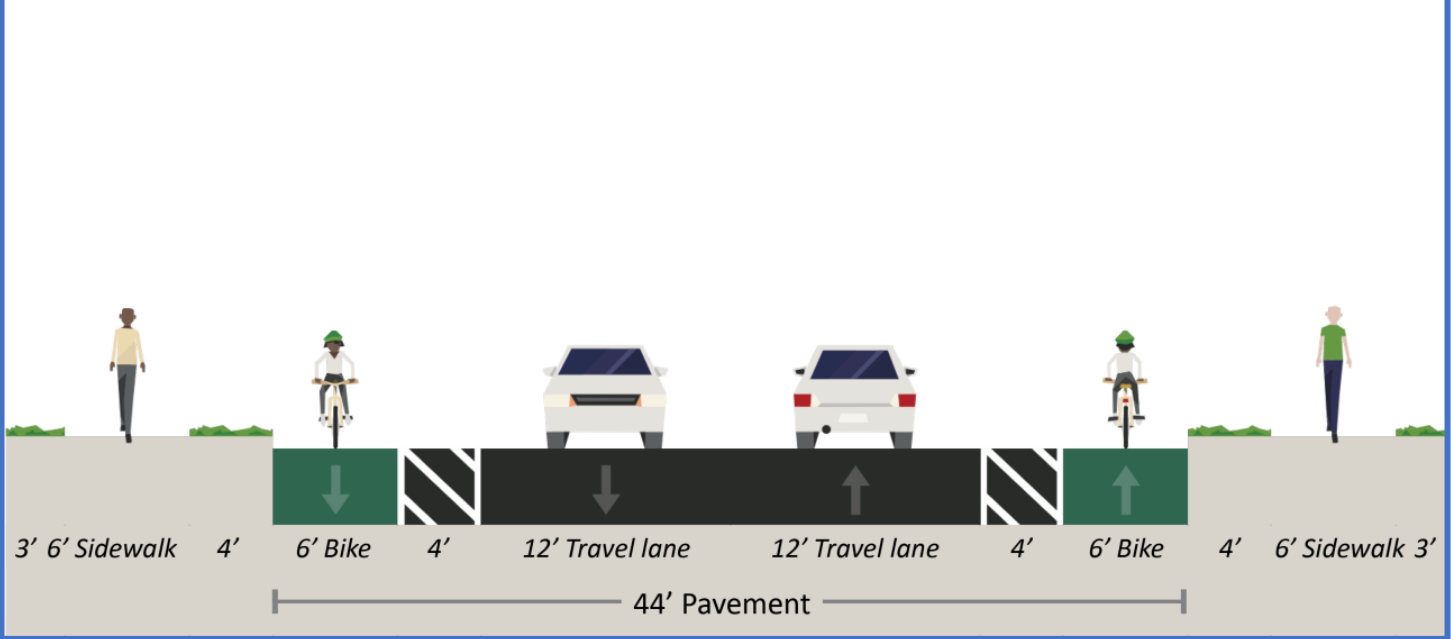
Local C (Example 4)- 60' ROW



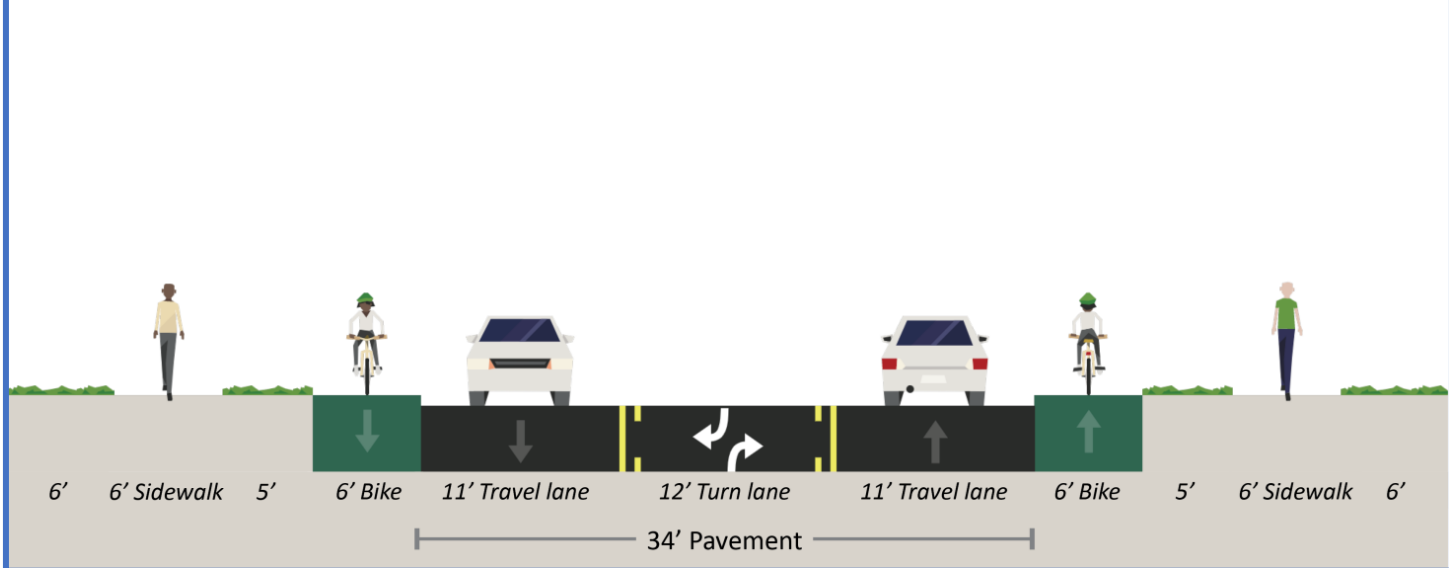
Collector A (Multi-Use Path)- 70' ROW



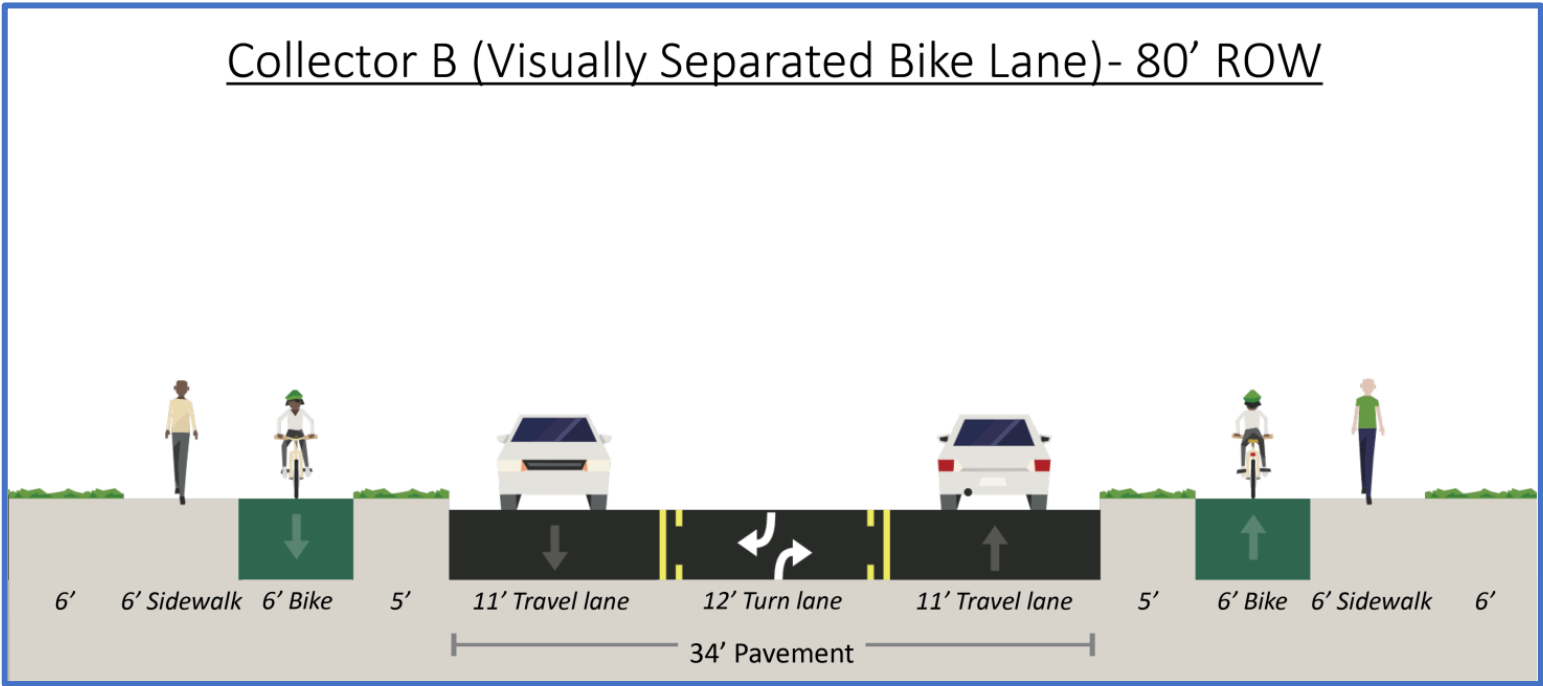
Collector A (Bike Lane in Street)- 70' ROW



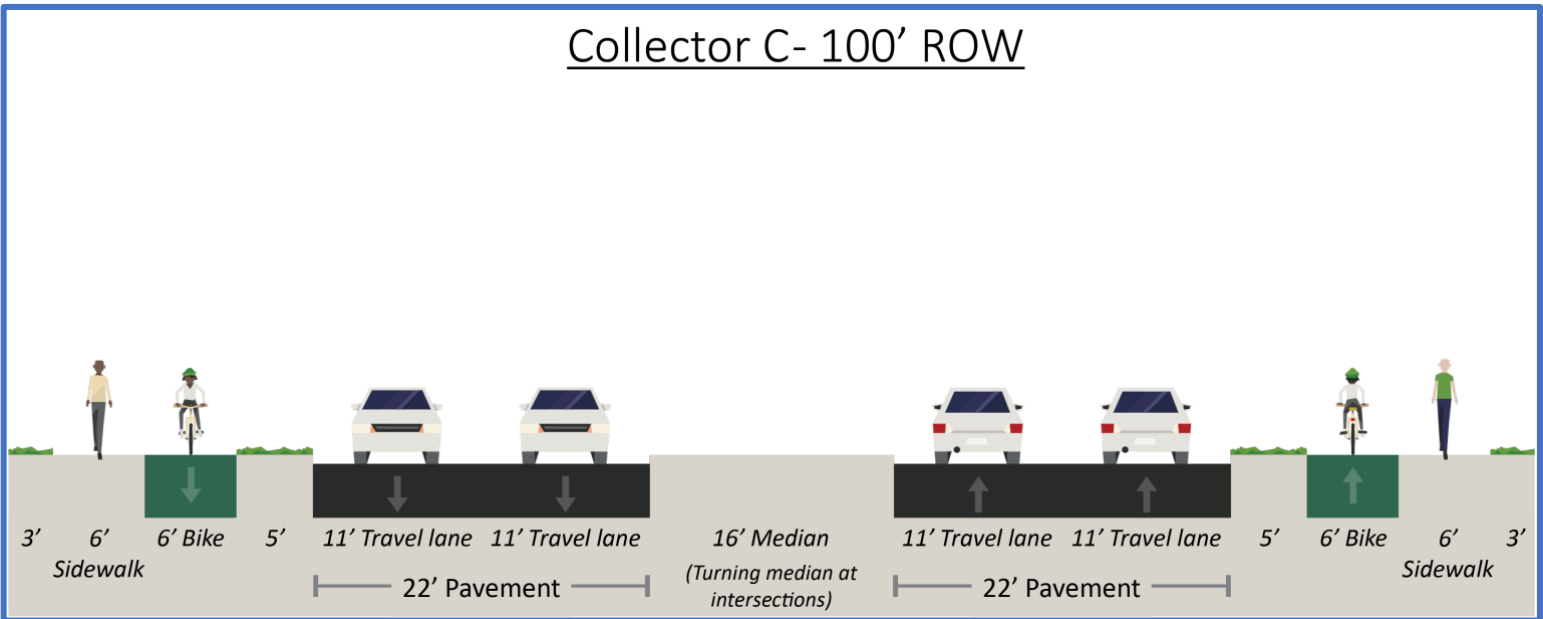
Collector B (Physically Separated Bike Lane)- 80' ROW



Collector B (Visually Separated Bike Lane)- 80' ROW



Collector C- 100' ROW



(12) **Design Speed.**A. **Applicability.**

B. **Special Considerations.** The following minimum design speeds shall be used for the following street types or specified condition:

1. Local Type B:

- i. If houses are fronting this street, the design speed shall be thirty (30) miles per hour.
- ii. If no houses are fronting this street, the design speed shall be thirty (30) ~~thirty-five (35)~~ miles per hour.
- iii. If street has a median, the design speed shall be thirty (30) ~~forty (40)~~ miles per hour.

2. Collector A:

- i. If street has a median, the design speed shall be thirty-five (35) ~~forty-five (45)~~ miles per hour.
- ii. If street does not have a median, the design speed shall be thirty (30) ~~miles forty (40)~~ per hour.

~~3. Collector B or C:~~

- ~~i. If street has a median, the design speed shall be forty (40) miles per hour.~~
- ~~ii. If street does not have a median, the design speed shall be thirty-five (35) miles per hour.~~

(j) **Private Streets.**

- (6) **Parking on Private Streets.** Parking shall be limited to one (1) designated side of the street on any private street with pavement less than thirty (30) ~~twenty-eight (28)~~ feet in width in accordance with Table 506-3 unless table 506-4a of this chapter is applicable. A minimum pavement width of 28 feet with no parking restrictions will be permitted if the adjacent lots are equal to or greater than ½ acre. The HOA documents may require the HOAs to identify and enforce a no parking restriction in fire lanes throughout the community.

The following revisions outside 35-506 are needed to address references to modified components of 35-506 or to resolve conflicts created by the revisions above.

Amendment Title: 'Sec. 35-502. - Traffic Impact Analysis and Roughly Proportionate Determination Study.'

Amendment Language:

(e) **Roadway Classification Turn Lanes and New Traffic Signal Construction.**

- (1) **Roadway Classification.** ~~The following vehicles per day (vpd) will provide clarification to the~~ Roadway classification system for streets within ~~conventional subdivisions exclusive of traditional neighborhood developments (TND)~~ as related to master development plans, plats, zoning and building permits shall be sized consistent with the function of roadway and daily traffic volumes from UDC 35-506 (Table 506-1: Functional Classification System Description and Table 506-3: Street Design Standards):

~~A. Local A Street: Function of roadway UDC 35-506 (Table 506-1: Functional Classification System Description) and Appendix "A" (Definitions). Daily traffic volumes shall range between five hundred (500) to one thousand (1,000) vehicles per day vpd.~~

~~B. Local B Street: Function of roadway UDC 35-506 (Table 506-1: Functional Classification System Description) and Appendix A (Definitions). Daily traffic volumes range from one thousand (1,000) to four thousand (4,000) vpd (houses fronting) and four thousand (4,000) to eight thousand (8,000) vpd (no houses fronting).~~

~~C. Collector: Function of roadway UDC 35-506 (Table 506-1: Functional Classification System Description) and Appendix "A" (Definitions). Daily traffic volumes shall range from eight thousand (8,000) to ten thousand (10,000) vpd.~~

~~D. Secondary arterial shall follow UDC 35-506 (Transportation and Street Design) and the City of San Antonio Major Thoroughfare plan, Ord. No. 98282. Daily traffic volumes shall range from fourteen thousand (14,000)~~

~~to sixteen thousand (16,000) vpd for a two-lane road and thirty thousand (30,000) to thirty-four thousand (34,000) vpd for a four-lane.~~

~~E. Primary arterial shall follow UDC 35-506 (Transportation and Street Design) and the City of San Antonio Major Thoroughfare Plan, Ord. No. 98282. Daily traffic volumes shall range from fourteen thousand (14,000) to sixteen thousand (16,000) vpd for a two-lane road, thirty thousand (30,000) to thirty-four thousand (34,000) vpd for a four-lane and six (6) lanes for greater than forty-six thousand (46,000) vpd.~~

Amendment Title: 'Sec. 35-515. - Lot Layout Regulations.'

Amendment Language:

(b) **Blocks.**

(3) **Block and Street Length.**

A. **Block Length** . The length of a block where homes front a street within a subdivision or site plan shall be measured from the edge of the property line of the street siding the furthest lot of the block width or to the center of a cul-de-sac, 90° Elbow, or 90° Knuckle, ~~or approved traffic calming treatment as identified in 35-506(t).~~

(i) A street's block length shall not exceed seven hundred (700) feet when the street is a:

- Local type B (with houses fronting),
- Local type A which serves as an entrance street to the proposed neighborhood, or part of a TND use pattern (see subsection 35-207(f)).

- Local type C (with houses fronting)

(ii) A street's block length shall not exceed one thousand two hundred (1,200) feet when the street is a:

- Block that ends with a cul-de-sac
- Local type A
- ~~Local type C~~

(iii) A street's block length shall not exceed one thousand four hundred (1,400) feet when the street is a:

- Local type B (with no houses fronting)

- Local type C (with no houses fronting)

- Collector A

(iv) A street's block length shall not exceed three thousand six hundred (3,600) feet when the street is a:

- Collector B

- Collector C

~~(v)~~ iii) Block lengths do not apply to the following unless they transition into a street with houses fronting:

- ~~Local type B~~

- Avenues ~~Collectors or avenues~~

- Secondary arterials or main streets

- Primary arterials or boulevards

- Freeways or parkways

~~(vi)~~ iv) In the ETJ, dead end streets or streets with no outlet exceeding seven hundred fifty (750) feet shall provide a fire apparatus turnaround with a spacing not to exceed seven hundred fifty (750) feet. This provision shall also apply to phased street construction when a street outlet has not been constructed.

~~D. Maximum street or block lengths, except subsection 35-515(b)(3)(A)(i), may be exceeded in accordance with subsection 35-506(s) of this chapter.~~

Amendment Title: 'Sec. 35-A101. – Definitions and Rules of Interpretation.'

Amendment Language:

~~Major arterial. See Principal arterial.~~

~~Principal arterial. A street which connects two (2) or more subregions; provides secondary connections outside cities; complements freeway in high volume corridors, as designated in the thoroughfare plan (see section 35-505, Table 505-1).~~

~~Minor arterial. Any street designated as an arterial, but not as a principal arterial, in the thoroughfare plan (see section 35-505, Table 505-1).~~

~~Street, arterial. A street use primarily for fast or heavy traffic and designated in the major thoroughfare plan as a primary arterial street, secondary arterial street or express way.~~

~~Street, collector. A street which provides some access to abutting property and collects traffic from local streets and connects with the major system of arterial streets and highways. A collector street does not include a street designated as local "Type B".~~

~~Street, local. A street designed to provide vehicular access to abutting property and to discourage through traffic.~~

~~Street, local "Type A". A street used for primary and secondary access to single family detached residential units or duplex residential units where such residential units comprise seventy five (75) percent of the abutting street frontage on both sides of a particular block.~~

~~Street, local "Type B". A street used for primary and secondary access to all residential areas except those specified to be served by a "Type A" local street. Also, this street shall be used for secondary access and circulation to community facilities (schools, parks, etc.), and other traffic generators such as commercial and industrial areas.~~



UDC Amendment Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: _____ Organization (if applicable): _____

Address: _____

Phone: _____ Email: _____

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

UDC 2020 Proposed Amendment

Amendment 25-1**Applicant:** Hill Country Alliance – Dawn Davies**Amendment Title** – ‘Sec. 35-339.04 – Military Lighting Overlay Districts.’**Amendment Language:**

Sec. 35-339.04. - Military Lighting Overlay Districts.

STATEMENT OF PURPOSE

The purpose of this section is to establish regulations for outdoor lighting impacting military operations five (5) miles or less from the perimeter of Camp Bullis/Camp Stanley, Randolph Air Force Base, and Lackland Air Force Base.

Specific purposes of these lighting districts are as follows:

- *To reduce glare and potential distractions to night time training exercises occurring within this area.*
- *To balance the needs of the military, the City of San Antonio, and property owners regarding responsible development including outdoor lighting within this area.*
- *To permit the use of outdoor lighting that does not exceed the minimum level as guided by Illuminating Engineering Society (IES) recommended practices for night-time safety, utility, security, productivity, enjoyment, and commerce.*
- *Minimize adverse offsite impacts of lighting such as light trespass, and obtrusive light.*
- *To restore and preserve our heritage of a clear, dark night-sky.*

Designation Criteria. To be designated as a military lighting overlay district, an area must be five (5) miles or less from the perimeter of Camp Bullis/Camp Stanley, Randolph Air Force Base, or Lackland Air Force Base; provided, however, that if a Joint Land Use Study determines that lighting regulations are required in a smaller area than those required in a designated district, the City may initiate a rezoning to remove properties from a military lighting overlay district. If a Joint Land Use Study determines that different regulations are required or recommended, the City may modify the district regulations accordingly.

- (b) **Military Lighting Regions (MLRs) within Military Lighting Overlay Districts (MLODs).** Overall geographic areas shall be known as Military Lighting Regions within the Military Lighting Overlay District and shall be specified as described below.

- (3) This will ensure the following:
- A. Consistent color temperature of the lights.
 - B. Color temperatures do not exceed 3000K ~~4100K~~ (~~white light or~~ warm light) depending on MLR.
 - C. Fully shielded lights.
 - D. No light emitted above ninety (90) degrees.
 - E. Appropriate amount of light where needed.
 - F. Glare restrictions are in place.

(f) **District Standards.**

- (2) All public and private outdoor lighting installed after the effective date(s) of an MLOD district designation shall conform to the requirements established by this section.
- (3) Any luminaire in a new development that is aimed, directed, or focused so as to cause direct light from the luminaire to be directed toward an adjacent military base, camp or installation is prohibited. Such luminaire must be redirected or its light output controlled to eliminate such conditions.
- (4) For new development properties situated at or above one thousand two hundred (1,200) feet in elevation (above sea level), and which are situated within one (1) mile from the perimeter of the affected military installation, all lighting shall be fully screened from the affected military installation(s). Methods of screening can include, but are not limited to, fencing and landscaping.
- (5) Maximum CCT of 2700K ~~3000K~~ for all outdoor light sources within MLR1.
- (6) Maximum CCT of 3000K ~~4100K~~ for all outdoor light sources within MLR2.

(15) **Street Lighting.**

- A. This subsection regulates the illumination levels and CCT for the MLR's street lights that are installed on any street and must follow the American National Standard Practice for Roadway Lighting under the IESNA.
- B. Street light illumination must follow the guidelines in paragraph C, D, and E. of this subsection unless a licensed professional engineer, trained and experienced in the science of illumination engineering, deems other illumination levels based on IESNA standards more appropriate for existing conditions and staff concurs with this assessment.
- C. Street lights installed in residential areas on IESNA classified local roads shall have a max CCT of 2700K ~~3000K~~. Street lights installed on IESNA classified collector and major roads shall have a max CCT of 3000K ~~4000K~~.
- D. All standard streetlights must utilize full cutoff type luminaires that are installed level to the ground in two (2) intersecting perpendicular planes (see Figure 5), and should be horizontally level in all directions.

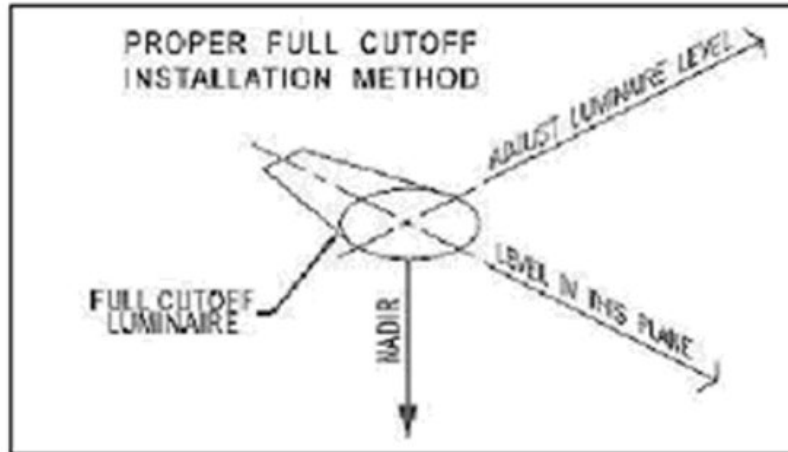


Figure 5

- E. New ornamental street lights must be classified as either IES "Full Cutoff" or IES "Cutoff" as determined by a valid photometric report. This report must be generated for the specified model by a qualified testing lab (testing to IES standards) and must include a full vertical evaluation through one hundred eighty (180) degrees, otherwise that fixture will be unacceptable.

UDC 2020 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 25-1

Applicant: Hill Country Alliance – Dawn Davies

Amendment Title – ‘Sec. 35-339.04 – Military Lighting Overlay Districts.’

Amendment Language:

Sec. 35-339.04. - Military Lighting Overlay Districts.

STATEMENT OF PURPOSE

The purpose of this section is to establish regulations for outdoor lighting impacting military operations five (5) miles or less from the perimeter of Camp Bullis/Camp Stanley, Randolph Air Force Base, and Lackland Air Force Base.

Specific purposes of these lighting districts are as follows:

- To reduce glare and potential distractions to night time training exercises occurring within this area.*
- To balance the needs of the military, the City of San Antonio, and property owners regarding responsible development including outdoor lighting within this area.*
- To permit the use of outdoor lighting that does not exceed the minimum level as guided by Illuminating Engineering Society (IES) recommended practices for night-time safety, utility, security, productivity, enjoyment, and commerce.*
- Minimize adverse offsite impacts of lighting such as light trespass, and obtrusive light.*
- To restore and preserve our heritage of a clear, dark night-sky.*

Designation Criteria. To be designated as a military lighting overlay district, an area must be five (5) miles or less from the perimeter of Camp Bullis/Camp Stanley, Randolph Air Force Base, or Lackland Air Force Base; provided, however, that if a Joint Land Use Study determines that lighting regulations are required in a smaller area than those required in a designated district, the City may initiate a rezoning to remove properties from a military lighting overlay district. If a Joint Land Use Study determines that different regulations are required or recommended, the City may modify the district regulations accordingly.

- (b) **Military Lighting Regions (MLRs) within Military Lighting Overlay Districts (MLODs).** Overall geographic areas shall be known as Military Lighting Regions within the Military Lighting Overlay District and shall be specified as described below.

- (3) This will ensure the following:
- A. Consistent color temperature of the lights.
 - B. Color temperatures do not exceed 3000K ~~4100K~~ (white light or warm light) depending on MLR.
 - C. Fully shielded lights.
 - D. No light emitted above ninety (90) degrees.
 - E. Appropriate amount of light where needed.
 - F. Glare restrictions are in place.

(f) **District Standards.**

- (2) All public and private outdoor lighting installed after the effective date(s) of an MLOD district designation shall conform to the requirements established by this section.
- (3) Any luminaire in a new development that is aimed, directed, or focused so as to cause direct light from the luminaire to be directed toward an adjacent military base, camp or installation is prohibited. Such luminaire must be redirected or its light output controlled to eliminate such conditions.
- (4) For new development properties situated at or above one thousand two hundred (1,200) feet in elevation (above sea level), and which are situated within one (1) mile from the perimeter of the affected military installation, all lighting shall be fully screened from the affected military installation(s). Methods of screening can include, but are not limited to, fencing and landscaping.

(5) Wwithin MLR-1:

A. Maximum CCT of 3000K for all outdoor light sources.

B. All Night Security Lighting (ANSL) installed by CPS Energy and used to light private property areas and/or non-dedicated streets shall be a maximum CCT of 3000K and contain a full cut-off.

(6) Wwithin MLR-2:

A. Maximum CCT of 3000K ~~4100K~~ for all outdoor light sources.

B. All Night Security Lighting (ANSL) installed by CPS Energy and used to light private property areas and/or non-dedicated streets shall be a maximum CCT of 4000K and contain a full cut-off.

(15) **Street Lighting.**

- A. This subsection regulates the illumination levels and CCT for the MLR's street lights that are installed on any street and must follow the American National Standard Practice for Roadway Lighting under the IESNA.
- B. Street light illumination must follow the guidelines in paragraph C, D, and E. of this subsection unless a licensed professional engineer, trained and experienced in the science of illumination engineering, deems other illumination levels based on IESNA standards more appropriate for existing conditions and staff concurs with this assessment.

- C. Street lights installed in residential areas on IESNA classified local roads shall have a max CCT of 3000K. Street lights installed on IESNA classified collector and major roads shall have a max CCT of 4000K.
- D. All standard streetlights must utilize full cutoff type luminaires that are installed level to the ground in two (2) intersecting perpendicular planes (see Figure 5), and should be horizontally level in all directions.

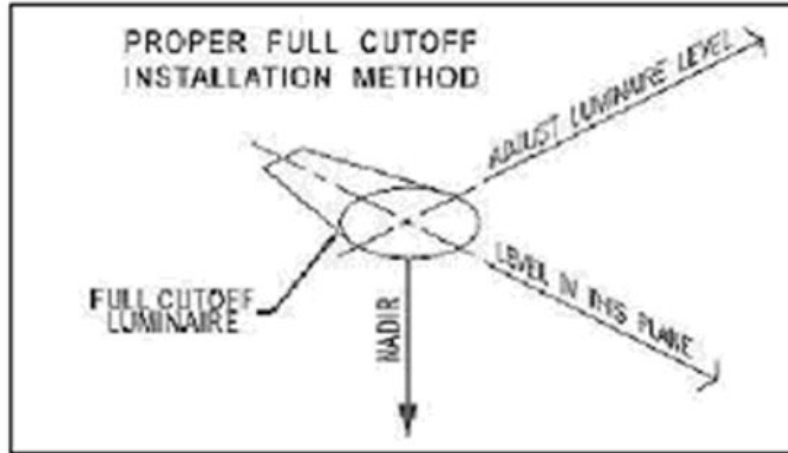


Figure 5

- E. New ornamental street lights must be classified as either IES "Full Cutoff" or IES "Cutoff" as determined by a valid photometric report. This report must be generated for the specified model by a qualified testing lab (testing to IES standards) and must include a full vertical evaluation through one hundred eighty (180) degrees, otherwise that fixture will be unacceptable.

UDC 2020 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 25-1

Applicant: Hill Country Alliance – Dawn Davies

Amendment Title – ‘Sec. 35-339.04 – Military Lighting Overlay Districts.’

Amendment Language:

Sec. 35-339.04. - Military Lighting Overlay Districts.

STATEMENT OF PURPOSE

The purpose of this section is to establish regulations for outdoor lighting impacting military operations five (5) miles or less from the perimeter of Camp Bullis/Camp Stanley, Randolph Air Force Base, and Lackland Air Force Base.

Specific purposes of these lighting districts are as follows:

- *To reduce glare and potential distractions to night time training exercises occurring within this area.*
- *To balance the needs of the military, the City of San Antonio, and property owners regarding responsible development including outdoor lighting within this area.*
- *To permit the use of outdoor lighting that does not exceed the minimum level as guided by Illuminating Engineering Society (IES) recommended practices for night-time safety, utility, security, productivity, enjoyment, and commerce.*
- *Minimize adverse offsite impacts of lighting such as light trespass, and obtrusive light.*
- *To restore and preserve our heritage of a clear, dark night-sky.*

Designation Criteria. To be designated as a military lighting overlay district, an area must be five (5) miles or less from the perimeter of Camp Bullis/Camp Stanley, Randolph Air Force Base, or Lackland Air Force Base; provided, however, that if a Joint Land Use Study determines that lighting regulations are required in a smaller area than those required in a designated district, the City may initiate a rezoning to remove properties from a military lighting overlay district. If a Joint Land Use Study determines that different regulations are required or recommended, the City may modify the district regulations accordingly.

- (b) **Military Lighting Regions (MLRs) within Military Lighting Overlay Districts (MLODs).** Overall geographic areas shall be known as Military Lighting Regions within the Military Lighting Overlay District and shall be specified as described below.

- (3) This will ensure the following:
- A. Consistent color temperature of the lights.
 - B. Color temperatures do not exceed 3000K ~~4100K~~ (white light or warm light) depending on MLR.
 - C. Fully shielded lights.
 - D. No light emitted above ninety (90) degrees.
 - E. Appropriate amount of light where needed.
 - F. Glare restrictions are in place.

(f) **District Standards.**

- (2) All public and private outdoor lighting installed after the effective date(s) of an MLOD district designation shall conform to the requirements established by this section.
- (3) Any luminaire in a new development that is aimed, directed, or focused so as to cause direct light from the luminaire to be directed toward an adjacent military base, camp or installation is prohibited. Such luminaire must be redirected or its light output controlled to eliminate such conditions.
- (4) For new development properties situated at or above one thousand two hundred (1,200) feet in elevation (above sea level), and which are situated within one (1) mile from the perimeter of the affected military installation, all lighting shall be fully screened from the affected military installation(s). Methods of screening can include, but are not limited to, fencing and landscaping.

(5) Wwithin MLR-1:

A. Maximum CCT of 3000K for all outdoor light sources.

B. All Night Security Lighting (ANSL) installed by CPS Energy and used to light private property areas and/or non-dedicated streets shall be a maximum CCT of 3000K and contain a full cut-off.

(6) Wwithin MLR-2:

A. Maximum CCT of 3000K ~~4100K~~ for all outdoor light sources.

B. All Night Security Lighting (ANSL) installed by CPS Energy and used to light private property areas and/or non-dedicated streets shall be a maximum CCT of 4000K and contain a full cut-off.

(15) **Street Lighting.**

- A. This subsection regulates the illumination levels and CCT for the MLR's street lights that are installed on any street and must follow the American National Standard Practice for Roadway Lighting under the IESNA.
- B. Street light illumination must follow the guidelines in paragraph C, D, and E. of this subsection unless a licensed professional engineer, trained and experienced in the science of illumination engineering, deems other illumination levels based on IESNA standards more appropriate for existing conditions and staff concurs with this assessment.

- C. Street lights installed in residential areas on IESNA classified local roads shall have a max CCT of 3000K. Street lights installed on IESNA classified collector and major roads shall have a max CCT of 4000K.
- D. All standard streetlights must utilize full cutoff type luminaires that are installed level to the ground in two (2) intersecting perpendicular planes (see Figure 5), and should be horizontally level in all directions.

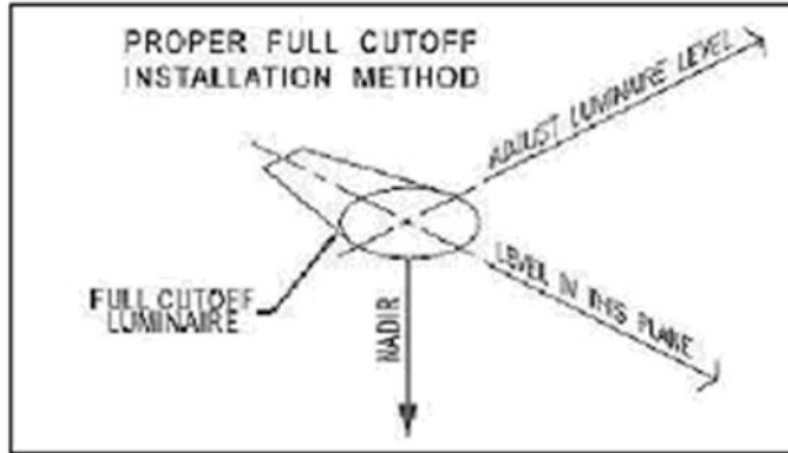


Figure 5

- E. New ornamental street lights must be classified as either IES "Full Cutoff" or IES "Cutoff" as determined by a valid photometric report. This report must be generated for the specified model by a qualified testing lab (testing to IES standards) and must include a full vertical evaluation through one hundred eighty (180) degrees, otherwise that fixture will be unacceptable.

UDC 2020 Proposed Amendment

*****Recommended Approval by Board of Adjustments on July 18, 2022*****

Amendment 25-1

Applicant: Hill Country Alliance – Dawn Davies

Amendment Title – ‘Sec. 35-339.04 – Military Lighting Overlay Districts.’

Amendment Language:

Sec. 35-339.04. - Military Lighting Overlay Districts.

STATEMENT OF PURPOSE

The purpose of this section is to establish regulations for outdoor lighting impacting military operations five (5) miles or less from the perimeter of Camp Bullis/Camp Stanley, Randolph Air Force Base, and Lackland Air Force Base.

Specific purposes of these lighting districts are as follows:

- To reduce glare and potential distractions to night time training exercises occurring within this area.*
- To balance the needs of the military, the City of San Antonio, and property owners regarding responsible development including outdoor lighting within this area.*
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 - B. Color temperatures do not exceed 3000K ~~4100K~~ (white light or warm light) depending on MLR.
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- (4) For new development properties situated at or above one thousand two hundred (1,200) feet in elevation (above sea level), and which are situated within one (1) mile from the perimeter of the affected military installation, all lighting shall be fully screened from the affected military installation(s). Methods of screening can include, but are not limited to, fencing and landscaping.

(5) Wwithin MLR-1:

A. Maximum CCT of 3000K for all outdoor light sources.

B. All Night Security Lighting (ANSL) installed by CPS Energy and used to light private property areas and/or non-dedicated streets shall be a maximum CCT of 3000K and contain a full cut-off.

(6) Wwithin MLR-2:

A. Maximum CCT of 3000K ~~4100K~~ for all outdoor light sources.

B. All Night Security Lighting (ANSL) installed by CPS Energy and used to light private property areas and/or non-dedicated streets shall be a maximum CCT of 4000K and contain a full cut-off.

(15) Street Lighting.

- A. This subsection regulates the illumination levels and CCT for the MLR's street lights that are installed on any street and must follow the American National Standard Practice for Roadway Lighting under the IESNA.
- B. Street light illumination must follow the guidelines in paragraph C, D, and E. of this subsection unless a licensed professional engineer, trained and experienced in the science of illumination engineering, deems other illumination levels based on IESNA standards more appropriate for existing conditions and staff concurs with this assessment.

- C. Street lights installed in residential areas on IESNA classified local roads shall have a max CCT of 3000K. Street lights installed on IESNA classified collector and major roads shall have a max CCT of 4000K.
- D. All standard streetlights must utilize full cutoff type luminaires that are installed level to the ground in two (2) intersecting perpendicular planes (see Figure 5), and should be horizontally level in all directions.

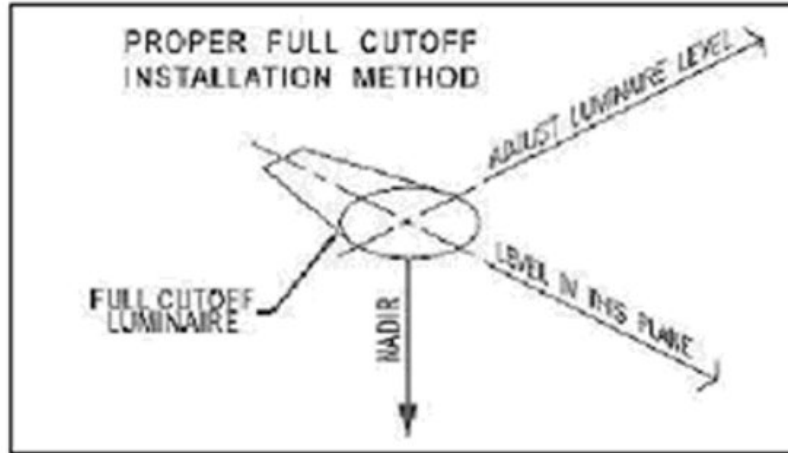


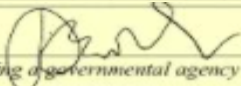
Figure 5

- E. New ornamental street lights must be classified as either IES "Full Cutoff" or IES "Cutoff" as determined by a valid photometric report. This report must be generated for the specified model by a qualified testing lab (testing to IES standards) and must include a full vertical evaluation through one hundred eighty (180) degrees, otherwise that fixture will be unacceptable.



UDC Amendment Request Application for External Parties ***(neighborhoods, external agencies, stakeholders, etc.)***

Part 1. Applicant Information

Name: D'Ette Cole Organization (if applicable): _____
Address: _____
Phone: _____ Email: _____
Signature:  Date: 1/31/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

San Antonio has made a choice to be a leader in environmental sustainability and reach net-zero carbon neutrality by 2050. Air pollution like that from benzene vented from gas stations must be distanced with any new development away from residential districts and neighborhoods which according to COSA must become more dense. Child health safety needs to be a higher priority

UDC 2020 Proposed Amendment

Amendment 26-1

Applicant: D’Ette Cole

Amendment Title – ‘Sec. 35-397 – Auto and Light Truck Repair and Motor Vehicle Sales.’

Amendment Language:

DIVISION 7. - SUPPLEMENTAL USE REGULATIONS

Sec. 35-397.xx - Gas Stations.

(a) Spacing. Notwithstanding any other provisions of this chapter, no gas or fueling station shall be established or maintained within the distances in table 3xx from of any of the following uses:

- (1) Single family or multi-family residences.
- (2) Hospitals.
- (3) Schools.
- (4) Community Centers
- (5) Day Care Facilities.
- (6) Assisted Living Facilities, Boarding Homes and Community Homes.

Table 3xx

Total Capacity of All Tanks on Property in U.S. gallons	Minimum distance (feet) from nearest tank or tank vent to line of property nearby with listed use
1,200 and less	50
Over 1,200 to and including 30,000	150
Over 30,000 to and including 70,000	300
Over 70,000 to and including 500,000	500
Over 500,000	1,000

(b) **Measurement of Spacing.** Measurement shall be made in a straight line from the tank or tank vent whichever is nearest the boundary of property so zoned for a gas station to the nearest boundary of property in which such listed use is made.

(c) **Existing Nonconforming Uses.** Any properties devoted to the supplemental use which are so located at the time of the addition of this section, shall be exempt until the property is sold. Any change of such nearby use after the fact will not result in nonconformance of the supplemental use.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on May 9, 2022*****

Amendment 26-1

Applicant: D’Ette Cole

Amendment Title – ‘Sec. 35-397 – Auto and Light Truck Repair and Motor Vehicle Sales.’

Amendment Language:

DIVISION 7. - SUPPLEMENTAL USE REGULATIONS

Sec. 35-397.01 – Gasoline Stations.

(a) **Spacing.** Notwithstanding any other provisions of this chapter, any use in Table 397.01-1 listed as permitted in Table 311-2 and 311-2a shall require Specific Use Authorization Zoning approval within the distances in Table 397.01-1 from any of the following uses:

- (1) Single family or multi-family residences.
- (2) Schools.
- (3) Day Care Facilities.
- (4) Assisted Living Facilities, Boarding Homes and Community Homes.

Table 397.01-1

<u>Use</u>	<u>Minimum distance (feet) from the nearest building or structure of the gasoline use to the property line of any designated property uses specified above*</u>
<u>Gasoline Filling Station or use with gasoline having 50,000 gallons or less total tank capacity</u>	<u>100 feet</u>
<u>Gasoline Filling Station or use with gasoline having over 50,000 gallons</u>	<u>200 feet</u>

*The distance shall be inclusive of setbacks, buffers, and intervening property.

(b) The installation of gasoline stations within the required distance shall be allowed by specific use authorization in accordance with Sec. 35-423.

Amendment Title –‘Sec. 35-311 – Use Regulations.’
Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1& O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Retail	Convenience Store (With Gasoline) See Section 35-397.01					P	P	S	P	P	P	NA	2152
Retail	Convenience Store (With Gasoline And Carwash) See Section 35-397.01					S	P		P	P	P	NA	2152
Service	Gasoline Filling Station (Without Repair Or Carwash) See Section 35-397.01					P	P	S	P	P	P	NA	2116
Service	Gasoline Filling Station (With Repair) See Section 35-397.01						P		P	P	P	NA	
Service	Gasoline Filling Station (With Repair And/Or Carwash) See Section 35-397.01					S	P	S	P	P	P	NA	
Service	Gasoline Filling Station – Fleet See Section 35-397.01						S		P	P	P	NA	

TABLE 311-2a NONRESIDENTIAL USE MATRIX

	PERMITTED USE	Urban		Rural		Farm		Mixed Industrial					
		UD Major Node	UD Minor Node	RD Major Node	RD Minor Node	FR Ag Commercial	VILLAGE CENTER FR/FR Minor Node	MI - 1	MI-1 Minor Node	VILLAGE CENTER - M1	MI - 2	MI-2 Minor Node	VILLAGE CENTER - M2
Retail	Convenience Store (With Gasoline) See Section 35-397.01	P		P		P	P		P	P		P	P
Retail	Convenience Store (With Gasoline And Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (Without Repair Or Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (With Repair) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (With Repair And/Or Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station - Fleet See Section 35-397.01							P			P		

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 26-1

Applicant: D’Ette Cole

Amendment Title – ‘Sec. 35-397 – Auto and Light Truck Repair and Motor Vehicle Sales.’

Amendment Language:

DIVISION 7. - SUPPLEMENTAL USE REGULATIONS

Sec. 35-397.01 – Gasoline Stations.

(a) Spacing. Notwithstanding any other provisions of this chapter, any use in Table 397.01-1 listed as permitted in Table 311-2 and 311-2a shall require Specific Use Authorization Zoning approval within the distances in Table 397.01-1 from any of the following uses:

- (1) Single family or multi-family residences.
- (2) Schools.
- (3) Day Care Facilities.
- (4) Assisted Living Facilities, Boarding Homes and Community Homes.

Table 397.01-1

<u>Use</u>	<u>Minimum distance (feet) from the nearest building or structure of the gasoline use to the property line of any designated property uses specified above*</u>
<u>Gasoline Filling Station or use with gasoline having 50,000 gallons or less total tank capacity</u>	<u>100 feet</u>
<u>Gasoline Filling Station or use with gasoline having over 50,000 gallons</u>	<u>200 feet</u>

*The distance shall be inclusive of setbacks, buffers, and intervening property.

(b) The installation of gasoline stations within the required distance shall be allowed by specific use authorization in accordance with Sec. 35-423.

Amendment Title –‘Sec. 35-311 – Use Regulations.’
Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1& O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Retail	Convenience Store (With Gasoline) See Section 35-397.01					P	P	S	P	P	P	NA	2152
Retail	Convenience Store (With Gasoline And Carwash) See Section 35-397.01					S	P		P	P	P	NA	2152
Service	Gasoline Filling Station (Without Repair Or Carwash) See Section 35-397.01					P	P	S	P	P	P	NA	2116
Service	Gasoline Filling Station (With Repair) See Section 35-397.01						P		P	P	P	NA	
Service	Gasoline Filling Station (With Repair And/Or Carwash) See Section 35-397.01					S	P	S	P	P	P	NA	
Service	Gasoline Filling Station – Fleet See Section 35-397.01						S		P	P	P	NA	

TABLE 311-2a NONRESIDENTIAL USE MATRIX

	PERMITTED USE	Urban		Rural		Farm		Mixed Industrial					
		UD Major Node	UD Minor Node	RD Major Node	RD Minor Node	FR Ag Commercial	VILLAGE CENTER FR/FR Minor Node	MI - 1	MI-1 Minor Node	VILLAGE CENTER - M1	MI - 2	MI-2 Minor Node	VILLAGE CENTER - M2
Retail	Convenience Store (With Gasoline) See Section 35-397.01	P		P		P	P		P	P		P	P
Retail	Convenience Store (With Gasoline And Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (Without Repair Or Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (With Repair) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (With Repair And/Or Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station - Fleet See Section 35-397.01							P			P		

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by Board of Adjustments on July 18, 2022 *****

Amendment 26-1

Applicant: D’Ette Cole

Amendment Title – ‘Sec. 35-397 – Auto and Light Truck Repair and Motor Vehicle Sales.’

Amendment Language:

DIVISION 7. - SUPPLEMENTAL USE REGULATIONS

Sec. 35-397.01 – Gasoline Stations.

(a) Spacing. Notwithstanding any other provisions of this chapter, any use in Table 397.01-1 listed as permitted in Table 311-2 and 311-2a may require Specific Use Authorization Zoning approval within the distances in Table 397.01-1 from any of the following uses:

- (1) Single family or multi-family residences.
- (2) Schools.
- (3) Day Care Facilities.
- (4) Assisted Living Facilities, Boarding Homes and Community Homes.

Table 397.01-1

<u>Use</u>	<u>Minimum distance (feet) from the nearest structure of the gasoline storage or dispensary to the property line of any designated property uses specified above*</u>
<u>Gasoline Filling Station or use with gasoline having 50,000 gallons or less total tank capacity</u>	<u>100 feet</u>
<u>Gasoline Filling Station or use with gasoline having over 50,000 gallons</u>	<u>200 feet</u>

*The distance shall be inclusive of setbacks, buffers, and intervening property.

(b) The installation of gasoline stations within the required distance shall be allowed by specific use authorization in accordance with Sec. 35-423.

Amendment Title –‘Sec. 35-311 – Use Regulations.’
Amendment Language:

TABLE 311-2 NONRESIDENTIAL USE MATRIX

	PERMITTED USE	O-1& O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Retail	Convenience Store (With Gasoline) See Section 35-397.01					P	P	S	P	P	P	NA	2152
Retail	Convenience Store (With Gasoline And Carwash) See Section 35-397.01					S	P		P	P	P	NA	2152
Service	Gasoline Filling Station (Without Repair Or Carwash) See Section 35-397.01					P	P	S	P	P	P	NA	2116
Service	Gasoline Filling Station (With Repair) See Section 35-397.01						P		P	P	P	NA	
Service	Gasoline Filling Station (With Repair And/Or Carwash) See Section 35-397.01					S	P	S	P	P	P	NA	
Service	Gasoline Filling Station – Fleet See Section 35-397.01						S		P	P	P	NA	

TABLE 311-2a NONRESIDENTIAL USE MATRIX

	PERMITTED USE	Urban		Rural		Farm		Mixed Industrial					
		UD Major Node	UD Minor Node	RD Major Node	RD Minor Node	FR Ag Commercial	VILLAGE CENTER FR/FR Minor Node	MI - 1	MI-1 Minor Node	VILLAGE CENTER - M1	MI - 2	MI-2 Minor Node	VILLAGE CENTER - M2
Retail	Convenience Store (With Gasoline) See Section 35-397.01	P		P		P	P		P	P		P	P
Retail	Convenience Store (With Gasoline And Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (Without Repair Or Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (With Repair) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station (With Repair And/Or Carwash) See Section 35-397.01	P		P		P	P		P	P		P	P
Service	Gasoline Filling Station - Fleet See Section 35-397.01							P			P		



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix A (Storm Water Management Plan Checklist) - This application includes all updates to Appendix A of Appendix H, which includes and incorporates proposed changes to the other sections of Appendix H. See related applications for other sections of Appendix H.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Updates to the checklist are primarily in reference only and incorporate changes made under other applications. Those applications indicate cost changes for each of their respective sections. The updates to this section (Appendix A - SWMP Checklist) do not include any new changes that will incur cost impacts.

UDC 2021 Proposed Amendment

Amendment 27-1**Applicant:** Public Works**Amendment Title:** 'Appendix H. Appendix A – Checklist'**Amendment Language:****Storm Water Design Criteria Manual**January 2022 ~~January 2016~~

APPENDIX A

CHECKLIST AND STANDARD NOTES

A.1 STORM WATER MANAGEMENT PLAN CHECKLIST

To standardize the review process and minimize the time for approval by the city during review of the plat and construction drawings for a subdivision, a complete submittal regarding the analysis of existing drainage conditions and the design of modifications or new drainage facilities is necessary. The owner of the property to be developed is required by the Director of [Public Works](#) ~~TCI~~ to provide, at the owner's expense and as a condition of construction plan approval, a storm water management report for the total development area to be ultimately constructed. The storm water management report shall contain all of the necessary support data, methodologies used in calculations, and conclusions. The checklist below will be used by the city reviewer as a guide during the evaluation of all storm water management reports submitted to the city. The purpose of the checklist is to expedite the review process for both the engineer and the city, and to aid the engineer in the preparation of reports for the city's review. The storm water management report shall be submitted to the Director of [Public Works](#) ~~TCI~~ through the director of planning and development services prior to approval of any construction plans.



**CITY OF SAN ANTONIO, DEPARTMENT OF PUBLIC WORKS
 STORM WATER ENGINEERING REVIEW TEAM
 SUBMITTAL REVIEW CHECKLIST /**

Date: _____	Engr. of Record: _____
Project: _____	Contact Name: _____
Type / City ID No.: _____	Phone Number: _____
Design Firm: _____	email: _____

REVIEWER: _____	QA/QC: _____
Phone Number: _____	Team Leader: _____
Email: _____	SWE ID: _____

SUBMITTAL TYPE	SUBMITTED / REVIEWED
<input type="checkbox"/> Major Plat <input type="checkbox"/> Minor Plat <input type="checkbox"/> MDP/ MPCD <input type="checkbox"/> PUD <input type="checkbox"/> Building Permit <input type="checkbox"/> RIO Zoning <input type="checkbox"/> Low Impact Development (LID)	<input type="checkbox"/> I. Storm Water Management Plan (SWMP) <input type="checkbox"/> II. Construction Plans <input type="checkbox"/> III. Plat <input type="checkbox"/> IV. Floodplain Analysis <input type="checkbox"/> CLOMR <input type="checkbox"/> LOMR <input type="checkbox"/> Other

To expedite review, please reference all City approved Plans, Plats, Building Permits or Floodplain Analyses associated with this development. Please provide as much information as available.

Parent Projects:	NUMBER	NAME	DATE	Approved SWMP*
MDP (MPCD)*:	_____	_____	_____	<input type="checkbox"/>
PUD*:	_____	_____	_____	<input type="checkbox"/>
Plat:	_____	_____	_____	<input type="checkbox"/>
Flood Study:	_____	_____	_____	<input type="checkbox"/>
Building Permits:				
Site:	_____	_____	_____	<input type="checkbox"/>
Foundation:	_____	_____	_____	<input type="checkbox"/>
Shell:	_____	_____	_____	<input type="checkbox"/>

*Approved Storm Water Management Plan with included Adverse Impact Analysis. (Please note that further adverse impact analysis may be required.)

+ MDP = Master Development Plan, MPCD = Master Planned Community District, PUD = Planned Unit Development

For Resubmittals:

1. Please respond to each set of the comments with a cover letter. Concurrent reviews require separate resubmittal packages.
2. Submit one (1) signed/sealed copy and one (1) digital copy in the resubmittal package accompanied by original redlines if applicable. [Digital copies may be uploaded directly to BuildSA.](#)

3. Include certification that no changes or additions were made to plans or the report other than those addressing said comments. If other changes were made, please include a description of those changes.

I. Storm Water Management Plan (SWMP)

					STAFF USE ONLY				
					N/A	Included	Complete	Incomplete	Comments
A. GENERAL									
1.	Signed, sealed & bound Storm Water Management Plan (SWMP) (one (1) hard copy and one (1) digital copy)								
2.	Introduction & Executive Summary of existing conditions, proposed project, and methods used for analysis								
3.	Adverse Impact Statement: <i>"The increased runoff resulting from proposed development will not produce a significant adverse impact to other properties, habitable structures or drainage infrastructure systems to a point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met. 2,000 ft downstream Downstream conditions (including actual curb depth) in this reach have been field verified by myself or members of my staff. Therefore, the owner requests to participate in the Regional Storm Water Management Program by paying a fee-in-lieu-of onsite detention."</i>								
4.	Regional Storm Water Management Program Participation Form								
5.	Project Location Map								
6.	Digital Flood Insurance Rate Map (DFIRM) with site superimposed								
7.	Grading Plan (Also required in construction plans) <ul style="list-style-type: none"> • Lots grading properly according to FHA Lot Grading Type (A, B, C) • Driveway Detail, reference to critical Type "C" lots • Check T-intersections, cul-de-sacs, and knuckles to make sure runoff is contained in streets • Interceptor channels are required when: <ul style="list-style-type: none"> ○ Offsite drainage area flowing onto site is greater than 3 acres, or ○ Offsite drainage area flowing onto site is greater than 2 average residential lot depths 								
8.	Aerial map <ul style="list-style-type: none"> • To expedite review, delineate site boundaries, point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met 2,000 ft downstream, all downstream storm water facilities and other pertinent physiographic information. 								

<p>9. Onsite Drainage Area Map(s) (to scale) for Existing, Proposed, and Ultimate Conditions:</p> <ul style="list-style-type: none"> • Show Time of Concentration (Tc) pathways • Show individual and overall drainage areas for the site. Indicate area of each watershed • Show computation points and points of discharge; Table of hydrologic calculations for each individual and cumulative drainage area and points of discharge. Include acreage, runoff coefficients, Tc values, and rainfall intensities for the 5, 25, & 100-yr storm events, as applicable. 					
<p>10. Overall Drainage Area Map(s) (to scale) for Existing, Interim, Proposed, and Ultimate Conditions:</p> <ul style="list-style-type: none"> • Include point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met, 2,000-ft downstream (For lots less than three (3) acres in size adverse impact analysis need only extend to where tributary drainage areas equal to 100 acres) • Show Time of Concentration (Tc) pathways • Show individual and overall drainage areas for the site. Indicate area of each watershed • Show computation points and points of discharge • Table of hydrologic calculations for each individual and cumulative drainage area and points of discharge. Include acreage, runoff coefficients, Tc values, and rainfall intensities for the 5, 25, & 100-yr storm events, as applicable 					
<p>11. Impervious Cover Exhibit(s): Indicate existing and proposed impervious cover</p>					
<p>12. Floodplain Submittal is required if property is within, abutting, or adjacent to a floodplain, see Floodplain Section below.</p>					
<p>13. Verify if site is in a Mandatory Detention Area</p>					
<p>B. HYDROLOGY</p>					
<p>1. Description of Method for Hydrologic Analysis Detailed runoff calculations include:</p> <ul style="list-style-type: none"> • Hydrologic Calculation Methods (Reference Chapter 5, Hydrology): <ul style="list-style-type: none"> ○ Rational Method: Drainage area ≤ 200 acres <ul style="list-style-type: none"> • Detailed Time of Concentration (Tc) calculations; • Weighted runoff coefficients; Rainfall intensities; • Peak flow for Q5, Q25, Q100 ○ SCS or other Hydrograph Method allowed for drainage areas > 20 acres and required for drainage areas > 200 acres • Typical SCS programs used: HEC-HMS, Pond Pack, Hydraflow, XPStorm, etc. • Provide all electronic files • Detailed Time of Concentration/Lag Time calculations • SCS curve number (CN) value: provide detailed calculations & Soil Survey Map or Geotechnical Report to support <ul style="list-style-type: none"> ○ Soil Survey Map of area (site delineated, soil type & acreage of each soil group) • % Impervious Cover detailed calculations and exhibit 					

<ul style="list-style-type: none"> • Verify rainfall depths • Routing Values: Provide detailed calculations (types of routing are Modified Puls or Muskingam Cunge) <ul style="list-style-type: none"> ○ Verify Reach lengths for routing and velocities 					
<p>2. Table comparing the Existing, Proposed, & Ultimate Condition Peak Flows (5, 25 and 100yr)</p>					
<p>C. HYDRAULICS</p>					
<p>1. General:</p> <ul style="list-style-type: none"> • Storm water infrastructure for drainage areas < 100 ac, design for the Q25 • For all storm water facilities with drainage area ≥ 100ac, design for Q100 					
<p>2. Street Capacity:</p> <ul style="list-style-type: none"> • Local 'A': Q5 contained within top of curb, Q25 contained within ROW • Collector/Local 'B': Q25 contained within top of curb • Primary/Secondary Arterial: Q25 contained within top of curb & one lane in each direction shall remain passable with a flow depth not to exceed 0.3 ft • For drainage area > 100 acres, Q100 contained within top of curb. Use actual curb heights in calculations for existing streets (non-standard curbs, street overlays, etc.) 					
<p>3. Dead end street draining to unpaved surface:</p> <ul style="list-style-type: none"> • Runoff velocity < 6 fps. • Ensure runoff will flow into drainage easement 					
<p>4. Storm Drain:</p> <ul style="list-style-type: none"> • Inlets designed for 25yr capacity • HGL/EGL: provide detailed calcs (including junction losses). Show on S.D. profiles • EGL: below top of curb and top of junction box or, if approved by City, specify bolted manhole covers. • HGL: below gutter • Min easement: 15 ft min or 6 ft from pipe limits • Minimum Pipe Slope: 0.3% • Minimum Cleaning Velocity: 3 fps for 5-yr (20% ac) storm • Maximum Permissible Velocity: <ul style="list-style-type: none"> ○ Maximum Velocity for Trunk lines: 15 fps ○ Maximum Velocity for Laterals: No limit • Slopes or velocities outside the allowable range may require additional certifications at permitting or final inspection and/or additional warranties. • Reinforce Concrete Pipe required under public streets • Pipe Diameter <ul style="list-style-type: none"> ○ Trunk Lines: Minimum 24 in diameter ○ Laterals and driveway crossings: <24 in diameter may be allowed on a case-by-case basis 					
<p>5. Channels: (provide detailed calculations)</p> <ul style="list-style-type: none"> • If Drainage area < 100ac : Contain W.S. for Q25 plus freeboard (see Table 9.3.14) • If Drainage area ≥ 100ac : Contain W.S. for Q100 or Q25 plus freeboard, whichever is greater 					

<ul style="list-style-type: none"> • Channel bend freeboard calculations (if centerline radius is < 3 times the bottom width) • Verify if the channel has adequate drainage easement • Include a channel maintenance schedule for new channels • Verify Manning's Roughness Coefficient (n) (Reference Table 9.2.4.1) • Earthen channel: <ul style="list-style-type: none"> ○ Verify 15 ft access easement on one side ○ Max shear stress as outlined in Section 9.3.8 ○ Max 6 fps except as shown in Table 9.3.8 ○ Pilot channel required if slope < 0.5% ○ Maximum 3:1 side slopes • Concrete channel: <ul style="list-style-type: none"> ○ Verify 15 ft access easement on one side, 2 ft easement on the other ○ Minimum longitudinal slope: 0.4% or 0.1% with minimum cleaning velocity of 3 fps for existing Q5 ○ For trapezoidal channels, maximum 1.5:1 side slope without geotech design ○ Handrails or fencing required for channels with vertical walls or side slopes > 2:1 when wall height exceeds 2 ft ○ Check outfall velocities • Side-Lot Flumes: <ul style="list-style-type: none"> ○ Public Easements: verify 10 ft access easement on one side, 2 ft easement on the other ○ Private Easements: verify 2 ft easement on either side ○ Slope and velocity requirements are the same as for concrete channels. • Turf Reinforcement Matting: 6 fps < V < 12 fps. If > 12 fps, engineer's report should certify that material is appropriate for velocity. Include manufacturer spec's & installation instructions. Engineer to certify at final inspection that material was installed correctly. • Interceptor channel: Drainage easement shall extend a min of 2 ft on both sides of the channel • Handrails or fencing required on vertical headwalls greater than 2 ft in height and wing walls with slopes steeper than 2:1 					
<p>6. Outfalls / Outlets / Transitions</p> <ul style="list-style-type: none"> • When one channel discharges into another channel verify that storm water will be contained within the receiving channel. Verify that the outfall velocity into the receiving channel will not result in runoff jumping out of the receiving channel. • Concrete rip rap or other velocity control/erosion protection measures may be required at pipe/channel and channel/channel intersections and transitions. • If outfall velocity exceeds 6 fps at transition to earthen channel or other non-paved surface, provide energy dissipators or other velocity control measures <ul style="list-style-type: none"> ○ Verify that the proposed energy dissipator type is appropriate for the outfall conditions (Reference Chapter 10, Table 10.4.3) ○ Detailed calculations are required when energy dissipators are proposed ○ Provide retard spacing and concrete transition length where applicable • Hydrograph timing & analysis of backwater may affect outfall and dissipator calculations 					
D. ADVERSE IMPACT ANALYSIS					

<p>1. Narrative</p> <ul style="list-style-type: none"> • Provide an Adverse Impact Analysis and an Adverse Impact Statement • Discuss in detail the downstream conditions • Discuss if drainage patterns have changed from the previously approved MDP, if applicable 					
<p>2. If site work permit ONLY with no increase in impervious cover – Demonstrate that drainage patterns are not obstructed. Grading plan required. Detailed adverse impact analysis may be required.</p>					
<p>3. Provide detailed hydrologic & hydraulic calculations from proposed development to a point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met. 2,000 ft downstream</p> <p>4. Verify hydrologic calculation method</p> <p>5. Compare existing, proposed, and ultimate peak flows</p> <p>6. Reference Checklist Section B</p>					
<p>7. Street Capacity:</p> <ul style="list-style-type: none"> • Local 'A': Q5 contained within top of curb, Q25 contained within ROW • Collector/Local 'B': Q25 contained within top of curb • Primary/Secondary Arterial: Q25 contained within top of curb & one lane in each direction shall remain passable with a flow depth not to exceed 0.3 ft • For drainage area > 100 acres, Q100 contained within top of curb. Use actual curb heights in calculations for existing streets (non-standard curbs, street overlays, etc.) • Velocity < 10 fps 					
<p>8. Curb Inlets:</p> <ul style="list-style-type: none"> • Opening capacity detailed calculations for Q25 • HGL/EGL: provide detailed calcs (including junction losses). • EGL: below top of curb • HGL: below gutter line 					
<p>9. Storm Drain:</p> <ul style="list-style-type: none"> • HGL/EGL: provide detailed calcs (show losses). Show on storm drain profiles. • EGL: should be below junction box lid/manhole 					
<p>10. Channels: (provide detailed calculations for Ultimate Q & Channel Capacity):</p> <ul style="list-style-type: none"> • Contain ultimate Q25 plus freeboard or ultimate Q100, whichever is greater, within drainage easement/ROW & does not flood habitable structures. 					
<p>11. Culvert:</p> <ul style="list-style-type: none"> • Runoff should not overtop an existing structure under the roadway for the existing, proposed, and ultimate of the 5, 25, & 100 yr condition OR... • A new culvert should be designed for the 25 yr ultimate for drainage areas ≤ 100 acres or 100-year for drainage areas greater than 100 acres 					

<p>12. Low Water Crossings (Provide detailed calculations and discuss):</p> <ul style="list-style-type: none"> • Low Water Crossing must not be classified as “Dangerous” during regulatory (5, 25, or 100 yr frequency) storm events • If the WSE exceeds this criterion the crossing may be improved in lieu of providing onsite mitigation measures or paying a fee-in-lieu of detention. This is to be considered on a case by case basis and may require a developer agreement. 					
<p>13. Underground Utilities in Floodplain:</p> <ul style="list-style-type: none"> • Provide buoyancy and scour calculations for the 5, 25, and 100 yr storm events • Show any required concrete capping or encasement in construction plans 					
E. DETENTION					
<p>1. Provide Drainage Area Map(s) (to scale) for Existing and Proposed Conditions:</p> <ul style="list-style-type: none"> • Also include ultimate conditions, if applicable (phased construction, basin serving multiple lows, etc.) • Include Time of Concentration/Lag time flow paths • Modified Rational Method may be used for drainage areas up to 20 acres • SCS Method to be used for drainage areas > 20 acres (i.e. HEC-HMS, Pond Pak, Hydraflow, etc.) • SCS Method to be used for modeling multiple ponds, regardless of drainage area 					
<p>2. Provide results in tabular format with detailed calculations for allowable/existing, proposed, and ultimate discharges from the structure</p>					
<p>3. Post- development discharges from the pond for the <u>1</u>, 5, 25, and 100 yr must be equal to or less than existing conditions</p>					
<p>4. Provide inflow and outflow hydrographs for <u>1</u>, 5, 25, and 100 yr (proposed, ultimate)</p>					
<p>5. Provide required storage for the <u>1</u>, 5, 25, and 100 yr (proposed, ultimate)</p>					
<p>6. Include stage vs. discharge and stage vs. storage tables</p>					
<p>7. Provide outlet rating curve</p>					
<p>8. Provide Pondpack, Hydraflow Hydrographs, or other applicable calculation files on CD</p>					
<p>9. Verify if pond qualifies as a TCEQ dam. (Reference Chapter 13 for dam requirements)</p>					
<p>10. Verify basin side slopes:</p> <ul style="list-style-type: none"> • Maximum 3:1 for earthen berm/side slopes • Concrete side slopes/walls may require structural details or geotech analysis depending on slope and height (see concrete channel wall requirements) 					

<p>11. Check hydraulics of outlet structure:</p> <ul style="list-style-type: none"> • Verify weir and orifice size(s) and elevation(s) • Check effect of tail water elevation on outfall hydraulics • Outfall velocity: Max Shear stress as outlined in Section 9.3.8 maximum 6 fps (sandy soils may require a discharge velocity less than 6 fps) • Provide energy dissipation if needed (include calculations and construction details) 					
<p>12. Verify design water surface elevations are below the top of pond:</p> <ul style="list-style-type: none"> • 100 yr proposed/ultimate or 25 yr proposed/ultimate plus freeboard • 100 yr 6 hr duration proposed/ultimate check • If TCEQ dam, provide auxiliary spillway 					
<p>13. Restrictor plates may be required for ponds with phased development</p>					
<p>14. Provide pond grading on subdivision plat</p>					
<p>15. Provide detention pond construction plans (signed & sealed), including but not limited to:</p> <ul style="list-style-type: none"> • Pond grading • Notes for establishing vegetation • Pond details, including cross-sections with design water surface elevations • Outfall structure (pipe, weir, etc.) details • Restrictor plate details, as applicable 					
<p>16. Deferred Detention:</p> <ul style="list-style-type: none"> • Detailed detention analysis and construction of ponds may be allowed on a case by case basis • Preliminary detention calculations are still required at platting 					
<p>17. Regional Storm Water Detention Facilities:</p> <ul style="list-style-type: none"> • Provide 15 ft easement around top of bank and/or 100 yr flood inundation pool for maintenance [and public safety] purposes 					
<p>18. Public Detention Facilities:</p> <ul style="list-style-type: none"> • Provide access ramps with a maximum slope of 7:1 for access to the flow line of the facility (also recommended for private facilities) 					
<p>19. Provide a signed Maintenance Agreement</p>					
<p>20. Drainage Easements for Detention Ponds:</p> <ul style="list-style-type: none"> • Show detention pond easements on the plat when the detention is being designed and constructed as part of the plat • Detention pond easements generally shall not be provided on the plat when detention is deferred 					
<p>21. Detention Pond Conformance Letter:</p> <ul style="list-style-type: none"> • Submit letter to Public Works TCI after pond is constructed • Plat recordation, building permit approval, or certificate of occupancy may be withheld until letter is submitted by applicant and accepted by Public Works TCI • Plat recordation will not be withheld when deferring detention 					

<u>F. 2-DIMENSIONAL MODELING</u>					
1. <u>Is the Model Approved by FEMA</u> <ul style="list-style-type: none"> Is the computer program used for 2D hydraulic modeling approved by FEMA? FEMA has approved the use of 2D software for 1D riverine flood routing (channel flow) and 2D unconfined flood routing. FEMA Region approval is needed for other uses. 					
2. <u>Provide Version of Model used.</u>					
3. <u>If effective model was 1D, does the report clearly establish that the effective methodology was inappropriate for the study reach?</u>					
4. <u>If effective model was 1D, was a duplicate effective model submitted?</u>					
5. <u>Submit all the model layer files used to develop the model input.</u>					
6. <u>Does the model(s) run from the digital medial or with a provided free viewer?</u>					
7. <u>Is the 2D domain development methodology documented and compliant with modeling software recommendations?</u>					
8. <u>Does the 2D domain extend beyond the project area? Development and derivation of the grid/mesh must be clearly documented in the report.</u>					
9. <u>Provide source of the Digital Terrain Model and confirm it covers the entire project area.</u>					
10. <u>Are the time step and grid cell size reasonable for the modeled area? Was a geo-referenced geometry file submitted for the model domain?</u>					
11. <u>Are ineffective flow areas reasonably represented?</u>					
12. <u>Confirm that n-values used in the model reasonable?</u>					
13. <u>Provide a narrative on how the boundary conditions were determined?</u>					
14. <u>Provide documentation in the report that the model conserves volume.</u>					
G. OTHER					

II. CONSTRUCTION PLANS

For Residential Plats or Non-Residential Permits. Refer to Standard Details and Design Guidance Manual

					STAFF USE ONLY				
					N/A	Included	Complete	Incomplete	Comments
A. STREET PLANS									
1. Signed and sealed Construction Plans									
<ul style="list-style-type: none"> Submit one (1) hard copy and one (1) digital copy with original submittal and resubmittals; Once the plans are approved, additional hard copies of the plans may be requested for distribution to the City inspectors. 									
2. Slope to inlet: min = 0.5% ; max = 4%									
<ul style="list-style-type: none"> Positive drainage provided to all inlets, including those located at the low point of (i.e. in the sag of) a vertical curve 									
3. Provide flow arrow for washout crowns									
4. Provide flow arrows and detailed grading at T-intersections, cul-de-sacs, and knuckles as needed to make sure runoff is contained in streets									
B. DRAINAGE PLANS									
1. Signed and sealed Construction Plans									
<ul style="list-style-type: none"> Submit one (1) hard copy and one (1) digital copy with original submittal and resubmittals; Once the plans are approved, additional hard copies of the plans may be requested for distribution to the City inspectors. 									
<ul style="list-style-type: none"> Standard notes: Improved earthen channels and detention ponds will be vegetated by seeding or siding. Eighty five percent (85%) of the channel surface area must have established vegetation before the City of San Antonio will accept the channel for maintenance All concrete lining shall develop a minimum compressive strength of not less than 3,000 psi in 28 days For normal conditions, the concrete lining shall be a minimum of five (5) inches thick and reinforced with No. 4 round bars @ 18 inches on center each way or welded wire fabric of 6"x6" – W/D6 x W/D6. Where surcharge, nature of ground, height and steepness of slope, etc. become critical, design shall be in accordance with latest structural standards. All concrete lining shall develop a minimum compressive strength of not less than three thousand (3,000) pounds per square inch in twenty-eight (28) days. The depth of all toe downs shall be 36 inches upstream, 24 inches downstream, and 18 inches for side slopes. The City's Construction 									

<p>Inspector may permit an 18" toe down in rock sub grade in lieu of the above toe down requirements. The horizontal dimensions of toe downs shall not be less than six (6) inches.</p> <ul style="list-style-type: none"> • Please provide one (1) of the following standard notes on the general notes sheet of the construction plan set, whichever is applicable: <ul style="list-style-type: none"> ○ The resulting adverse impact analysis, drainage patterns, runoff and volume calculations associated with this phase of development is consistent with the Stormwater Management Plan developed for the Master Development Plan submitted and approved on (Provide MDP Number and Date). ○ The resulting adverse impact analysis, drainage patterns, runoff and volume calculations associated with this phase of development is not consistent with the Stormwater Management Plan developed for the Master Development Plan submitted and approved on (Provide MDP Number and Date). A revised Stormwater Management Plan has been submitted on (Provide date) that reflects these construction plans and is subject to review before these plans will be accepted by the City. 					
<p>2. Interim Conditions and Detention Pond Notes. Use the first note and either the second or third note as applicable.</p> <p>Contractor shall phase construction and/or provide necessary BMPs to mitigate interim conditions runoff during construction due to clearing, grading, subgrade preparation, paving, buildings, etc., and to prevent adverse impacts to other property, structures, and infrastructure during construction.</p> <p>Detention pond excavation and/or embankment necessary for providing storage must be substantially complete prior to City inspection of street subgrade, curb, flex base, and pavement within the watershed draining to the detention pond.</p> <p>Detention pond excavation and/or embankment necessary for providing storage must be substantially complete prior to construction of flex base, pavement, pouring building slabs, or constructing other impervious cover within the watershed draining to the detention pond(s). Contact Transportation & Capital Improvements (TCI) Public Works for a site inspection.</p>					
<p>3. Storm Drain:</p> <ul style="list-style-type: none"> • Minimum easement required (15ft) or 6 ft from extreme limits of pipe • Minimum 2' vertical/horizontal clearance between storm drain pipes and other utilities, or provide concrete encasement 					
<p>4. Junction box:</p> <ul style="list-style-type: none"> • Minimum 6 in clearance from O.D. of pipe to inside of junction box wall • Invert of junction box to be shaped with concrete fill (2,500 psi min) to ensure drainage to outlet pipe 					

C. STANDARD DETAIL SHEETS					
1. Junction Box: <ul style="list-style-type: none"> • Check for standard junction box detail • If proposed span larger than standard, reinforcement and concrete wall thickness calculations and a signed and sealed detail must be provided 					
2. Curb inlets shall be per City standard details. Inlet extensions are acceptable as follows: <ul style="list-style-type: none"> • Maximum of one (1) extension allowed for inlets on grade • Inlet extensions are typically not allowed for sump inlets • If proposing multiple extensions on grade or extensions for sump inlets, additional capacity calculations or non-standard detailed drawings may be required 					
3. Pipe Bedding and Backfill Details (<i>See special detail</i>) <ul style="list-style-type: none"> • Note on 2nd layer (Rocks not larger than 1 in) 					
4. Provide concrete collars at all tie-ins					
5. Grout should be added to spring line					
6. Weep Holes: <ul style="list-style-type: none"> • Required in rip rap and on headwalls 5ft and higher • Place weep holes 6" above the toe at 10 ft o.c. • Geo-fabric is to be placed behind the riprap to hold the gravel (1 cubic foot per weep hole) 					
D. UTILITY LAYOUT					
1. Lateral tie-ins from properties to public storm drain systems <ul style="list-style-type: none"> • Laterals < 24 in may be approved on a case by case basis 					
2. Utilities in the Floodplain: <ul style="list-style-type: none"> • Check if any proposed underground utility lines are in floodplain • Buoyancy and scour calculations may be required • Concrete capping or encasement may be required 					
E. GRADING PLAN					

<p>1. Grading Plan:</p> <ul style="list-style-type: none"> • Lots grading properly according to FHA Lot Grading Type (A, B, C) • Driveway Detail, reference to critical Type "C" lots • Check T-intersections, cul-de-sacs, and knuckles to make sure runoff is contained in streets • Interceptor channels are required when: <ul style="list-style-type: none"> ○ Offsite drainage area flowing onto site is greater than 3 acres, or ○ Offsite drainage area flowing onto site is greater than 2 average residential lot depths 					
<p>2. <u>Include Interim Conditions and Detention Pond Notes from Section II.B.2 if applicable.</u></p>					
<p>F. OTHER</p>					

III. PLAT

					STAFF USE ONLY				
					N/A	Included	Complete	Incomplete	Comments
A. GENERAL									
1. Provide one (1) hard copy and one (1) digital copy of the Subdivision Plat									
2. Existing Contours									
3. Finished/proposed Contours:									
<ul style="list-style-type: none"> Street only if no significant site grading Provide detention pond contours on plat, unless detention is deferred 									
3. Label & dimension all drainage easements									
<ul style="list-style-type: none"> Public easements: ≥100 acre drainage area or conveying runoff from public ROW or facilities; and/or containing FEMA floodplain Private easements: <100 acre drainage area and/or not conveying runoff from public ROW or facilities, except for some side-lot flumes Side-lot flumes: 10 ft access required for public easements; minimum 2 ft either side of channel for private easements 									
4. Verify continuation of Streets & Channels									
5. Delineate DFIRM 100 Yr Floodplain									
<ul style="list-style-type: none"> Provide drainage easement to include the worst case of the FEMA 100 yr and the lesser of the Ultimate 100 yr or the Ultimate 25 yr plus freeboard floodplain or a combination thereof 									
6. <u>Easement Requirements:</u>									
<ul style="list-style-type: none"> <u>Easements will be required for all detention facilities accepting runoff from properties other than the lot on which the detention pond exists or will be constructed. When detention is deferred, in lieu of providing an easement on the plat, Public Works TGI may require that a note be placed on the plat specifying which lot(s) will provide detention for other lots. Public Works TGI may require that an easement be established by separate instrument at building permit.</u> <u>For regional detention facilities the easement shall extend to a minimum of fifteen feet outside both the 100 yr pool and the structural improvements to facilitate maintenance as well as public safety.</u> 									

<p>7. Notes:</p> <ul style="list-style-type: none"> • Include MDP Consistency Note from Section II.B.1 if applicable. • Include Interim Conditions and Detention Pond Notes from Section II.B.2 if applicable. 					
<p><u>B. NOTES</u></p>					
<p>1. <u>Common Area Maintenance Note:</u> The maintenance of all private streets, open space, greenbelts, parks, tree save areas, including Lot _____, Block _____, CB or NCB _____, drainage easements and easements of any other nature within this subdivision shall be the responsibility of the Property Owners, or the Property Owners' Association, or its successors or assigns and not the responsibility of the City of San Antonio or Bexar County.</p>					
<p><u>San Antonio (Public Works TCI) and Bexar County Floodplain Notes. Use Note #2 and choose one of notes 3 - 5) if the property contains floodplain. Use note #6 if the property does not contain floodplain. Minor variations may be approved by Public Works TCI or Bexar County.</u></p>					
<p>2. <u>Easements for Floodplains</u> <u>35-F124(C)</u></p> <p>The drainage easements were delineated to contain the lesser of the boundaries of the 1% annual chance (100-year) flood zone established by the Federal Emergency Management Agency (FEMA) in accordance with DFIRM Panel _____, dated _____; or the 1% annual chance (100-year) ultimate development condition water surface elevation; or the 4% annual chance (25-year) ultimate development floodplain plus freeboard. Construction, improvements, or structures within the drainage easements and floodplain are prohibited without prior written approval from the Floodplain Administrator of the City of San Antonio or Bexar County.</p>					
<p>3. <u>LOMRs with FEMA Approval</u> <u>35-F132</u></p> <p>The 1% annual chance (100-Year) floodplain limits shown on this plat were delineated based upon a Letter of Map Revision (LOMR) Study prepared by _____ and approved by FEMA on _____ (Case No. _____). Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</p>					
<p>4. <u>CLOMRs with FEMA Approval</u> <u>35-F132</u></p> <p>The 1% annual chance (100-year) floodplain limits shown on this plat were delineated based upon a Conditional Letter of Map Revision (CLOMR) Study prepared by _____ and approved by FEMA on _____ (Case No. _____). Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</p>					
<p>5. <u>CLOMRs Pending FEMA Approval</u></p> <p>Lots thru _____, Block _____, CB or NCB _____, lie within the FEMA 1% annual chance (100-year) floodplain as depicted on the FEMA Flood Insurance Rate Map of Bexar County, Texas, DFIRM panel numbers 48029c and 48029c, dated _____. A FEMA CLOMR floodplain study has been prepared by and was</p>					

<p><u>approved by the city of San Antonio and/or Bexar County. The floodplain study (FEMA Case No. _____) is pending approval by FEMA. Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</u></p>					
<p>6. <u>Floodplain Verification</u></p> <p><u>No portion of the FEMA 1% annual chance (100-year) floodplain exists within this plat as verified by FEMA Map Panel: 48029C, effective [date]. Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</u></p>					
<p><u>Additional Floodplain and Storm Water Notes 7 - 15 to be used with the Floodplain Notes above if applicable:</u></p>					
<p>7. <u>County Finished Floor Elevation- Relative to Floodplain</u> F-142(a) & (b)1</p> <p><u>Finished floor elevations for structures on lots containing floodplain or adjacent to the floodplain shall be in compliance with the floodplain regulation in effect at time of construction. Contact Bexar County Public Works for more information.</u></p>					
<p>8. <u>Residential Finished Floor</u> Appendix H. 15.2 and Appendix H. Appendix A.1.III.A.8</p> <p><u>Residential finished floor elevations must be a minimum of eight (8) inches above final adjacent grade. (This note is required on all residential and OCL plats)</u></p>					
<p>9. <u>Residential Finished Floor Elevation – City Only. Required for lots containing, adjacent to, or abutting floodplain.</u> F125(a)(2) & F142(a)(1)</p> <p><u>Residential structures are not allowed within the City of San Antonio ultimate development floodplain. Finished floor elevations for residential structures shall be no less than one foot above the base flood elevation of the regulatory floodplain (City of San Antonio ultimate development floodplain). The lowest adjacent grade shall be at or above the base flood elevation. Pre-construction elevation certificates may be required prior to permit approval, and postconstruction elevation certificates may be required prior to occupancy of residential buildings, as determined by the Floodplain Administrator of the City of San Antonio.</u></p>					
<p>10. <u>Non-Residential Finished Floor Elevation – City Only. Required for lots containing, adjacent to, or abutting floodplain.</u> F124(f)(17) & F142(b)</p> <p><u>Finished floor elevations for non-residential structures shall be no less than one foot above the base flood elevation of the regulatory floodplain (City of San Antonio ultimate development floodplain). The lowest adjacent grade shall be at or above the base flood elevation. Flood-proofing may be allowed if elevating the structure is not feasible, if approved by the Floodplain Administrator of the City of San Antonio.</u></p>					
<p>11. <u>Detention for previously recorded plat.</u></p>					

<p><u>Storm water detention is required for this property and is accounted for in an offsite detention pond located in Lot _____, Block _____, CB or NCB _____, Subdivision Unit _____, recorded in Volume _____, Page _____ (Plat # _____).</u></p>					
<p>12. <u>Drainage Easement Encroachments</u> <u>Appendix H. Appendix A.1.III.A.7</u></p> <p><u>No structure, fences, walls or other obstructions that impede drainage shall be placed within the limits of the drainage easements shown on this plat. No landscaping or other type of modifications, which alter the cross-sections of the drainage easements, as approved, shall be allowed without the approval of the Director of TCI or Director of Public Works. The City of San Antonio and Bexar County shall have the right of ingress and egress over the grantor's adjacent property to remove any impeding obstructions placed within the limits of said drainage easement and to make any modifications or improvements within said drainage easements.</u></p>					
<p>13. <u>Public Works Detention & Maintenance TCI</u> <u>Appendix H. 4.7.1</u></p> <p><u>Storm water detention is required for property within the boundary of this plat. Building permits shall be issued only in conjunction with necessary storm water detention approved by the City of San Antonio Floodplain Administrator. The property may be eligible to post a fee in lieu of detention (FILO) if offsite drainage conditions allow but only when approved by the City of San Antonio Floodplain Administrator. Maintenance of on-site storm water detention shall be the sole responsibility of the property owners and/or the property owners' association and its successors or assigns and is not the responsibility of the City of San Antonio or Bexar County.</u></p>					
<p>14. <u>LID - Voluntary</u> <u>35-210(b)(4)F</u></p> <p><u>The property owner has elected to provide low impact development (LID) and/or natural channel design (NCD) on Lot(s) _____, Block _____, NCB _____. Building permits for this property shall be issued only in conjunction with necessary LID/NCD plans approved by the City of San Antonio. The property may be eligible for credit and offset incentives and/or fee incentives when approved by the City of San Antonio. If the property owner elects not to provide LID and/or NCDP, the incentives will not be granted and the property shall conform to all applicable development standards of the City Code Chapter 35, the Unified Development Code.</u></p>					
<p>15. <u>LID – Mandatory Areas</u> <u>35-673(c)(8)</u></p> <p><u>Low impact development (LID) and/or natural channel design (NCD) is required on lot(s) _____, block _____, NCB _____. Building permits for this property shall be issued only in conjunction with necessary LID/NCD plans approved by the City of San Antonio. The property may be eligible for credit and offset incentives and/or fee incentives when approved by the City of San Antonio.</u></p>					
<p>16. NOTE: Temporary easement to expire upon incorporation into platted public street ROW.</p>					

<p>17. NOTE: No structures, fences, walls, or other obstructions that impede drainage shall be placed within the limits of the drainage easements shown on this plat. No landscaping or other type of modifications, which alter the cross-sections of the drainage easements, as approved, shall be allowed without the approval of the Director of TCI. The City of San Antonio and Bexar County shall have the right of ingress and egress over grantor's adjacent property to remove any impeding obstructions placed within the limits of said drainage easement and to make any modifications or improvements within said drainage easements.</p>					
<p>18. NOTE: Finish floor elevations must be a minimum of (8) inches above final adjacent grade (for residential lots only).</p>					
<p>19. NOTE: Minimum finished floor elevations for residential and commercial lots shall be elevated at least one (1) foot higher than the computed water surface elevation for the 100 year ultimate development.</p>					
<p>20. NOTE: The maintenance of the detention pond and outlet structure shall be the responsibility of the lot owners or home owners association their successors or assignees and not the responsibility of the City of San Antonio and or Bexar County.</p>					
<p>21. To expedite the review of elevation certificates, indicate the specific minimum finish floor elevation for all lots adjacent to FEMA floodplains.</p>					
<p>22. Deferred Detention: Areas within the City Limits.</p> <ul style="list-style-type: none"> ● Provide NOTE: Storm water detention is required for this property. Building permits for this property shall be issued only in conjunction with necessary storm water detention approved by the City of San Antonio. The property may be eligible to post a fee in lieu of onsite detention (FLO) if offsite drainage conditions allow but only when approved by the City of San Antonio. Maintenance of onsite storm water detention shall be the sole responsibility of the lot owners and/or property owners association and their successors or assignees. ● Provide preliminary calculations of estimated detention basin size. 					
<p>23. Easement Requirements:</p> <ul style="list-style-type: none"> • Easements will be required for all detention facilities accepting runoff from properties other than the lot on which the detention pond exists or will be constructed. When detention is deferred, in lieu of providing an easement on the plat, Public Works TCI may require that a note be placed on the plat specifying which lot(s) will provide detention for other lots. Public Works TCI may require that an easement be established by separate instrument at building permit. • For regional detention facilities the easement shall extend to a minimum of fifteen feet outside both the 100 yr pool and the structural improvements to facilitate maintenance as well as public safety. 					
<p>B. OTHER</p>					

IV. FLOODPLAIN SUBMITTAL

					STAFF USE ONLY				
					N/A	Included	Complete	Incomplete	Comments
A. COSA FLOODPLAIN STUDY									
1. Provide one (1) hard copy and one (1) digital copy of signed and sealed floodplain study.									
2. Narrative: <ul style="list-style-type: none"> • Cover Page, Table of Contents, and Executive Summary • Introduction that includes project description and history, location, scope and objective of analysis, previous and related studies that may affect this analysis (other LOMC's in area) • Identification and specific location of any increases in water surface elevations, velocities, or changes in the floodplain. Include discussion of how these changes meet Code and are being mitigated. • Section on the topographic data, survey, and rainfall data utilized for the study. • Section on the methodology used and any hydrologic or hydraulic parameters changed and justification. • Summary, conclusions, and recommendations (if applicable). Include the impact on the flows, water surface elevations, & velocities. • Comparison tables between pre-project and post-project/proposed conditions. For new or changes to hydrology, include a Flow Summary Table including the HMS junction name (if applicable) and cross section flows are being applied in the hydraulic model. For hydraulic result tables, include water surface elevations, velocities and include the Ultimate Development (UD) condition. • Table of Contents and abstract or executive summary • Introduction that includes project description and history, location, scope and objective of analysis, previous and related studies that may affect this analysis • Summary, conclusions, and recommendations. Include the impact on the floodplain's Q, WSEL & velocity. 									
3. Provide analysis of the following: <ul style="list-style-type: none"> • 25 yr existing and ultimate development plus required freeboard condition hydrologic and hydraulic analyses • 100 yr existing and ultimate development condition hydrologic and hydraulic analyses 									

4. Vicinity/[Location](#) map

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<ul style="list-style-type: none"> • Submit a 1-page location map with latest aerial background that includes a box around the development, the location of any major project features, such as new ponds, bridges, culvert crossings, etc. Include political boundaries including city limits and the San Antonio ETJ. Include major stream names and road names in the area, labeled. The map should include a title, north arrow, scale, and legend. 					
<p>5. Overall Aerial Drainage Area Map(s) (signed and sealed):</p> <ul style="list-style-type: none"> • Show Time of Concentration (Tc) pathways • Show individual and overall drainage areas. Indicate area of each watershed • Show computation points and points of discharge • Submit Soils and Landuse Maps that include color-coded landuse with corresponding impervious cover percentage for both pre-project and proposed/post-project conditions. Include additional copies for the Ultimate Development condition. 					
<p>6. Topographic Work Map(s) (signed and sealed):</p> <ul style="list-style-type: none"> • Scale the workmap to be able to read individual 1' contours clearly. It may be necessary to submit multiple sheets, depending on the size of the revision. • Pre-project (Existing conditions) work map; showing existing contours, plan view of project limits, effective/existing cross sections, effective floodplain limits, property lines, limits of study/tie-in locations, etc. • Post-project (proposed or as-built conditions) work map; showing existing contours, plan view of project limits, effective/existing cross sections, effective floodplain limits, property lines, limits of study/tie-in locations, etc. • Include legend, scale, north arrow, vertical datum, source and date of survey and topographic data. • Existing conditions work map; showing existing contours, plan view of project limits, effective/existing cross sections, effective floodplain limits, property lines, etc. • Proposed conditions work map; showing the existing and proposed contours where necessary, proposed cross sections, project limits, property lines, revised floodplain limits with drainage easements, etc. • 					
<p>7. Grading Plan (existing and proposed/asbuilt 1' contours) signed and sealed, see Section II.E.- (existing and finished contours) signed and sealed</p> <ul style="list-style-type: none"> • Include location of proposed velocity-control and bank armoring/reinforcement features 					
<p>8. Channel Cross Sections (existing superimposed on proposed) show the drainage easement, Manning's coefficients, property lines, structures, etc.)</p>					
<p>9. Plotted water surface profiles for the ultimate flows (if applicable)</p>					
<p>10. Easement for Floodplain</p> <ul style="list-style-type: none"> • Provide drainage easement to include the worst case of the FEMA Effective 100-yr (1% annual chance) and the greater lesser of the Regulatory Ultimate 100 yr or the Regulatory Ultimate 25yr plus freeboard floodplain or a combination thereof • Drainage easements that include FEMA effective floodplain shall be noted as public easements on plats and other easement documents 					

11. **Provide detailed Hydrology calculations**, see checklist Section I.B.

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12. <u>Modeling software cross-section plots & profiles</u>					
<ul style="list-style-type: none"> • <u>Output plots showing cross section and profile plots with water surface elevation lines</u> 					
13. <u>Output table (or tables) of the hydrologic & hydraulic model(s)</u>					
14. Channel outfalls perpendicular to the floodplain:					
<ul style="list-style-type: none"> • Channel outfall must <u>meet the requirements in Section 9.3.17 – Channel Junctions</u>. be taken to the invert of the floodplain or show the velocity to be less than 6 fps going down the side slope. • 36 in toe-down required. • Floodplain development permit is required if within the city limits 					
15. Provide a summary table (or tables) of the hydraulic model					
16. <u>Describe if the FIS flow change locations are preserved if there is an effective FEMA model?</u>					
17. <u>Digital shapefile (projected in State Plane South Central) data of all HEC-HMS, HEC-RAS, XP-SWMM, and/or other models used in analyses.</u>					
18. CD of all HEC-HMS, HEC-RAS, XP-SWMM, and/or other models used in analyses <u>Digital copies may be uploaded directly to BuildSA.</u>					
19. Is this development over the Edwards Aquifer Recharge Zone ?					
20. Flood plain Development Permit Application (1 copy)					
21. Elevation Certificates (if applicable)					
22. Unflooded vehicular access must be available to the development from a public street.					
23. If site is in ETJ, Bexar County is the Floodplain administrator					
<ul style="list-style-type: none"> • COSA Floodplain Development Permit is not required • Coordinate necessary forms and submittal requirements with the County • Bexar County signs the FEMA forms • Verify drainage easement for ultimate conditions 					
24. Contour Data:					
<ul style="list-style-type: none"> • If using agency provided 2 ft aerial contours or 1 ft Lidar contours, field verification is required • <u>Onsite survey preferred, provide survey</u> 					
25. Floodplain Reclamation:					
<ul style="list-style-type: none"> • Account for storage volume lost (with comparable excavation within the same creek floodplain) when reclamation of ineffective flow OR shallow flooding (overbank) areas is proposed • If more than 320 acres drain to site, improvements to site may require an administrative exception 					
26. Master Development Plans (MDP):					
<ul style="list-style-type: none"> • Provide hydraulic analysis of floodplains that are adjacent to this MDP or if no hydraulic study is being done provide the following note on the MDP with signatures of the Owner and Engineer: 					

<p>“The Floodplain limits on this Master Development Plan are estimated and subject to change. Approval of subdivision plats associated with this Master Development Plan is subject to the review and approval of a Storm Water Management Plan in accordance with the City of San Antonio Unified Development Code.”</p> <ul style="list-style-type: none"> • Note that MDP’s are conceptual in nature and ONLY conditional approvals shall be given. One condition is that at the time of platting, more detailed downstream analysis will be provided by the engineer. • If the SWMP Report requires updating during submittal for plat or construction plan review, the adverse impact conditions in 4.3.1(C) shall be validated for the area being modified. The updated report must comply with the current Floodplain management requirements as adopted in UDC Section 35-F100. 					
<p>B. FEMA CLOMR / LOMR</p>					
<p>1. Provide the applicable items listed in the COSA Floodplain Study above. Initiate the study on the San Antonio River Authority (SARA), D2MR website</p> <ul style="list-style-type: none"> • d2mr.sara-tx.org • Register/login, select stream, click “Create Study” • For all hydrology and hydraulic modeling please refer to SARA’s San Antonio River Basin Modeling Standards (SARB) 					
<p>2. MT-2 Form 1, Sec D:</p> <ul style="list-style-type: none"> • Provide Owners and Engineer’s original signature 					
<p>3. MT-2 Form 2, Sec A:</p> <ul style="list-style-type: none"> • Provide an attached explanation if sediment transport is not considered 					
<p>4. MT-2 Form 2, Sec B.4:</p> <ul style="list-style-type: none"> • Model names in this section must match the models listed in the CD 					
<p>5. Detailed Map Revision Study:</p> <ul style="list-style-type: none"> • Include 10, 50, 100, 100-year regulatory and 500 year analyses 					
<p>6. If applicable, provide As-Built Grading Plan with engineer’s seal and signature.</p> <ul style="list-style-type: none"> • Provide an exhibit detailing areas of excavation and fill with supporting volume calculations to provide proof in support of the compensatory storage requirement 					
<p>7. Recommend providing Check-RAS output</p>					
<p>8. Provide models for effective, corrected effective, proposed, and ultimate (future) conditions</p>					
<p>9. Provide an Annotated FIRM</p> <ul style="list-style-type: none"> • see MT-2 Instructions for requirements 					
<p>10. Provide existing and proposed FEMA DFIRM Maps with the following:</p> <ul style="list-style-type: none"> • Existing – Label Map “Effective” and show the site boundaries • Proposed – Label Map “Revised/ Proposed”, show site boundaries, show only the proposed floodplain limits, floodplain must tie in with the existing floodplain upstream and downstream, 					

show the proposed streets centerline only and label, show the upstream and downstream limits of study					
11. Verify that Environmental Site Assessment (ESA) has been submitted (COSA will not review)					
12. Digital model data of all HEC-HMS, HEC-RAS, XP-SWMM, and/or other models used in analyses. Submit digital data to the Floodplain Manager/LOMC reviewer.					
C. OTHER					

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-1

Applicant: Public Works

Amendment Title: 'Appendix H. Appendix A – Checklist'

Amendment Language:

Storm Water Design Criteria Manual
January 2022 ~~January 2016~~

APPENDIX A

CHECKLIST AND STANDARD NOTES

A.1 STORM WATER MANAGEMENT PLAN CHECKLIST

To standardize the review process and minimize the time for approval by the city during review of the plat and construction drawings for a subdivision, a complete submittal regarding the analysis of existing drainage conditions and the design of modifications or new drainage facilities is necessary. The owner of the property to be developed is required by the Director of Public Works ~~TCI~~ to provide, at the owner's expense and as a condition of construction plan approval, a storm water management report for the total development area to be ultimately constructed. The storm water management report shall contain all of the necessary support data, methodologies used in calculations, and conclusions. The checklist below will be used by the city reviewer as a guide during the evaluation of all storm water management reports submitted to the city. The purpose of the checklist is to expedite the review process for both the engineer and the city, and to aid the engineer in the preparation of reports for the city's review. The storm water management report shall be submitted to the Director of Public Works ~~TCI~~ through the director of planning and development services prior to approval of any construction plans.



**CITY OF SAN ANTONIO, DEPARTMENT OF PUBLIC WORKS
 STORM WATER ENGINEERING REVIEW TEAM
 SUBMITTAL REVIEW CHECKLIST /**

Date: _____	Engr. of Record: _____
Project: _____	Contact Name: _____
Type / City ID No.: _____	Phone Number: _____
Design Firm: _____	email: _____

REVIEWER: _____	QA/QC: _____
Phone Number: _____	Team Leader: _____
Email: _____	SWE ID: _____

SUBMITTAL TYPE	SUBMITTED / REVIEWED
<input type="checkbox"/> Major Plat <input type="checkbox"/> Minor Plat <input type="checkbox"/> MDP/ MPCD <input type="checkbox"/> PUD <input type="checkbox"/> Building Permit <input type="checkbox"/> RIO Zoning <input type="checkbox"/> Low Impact Development (LID)	<input type="checkbox"/> I. Storm Water Management Plan (SWMP) <input type="checkbox"/> II. Construction Plans <input type="checkbox"/> III. Plat <input type="checkbox"/> IV. Floodplain Analysis <input type="checkbox"/> CLOMR <input type="checkbox"/> LOMR <input type="checkbox"/> Other

To expedite review, please reference all City approved Plans, Plats, Building Permits or Floodplain Analyses associated with this development. Please provide as much information as available.

Parent Projects:	NUMBER	NAME	DATE	Approved SWMP*
MDP (MPCD)*:	_____	_____	_____	<input type="checkbox"/>
PUD*:	_____	_____	_____	<input type="checkbox"/>
Plat:	_____	_____	_____	<input type="checkbox"/>
Flood Study:	_____	_____	_____	<input type="checkbox"/>
Building Permits:				
Site:	_____	_____	_____	<input type="checkbox"/>
Foundation:	_____	_____	_____	<input type="checkbox"/>
Shell:	_____	_____	_____	<input type="checkbox"/>

*Approved Storm Water Management Plan with included Adverse Impact Analysis. (Please note that further adverse impact analysis may be required.)

+ MDP = Master Development Plan, MPCD = Master Planned Community District, PUD = Planned Unit Development

For Resubmittals:

1. Please respond to each set of the comments with a cover letter. Concurrent reviews require separate resubmittal packages.
2. Submit one (1) signed/sealed copy and one (1) digital copy in the resubmittal package accompanied by original redlines if applicable. [Digital copies may be uploaded directly to BuildSA.](#)

3. Include certification that no changes or additions were made to plans or the report other than those addressing said comments. If other changes were made, please include a description of those changes.

I. Storm Water Management Plan (SWMP)

					STAFF USE ONLY				
					N/A	Included	Complete	Incomplete	Comments
A. GENERAL									
1.	Signed, sealed & bound Storm Water Management Plan (SWMP) (one (1) hard copy and one (1) digital copy)								
2.	Introduction & Executive Summary of existing conditions, proposed project, and methods used for analysis								
3.	Adverse Impact Statement: <i>"The increased runoff resulting from proposed development will not produce a significant adverse impact to other properties, habitable structures or drainage infrastructure systems to a point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met. 2,000 ft downstream Downstream conditions (including actual curb depth) in this reach have been field verified by myself or members of my staff. Therefore, the owner requests to participate in the Regional Storm Water Management Program by paying a fee-in-lieu-of onsite detention."</i>								
4.	Regional Storm Water Management Program Participation Form								
5.	Project Location Map								
6.	Digital Flood Insurance Rate Map (DFIRM) with site superimposed								
7.	Grading Plan (Also required in construction plans) <ul style="list-style-type: none"> • Lots grading properly according to FHA Lot Grading Type (A, B, C) • Driveway Detail, reference to critical Type "C" lots • Check T-intersections, cul-de-sacs, and knuckles to make sure runoff is contained in streets • Interceptor channels are required when: <ul style="list-style-type: none"> ○ Offsite drainage area flowing onto site is greater than 3 acres, or ○ Offsite drainage area flowing onto site is greater than 2 average residential lot depths 								
8.	Aerial map <ul style="list-style-type: none"> • To expedite review, delineate site boundaries, point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met 2,000 ft downstream, all downstream storm water facilities and other pertinent physiographic information. 								

<p>9. Onsite Drainage Area Map(s) (to scale) for Existing, Proposed, and Ultimate Conditions:</p> <ul style="list-style-type: none"> • Show Time of Concentration (Tc) pathways • Show individual and overall drainage areas for the site. Indicate area of each watershed • Show computation points and points of discharge; Table of hydrologic calculations for each individual and cumulative drainage area and points of discharge. Include acreage, runoff coefficients, Tc values, and rainfall intensities for the 5, 25, & 100-yr storm events, as applicable. 					
<p>10. Overall Drainage Area Map(s) (to scale) for Existing, Interim, Proposed, and Ultimate Conditions:</p> <ul style="list-style-type: none"> • Include point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met, 2,000-ft downstream (For lots less than three (3) acres in size adverse impact analysis need only extend to where tributary drainage areas equal to 100 acres) • Show Time of Concentration (Tc) pathways • Show individual and overall drainage areas for the site. Indicate area of each watershed • Show computation points and points of discharge • Table of hydrologic calculations for each individual and cumulative drainage area and points of discharge. Include acreage, runoff coefficients, Tc values, and rainfall intensities for the 5, 25, & 100-yr storm events, as applicable 					
<p>11. Impervious Cover Exhibit(s): Indicate existing and proposed impervious cover</p>					
<p>12. Floodplain Submittal is required if property is within, abutting, or adjacent to a floodplain, see Floodplain Section below.</p>					
<p>13. Verify if site is in a Mandatory Detention Area</p>					
<p>B. HYDROLOGY</p>					
<p>1. Description of Method for Hydrologic Analysis Detailed runoff calculations include:</p> <ul style="list-style-type: none"> • Hydrologic Calculation Methods (Reference Chapter 5, Hydrology): <ul style="list-style-type: none"> ○ Rational Method: Drainage area ≤ 200 acres <ul style="list-style-type: none"> • Detailed Time of Concentration (Tc) calculations; • Weighted runoff coefficients; Rainfall intensities; • Peak flow for Q5, Q25, Q100 ○ SCS or other Hydrograph Method allowed for drainage areas > 20 acres and required for drainage areas > 200 acres • Typical SCS programs used: HEC-HMS, Pond Pack, Hydraflow, XPStorm, etc. • Provide all electronic files • Detailed Time of Concentration/Lag Time calculations • SCS curve number (CN) value: provide detailed calculations & Soil Survey Map or Geotechnical Report to support <ul style="list-style-type: none"> ○ Soil Survey Map of area (site delineated, soil type & acreage of each soil group) • % Impervious Cover detailed calculations and exhibit 					

<ul style="list-style-type: none"> • Verify rainfall depths • Routing Values: Provide detailed calculations (types of routing are Modified Puls or Muskingam Cunge) <ul style="list-style-type: none"> ○ Verify Reach lengths for routing and velocities 					
<p>2. Table comparing the Existing, Proposed, & Ultimate Condition Peak Flows (5, 25 and 100yr)</p>					
<p>C. HYDRAULICS</p>					
<p>1. General:</p> <ul style="list-style-type: none"> • Storm water infrastructure for drainage areas < 100 ac, design for the Q25 • For all storm water facilities with drainage area ≥ 100ac, design for Q100 					
<p>2. Street Capacity:</p> <ul style="list-style-type: none"> • Local 'A': Q5 contained within top of curb, Q25 contained within ROW • Collector/Local 'B': Q25 contained within top of curb • Primary/Secondary Arterial: Q25 contained within top of curb & one lane in each direction shall remain passable with a flow depth not to exceed 0.3 ft • For drainage area > 100 acres, Q100 contained within top of curb. Use actual curb heights in calculations for existing streets (non-standard curbs, street overlays, etc.) 					
<p>3. Dead end street draining to unpaved surface:</p> <ul style="list-style-type: none"> • Runoff velocity < 6 fps. • Ensure runoff will flow into drainage easement 					
<p>4. Storm Drain:</p> <ul style="list-style-type: none"> • Inlets designed for 25yr capacity • HGL/EGL: provide detailed calcs (including junction losses). Show on S.D. profiles • EGL: below top of curb and top of junction box or, if approved by City, specify bolted manhole covers. • HGL: below gutter • Min easement: 15 ft min or 6 ft from pipe limits • Minimum Pipe Slope: 0.3% • Minimum Cleaning Velocity: 3 fps for 5-yr (20% ac) storm • Maximum Permissible Velocity: <ul style="list-style-type: none"> ○ Maximum Velocity for Trunk lines: 15 fps ○ Maximum Velocity for Laterals: No limit • Slopes or velocities outside the allowable range may require additional certifications at permitting or final inspection and/or additional warranties. • Reinforce Concrete Pipe required under public streets • Pipe Diameter <ul style="list-style-type: none"> ○ Trunk Lines: Minimum 24 in diameter ○ Laterals and driveway crossings: <24 in diameter may be allowed on a case-by-case basis 					
<p>5. Channels: (provide detailed calculations)</p> <ul style="list-style-type: none"> • If Drainage area < 100ac : Contain W.S. for Q25 plus freeboard (see Table 9.3.14) • If Drainage area ≥ 100ac : Contain W.S. for Q100 or Q25 plus freeboard, whichever is greater 					

<ul style="list-style-type: none"> • Channel bend freeboard calculations (if centerline radius is < 3 times the bottom width) • Verify if the channel has adequate drainage easement • Include a channel maintenance schedule for new channels • Verify Manning's Roughness Coefficient (n) (Reference Table 9.2.4.1) • Earthen channel: <ul style="list-style-type: none"> ○ Verify 15 ft access easement on one side ○ Max shear stress as outlined in Section 9.3.8 Max 6 fps except as shown in Table 9.3.8 ○ Pilot channel required if slope < 0.5% ○ Maximum 3:1 side slopes • Concrete channel: <ul style="list-style-type: none"> ○ Verify 15 ft access easement on one side, 2 ft easement on the other ○ Minimum longitudinal slope: 0.4% or 0.1% with minimum cleaning velocity of 3 fps for existing Q5 ○ For trapezoidal channels, maximum 1.5:1 side slope without geotech design ○ Handrails or fencing required for channels with vertical walls or side slopes > 2:1 when wall height exceeds 2 ft ○ Check outfall velocities • Side-Lot Flumes: <ul style="list-style-type: none"> ○ Public Easements: verify 10 ft access easement on one side, 2 ft easement on the other ○ Private Easements: verify 2 ft easement on either side ○ Slope and velocity requirements are the same as for concrete channels. • Turf Reinforcement Matting: 6 fps < V < 12 fps. If > 12 fps, engineer's report should certify that material is appropriate for velocity. Include manufacturer spec's & installation instructions. Engineer to certify at final inspection that material was installed correctly. • Interceptor channel: Drainage easement shall extend a min of 2 ft on both sides of the channel • Handrails or fencing required on vertical headwalls greater than 2 ft in height and wing walls with slopes steeper than 2:1 					
<p>6. Outfalls / Outlets / Transitions</p> <ul style="list-style-type: none"> • When one channel discharges into another channel verify that storm water will be contained within the receiving channel. Verify that the outfall velocity into the receiving channel will not result in runoff jumping out of the receiving channel. • Concrete rip rap or other velocity control/erosion protection measures may be required at pipe/channel and channel/channel intersections and transitions. • If outfall velocity exceeds 6 fps at transition to earthen channel or other non-paved surface, provide energy dissipators or other velocity control measures <ul style="list-style-type: none"> ○ Verify that the proposed energy dissipator type is appropriate for the outfall conditions (Reference Chapter 10, Table 10.4.3) ○ Detailed calculations are required when energy dissipators are proposed ○ Provide retard spacing and concrete transition length where applicable • Hydrograph timing & analysis of backwater may affect outfall and dissipator calculations 					
D. ADVERSE IMPACT ANALYSIS					

<p>1. Narrative</p> <ul style="list-style-type: none"> • Provide an Adverse Impact Analysis and an Adverse Impact Statement • Discuss in detail the downstream conditions • Discuss if drainage patterns have changed from the previously approved MDP, if applicable 					
<p>2. If site work permit ONLY with no increase in impervious cover – Demonstrate that drainage patterns are not obstructed. Grading plan required. Detailed adverse impact analysis may be required.</p>					
<p>3. Provide detailed hydrologic & hydraulic calculations from proposed development to <u>a point where one of the criteria outlined in section 4.3.1C of the SWDCM (UDC appendix H) are met. 2,000 ft downstream</u></p> <p>4. Verify hydrologic calculation method</p> <p>5. Compare existing, proposed, and ultimate peak flows</p> <p>6. Reference Checklist Section B</p>					
<p>7. Street Capacity:</p> <ul style="list-style-type: none"> • Local 'A': Q5 contained within top of curb, Q25 contained within ROW • Collector/Local 'B': Q25 contained within top of curb • Primary/Secondary Arterial: Q25 contained within top of curb & one lane in each direction shall remain passable with a flow depth not to exceed 0.3 ft • For drainage area > 100 acres, Q100 contained within top of curb. Use actual curb heights in calculations for existing streets (non-standard curbs, street overlays, etc.) • Velocity < 10 fps 					
<p>8. Curb Inlets:</p> <ul style="list-style-type: none"> • Opening capacity detailed calculations for Q25 • HGL/EGL: provide detailed calcs (including junction losses). • EGL: below top of curb • HGL: below gutter line 					
<p>9. Storm Drain:</p> <ul style="list-style-type: none"> • HGL/EGL: provide detailed calcs (show losses). Show on storm drain profiles. • EGL: should be below junction box lid/manhole 					
<p>10. Channels: (provide detailed calculations for Ultimate Q & Channel Capacity):</p> <ul style="list-style-type: none"> • Contain ultimate Q25 plus freeboard or ultimate Q100, whichever is greater, within drainage easement/ROW & does not flood habitable structures. 					
<p>11. Culvert:</p> <ul style="list-style-type: none"> • Runoff should not overtop an existing structure under the roadway for the existing, proposed, and ultimate of the 5, 25, & 100 yr condition OR... • A new culvert should be designed for the 25 yr ultimate for drainage areas ≤ 100 acres or 100-year for drainage areas greater than 100 acres 					

<p>12. Low Water Crossings (Provide detailed calculations and discuss):</p> <ul style="list-style-type: none"> • Low Water Crossing must not be classified as “Dangerous” during regulatory (5, 25, or 100 yr frequency) storm events • If the WSE exceeds this criterion the crossing may be improved in lieu of providing onsite mitigation measures or paying a fee-in-lieu of detention. This is to be considered on a case by case basis and may require a developer agreement. 					
<p>13. Underground Utilities in Floodplain:</p> <ul style="list-style-type: none"> • Provide buoyancy and scour calculations for the 5, 25, and 100 yr storm events • Show any required concrete capping or encasement in construction plans 					
E. DETENTION					
<p>1. Provide Drainage Area Map(s) (to scale) for Existing and Proposed Conditions:</p> <ul style="list-style-type: none"> • Also include ultimate conditions, if applicable (phased construction, basin serving multiple lows, etc.) • Include Time of Concentration/Lag time flow paths • Modified Rational Method may be used for drainage areas up to 20 acres • SCS Method to be used for drainage areas > 20 acres (i.e. HEC-HMS, Pond Pak, Hydraflow, etc.) • SCS Method to be used for modeling multiple ponds, regardless of drainage area 					
<p>2. Provide results in tabular format with detailed calculations for allowable/existing, proposed, and ultimate discharges from the structure</p>					
<p>3. Post- development discharges from the pond for the <u>1</u>, 5, 25, and 100 yr must be equal to or less than existing conditions</p>					
<p>4. Provide inflow and outflow hydrographs for <u>1</u>, 5, 25, and 100 yr (proposed, ultimate)</p>					
<p>5. Provide required storage for the <u>1</u>, 5, 25, and 100 yr (proposed, ultimate)</p>					
<p>6. Include stage vs. discharge and stage vs. storage tables</p>					
<p>7. Provide outlet rating curve</p>					
<p>8. Provide Pondpack, Hydraflow Hydrographs, or other applicable calculation files on CD</p>					
<p>9. Verify if pond qualifies as a TCEQ dam. (Reference Chapter 13 for dam requirements)</p>					
<p>10. Verify basin side slopes:</p> <ul style="list-style-type: none"> • Maximum 3:1 for earthen berm/side slopes • Concrete side slopes/walls may require structural details or geotech analysis depending on slope and height (see concrete channel wall requirements) 					

<p>11. Check hydraulics of outlet structure:</p> <ul style="list-style-type: none"> • Verify weir and orifice size(s) and elevation(s) • Check effect of tail water elevation on outfall hydraulics • Outfall velocity: Max Shear stress as outlined in Section 9.3.8 maximum 6 fps (sandy soils may require a discharge velocity less than 6 fps) • Provide energy dissipation if needed (include calculations and construction details) 					
<p>12. Verify design water surface elevations are below the top of pond:</p> <ul style="list-style-type: none"> • 100 yr proposed/ultimate or 25 yr proposed/ultimate plus freeboard • 100 yr 6 hr duration proposed/ultimate check • If TCEQ dam, provide auxiliary spillway 					
<p>13. Restrictor plates may be required for ponds with phased development</p>					
<p>14. Provide pond grading on subdivision plat</p>					
<p>15. Provide detention pond construction plans (signed & sealed), including but not limited to:</p> <ul style="list-style-type: none"> • Pond grading • Notes for establishing vegetation • Pond details, including cross-sections with design water surface elevations • Outfall structure (pipe, weir, etc.) details • Restrictor plate details, as applicable 					
<p>16. Deferred Detention:</p> <ul style="list-style-type: none"> • Detailed detention analysis and construction of ponds may be allowed on a case by case basis • Preliminary detention calculations are still required at platting 					
<p>17. Regional Storm Water Detention Facilities:</p> <ul style="list-style-type: none"> • Provide 15 ft easement around top of bank and/or 100 yr flood inundation pool for maintenance [and public safety] purposes 					
<p>18. Public Detention Facilities:</p> <ul style="list-style-type: none"> • Provide access ramps with a maximum slope of 7:1 for access to the flow line of the facility (also recommended for private facilities) 					
<p>19. Provide a signed Maintenance Agreement</p>					
<p>20. Drainage Easements for Detention Ponds:</p> <ul style="list-style-type: none"> • Show detention pond easements on the plat when the detention is being designed and constructed as part of the plat • Detention pond easements generally shall not be provided on the plat when detention is deferred 					
<p>21. Detention Pond Conformance Letter:</p> <ul style="list-style-type: none"> • Submit letter to Public Works TCI after pond is constructed • Plat recordation, building permit approval, or certificate of occupancy may be withheld until letter is submitted by applicant and accepted by Public Works TCI • Plat recordation will not be withheld when deferring detention 					

<u>F. 2-DIMENSIONAL MODELING</u>					
1. <u>Is the Model Approved by FEMA</u> <ul style="list-style-type: none"> Is the computer program used for 2D hydraulic modeling approved by FEMA? FEMA has approved the use of 2D software for 1D riverine flood routing (channel flow) and 2D unconfined flood routing. FEMA Region approval is needed for other uses. 					
2. <u>Provide Version of Model used.</u>					
3. <u>If effective model was 1D, does the report clearly establish that the effective methodology was inappropriate for the study reach?</u>					
4. <u>If effective model was 1D, was a duplicate effective model submitted?</u>					
5. <u>Submit all the model layer files used to develop the model input.</u>					
6. <u>Does the model(s) run from the digital medial or with a provided free viewer?</u>					
7. <u>Is the 2D domain development methodology documented and compliant with modeling software recommendations?</u>					
8. <u>Does the 2D domain extend beyond the project area? Development and derivation of the grid/mesh must be clearly documented in the report.</u>					
9. <u>Provide source of the Digital Terrain Model and confirm it covers the entire project area.</u>					
10. <u>Are the time step and grid cell size reasonable for the modeled area? Was a geo-referenced geometry file submitted for the model domain?</u>					
11. <u>Are ineffective flow areas reasonably represented?</u>					
12. <u>Confirm that n-values used in the model reasonable?</u>					
13. <u>Provide a narrative on how the boundary conditions were determined?</u>					
14. <u>Provide documentation in the report that the model conserves volume.</u>					
G. OTHER					

II. CONSTRUCTION PLANS

For Residential Plats or Non-Residential Permits. Refer to Standard Details and Design Guidance Manual

STAFF USE ONLY				
N/A	Included	Complete	Incomplete	Comments
A. STREET PLANS				
B. DRAINAGE PLANS				

A. STREET PLANS

1. Signed and sealed Construction Plans

- Submit one (1) hard copy and one (1) digital copy with original submittal and resubmittals;
- Once the plans are approved, additional hard copies of the plans may be requested for distribution to the City inspectors.

2. Slope to inlet: min = 0.5% ; max = 4%

- Positive drainage provided to all inlets, including those located at the low point of (i.e. in the sag of) a vertical curve

3. Provide flow arrow for washout crowns

4. Provide flow arrows and detailed grading at T-intersections, cul-de-sacs, and knuckles as needed to make sure runoff is contained in streets

B. DRAINAGE PLANS

1. Signed and sealed Construction Plans

- Submit one (1) hard copy and one (1) digital copy with original submittal and resubmittals;
- Once the plans are approved, additional hard copies of the plans may be requested for distribution to the City inspectors.

• Standard notes:

- Improved earthen channels and detention ponds will be vegetated by seeding or siding. Eighty five percent (85%) of the channel surface area must have established vegetation before the City of San Antonio will accept the channel for maintenance
- All concrete lining shall develop a minimum compressive strength of not less than 3,000 psi in 28 days
- For normal conditions, the concrete lining shall be a minimum of five (5) inches thick and reinforced with **No. 4 round bars @ 18 inches on center each way or welded wire fabric of 6"x6" – W/D6 x W/D6**. Where surcharge, nature of ground, height and steepness of slope, etc. become critical, design shall be in accordance with latest structural standards. All concrete lining shall develop a minimum compressive strength of not less than three thousand (3,000) pounds per square inch in twenty-eight (28) days. The depth of all toe downs shall be 36 inches upstream, 24 inches downstream, and 18 inches for side slopes. The City's Construction

<p>Inspector may permit an 18" toe down in rock sub grade in lieu of the above toe down requirements. The horizontal dimensions of toe downs shall not be less than six (6) inches.</p> <ul style="list-style-type: none"> • Please provide one (1) of the following standard notes on the general notes sheet of the construction plan set, whichever is applicable: <ul style="list-style-type: none"> ○ The resulting adverse impact analysis, drainage patterns, runoff and volume calculations associated with this phase of development is consistent with the Stormwater Management Plan developed for the Master Development Plan submitted and approved on (Provide MDP Number and Date). ○ The resulting adverse impact analysis, drainage patterns, runoff and volume calculations associated with this phase of development is not consistent with the Stormwater Management Plan developed for the Master Development Plan submitted and approved on (Provide MDP Number and Date). A revised Stormwater Management Plan has been submitted on (Provide date) that reflects these construction plans and is subject to review before these plans will be accepted by the City. 					
<p>2. Interim Conditions and Detention Pond Notes. Use the first note and either the second or third note as applicable.</p> <p>Contractor shall phase construction and/or provide necessary BMPs to mitigate interim conditions runoff during construction due to clearing, grading, subgrade preparation, paving, buildings, etc., and to prevent adverse impacts to other property, structures, and infrastructure during construction.</p> <p>Detention pond excavation and/or embankment necessary for providing storage must be substantially complete prior to City inspection of street subgrade, curb, flex base, and pavement within the watershed draining to the detention pond.</p> <p>Detention pond excavation and/or embankment necessary for providing storage must be substantially complete prior to construction of flex base, pavement, pouring building slabs, or constructing other impervious cover within the watershed draining to the detention pond(s). Contact Transportation & Capital Improvements (TCI Public Works) for a site inspection.</p>					
<p>3. Storm Drain:</p> <ul style="list-style-type: none"> • Minimum easement required (15ft) or 6 ft from extreme limits of pipe • Minimum 2' vertical/horizontal clearance between storm drain pipes and other utilities, or provide concrete encasement 					
<p>4. Junction box:</p> <ul style="list-style-type: none"> • Minimum 6 in clearance from O.D. of pipe to inside of junction box wall • Invert of junction box to be shaped with concrete fill (2,500 psi min) to ensure drainage to outlet pipe 					

C. STANDARD DETAIL SHEETS					
1. Junction Box: <ul style="list-style-type: none"> • Check for standard junction box detail • If proposed span larger than standard, reinforcement and concrete wall thickness calculations and a signed and sealed detail must be provided 					
2. Curb inlets shall be per City standard details. Inlet extensions are acceptable as follows: <ul style="list-style-type: none"> • Maximum of one (1) extension allowed for inlets on grade • Inlet extensions are typically not allowed for sump inlets • If proposing multiple extensions on grade or extensions for sump inlets, additional capacity calculations or non-standard detailed drawings may be required 					
3. Pipe Bedding and Backfill Details (<i>See special detail</i>) <ul style="list-style-type: none"> • Note on 2nd layer (Rocks not larger than 1 in) 					
4. Provide concrete collars at all tie-ins					
5. Grout should be added to spring line					
6. Weep Holes: <ul style="list-style-type: none"> • Required in rip rap and on headwalls 5ft and higher • Place weep holes 6" above the toe at 10 ft o.c. • Geo-fabric is to be placed behind the riprap to hold the gravel (1 cubic foot per weep hole) 					
D. UTILITY LAYOUT					
1. Lateral tie-ins from properties to public storm drain systems <ul style="list-style-type: none"> • Laterals < 24 in may be approved on a case by case basis 					
2. Utilities in the Floodplain: <ul style="list-style-type: none"> • Check if any proposed underground utility lines are in floodplain • Buoyancy and scour calculations may be required • Concrete capping or encasement may be required 					
E. GRADING PLAN					

<p>1. Grading Plan:</p> <ul style="list-style-type: none"> • Lots grading properly according to FHA Lot Grading Type (A, B, C) • Driveway Detail, reference to critical Type "C" lots • Check T-intersections, cul-de-sacs, and knuckles to make sure runoff is contained in streets • Interceptor channels are required when: <ul style="list-style-type: none"> ○ Offsite drainage area flowing onto site is greater than 3 acres, or ○ Offsite drainage area flowing onto site is greater than 2 average residential lot depths 					
<p>2. <u>Include Interim Conditions and Detention Pond Notes from Section II.B.2 if applicable.</u></p>					
<p>F. OTHER</p>					

III. PLAT

					STAFF USE ONLY				
					N/A	Included	Complete	Incomplete	Comments
A. GENERAL									
1. Provide one (1) hard copy and one (1) digital copy of the Subdivision Plat									
2. Existing Contours									
3. Finished/proposed Contours:									
<ul style="list-style-type: none"> Street only if no significant site grading Provide detention pond contours on plat, unless detention is deferred 									
3. Label & dimension all drainage easements									
<ul style="list-style-type: none"> Public easements: ≥100 acre drainage area or conveying runoff from public ROW or facilities; and/or containing FEMA floodplain Private easements: <100 acre drainage area and/or not conveying runoff from public ROW or facilities, except for some side-lot flumes Side-lot flumes: 10 ft access required for public easements; minimum 2 ft either side of channel for private easements 									
4. Verify continuation of Streets & Channels									
5. Delineate DFIRM 100 Yr Floodplain									
<ul style="list-style-type: none"> Provide drainage easement to include the worst case of the FEMA 100 yr and the lesser of the Ultimate 100 yr or the Ultimate 25 yr plus freeboard floodplain or a combination thereof 									
6. <u>Easement Requirements:</u>									
<ul style="list-style-type: none"> <u>Easements will be required for all detention facilities accepting runoff from properties other than the lot on which the detention pond exists or will be constructed. When detention is deferred, in lieu of providing an easement on the plat, Public Works TCI may require that a note be placed on the plat specifying which lot(s) will provide detention for other lots. Public Works TCI may require that an easement be established by separate instrument at building permit.</u> <u>For regional detention facilities the easement shall extend to a minimum of fifteen feet outside both the 100 yr pool and the structural improvements to facilitate maintenance as well as public safety.</u> 									

<p>7. Notes:</p> <ul style="list-style-type: none"> • Include MDP Consistency Note from Section II.B.1 if applicable. • Include Interim Conditions and Detention Pond Notes from Section II.B.2 if applicable. 					
<p><u>B. NOTES</u></p>					
<p>1. <u>Common Area Maintenance Note:</u> The maintenance of all private streets, open space, greenbelts, parks, tree save areas, including Lot _____, Block _____, CB or NCB _____, drainage easements and easements of any other nature within this subdivision shall be the responsibility of the Property Owners, or the Property Owners' Association, or its successors or assigns and not the responsibility of the City of San Antonio or Bexar County.</p>					
<p><u>San Antonio (Public Works TCI) and Bexar County Floodplain Notes. Use Note #2 and choose one of notes 3 - 5) if the property contains floodplain. Use note #6 if the property does not contain floodplain. Minor variations may be approved by Public Works TCI or Bexar County.</u></p>					
<p>2. <u>Easements for Floodplains</u> <u>35-F124(C)</u></p> <p>The drainage easements were delineated to contain the lesser of the boundaries of the 1% annual chance (100-year) flood zone established by the Federal Emergency Management Agency (FEMA) in accordance with DFIRM Panel _____, dated _____; or the 1% annual chance (100-year) ultimate development condition water surface elevation; or the 4% annual chance (25-year) ultimate development floodplain plus freeboard. Construction, improvements, or structures within the drainage easements and floodplain are prohibited without prior written approval from the Floodplain Administrator of the City of San Antonio or Bexar County.</p>					
<p>3. <u>LOMRs with FEMA Approval</u> <u>35-F132</u></p> <p>The 1% annual chance (100-Year) floodplain limits shown on this plat were delineated based upon a Letter of Map Revision (LOMR) Study prepared by _____ and approved by FEMA on _____ (Case No. _____). Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</p>					
<p>4. <u>CLOMRs with FEMA Approval</u> <u>35-F132</u></p> <p>The 1% annual chance (100-year) floodplain limits shown on this plat were delineated based upon a Conditional Letter of Map Revision (CLOMR) Study prepared by _____ and approved by FEMA on _____ (Case No. _____). Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</p>					
<p>5. <u>CLOMRs Pending FEMA Approval</u></p> <p>Lots thru _____, Block _____, CB or NCB _____, lie within the FEMA 1% annual chance (100-year) floodplain as depicted on the FEMA Flood Insurance Rate Map of Bexar County, Texas, DFIRM panel numbers 48029c and 48029c, dated _____. A FEMA CLOMR floodplain study has been prepared by and was</p>					

<p><u>approved by the city of San Antonio and/or Bexar County. The floodplain study (FEMA Case No. _____) is pending approval by FEMA. Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</u></p>					
<p>6. <u>Floodplain Verification</u></p> <p><u>No portion of the FEMA 1% annual chance (100-year) floodplain exists within this plat as verified by FEMA Map Panel: 48029C, effective [date]. Floodplain information is subject to change as a result of future FEMA Map revisions and/or amendments.</u></p>					
<p><u>Additional Floodplain and Storm Water Notes 7 - 15 to be used with the Floodplain Notes above if applicable:</u></p>					
<p>7. <u>County Finished Floor Elevation- Relative to Floodplain</u> F-142(a) & (b)1</p> <p><u>Finished floor elevations for structures on lots containing floodplain or adjacent to the floodplain shall be in compliance with the floodplain regulation in effect at time of construction. Contact Bexar County Public Works for more information.</u></p>					
<p>8. <u>Residential Finished Floor</u> Appendix H. 15.2 and Appendix H. Appendix A.1.III.A.8</p> <p><u>Residential finished floor elevations must be a minimum of eight (8) inches above final adjacent grade. (This note is required on all residential and OCL plats)</u></p>					
<p>9. <u>Residential Finished Floor Elevation – City Only. Required for lots containing, adjacent to, or abutting floodplain.</u> F125(a)(2) & F142(a)(1)</p> <p><u>Residential structures are not allowed within the City of San Antonio ultimate development floodplain. Finished floor elevations for residential structures shall be no less than one foot above the base flood elevation of the regulatory floodplain (City of San Antonio ultimate development floodplain). The lowest adjacent grade shall be at or above the base flood elevation. Pre-construction elevation certificates may be required prior to permit approval, and postconstruction elevation certificates may be required prior to occupancy of residential buildings, as determined by the Floodplain Administrator of the City of San Antonio.</u></p>					
<p>10. <u>Non-Residential Finished Floor Elevation – City Only. Required for lots containing, adjacent to, or abutting floodplain.</u> F124(f)(17) & F142(b)</p> <p><u>Finished floor elevations for non-residential structures shall be no less than one foot above the base flood elevation of the regulatory floodplain (City of San Antonio ultimate development floodplain). The lowest adjacent grade shall be at or above the base flood elevation. Flood-proofing may be allowed if elevating the structure is not feasible, if approved by the Floodplain Administrator of the City of San Antonio.</u></p>					
<p>11. <u>Detention for previously recorded plat.</u></p>					

<p><u>Storm water detention is required for this property and is accounted for in an offsite detention pond located in Lot _____, Block _____, CB or NCB _____, Subdivision Unit _____, recorded in Volume _____, Page _____ (Plat # _____).</u></p>					
<p>12. <u>Drainage Easement Encroachments</u> <u>Appendix H. Appendix A.1.III.A.7</u></p> <p><u>No structure, fences, walls or other obstructions that impede drainage shall be placed within the limits of the drainage easements shown on this plat. No landscaping or other type of modifications, which alter the cross-sections of the drainage easements, as approved, shall be allowed without the approval of the Director of TCI or Director of Public Works. The City of San Antonio and Bexar County shall have the right of ingress and egress over the grantor's adjacent property to remove any impeding obstructions placed within the limits of said drainage easement and to make any modifications or improvements within said drainage easements.</u></p>					
<p>13. <u>Public Works Detention & Maintenance TCI</u> <u>Appendix H. 4.7.1</u></p> <p><u>Storm water detention is required for property within the boundary of this plat. Building permits shall be issued only in conjunction with necessary storm water detention approved by the City of San Antonio Floodplain Administrator. The property may be eligible to post a fee in lieu of detention (FILO) if offsite drainage conditions allow but only when approved by the City of San Antonio Floodplain Administrator. Maintenance of on-site storm water detention shall be the sole responsibility of the property owners and/or the property owners' association and its successors or assigns and is not the responsibility of the City of San Antonio or Bexar County.</u></p>					
<p>14. <u>LID - Voluntary</u> <u>35-210(b)(4)F</u></p> <p><u>The property owner has elected to provide low impact development (LID) and/or natural channel design (NCD) on Lot(s) _____, Block _____, NCB _____. Building permits for this property shall be issued only in conjunction with necessary LID/NCD plans approved by the City of San Antonio. The property may be eligible for credit and offset incentives and/or fee incentives when approved by the City of San Antonio. If the property owner elects not to provide LID and/or NCDP, the incentives will not be granted and the property shall conform to all applicable development standards of the City Code Chapter 35, the Unified Development Code.</u></p>					
<p>15. <u>LID – Mandatory Areas</u> <u>35-673(c)(8)</u></p> <p><u>Low impact development (LID) and/or natural channel design (NCD) is required on lot(s) _____, block _____, NCB _____. Building permits for this property shall be issued only in conjunction with necessary LID/NCD plans approved by the City of San Antonio. The property may be eligible for credit and offset incentives and/or fee incentives when approved by the City of San Antonio.</u></p>					
<p>16. NOTE: Temporary easement to expire upon incorporation into platted public street ROW.</p>					

<p>17. NOTE: No structures, fences, walls, or other obstructions that impede drainage shall be placed within the limits of the drainage easements shown on this plat. No landscaping or other type of modifications, which alter the cross-sections of the drainage easements, as approved, shall be allowed without the approval of the Director of TCI. The City of San Antonio and Bexar County shall have the right of ingress and egress over grantor's adjacent property to remove any impeding obstructions placed within the limits of said drainage easement and to make any modifications or improvements within said drainage easements.</p>					
<p>18. NOTE: Finish floor elevations must be a minimum of (8) inches above final adjacent grade (for residential lots only).</p>					
<p>19. NOTE: Minimum finished floor elevations for residential and commercial lots shall be elevated at least one (1) foot higher than the computed water surface elevation for the 100 year ultimate development.</p>					
<p>20. NOTE: The maintenance of the detention pond and outlet structure shall be the responsibility of the lot owners or home owners association their successors or assignees and not the responsibility of the City of San Antonio and or Bexar County.</p>					
<p>21. To expedite the review of elevation certificates, indicate the specific minimum finish floor elevation for all lots adjacent to FEMA floodplains.</p>					
<p>22. Deferred Detention: Areas within the City Limits.</p> <ul style="list-style-type: none"> ● Provide NOTE: Storm water detention is required for this property. Building permits for this property shall be issued only in conjunction with necessary storm water detention approved by the City of San Antonio. The property may be eligible to post a fee in lieu of onsite detention (FLO) if offsite drainage conditions allow but only when approved by the City of San Antonio. Maintenance of onsite storm water detention shall be the sole responsibility of the lot owners and/or property owners association and their successors or assignees. ● Provide preliminary calculations of estimated detention basin size. 					
<p>23. Easement Requirements:</p> <ul style="list-style-type: none"> • Easements will be required for all detention facilities accepting runoff from properties other than the lot on which the detention pond exists or will be constructed. When detention is deferred, in lieu of providing an easement on the plat, Public Works TCI may require that a note be placed on the plat specifying which lot(s) will provide detention for other lots. Public Works TCI may require that an easement be established by separate instrument at building permit. • For regional detention facilities the easement shall extend to a minimum of fifteen feet outside both the 100 yr pool and the structural improvements to facilitate maintenance as well as public safety. 					
<p>B. OTHER</p>					

IV. FLOODPLAIN SUBMITTAL

					STAFF USE ONLY				
					N/A	Included	Complete	Incomplete	Comments
A. COSA FLOODPLAIN STUDY									
1. Provide one (1) hard copy and one (1) digital copy of signed and sealed floodplain study.									
2. Narrative: <ul style="list-style-type: none"> • Cover Page, Table of Contents, and Executive Summary • Introduction that includes project description and history, location, scope and objective of analysis, previous and related studies that may affect this analysis (other LOMC's in area) • Identification and specific location of any increases in water surface elevations, velocities, or changes in the floodplain. Include discussion of how these changes meet Code and are being mitigated. • Section on the topographic data, survey, and rainfall data utilized for the study. • Section on the methodology used and any hydrologic or hydraulic parameters changed and justification. • Summary, conclusions, and recommendations (if applicable). Include the impact on the flows, water surface elevations, & velocities. • Comparison tables between pre-project and post-project/proposed conditions. For new or changes to hydrology, include a Flow Summary Table including the HMS junction name (if applicable) and cross section flows are being applied in the hydraulic model. For hydraulic result tables, include water surface elevations, velocities and include the Ultimate Development (UD) condition. • Table of Contents and abstract or executive summary • Introduction that includes project description and history, location, scope and objective of analysis, previous and related studies that may affect this analysis • Summary, conclusions, and recommendations. Include the impact on the floodplain's Q, WSEL & velocity. 									
3. Provide analysis of the following: <ul style="list-style-type: none"> • 25 yr existing and ultimate development plus required freeboard condition hydrologic and hydraulic analyses • 100 yr existing and ultimate development condition hydrologic and hydraulic analyses 									

4. Vicinity/[Location](#) map

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<ul style="list-style-type: none"> • Submit a 1-page location map with latest aerial background that includes a box around the development, the location of any major project features, such as new ponds, bridges, culvert crossings, etc. Include political boundaries including city limits and the San Antonio ETJ. Include major stream names and road names in the area, labeled. The map should include a title, north arrow, scale, and legend. 					
<p>5. Overall Aerial Drainage Area Map(s) (signed and sealed):</p> <ul style="list-style-type: none"> • Show Time of Concentration (Tc) pathways • Show individual and overall drainage areas. Indicate area of each watershed • Show computation points and points of discharge • Submit Soils and Landuse Maps that include color-coded landuse with corresponding impervious cover percentage for both pre-project and proposed/post-project conditions. Include additional copies for the Ultimate Development condition. 					
<p>6. Topographic Work Map(s) (signed and sealed):</p> <ul style="list-style-type: none"> • Scale the workmap to be able to read individual 1' contours clearly. It may be necessary to submit multiple sheets, depending on the size of the revision. • Pre-project (Existing conditions) work map; showing existing contours, plan view of project limits, effective/existing cross sections, effective floodplain limits, property lines, limits of study/tie-in locations, etc. • Post-project (proposed or as-built conditions) work map; showing existing contours, plan view of project limits, effective/existing cross sections, effective floodplain limits, property lines, limits of study/tie-in locations, etc. • Include legend, scale, north arrow, vertical datum, source and date of survey and topographic data. • Existing conditions work map; showing existing contours, plan view of project limits, effective/existing cross sections, effective floodplain limits, property lines, etc. • Proposed conditions work map; showing the existing and proposed contours where necessary, proposed cross sections, project limits, property lines, revised floodplain limits with drainage easements, etc. • 					
<p>7. Grading Plan (existing and proposed/asbuilt 1' contours) signed and sealed, see Section II.E.- (existing and finished contours) signed and sealed</p> <ul style="list-style-type: none"> • Include location of proposed velocity-control and bank armoring/reinforcement features 					
<p>8. Channel Cross Sections (existing superimposed on proposed) show the drainage easement, Manning's coefficients, property lines, structures, etc.)</p>					
<p>9. Plotted water surface profiles for the ultimate flows (if applicable)</p>					
<p>10. Easement for Floodplain</p> <ul style="list-style-type: none"> • Provide drainage easement to include the worst case of the FEMA Effective 100-yr (1% annual chance) and the greater lesser of the Regulatory Ultimate 100 yr or the Regulatory Ultimate 25yr plus freeboard floodplain or a combination thereof • Drainage easements that include FEMA effective floodplain shall be noted as public easements on plats and other easement documents 					

11. Provide detailed Hydrology calculations, see checklist Section I.B.

12. <u>Modeling software cross-section plots & profiles</u>					
<ul style="list-style-type: none"> • <u>Output plots showing cross section and profile plots with water surface elevation lines</u> 					
13. <u>Output table (or tables) of the hydrologic & hydraulic model(s)</u>					
14. Channel outfalls perpendicular to the floodplain:					
<ul style="list-style-type: none"> • Channel outfall must <u>meet the requirements in Section 9.3.17 – Channel Junctions</u>. be taken to the invert of the floodplain or show the velocity to be less than 6 fps going down the side slope. • 36 in toe-down required. • Floodplain development permit is required if within the city limits 					
15. Provide a summary table (or tables) of the hydraulic model					
16. <u>Describe if the FIS flow change locations are preserved if there is an effective FEMA model?</u>					
17. <u>Digital shapefile (projected in State Plane South Central) data of all HEC-HMS, HEC-RAS, XP-SWMM, and/or other models used in analyses.</u>					
18. CD of all HEC-HMS, HEC-RAS, XP-SWMM, and/or other models used in analyses <u>Digital copies may be uploaded directly to BuildSA.</u>					
19. Is this development over the Edwards Aquifer Recharge Zone ?					
20. Flood plain Development Permit Application (1 copy)					
21. Elevation Certificates (if applicable)					
22. Unflooded vehicular access must be available to the development from a public street.					
23. If site is in ETJ, Bexar County is the Floodplain administrator					
<ul style="list-style-type: none"> • COSA Floodplain Development Permit is not required • Coordinate necessary forms and submittal requirements with the County • Bexar County signs the FEMA forms • Verify drainage easement for ultimate conditions 					
24. Contour Data:					
<ul style="list-style-type: none"> • If using agency provided 2 ft aerial contours or 1 ft Lidar contours, field verification is required • <u>Onsite survey preferred, provide survey</u> 					
25. Floodplain Reclamation:					
<ul style="list-style-type: none"> • Account for storage volume lost (with comparable excavation within the same creek floodplain) when reclamation of ineffective flow OR shallow flooding (overbank) areas is proposed • If more than 320 acres drain to site, improvements to site may require an administrative exception 					
26. Master Development Plans (MDP):					
<ul style="list-style-type: none"> • Provide hydraulic analysis of floodplains that are adjacent to this MDP or if no hydraulic study is being done provide the following note on the MDP with signatures of the Owner and Engineer: 					

<p>“The Floodplain limits on this Master Development Plan are estimated and subject to change. Approval of subdivision plats associated with this Master Development Plan is subject to the review and approval of a Storm Water Management Plan in accordance with the City of San Antonio Unified Development Code.”</p> <ul style="list-style-type: none"> • Note that MDP’s are conceptual in nature and ONLY conditional approvals shall be given. One condition is that at the time of platting, more detailed downstream analysis will be provided by the engineer. • If the SWMP Report requires updating during submittal for plat or construction plan review, the adverse impact conditions in 4.3.1(C) shall be validated for the area being modified. The updated report must comply with the current Floodplain management requirements as adopted in UDC Section 35-F100. 					
<p>B. FEMA CLOMR / LOMR</p>					
<p>1. Provide the applicable items listed in the COSA Floodplain Study above. Initiate the study on the San Antonio River Authority (SARA), D2MR website</p> <ul style="list-style-type: none"> • d2mr.sara-tx.org • Register/login, select stream, click “Create Study” • For all hydrology and hydraulic modeling please refer to SARA’s San Antonio River Basin Modeling Standards (SARB) 					
<p>2. MT-2 Form 1, Sec D:</p> <ul style="list-style-type: none"> • Provide Owners and Engineer’s original signature 					
<p>3. MT-2 Form 2, Sec A:</p> <ul style="list-style-type: none"> • Provide an attached explanation if sediment transport is not considered 					
<p>4. MT-2 Form 2, Sec B.4:</p> <ul style="list-style-type: none"> • Model names in this section must match the models listed in the CD 					
<p>5. Detailed Map Revision Study:</p> <ul style="list-style-type: none"> • Include 10, 50, 100, 100-year regulatory and 500 year analyses 					
<p>6. If applicable, provide As-Built Grading Plan with engineer’s seal and signature.</p> <ul style="list-style-type: none"> • Provide an exhibit detailing areas of excavation and fill with supporting volume calculations to provide proof in support of the compensatory storage requirement 					
<p>7. Recommend providing Check-RAS output</p>					
<p>8. Provide models for effective, corrected effective, proposed, and ultimate (future) conditions</p>					
<p>9. Provide an Annotated FIRM</p> <ul style="list-style-type: none"> • see MT-2 Instructions for requirements 					
<p>10. Provide existing and proposed FEMA DFIRM Maps with the following:</p> <ul style="list-style-type: none"> • Existing – Label Map “Effective” and show the site boundaries • Proposed – Label Map “Revised/ Proposed”, show site boundaries, show only the proposed floodplain limits, floodplain must tie in with the existing floodplain upstream and downstream, 					

show the proposed streets centerline only and label, show the upstream and downstream limits of study					
11. Verify that Environmental Site Assessment (ESA) has been submitted (COSA will not review)					
12. Digital model data of all HEC-HMS, HEC-RAS, XP-SWMM, and/or other models used in analyses. Submit digital data to the Floodplain Manager/LOMC reviewer.					
C. OTHER					



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The proposed amendments to 2.2 and 2.9 update references to the latest City of San Antonio master plan that was approved August 11, 2016.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below
current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

UDC 2021 Proposed Amendment

Amendment 27-2**Applicant:** Public Works**Amendment Title:** 'Appendix H. Chapter 2 – Drainage Policy'**Amendment Language:**

2.2 - Statement Of Policy

The purpose of this manual is to provide adequate measures for the retention, detention, and distribution of storm water in a manner that minimizes the possibility of adverse impacts on both water quantity and water quality during development. Innovative runoff management practices designed to meet the provisions of this manual enhance the recharge of groundwater, and maintain the function of critical environmental features are encouraged. The city recognizes that watercourses, and their associated watersheds, within the City of San Antonio's jurisdiction represent significant, irreplaceable, recreational, and aesthetic resources and contribute to the economic and environmental health of the city. As all of these watersheds are susceptible to concentrated surface water runoff, disturbance of wildlife habitat, non-point source pollution, and sedimentation from development activities they should be developed in a sensitive and innovative manner.

This manual implements the following policies of the master plan (~~Section 121 of City Charter, Resolution 97-05-01 approved May 14, 1997, Ordinance 86400 approved May 29, 1997~~):

[NRES Goal 1: San Antonio protects the natural environment and ensures sustainable land use and development.](#)

[NRES Goal 3: San Antonio maintains a sustainable balance between the conservation, use, and development of the city's energy and natural resources](#)

[NRES Goal 6: San Antonio is a national leader in stormwater management best practices and low impact development \(LID\) design.](#)

~~• Natural Resources, Policy 1d: Encourage retention of the 100-year floodplains as natural drainage ways without permanent construction, unnecessary straightening, bank clearing, or channeling.~~

~~• Natural Resources, Policy 1d: 2. Adopt strong storm water management practices throughout the drainage area which include site specific measures such as:~~

~~-On site storm water retention and detention;~~

~~-Reduction in impervious cover;~~

~~-Natural bank contouring;~~

~~-Floodplain preservation and buffering;~~

~~-Preservation of riparian habitat;~~

~~–Storm water harvesting sites for reuse purposes.~~

~~Urban Design, Policy 1g: Prepare design and construction policies and standards for utility and transportation infrastructure, capital improvement projects, public facilities, and development projects that reinforce neighborhood centers and provide diverse, pedestrian-friendly neighborhoods.~~

2.9 - References

- City of San Antonio. *Master Plan Policies* . Department of Planning & Community Development, City of San Antonio, San Antonio, Texas, Adopted: ~~August 11, 2016~~ ~~May-29, 1997~~. Retrieved from <https://sacompplan.com/>
http://www.sanantonio.gov/Portals/0/Files/Planning/NPUD/master_plan.pdf

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-2

Applicant: Public Works

Amendment Title: 'Appendix H. Chapter 2 – Drainage Policy'

Amendment Language:

2.2 - Statement Of Policy

The purpose of this manual is to provide adequate measures for the retention, detention, and distribution of storm water in a manner that minimizes the possibility of adverse impacts on both water quantity and water quality during development. Innovative runoff management practices designed to meet the provisions of this manual enhance the recharge of groundwater, and maintain the function of critical environmental features are encouraged. The city recognizes that watercourses, and their associated watersheds, within the City of San Antonio's jurisdiction represent significant, irreplaceable, recreational, and aesthetic resources and contribute to the economic and environmental health of the city. As all of these watersheds are susceptible to concentrated surface water runoff, disturbance of wildlife habitat, non-point source pollution, and sedimentation from development activities they should be developed in a sensitive and innovative manner.

This manual implements the policies of the master plan [and the sustainability plan](#) (~~Section 121 of City Charter, Resolution 97-05-01 approved May 14, 1997, Ordinance 86100 approved May 29, 1997~~):

- ~~Natural Resources, Policy 1d: Encourage retention of the 100-year floodplains as natural drainage ways without permanent construction, unnecessary straightening, bank clearing, or channeling.~~

- ~~Natural Resources, Policy 1d: 2. Adopt strong storm water management practices throughout the drainage area which include site specific measures such as:~~

- ~~– On-site storm water retention and detention;~~
- ~~– Reduction in impervious cover;~~
- ~~– Natural bank contouring;~~
- ~~– Floodplain preservation and buffering;~~
- ~~– Preservation of riparian habitat;~~
- ~~– Storm water harvesting sites for reuse purposes.~~

~~Urban Design, Policy 1g: Prepare design and construction policies and standards for utility and transportation infrastructure, capital improvement projects, public facilities, and development projects that reinforce neighborhood centers and provide diverse, pedestrian-friendly neighborhoods.~~

2.9 - References

• ~~City of San Antonio. *Master Plan Policies*. Department of Planning & Community Development, City of San Antonio, San Antonio, Texas, Adopted: May 29, 1997. Retrieved from <https://sacompplan.com/>
http://www.sanantonio.gov/Portals/0/Files/Planning/NPUD/master_plan.pdf~~

• City of San Antonio. *SA Tomorrow Plan*. City of San Antonio, San Antonio, Texas, Adopted: August 11, 2016. Retrieved from <https://www.sanantonio.gov/Planning/PlanningUrbanDesign/ComprehensivePlan>



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 12:48:15 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The proposed change revises the adverse impact analysis requirement to provide a better way of truly analyzing for an adverse impact to the point of influence. The new approach provides more clarity and flexibility which should allow for reduced review comments.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below
current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

No cost impact since adverse impact analyses are already required. Could potentially reduce the extents of these studies for small commercial sites. Expect a short transition period for consultants to learn the new approach.

UDC 2021 Proposed Amendment

Amendment 27-3**Applicant:** Public Works**Amendment Title:** 'Appendix H. 4.3.1C – Adverse Impact'**Amendment Language:**

4.3.1C - Adverse Impact

To determine a significant adverse impact for the purposes of this section, the following criteria will be used to analyze the receiving storm water facilities ending at the point where one of the following criteria is met: within two thousand (2,000) linear feet of the project, to the nearest downstream RSWF, or to the nearest floodplain with an ultimate analysis accepted by the city, whichever is less.

For natural or constructed open channels

to the nearest downstream RSWF, or
to the nearest floodplain with an ultimate analysis accepted by the city, or to the confluence of all affected watersheds from the development or MDP, or to a point where the watershed of interest represents 10% of the drainage area or the receiving stream or to the confluence with a larger watershed that has an area greater than 10 square miles

For storm drain systems to the outfall into an open channel

For streets to the nearest storm drain system or stream with adequate capacity.

For lots less than three (3) acres in size, adverse impact analyses need only extend to where tributary drainage areas equal one hundred (100) or more acres.

1. The storm water surface elevation (WSE) in receiving facility [natural or improved] drainage systems within ~~two thousand (2,000) linear feet~~ of the proposed development may not be increased by the proposed development unless the increased WSE is contained within easements or rights-of-way or the receiving systems have sufficient capacity to contain the increased WSE without increasing flooding to habitable structures.
2. Ultimate development runoff at low water crossings during regulatory (five (5), twenty-five (25), and one hundred (100) year frequency) storm events must not classify the low water crossing as "Dangerous to Cross" based on Figure 4.3.1.C. If the ultimate WSE exceeds this criterion, existing the crossings may be improved to the standards of this chapter in lieu of providing onsite storm water control measures or paying a fee.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-3

Applicant: Public Works

Amendment Title: 'Appendix H. 4.3.1C – Adverse Impact'

Amendment Language:

4.3.1C - Adverse Impact

To determine a significant adverse impact for the purposes of this section, the following criteria will be used to determine the area for adverse impact to analyze the receiving storm water facilities ending at the point where one of the following criteria is met: ~~within two thousand (2,000) linear feet of the project, to the nearest downstream RSWF, or to the nearest floodplain with an ultimate analysis accepted by the city, whichever is less. For lots less than three (3) acres in size, adverse impact analyses need only extend to where tributary drainage areas equal one hundred (100) or more acres.~~

1. For natural or constructed open channels
 - a. to the nearest downstream RSWF, or
 - b. to the nearest floodplain with an ultimate analysis accepted by the city, or
 - c. to the confluence of all affected watersheds from the development or MDP, or
 - d. to a point where the watershed of interest represents 10% of the drainage area or the receiving stream or to the confluence with a larger watershed that has an area greater than 10 square miles
2. For storm drain systems to the outfall into an open channel
3. For streets to the nearest storm drain system or stream with adequate capacity.

For lots less than three (3) acres in size, adverse impact analyses need only extend to where tributary drainage areas equal one hundred (100) or more acres.

1. Within the limits of the analysis as determined in 4.3.1.C, the storm water surface elevation (WSE) in receiving facility [natural or improved] drainage systems ~~within two thousand (2,000) linear feet of the proposed development~~ may not be increased by the proposed development unless the increased WSE is contained within easements or rights-of-way or the receiving systems have sufficient capacity to contain the increased WSE without increasing flooding to habitable structures.
2. Ultimate development runoff at low water crossings during regulatory (five (5), twenty-five (25), and one hundred (100) year frequency) storm events must not classify the low water crossing as "Dangerous to Cross" based on Figure 4.3.1.C. If the ultimate WSE exceeds this criterion, existing ~~the~~ crossings may be improved to the standards of this chapter in lieu of providing onsite storm water control measures or paying a fee.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The addition of Section 4.3.9 provides new requirements for interim development conditions which applies to
development while it is in the construction phase to ensure adequate measures
are in place when the property is bare ground to ensure no adverse impact to downstream properties
or infrastructure.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This phase of construction is crucial and poses property damages in the event of large rain events. Cost neutral where there may be a minimum additional cost at the MDP phase and possibly at platting/design phase if construction phasing is necessary to mitigate impacts. There is a cost savings to the city from reduced enforcement and citizen complaints. This will also reduce the cost to developments that could be shut down for a stop work order while stormwater mitigation measures are put in place.

UDC 2021 Proposed Amendment

Amendment 27-4**Applicant:** Public Works**Amendment Title:** 'Appendix H. 4.3. – Regional Storm Water Management Program (RSWMP)'**Amendment Language:****4.3.9 Interim Conditions**

Increased storm water runoff rate and volume, and possibly other adverse drainage impacts might arise during interim conditions due to changes in infiltration rate and runoff flow characteristics associated with construction activities. In some cases, the interim condition might create more storm water runoff than either pre- or post-construction conditions. As such, all proposed development and redevelopment must consider and, may not cause an adverse impact during the interim construction phase or phases. Interim conditions analysis is not required at the MDP stage of development.

Interim conditions must be analyzed and mitigated, if necessary, for the following conditions:

Where new or re-development abuts existing public or private infrastructure

When detention is proposed to meet the requirements of the RWSMP

For all sites less than one (1) acre that are not part of a larger overall development plan with an approved Stormwater Management Plan

In the Infill Development Zone or

On a case by case basis where a previous Master Development Plan SWMP was approved and Appendix H criteria have been revised.

Applicants must estimate interim condition peak flow ($Q_{interim}$) by using the appropriate interim conditions SCS Curve Number (Table reference TBD) or Rational Method C factor (Table reference TBD). $Q_{interim}$ shall be calculated for the appropriate design storm as per the system criteria in Section 4.3.2. The applicant must provide supporting analysis including construction phasing plan(s) and/or temporary mitigation plans that prove no adverse impact will be created due to interim conditions. Include the pertinent construction phasing notes on the construction plans. Reference Appendix A.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-4

Applicant: Public Works

Amendment Title: 'Appendix H. 4.3. – Regional Storm Water Management Program (RSWMP)'

Amendment Language:

4.3.9 Interim Conditions

Increased storm water runoff rate and volume, and possibly other adverse drainage impacts might arise during interim conditions due to changes in infiltration rate and runoff flow characteristics associated with construction activities. In some cases, the interim condition might create more storm water runoff than either pre- or post-construction conditions. As such, all proposed development and redevelopment must consider and, may not cause an adverse impact during the interim construction phase or phases. Interim conditions analysis is not required at the MDP stage of development.

Interim conditions must be analyzed and mitigated, if necessary, for the following conditions:

1. Where new or re-development abuts existing public or private infrastructure not part of the same MDP;
2. When detention is proposed to meet the requirements of the RWSMP;
3. For all sites less than one (1) acre that are not part of a larger overall development plan with an approved Stormwater Management Plan;
4. In the Infill Development Zone;
5. On a case by case basis where a previous Master Development Plan SWMP was approved and Appendix H criteria have been revised.

Applicants must estimate interim condition peak flow ($Q_{interim}$) by using the appropriate interim conditions SCS Curve Number (Table 5.6.1.1.1.1) or Rational Method C factor (Table 5.5.3A). $Q_{interim}$ shall be calculated for the appropriate design storm as per the system criteria in Section 4.3.2. The applicant must provide supporting analysis including construction phasing plan(s) and/or temporary mitigation plans that prove no adverse impact will be created due to interim conditions. Include the pertinent construction phasing notes on the construction plans. Reference Appendix A.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Add reference to Sec. 35-210 policy guidance for Low Impact Development credits.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Clarification to existing code.

UDC 2021 Proposed Amendment

Amendment 27-5**Applicant:** Public Works**Amendment Title:** 'Appendix H. 4.3. – Regional Storm Water Management Program (RSWMP)'**Amendment Language:**4.3. ~~109~~ - Low Impact Development

The City of San Antonio encourages the installation of low impact development (LID) features such as bioretention, permeable pavement with storage, engineered swales, engineered infiltration storm drain systems, and engineered wetlands. For all developments proposed within the City of San Antonio jurisdictional boundaries, these features may be considered on-site detention features to the extent that they reduce the storm water runoff expected downstream as a result of such developments. It shall be the developer's responsibility to demonstrate that said LID features provide such benefit. Credit toward RSWMP fees will be considered and approved [in accordance with the provisions of UDC Section 35-210](#). ~~on a case by case basis by the Director of TCI.~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-5

Applicant: Public Works

Amendment Title: 'Appendix H. 4.3. – Regional Storm Water Management Program (RSWMP)'

Amendment Language:

4.3. ~~109~~ - Low Impact Development

The City of San Antonio encourages the installation of low impact development (LID) features such as bioretention, permeable pavement with storage, engineered swales, engineered infiltration storm drain systems, and engineered wetlands. For all developments proposed within the City of San Antonio jurisdictional boundaries, these features may be considered on-site detention features to the extent that they reduce the storm water runoff expected downstream as a result of such developments. It shall be the developer's responsibility to demonstrate that said LID features provide such benefit. Credit toward RSWMP fees will be considered and approved [in accordance with the provisions of UDC Section 35-210](#). ~~on a case by case basis by the Director of TCI.~~



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

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Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The changes to Section 4.3.1C require validation of adverse impact analyses performed during the MDP phase in the SWMP. This is only required with significant changes to an MDP during platting or construction which already requires redesign and reanalysis.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This effort is already required as part of the development process.

UDC 2021 Proposed Amendment

Amendment 27-6**Applicant:** Public Works**Amendment Title:** 'Appendix H. 4.4.5. – Master Development Plan (MDP)'**Amendment Language:****4.4.5 - Master Development Plan (MDP)**

The Master Development Plan is a conceptual long range development plan that provides an overall view for residential or commercial development . The MDP requires a Storm Water Management Plan Report to show what impacts the development might have on existing infrastructure and floodplains. The SWMP Report may require updating if the report is referenced during plat reviews. [If the SWMP Report requires updating during submittal for plat or construction plan review, the adverse impact conditions in 4.3.1\(C\) shall be validated for the area being modified. The updated report must comply with the current Floodplain management requirements as adopted in UDC Section 35-F100.](#) In addition, if the MDP SWMP Report is submitted with a plat review, a letter identifying what pages of the report are relevant to the plat area along with an exhibit identifying where the platted area is in relation to the overall MDP area will be required.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-6

Applicant: Public Works

Amendment Title: 'Appendix H. 4.4.5. – Master Development Plan (MDP)'

Amendment Language:

4.4.5 - Master Development Plan (MDP)

The Master Development Plan is a conceptual long range development plan that provides an overall view for residential or commercial development. The MDP requires a Storm Water Management Plan Report to show what impacts the development might have on existing infrastructure and floodplains. The SWMP Report may require updating if the report is referenced during plat reviews. [If the SWMP Report requires updating during submittal for plat or construction plan review, the adverse impact conditions in 4.3.1\(C\) shall be validated for the area being modified. The updated report must comply with the current Floodplain management requirements as adopted in UDC Section 35-F100.](#) In addition, if the MDP SWMP Report is submitted with a plat review, a letter identifying what pages of the report are relevant to the plat area along with an exhibit identifying where the platted area is in relation to the overall MDP area will be required.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

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Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
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Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 4.10 update policy guidance reference to Sec. 35-210.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This clarification does not change requirements and thus will not increase the cost.

UDC 2021 Proposed Amendment

Amendment 27-7**Applicant:** Public Works**Amendment Title:** 'Appendix H. 4.10. – Planning for LID'**Amendment Language:**

4.10 - Planning for LID

Low Impact Development is a land development approach which manages storm water runoff close to its source. It can be a cost effective tool for managing storm water while meeting multiple goals and enhancing the site. [Policy guidance on the application of LID techniques to development in San Antonio is found in UDC Section 35-210.](#) Technical guidance for the overall site and specific BMP design is found in the San Antonio River Basin Low Impact Development Technical Design Guidance Manual.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-7

Applicant: Public Works

Amendment Title: 'Appendix H. 4.10. – Planning for LID'

Amendment Language:

4.10 - Planning for LID

Low Impact Development is a land development approach which manages storm water runoff close to its source. It can be a cost effective tool for managing storm water while meeting multiple goals and enhancing the site. [Policy guidance on the application of LID techniques to development in San Antonio is found in UDC Section 35-210.](#) Technical guidance for the overall site and specific BMP design is found in the San Antonio River Basin Low Impact Development Technical Design Guidance Manual.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

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Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
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Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The changes to Section 5.2.2 update references within Appendix H for clarity.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much? (Indicate either a dollar amount or percentage above or below current construction and/or development costs)
A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.	
B. <input type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Clarifying references within existing sections will not increase the cost.

UDC 2021 Proposed Amendment

Amendment 27-8**Applicant:** Public Works**Amendment Title:** 'Appendix H. 5.2.2 - Selection of Rational or Hydrograph Method'**Amendment Language:**

5.2.2 - Selection of Rational or Hydrograph Method

For drainage areas less than 200 hundred (200) acres, the basis for computing runoff shall be the rational formula (as defined in [Section 5.3](#)) or some other method provided it is acceptable to the Director of TCI.

For drainage areas 200 hundred (200) acres or greater, the basis for computing runoff shall be a unit hydrograph method (as defined in [Section 5.6](#)), preferably the Soil Conservation Service (SCS) Dimensionless Unit Hydrograph method as contained in the U.S. Army Corps of Engineers Hydrologic Engineering Center HEC-HMS "Hydrologic Modeling Systems".

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-8

Applicant: Public Works

Amendment Title: 'Appendix H. 5.2.2 - Selection of Rational or Hydrograph Method'

Amendment Language:

5.2.2 - Selection of Rational or Hydrograph Method

For drainage areas less than 200 hundred (200) acres, the basis for computing runoff shall be the rational formula (as defined in [Section 5.3](#)) or some other method provided it is acceptable to the Director of [Public Works](#).

For drainage areas 200 hundred (200) acres or greater, the basis for computing runoff shall be a unit hydrograph method (as defined in [Section 5.6](#)), preferably the Soil Conservation Service (SCS) Dimensionless Unit Hydrograph method as contained in the U.S. Army Corps of Engineers Hydrologic Engineering Center HEC-HMS "Hydrologic Modeling Systems".



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

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Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The addition of Section 5.3.1 provides additional language to give guidance on the method of calculating detention volume for small sites.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

1%

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The addition of this section is expected to provide savings to the city and developer due to reduced review times therefore cost due to clarification of standards.

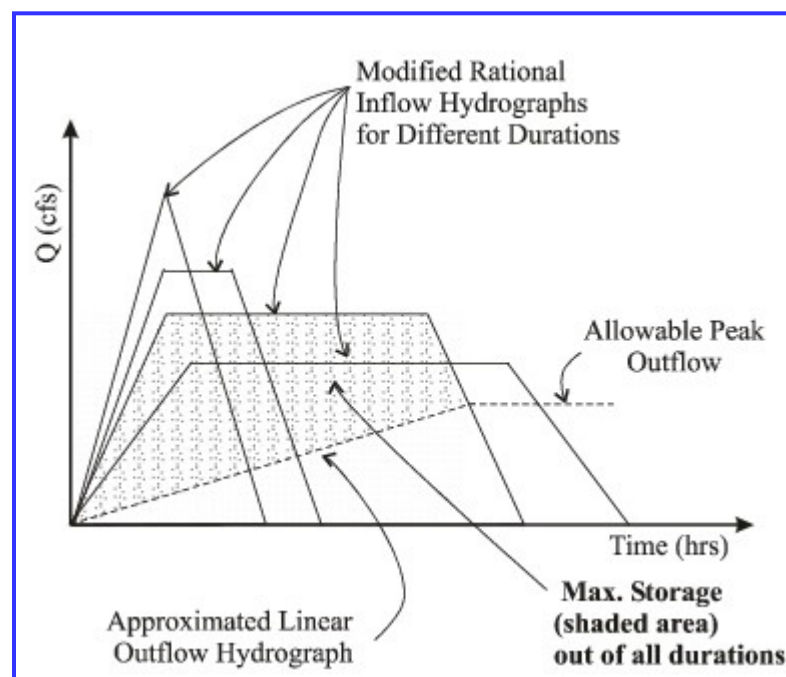
UDC 2021 Proposed Amendment

Amendment 27-9**Applicant:** Public Works**Amendment Title:** 'Appendix H. 5.3 – Rational Method'**Amendment Language:****5.3.1 – Modified Rational Method General Guidance**

The MRM is an adaptation of the rational method which allows the designer to calculate the storage volume required for a small detention basin for watersheds less than 20 acres. In this procedure, the post-development peak flowrate is applied to the time of concentration of the basin to create a triangular hydrograph (Figure 5.3.1). A series of trapezoidal hydrographs are created for storm durations longer than the time of concentration. The peak flowrate for these hydrographs is determined by the intensity for that duration from the rational equation and occurs at the original time of concentration. The duration which produces the greatest difference in volume between the pre-development peak flow and post-development hydrographs becomes the critical duration, and this volume represents the maximum storage volume.

Several commercial software packages can be used to automate the MRM procedure, or the calculations can be performed in a spreadsheet.

Figure 5.3.1

**Image source:**

https://communities.bentley.com/products/hydraulics_hydrology/w/hydraulics_and_hydrology_wiki/6809/understanding-the-modified-rational-method

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 28, 2022 *****

Amendment 27-9

Applicant: Public Works

Amendment Title: 'Appendix H. 5.3 – Rational Method'

Amendment Language:

5.3.1 – Modified Rational Method General Guidance

The MRM is an adaptation of the rational method which allows the designer to calculate the storage volume required for a small detention basin for watersheds less than 20 acres. In this procedure, the post-development peak flowrate is applied to the time of concentration of the basin to create a triangular hydrograph (Figure 5.3.1). A series of trapezoidal hydrographs are created for storm durations longer than the time of concentration. The peak flowrate for these hydrographs is determined by the intensity for that duration from the rational equation and occurs at the original time of concentration. The duration which produces the greatest difference in volume between the pre-development peak flow and post-development hydrographs becomes the critical duration, and this volume represents the maximum storage volume.

Several commercial software packages can be used to automate the MRM procedure, or the calculations can be performed in a spreadsheet.

Figure 5.3.1

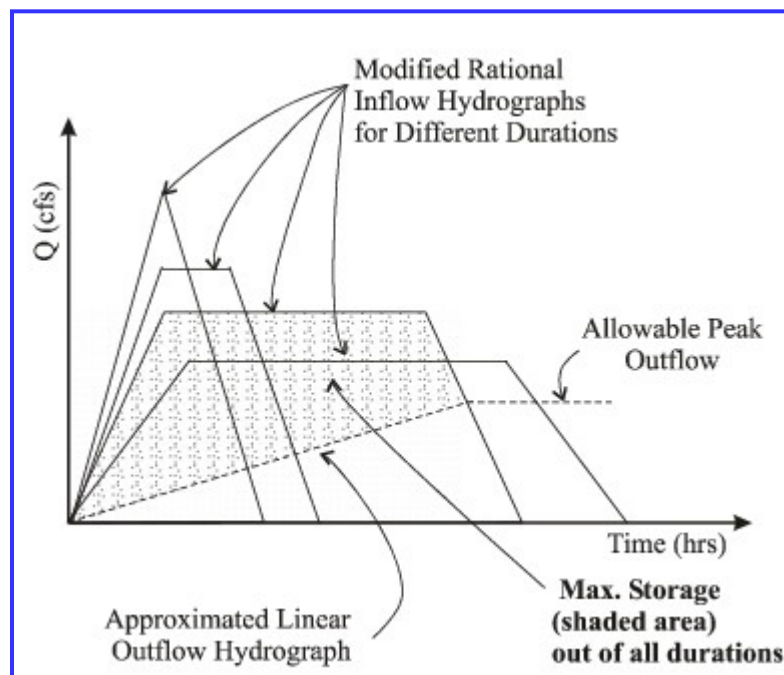


Image source:

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UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (*if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4*)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The changes to Sections 5.4.1, 5.4.2, and 5.4.3 update references to national standards, revise references to existing tables within Appendix H, and remove the limit on channel velocities of less than 6 feet per second which is an arbitrary limit.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Updated design parameters to national standards that are already being used.

UDC 2021 Proposed Amendment

Amendment 27-10

Applicant: Public Works

Amendment Title: 'Appendix H. 5.4.1 – Overland Flow'

Amendment Language:

5.4.1 - Overland Flow

Flow over plane surfaces: Maximum allowable flow length is 100 feet ~~time is twenty (20) minutes.~~
~~Minimum is five (5) minutes.~~

- The overland flow time chart from "Design" by Elwyn E. Seelye may be used to calculate overland flow times. ~~Note that the minimum time has been reduced to five (5) minutes.~~

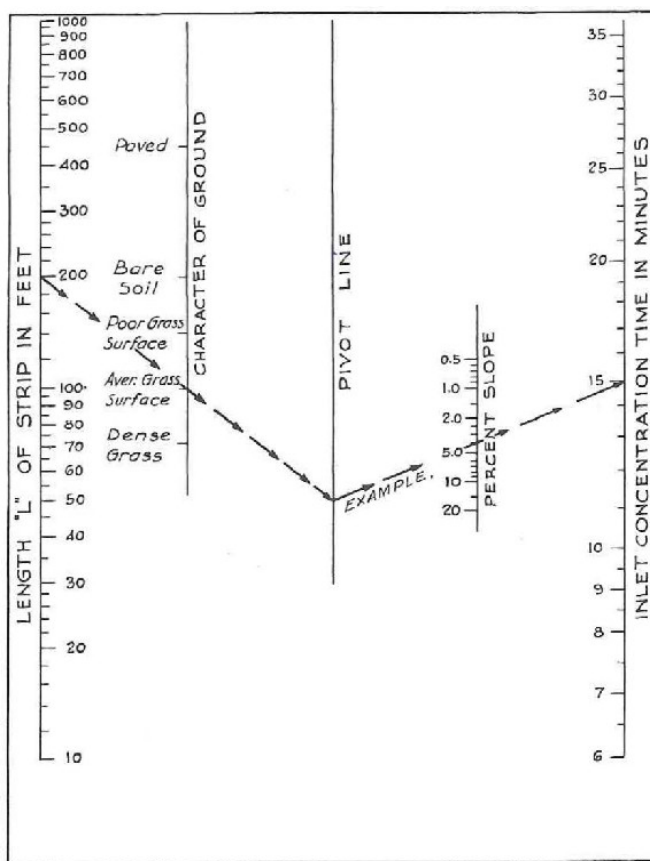


Figure 5.4.1 - Overland Flow Time (Source: "DESIGN" by Elwyn Seelys Figure. H)

- TR-55 "Urban Hydrology for Small Watersheds," SCS 1986 may be used, ~~please consider the maximum (20 min.) and minimum (5 min.) when defining the flow length (L).~~

(Equation 5.4.1)

$$T_t = \frac{0.007(nL)^{0.8}}{(P_2)^{0.5} s^{0.4}}$$

T_t = travel time (hr.)

n = Manning's roughness coefficient

L = flow length (ft.)

P₂ = 2-year, 24-hour rainfall*

s = slope of hydraulic grade line (land slope, ft/ft)

*in San Antonio and its ETJ please [reference Figure 5.5 and Tables 5.5.2.1.A-E for P₂ values](#) use 4.44 inches for the two (2)-year, twenty-four (24)-hour rainfall value

Table 5.4.1 - Roughness Values for sheet flow

Roughness Coefficient (Manning's n) for sheet flow	
Surface Description	n ¹
Smooth surface (concrete, asphalt, gravel or bare soil)	0.011
Fallow (no residue)	0.05
Cultivated soils:	
Residue cover ≤ 20%	0.06
Residue cover > 20%	0.17
Grass:	
Short grass prairie	0.15
Dense grasses ²	0.24
Bermudagrass	0.41
Range (natural)	0.13
Woods ³ :	
Light underbrush	0.40
Dense underbrush	0.80

1. The n values are composite of information compiled by Engman (1968)
2. Included species such as weeping lovegrass, bluegrass, buffalo grass, blue gamma grass, and native grass mixtures
3. When selecting n, consider cover to a height of about 0.1 ft. This is the only part of the plant cover that will obstruct sheet flow.

5.4.2 - Shallow Concentrated Flow

Overland flow usually becomes shallow concentrated flow after a maximum of ~~one~~^{three} hundred (~~100~~³⁰⁰) feet: Use Manning's equation to estimate travel time for defined swales, bar ditches, street sections, etc. or Figure 5.4.2 from TR-55 "Urban Hydrology for Small Watersheds," SCS 1986, may be used where a geometric section has not been defined.

(Equation: 5.4.2)

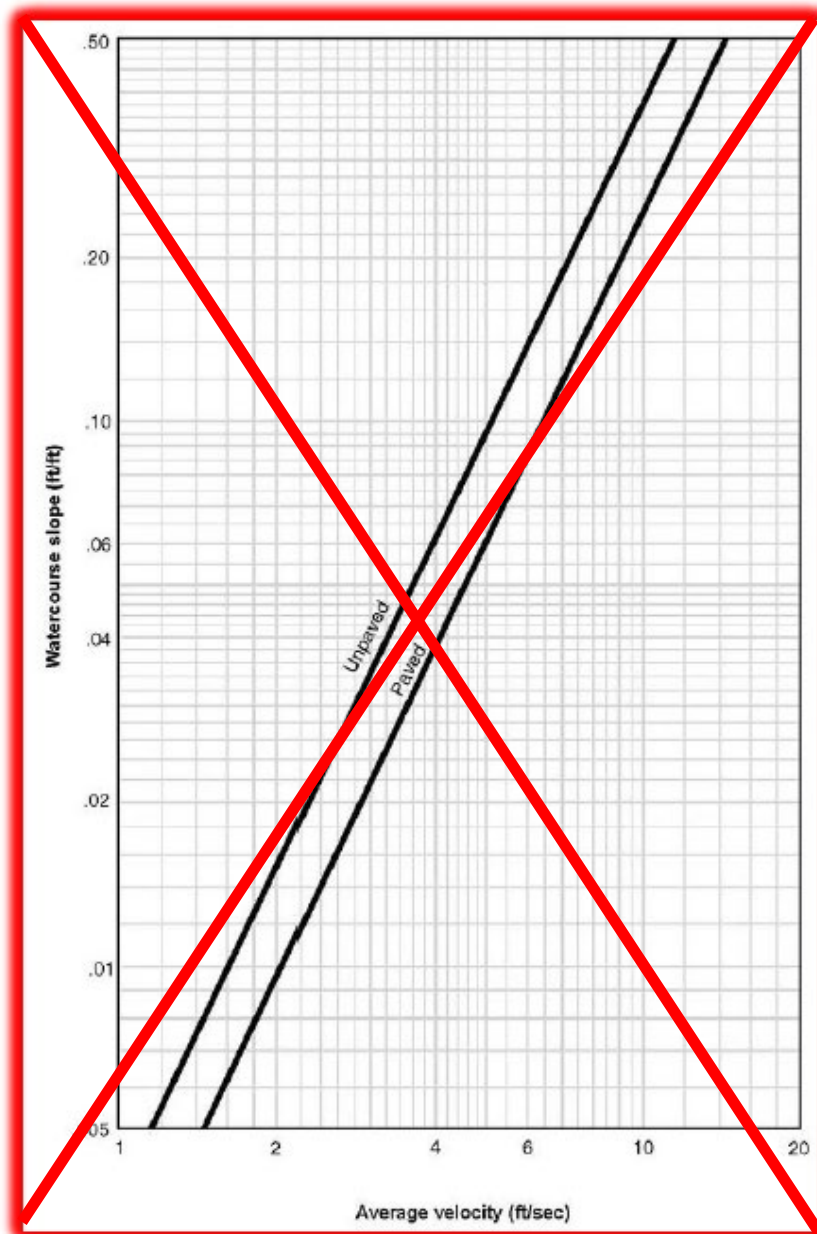
$$T_{sc} = \frac{L_{sc}}{3600 K S_{sc}^{0.5}}$$

T_{sc} = shallow concentrated flow time (hr.)

L_{sc} = shallow concentrated flow length (ft.)

K = 16.13 for unpaved surface; 20.32 for paved surface

S_{sc} = shallow concentrated flow slope (ft./ft.)



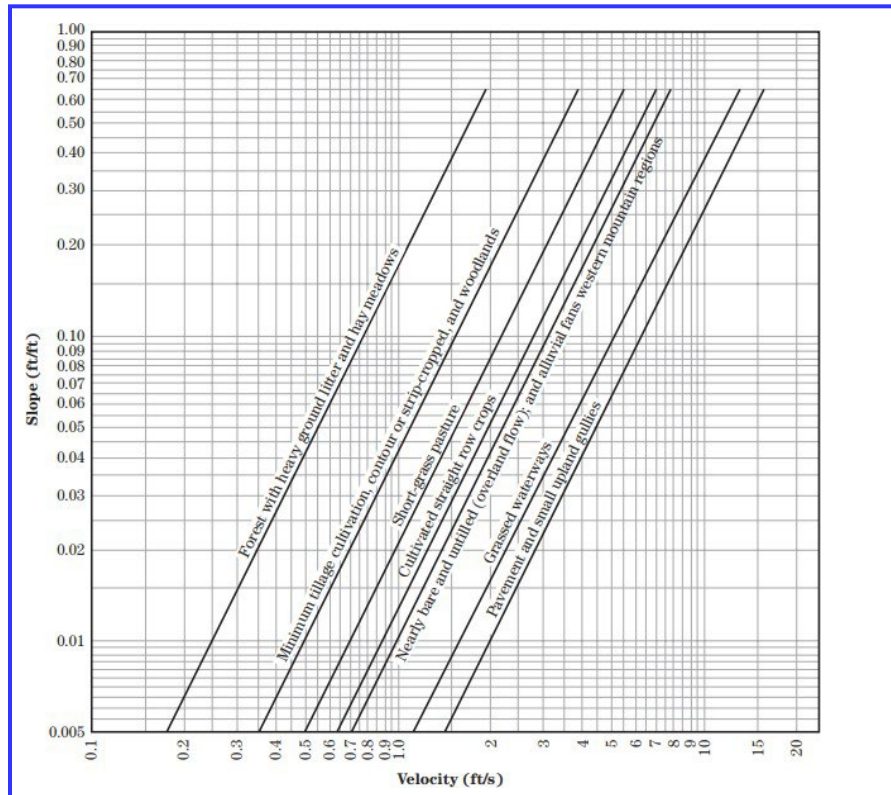


Figure 5.4.2 - Average Velocities for Estimating Travel Time for Shallow Concentrated Flow (Source: [NRCS Technical Release 55—Figure 3-1](#) NRCS National Engineering Handbook, Part 630 Hydrology, Chapter 15: Figure 15-4)

5.4.3 - Channel Flow

Use existing computer models where available or Manning's equation if the data is not available. **When estimating the time of concentration, non-floodplain channel velocities for ultimate watershed development should not be less than six (6) fps.**

(Equation 5.4.3)

$$T_{ch} = \frac{L_{ch}}{3600 \cdot 1.49/n \cdot R^{2/3} \cdot S_{ch}^{1/2}}$$

T_{ch} = channel flow time (hr.)

L_{ch} = channel flow length (ft.)

S_{ch} = channel flow slope (ft./ft.)

n = Manning's roughness coefficient

R = channel hydraulic radius (ft.) and is equal to a/P_w

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 28, 2022 *****

Amendment 27-10

Applicant: Public Works

Amendment Title: 'Appendix H. 5.4.1 – Overland Flow'

Amendment Language:

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Flow over plane surfaces: Maximum allowable flow length is 100 feet ~~time is twenty (20) minutes.~~
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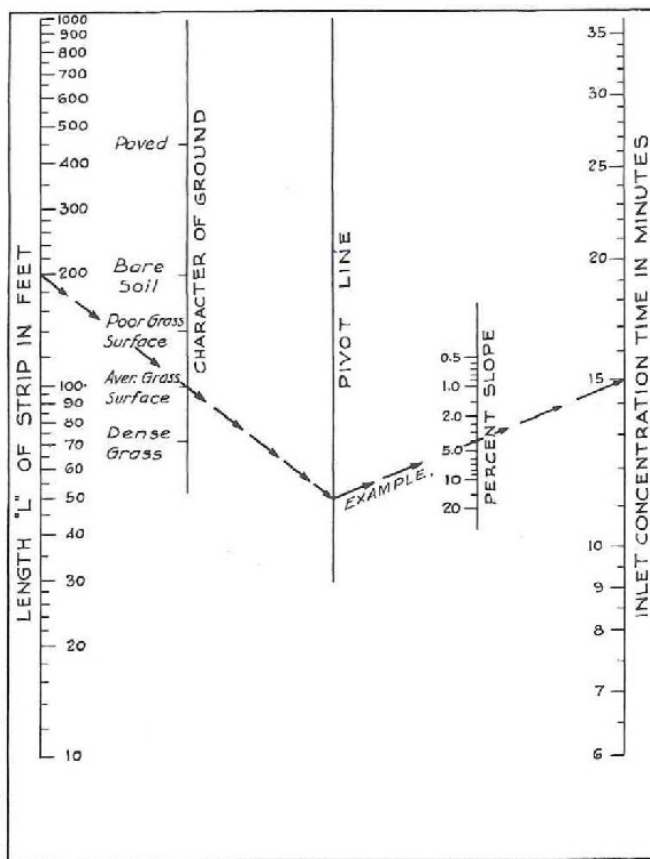


Figure 5.4.1 - Overland Flow Time (Source: "DESIGN" by Elwyn Seelys Figure. H)

- TR-55 "Urban Hydrology for Small Watersheds," SCS 1986 may be used, ~~please consider the maximum (20 min.) and minimum (5 min.) when defining the flow length (L).~~

(Equation 5.4.1)

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T_t = travel time (hr.)

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L = flow length (ft.)

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1. The n values are composite of information compiled by Engman (1968)
2. Included species such as weeping lovegrass, bluegrass, buffalo grass, blue gamma grass, and native grass mixtures
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(Equation: 5.4.2)

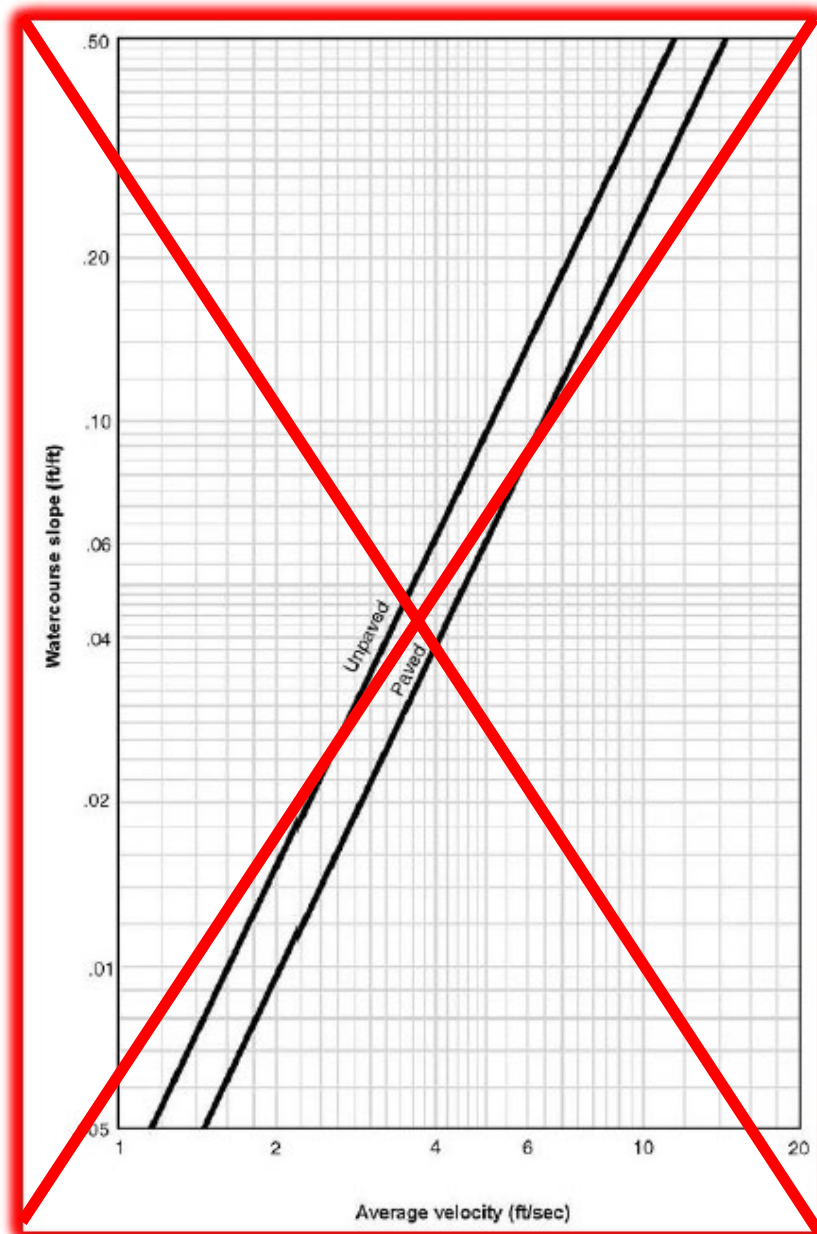
$$T_{sc} = \frac{L_{sc}}{3600 K S_{sc}^{0.5}}$$

T_{sc} = shallow concentrated flow time (hr.)

L_{sc} = shallow concentrated flow length (ft.)

K = 16.13 for unpaved surface; 20.32 for paved surface

S_{sc} = shallow concentrated flow slope (ft./ft.)



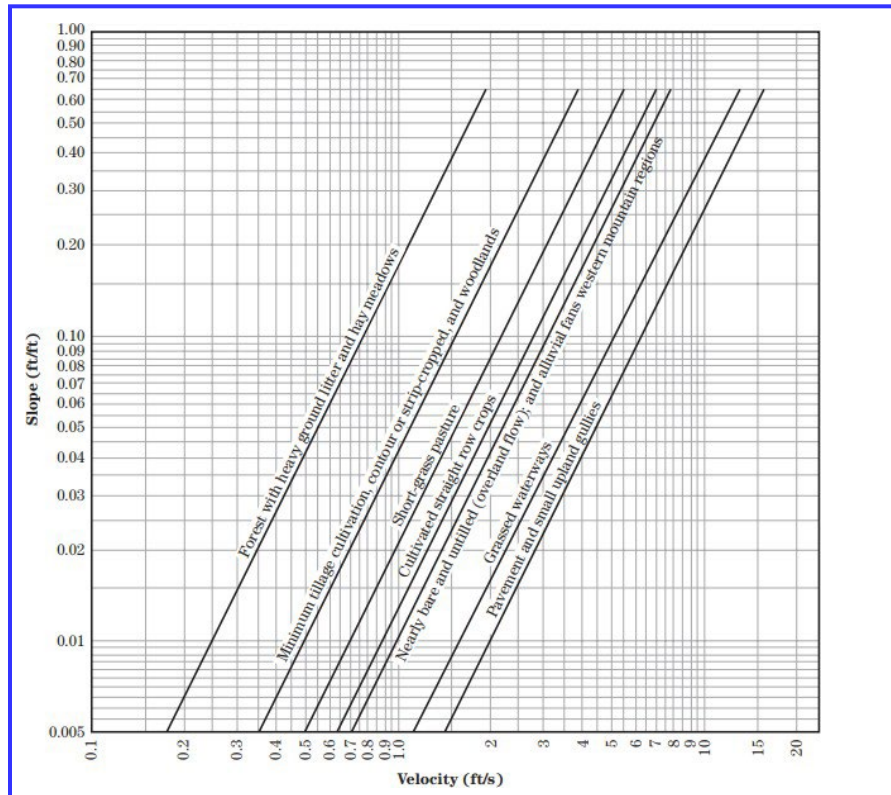


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5.4.3 - Channel Flow

Use existing computer models where available or Manning's equation if the data is not available. **When estimating the time of concentration, non-floodplain channel velocities for ultimate watershed development should not be less than six (6) fps.**

(Equation 5.4.3)

$$T_{ch} = \frac{L_{ch}}{3600 \cdot 1.49/n \cdot R^{2/3} \cdot S_{ch}^{1/2}}$$

T_{ch} = channel flow time (hr.)

L_{ch} = channel flow length (ft.)

S_{ch} = channel flow slope (ft./ft.)

n = Manning's roughness coefficient

R = channel hydraulic radius (ft.) and is equal to a/P_w



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Addition of Section 5.4.4 provides a consistent way of calculating the post project time of concentration. This method is consistent with how the Bexar Regional Watershed Management group develop FEMA floodplain maps.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

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Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

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- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Providing a consistent method for calculating the ultimate development time of concentration will reduce confusion and better estimate the post development flow and reduce confusion. This will result in reduced review times and fewer issues with hydrology calculations.

UDC 2021 Proposed Amendment

Amendment 27-11**Applicant:** Public Works**Amendment Title:** 'Appendix H. 5.4 – Time of Concentration'**Amendment Language:**5.4.4 -Post Project and/or Ultimate Conditions Development Time of Concentration

Time of concentration for post project or ultimate development shall be calculated using the Denver Lag Time Equation as shown below:

$$T_{LAG} = C_t * \left(\frac{L * L_{ca}}{\sqrt{S}} \right)^{0.48}$$

where:T_{LAG} = watershed lag time in hours.C_t = time to peak coefficient.L = length along the stream from the study point to the upstream limits of the basin in miles.L_{ca} = length along the stream from the study point to a point along the stream adjacent to the centroid of the basin in miles.S = weighted average slope of the basin from the study point to the upstream limits of the basin in feet per foot.The percent impervious (I_a) must already be defined using Table 5.6.1.1.1.2This equation was developed for small urban watersheds (less than 5 square miles) with mild slopes. The peaking coefficient can be computed from the percent impervious (I_a) using the following equations:

C_t = -0.00371I_a + 0.163

0 ≤ I_a ≤ 10

C_t = 0.000023I_a² - 0.002241I_a + 0.146

10 ≤ I_a ≤ 40

C_t = 0.0000033I_a² - 0.000801I_a + 0.12

40 ≤ I_a ≤ 100

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-11

Applicant: Public Works

Amendment Title: 'Appendix H. 5.4 – Time of Concentration'

Amendment Language:

5.4.4 -Post Project and/or Ultimate Conditions Development Time of Concentration

For watersheds where proposed/ultimate development conditions are not defined, time of concentration for post project or ultimate development may be calculated using the Denver LagTime Equation as shown below:

$$T_{LAG} = C_t * \left(\frac{L * L_{ca}}{\sqrt{S}} \right)^{0.48}$$

where:

T_{LAG} = watershed lag time in hours.

C_t = time to peak coefficient.

L = length along the stream from the study point to the upstream limits of the basin in miles.

L_{ca} = length along the stream from the study point to a point along the stream adjacent to the centroid of the basin in miles.

S = weighted average slope of the basin from the study point to the upstream limits of the basin in feet per foot.

The percent impervious (I_a) must already be defined using Table 5.6.1.1.1.2

This equation was developed for small urban watersheds (less than 5 square miles) with mild slopes. The peaking coefficient can be computed from the percent impervious (I_a) using the following equations:

$$C_t = -0.00371I_a + 0.163 \quad 0 \leq I_a \leq 10$$

$$C_t = 0.000023I_a^2 - 0.002241I_a + 0.146 \quad 10 \leq I_a \leq 40$$

$$C_t = 0.0000033I_a^2 - 0.000801I_a + 0.12 \quad 40 \leq I_a \leq 100$$

As referenced in Appendix H – Storm Water Design Criteria Manual.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

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Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 5.5.3 - Table 5.5.3A adds missing information that is required for many projects. The proposal adds gravel, road base, and decomposed granite to "pavement" classification or runoff coefficient.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

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- C. Will decrease the cost of construction and/or development.

0.5%

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Potential savings to city and developer due to reduced review times and therefore cost due to clarification of standards.

UDC 2021 Proposed Amendment

Amendment 27-12**Applicant:** Public Works**Amendment Title:** 'Appendix H. 5.5.3 – Runoff Coefficient'**Amendment Language:**

5.5.3 - Runoff Coefficient

Runoff coefficients (C value) for use in the rational formula shall not be less than the values shown in Table 5.5.3A, as appropriate

Table 5.5.3A - Runoff Coefficient (C value) - percentage

Character of Area	SLOPE			
	Upto 1%	Over 1% up to 3%	Over 3% up to 5%	Over 5%
Business or commercial areas (90% or more impervious), Existing Pavement / Buildings or Zoning Districts O, C, I-1, I-2, Parking Areas including gravel, road base and decomposed granite.	95	96	97	97
Densely developed areas (80% to 90% impervious) or Zoning Districts D, MX, NC, TOD, Use Pattern TND	85	88	91	95
Closely built residential areas and school sites or Zoning Districts MF,R-4	75	77	80	84
Undeveloped areas * - Present land is undeveloped and ultimate land use is unknown. C values for use in ultimate development calculations.	68	70	72	75
Large lot residential area or Zoning Districts R20, RE	55	57	62	64
Undeveloped areas * - Existing conditions.				
Average residential area or Zoning Districts R-5, R-6	65	67	69	72
Cultivated or Range (Grass Cover < 50% of Area)	44	47	53	55
Range (Grass Cover 50—75% of Area)	37	41	49	53
Forest or Range (Grass Cover > 75% of Area)	35	39	47	52

**Areas included within parks, green belts, or regulatory floodplains shall be considered to remain undeveloped per this table*

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-12

Applicant: Public Works

Amendment Title: 'Appendix H. 5.5.3 – Runoff Coefficient'

Amendment Language:

5.5.3 - Runoff Coefficient

Runoff coefficients (C value) for use in the rational formula shall not be less than the values shown in Table 5.5.3A, as appropriate

Table 5.5.3A - Runoff Coefficient (C value) - percentage

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	Upto 1%	Over 1% up to 3%	Over 3% up to 5%	Over 5%
Business or commercial areas (90% or more impervious), Existing Pavement / Buildings or Zoning Districts O, C, I-1, I-2, Parking Areas including gravel, road base and decomposed granite.	95	96	97	97
Densely developed areas (80% to 90% impervious) or Zoning Districts D, MX, NC, TOD, Use Pattern TND	85	88	91	95
Closely built residential areas and school sites or Zoning Districts MF,R-4	75	77	80	84
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Cultivated or Range (Grass Cover < 50% of Area)	44	47	53	55
Range (Grass Cover 50—75% of Area)	37	41	49	53
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**Areas included within parks, green belts, or regulatory floodplains shall be considered to remain undeveloped per this table*



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- Modify procedures and standards for workability and administrative efficiency
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- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The revision to Section 5.6.1.1.1 updates Tr-55 reference with NEH Part 630-Hydrology reference for SCS CN approach.
The update to table 5.6.1.1.1 to include developing urban areas category and update to table 5.6.1.1.2
to include gravel, road base, and decomposed granite parking areas as CN 98 provides clarity.
The addition of Section 5.6.1.1.2 allows compatibility with San Antonio River Basin Modeling Standards.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Updating parameters to standards. No cost impact.

UDC 2021 Proposed Amendment

Amendment 27-13

Applicant: Public Works

Amendment Title: ‘Appendix H. 5.6.1.1.1 – SCS Curve Number Loss’

Amendment Language:

5.6.1.1.1 SCS Curve Number Loss

The SCS curve numbers adopted for use by the City of San Antonio are shown in Table 5.6.1.1.1.1. The hydrologic soil groups are listed in the latest version of the [NRCS National Engineering Handbook, Part 630 – Hydrology–United States Natural Resources Conservation Service \[formerly the Soil Conservation Service\], "Urban Hydrology for Small Watersheds," Technical Release No. 55 \(TR-55\)](#); this document is hereby incorporated by this reference. Soil types that relate to the hydrologic soil group may be found in the latest version of the United States Natural Resources Conservation Service "Soil Survey-Bexar County, Texas;" this document is hereby incorporated by this reference. Soil types may also be based on a Geotechnical Engineering Report.

Table 5.6.1.1.1.1 - SCS Curve Number by Soil Type

Cover Description	Hydrologic Condition	Curve Number (CN) for Hydrologic Soil Group			
		A	B	C	D
Open space (lawns, parks, golf courses, cemeteries, etc.)	Good	39	61	74	80
Meadow (continuous grass, protected from grazing and generally mowed for hay)		30	58	71	78
Brush (brush-weed grass mixture with brush the major element)	Good	30	48	65	73
Woods	Good	30	55	70	77

Cover Description	Hydrologic Condition	Curve Number (CN) for Hydrologic Soil Group			
		A	B	C	D
Open Space (Lawns, parks, golf courses, cemeteries, etc.)	Good	39	61	74	80
Meadow (continuous grass, protected from grazing and generally mowed for hay)		30	58	71	78
Brush (brush-weed-grass mixture with brush the major element)	Good	30	48	65	73
Woods	Good	30	55	70	77
Developing Urban Areas (newly graded areas, no vegetation)		77	86	91	94

Table 5.6.1.1.1.2 - Percent Impervious Cover by Land Use

Land Use Category		Average Percent Impervious Cover
Residential	1/8 acre Residential Lots, or Garden or townhouse apartments, or Zoning Districts R-4, R-5, RM-4, RM-5; TND/TOD Use Patterns	65—85
	¼ acre Residential Lots or Zoning District R-6, RM-6	38
	1/3 acre Residential Lots or Zoning District R-15	30
	½ acre Residential Lots or Zoning Districts R-20	25
	1 acre Residential Lots or Zoning Districts RP, RE	20
Industrial or Zoning Districts L, I-1, I-2		72—85
Business or Commercial, or Zoning Districts NC, O, C		85—95
Densely developed (apartments), or Zoning Districts MF		65—85
Streets, Roads, and Parking Areas (including gravel, road base and decomposed granite)		98

5.6.1.1.2 Green and Ampt Loss

Infiltration losses may also be estimated using the Green and Ampt method. The parameters required for the Green and Ampt method are hydraulic conductivity (in/hr), wetting front capillary pressure or suction head (in), saturated moisture content (in/in), and initial moisture content (in/in). See the latest version of the “San Antonio River Basin Regional Modeling Standards for Hydrology and Hydraulic Modeling” for additional guidance.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-13

Applicant: Public Works

Amendment Title: 'Appendix H. 5.6.1.1.1 – SCS Curve Number Loss'

Amendment Language:

5.6.1.1.1 SCS Curve Number Loss

The SCS curve numbers adopted for use by the City of San Antonio are shown in Table 5.6.1.1.1.1. The hydrologic soil groups are listed in the latest version of the [NRCS National Engineering Handbook, Part 630 – Hydrology–United States Natural Resources Conservation Service \[formerly the Soil Conservation Service\], "Urban Hydrology for Small Watersheds," Technical Release No. 55 \(TR-55\)](#); this document is hereby incorporated by this reference. Soil types that relate to the hydrologic soil group may be found in the latest version of the United States Natural Resources Conservation Service "Soil Survey-Bexar County, Texas;" this document is hereby incorporated by this reference. Soil types may also be based on a Geotechnical Engineering Report.

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Cover Description	Hydrologic Condition	Curve Number (CN) for Hydrologic Soil Group			
		A	B	C	D
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Woods	Good	30	55	70	77
Developing Urban Areas (newly graded areas, no vegetation)		77	86	91	94

Table 5.6.1.1.1.2 - Percent Impervious Cover by Land Use

Land Use Category		Average Percent Impervious Cover
Residential	1/8 acre Residential Lots, or Garden or townhouse apartments, or Zoning Districts R-4, R-5, RM-4, RM-5; TND/TOD Use Patterns	65—85
	¼ acre Residential Lots or Zoning District R-6, RM-6	38
	1/3 acre Residential Lots or Zoning District R-15	30
	½ acre Residential Lots or Zoning Districts R-20	25
	1 acre Residential Lots or Zoning Districts RP, RE	20
Industrial or Zoning Districts L, I-1, I-2		72—85
Business or Commercial, or Zoning Districts NC, O, C		85—95
Densely developed (apartments), or Zoning Districts MF		65—85
Streets, Roads, and Parking Areas (including gravel, road base and decomposed granite)		98

5.6.1.1.2 Green and Ampt Loss

Infiltration losses may also be estimated using the Green and Ampt method. The parameters required for the Green and Ampt method are hydraulic conductivity (in/hr), wetting front capillary pressure or suction head (in), saturated moisture content (in/in), and initial moisture content (in/in). See the latest version of the “San Antonio River Basin Regional Modeling Standards for Hydrology and Hydraulic Modeling” for additional guidance.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD
Address: 1901 S. Alamo St.
Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov
Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
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- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 5.6.1.2.3 replaces Tr-55 reference with NEH Part 630-Hydrology reference for Tc calculation.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

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C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

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Update reference to national standard that is being used in current practice.

No cost change.

UDC 2021 Proposed Amendment

Amendment 27-14**Applicant:** Public Works**Amendment Title:** 'Appendix H. 5.6.1.2.3 – Clark Unit Hydrograph'**Amendment Language:****5.6.1.2.3 Clark Unit Hydrograph**

The Clark Unit Hydrograph is derived by two major parameters; the translation or movement of runoff and the attenuation or reduction of runoff as it moves through the watershed. These two parameters are defined at its basis with the following equation:

(Equation: 5.6.1.2.3)

$$\frac{dS}{dt} = I_t - O_t$$

$\frac{dS}{dt}$	= time rate of change in storage at time (t)
I_t	= average inflow at time (t)
O_t	= outflow from storage at time (t)

To use this method in HEC-HMS the parameters of translation and attenuation are defined by the watersheds time of concentration (t_c) and Basin Storage coefficient (R).

- **The Translation** is derived by the time of concentration (t_c), and is defined by Equation 5.4 in this manual, the [NRCS National Engineering Handbook, Part 630](#) ~~TR-55~~ method of calculation. The t_c is provided as a unit of time in hours (hr.)
- **The Attenuation** is the Basin Storage coefficient (R), a measure of the storage within the individual watershed. The larger the R value, the larger the attenuation. This value can be defined by calibration. R is given as a unit of time (hr.)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-14

Applicant: Public Works

Amendment Title: 'Appendix H. 5.6.1.2.3 – Clark Unit Hydrograph'

Amendment Language:

5.6.1.2.3 Clark Unit Hydrograph

The Clark Unit Hydrograph is derived by two major parameters; the translation or movement of runoff and the attenuation or reduction of runoff as it moves through the watershed. These two parameters are defined at its basis with the following equation:

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$\frac{dS}{dt}$	= time rate of change in storage at time (t)
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To use this method in HEC-HMS the parameters of translation and attenuation are defined by the watersheds time of concentration (t_c) and Basin Storage coefficient (R).

- **The Translation** is derived by the time of concentration (t_c), and is defined by Equation 5.4 in this manual, the [NRCS National Engineering Handbook, Part 630 TR-55](#) method of calculation. The t_c is provided as a unit of time in hours (hr.)
- **The Attenuation** is the Basin Storage coefficient (R), a measure of the storage within the individual watershed. The larger the R value, the larger the attenuation. This value can be defined by calibration. R is given as a unit of time (hr.)



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

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Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 6.2.2 add the requirement to check ADA ramps for compatibility with drainage in the street cross-section.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much? (Indicate either a dollar amount or percentage above or below current construction and/or development costs)
A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.	
B. <input type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

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Cost neutral as this requirement is already in practice and
required for driveways and at the intersections to confirm street capacity.

UDC 2021 Proposed Amendment

Amendment 27-15**Applicant:** Public Works**Amendment Title:** 'Appendix H. 6.2.2 – Street Capacity'**Amendment Language:**

6.2.2 - Street Capacity

Streets may be used for storm water drainage only if the calculated storm water flow does not exceed the maximum flow depth and velocity allowable for the streets roadway classification as outlined above.

Where streets are not capable of carrying their design criteria storm water discharge inlets or curb openings are then required. The inlets or openings will discharge into a drainage channel or storm drain system. If there is not one available, one shall be provided. Partial flow past the inlet will be allowed when the capacity of all downstream street systems can accommodate the flow. The Inlets and Storm Drain System design criteria requirements are outlined in Chapters 7 and 8.

Curb cuts for driveways [and ADA ramps where the back of the ramp is less than the curb height within the ROW](#) on all streets shall be designed for compatibility with the storm water conveyance function of streets. The design criteria maximum frequency must be contained within the right-of-way. Considerations will be given to cross streets as well as drive ways draining to streets.

Where Dwelling units are located on the downhill side of a T-intersection, Cul-de-sac, or knuckle with a street or drainage channel discharging onto it, the street intersection shall be graded so to avoid water flowing over the curb [or drive way approach](#) and out of the right-of-way. Detailed calculations will be required at these locations to show that the discharges are contained within the right-of-way.

No flow capacity tables are provided for the traditional street designs due the variety of geometric properties associated with these streets. When proposing street designs, drainage calculations specific to a proposed street design must be submitted for approval.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-15

Applicant: Public Works

Amendment Title: 'Appendix H. 6.2.2 – Street Capacity'

Amendment Language:

6.2.2 - Street Capacity

Streets may be used for storm water drainage only if the calculated storm water flow does not exceed the maximum flow depth and velocity allowable for the streets roadway classification as outlined above.

Where streets are not capable of carrying their design criteria storm water discharge inlets or curb openings are then required. The inlets or openings will discharge into a drainage channel or storm drain system. If there is not one available, one shall be provided. Partial flow past the inlet will be allowed when the capacity of all downstream street systems can accommodate the flow. The Inlets and Storm Drain System design criteria requirements are outlined in Chapters 7 and 8.

Curb cuts for driveways [and ADA ramps where the back of the ramp is less than the curb height within the ROW](#) on all streets shall be designed for compatibility with the storm water conveyance function of streets. The design criteria maximum frequency must be contained within the right-of-way. Considerations will be given to cross streets as well as drive ways draining to streets.

Where Dwelling units are located on the downhill side of a T-intersection, Cul-de-sac, or knuckle with a street or drainage channel discharging onto it, the street intersection shall be graded so to avoid water flowing over the curb [or exceeding a depth equal to the curb height within the drive way approach](#) and out of the right-of-way. Detailed calculations will be required at these locations to show that the discharges are contained within the right-of-way.

No flow capacity tables are provided for the traditional street designs due the variety of geometric properties associated with these streets. When proposing street designs, drainage calculations specific to a proposed street design must be submitted for approval.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

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Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
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Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 6.2.9 adds clarification to require 100-year storm check for unflooded access. This process is already being used to check for safety of existing road crossings but was unclear and created confusion.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

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- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

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This is already part of the adverse impact analysis. Should be no cost impact.

UDC 2021 Proposed Amendment

Amendment 27-16**Applicant:** Public Works**Amendment Title:** 'Appendix H. 6.2.9 – Unflooded Public Road Access'**Amendment Language:**

6.2.9 - Unflooded Public Road Access

The following criteria must both be met for existing streets adjacent to the proposed development:

A. Unflooded access (within the "Proceed with Caution" range per Figure 4.3.1C) shall be available from within each proposed development to an adjacent public street during a regulatory flood event.

B. Unflooded access (within the "Proceed with Caution" range per Figure 4.3.1C) shall be accessible to an arterial street that is not adjacent to the development or to a distance of one-quarter (1/4) mile, whichever is less, during a future condition twenty percent (20%) annual chance (five-year ultimate) flood event.

The director of PW may waive the design criteria above for developments under three (3) acres in size.

Both criteria A and B must be checked for the 100-year storm event.

~~During a design storm event unflooded access (within the "Proceed with Caution" range per Figure 4.3.1C) shall be available from each proposed new development to an adjacent public street during a regulatory flood event. Additionally, unflooded access shall be accessible to an arterial street that is not adjacent to the development or to a distance of one-quarter (1/4) mile, whichever is less, during a future conditions twenty percent (20%) annual chance (five-year ultimate) flood event. The director of TCI may waive the design criteria above for developments under three (3) acres in size.~~

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-16

Applicant: Public Works

Amendment Title: 'Appendix H. 6.2.9 – Unflooded Public Road Access'

Amendment Language:

6.2.9 - Unflooded Public Road Access

The following criteria must both be met for existing streets adjacent to the proposed development:

A. Unflooded access (within the "Proceed with Caution" range per Figure 4.3.1C) shall be available from within the proposed development to an adjacent public street during a regulatory flood event.

B. Unflooded access (within the "Proceed with Caution" range per Figure 4.3.1C) shall be accessible to an arterial street within one-quarter (1/4) mile or less, during a future condition twenty percent (20%) annual chance (five-year ultimate) flood event.

The director of Public Works may waive the design criteria above for developments under three (3) acres in size. Both criteria A and B must be checked for the 100-year storm event.

~~During a design storm event unflooded access (within the "Proceed with Caution" range per Figure 4.3.1C) shall be available from each proposed new development to an adjacent public street during a regulatory flood event. Additionally, unflooded access shall be accessible to an arterial street that is not adjacent to the development or to a distance of one-quarter (1/4) mile, whichever is less, during a future conditions twenty percent (20%) annual chance (five-year ultimate) flood event. The director of TCI may waive the design criteria above for developments under three (3) acres in size.~~



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

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Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 7.2.5.2 adds FEMA guidance for coincident peak analysis criteria. The change provides clarification for designers and city staff to reduce coordination and review.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

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Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Clarification of existing practice. No cost change.

UDC 2021 Proposed Amendment

Amendment 27-17**Applicant:** Public Works**Amendment Title:** 'Appendix H. 7.2.5 – Storm Dain Inlets and Outfalls'**Amendment Language:**

7.2.5 - Storm ~~Dain~~ Drain Inlets and Outfalls

7.2.5.1 - Inlets

The drainage system will include inlets on streets, parking areas, and other areas to direct flow into the underground system. For inlets on streets, the HGL at the inlet should be below the gutter and the EGL not be above the top of curb or ponding depth. For area inlets the EGL should not be higher than the ponding depth.

An inlet could also be a pickup structure that channelizes flow from an upstream channel into the underground system. Careful analysis of the junction between the downstream underground system and the upstream channel should be performed to check both the HGL and EGL.

7.2.5.2 - Outfalls

The outfall for the storm drain system should discharge into a natural low, existing storm drainage system, or a channel. The start of the EGL for the storm drain system begins at the outfall. The design engineer should determine the tail water for the downstream drain to find the impact on the proposed outfall. There are two conditions for determining the starting point for the HGL at the outfall. The tail water may be above the critical depth of the outfall conduit or between the critical depth and invert of the outfall conduit. The starting point for the HGL should be either the tail water elevation or the average of critical depth plus the height of the storm drain conduit, whichever is greater. The design engineer will consider an exit loss at the outlet.

If the outfall of the storm drain system is into a river, stream, or creek, the design engineer should consider the coincidental probability of the peaks of both systems occurring at the same time. [The assumption of coincident peaks may be appropriate if all the following are true:](#)

- [The ratio of the drainage areas lies between 0.6 and 1.4.](#)
- [The arrival times of flood peaks are similar for the two combining watersheds.](#)
- [The likelihood of both watersheds being covered by the storm being modeled is 10 square miles or larger.](#)

The tail water for the receiving stream should be checked with the peak of the storm drain system.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-17

Applicant: Public Works

Amendment Title: 'Appendix H. 7.2.5 – Storm Dain Inlets and Outfalls'

Amendment Language:

7.2.5 - Storm ~~Dain~~ Drain Inlets and Outfalls

7.2.5.1 - Inlets

The drainage system will include inlets on streets, parking areas, and other areas to direct flow into the underground system. For inlets on streets, the HGL at the inlet should be below the gutter and the EGL not be above the top of curb or ponding depth. For area inlets the EGL should not be higher than the ponding depth.

An inlet could also be a pickup structure that channelizes flow from an upstream channel into the underground system. Careful analysis of the junction between the downstream underground system and the upstream channel should be performed to check both the HGL and EGL.

7.2.5.2 - Outfalls

The outfall for the storm drain system should discharge into a natural low, existing storm drainage system, or a channel. The start of the EGL for the storm drain system begins at the outfall. The design engineer should determine the tail water for the downstream drain to find the impact on the proposed outfall. There are two conditions for determining the starting point for the HGL at the outfall. The tail water may be above the critical depth of the outfall conduit or between the critical depth and invert of the outfall conduit. The starting point for the HGL should be either the tail water elevation or the average of critical depth plus the height of the storm drain conduit, whichever is greater. The design engineer will consider an exit loss at the outlet.

If the outfall of the storm drain system is into a river, stream, or creek, the design engineer should consider the coincidental probability of the peaks of both systems occurring at the same time. [The assumption of coincident peaks may be appropriate if all the following are true:](#)

- [The ratio of the drainage areas lies between 0.6 and 1.4.](#)
- [The arrival times of flood peaks are similar for the two combining watersheds.](#)
- [The watersheds being covered by the storm being modeled are 10 square miles or smaller.](#)

The tail water for the receiving stream should be checked with the peak of the storm drain system.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
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- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 7.3.11 adds guidance on utility trenches acting as French drains and the need to collect shallow groundwater in storm drain systems.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Potential small increased cost for the owner/developer and cost savings for City/SAWS from eliminating I&I.

Probably used rarely.

UDC 2021 Proposed Amendment

Amendment 27-18**Applicant:** Public Works**Amendment Title:** 'Appendix H. 7.3.11 – French Drains'**Amendment Language:**

7.3.11 - French Drains

French drains are used to control ground water or surface water. The French drain consists of a perforated pipe with a fabric sock around the exterior of the pipe to keep soil particles from entering the pipe. The pipe is installed in a trench filled with gravel.

A project may encounter a perched water table that will impact the street design section. A French drain may be needed to intercept the ground water that will impact the street section. The French drain should be placed in the parkway between the curb and property line, and should outfall into a drainage inlet, pipe, or channel. The outfall should not drain onto the street, as this could cause street failure or cause an unsafe condition.

[A project may cross other utility trenches that are bedded in gravel and can act similar to a French drain. The designer should evaluate the need for a French drain to collect shallow groundwater from the utility trench and discharge it into the storm drain system.](#)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-18

Applicant: Public Works

Amendment Title: 'Appendix H. 7.3.11 – French Drains'

Amendment Language:

7.3.11 - French Drains

French drains are used to control ground water or surface water. The French drain consists of a perforated pipe with a fabric sock around the exterior of the pipe to keep soil particles from entering the pipe. The pipe is installed in a trench filled with gravel.

A project may encounter a perched water table that will impact the street design section. A French drain may be needed to intercept the ground water that will impact the street section. The French drain should be placed in the parkway between the curb and property line, and should outfall into a drainage inlet, pipe, or channel. The outfall should not drain onto the street, as this could cause street failure or cause an unsafe condition.

[When a utility trench crosses other utility trenches that are bedded in gravel, the need for a French drain should be considered to collect shallow groundwater or surface water from the utility trench and discharge it into the storm drain system.](#)



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

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Signature: _____ Date: _____
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Part 2. Basis for Update (check only one)

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Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Table 9.2.4.1 adds "n" values for rock riprap lined channels to an existing table. This provides clarity to designers and reviews which will reduce review time.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

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Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Potential time savings to owner and the developer due to reduced review times.

UDC 2021 Proposed Amendment

Amendment 27-19**Applicant:** Public Works**Amendment Title:** 'Appendix H. 9.2.4.1 – Manning's Equation'**Amendment Language:**

Table 9.2.4.1 - Manning's Roughness Coefficient

Channel Description	Manning's "n" Value
Concrete Lined Channel (wood float type surface finish)	0.015
Grass Lined Channel with regular maintenance	0.035
Grass Lined Channel without recent maintenance	0.050
Vegetated Channel with trees, little or no underbrush	0.055
Natural Channel with trees, moderate underbrush	0.075
Natural Channel with trees, dense underbrush	0.090
Natural Channel with dense trees and dense underbrush	0.100
Rock Gabion Lined Channel	0.022
Rock Riprap Lined Channel (D50 greater than 12 in)	0.041
Rock Riprap Lined Channel (D50 less than 12 in)	0.038
Overbank Description	Manning's "n" Value
Pasture	0.035-0.055
Trees, little or no underbrush, scattered structures	0.060-0.075
Dense vegetation, multiple fences and structures	0.075-0.090

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-19**Applicant:** Public Works**Amendment Title:** 'Appendix H. 9.2.4.1 – Manning's Equation'**Amendment Language:**

Table 9.2.4.1 - Manning's Roughness Coefficient

Channel Description	Manning's "n" Value
Concrete Lined Channel (wood float type surface finish)	0.015
Grass Lined Channel with regular maintenance	0.035
Grass Lined Channel without recent maintenance	0.050
Vegetated Channel with trees, little or no underbrush	0.055
Natural Channel with trees, moderate underbrush	0.075
Natural Channel with trees, dense underbrush	0.090
Natural Channel with dense trees and dense underbrush	0.100
Rock Gabion Lined Channel	0.022
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Overbank Description	Manning's "n" Value
Pasture	0.035-0.055
Trees, little or no underbrush, scattered structures	0.060-0.075
Dense vegetation, multiple fences and structures	0.075-0.090



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 12:53:56 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
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Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 9.3.4 adds flexibility by allowing for nested channel design in accordance with the San Antonio River Basin Natural Channel Design protocol.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

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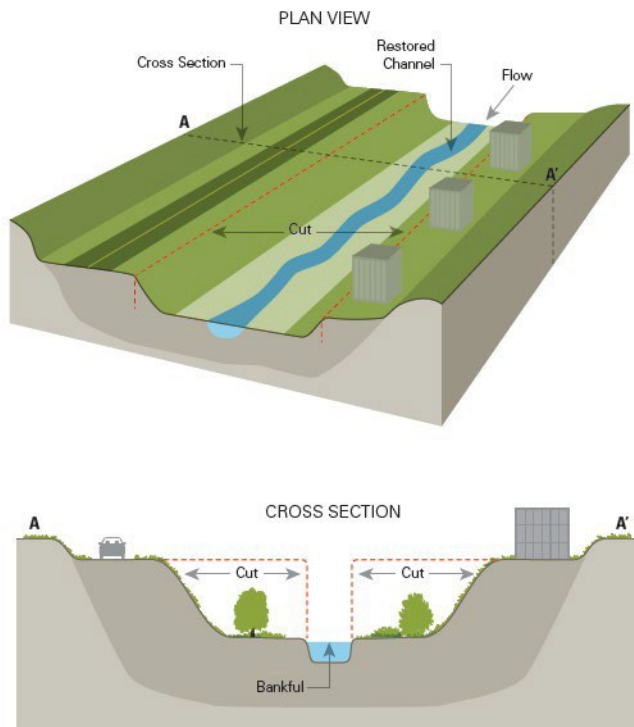
Section 9.3.4 amendment will provide guidance for a non-mandatory option for design of channels that would otherwise require a concrete pilot channel. No cost impact.

UDC 2021 Proposed Amendment

Amendment 27-20**Applicant:** Public Works**Amendment Title:** 'Appendix H. 9.3.4 – Channel Geometry'**Amendment Language:****9.3.4 - Channel Geometry**

The constructed channel geometry may be triangular, rectangular or trapezoidal in shape. [A new or restored constructed earthen channel may be designed as a 'nested channel' using the Priority 3 restoration design approach specified in the San Antonio River Basin Natural Channel Design Protocol \(See Figure 9.3.4 below\).](#) The side slopes should not exceed the requirements in 9.3.3.1 or 9.3.3.2. In areas where traffic safety may be of concern, the channel side slope should be 4H:1V or flatter or other vehicular protection devices may be required.

For natural channels, the channel geometry may be irregular in shape. The channel sections should be checked for areas of erosion and provide corrective measures with the natural channel design.



[Figure 9.3.4 From San Antonio River Basin Natural Channel Design 2013. Reprinted with permission from Stream Mechanics. Adapted from Rosgen \(1997\)](#)

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-20

Applicant: Public Works

Amendment Title: 'Appendix H. 9.3.4 – Channel Geometry'

Amendment Language:

9.3.4 - Channel Geometry

The constructed channel geometry may be triangular, rectangular, irregular, or trapezoidal in shape. A new or restored constructed earthen channel may be designed as a 'nested channel' using the Priority 3 restoration design approach specified in the San Antonio River Basin Natural Channel Design Protocol (See Figure 9.3.4 below). The side slopes should not exceed the requirements in 9.3.3.1 or 9.3.3.2. In areas where traffic safety may be of concern, the channel side slope should be 4H:1V or flatter or other vehicular protection devices may be required.

For natural channels, the channel geometry may be irregular in shape. The channel sections should be checked for areas of erosion and provide corrective measures with the natural channel design.

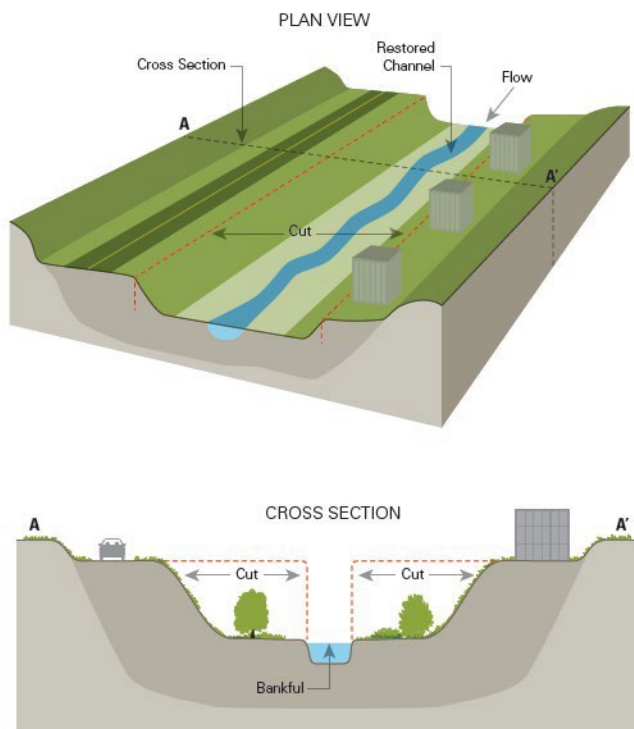


Figure 9.3.4 From San Antonio River Basin Natural Channel Design 2013. Reprinted with permission from Stream Mechanics. Adapted from Rosgen (1997)



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- Modify procedures and standards for workability and administrative efficiency
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- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

9.3.8 Add permissible shear stress calculation and tables from TxDOT Hydraulic design manual

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much? (Indicate either a dollar amount or percentage above or below current construction and/or development costs)
A. <input type="checkbox"/> Will not impact the cost of construction and/or development.	
B. <input checked="" type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

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See attached explanation.

UDC 2021 Proposed Amendment

Amendment 27-21**Applicant:** Public Works**Amendment Title:** 'Appendix H. 9.3.8 – Channel Shear Stress'**Amendment Language:**9.3.8 - Channel Shear Stress ~~Channel Velocity~~

Compute maximum shear stress at normal depth using the following equation:

(Equation 9.3.8)

$$\tau_d = \gamma RS$$

τ_d = average shear stress at normal depth (lb./sq.ft. or N/m²)

γ = unit weight of water (62.4 lb./ft.³ or 9810 N./m.²)

R = hydraulic radius (ft. or m.) at uniform depth (ym)

S = channel slope (ft./ft. or m./m.)

The following tables 9.3.8.1 and 9.3.8.2 shall be used to determine maximum permissible shear stresses for various channel linings.

Table 9.3.8.1 – Retardation Class for Lining Materials

(Source TXDOT – Hydraulic Design Manual , Chapter 7, Section 3 – Roadside Channel Design)

<u>Retardance Class</u>	<u>Cover</u>	<u>Condition</u>
<u>A</u>	<u>Weeping Lovegrass</u>	<u>Excellent stand, tall (average 30 in. or 760 mm)</u>
-	<u>Yellow Bluestem Ischaemum</u>	<u>Excellent stand, tall (average 36 in. or 915 mm)</u>
<u>B</u>	<u>Kudzu</u>	<u>Very dense growth, uncut</u>
-	<u>Bermuda grass</u>	<u>Good stand, tall (average 12 in. or 305 mm)</u>
-	<u>Native grass mixture little bluestem, bluestem, blue gamma, other short and long stem midwest grasses</u>	<u>Good stand, unmowed</u>

-	Weeping lovegrass	Good Stand, tall (average 24 in. or 610 mm)
-	Lespedeza sericea	Good stand, not woody, tall (average 19 in. or 480 mm)
-	Alfalfa	Good stand, uncut (average 11 in. or 280 mm)
-	Weeping lovegrass	Good stand, unmowed (average 13 in. or 330 mm)
-	Kudzu	Dense growth, uncut
-	Blue gamma	Good stand, uncut (average 13 in. or 330 mm)
C	Crabgrass	Fair stand, uncut (10-to-48 in. or 55-to-1220 mm)
-	Bermuda grass	Good stand, mowed (average 6 in. or 150 mm)
-	Common lespedeza	Good stand, uncut (average 11 in. or 280 mm)
-	Grass-legume mixture: summer (orchard grass redtop, Italian ryegrass, and common lespedeza)	Good stand, uncut (6-8 in. or 150-200 mm)
-	Centipedegrass	Very dense cover (average 6 in. or 150 mm)
-	Kentucky bluegrass	Good stand, headed (6-12 in. or 150-305 mm)
D	Bermuda grass	Good stand, cut to 2.5 in. or 65 mm
-	Common lespedeza	Excellent stand, uncut (average 4.5 in. or 115 mm)
-	Buffalo grass	Good stand, uncut (3-6 in. or 75-150 mm)
-	Grass-legume mixture: fall, spring (orchard grass Italian ryegrass, and common lespedeza)	Good Stand, uncut (4-5 in. or 100-125 mm)
-	Lespedeza sericea	After cutting to 2 in. or 50 mm (very good before cutting)
E	Bermuda grass	Good stand, cut to 1.5 in. or 40 mm
-	Bermuda grass	Burned stubble

[Table 9.3.8.2 – Permissible Shear Stresses for Various Linings](#)

[\(Source TXDOT – Hydraulic Design Manual , Chapter 7, Section 3 – Roadside Channel Design\)](#)

Protective Cover	(lb./sq.ft.)	tp (N/m2)
----------------------------------	------------------------------	---------------------------

Retardance Class A Vegetation (See the "Retardation Class for Lining Materials" table above)	3.7	177
Retardance Class B Vegetation (See the "Retardation Class for Lining Materials" table above)	2.1	101
Retardance Class C Vegetation (See the "Retardation Class for Lining Materials" table above)	1	48
Retardance Class D Vegetation (See the "Retardation Class for Lining Materials" table above)	0.6	29
Retardance Class E Vegetation (See the "Retardation Class for Lining Materials" table above)	0.35	17
Woven Paper	0.15	7
Jute Net	0.45	22
Single Fiberglass	0.6	29
Double Fiberglass	0.85	41
Straw W/Net	1.45	69
Curled Wood Mat	1.55	74
Synthetic Mat	2	96
Gravel, D50 = 1 in. or 25 mm	0.4	19
Gravel, D50 = 2 in. or 50 mm	0.8	38
Rock, D50 = 6 in. or 150 mm	2.5	120
Rock, D50 = 12 in. or 300 mm	5	239
6-in. or 50-mm Gabions	35	1675
4-in. or 100-mm Geoweb	10	479
Soil Cement (8% cement)	>45	>2154
Dycel w/out Grass	>7	>335
Petraflex w/out Grass	>32	>1532
Armorflex w/out Grass	12-20	574-957
Erikamat w/3-in or 75-mm Asphalt	13-16	622-766
Erikamat w/1-in. or 25 mm Asphalt	<5	<239

<u>Armorflex Class 30 with longitudinal and lateral cables, no grass</u>	<u><5</u>	<u>>1628</u>
<u>Dycel 100, longitudinal cables, cells filled with mortar</u>	<u><12</u>	<u><574</u>
<u>Concrete construction blocks, granular filter underlayer</u>	<u>>20</u>	<u>>957</u>
<u>Wedge-shaped blocks with drainage slot</u>	<u>>25</u>	<u>>1197</u>

The following Table 9.3.8 shall be used to determine maximum permissible channel velocity.

Where velocities are in the supercritical range, allowance shall be made in the design for the proper handling of the storm water.

Table 9.3.8 – Velocity Control

Velocity (fps)	Type of Facility Required	Hydraulic Radius (ft.)	Correction Factor	Maximum Permissible Velocity (fps)
1 to 6 (Maximum Average Velocity = 6 fps)	Vegetated Earthen Channel	0-1	0.8	5
		1-3	0.9	5.5
		3-5	1.05	6.3
		5-8	1.15	6.9
		8-10	1.225	7.35
		Over 10	1.25	7.5
*6 to 12	Turf Reinforcement Mat (TRM)	N/A	N/A	12
6 to 8	Concrete Retards	N/A	N/A	N/A
>8	Concrete Lining or Drop Structures	N/A	N/A	N/A

**If Turf Reinforcement Mat (TRM) is proposed, please see City of San Antonio Standard Specifications for Construction Item 554 for submittal requirements. The improvement plan sheets should include the location of the placement, details, and manufacturer's installation instructions.*

* If Turf Reinforcement Mat (TRM) is proposed, please see City of San Antonio Standard Specifications for Construction Item 554 for submittal requirements. The improvement plan sheets should include the location of placement, details, and manufacturer's installation instructions. The use of velocity protection devices other than TRM shall be submitted to and approved by the Director of TCI prior to approval of construction plans.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-21**Applicant:** Public Works**Amendment Title:** 'Appendix H. 9.3.8 – Channel Shear Stress'**Amendment Language:**9.3.8 – Earthen Channel Shear Stress ~~Channel Velocity~~Compute maximum shear stress at normal depth using the following equation:(Equation 9.3.8)

$$\tau_d = \gamma RS$$

 τ_d = average shear stress at normal depth (lb./sq.ft. or N/m²) γ = unit weight of water (62.4 lb./ft.³ or 9810 N./m.²)R = hydraulic radius (ft. or m.) at uniform depth (γm)S = channel slope (ft./ft. or m./m.)

The following tables 9.3.8.1 and 9.3.8.2 shall be used to determine maximum permissible shear stresses for various channel linings. If retardance classes B, C, D, and E cannot provide channel protection as required, then TRM, concrete, or other linings should be evaluated.

Table 9.3.8.1 – Retardation Class for Lining Materials

(Source TXDOT – Hydraulic Design Manual , Chapter 7, Section 3 – Roadside Channel Design)

<u>Retardance Class</u>	<u>Cover</u>	<u>Condition</u>
<u>B</u>	<u>Bermuda grass</u>	<u>Good stand, tall (average 12 in. or 305 mm)</u>
<u>-</u>	<u>Native grass mixture little bluestem, bluestem, blue gamma, other short and long stem midwest grasses</u>	<u>Good stand, unmowed</u>
<u>-</u>	<u>Lespedeza sericea</u>	<u>Good stand, not woody, tall (average 19 in. or 480 mm)</u>

-	Alfalfa	Good stand, uncut (average 11 in. or 280 mm)
-	Blue gamma	Good stand, uncut (average 13 in. or 330 mm)
C	Crabgrass	Fair stand, uncut (10-to-48 in. or 55-to-1220 mm)
-	Bermuda grass	Good stand, mowed (average 6 in. or 150 mm)
-	Common lespedeza	Good stand, uncut (average 11 in. or 280 mm)
-	Grass-legume mixture: summer (orchardgrass, redtop, Italian ryegrass, and common lespedeza)	Good stand, uncut (6-8 in. or 150-200 mm)
-	Centipede grass	Very dense cover (average 6 in. or 150 mm)
-	Kentucky bluegrass	Good stand, headed (6-12 in. or 150-305 mm)
D	Bermuda grass	Good stand, cut to 2.5 in. or 65 mm
-	Common lespedeza	Excellent stand, uncut (average 4.5 in. or 115 mm)
-	Buffalo grass	Good stand, uncut (3-6 in. or 75-150 mm)
-	Grass-legume mixture: fall, spring (orchard grass, Italian ryegrass, and common lespedeza)	Good Stand, uncut (4-5 in. or 100-125 mm)
-	Lespedeza sericea	After cutting to 2 in. or 50 mm (very good before cutting)
E	Bermuda grass	Good stand, cut to 1.5 in. or 40 mm
-	Bermuda grass	Burned stubble

Table 9.3.8.2 – Permissible Shear Stresses for Various Linings

(Source TXDOT – Hydraulic Design Manual , Chapter 7, Section 3 – Roadside Channel Design)

Protective Cover	τ_d (lb./sq.ft.)	τ_d (N/m²)
Retardance Class B Vegetation (See the “Retardation Class for Lining Materials” table above)	2.1	101
Retardance Class C Vegetation (See the “Retardation Class for Lining Materials” table above)	1	48

Retardance Class D Vegetation (See the	0.6	29
"Retardation Class for Lining Materials" table above)		
Retardance Class E Vegetation (See the "Retardation Class for Lining Materials" table above)	0.35	17
Woven Paper	0.15	7
Jute Net	0.45	22
Single Fiberglass	0.6	29
Double Fiberglass	0.85	41
Straw W/Net	1.45	69
Curled Wood Mat	1.55	74
Synthetic Mat	2	96
Gravel, D50 = 1 in. or 25 mm	0.4	19
Gravel, D50 = 2 in. or 50 mm	0.8	38
Rock, D50 = 6 in. or 150 mm	2.5	120
Rock, D50 = 12 in. or 300 mm	5	239
6-in. or 50-mm Gabions	35	1675
4-in. or 100-mm Geoweb	10	479
Soil Cement (8% cement)	>45	>2154
Dycel w/out Grass	>7	>335
Petraflex w/out Grass	>32	>1532
Armorflex w/out Grass	12-20	574-957
Erikamat w/3-in or 75-mm Asphalt	13-16	622-766
Erikamat w/1-in. or 25 mm Asphalt	<5	<239
Armorflex Class 30 with longitudinal and lateral cables, no grass	<5	>1628
Dycel 100, longitudinal cables, cells filled with mortar	<12	<574
Concrete construction blocks, granular filter underlayer	>20	>957
Wedge-shaped blocks with drainage slot	>25	>1197

The following Table 9.3.8 shall be used to determine maximum permissible channel velocity.

Where velocities are in the supercritical range, allowance shall be made in the design for the proper handling of the storm water.

Table 9.3.8 – Velocity Control

Velocity (fps)	Type of Facility Required	Hydraulic Radius (ft.)	Correction Factor	Maximum Permissible Velocity (fps)
1 to 6 (Maximum Average Velocity = 6 fps)	Vegetated Earthen Channel	0-1	0.8	5
		1-3	0.9	5.5
		3-5	1.05	6.3
		5-8	1.15	6.9
		8-10	1.225	7.35
		Over 10	1.25	7.5
*6 to 12	Turf Reinforcement Mat (TRM)	N/A	N/A	12
6 to 8	Concrete Retards	N/A	N/A	N/A
>8	Concrete Lining or Drop Structures	N/A	N/A	N/A

**If Turf Reinforcement Mat (TRM) is proposed, please see City of San Antonio Standard Specifications for Construction Item 554 for submittal requirements. The improvement plan sheets should include the location of the placement, details, and manufacturer's installation instructions.*

* If Turf Reinforcement Mat (TRM) is proposed, please see City of San Antonio Standard Specifications for Construction Item 554 for submittal requirements. The improvement plan sheets should include the location of placement, details, and manufacturer's installation instructions. The use of velocity protection devices other than TRM shall be submitted to and approved by the Director of TCI prior to approval of construction plans.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 9.3.17 adds requirements for checking outlet velocities from side channels into an existing channel. This requires an energy dissipation check at junctions.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

\$300

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This change will improve public health and safety. Nominal engineering cost increase for analysis.

Long-term maintenance savings for public and private owners especially HOAs.

UDC 2021 Proposed Amendment

Amendment 27-22**Applicant:** Public Works**Amendment Title:** 'Appendix H. 9.3 – Design Guidelines'**Amendment Language:**9.3.17 - Channel Junctions

Proper energy dissipation shall be provided at all channel junctions to ensure that the shear stress at the outlet of a discharging channel does not exceed the maximum permissible values for the receiving channel, as defined in Section 9.3.8. At channel junctions, banks should be assessed for erosion potential and protected as necessary. Refer to HEC-14 guidelines for appropriate energy dissipators selection and design guidelines. Energy dissipators shall be designed assuming an empty receiving channel.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-22

Applicant: Public Works

Amendment Title: 'Appendix H. 9.3 – Design Guidelines'

Amendment Language:

[9.3.17 - Channel Junctions](#)

[Proper energy dissipation shall be provided at all channel junctions to ensure that the shear stress at the outlet of a discharging channel does not exceed the maximum permissible values for the receiving channel, as defined in Section 9.3.8. At channel junctions, banks should be assessed for erosion potential and protected as necessary. Refer to HEC-14 guidelines for appropriate energy dissipators selection and design guidelines. Energy dissipators shall be designed assuming an empty receiving channel.](#)



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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The change to Section 10.3.18 provides design guidance for culverts using Natrual Channel Design criteria or National Engineering Handbook Part 654

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much? (Indicate either a dollar amount or percentage above or below current construction and/or development costs)
A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.	
B. <input type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

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- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Providing flexibility in design criteria. Minimal cost increase for private development during design phase. More construction form work but less excavation cost for adjacent culverts. Net zero cost. Maintenance savings for public and private owners.

UDC 2021 Proposed Amendment

Amendment 27-23

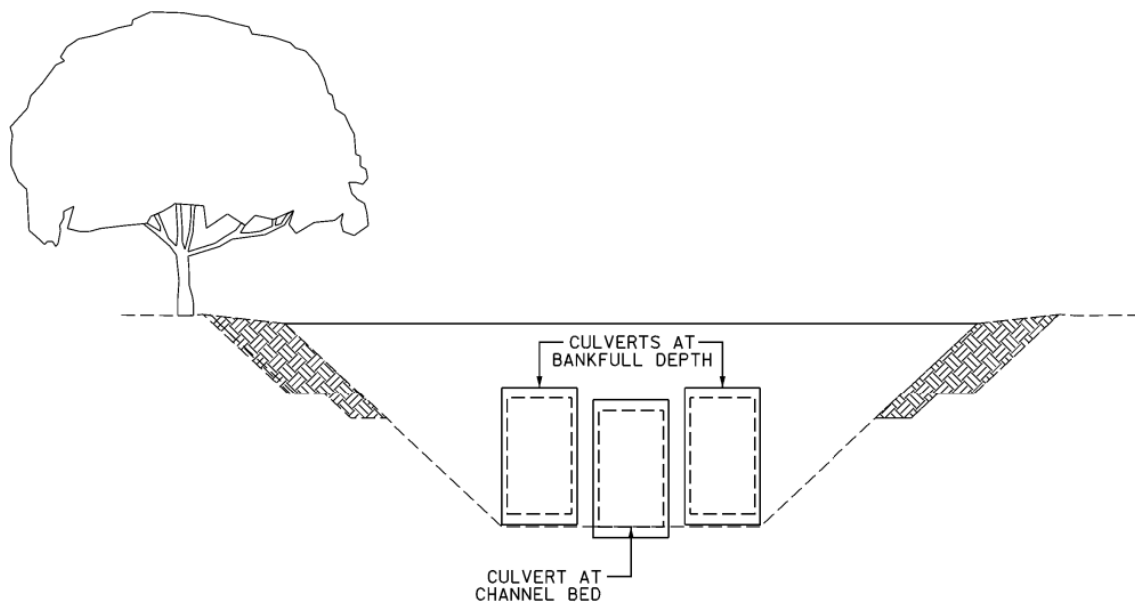
Applicant: Public Works

Amendment Title: 'Appendix H. 10.3 – Design Guidelines'

Amendment Language:

10.3.18 – Bankfull Culvert Design

Culverts within public drainage easement or public right-of-way, should be designed with respect to bankfull channel design approach, see Figure 10.3.18.1. To determine the appropriate bankfull depth, see design guidance from SARA – Natural Channel Design Protocol and NEH Part 654, Chapter 10 for bankfull channel design.



UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-23

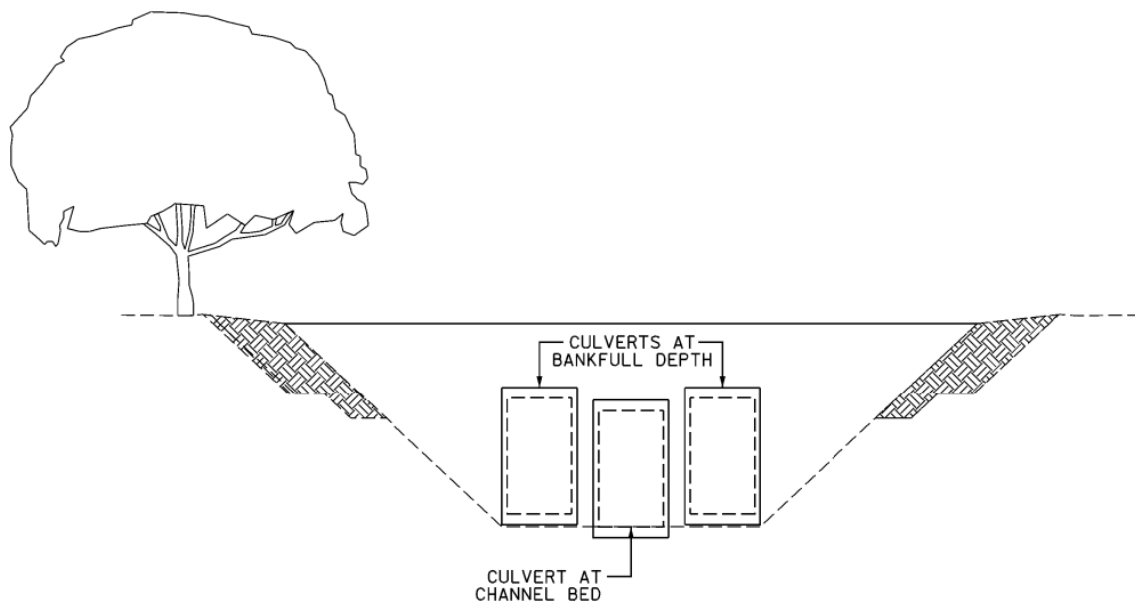
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Amendment Title: 'Appendix H. 10.3 – Design Guidelines'

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Part 3. Reason(s) for Update (check all that apply)

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- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

10.4.1 Provide requirements for energy dissipation check at outlets and in receiving channels below culverts.
10.4.3 Replace reference for 6 fps max velocity with the max shear stress (Table 9.3.8.2)

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

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- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

10.4.1 Improve public health and safety. Cost Neutral as added clarification will result in reduced review and design times. Maintenance savings for public and private owners.

10.4.3 Cost neutral as added clarification will result in reduced review and design times. Maintenance savings for public and private owners.

UDC 2021 Proposed Amendment

Amendment 27-24**Applicant:** Public Works**Amendment Title:** 'Appendix H. 10.4 – Velocity Protection and Control Devices'**Amendment Language:**

10.4 - Velocity Protection and Control Devices

10.4.1 - Excess Velocity

Excess velocity discharge from a culvert to earthen channel or in some instances in concrete lined channel should be minimized so the flow shear stress at the outlet of a culvert does not exceed the maximum permissible values for the receiving channel, as defined in Section 9.3.8. Culvert outlets should be assessed for erosion potential and protected as necessary. ~~with the use of protection or control devices.~~

10.4.2 - Velocity Protection Devices

The velocity protection device used in an earthen channel should not take the place of a velocity control device but may complement a velocity control device.

There are a number of products available to the design engineer to stabilize an earthen channel, including soil retention blankets, articulated concrete blocks, and revetment mattresses. The use of these stabilizing products should be based on the velocity from the culvert outlet structure and the soil erodibility.

10.4.3 - Velocity Control Devices

The velocity control device is used to reduce excessive velocity and reduce the potential for erosion at of the culvert outlets by limiting maximum shear stresses to values listed in table 9.3.8.2. ~~to six (6) feet per second or less for earthen channels.~~

There are a number of control devices that the design engineer can select from. Table 10.4.3 is a list of possible energy dissipators to use on a project. The table has appropriate control device for super critical or subcritical flow. For dissipators not contained within the manual, refer to FHWA Hydraulic Engineering Circular No. 14 and HY-8 for design computations.

Table 10.4.3 Energy Dissipators and Limitations

HEC-14 Chapter	Dissipator Type	Froude Number ^a (Fr)	Allowable Debris ^b			Tailwater (TW)
			Silt/ Sand	Boulders	Floating	
4	Flow transitions	N/A	H	H	H	Desirable
5	Scour hole	N/A	H	H	H	Desirable

6	Hydraulic jump	>1	H	H	H	Required
7	Tumbling flow ^c	>1	M	L	L	Not needed
7	Increased resistance ^d	N/A	M	L	L	Not needed
7	USBR Type IX baffled apron	<1	M	L	L	Not needed
7	Broken-back culvert ^d	>1	M	L	L	Desirable
7	Outlet weir	2-7	M	L	M	Not needed
7	Outlet drop/weir	3.5-6	M	L	M	Not needed
8	USBR Type III stilling basin	4.5-17	M	L	M	Required
8	USBR Type IV stilling basin	2.5-4.5	M	L	M	Required
8	SAF stilling basin	1.7-17	M	L	M	Required
9	CSU rigid boundary basin	<3	M	L	M	Not needed
9	Contra Costa basin	<3	H	M	M	<0.5D
9	Hook basin	1.8-3	H	M	M	Not needed
9	USBR Type VI impact basin ^e	N/A	M	L	L	Desirable
10	Rip-rap basin	<3	H	H	H	Not needed
10	Rip-rap apron	N/A	H	H	H	Not needed
11	Straight drop structure ^f	<1	H	L	M	Required
11	Box inlet drop structure ^g	<1	H	L	M	Required
12	USACE stilling well	N/A	M	L	N	Desirable

^a At release point from culvert or channel

^b Debris notes: N = None, L = Low, M = Moderate, H = Heavy

^c Internal: Bed slope must be in the range of $4\% < S_o < 25\%$

^d Internal: Check headwater for outlet control

^e Discharge, $Q < 400 \text{ ft}^3/\text{s}$ and Velocity, $V < 50 \text{ ft/s}$

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 28, 2022 *****

Amendment 27-24

Applicant: Public Works

Amendment Title: 'Appendix H. 10.4 – Velocity Protection and Control Devices'

Amendment Language:

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7	Outlet weir	2-7	M	L	M	Not needed
7	Outlet drop/weir	3.5-6	M	L	M	Not needed
8	USBR Type III stilling basin	4.5-17	M	L	M	Required
8	USBR Type IV stilling basin	2.5-4.5	M	L	M	Required
8	SAF stilling basin	1.7-17	M	L	M	Required
9	CSU rigid boundary basin	<3	M	L	M	Not needed
9	Contra Costa basin	<3	H	M	M	<0.5D
9	Hook basin	1.8-3	H	M	M	Not needed
9	USBR Type VI impact basin ^e	N/A	M	L	L	Desirable
10	Rip-rap basin	<3	H	H	H	Not needed
10	Rip-rap apron	N/A	H	H	H	Not needed
11	Straight drop structure ^f	<1	H	L	M	Required
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^a At release point from culvert or channel

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^c Internal: Bed slope must be in the range of 4% < S_o < 25%

^d Internal: Check headwater for outlet control

^e Discharge, Q < 400 ft³/s and Velocity, V < 50 ft/s



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- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

13.3.2.2 - Add a check for the 100-year, 6 hour storm to not overtop basin.

13.3.2.9 - Add requirement for low flow outlet to match the 1-yr, 6-hr storm

13.3.3 - New section to provide design guidance for extended detention basins.

This will also be in line with the LID condensed manual.

Part 5. Cost Impact Statement

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The requested change to the UDC (please check appropriate box):

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1%

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- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

13.3.2.2 & 13.3.2.9- Improve public health and safety. Minimal cost increase of approximately 1% for private development to add one additional check storm during the design phase. Expected cost savings to the City of San Antonio for a decrease in drainage complaints and resulting staff time responding to citizen concerns.

13.3.3 Flexibility in design. Cost Neutral.

UDC 2021 Proposed Amendment

Amendment 27-25

Applicant: Public Works

Amendment Title: 'Appendix H. 13.3 – Detention Basins'

Amendment Language:

13.3 - Detention Basins

The primary function of a detention basin is to store and gradually release storm water runoff by way of a control structure or other release mechanism. The basin can be above or below ground, existing as collection and conveyance facilities, impoundments, and underground tanks. Detention basins are the most common type of storage facility and are usually 'dry-pond' types, which release all of the detained runoff over a short, specified length of time (usually twenty-four (24) or forty-eight (48) hours).

13.3.1 - Design types

There are four common types of detention basin: in-line detention storage, off-line detention, on-line detention, and on-site detention.

- **In-line detention:** This type of storage occurs within a channel right-of-way and only near the headwaters of a watershed or sub-area, with only the immediate landowner(s) draining to it. The channel is either oversized and/or changed to elevate the water surface inside it by a control structure or increasing roughness in order to slow the storm water and prevent downstream flooding.
- **Off-line detention:** This type of detention diverts a portion of a hydrograph from a nearby channel only when specific parameters are met. These usually are adjacent to a channel and have a side weir as a control structure, allowing overflow from the open channel.
- **On-line detention:** This type of detention passes the entire hydrograph through itself. This is often used to delay the time-to-peak discharge and is the best at controlling the rising limb of the hydrograph. These can be on-site detention basins as well, with those that are open to a channel being referred to as "flow-through" detention basins.
- **On-site detention:** This type of detention is within the development itself, usually only accepting storm water from the development itself (unless the development is right in the path of the areas' storm water, which makes it on-line) and restricting the outfall to the receiving channel. Mandatory detention areas tend to be this type.

13.3.2 - Design Guidelines

The following steps are only guidelines; depending on the size of project, several steps can be removed.

- 1.) Select a location and prepare a general layout for the detention basin.
- 2.) Determine the inflow hydrographs and maximum allowable outflow rates.
- 3.) Establish the maximum allowable water elevation in the basin and determine tail water condition in the outfall channel.
- 4.) Estimate the detention volume needed and size the outflow structure. Determine the relationship between storage, discharge, and elevation.
- 5.) Route the design one hundred (100) year ultimate inflow hydrograph through the basin and outflow structure with appropriate tail water condition.

- 6.) Adjust the detention volume and outflow structure, if necessary, until the allowable one hundred (100) year ultimate is not exceeded and the detention basin fills to or near the design maximum allowable water surface elevation.
- 7.) Route the other design frequencies through the basin and make appropriate adjustment to the outflow structure. Recheck the one hundred (100) year ultimate after any changes made to the outflow structure.
- 8.) Verify storm drains, street drainage, and channels entering the basin will function as intended, relative to the design water levels in the detention basin.
- 9.) Consider an emergency spillway or overflow structure for a rainfall event larger than the design storm or in the event of a blocked outfall pipe.
- 10.) Investigate potential geotechnical and structural problems and establish an erosion control plan.
- 11.) Establish the easement limits, including access for maintenance and space for multi-use.

13.3.2.1 - Location

The preferred location for a detention basin is the lowest area of the property. However, overland and storm drain flow should also be considered (if the basin will be picking up more than just the local flows), as well as its function in respect to the floodplain (with consideration to timing and backwater elevations; is it receiving all or part of the upstream flows).

13.3.2.2 - Design Frequencies

The City of San Antonio restricts the outflow rates to the undeveloped or existing [one \(1\) year](#), five (5) year, twenty-five (25) year, and one hundred (100) year frequencies, 24 hour storm. [For ponds with drainage areas greater than 20 acres, ponds shall be designed such that the one hundred \(100\) year frequency, 6-hour storm can be detained without overtopping the basin.](#) The designed basin should not increase flood elevations upstream of the new development. See Chapter 5 "Hydrology" for approved methods of developing flows for the needed frequencies.

13.3.2.3 - Features

Several features are necessary for a detention basin. Inflow structure(s), outflow structure(s), layout, outfalls, and the areas' calculated flow (both upstream and downstream of the basin). See this chapter for layouts, inflow, and outflow structures; Chapter 7 for outfalls; and Chapter 5 on calculating required flows.

13.3.2.4 - Routing Methods

For most basins, the use of HEC-HMS is preferred as it gives a good look at the outflow hydrograph in relation to the main channel's hydrograph as well as peak timing. HEC-RAS is more difficult, but can give a better idea of where to place control structures for the basin. Solid documentation and calculations will need to be provided to the City by the design engineer, regardless of what routing methods are used.

13.3.2.5 - Freeboard

A detention basin should be designed to contain the one hundred (100) year ultimate water surface below the top of basin. The design engineer should determine if additional freeboard is required to mitigate a larger storm event from overtopping the basin.

Should the detention facility or basin meet the TCEQ requirements for a dam under their review, then the design of the dam shall meet the TCEQ freeboard requirements.

13.3.2.6 - Layouts

The layout of the basin should consider the location of the inlet to be at the opposite end of the basin from the outlet to minimize the approach velocity at the outlet. The outlet shall drain to a defined low.

For earthen side slopes, the maximum slope should not be steeper than 3H: 1V.

The bottom of a detention basin should be sloped toward the outlet. For detention basins with an earthen bottom, a minimum slope of 0.5 percent should be maintained. A concrete pilot channel should be used for slopes less than 0.5 percent with a minimum width of six (6) feet.

Access ramps into open detention basins should be located for ease of access for maintenance personnel. A maximum slope of seven to one (7H:1V) with a maximum cross slope of 2% will be provided. For underground detention basins, access manholes should be located to allow inspection and maintenance of the underground structure.

The discharge from the outflow structure, overflow structure, and auxiliary/emergency spillway shall not cause adverse downstream impact to adjacent properties and or structures.

13.3.2.7 - Overflow

An overflow structure should be provided for a rainfall event larger than the design storm or in the event of a blocked outfall pipe. The overflow discharge shall drain to a defined low.

13.3.2.8 - Auxiliary/Emergency Spillways

The purpose of an auxiliary/emergency spillway is to provide a controlled overflow relief for storm flows in excess of the design discharge for the storage facility. A suitable auxiliary/emergency spillway section for a detention facility is a broad crested weir, cut through the original ground next to the embankment. The transverse cross section of the weir is typically trapezoidal in shape. Please refer to Figure 13.3.2.8a. The invert of the spillway at the outfall should be at an elevation 1 to 2 ft above the maximum design storage elevation.

13.3.2.9 – Outlet Structure Design Guidelines

The following criteria are design guidelines and considerations for proper analysis of detention outlet structures:

- 1.) Outflow structures that match the flowline of a detention pond are required to be modeled as an equivalent culvert group in both HEC-HMS and HEC-RAS. It is not appropriate to analyze an outflow structure at the flowline of a detention pond as weir structure. A weir is defined by a vertical rise in the flowline that creates a control section for the flow.
- 2.) Location of discharge points for detention basins must be analyzed to ensure that discharge from detention basins does not discharge directly onto roadways, unless a storm drain inlet captures runoff preventing flow across travel lanes.

13.3.3 – Extended Detention Basins

Extended detention basins (EDBs) are an optional design approach that provide both peak flow reduction and water quality benefits. EDBs work by having a longer detention period where stormwater runoff is held in the basin for 24 to 48 hours which enhances settling. EDBs manage frequent storms for water quality by incorporating a small permanent pool to enhance dissolved constituent removal. EDBs shall be designed using the San Antonio River Basin Low Impact Development Technical Design Manual 2nd Edition. Maintenance requirements for EDBs are similar to dry detention but include requirements for sediment removal from forebays and permanent pool areas.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-25

Applicant: Public Works

Amendment Title: 'Appendix H. 13.3 – Detention Basins'

Amendment Language:

13.3 - Detention Basins

The primary function of a detention basin is to store and gradually release storm water runoff by way of a control structure or other release mechanism. The basin can be above or below ground, existing as collection and conveyance facilities, impoundments, and underground tanks. Detention basins are the most common type of storage facility and are usually 'dry-pond' types, which release all of the detained runoff over a short, specified length of time (usually twenty-four (24) or forty-eight (48) hours).

13.3.1 - Design types

There are four common types of detention basin: in-line detention storage, off-line detention, on-line detention, and on-site detention.

- **In-line detention:** This type of storage occurs within a channel right-of-way and only near the headwaters of a watershed or sub-area, with only the immediate landowner(s) draining to it. The channel is either oversized and/or changed to elevate the water surface inside it by a control structure or increasing roughness in order to slow the storm water and prevent downstream flooding.
- **Off-line detention:** This type of detention diverts a portion of a hydrograph from a nearby channel only when specific parameters are met. These usually are adjacent to a channel and have a side weir as a control structure, allowing overflow from the open channel.
- **On-line detention:** This type of detention passes the entire hydrograph through itself. This is often used to delay the time-to-peak discharge and is the best at controlling the rising limb of the hydrograph. These can be on-site detention basins as well, with those that are open to a channel being referred to as "flow-through" detention basins.
- **On-site detention:** This type of detention is within the development itself, usually only accepting storm water from the development itself (unless the development is right in the path of the areas' storm water, which makes it on-line) and restricting the outfall to the receiving channel. Mandatory detention areas tend to be this type.

13.3.2 - Design Guidelines

The following steps are only guidelines; depending on the size of project, several steps can be removed.

- 1.) Select a location and prepare a general layout for the detention basin.
- 2.) Determine the inflow hydrographs and maximum allowable outflow rates.
- 3.) Establish the maximum allowable water elevation in the basin and determine tail water condition in the outfall channel.
- 4.) Estimate the detention volume needed and size the outflow structure. Determine the relationship between storage, discharge, and elevation.
- 5.) Route the design one hundred (100) year ultimate inflow hydrograph through the basin and outflow structure with appropriate tail water condition.

- 6.) Adjust the detention volume and outflow structure, if necessary, until the allowable one hundred (100) year ultimate is not exceeded and the detention basin fills to or near the design maximum allowable water surface elevation.
- 7.) Route the other design frequencies through the basin and make appropriate adjustment to the outflow structure. Recheck the one hundred (100) year ultimate after any changes made to the outflow structure.
- 8.) Verify storm drains, street drainage, and channels entering the basin will function as intended, relative to the design water levels in the detention basin.
- 9.) Consider an emergency spillway or overflow structure for a rainfall event larger than the design storm or in the event of a blocked outfall pipe.
- 10.) Investigate potential geotechnical and structural problems and establish an erosion control plan.
- 11.) Establish the easement limits, including access for maintenance and space for multi-use.

13.3.2.1 - Location

The preferred location for a detention basin is the lowest area of the property. However, overland and storm drain flow should also be considered (if the basin will be picking up more than just the local flows), as well as its function in respect to the floodplain (with consideration to timing and backwater elevations; is it receiving all or part of the upstream flows).

13.3.2.2 - Design Frequencies

The City of San Antonio restricts the outflow rates to the undeveloped or existing [one \(1\) year](#), five (5) year, twenty-five (25) year, and one hundred (100) year frequencies, 24 hour storm. [For ponds with drainage areas greater than 20 acres, ponds shall be designed such that the one hundred \(100\) year frequency, 6-hour storm can be detained without overtopping the berm elevation.](#) The designed basin should not increase flood elevations upstream of the new development. See Chapter 5 "Hydrology" for approved methods of developing flows for the needed frequencies.

13.3.2.3 - Features

Several features are necessary for a detention basin. Inflow structure(s), outflow structure(s), layout, outfalls, and the areas' calculated flow (both upstream and downstream of the basin). See this chapter for layouts, inflow, and outflow structures; Chapter 7 for outfalls; and Chapter 5 on calculating required flows.

13.3.2.4 - Routing Methods

For most basins, the use of HEC-HMS is preferred as it gives a good look at the outflow hydrograph in relation to the main channel's hydrograph as well as peak timing. HEC-RAS is more difficult, but can give a better idea of where to place control structures for the basin. Solid documentation and calculations will need to be provided to the City by the design engineer, regardless of what routing methods are used.

13.3.2.5 - Freeboard

A detention basin should be designed to contain the one hundred (100) year ultimate water surface below the top of basin. The design engineer should determine if additional freeboard is required to mitigate a larger storm event from overtopping the basin.

Should the detention facility or basin meet the TCEQ requirements for a dam under their review, then the design of the dam shall meet the TCEQ freeboard requirements.

13.3.2.6 - Layouts

The layout of the basin should consider the location of the inlet to be at the opposite end of the basin from the outlet to minimize the approach velocity at the outlet. The outlet shall drain to a defined low.

For earthen side slopes, the maximum slope should not be steeper than 3H: 1V.

The bottom of a detention basin should be sloped toward the outlet. For detention basins with an earthen bottom, a minimum slope of 0.5 percent should be maintained. A concrete pilot channel should be used for slopes less than 0.5 percent with a minimum width of six (6) feet.

Access ramps into open detention basins should be located for ease of access for maintenance personnel. A maximum slope of seven to one (7H:1V) with a maximum cross slope of 2% will be provided. For underground detention basins, access manholes should be located to allow inspection and maintenance of the underground structure.

The discharge from the outflow structure, overflow structure, and auxiliary/emergency spillway shall not cause adverse downstream impact to adjacent properties and or structures.

13.3.2.7 - Overflow

An overflow structure should be provided for a rainfall event larger than the design storm or in the event of a blocked outfall pipe. The overflow discharge shall drain to a defined low.

13.3.2.8 - Auxiliary/Emergency Spillways

The purpose of an auxiliary/emergency spillway is to provide a controlled overflow relief for storm flows in excess of the design discharge for the storage facility. A suitable auxiliary/emergency spillway section for a detention facility is a broad crested weir, cut through the original ground next to the embankment. The transverse cross section of the weir is typically trapezoidal in shape. Please refer to Figure 13.3.2.8a. The invert of the spillway at the outfall should be at an elevation 1 to 2 ft above the maximum design storage elevation.

13.3.2.9 – Outlet Structure Design Guidelines

The following criteria are design guidelines and considerations for proper analysis of detention outlet structures:

- 1.) Outflow structures that match the flowline of a detention pond are required to be modeled as an equivalent culvert group in both HEC-HMS and HEC-RAS. It is not appropriate to analyze an outflow structure at the flowline of a detention pond as weir structure. A weir is defined by a vertical rise in the flowline that creates a control section for the flow.
- 2.) Location of point discharges from detention basin outlets must be analyzed to ensure that discharge from detention basins does not discharge directly onto roadways, unless a storm drain inlet captures runoff preventing flow across travel lanes or discharge is returned to sheet flow condition.
- 3.) The discharge from the outflow structure, overflow structure, and auxiliary/emergency spillway shall not cause adverse downstream impact to adjacent properties and or structures, as referenced in 9.3.

13.3.3 – Extended Detention Basins

Extended detention basins (EDBs) are an optional design approach that provide both peak flow reduction and water quality benefits. EDBs work by having a longer detention period where stormwater runoff is held in the basin for 24 to 48 hours which enhances settling. EDBs manage frequent storms for water quality by incorporating a small permanent pool to enhance dissolved constituent removal. EDBs shall be designed using the San Antonio River Basin Low Impact Development Technical Design Manual 2nd Edition. Maintenance requirements for EDBs are similar to dry detention but include requirements for sediment removal from forebays and permanent pool areas.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

This change to Section 13.6.2 adds requirements for screening on underground detention structures.
The modification is necessary to protect underground systems from failure during rainfall events.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

.5%

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This change would prevent underground detention facilities from failure and help with the regular maintenance. Minimal cost increase during construction. Maintenance savings for public and private owners.

UDC 2021 Proposed Amendment

Amendment 27-26**Applicant:** Public Works**Amendment Title:** 'Appendix H. 13.6.2 – Inflow Structure'**Amendment Language:**

13.6.2 - Inflow Structure

The inflow structure could be the outlet from a storm drain system, roadway culvert, scupper, chute or channel. The discharge velocity at outlets into an earthen basin should be check for erosion control. The basin hydraulics should be analyzed for the impacts to the inflow structure and upstream drainage system. For underground detention, pretreatment in the form of screening shall be provided to capture floatables and trash to reduce clogging of orifices. Sediment capture or filtration shall be provided to reduce maintenance within the main chamber system.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-26

Applicant: Public Works

Amendment Title: 'Appendix H. 13.6.2 – Inflow Structure'

Amendment Language:

13.6.2 - Inflow Structure

The inflow structure could be the outlet from a storm drain system, roadway culvert, scupper, chute or channel. The discharge velocity at outlets into an earthen basin should be check for erosion control. The basin hydraulics should be analyzed for the impacts to the inflow structure and upstream drainage system. [For underground detention, pretreatment in the form of screening shall be provided to capture floatables and trash to reduce clogging of orifices. Sediment capture or filtration shall be provided to reduce maintenance within the main chamber of the system.](#)



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

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Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

13.7 Add language referencing TCEQ manual and Operation & Maintenance of dams, San Antonio River Basin LID Technical Guidance Manual for extended detention basins.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

References only. No cost impact.

UDC 2021 Proposed Amendment

Amendment 27-27

Applicant: Public Works

Amendment Title: 'Appendix H. 13.7 – Maintenance Considerations'

Amendment Language:

13.7 - Maintenance Considerations

[General maintenance recommendations for detention basins can be found in the TCEQ manual *Guidelines for Operation and Maintenance of Dams in Texas* \(GI-357\). Maintenance for EDBs shall be based on the San Antonio River Basin Low Impact Development Technical Design Manual 2nd Edition Appendix B.](#)

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-27

Applicant: Public Works

Amendment Title: 'Appendix H. 13.7 – Maintenance Considerations'

Amendment Language:

13.7 - Maintenance Considerations

[General maintenance recommendations for detention basins can be found in the TCEQ manual *Guidelines for Operation and Maintenance of Dams in Texas* \(GI-357\). Maintenance for EDBs shall be based on the San Antonio River Basin Low Impact Development Technical Design Manual 2nd Edition Appendix B.](#)



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

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Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The addition of a new Section 13.8.1 provides phasing requirements for detention basins to mitigate impacts of storm water runoff during construction but before the streets and houses are built to stabilize the soil.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below
current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Minimal cost increase for private development as it pertains to construction phasing. This will require the contractor and the engineer to work together to develop appropriate construction phasing in an effort to prevent adverse impacts downstream during construction in the event of rain.

Cost savings for the City of San Antonio for staff technical review and potentially alleviate future emergency drainage projects.

Minimal engineering cost impact during design phase and potential mitigation.

UDC 2021 Proposed Amendment

Amendment 27-28**Applicant:** Public Works**Amendment Title:** 'Appendix H. 13.8. – Certification'**Amendment Language:**13.8.1 Construction Phasing

Detention ponds and associated infrastructure (i.e. interceptor swales, storm drain systems, mass grading) should be constructed in the early phases of a project to mitigate interim condition flows and prior to construction of impervious cover. Include the pertinent construction phasing notes on the construction plans. Reference Appendix C.

For residential subdivisions that include detention, pond excavation and/or embankment necessary for providing storage must be substantially complete prior to City inspection of street subgrade, curb, flex base, and pavement within the watershed draining to the detention pond(s).

For site work and non-residential building permits, pond excavation and/or embankment necessary for providing storage must be substantially complete prior to construction of flex base, pavement, pouring building slabs, or constructing other impervious cover within the watershed draining to the detention pond(s).

13.8.~~2~~1 - Detention Pond Plan Conformance Form

The design engineer ~~shall~~ should complete a "Detention Pond Plan Conformance" form after the completion of the detention pond and provide the completed form to the City. 13.8.~~3~~2-- As-Built Plans for Dams

13.8.~~3~~2 - As-Built Plans for Dams

As-Built plans should be provided upon completion of the dam and impoundment area if required by the owner or by TCEQ requirements.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-28

Applicant: Public Works

Amendment Title: 'Appendix H. 13.8. – Certification'

Amendment Language:

13.8.1 Construction Phasing

Detention ponds and associated infrastructure (i.e. interceptor swales, storm drain systems, mass grading) should be constructed in the early phases of a project to mitigate interim condition flows and prior to construction of impervious cover. Include the pertinent construction phasing notes on the construction plans. Reference Appendix H.

For residential subdivisions that include detention, pond excavation and/or embankment necessary for providing storage must be substantially complete prior to inspection of street subgrade, curb, flex base, and pavement within the watershed draining to the detention pond(s).

For site work and non-residential building permits, pond excavation and/or embankment necessary for providing storage must be substantially complete prior to construction of flex base, pavement, pouring building slabs, or constructing other impervious cover within the watershed draining to the detention pond(s).

13.8.~~2~~¹ - Detention Pond Plan Conformance Form

The design engineer ~~shall~~ ~~should~~ complete a "Detention Pond Plan Conformance" form after the completion of the detention pond and provide the completed form to the City. 13.8.~~3~~²- As-Built Plans for Dams

13.8.~~3~~² - As-Built Plans for Dams

As-Built plans should be provided upon completion of the dam and impoundment area if required by the owner or by TCEQ requirements.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

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Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

15.2 Add requirement for adequate drainage capacity check when two average lots drain onto one single residential lot. Also, provided Fig 15.2.2 showing two lots draining onto one for further clarification.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

\$500

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Minimal cost increase for calculating adequate capacity because the easement is already required.

UDC 2021 Proposed Amendment

Amendment 27-29**Applicant:** Public Works**Amendment Title:** 'Appendix H. 15.2 – Standard Lot Grading'**Amendment Language:****15.2 - Standard Lot Grading**

A note shall be placed on all plats stating that residential finished floor elevations must be a minimum of eight (8) inches above final adjacent grade. A grading plan shall be prepared and submitted to the City, which indicates typical lot grading for all lots in the subdivision using typical FHA lot grading types (A, B, and C). See Figure 15.2. A more detailed grading plan is also acceptable. No more than two (2) average residential lots may drain onto another lot, unless a drainage easement is dedicated to contain the runoff. [See Figure 15.2.2. Where two \(2\) average lots drain onto another lot, calculations showing adequate drainage capacity exists on the lots shall be provided with the grading plan.](#)

See Section 6.2.2 where Dwelling units are located on the downhill side of a T-intersection, Cul-de-sac, or knuckle.

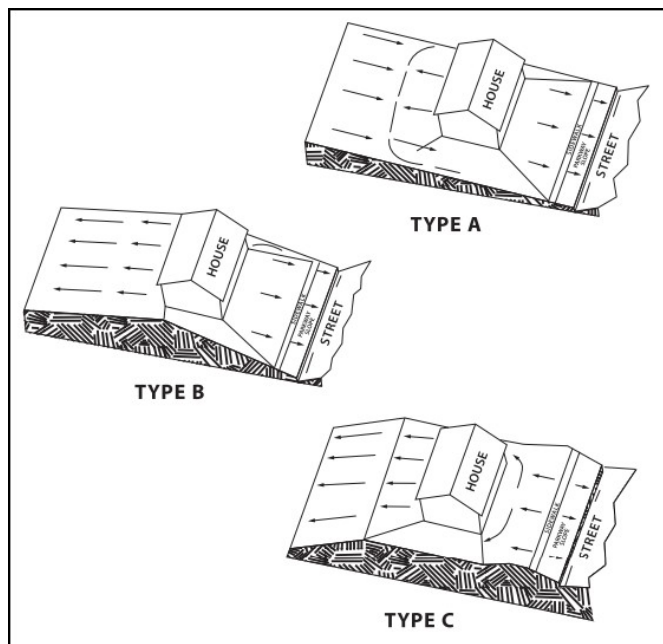
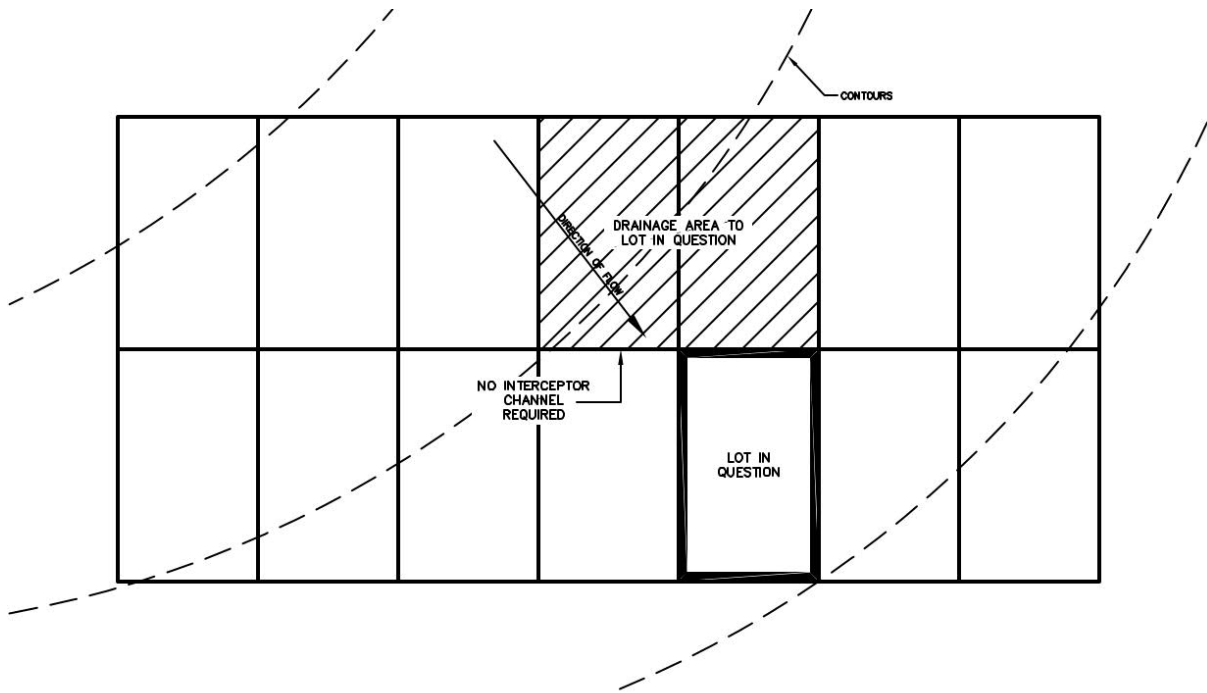
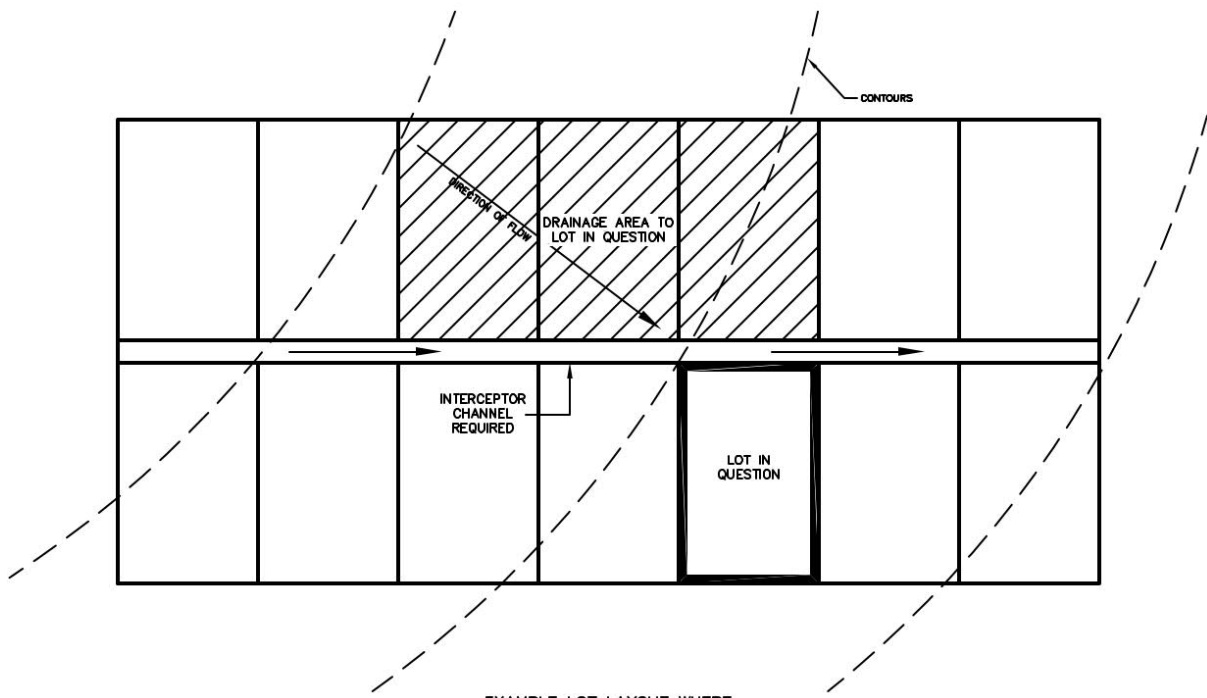


Figure 15.2.1 - Typical FHA Lot Grading



EXAMPLE LOT LAYOUT WHERE INTERCEPTOR CHANNEL IS NOT REQUIRED



EXAMPLE LOT LAYOUT WHERE INTERCEPTOR CHANNEL IS REQUIRED (SEE SECTION 15.4 - INTERCEPTOR CHANNELS)

Figure 15.2.2 – Interceptor Channel Lot Grading Example

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 28, 2022*****

Amendment 27-29

Applicant: Public Works

Amendment Title: 'Appendix H. 15.2 – Standard Lot Grading'

Amendment Language:

15.2 - Standard Lot Grading

A note shall be placed on all plats stating that residential finished floor elevations must be a minimum of eight (8) inches above final adjacent grade. A grading plan shall be prepared and submitted to the City, which indicates typical lot grading for all lots in the subdivision using typical FHA lot grading types (A, B, and C). See Figure 15.2.1. A more detailed grading plan is also acceptable. No more than two (2) average residential lots may drain onto another lot, unless a drainage easement is dedicated to contain the runoff. [See Figure 15.2.2. Where two \(2\) average lots drain onto an existing lot, calculations showing adequate drainage capacity exists on the lots shall be provided with the grading plan. Within new development, where three \(3\) average lots drain onto a new lot, calculations showing adequate drainage capacity exists on the downstream lot shall be provided with the grading plan.](#)

See Section 6.2.2 where Dwelling units are located on the downhill side of a T-intersection, Cul-de-sac, or knuckle.

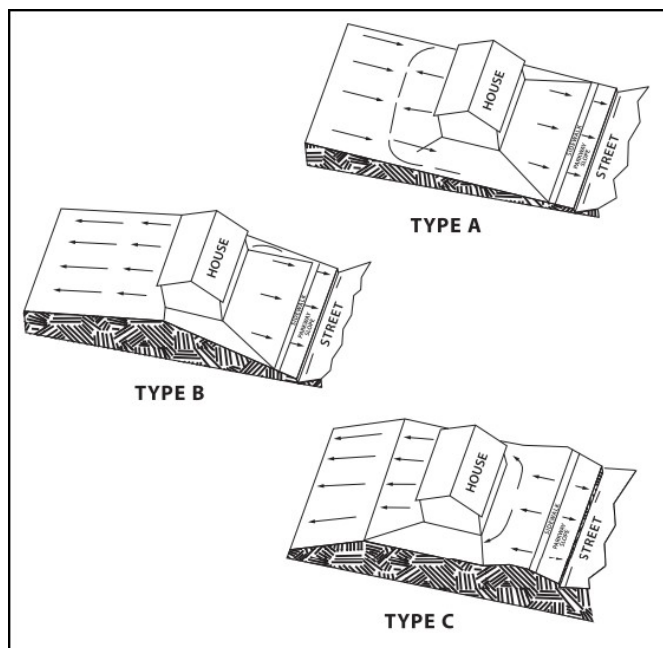
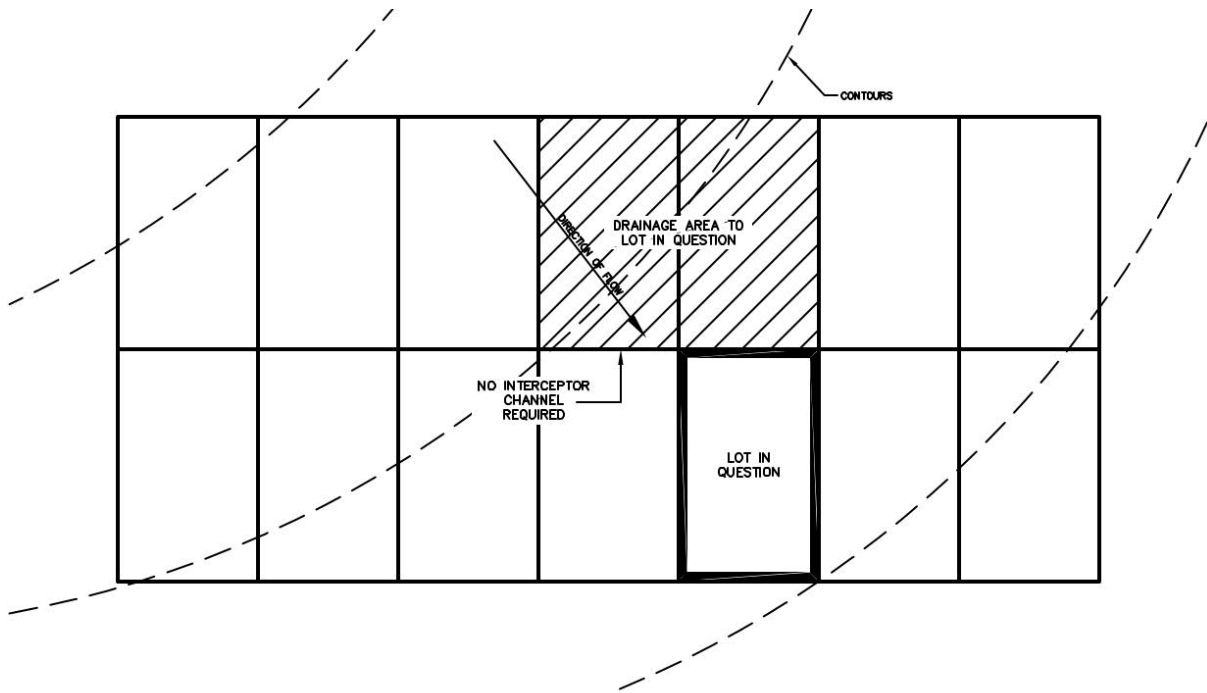
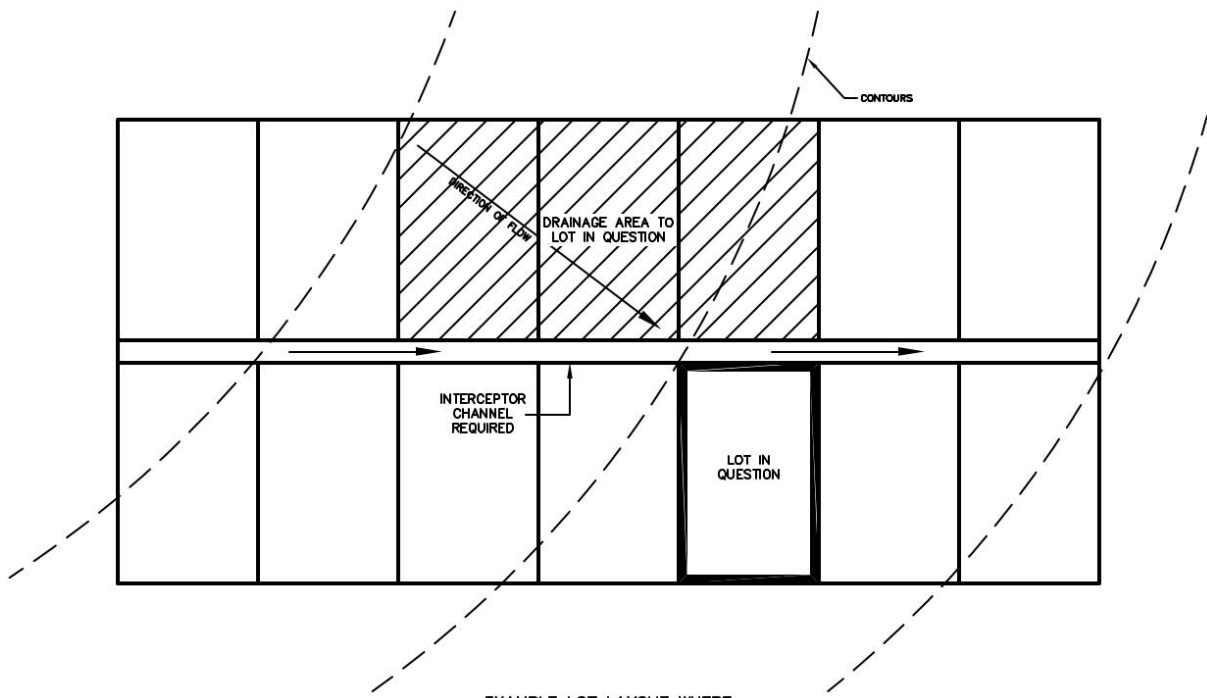


Figure 15.2.1 - Typical FHA Lot Grading



EXAMPLE LOT LAYOUT WHERE INTERCEPTOR CHANNEL IS NOT REQUIRED



EXAMPLE LOT LAYOUT WHERE INTERCEPTOR CHANNEL IS REQUIRED (SEE SECTION 15.4 - INTERCEPTOR CHANNELS)

Figure 15.2.2 – Interceptor Channel Lot Grading Example



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio - PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov

Signature: _____ Date: _____
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The proposed amendments to 19.1 are to update the definitions to match with definitions being changed in Appendix F.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much? (Indicate either a dollar amount or percentage above or below current construction and/or development costs)
A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.	
B. <input type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The proposed amendments to Sec. 19.1 are not expected to have a cost impact as the changes are only to definitions and do not alone represent a change to development practice.

UDC 2021 Proposed Amendment

Amendment 27-30

Applicant: Public Works

Amendment Title: 'Appendix H. Chapter 19 - Definitions'

Amendment Language:

CHAPTER 19 - DEFINITIONS

19.1 - Introduction

The following definitions are used within this manual. A number of definitions were copied from the UDC Appendix A Definitions that relate to drainage and this manual. The UDC definitions are indicated by an asterisk symbol.

1% annual chance floodplain, (formerly 100-year floodplain)*: The land within a community subject to a one (1) percent or greater chance of flooding in any given year. These areas are typically designated as a Federal Emergency Management Agency (FEMA) Zone A, AE, AH, or AO on FEMA Flood Insurance Rate Maps (FIRM Panels). [May also be referred to as the FEMA effective floodplain.](#)

All weather surface (parking and vehicular access)*: Vehicular "all weather surfaces" shall constitute: poured concrete on prepared subgrade; hot laid asphalt on a prepared base course; single, double, or triple asphalt surface treatment (consisting of applications of asphaltic material, each covered with aggregate) on a prepared base course. Brick/concrete block/tile/flagstone set in mortar or on a prepared base course. The director of planning and development services shall determine if other materials may fit within this category of surface; however, in no case shall a material be considered a "all weather surface" if such surfaces generates or produces any dust or particulate matter that could be airborne to adjacent properties such as occurs with compacted base materials.

All weather surface (pedestrian walkways and access)*: All weather surfaces shall constitute poured concrete, hot laid asphalt, or tile/ flagstone/brick/concrete block. The director of planning and development services shall determine if other materials may fit within this category of surface. For pedestrian application crushed granite, marble and rock slag may be considered an "all weather surface".

All weather surface (temporary access)*: All weather surfaces for temporary construction access or event access such as "homes shows", carnivals, etc., shall be permitted by the director of planning and development services and may be poured concrete, hot or cold laid asphalt or tile/brick/flagstone/concrete block, compacted base material, crushed granite, or gravel for a period not to exceed one hundred twenty (120) days.

Area of flood inundation*: Sites that are subject to flooding as a result of water ponding in the controlled storage areas of dams, detention and retention ponds.

Area of shallow flooding*: A designated AO, AH, or VO zone on a community's flood insurance rate map (FIRM) with a one (1) percent chance or greater annual chance of flooding to an average depth of one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of special flood hazard*: The land in the floodplain within a community subject to a one (1) percent or greater chance of flooding in any given year. This area is also known as the 100-year floodplain. The area is designated as a Federal Emergency Management Agency Zone A, AE, AH, AO on the flood insurance rate maps.

Base flood*: The flood having a one (1) percent chance of being equaled or exceeded in any given year. (100-year frequency flood).

Basement*: Any area of the building having its floor subgrade (below ground level) on all sides.

Best management practices (BMP)*: An effective integration of storm water management systems, with appropriate combinations of landscape conservation, enhancement, structural controls, impervious cover, schedules of activities, prohibitions of practices, maintenance procedures and other management practices which provide an optimum way to convey, store and release runoff, so as to reduce peak discharge, remove pollutants, and enhance the environment.

Capital improvements*: Public facilities which have a life expectancy of three (3) or more years that are owned and operated by the city, and are treated as capitalized expenses according to generally accepted accounting principles. This definition does not include costs associated with the operation, administration, maintenance, or replacement of capital improvements.

Capital improvements program*: The list of recommended capital improvements to be constructed during the forthcoming five-year period submitted pursuant to section 118 of the City Charter.

Canopy tree* :A canopy tree is either a medium or large deciduous tree, with a mature height of more than twenty-five (25) feet at maturity.

CLOMR*: A conditional letter of map revision. A CLOMR will be submitted for FEMA approval for all proposed physical changes to the floodplain that will result in a change to the floodplain boundary.

Conservation easement*: A non-possessory interest of a holder in real property that imposes limitations or affirmative obligations designed to:

- Retain or protect natural, scenic, or open-space values of real property or assure its availability for agricultural, forest, recreational, or open-space use;
- Protect natural resources;
- Maintain or enhance air or water quality; or
- Preserve the historical, architectural, archeological, or cultural aspects of real property.

(Source: V.T.A. Natural Resources Code § 183.001).

Dam: Any barrier or barriers, with any appurtenant structure, constructed for the purpose of either permanently or temporarily impounding water.

(Source: TCEQ Chapter §§299.2.(14))

Detention*: The temporary storage of storm runoff, which is used to control the peak discharge rates, and which provides gravity settling of pollutants.

Detention time*: The amount of time a parcel of water actually is present in a storm water basin. Theoretical detention time for a runoff event is the average time a parcel of water resides in the basin over the period of release from the BMP.

Development*: Any manmade change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or, drilling operations or storage of equipment or materials. [Capital improvement projects where the grade or ground is disturbed or modified within the project limits to construct proposed improvements will be considered development.](#)

Development plan*: The proposal for development including such drawings, documents and other information necessary to illustrate completely the proposed development. The development plan shall specifically include such information as required by this chapter.

Drainage system*: All streets, gutters, inlets, swales, storm drains, channels, streams, or other pathways, either naturally occurring or manmade, which carry and convey storm water during rainfall events.

Easement*: A grant of one (1) or more of the property rights by the property owner to and/or for the use by the public, a corporation, or another person or entity.

Easement, utility*: An easement granted for installing and maintaining utilities, across, over or under land together with the right to enter thereon with machinery and other vehicles necessary for the maintenance of utilities.

Edwards Aquifer Recharge Zone (EARZ)*: That area where the stratigraphic units constituting the Edwards Aquifer out crop, and including the outcrops of other formations in proximity to the Edwards Aquifer, where caves, sinkholes, faults, fractures, or other permeable features would create a potential for recharge of surface waters into the Edwards Aquifer. The recharge zone is identified as that area designated as such on official maps located in the offices of the Texas Commission on Environmental Quality (TCEQ) and the Edwards Aquifer Authority.

Edwards Aquifer Transition Zone*: That area where geologic formations out crop in proximity to and south and southeast of the recharge zone and where faults, fractures, and other geologic features present a possible avenue for recharge of surface water to the Edwards Aquifer, and including portions of the Del Rio Clay, Buda Limestone, Eagle Ford Group, Austin Chalk, Pecan Gap Chalk, and Anacacho Limestone. The transition zone is identified as that area designated as such on official maps in the offices of the Texas Commission on Environmental Quality (TCEQ) and the Edwards Aquifer Authority.

Elevated building*: Elevated building means a non-basement building (i) built, in the case of a building in Zones AE, A, A99, AO, AH, X, and D, to have the top of the elevated floor, elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the floor of the water and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of Zones AE, A, A99, AO, AH, X, D, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

Erodible soils*: Soils rated as Austin Silty Clay, bracket clay loam, Brackett-Austin complex (Austin only), Gullied land, Houston clay, Houston-Sumter clays, Houston Black clay, Houston Black gravelly clay, San Antonio clay loam, Venus loam, Venus clay loam, Webb fine sandy loam, Webb soils in the Soil Survey.

Existing construction*: For the purposes of determining rates, structures for which the "start of construction " commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before the date. "Existing construction" may also be referred to as "existing structures."

Existing manufactured home park or subdivision*: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

FEMA Effective Floodplain*: [See 1% annual chance floodplain](#)

Filtration basin*: Filtration basins are secondary treatment structures that follow sedimentation basins and release storm water runoff through a filter media to remove additional pollutants.

First flush*: At least the first one-half (½) inch of runoff from a storm event which flushes off and contains a disproportionately large loading of the accumulated pollutants from impervious and non-impervious surfaces.

Flood fringe*: That portion of the floodplain outside of the floodway.

Flood insurance rate map (FIRM)*: Flood rate insurance map (FIRM) means an official map of a community, on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Flood insurance study*: The official report provided by the Federal Emergency Management Agency. The report contains flood profiles, water surface elevation or the base flood, as well as the flood boundary map.

Flood or flooding*: Flood or flooding means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- 1) The overflow of inland or tidal waters.
- 2) The unusual and rapid accumulation of runoff of surface waters from any source.

Floodplain*: Any land area susceptible to being inundated by water from any source (see definition of flooding). ~~The 100-year floodplain is also known as the area of special flood hazard.~~

Floodplain, 100-year*: See 1% annual chance floodplain.

Floodplain management*: The operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

Floodplain management regulations*: Zoning ordinances, subdivision regulations, bonding codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications or police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodplain standards or floodplain ordinance*: See Appendix F, Floodplains.

Flood proofing*: Any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Flood protection system*: Those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent or the areas within a community subject to a "special flood hazard" and the extent or the depths or associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

Floodway*: [See Regulatory Floodway](#) ~~The channel or a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood. The floodway is the 100-year floodplain in the City of San Antonio.~~

Freeboard*: Freeboard is a factor of safety usually expressed in feet above a flood level for purposes of storm water management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

Highest adjacent grade*: The highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.

Impervious*: See impervious cover.

Impervious cover*: Roads, parking areas, buildings, pools, patios, sheds, driveways, private sidewalks, and other impermeable construction covering the natural land surface; this shall include, but not [be] limited to, all streets and pavement within the subdivision. "Percent impervious cover" is calculated as the area of impervious cover within a lot, tract, or parcel or within the total site being developed, divided by

the total area within the perimeter of such lot, tract, parcel or development. Vegetated water quality basins, vegetated swales, other vegetated conveyances for overland drainage, and public sidewalks shall not be calculated as impervious cover.

Infrastructure*: Any physical system or facility that provides essential services such as transportation, utilities, energy, telecommunications, waste disposal, park lands, sports, buildings, housing facilities and the management and use of resources regarding the same. Infrastructure includes drainage systems, irrigation systems, sidewalks, roadways, drain systems, water systems, driveways, trails, parking lots, and other physical systems or facilities as generally described above that may not be specifically enumerated in this definition.

[Interim Condition: Refers to the time during construction or development that a project site is disturbed between the existing condition and the completed developed condition \(which includes appropriate fully completed storm water infrastructure and/or mitigation\). For new development, an example might be when a site is cleared of much of the topsoil and vegetation; for redevelopment, an example might be when impervious cover is added prior to removing existing impervious cover.](#)

Intermediate floodplain*: Any channel, creek, stream, branch, or watercourse for surface water drainage that drains an area greater than three hundred twenty (320) acres but less than six hundred forty (640) acres.

Intermittent stream*: A stream that flows only during wet periods of the year (or thirty (30) to ninety (90) percent of the time) and flows in a continuous, well-defined channel.

Levee*: A manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

LOMR*: A letter of map revision. A LOMR will be submitted for FEMA approval for all changes to the floodplain boundary that are delineated on the current flood insurance rate maps.

Lot, 900 series*: These lots specifically exclude the construction of all residential and nonresidential structures. The series is designed to allow for designation of permeable or impermeable open space and may include but not be limited to parkland required by section 35-503, storm water management facilities, water quality ponds, driveways, gazebos, playgrounds, private streets, utility easements and private ingress/egress easements.

Lowest floor*: The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking or vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirement of Section 60.3 of the National Flood Insurance Program regulations.

Low risk flood area*: Low risk flood area as used in section 35-F145 refers to the River Bend area of the San Antonio Riverwalk. For floodplain management purposes, low risk flood areas are defined as either the areas outside the one (1) percent annual chance floodplain and inside the 0.2 percent annual chance floodplain or areas of shallow flooding.

[Low Water Crossing*:](#) a vehicular roadway crossing, including public or private driveways, that is designed to provide access during low flow storm events and to be periodically overtopped during higher flow storm events.

Major floodplain*: Any channel, creek, stream, branch, or watercourse for surface water drainage that drains six hundred forty (640) acres or more.

Manufactured home or manufactured housing*: A HUD-Code manufactured home. For purposes of the floodplain ordinance, a "manufactured home" means a structure transportable in one (1) or more

sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured home park or subdivision*: For purposes of the floodplain ordinance, a parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

Mean sea level*: For purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community's flood insurance rate map are referenced.

Minor floodplain*: Any channel, creek, stream, branch, or watercourse for surface water drainage that drains an area greater than one hundred (100) acres but less than three hundred twenty (320) acres.

Natural waterway: A waterway that results from implementation of management practices that allow for adequate conveyance of storm water (stream discharge), optimize plant and wildlife diversity, and maintain high water quality within the waterway while promoting a natural riparian environment.

Net area*: Mean total acreage within a master development plan less the area within the 100-year floodplain and the area dedicated to conservation easement, natural area (such as greenbelt) and parks.

New construction*: For the purpose of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

New manufactured home park or subdivision*: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

Overland flow*: Storm water runoff that is not confined by any natural or manmade channel such as a creek, drainage ditch, storm drain, or the like. Also known as "sheet flow", this involves the movement of runoff in a thin layer (usually less than one (1) inch in depth) over a wide surface, which begins when water ponded on the surface of the land becomes deep enough to overcome surface retention forces.

Pervious pavement*: A pavement system with traditional strength characteristics, but which allows rainfall to percolate through it rather than running off. A permeable pavement system utilizes either [pervious interlocking concrete pavers \(PICP\)](#), porous asphalt, pervious concrete, or plastic pavers interlaid in a running bond pattern and either pinned or interlocked in place. Porous asphalt consists of an open graded course aggregate held together by asphalt with sufficient interconnected voids to provide a high rate of permeability. Pervious concrete is a discontinuous mixture of Portland cement, coarse aggregate, admixtures, and water which allow for passage of runoff and air. Examples of permeable pavement systems include Grasspave2®, Gravelpave2®, Turfstone®, and UNI Eco-stone®. (See Watershed Management Institute, Inc. and U.S. Environmental Protection Agency, Office of Water, Operation, Maintenance and Management of Storm Water Management (Aug. 1997), at 2-32; Booth and Leavitt, Field Evaluation of Permeable Pavement Systems for Improved Storm Water Management, 65 J. Am. Planning Ass'n 314 (Summer 1999), at 314-325.

Public right-of-way*: A strip of land acquired by reservation, dedication, forced dedication, prescription, or condemnation and used or intended to be used, wholly or in part, as a public street, alley, walkway, drain or public utility line.

Public right-of-way (2)*: An area or strip of land, either public or private, occupied or intended to be occupied by a street, walkway, railroad, utility line, drainage channel, or other similar uses.

Redevelopment: Any new development to already developed real estate.

Regional Detention Facility: A detention facility accepting flow from an area exceeding three hundred twenty (320) acres.

Regional storm water improvements (RSI)*: Means regional detention and retention ponds, watershed protection, land purchase, waterway enlargement, channelization, and improved conveyance structures.

Regulatory Flood Event: A flood event that has a one (1) percent or greater chance of flooding in any given year assuming ultimate development has occurred throughout the watershed.

Regulatory floodplain*: The land within the community subject to a one (1) percent or greater chance of flooding in any given year assuming ultimate development has occurred throughout the watershed. For the purposes of this section the regulatory floodplain is limited to the reach of the stream which is designated as an area of special flood hazard on the currently effective FEMA Flood Insurance Rate Maps (FIRM Panels). NOTE: As the city's floodplain ordinance (Appendix F of the Unified Development Code) is approved by FEMA as a condition of participation in the National Flood Insurance Program (NFIP), the city's regulatory floodplain is considered FEMA's regulatory floodplain. (note: to be consistent with Appendix F, section 106) [Regulatory floodplain may also be referred to as the City of San Antonio \(CoSA\) ultimate conditions floodplain.](#)

Repetitive loss. Flood-related damages sustained by a structure on two (2) separate occasions during a ten-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds twenty-five (25) percent of the market value of the structure before the damage occurred.

Reservation, reserve, or reserve strip*: Any division of property that:

- (a) Prohibits or interferes with the orderly extension of streets, bicycle or pedestrian ways, sanitary drain water mains, storm water facilities or other utilities or improvements between two abutting properties; or
- (b) Plats an area so as to leave an undevelopable or unmarketable strip of land less than two hundred seventy (270) feet deep off of an arterial right-of-way that could otherwise circumvent construction and dedication requirements.

Right-of-way*: Property that is publicly owned or upon which a governmental entity has an express or implied property interest (e.g. fee title, easement, etc.) held for a public purpose. Examples of such public purpose include, by way of example and not limitation, a highway, a street, sidewalks, drainage facilities, drainage and water facilities.

Sedimentation basins*: Sedimentation basins remove pollutants by creating conditions under which suspended solids can settle out of the water column.

Sheet flow*: See Overland flow.

Shrub, large*. An upright plant growing to a mature height of more than ten (10) feet for use a natural ornamentation or screening.

Shrub, medium*. An upright plant growing to a mature height of five (5) to ten (10) feet.

Shrub, small*. An upright plant growing to a mature height of less than five (5) feet.

Start of construction*: Start of construction means for all new construction and substantial improvements, the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site,

such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation for a foundation; or the placement of manufactured home on a foundation. Permanent construction includes land preparation, such as clearing, grading and filling; includes the installation of streets and/or walkways; excavation for a basement, footings, piers, or foundations or the erection of temporary forms; the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. The start of construction period is valid for one hundred eighty (180) days. Any delay beyond this period would require resubmission of added data and the permit application.

Storm water drainage fees*: A method or mix of methods for providing adequate, stable and equitable funding for a comprehensive storm water or drainage program. The financing mechanisms included in the method may include, but not be limited to, user fees, new development impact fees, or surcharges on other utility fees.

Streamside management zone (SMZ)*: A streamside management zone (SMZ) includes forested buffers adjacent to streams or bodies of water, including intermittent and perennial streams, river, lake, slough, pond, creek, reservoir, watershed, or wetland (ephemeral streams are excluded). The minimum width of an SMZ on each side and above the head of streams or adjacent to bodies of water shall be fifty (50) feet from each bank. The total SMZ width includes average stream channel width plus buffer width.

Street, private*: Any street not dedicated to the public and to be maintained by a private entity. Informal maintenance or improvements performed by the city, such as the utilization of waste material to temporarily maintain or improve a private street, do not constitute an acceptance of ownership or obligation by the city.

Substantial damage*: Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred. Substantial damage also means flood-related damages sustained by a structure on two (2) separate occasions during a ten-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds twenty-five (25) percent of the market value of the structure before the damage occurred.

Substantial improvement*: Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before "start of construction" of the improvement. This includes structures which have incurred "repetitive loss" or "substantial damage", regardless of the actual repair work performed. The term does not, however, include either: (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions or (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Substantial rehabilitation*: Certified improvements to a historic building in which the cost of the project is equal to or greater than fifty (50) percent of the appraised pre-rehabilitation improvement value of the property and which constitutes major work on enhancing existing mechanical or structural systems that preserve the historical integrity, while extending the life of the building.

Swale*: A low lying or depressed stretch of land without a defined channel or tributaries.

Top of bank*: For purposes of determining river improvement overlay riverside setbacks in section 35-673, the point, stage or elevation at which water overflows the natural or man made banks of the river; alternately, the vertical point along the river where an abrupt change in slope is evident, and where the water level is generally able to overflow the natural bank or man made edge and enter adjacent floodplains (if any) during flows at or exceeding the average annual high water stage.

Understory*: Assemblages of natural low level woody, herbaceous and ground cover species.

Unflooded access*: Means that vehicular traffic has safe access (within the "Proceed with Caution" range per figure 4.3.1C of Appendix H) to a property from a public street in times of a design storm event (reference Appendix H 4.3.2) and to an arterial street that is not adjacent to the development or to a distance of one-quarter mile, whichever is less, during a twenty (20) percent annual chance (20% A.C., or "5-year") storm event. ~~flood (regulatory 100-year flood). A property will be considered to have unflooded access to an existing street if flow depths for access on the street adjacent to the property do not exceed one (1) foot and fall within the safe range on Figure 4.3.1C "Dangerous Conditions on Crossing During Floods."~~

Violation*: For purposes of the floodplain ordinance, the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this chapter is presumed to be in violation until such time as that documentation is provided.

Water surface elevation*: The height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Watercourse*: A natural or manmade channel through which storm water flows.

Watershed*: The area drained by a given stream, river, watercourse, or other body of water.

Wetland*: See Texas Natural Resources Code § 221.001.

[Commentary: this statute presently defines "wetland" as follows: "land that: (A) has a predominance of hydric soil; (B) is inundated or saturated by surface or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in saturated soil conditions; and (C) under normal circumstances does support a prevalence of that vegetation.

UDC 2021 Proposed Amendment

***** Recommended Approval by PCTAC on March 28, 2022 *****

Amendment 27-30

Applicant: Public Works

Amendment Title: 'Appendix H. Chapter 19 - Definitions'

Amendment Language:

CHAPTER 19 - DEFINITIONS

19.1 - Introduction

The following definitions are used within this manual. A number of definitions were copied from the UDC Appendix A Definitions that relate to drainage and this manual. The UDC definitions are indicated by an asterisk symbol.

1% annual chance floodplain, (formerly 100-year floodplain)*: The land within a community subject to a one (1) percent or greater chance of flooding in any given year. These areas are typically designated as a Federal Emergency Management Agency (FEMA) Zone A, AE, AH, or AO on FEMA Flood Insurance Rate Maps (FIRM Panels). [May also be referred to as the FEMA effective floodplain.](#)

All weather surface (parking and vehicular access)*: Vehicular "all weather surfaces" shall constitute: poured concrete on prepared subgrade; hot laid asphalt on a prepared base course; single, double, or triple asphalt surface treatment (consisting of applications of asphaltic material, each covered with aggregate) on a prepared base course. Brick/concrete block/tile/flagstone set in mortar or on a prepared base course. The director of planning and development services shall determine if other materials may fit within this category of surface; however, in no case shall a material be considered a "all weather surface" if such surfaces generates or produces any dust or particulate matter that could be airborne to adjacent properties such as occurs with compacted base materials.

All weather surface (pedestrian walkways and access)*: All weather surfaces shall constitute poured concrete, hot laid asphalt, or tile/ flagstone/brick/concrete block. The director of planning and development services shall determine if other materials may fit within this category of surface. For pedestrian application crushed granite, marble and rock slag may be considered an "all weather surface".

All weather surface (temporary access)*: All weather surfaces for temporary construction access or event access such as "homes shows", carnivals, etc., shall be permitted by the director of planning and development services and may be poured concrete, hot or cold laid asphalt or tile/brick/flagstone/concrete block, compacted base material, crushed granite, or gravel for a period not to exceed one hundred twenty (120) days.

Area of flood inundation*: Sites that are subject to flooding as a result of water ponding in the controlled storage areas of dams, detention and retention ponds.

Area of shallow flooding*: A designated AO, AH, or VO zone on a community's flood insurance rate map (FIRM) with a one (1) percent chance or greater annual chance of flooding to an average depth of one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of special flood hazard*: The land in the floodplain within a community subject to a one (1) percent or greater chance of flooding in any given year. This area is also known as the 100-year floodplain. The area is designated as a Federal Emergency Management Agency Zone A, AE, AH, AO on the flood insurance rate maps.

Base flood*: The flood having a one (1) percent chance of being equaled or exceeded in any given year. (100-year frequency flood).

Basement*: Any area of the building having its floor subgrade (below ground level) on all sides.

Best management practices (BMP)*: An effective integration of storm water management systems, with appropriate combinations of landscape conservation, enhancement, structural controls, impervious cover, schedules of activities, prohibitions of practices, maintenance procedures and other management practices which provide an optimum way to convey, store and release runoff, so as to reduce peak discharge, remove pollutants, and enhance the environment.

Capital improvements*: Public facilities which have a life expectancy of three (3) or more years that are owned and operated by the city, and are treated as capitalized expenses according to generally accepted accounting principles. This definition does not include costs associated with the operation, administration, maintenance, or replacement of capital improvements.

Capital improvements program*: The list of recommended capital improvements to be constructed during the forthcoming five-year period submitted pursuant to section 118 of the City Charter.

Canopy tree* :A canopy tree is either a medium or large deciduous tree, with a mature height of more than twenty-five (25) feet at maturity.

CLOMR*: A conditional letter of map revision. A CLOMR will be submitted for FEMA approval for all proposed physical changes to the floodplain that will result in a change to the floodplain boundary.

Conservation easement*: A non-possessory interest of a holder in real property that imposes limitations or affirmative obligations designed to:

- Retain or protect natural, scenic, or open-space values of real property or assure its availability for agricultural, forest, recreational, or open-space use;
- Protect natural resources;
- Maintain or enhance air or water quality; or
- Preserve the historical, architectural, archeological, or cultural aspects of real property.

(Source: V.T.A. Natural Resources Code § 183.001).

Dam: Any barrier or barriers, with any appurtenant structure, constructed for the purpose of either permanently or temporarily impounding water.

(Source: TCEQ Chapter §§299.2.(14))

Detention*: The temporary storage of storm runoff, which is used to control the peak discharge rates, and which provides gravity settling of pollutants.

Detention time*: The amount of time a parcel of water actually is present in a storm water basin. Theoretical detention time for a runoff event is the average time a parcel of water resides in the basin over the period of release from the BMP.

Development*: Any manmade change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or, drilling operations or storage of equipment or materials. [Capital improvement projects where the grade or ground is disturbed or modified within the project limits to construct proposed improvements will be considered development.](#)

Development plan*: The proposal for development including such drawings, documents and other information necessary to illustrate completely the proposed development. The development plan shall specifically include such information as required by this chapter.

Drainage system*: All streets, gutters, inlets, swales, storm drains, channels, streams, or other pathways, either naturally occurring or manmade, which carry and convey storm water during rainfall events.

Easement*: A grant of one (1) or more of the property rights by the property owner to and/or for the use by the public, a corporation, or another person or entity.

Easement, utility*: An easement granted for installing and maintaining utilities, across, over or under land together with the right to enter thereon with machinery and other vehicles necessary for the maintenance of utilities.

Edwards Aquifer Recharge Zone (EARZ)*: That area where the stratigraphic units constituting the Edwards Aquifer out crop, and including the outcrops of other formations in proximity to the Edwards Aquifer, where caves, sinkholes, faults, fractures, or other permeable features would create a potential for recharge of surface waters into the Edwards Aquifer. The recharge zone is identified as that area designated as such on official maps located in the offices of the Texas Commission on Environmental Quality (TCEQ) and the Edwards Aquifer Authority.

Edwards Aquifer Transition Zone*: That area where geologic formations out crop in proximity to and south and southeast of the recharge zone and where faults, fractures, and other geologic features present a possible avenue for recharge of surface water to the Edwards Aquifer, and including portions of the Del Rio Clay, Buda Limestone, Eagle Ford Group, Austin Chalk, Pecan Gap Chalk, and Anacacho Limestone. The transition zone is identified as that area designated as such on official maps in the offices of the Texas Commission on Environmental Quality (TCEQ) and the Edwards Aquifer Authority.

Elevated building*: Elevated building means a non-basement building (i) built, in the case of a building in Zones AE, A, A99, AO, AH, X, and D, to have the top of the elevated floor, elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the floor of the water and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of Zones AE, A, A99, AO, AH, X, D, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

Erodible soils*: Soils rated as Austin Silty Clay, bracket clay loam, Brackett-Austin complex (Austin only), Gullied land, Houston clay, Houston-Sumter clays, Houston Black clay, Houston Black gravelly clay, San Antonio clay loam, Venus loam, Venus clay loam, Webb fine sandy loam, Webb soils in the Soil Survey.

Existing construction*: For the purposes of determining rates, structures for which the "start of construction " commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before the date. "Existing construction" may also be referred to as "existing structures."

Existing manufactured home park or subdivision*: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

FEMA Effective Floodplain*: [See 1% annual chance floodplain](#)

Filtration basin*: Filtration basins are secondary treatment structures that follow sedimentation basins and release storm water runoff through a filter media to remove additional pollutants.

First flush*: At least the first one-half (½) inch of runoff from a storm event which flushes off and contains a disproportionately large loading of the accumulated pollutants from impervious and non-impervious surfaces.

Flood fringe*: That portion of the floodplain outside of the floodway.

Flood insurance rate map (FIRM)*: Flood rate insurance map (FIRM) means an official map of a community, on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Flood insurance study*: The official report provided by the Federal Emergency Management Agency. The report contains flood profiles, water surface elevation or the base flood, as well as the flood boundary map.

Flood or flooding*: Flood or flooding means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- 1) The overflow of inland or tidal waters.
- 2) The unusual and rapid accumulation of runoff of surface waters from any source.

Floodplain*: Any land area susceptible to being inundated by water from any source (see definition of flooding). ~~The 100-year floodplain is also known as the area of special flood hazard.~~

Floodplain, 100-year*: See 1% annual chance floodplain.

Floodplain management*: The operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

Floodplain management regulations*: Zoning ordinances, subdivision regulations, bonding codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications or police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodplain standards or floodplain ordinance*: See Appendix F, Floodplains.

Flood proofing*: Any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Flood protection system*: Those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent or the areas within a community subject to a "special flood hazard" and the extent or the depths or associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

Floodway*: [See Regulatory Floodway](#) ~~The channel or a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood. The floodway is the 100-year floodplain in the City of San Antonio.~~

Freeboard*: Freeboard is a factor of safety usually expressed in feet above a flood level for purposes of storm water management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

Highest adjacent grade*: The highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.

Impervious*: See impervious cover.

Impervious cover*: Roads, parking areas, buildings, pools, patios, sheds, driveways, private sidewalks, and other impermeable construction covering the natural land surface; this shall include, but not [be] limited to, all streets and pavement within the subdivision. "Percent impervious cover" is calculated as the area of impervious cover within a lot, tract, or parcel or within the total site being developed, divided by

the total area within the perimeter of such lot, tract, parcel or development. Vegetated water quality basins, vegetated swales, other vegetated conveyances for overland drainage, and public sidewalks shall not be calculated as impervious cover.

Infrastructure*: Any physical system or facility that provides essential services such as transportation, utilities, energy, telecommunications, waste disposal, park lands, sports, buildings, housing facilities and the management and use of resources regarding the same. Infrastructure includes drainage systems, irrigation systems, sidewalks, roadways, drain systems, water systems, driveways, trails, parking lots, and other physical systems or facilities as generally described above that may not be specifically enumerated in this definition.

[Interim Condition: Refers to the time during construction or development that a project site is disturbed between the existing condition and the completed developed condition \(which includes appropriate fully completed storm water infrastructure and/or mitigation\). For new development, an example might be when a site is cleared of much of the topsoil and vegetation; for redevelopment, an example might be when impervious cover is added prior to removing existing impervious cover.](#)

Intermediate floodplain*: Any channel, creek, stream, branch, or watercourse for surface water drainage that drains an area greater than three hundred twenty (320) acres but less than six hundred forty (640) acres.

Intermittent stream*: A stream that flows only during wet periods of the year (or thirty (30) to ninety (90) percent of the time) and flows in a continuous, well-defined channel.

Levee*: A manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

LOMR*: A letter of map revision. A LOMR will be submitted for FEMA approval for all changes to the floodplain boundary that are delineated on the current flood insurance rate maps.

Lot, 900 series*: These lots specifically exclude the construction of all residential and nonresidential structures. The series is designed to allow for designation of permeable or impermeable open space and may include but not be limited to parkland required by section 35-503, storm water management facilities, water quality ponds, driveways, gazebos, playgrounds, private streets, utility easements and private ingress/egress easements.

Lowest floor*: The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking or vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirement of Section 60.3 of the National Flood Insurance Program regulations.

Low risk flood area*: Low risk flood area as used in section 35-F145 refers to the River Bend area of the San Antonio Riverwalk. For floodplain management purposes, low risk flood areas are defined as either the areas outside the one (1) percent annual chance floodplain and inside the 0.2 percent annual chance floodplain or areas of shallow flooding.

[Low Water Crossing*:](#) a vehicular roadway crossing, including public or private driveways, that is designed to provide access during low flow storm events and to be periodically overtopped during higher flow storm events.

Major floodplain*: Any channel, creek, stream, branch, or watercourse for surface water drainage that drains six hundred forty (640) acres or more.

Manufactured home or manufactured housing*: A HUD-Code manufactured home. For purposes of the floodplain ordinance, a "manufactured home" means a structure transportable in one (1) or more

sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured home park or subdivision*: For purposes of the floodplain ordinance, a parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

Mean sea level*: For purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community's flood insurance rate map are referenced.

Minor floodplain*: Any channel, creek, stream, branch, or watercourse for surface water drainage that drains an area greater than one hundred (100) acres but less than three hundred twenty (320) acres.

Natural waterway: A waterway that results from implementation of management practices that allow for adequate conveyance of storm water (stream discharge), optimize plant and wildlife diversity, and maintain high water quality within the waterway while promoting a natural riparian environment.

Net area*: Mean total acreage within a master development plan less the area within the 100-year floodplain and the area dedicated to conservation easement, natural area (such as greenbelt) and parks.

New construction*: For the purpose of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

New manufactured home park or subdivision*: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

Overland flow*: Storm water runoff that is not confined by any natural or manmade channel such as a creek, drainage ditch, storm drain, or the like. Also known as "sheet flow", this involves the movement of runoff in a thin layer (usually less than one (1) inch in depth) over a wide surface, which begins when water ponded on the surface of the land becomes deep enough to overcome surface retention forces.

Pervious pavement*: A pavement system with traditional strength characteristics, but which allows rainfall to percolate through it rather than running off. A permeable pavement system utilizes either [pervious interlocking concrete pavers \(PICP\)](#), porous asphalt, pervious concrete, or plastic pavers interlaid in a running bond pattern and either pinned or interlocked in place. Porous asphalt consists of an open graded course aggregate held together by asphalt with sufficient interconnected voids to provide a high rate of permeability. Pervious concrete is a discontinuous mixture of Portland cement, coarse aggregate, admixtures, and water which allow for passage of runoff and air. Examples of permeable pavement systems include Grasspave2®, Gravelpave2®, Turfstone®, and UNI Eco-stone®. (See Watershed Management Institute, Inc. and U.S. Environmental Protection Agency, Office of Water, Operation, Maintenance and Management of Storm Water Management (Aug. 1997), at 2-32; Booth and Leavitt, Field Evaluation of Permeable Pavement Systems for Improved Storm Water Management, 65 J. Am. Planning Ass'n 314 (Summer 1999), at 314-325.

Public right-of-way*: A strip of land acquired by reservation, dedication, forced dedication, prescription, or condemnation and used or intended to be used, wholly or in part, as a public street, alley, walkway, drain or public utility line.

Public right-of-way (2)*: An area or strip of land, either public or private, occupied or intended to be occupied by a street, walkway, railroad, utility line, drainage channel, or other similar uses.

Redevelopment: Any new development to already developed real estate.

Regional Detention Facility: A detention facility accepting flow from an area exceeding three hundred twenty (320) acres.

Regional storm water improvements (RSI)*: Means regional detention and retention ponds, watershed protection, land purchase, waterway enlargement, channelization, and improved conveyance structures.

Regulatory Flood Event: A flood event that has a one (1) percent or greater chance of flooding in any given year assuming ultimate development has occurred throughout the watershed.

Regulatory floodplain*: The land within the community subject to a one (1) percent or greater chance of flooding in any given year assuming ultimate development has occurred throughout the watershed. For the purposes of this section the regulatory floodplain is limited to the reach of the stream which is designated as an area of special flood hazard on the currently effective FEMA Flood Insurance Rate Maps (FIRM Panels). NOTE: As the city's floodplain ordinance (Appendix F of the Unified Development Code) is approved by FEMA as a condition of participation in the National Flood Insurance Program (NFIP), the city's regulatory floodplain is considered FEMA's regulatory floodplain. (note: to be consistent with Appendix F, section 106) [Regulatory floodplain may also be referred to as the City of San Antonio \(CoSA\) ultimate conditions floodplain.](#)

Repetitive loss. Flood-related damages sustained by a structure on two (2) separate occasions during a ten-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds twenty-five (25) percent of the market value of the structure before the damage occurred.

Reservation, reserve, or reserve strip*: Any division of property that:

- (a) Prohibits or interferes with the orderly extension of streets, bicycle or pedestrian ways, sanitary drain water mains, storm water facilities or other utilities or improvements between two abutting properties; or
- (b) Plats an area so as to leave an undevelopable or unmarketable strip of land less than two hundred seventy (270) feet deep off of an arterial right-of-way that could otherwise circumvent construction and dedication requirements.

Right-of-way*: Property that is publicly owned or upon which a governmental entity has an express or implied property interest (e.g. fee title, easement, etc.) held for a public purpose. Examples of such public purpose include, by way of example and not limitation, a highway, a street, sidewalks, drainage facilities, drainage and water facilities.

Sedimentation basins*: Sedimentation basins remove pollutants by creating conditions under which suspended solids can settle out of the water column.

Sheet flow*: See Overland flow.

Shrub, large*. An upright plant growing to a mature height of more than ten (10) feet for use a natural ornamentation or screening.

Shrub, medium*. An upright plant growing to a mature height of five (5) to ten (10) feet.

Shrub, small*. An upright plant growing to a mature height of less than five (5) feet.

Start of construction*: Start of construction means for all new construction and substantial improvements, the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site,

such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation for a foundation; or the placement of manufactured home on a foundation. Permanent construction includes land preparation, such as clearing, grading and filling; includes the installation of streets and/or walkways; excavation for a basement, footings, piers, or foundations or the erection of temporary forms; the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. The start of construction period is valid for one hundred eighty (180) days. Any delay beyond this period would require resubmission of added data and the permit application.

Storm water drainage fees*: A method or mix of methods for providing adequate, stable and equitable funding for a comprehensive storm water or drainage program. The financing mechanisms included in the method may include, but not be limited to, user fees, new development impact fees, or surcharges on other utility fees.

Streamside management zone (SMZ)*: A streamside management zone (SMZ) includes forested buffers adjacent to streams or bodies of water, including intermittent and perennial streams, river, lake, slough, pond, creek, reservoir, watershed, or wetland (ephemeral streams are excluded). The minimum width of an SMZ on each side and above the head of streams or adjacent to bodies of water shall be fifty (50) feet from each bank. The total SMZ width includes average stream channel width plus buffer width.

Street, private*: Any street not dedicated to the public and to be maintained by a private entity. Informal maintenance or improvements performed by the city, such as the utilization of waste material to temporarily maintain or improve a private street, do not constitute an acceptance of ownership or obligation by the city.

Substantial damage*: Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred. Substantial damage also means flood-related damages sustained by a structure on two (2) separate occasions during a ten-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds twenty-five (25) percent of the market value of the structure before the damage occurred.

Substantial improvement*: Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before "start of construction" of the improvement. This includes structures which have incurred "repetitive loss" or "substantial damage", regardless of the actual repair work performed. The term does not, however, include either: (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions or (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

Substantial rehabilitation*: Certified improvements to a historic building in which the cost of the project is equal to or greater than fifty (50) percent of the appraised pre-rehabilitation improvement value of the property and which constitutes major work on enhancing existing mechanical or structural systems that preserve the historical integrity, while extending the life of the building.

Swale*: A low lying or depressed stretch of land without a defined channel or tributaries.

Top of bank*: For purposes of determining river improvement overlay riverside setbacks in section 35-673, the point, stage or elevation at which water overflows the natural or man made banks of the river; alternately, the vertical point along the river where an abrupt change in slope is evident, and where the water level is generally able to overflow the natural bank or man made edge and enter adjacent floodplains (if any) during flows at or exceeding the average annual high water stage.

Understory*: Assemblages of natural low level woody, herbaceous and ground cover species.

Unflooded access*: Means that vehicular traffic has safe access (within the "Proceed with Caution" range per figure 4.3.1C of Appendix H) to a property from a public street in times of a design storm event (reference Appendix H 4.3.2) and to an arterial street that is not adjacent to the development or to a distance of one-quarter mile, whichever is less, during a twenty (20) percent annual chance (20% A.C., or "5-year") storm event. ~~flood (regulatory 100-year flood). A property will be considered to have unflooded access to an existing street if flow depths for access on the street adjacent to the property do not exceed one (1) foot and fall within the safe range on Figure 4.3.1C "Dangerous Conditions on Crossing During Floods."~~

Violation*: For purposes of the floodplain ordinance, the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this chapter is presumed to be in violation until such time as that documentation is provided.

Water surface elevation*: The height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Watercourse*: A natural or manmade channel through which storm water flows.

Watershed*: The area drained by a given stream, river, watercourse, or other body of water.

Wetland*: See Texas Natural Resources Code § 221.001.

[Commentary: this statute presently defines "wetland" as follows: "land that: (A) has a predominance of hydric soil; (B) is inundated or saturated by surface or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in saturated soil conditions; and (C) under normal circumstances does support a prevalence of that vegetation.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:19:23 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-106 an update to the definitions in our floodplain ordinance. This is simply providing definitions as a point of reference in other sections of Appendix F.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below
current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Section 35-F106 is the definitions section of the floodplain ordinance. The revisions to this section will not create a cost impact, but rather provide clarity and a point of reference for other sections of Appendix F.

UDC 2021 Proposed Amendment

Amendment 27-31**Applicant: Public Works****Amendment Title** – ‘Sec. 35-F106. – Floodplain Definitions.’**Amendment Language:**

1% annual chance floodplain (formerly 100-year floodplain) is the land within a community subject to a one (1) percent or greater chance of flooding in any given year. These areas are typically designated as a Federal Emergency Management Agency (FEMA) Zone A, AE, AH, or AO on FEMA Flood Insurance Rate Maps (FIRM Panels). [May also be referred to as the FEMA effective floodplain.](#)

Development means any manmade change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or, drilling operations or storage of equipment or materials. [Capital improvement projects where the grade or ground is disturbed or modified within the project limits to construct proposed improvements will be considered development.](#)

[FEMA Effective Floodplain see 1% annual chance floodplain.](#)

Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding). ~~The 1% annual chance floodplain is also known as the area of special flood hazard. Also see Regulatory Floodplain.~~

Low Water Crossing: [a vehicular roadway crossing, including public or private driveways, that may provide access during low flow storm events and to be periodically overtopped during higher flow storm events.](#)

Regulatory floodplain is the land within the community subject to a one (1) percent or greater chance of flooding in any given year assuming all future development has occurred throughout the watershed. The regulatory floodplain is delineated on the currently effective FEMA Flood Insurance Rate Maps (FIRM Panels). NOTE: As the city's floodplain ordinance (this Appendix F of the Unified Development Code) is approved by FEMA as a condition of participation in the National Flood Insurance Program (NFIP), the city's regulatory floodplain is considered FEMA's future base flood. [Regulatory floodplain may also be referred to as the City of San Antonio \(CoSA\) ultimate conditions floodplain.](#)

Ultimate conditions base flood elevation (BFE) means the water surface elevation resulting from the flood that has a 1% chance of equaling or exceeding that level, assuming future conditions hydrology.

Unflooded access means that vehicular traffic has safe access (within the "Proceed with Caution" range per figure [24.3.1C of Appendix H 504-2](#)) to a property from a public street in times of a design storm event (reference [Appendix H 4.3.2 Section 35-504\(b\)\(2\) System Criteria](#)) and to an arterial street that is not adjacent to the development or to a distance of one-quarter mile, whichever is less, during a twenty (20) percent annual chance (20% A.C., or "5-year") storm event.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-31

Applicant: Public Works

Amendment Title – ‘Sec. 35-F106. – Floodplain Definitions.’

Amendment Language:

1% annual chance floodplain (formerly 100-year floodplain) is the land within a community subject to a one (1) percent or greater chance of flooding in any given year. These areas are typically designated as a Federal Emergency Management Agency (FEMA) Zone A, AE, AH, or AO on FEMA Flood Insurance Rate Maps (FIRM Panels). [May also be referred to as the FEMA effective floodplain.](#)

Development means any manmade change in improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or, drilling operations or storage of equipment or materials. [Capital improvement projects where the grade or ground is disturbed or modified within the project limits to construct proposed improvements will be considered development.](#)

[FEMA Effective Floodplain see 1% annual chance floodplain.](#)

Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding). ~~The 1% annual chance floodplain is also known as the area of special flood hazard. Also see Regulatory Floodplain.~~

[Low Water Crossing: a vehicular roadway crossing, including public or private driveways, that may provide access during low flow storm events and to be periodically overtopped during higher flow storm events.](#)

Regulatory floodplain is the land within the community subject to a one (1) percent or greater chance of flooding in any given year assuming all future development has occurred throughout the watershed. The regulatory floodplain is delineated on the currently effective FEMA Flood Insurance Rate Maps (FIRM Panels). NOTE: As the city's floodplain ordinance (this Appendix F of the Unified Development Code) is approved by FEMA as a condition of participation in the National Flood Insurance Program (NFIP), the city's regulatory floodplain is considered FEMA's future base flood. [Regulatory floodplain may also be referred to as the City of San Antonio \(CoSA\) ultimate conditions floodplain.](#)

Ultimate conditions base flood elevation (BFE) means the water surface elevation resulting from the flood that has a 1% chance of equaling or exceeding that level, assuming future conditions hydrology.

Unflooded access means that vehicular traffic has safe access (within the "Proceed with Caution" range per figure [4.3.1C of Appendix H 504-2](#)) to a property from a public street in times of a design storm event (reference [Appendix H 4.3.2 Section 35-504\(b\)\(2\) System Criteria](#)) and to an arterial street that is not adjacent to the development or to a distance of one-quarter mile, whichever is less, during a twenty (20) percent annual chance (20% A.C., or "5-year") storm event.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:19:46 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-124 amendments are intended to provide some clarity to existing provisions as well as providing guidance for government funded Capital Improvement Projects (CIP) that would prevent future variances. The proposed amendments also provides allowances for private development projects where the current code was very restrictive. There is some general restructuring of the existing provisions as well.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Section 35-F124 will not impact the cost of construction or development. Rather, the proposed amendments will provide some allowances to the development community where the code was more restrictive.

This section also provides guidance for federally funded CIP projects that have a flood control component to it so as to avoid unnecessary variances.

UDC 2021 Proposed Amendment

Amendment 27-32**Applicant: Public Works****Amendment Title** – ‘Sec. 35-F124. – Allowable Development Within the Regulatory Floodplain.’**Amendment Language:**

This ordinance shall only apply to areas of special flood hazard within the jurisdiction of the city and where applicable in its area of extraterritorial jurisdiction.

- (a) Reserved.
- (b) Reserved.
- (c) An increase in water surface elevation is permitted solely when all the following conditions are met:
 1. Property owner owns both sides of the floodplain and the increase in the regulatory floodplains contained in a dedicated drainage easement or right-of-way, and.
 2. ~~The increase in the regulatory floodplain is contained in a dedicated drainage easement or right-of-way as required per subsection 35-504(d)(3).~~
 2. 3- Increase in water surface elevation for the effective and regulatory 4% ~~annual chance~~ floodplains ~~does~~ not exceed six (6) inches.
 3. 4. No increase in water surface elevations or velocities upstream and downstream outside of the owner's property limits. (Reference 35-F124 (e) below)
 4. For Capital Improvement Projects, rises in water surface elevations and velocities within the studied reach will be permitted if items (c) (1) and (3) above are met.
- (d) Account for increase in discharge due to loss of storage in all reclamation analyses.
- (e) Demonstrate that the development will not increase the effective and regulatory 4% annual chance floodplain velocities above six (6) fps. No increase in velocity will be permitted if predevelopment velocities in the floodplain exceed six (6) fps unless proven that the existing channel/creek is stable (i.e., rocky bottom channel/creek, concrete lined channels, or armored channel in good condition) and no signs of erosion or scour are occurring in predevelopment conditions.
- (f) The following development may be allowed in the effective and regulatory floodplain 4% annual chance and will require a floodplain development permit (see section 35-B106 for permit requirements):
 - (1) All-weather street crossings that meet the requirements of subsection 35-H4.8 ~~35-504(g)(7).~~
 - (2) Utility construction to include sub-surface utilities that meet the requirements of 35-H9.3.16.
 - (3) Parks.
 - (4) Greenways.
 - (5) Recreational facilities and golf courses.
 - (6) Hike and bike trails.
 - (7) Drainage improvements that mitigate existing or anticipated flood hazards.

- (8) Publically funded capital improvement projects that reduce flooding to protect the publicsafety.
- (9) Maintenance activities necessary to maintain the stormwater conveyance of the floodplain.
- (10) Drainage infrastructure repair.
- (11) Floodplain restoration.
- (12) Wetland reestablishment, mitigation, or environmentally friendly design criteria (i.e. Natural channel design, Low-Impact Development, etc., set forth by the San Antonio River Authority and/or U.S. Army Corps of Engineers).
- (13) Habitat re-establishment.
- (14) Installation of flood monitoring controls - rain gages, early flood warning systems, high water detection systems, etc.
- (15) Installations of emergency devices necessary to warn alarm and protect citizens at flood hazards.
- (16) Improvements to a structure that do not fall under the definition of substantial improvement.
- (17) Elevating and/or floodproofing structures in the floodplain.
- (18) Parking lot construction where water depths do not exceed six (6) inches within parking stalls during a regulatory 1% annual chance storm event. Water depths within drive lanes may exceed 6" if depth and velocity are within the "Proceed with Caution" zone shown in Chapter 35, Appendix H, Figure 4.3.1C during a regulatory 1% annual chance storm event, or if the flooded drive lane does not prevent ingress/egress from the site (reference Appendix H, Chapter 6).
- (19) Historic structure reconstruction, rehabilitation or restoration.
- (20) Development in the low risk flood area, as defined by appendix A or subject to the requirements of section 35-F145.
- (21) Floodplain Reclamation is allowed as follows.
 - A. Effective floodplain reclamation where the watershed drainage area is less than three hundred twenty (320) acres when the floodplain storage volume lost due to fill is offset by comparable excavation within the same floodplain (see subsections 35-F124(d) and 35-F124(f)(26). In addition, all federal, state, or local permits shall be obtained, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (see subsections 35-F122 (a)(3)).
 - B. Effective floodplain reclamation in areas of ineffective flow where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain. (See subsections 35-F124(d) and 35-124(f)(26).)
 - C. Effective floodplain reclamation in overbank areas subject to extensive shallow (0'—3') flooding where velocities in the overbank area are less than three (3) fps and where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain (see subsections 35-F124(d) and 35-F124(f)(26).) If fill in the overbank areas is more than three (3) feet, engineered slope stability calculations are required.
 - D. Reclamation between the effective floodplain and the regulatory floodplain.

- (22) Floodplain Administrator may waive compensatory excavation requirements if the proposed fill is less than or equal to one tenth (1/10) of an acre-foot (about 160 cubic yards), is in an ineffective flow area or an overbank area, and there is no rise in the regulatory floodway.
- (23) Residential and other habitable construction may only be allowed in accordance with Section F-142(a).
- ~~(18) 1% annual chance floodplain reclamation where the watershed drainage area is less than three hundred twenty (320) acres when the floodplain storage volume lost due to fill is offset by comparable excavation within the same floodplain (see subsections 35-F124(d) and 35-F124(f)(27). In addition, all federal, state, or local permits shall be obtained, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (see subsections 35-F122 (a)(3)).~~
- ~~(19) Parking lot construction where water depths do not exceed six (6) inches during a future 1% annual chance storm event.~~
- ~~(20) 1% annual chance floodplain reclamation in areas of ineffective flow where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain. (See subsections 35-F124(d) and 35-124(f)(27).)~~
- ~~(21) 1% annual chance floodplain reclamation in overbank areas subject to extensive shallow (0'—3') flooding where velocities in the overbank area are less than three (3) fps and where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain (see subsections 35-F124(d) and 35-F124(f)(27).) Where a maximum amount of fill allowed in the overbank areas is no more than three (3) feet with engineered slope stability calculations.~~
- ~~(22) Historic structure reconstruction, rehabilitation or restoration.~~
- ~~(23) Development in the low risk flood area, as defined by appendix A or subject to the requirements of section 35-F145.~~
- ~~(24) Reclamation between the 1% annual chance floodplain and the regulatory 1% annual chance floodplain.~~
- ~~(25) Reserved.~~
- (24) (26) Nonresidential construction may only be allowed in accordance with Section F-142(b). The following restrictions will be placed on nonresidential construction in the floodplain:
- ~~A. Demonstrate that no alternative sites are available for development within the property that is out of the floodplain.~~
- ~~B. Meet all the requirements of subsection 35-F142(b), Nonresidential construction.~~
- ~~C. Ensure the lowest finished floor elevation and/or the height to which the building must be floodproofed is no lower than the higher elevation of the energy grade line or the water surface elevation plus one (1) foot of the regulatory 1% annual chance floodplain.~~
- ~~D. An increase in water surface elevation may be permitted on the developer's property if the floodplain is contained in a dedicated drainage easement or right-of-way. If all the requirements of 35-F124(c) are met.~~
- ~~E. Reserved.~~
- ~~F. Demonstrate that the development will not increase the 1% annual chance floodplain postdevelopment velocities above six (6) fps. No increase in velocity will be permitted if predevelopment velocities exceed six (6) fps.~~

- ~~G. Demonstrate that the development will not be subject to damage from hydrostatic or hydrodynamic forces, debris impact, soaking, sediments and contaminants.~~
- ~~H. Provide, operate and maintain an early flood warning system for the development. Warning systems will be subject to periodic inspection by the City of San Antonio to ensure they are maintained and operated as intended as per floodplain administrator's direction.~~
- ~~I. Complete the Letter of Map Revision process for the development.~~
- ~~J. The owner shall indemnify the City of San Antonio against damages resulting from flooding on the owner's site.~~
- ~~K. Other site specific restrictions and/or requirements deemed appropriate by the floodplain administrator.~~

(25) Storage of Materials and Equipment may only be allowed in accordance with Section F- 142(f)

(26) (27) Construction in areas of flood inundation must meet the requirements of section 35- F141, General Standards. Structures associated with park and recreation development (fences, open construction type bleachers, concession stands etc.) may be permitted in areas of flood inundation. Keep this construction out of the flood conveyance section of the floodplain. Compensate for loss of storage. Secure structures to minimize damage from hydrostatic or hydrodynamic forces (including buoyancy) and debris impact. Fences, bleachers concession stands, etc. shall generally be modeled in flood studies as full obstructions to estimate the impact of debris on flooding potential.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-32

Applicant: Public Works

Amendment Title – ‘Sec. 35-F124. – Allowable Development Within the Regulatory Floodplain.’

Amendment Language:

This ordinance shall only apply to areas of special flood hazard within the jurisdiction of the city and where applicable in its area of extraterritorial jurisdiction.

- (a) Reserved.
- (b) Reserved.
- (c) An increase in water surface elevation is permitted solely when all the following conditions are met:
 1. Property owner owns both sides of the floodplain and the increase in the regulatory floodplain is contained in a dedicated drainage easement or right-of-way.
 2. ~~The increase in the regulatory floodplain is contained in a dedicated drainage easement or right-of-way as required per subsection 35-504(d)(3).~~
 2. ~~3.~~ Increase in water surface elevation for the effective and regulatory 1% ~~annual chance~~ floodplains ~~does~~ not exceed six (6) inches.
 3. ~~4.~~ No increase in water surface elevations or velocities upstream and downstream outside of the owner's property limits. (Reference 35-F124 (e) below)
 4. For Capital Improvement Projects, rises in water surface elevations and velocities within the studied reach will be permitted if items (c) (1) and (3) above are met.
- (d) Account for increase in discharge due to loss of storage in all reclamation analyses.
- (e) Demonstrate that the development will not increase the effective and regulatory 1% ~~annual chance~~ floodplain velocities above six (6) fps. No increase in velocity will be permitted if predevelopment velocities in the floodplain exceed six (6) fps unless proven that the existing channel/creek is stable (i.e., rocky bottom channel/creek, concrete lined channels, or armored channel in good condition) and no signs of erosion or scour are occurring in predevelopment conditions.
- (f) The following development may be allowed in the effective and regulatory floodplain 1% annual chance and will require a floodplain development permit (see section 35-B106 for permit requirements):
 - (1) All-weather street crossings that meet the requirements of subsection 35-H4.8 ~~35-504(g)(7).~~
 - (2) Utility construction to include sub-surface utilities that meet the requirements of 35-H9.3.16.
 - (3) Parks.
 - (4) Greenways.
 - (5) Recreational facilities and golf courses.
 - (6) Hike and bike trails.
 - (7) Drainage improvements that mitigate existing or anticipated flood hazards.

- (8) Publically funded capital improvement projects that reduce flooding to protect the publicsafety.
- (9) Maintenance activities necessary to maintain the stormwater conveyance of the floodplain.
- (10) Drainage infrastructure repair.
- (11) Floodplain restoration.
- (12) Wetland reestablishment, mitigation, or environmentally friendly design criteria (i.e. Natural channel design, Low-Impact Development, etc., set forth by the San Antonio River Authority and/or U.S. Army Corps of Engineers).
- (13) Habitat re-establishment.
- (14) Installation of flood monitoring controls - rain gages, early flood warning systems, high water detection systems, etc.
- (15) Installations of emergency devices necessary to warn alarm and protect citizens at flood hazards.
- (16) Improvements to a structure that do not fall under the definition of substantial improvement.
- (17) Elevating and/or floodproofing structures in the floodplain.
- ~~(18) 1% annual chance floodplain reclamation where the watershed drainage area is less than three hundred twenty (320) acres when the floodplain storage volume lost due to fill is offset by comparable excavation within the same floodplain (see subsections 35-F124(d) and 35-F124(f)(27). In addition, all federal, state, or local permits shall be obtained, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (see subsections 35-F122 (a)(3)).~~
- (18) (19) Parking lot construction where water depths do not exceed six (6) inches within parking stalls during a regulatory future 1% annual chance storm event. Water depths within drive lanes may exceed 6" if depth and velocity are within the "Proceed with Caution" zone shown in Chapter 35, Appendix H, Figure 4.3.1C during a regulatory 1% annual chance storm event, or if the flooded drive lane does not prevent ingress/egress from the site (reference Appendix H, Chapter 6).
- ~~(20) 1% annual chance floodplain reclamation in areas of ineffective flow where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain. (See subsections 35-F124(d) and 35-124(f)(27).)~~
- ~~(21) 1% annual chance floodplain reclamation in overbank areas subject to extensive shallow (0'–3') flooding where velocities in the overbank area are less than three (3) fps and where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain (see subsections 35-F124(d) and 35-F124(f)(27).) Where a maximum amount of fill allowed in the overbank areas is no more than three (3) feet with engineered slope stability calculations.~~
- (19) (22) Historic structure reconstruction, rehabilitation or restoration.
- (20) (23) Development in the low risk flood area, as defined by appendix A or subject to the requirements of section 35-F145.
- (21) Floodplain Reclamation is allowed as follows.
 - A. Effective floodplain reclamation where the watershed drainage area is less than three hundred twenty (320) acres when the floodplain storage volume lost due to fill is offset by comparable excavation within the same floodplain (see subsections 35-F124(d) and 35-F124(f)(26). In addition, all federal, state, or local permits shall be

obtained, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 (see subsections 35-F122 (a)(3)).

- B. Effective floodplain reclamation in areas of ineffective flow where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain. (See subsections 35-F124(d) and 35-124(f)(26).)
 - C. Effective floodplain reclamation in overbank areas subject to extensive shallow (0'—3') flooding where velocities in the overbank area are less than three (3) fps and where floodplain storage volume lost to reclamation is offset by comparable excavation within the same creek floodplain (see subsections 35-F124(d) and 35-F124(f)(26).) If fill in the overbank areas is more than three (3) feet, engineered slope stability calculations are required.
 - D. Reclamation between the effective floodplain and the regulatory floodplain.
- (22) Floodplain Administrator may waive compensatory excavation requirements if the proposed fill is less than or equal to one tenth (1/10) of an acre-foot (about 160 cubic yards), is in an ineffective flow area or an overbank area, and there is no rise in the regulatory floodway.
- (23) Residential and other habitable construction may only be allowed in accordance with Section F-142(a).
- ~~(24) Reclamation between the 1% annual chance floodplain and the regulatory 1% annual chance floodplain.~~
- ~~(25) Reserved.~~
- (24) ~~(26)~~ Nonresidential construction may only be allowed in accordance with Section F-142(b). The following restrictions will be placed on nonresidential construction in the floodplain:
- ~~A. Demonstrate that no alternative sites are available for development within the property that is out of the floodplain.~~
 - ~~B. Meet all the requirements of subsection 35-F142(b), Nonresidential construction.~~
 - ~~C. Ensure the lowest finished floor elevation and/or the height to which the building must be floodproofed is no lower than the higher elevation of the energy grade line or the water surface elevation plus one (1) foot of the regulatory 1% annual chance floodplain.~~
 - ~~D. An increase in water surface elevation may be permitted on the developer's property if the floodplain is contained in a dedicated drainage easement or right of way. If all the requirements of 35-F124(c) are met.~~
 - ~~E. Reserved.~~
 - ~~F. Demonstrate that the development will not increase the 1% annual chance floodplain postdevelopment velocities above six (6) fps. No increase in velocity will be permitted if predevelopment velocities exceed six (6) fps.~~
 - ~~G. Demonstrate that the development will not be subject to damage from hydrostatic or hydrodynamic forces, debris impact, soaking, sediments and contaminants.~~
 - ~~H. Provide, operate and maintain an early flood warning system for the development. Warning systems will be subject to periodic inspection by the City of San Antonio to ensure they are maintained and operated as intended as per floodplain administrator's direction.~~

- ~~I. Complete the Letter of Map Revision process for the development.~~
- ~~J. The owner shall indemnify the City of San Antonio against damages resulting from flooding on the owner's site.~~
- ~~K. Other site-specific restrictions and/or requirements deemed appropriate by the floodplain administrator.~~

(25) Storage of Materials and Equipment may only be allowed in accordance with Section F-142(f)

(26) (27) Construction in areas of flood inundation must meet the requirements of section 35- F141, General Standards. Structures associated with park and recreation development (fences, open construction type bleachers, concession stands etc.) may be permitted in areas of flood inundation. Keep this construction out of the flood conveyance section of the floodplain. Compensate for loss of storage. Secure structures to minimize damage from hydrostatic or hydrodynamic forces (including buoyancy) and debris impact. Fences, bleachers concession stands, etc. shall generally be modeled in flood studies as full obstructions to estimate the impact of debris on flooding potential.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:20:52 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-125 amendments are general clean up and revising references to previous portions of the UDC
i.e Appendix H the Drainage Manual.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Section 35-F125 will not impact the cost of construction or development. The proposed amendments in this section of Appendix F are general clean up of code language that had outdated references to other portions of the UDC.

UDC 2021 Proposed Amendment

Amendment 27-33**Applicant: Public Works****Amendment Title** – ‘Sec. 35-F125. – Prohibited Development Within the Regulatory Floodplain.’**Amendment Language:**

- (a) The following development will not be allowed in the regulatory floodplain:
- (1) Development without first obtaining a floodplain development permit.
 - (2) Habitable structures, [unless specifically allowed in Sec. F-142\(a\)](#).
 - (3) Street or access construction that does not meet the requirements of [35-H6.2.9 subsection 35-504\(g\)\(7\)](#).
 - (4) Activity prohibited by Chapter 34, Article VI of the City Code "Aquifer Recharge Zone and Watershed Protection."
 - (5) 1% annual chance floodplain reclamation where the watershed drainage area exceeds three hundred twenty (320) acres except as provided in section [35-F124 A](#).
 - (6) 1% annual chance floodplain reclamation in over bank areas that are subject to flood depths greater than three (3) feet, [except as per 35-F124\(f\)\(21\)\(c\)](#).
 - (7) 1% annual chance floodplain reclamation in over bank areas where flood velocities are greater than three (3) fps.
 - (8) No development will be permitted that has a significant adverse impact to other properties - refer to [35-H4.3.1C subsection 35-504\(b\)\(1\)](#).

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-33

Applicant: Public Works

Amendment Title – ‘Sec. 35-F125. – Prohibited Development Within the Regulatory Floodplain.’

Amendment Language:

- (a) The following development will not be allowed in the regulatory floodplain:
- (1) Development without first obtaining a floodplain development permit.
 - (2) Habitable structures, unless specifically allowed in Sec. F-142(a).
 - (3) Street or access construction that does not meet the requirements of 35-H6.2.9 subsection 35-504(g)(7).
 - (4) Activity prohibited by Chapter 34, Article VI of the City Code "Aquifer Recharge Zone and Watershed Protection."
 - (5) 1% annual chance floodplain reclamation where the watershed drainage area exceeds three hundred twenty (320) acres except as provided in section 35-F124 A.
 - (6) 1% annual chance floodplain reclamation in over bank areas that are subject to flood depths greater than three (3) feet, except as per 35-F124(f)(21)(c).
 - (7) 1% annual chance floodplain reclamation in over bank areas where flood velocities are greater than three (3) fps.
 - (8) No development will be permitted that has a significant adverse impact to other properties - refer to 35-H4.3.1C subsection 35-504(b)(1).



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD
Address: 1901 S. Alamo St
Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov
Signature: Razi Hosseini Digitally signed by Razi Hosseini
(Include title if representing a governmental agency or public/private organization) Date: 2022.02.01 09:21:52 -06'00'

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-126 proposed amendments for Substantial Improvement/Substantial Damage (SI/SD) are required to be in line with the federal government, FEMA's, minimum standards. The language proposed in this section came directly from FEMA's SI/SD manual (Dated May 2010). Now that CoSA will be in FEMA's Community Rating System (CRS) it is important that our floodplain ordinance is at least meeting FEMA's minimum standards. This is imperative to keep our CRS rating as a community to provide flood insurance discounts to our residents.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Section 35-F126 will not impact the cost of construction or development nor to the City. PWD Floodplain Management is and has been keeping track of all properties and structures that are currently in the FEMA floodplain that propose improvements to said structures which we/FEMA call the 50% rule.

The current code provisions did not go into detail as to what constitutes a substantial improvement. These amendments will provide clear guidance to the general public and development community as well as providing PWD staff clear language when referencing this section of the UDC.

UDC 2021 Proposed Amendment

Amendment 27-34**Applicant: Public Works****Amendment Title** – ‘Sec. 35-F126. – Substantial Improvement/Substantial Damage (SI/SD) Determination.’**Amendment Language:**

- (a) The following items may be excluded from SI/SD determinations:
- (1) Basic building maintenance, not to exceed \$2,000. (Public Works may review this application, but no Floodplain Development Permit (FPDP) will be required.)
 - (2) Clean-up and trash removal following structure damage.
 - (3) Carpeting and re-carpeting installed over finished flooring such as wood or tiling. (Public Works may review this application, but no Floodplain Development Permit (FPDP) will be required.)
 - (4) Plug-in appliances such as washing machines, dryers, and stoves.
 - (5) Outside improvements, including landscaping, irrigation, sidewalks, driveways, fences, yard lights, swimming pools, pool enclosures, sewer line replacement/repairs and associated tunnel under the foundation for such repairs, and detached accessory structures (e.g., garages, sheds, and gazebos).
 - (6) Costs for land surveying, plan and specification preparation, and permitting and inspection fees.
 - (7) Costs to temporarily stabilize a building so that it is safe to enter to evaluate and identify required repairs.
 - (8) Costs required for the minimum necessary work to correct existing violations of health, safety, and sanitary codes.
- (b) The following items must be included in SI/SD determinations:
- (1) Materials and labor, including the estimated value of donated or discounted materials and owner or volunteer labor.
 - (a) Donated or volunteer labor should be estimated based on the applicable minimum-hour wage scales for the skill and type of construction work that is done.
 - (2) Site preparation (foundation excavation) related to the improvement or repair.
 - (3) Demolition, partial demo for the purposes of the improvements, and construction debris disposal.
 - (4) Improvements related to compliance with the Americans with Disabilities Act (ADA).
 - (5) Construction management and supervision.
 - (6) Sales tax and contractor's overhead and profit.

- (7) Structural elements and exterior finishes, including foundations, walls, exterior finishes, windows and exterior doors, roofing, solar panels and equipment, gutters, and downspouts, hardware, and attached decks and porches.
- (8) Interior finish elements, including floor finishes, bathroom tiling and fixtures, wall finishes, built-in cabinets, interior doors, interior finish carpentry built-in book cases and built-in furniture, hardware, and insulation.
- (9) Utility and service equipment, including heating, ventilation, and air conditioning (HVAC) equipment, plumbing fixtures and piping, electrical wiring, outlets, and switches, solar panels, light fixtures and ceiling fans, security systems, built-in appliances, central vacuum systems, water filtration, conditioning, and recirculation systems.

(c) Cumulative Substantial Improvement (SI)

- (1) Building improvements shall be tracked over time and counted towards the SI/SD determination. Building permits may be denied if the proposed improvements result in acumulative improvement of 50% or more.
- (2) Improvement cost and market value are required for determining whether proposed improvements are considered as SI. At the time of application for an FPDP, the applicant must provide the total construction cost (based on 35-F126(b) and the current market value. If the structure suffered a substantial damage the market value of the structure would be assessed the year prior to the damage. The construction cost will be divided into the market value to determine the percentage of the improvement cost relative to the market value. This percentage will be calculated prior to issuance of each FPDP for a particular structure. The percentages will accumulate for a 10 year period from the date of the initial FPDP. Bexar County Appraisal District (BCAD) Improvement/Building Values will be used unless the applicant provides an appraisal. Tables F126-1 and F126-2 illustrate this approach:

Table F126-1. Tracking Cumulative Substantial Improvements
Improvements within a 10-year Period

<u>Year</u>	<u>Elapsed Time from Initial Permit</u>	<u>Current Market Value at Time of Permit (\$)</u>	<u>Cost of Improvement (\$)</u>	<u>Cost as percentage of current market value (%)</u>	<u>Cumulative Percentage (%)</u>
<u>2020</u>	<u>0 year</u>	<u>\$ 100,000</u>	<u>\$ 10,000</u>	<u>10%</u>	<u>10%</u>
<u>2023</u>	<u>3 years</u>	<u>\$ 110,000</u>	<u>\$ 33,000</u>	<u>30%</u>	<u>40%</u>
<u>2026</u>	<u>6 years</u>	<u>\$ 120,000</u>	<u>\$ 8,000</u>	<u>6.7%</u>	<u>46.7%</u>
<u>2029*</u>	<u>9 years</u>	<u>\$ 130,000</u>	<u>\$ 10,000</u>	<u>7.7%</u>	<u>54.4%*</u>
<u>*The FPDP in 2029 will be denied since the cumulative percentage is ≥50%</u>					

**Table F126-2. Tracking Cumulative Substantial Improvements
Improvements Beyond a 10-year Period**

<u>Year</u>	<u>Elapsed Time from Initial Permit</u>	<u>Current Market Value at Time of Permit (\$)</u>	<u>Cost of Improvement (\$)</u>	<u>Cost as percentage of current market value (%)</u>	<u>Cumulative Percentage (%)</u>
<u>2020</u>	<u>N/A</u>	<u>\$ 100,000</u>	<u>\$ 10,000</u>	<u>10%</u>	<u>10%</u>
<u>2023</u>	<u>0 years</u>	<u>\$ 110,000</u>	<u>\$ 33,000</u>	<u>30%</u>	<u>40%</u>
<u>2026</u>	<u>3 years</u>	<u>\$ 120,000</u>	<u>\$ 8,000</u>	<u>6.7%</u>	<u>46.7%</u>
<u>2032**</u>	<u>12 years</u>	<u>\$ 140,000</u>	<u>\$ 20,000</u>	<u>14.3%</u>	<u>14.3%</u>
<u>**Once a 10-year period has passed since the initial improvement FPDP, the next permit re-starts the 10-year period.</u>					

Secs. 35-F1267—35-F130. - Reserved.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-34

Applicant: Public Works

Amendment Title – [‘Sec. 35-F126. – Substantial Improvement/Substantial Damage \(SI/SD\) Determination.’](#)

Amendment Language:

- (a) [The following items may be excluded from SI/SD determinations:](#)
- (1) [Basic building maintenance, not to exceed \\$2,000. \(Public Works may review this application, but no Floodplain Development Permit \(FPDP\) will be required.\)](#)
 - (2) [Clean-up and trash removal following structure damage.](#)
 - (3) [Carpeting and re-carpeting installed over finished flooring such as wood or tiling. \(Public Works may review this application, but no Floodplain Development Permit \(FPDP\) will be required.\)](#)
 - (4) [Plug-in appliances such as washing machines, dryers, and stoves.](#)
 - (5) [Outside improvements, including landscaping, irrigation, sidewalks, driveways, fences, yard lights, swimming pools, pool enclosures, sewer line replacement/repairs and associated tunnel under the foundation for such repairs, and detached accessory structures \(e.g., garages, sheds, and gazebos\).](#)
 - (6) [Costs for land surveying, plan and specification preparation, and permitting and inspection fees.](#)
 - (7) [Costs to temporarily stabilize a building so that it is safe to enter to evaluate and identify required repairs.](#)
 - (8) [Costs required for the minimum necessary work to correct existing violations of health, safety, and sanitary codes.](#)
- (b) [The following items must be included in SI/SD determinations:](#)
- (1) [Materials and labor, including the estimated value of donated or discounted materials and owner or volunteer labor.](#)
 - (a) [Donated or volunteer labor should be estimated based on the applicable minimum-hour wage scales for the skill and type of construction work that is done.](#)
 - (2) [Site preparation \(foundation excavation\) related to the improvement or repair.](#)
 - (3) [Demolition, partial demo for the purposes of the improvements, and construction debris disposal.](#)
 - (4) [Improvements related to compliance with the Americans with Disabilities Act \(ADA\).](#)
 - (5) [Construction management and supervision.](#)
 - (6) [Sales tax and contractor’s overhead and profit.](#)

- (7) Structural elements and exterior finishes, including foundations, walls, exterior finishes, windows and exterior doors, roofing, solar panels and equipment, gutters, and downspouts, hardware, and attached decks and porches.
- (8) Interior finish elements, including floor finishes, bathroom tiling and fixtures, wall finishes, built-in cabinets, interior doors, interior finish carpentry built-in book cases and built-in furniture, hardware, and insulation.
- (9) Utility and service equipment, including heating, ventilation, and air conditioning (HVAC) equipment, plumbing fixtures and piping, electrical wiring, outlets, and switches, solar panels, light fixtures and ceiling fans, security systems, built-in appliances, central vacuum systems, water filtration, conditioning, and recirculation systems.

(c) Cumulative Substantial Improvement (SI)

- (1) Building improvements shall be tracked over time and counted towards the SI/SD determination. Building permits may be denied if the proposed improvements result in a cumulative improvement of 50% or more.
- (2) Improvement cost and market value are required for determining whether proposed improvements are considered as SI. At the time of application for an FPDP, the applicant must provide the total construction cost (based on 35-F126(b) and the current market value. If the structure suffered a substantial damage the market value of the structure would be assessed the year prior to the damage. The construction cost will be divided into the market value to determine the percentage of the improvement cost relative to the market value. This percentage will be calculated prior to issuance of each FPDP for a particular structure. The percentages will accumulate for a 10 year period from the date of the initial FPDP. Bexar County Appraisal District (BCAD) Improvement/Building Values will be used unless the applicant provides an appraisal. Tables F126-1 and F126-2 illustrate this approach:

Table F126-1. Tracking Cumulative Substantial Improvements
Improvements within a 10-year Period

<u>Year</u>	<u>Elapsed Time from Initial Permit</u>	<u>Current Market Value at Time of Permit (\$)</u>	<u>Cost of Improvement (\$)</u>	<u>Cost as percentage of current market value (%)</u>	<u>Cumulative Percentage (%)</u>
<u>2020</u>	<u>0 year</u>	<u>\$ 100,000</u>	<u>\$ 10,000</u>	<u>10%</u>	<u>10%</u>
<u>2023</u>	<u>3 years</u>	<u>\$ 110,000</u>	<u>\$ 33,000</u>	<u>30%</u>	<u>40%</u>
<u>2026</u>	<u>6 years</u>	<u>\$ 120,000</u>	<u>\$ 8,000</u>	<u>6.7%</u>	<u>46.7%</u>
<u>2029*</u>	<u>9 years</u>	<u>\$ 130,000</u>	<u>\$ 10,000</u>	<u>7.7%</u>	<u>54.4%*</u>
<u>*The FPDP in 2029 will be denied since the cumulative percentage is ≥50%</u>					

**Table F126-2. Tracking Cumulative Substantial Improvements
Improvements Beyond a 10-year Period**

<u>Year</u>	<u>Elapsed Time from Initial Permit</u>	<u>Current Market Value at Time of Permit (\$)</u>	<u>Cost of Improvement (\$)</u>	<u>Cost as percentage of current market value (%)</u>	<u>Cumulative Percentage (%)</u>
<u>2020</u>	<u>N/A</u>	<u>\$ 100,000</u>	<u>\$ 10,000</u>	<u>10%</u>	<u>10%</u>
<u>2023</u>	<u>0 years</u>	<u>\$ 110,000</u>	<u>\$ 33,000</u>	<u>30%</u>	<u>40%</u>
<u>2026</u>	<u>3 years</u>	<u>\$ 120,000</u>	<u>\$ 8,000</u>	<u>6.7%</u>	<u>46.7%</u>
<u>2032**</u>	<u>12 years</u>	<u>\$ 140,000</u>	<u>\$ 20,000</u>	<u>14.3%</u>	<u>14.3%</u>
<u>**Once a 10-year period has passed since the initial improvement FPDP, the next permit re-starts the 10-year period.</u>					

Secs. 35-F1267—35-F130. - Reserved.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo Street

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:22:06 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-132 is removing sections of the code that will now fall under previous section 35-F126 for Substantial Improvement /Substantial Damage, general clean up of this section only.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below
current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Section 35-F132 will not be a cost impact as this section is being revised only to remove language that is being moved to previous section

35-F126 for SI/SD and the 50% rule. This section is only general clean up of code language.

UDC 2021 Proposed Amendment

Amendment 27-35**Applicant: Public Works****Amendment Title – ‘Sec. 35-F132. - Application.’****Amendment Language:**

(a) Application for a floodplain development permit must be approved by the floodplain administrator, on a form furnished by him, prior to any development. Application for a floodplain development permit for a proposed subdivision may be presented prior to or in conjunction with other data required for the platting process. For platting purposes, a floodplain development permit shall serve only as an approval of the floodplain ordinance requirements. No cut/or fill, building, or other site alterations shall proceed until the permit is approved.

The permit application shall be accompanied by supporting data prepared by a licensed professional civil engineer in the State of Texas. Data required by the City of San Antonio Floodplain Submittal Checklist (see section 35-B106 for submittal requirements), must accompany all floodplain development permit applications except building renovation, reconstruction and restoration.

(b) In addition to the above, the following information is required, [depending on the submittal type](#):

- (1) An elevation certificate for buildings on property located in or abutting the floodplain.
- (2) Elevation in relation to mean sea level to which any nonresidential structure shall be floodproofed.
- (3) Certification from a registered professional civil engineer that the nonresidential floodproofed structure shall meet the floodproofing criteria of section 35-F142.
- (4) Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development;
- (5) Maintain a record of all such information in accordance with subsection 35-F122(a)(1).
- (6) An existing structure may be improved (remodeled) ~~without conforming to requirements of this ordinance~~ when the improvement does not constitute a substantial improvement. In the event that the work is considered a substantial improvement then the structure must be brought into compliance with this ordinance.

~~(7) Certification of the fair market value of an existing structure prepared by a certified real estate appraiser (or Bexar County Appraisal District's assessment) and a cost estimate of proposed improvements to the structure prepared by a registered contractor, architect, or registered professional engineer shall be submitted to verify whether or not the proposed improvements exceed fifty (50) percent of the fair market value of the existing structure. In the case of a structure that has suffered damage, the date will verify the fair market value of the structure before the damage occurred.~~

~~A. Once a property has been issued a floodplain development permit (FPDP) using the fifty (50) percent rule stated above, any additional improvements thereafter will be tracked over a total of ten (10) years. These improvements within the ten-year period can not exceed fifty (50) percent of the fair market value of the existing structure at the time of issuance of said first floodplain development permit.~~

~~B. The following items shall be considered maintenance in nature and shall not be considered in substantial improvement calculations when such items are not required as the result of a flood event:~~

- ~~1. Air Conditioning or Heating system repairs not involving replacement or upgrade.~~
- ~~2. Re-roofing.~~
- ~~3. Electrical re-wiring or upgrade~~
- ~~4. General repairs to home (siding, window replacement, carpeting, sinks, tile, etc.).~~

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-35

Applicant: Public Works

Amendment Title – ‘Sec. 35-F132. - Application.’

Amendment Language:

(a) Application for a floodplain development permit must be approved by the floodplain administrator, on a form furnished by him, prior to any development. Application for a floodplain development permit for a proposed subdivision may be presented prior to or in conjunction with other data required for the platting process. For platting purposes, a floodplain development permit shall serve only as an approval of the floodplain ordinance requirements. No cut/or fill, building, or other site alterations shall proceed until the permit is approved.

The permit application shall be accompanied by supporting data prepared by a licensed professional civil engineer in the State of Texas. Data required by the City of San Antonio Floodplain Submittal Checklist(see section 35-B106 for submittal requirements), must accompany all floodplain development permit applications except building renovation, reconstruction and restoration.

(b) In addition to the above, the following information is required, [depending on the submittal type](#):

- (1) An elevation certificate for buildings on property located in or abutting the floodplain.
- (2) Elevation in relation to mean sea level to which any nonresidential structure shall be floodproofed.
- (3) Certification from a registered professional civil engineer that the nonresidential floodproofed structure shall meet the floodproofing criteria of section 35-F142.
- (4) Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development;
- (5) Maintain a record of all such information in accordance with subsection 35-F122(a)(1).
- (6) An existing structure may be improved (remodeled) ~~without conforming to requirements of this ordinance~~ when the improvement does not constitute a substantial improvement. In the event that the work is considered a substantial improvement then the structure must be brought into compliance with this ordinance.

~~(7) Certification of the fair market value of an existing structure prepared by a certified real estate appraiser (or Bexar County Appraisal District's assessment) and a cost estimate of proposed improvements to the structure prepared by a registered contractor, architect, or registered professional engineer shall be submitted to verify whether or not the proposed improvements exceed fifty (50) percent of the fair market value of the existing structure. In the case of a structure that has suffered damage, the date will verify the fair market value of the structure before the damage occurred.~~

~~A. Once a property has been issued a floodplain development permit (FPDP) using the fifty (50) percent rule stated above, any additional improvements thereafter will be tracked over a total of ten (10) years. These improvements within the ten year period can not exceed fifty (50) percent of the fair market value of the existing structure at the time of issuance of said first floodplain development permit.~~

~~B. The following items shall be considered maintenance in nature and shall not be considered in substantial improvement calculations when such items are not required as the result of a flood event:~~

1. ~~Air Conditioning or Heating system repairs not involving replacement or upgrade.~~
2. ~~Re-roofing.~~
3. ~~Electrical re-wiring or upgrade~~
4. ~~General repairs to home (siding, window replacement, carpeting, sinks, tile, etc.).~~



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:22:21 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-133 proposed amendments are providing clear guidance on when a LOMC is required as it pertains to private and public projects that are proposing improvements within the floodplain. This proposed code amendment will also provide clear guidance for Capital Improvement Projects (CIP) that will require a LOMC in order to meet FEMA's minimum standards. There are also some general editing of references to old sections in the UDC.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

- A. Will not impact the cost of construction and/or development.
- B. Will increase the cost of construction and/or development.
- C. Will decrease the cost of construction and/or development.

By how much?
(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

\$35k-50k

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Section 35-F133 proposed amendments is expected to generate a cost impact to CIP projects. The cost to have a consultant to prepare the Letter of Map Change (LOMC) i.e. CLOMR/LOMR, the FEMA LOMC application fee, as well as a cost to the City staff that will oversee or manage the project and ensure that this task is fulfilled. This amendment is already in practice as the code currently requires the LOMC, however, this portion of the code is being amended to clearly identify the requirements of said LOMC where the current code is not so clear. The consultant fees and FEMA application fees will cost the City approximately \$30,000 to \$50,000 depending on the complexity and design of the CIP project. The approximate City management/staffing cost is approximately \$5,000 (about 80 person-hours times an estimated blended rate of \$60/person-hour) for a total estimated Cost impact of \$35,000 to \$55,000 depending on the complexity of the CIP project.

UDC 2021 Proposed Amendment

Amendment 27-36**Applicant: Public Works****Amendment Title** – ‘Sec. 35-F133. – Permit Evaluation.’**Amendment Language:**

- (a) Approval or denial of a floodplain development permit by the floodplain administrator shall be based on all of the provisions of this subdivision and the following relevant factors:
- (1) The danger to life and property due to flooding or erosion damage. Velocities in excess of six (6) feet per second may be considered erosive. Depths of flow within the "Dangerous" range by Figure [4.3.1.C \(Chapter 35- Appendix H\) 504-2](#) shall be considered dangerous to life.
 - (2) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
 - (3) The danger that materials may be swept onto other lands to the injury of others.
 - (4) The compatibility of the proposed use with existing and anticipated development;
 - (5) The impact the development may have on the overall function of the stormwater facilities and the impact on properties in its own and connecting watersheds. This may include but not be limited to changes in discharges as a result of changes in impervious cover, velocity, storage, creek roughness, etc.
 - (6) The safety of access to the property in times of flood for ordinary and emergency vehicles; flow depths for access shall be within the Proceed with Caution Range as per figure [4.3.1.C \(Chapter 35- Appendix H & Sec 15.3 Unflooded Access\) 504-2](#) for a [regulatory floodplain, future 1% annual-chance flood event.](#)
 - (7) The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;
 - (8) The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the sites shall be analyzed.
 - (9) The necessity to the facility of a waterfront location, where applicable;
 - (10) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use.
 - (11) The relationship for the proposed use to the comprehensive plan for that area, with respect to the dedication of additional drainage easement for future bond projects, in accordance with this ordinance.
 - (12) [The floodplain administrator may deny a permit based on historical high-water rescues, repetitive losses, or other factors affecting public safety.](#)
- (b) If a floodplain development permit application is disapproved, the floodplain administrator shall notify the applicant in writing of the section and specific requirement of this ordinance with which the proposed development does not comply and the nature of such noncompliance.
- (c) [CLOMR and LOMR requirements are as follows:](#)
- (1) No construction activity is allowed in a FEMA [effective and/or regulatory designated one percent annual chance \(1% A.C.\)](#) floodplain, or on property containing a FEMA [effective and/or regulatory designated 1% A.C.](#) floodplain, prior to issuance of a floodplain development permit (FPDP) [and](#) ~~OR~~ issuance of any site development (or other

applicable) building permit. The floodplain administrator may (but is not required to) waive this requirement with acceptance of evidence that such activity is outside the limits of said floodplain.

- (2) Subdivision plats with easements or property boundaries that are based on a CLOMR or LOMR shall only be approved once said CLOMR/LOMR is approved by CoSA and submitted to FEMA

AND

- (3) Subdivision plats may be recorded once the CLOMR/LOMR has been approved by FEMA or the CLOMR/LOMR has been approved by CoSA, submitted to FEMA.

AND

- (4) ~~C(2) No construction activity that will result in a change in the alignment, width, or elevation of a FEMA effective designated 1% A.C. current conditions floodplain must have a CLOMR approved by FEMA prior to beginning construction is allowed prior to a conditional letter or of map revision (CLOMR) being submitted to FEMA. Additionally, no subdivision plats with easements that are based on revisions to a 1% A.C. current conditions floodplain shall be approved prior to a CLOMR being submitted to FEMA.~~

AND

- (5) Capital Improvement Projects or projects that are federally funded, must have a CLOMR submitted to FEMA and an approved Floodplain Development Permit issued prior to the beginning of construction.

(a) If the CLOMR proves there are increases in water surface elevations, then both the City and FEMA must have approved the CLOMR before a Floodplain Development Permit is issued.

OR

(b) If the CLOMR proves there are decreases in water surface elevations, then only City approval of the CLOMR is required before a Floodplain Development Permit is issued.

- (6) Once the construction associated with the CLOMR has been completed, no vertical construction is allowed prior to either:

a) a Letter of Map Revision (LOMR) is approved by CoSA and FEMA

OR

b) a Letter of Map Revision (LOMR) is approved by CoSA, submitted to FEMA, and a performance agreement (with the associated performance bond) being approved by CoSA in accordance with section 35-F134.

- ~~(3) Excluding capital improvement projects managed by a public agency, no construction activity that will result in a change in the alignment, width, or elevation of a FEMA designated floodplain is allowed prior to a CLOMR being approved by FEMA.~~

AND

- ~~(5)(4) OTHER than work specifically associated with a CLOMR approved by the floodplain administrator (see above), no construction activity that requires a revision to a FEMA designated floodplain to meet the provisions of these floodplain ordinances (e.g. reference section 35-F125) is allowed prior to EITHER~~

~~a. A letter of map revision (LOMR) being approved by FEMA OR~~

~~b. A LOMR being submitted to FEMA AND a performance agreement (with associated performance bond), being accepted by the city in accordance with subsection 35-F134, below.~~

(7) WHEN any CLOMR or LOMR application submitted relating to a FEMA designated Zone A (1% A.C. unstudied) floodplain meets the following criteria, all information required for FEMA to designate the floodplain as Zone AE (1% A.C. with elevation determined) shall be included:

- a) If the reach being studied and remapped is adjacent to or within five hundred (500) feet of an existing Zone AE designated floodplain,
OR
- b) If the reach limits being studied and remapped exceeds five hundred (500) linear feet in length. Reach lengths will be defined generally as the stream length being remapped in a FEMA revision box.

(8) Changes in floodplain elevation:

- a) A modeled change in floodway or floodplain elevation of +/- 0.04 foot (about 1/2") is generally considered within the computational limits of the modeling software and is not considered a change in elevation for the purposes of mapping only, provided all other requirements in Section 35-133 (c) and FEMA's 44 CFR are met.
- b) If the modeled change in floodplain elevation shows an increase outside of the applicant's property, a drainage easement, or a right-of-way, that increase will not be allowed, even if the increase is below the 0.04 foot threshold.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-36

Applicant: Public Works

Amendment Title – ‘Sec. 35-F133. – Permit Evaluation.’

Amendment Language:

- (a) Approval or denial of a floodplain development permit by the floodplain administrator shall be based on all of the provisions of this subdivision and the following relevant factors:
- (1) The danger to life and property due to flooding or erosion damage. Velocities in excess of six (6) feet per second may be considered erosive. Depths of flow within the "Dangerous" range by Figure [4.3.1.C \(Chapter 35- Appendix H\) 504-2](#) shall be considered dangerous to life.
 - (2) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
 - (3) The danger that materials may be swept onto other lands to the injury of others.
 - (4) The compatibility of the proposed use with existing and anticipated development;
 - (5) The impact the development may have on the overall function of the stormwater facilities and the impact on properties in its own and connecting watersheds. This may include but not be limited to changes in discharges as a result of changes in impervious cover, velocity, storage, creek roughness, etc.
 - (6) The safety of access to the property in times of flood for ordinary and emergency vehicles; flow depths for access shall be within the Proceed with Caution Range as per figure [4.3.1.C \(Chapter 35- Appendix H & Sec 15.3 Unflooded Access\) 504-2](#) for a [regulatory floodplain, future 1% annual chance flood event.](#)
 - (7) The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;
 - (8) The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the sites shall be analyzed.
 - (9) The necessity to the facility of a waterfront location, where applicable;
 - (10) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use.
 - (11) The relationship for the proposed use to the comprehensive plan for that area, with respect to the dedication of additional drainage easement for future bond projects, in accordance with this ordinance.
 - (12) [The floodplain administrator may deny a permit based on historical high-water rescues, repetitive losses, or other factors affecting public or life safety.](#)
- (b) If a floodplain development permit application is disapproved, the floodplain administrator shall notify the applicant in writing of the section and specific requirement of this ordinance with which the proposed development does not comply and the nature of such noncompliance.
- (c) [CLOMR and LOMR requirements are as follows:](#)
- (1) No construction activity is allowed in a FEMA [effective and/or regulatory designated one percent annual chance \(1% A.C.\)](#) floodplain, or on property containing a FEMA [effective and/or regulatory designated 1% A.C.](#) floodplain, prior to issuance of a floodplain development permit (FPDP) [and OR](#) issuance of any site development (or other

applicable) building permit. The floodplain administrator may (but is not required to) waive this requirement with acceptance of evidence that such activity is outside the limits of said floodplain.

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AND

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AND

- (4) ~~C(2) No construction activity that will result in a change in the alignment, width, or elevation of a FEMA effective designated 1% A.C. current conditions floodplain must have a CLOMR approved by FEMA prior to beginning construction is allowed prior to a conditional letter or of map revision (CLOMR) being submitted to FEMA. Additionally, no subdivision plats with easements that are based on revisions to a 1% A.C. current conditions floodplain shall be approved prior to a CLOMR being submitted to FEMA.~~

AND

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- (a) If the CLOMR proves there are increases in water surface elevations, then both the City and FEMA must have approved the CLOMR before a Floodplain Development Permit is issued.

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OR

- b) a Letter of Map Revision (LOMR) is approved by CoSA, submitted to FEMA, and a performance agreement (with the associated performance bond) being approved by CoSA in accordance with section 35-F134.

- ~~(3) Excluding capital improvement projects managed by a public agency, no construction activity that will result in a change in the alignment, width, or elevation of a FEMA designated floodplain is allowed prior to a CLOMR being approved by FEMA.~~

AND

- ~~(4) OTHER than work specifically associated with a CLOMR approved by the floodplain administrator (see above), no construction activity that requires a revision to a FEMA designated floodplain to meet the provisions of these floodplain ordinances (e.g. reference section 35-F125) is allowed prior to EITHER~~

- ~~a. A letter of map revision (LOMR) being approved by FEMA OR~~

- ~~b. A LOMR being submitted to FEMA AND a performance agreement (with associated performance bond), being accepted by the city in accordance with subsection 35-F134, below.~~

(7) WHEN any CLOMR or LOMR application submitted relating to a FEMA designated Zone A (1% A.C. unstudied) floodplain meets the following criteria, all information required for FEMA to designate the floodplain as Zone AE (1% A.C. with elevation determined) shall be included:

- a) If the reach being studied and remapped is adjacent to or within five hundred (500) feet of an existing Zone AE designated floodplain,
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- a) A modeled change in floodway or floodplain elevation of +/- 0.04 foot (about 1/2") is generally considered within the computational limits of the modeling software and is not considered a change in elevation for the purposes of mapping only, provided all other requirements in Section 35-133 (c) and FEMA's 44 CFR are met.
- b) If the modeled change in floodplain elevation shows an increase outside of the applicant's property, a drainage easement, or a right-of-way, that increase will not be allowed, even if the increase is below the 0.04 foot threshold.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:22:42 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-135 proposed amendments provides guidance for Capital Improvement Projects (CIP) where a variance will be required.
The current code was written more towards platting and permitting where a variance might be required. It did not
provide clear guidance for CIP projects. This amendment will provide that guidance in the event that a CIP project will need to process a variance.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Section 35-F135 is only providing guidance on the rare occasion a federally funded CIP project need to process a variance.

UDC 2021 Proposed Amendment

Amendment 27-37**Applicant: Public Works****Amendment Title – ‘Sec. 35-F135. – Variance Procedures.’****Amendment Language:**

- (a) The planning commission shall consider requests for variances from the requirements of these regulations. Variance requests shall be processed as follows:
- (1) For cut and/or fill, building, building permits, or establishment of a mobile home site, the applicant shall present the disapproved permit to the director of development services together with information as to why the variance should be granted. The commission will then hear the request as soon as practical.
 - (2) For subdivision plats, the applicant may submit the disapproved permit and the request for variance prior to plat submission or in conjunction with other data required for the platting process. This request shall be handled similar to subsection (a)(1) above. If the applicant chooses to submit the disapproved permit as part of the plat submission process, then the variance request shall be handled similar to other variances requested under division 10, except that criteria for the floodplain variance shall be governed by this section.
 - (3) For Capital Improvement Projects, the disapproved permit and request for the variance will be submitted in conjunction with the hardship letter and supporting documentation to the director of Development Services. This request shall be handled similar to subsection (a) (1) and (2) above.
 - (4) ~~(3)~~ The director of development services shall notify the floodplain administrator of the applicant's request for variance and shall furnish him/her with copy of the request together with the applicant's statement of facts that he feels warrant the granting of the variance. The floodplain administrator shall reply in writing as to his evaluation of the applicant's request and make a recommendation as to approval or denial of the variance request.
 - (5) ~~(4)~~ The director of development services shall notify the floodplain administrator of the decision of the planning commission. If the commission approves the request, the permit will be issued with the variance and with any special conditions that are attached to the variance.
 - (6) ~~(5)~~ The planning commission shall hear and render judgment on an appeal only when it is alleged there is an error in any requirement, decision, or determination made by the floodplain administrator in the enforcement or administration of this ordinance.
- (b) Any person or persons aggrieved by the decision of the planning commission may appeal such decision in the courts of competent jurisdiction.
- (c) The floodplain administrator shall maintain a record of all actions involving an appeal and shall provide ~~report~~ variances to the Federal Emergency Management Agency upon request.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-37

Applicant: Public Works

Amendment Title – ‘Sec. 35-F135. – Variance Procedures.’

Amendment Language:

- (a) The planning commission shall consider requests for variances from the requirements of these regulations. Variance requests shall be processed as follows:
- (1) For cut and/or fill, building, building permits, or establishment of a mobile home site, the applicant shall present the disapproved permit to the director of development services together with information as to why the variance should be granted. The commission will then hear the request as soon as practical.
 - (2) For subdivision plats, the applicant may submit the disapproved permit and the request for variance prior to plat submission or in conjunction with other data required for the platting process. This request shall be handled similar to subsection (a)(1) above. If the applicant chooses to submit the disapproved permit as part of the plat submission process, then the variance request shall be handled similar to other variances requested under division 10, except that criteria for the floodplain variance shall be governed by this section.
 - (3) For Capital Improvement Projects, the disapproved permit and request for the variance will be submitted in conjunction with the hardship letter and supporting documentation to the director of Development Services or Public Works, as applicable. This request shall be handled similar to subsection (a) (1) and (2) above.
 - (4) ~~(3)~~ The director of development services shall notify the floodplain administrator of the applicant's request for variance and shall furnish him/her with copy of the request together with the applicant's statement of facts that he feels warrant the granting of the variance. The floodplain administrator shall reply in writing as to his evaluation of the applicant's request and make a recommendation as to approval or denial of the variance request.
 - (5) ~~(4)~~ The director of development services shall notify the floodplain administrator of the decision of the planning commission. If the commission approves the request, the permit will be issued with the variance and with any special conditions that are attached to the variance.
 - (6) ~~(5)~~ The planning commission shall hear and render judgment on an appeal only when it is alleged there is an error in any requirement, decision, or determination made by the floodplain administrator in the enforcement or administration of this ordinance.
- (b) Any person or persons aggrieved by the decision of the planning commission may appeal such decision in the courts of competent jurisdiction.
- (c) The floodplain administrator shall maintain a record of all actions involving an appeal and shall provide report variances to the Federal Emergency Management Agency upon request.



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:23:01 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-141 proposed amendments provides minor updates to federal references i.e. FEMA and USACE. This section's proposed amendments also provides guidance for construction trailers for private or public projects that are proposed in FEMA floodplain. This amendment is to be in line with FEMA's minimum standards in order to maintain our CRS rating for the community.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Section 35-F141 proposed amendments are generally updating references to federal agencies as well as to provide
guidance for construction trailers for private or public projects to be in line with FEMA's minimum standards. This is already in practice
it just needed to be codified.

UDC 2021 Proposed Amendment

Amendment 27-38**Applicant: Public Works****Amendment Title – ‘Sec. 35-F141 – General Standards.’****Amendment Language:**

- (a) In all areas of special flood hazards the following provisions are required for all new construction and substantial improvements:
- (1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy (see [the FEMA and/or](#) U.S. Corps of Engineers Flood Proofing Regulations).
 - (2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage (see the [FEMA and/or](#) United States Corps of Engineers Flood Proofing Regulations).
 - (3) All new construction or substantial improvements shall be constructed with materials and utility equipment resistant to flood damage (see the [FEMA and/or](#) United States Corps of Engineers Flood Proofing Regulations).
 - (4) All new construction or substantial improvements shall be constructed with electrical and mechanical equipment [elevated or floodproofed to](#) at a minimum of one (1) foot above the regulatory floodplain elevation.
 - (5) All new and substantial improvements [shall be constructed with](#) toilets, sinks, showers, water heaters, pressure tanks, furnaces, and other permanent plumbing installations [elevated or floodproofed to](#) ~~shall be installed at~~ a minimum of one (1) foot above the regulatory floodplain elevation ~~or floodproofed~~.
 - (6) [All construction trailers, for private or public projects, shall be anchored to withstand hydrostatic and hydrodynamic forces, if placed in the effective 100-year floodplain or otherwise placed outside of the effective 100-year floodplain by the contractor\(s\).](#)
 - ~~(7)~~(6) All new and [improved portions of](#) ~~substantial improvements~~ water supply systems shall be designed to San Antonio Water System standards to minimize or eliminate infiltration of floodwaters into the system and discharges from the systems into floodwaters.
 - ~~(8)~~(7) ~~All n~~[New and improved portions of](#) sanitary sewage systems shall be designed to city sanitary sewer standards to minimize or eliminate infiltration of floodwaters into the system and discharges from the systems into floodwaters.
 - ~~(9)~~(8) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding. Waste disposal systems shall be located above the regulatory floodplain surface elevation.
 - ~~(10)~~(9) Filling or the disposal of any materials which will diminish the water flow capacity of any waterway or floodplain defined by this ordinance must be compensated with remedial action. An equal amount of storage volume must be created in another location of the same SFHA to compensate for the storage capacity lost.
 - ~~(11)~~(10) Floodplain engineering procedures and requirements within FEMA or United States Corps of Engineers official flood prone areas shall conform to the engineering criteria of this section.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-38

Applicant: Public Works

Amendment Title – ‘Sec. 35-F141 – General Standards.’

Amendment Language:

- (a) In all areas of special flood hazards the following provisions are required for all new construction and substantial improvements:
- (1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy (see [the FEMA and/or](#) U.S. Corps of Engineers Flood Proofing Regulations).
 - (2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage (see the [FEMA and/or](#) United States Corps of Engineers Flood Proofing Regulations).
 - (3) All new construction or substantial improvements shall be constructed with materials and utility equipment resistant to flood damage (see the [FEMA and/or](#) United States Corps of Engineers Flood Proofing Regulations).
 - (4) All new construction or substantial improvements shall be constructed with electrical and mechanical equipment [elevated or floodproofed to](#) at a minimum of one (1) foot above the regulatory floodplain elevation.
 - (5) All new and substantial improvements [constructed with](#) toilets, sinks, showers, water heaters, pressure tanks, furnaces, and other permanent plumbing installations [shall be elevated or floodproofed to](#) ~~shall be installed at~~ a minimum of one (1) foot above the regulatory floodplain elevation ~~or floodproofed~~.
 - (6) [All construction trailers, for private or public projects, shall be anchored to withstand hydrostatic and hydrodynamic forces, if placed in the effective floodplain or otherwise placed outside of the effective floodplain by the contractor\(s\).](#)
 - ~~(7)~~(6) All new and [improved portions of](#) ~~substantial improvements~~ water supply systems shall be designed to San Antonio Water System standards to minimize or eliminate infiltration of floodwaters into the system and discharges from the systems into floodwaters.
 - ~~(8)~~(7) [All n](#)~~New~~ [and improved portions of](#) sanitary sewage systems shall be designed to city sanitary sewer standards to minimize or eliminate infiltration of floodwaters into the system and discharges from the systems into floodwaters.
 - ~~(9)~~(8) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding. Waste disposal systems shall be located above the regulatory floodplain surface elevation.
 - ~~(10)~~(9) Filling or the disposal of any materials which will diminish the water flow capacity of any waterway or floodplain defined by this ordinance must be compensated with remedial action. An equal amount of storage volume must be created in another location of the same SFHA to compensate for the storage capacity lost.
 - ~~(11)~~(10) Floodplain engineering procedures and requirements within FEMA or United States Corps of Engineers official flood prone areas shall conform to the engineering criteria of this section.



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD
Address: 1901 S. Alamo St
Phone: 210-207-0182 Email: sabrina.santiago@sanantonio.gov
Signature: Razi Hosseini Digitally signed by Razi Hosseini
(Include title if representing a governmental agency or public/private organization) Date: 2022.02.01 09:23:36 -06'00'

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-142 proposed amendments provides allowances for the development or redevelopment of habitable structures that are currently in the floodplain where the current code prohibited this type of development. The proposed amendments provides clear guidance and requirements that not only meet FEMA's federal minimum standards but also meets the spirit or intent of the City's floodplain higher standards. This section also will provide guidance for accessory detached dwelling units and mixed use structures that are allowed in other sections of the UDC.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Section 35-F142 proposed amendments will provide allowances for the development and redevelopment of habitable structures that are in the floodplain where the current code prohibited this type of development. The proposed amendments will provide clear guidance and requirements that not only meet FEMA's minimum standards but also meets the intent of the City's floodplain higher standards.

This section will also provide guidance/requirements for accessory detached dwelling units as well as mixed-use types of development that are provided in other sections in the UDC. There will not be a cost to the City as we currently do have purview to review these permits and plats when the owners/developers apply for these types of applications through Development Services Department.

UDC 2021 Proposed Amendment

Amendment 27-39**Applicant: Public Works****Amendment Title – ‘Sec. 35-F142. – Specific Standards.’****Amendment Language:**

In all areas of special flood hazards where base flood elevation data has been provided in accordance with this ordinance, the following provisions are required:

(a) **Residential and Other Habitable Construction.**

- (1) Work on habitable structures within the FEMA effective and regulatory floodplain may be allowed as follows:
 - A. Rehabilitation, repair, or addition that does not constitute substantial improvement is allowed.
 - B. Rehabilitation, repair, or addition that constitutes a substantial improvement is allowed only if the structure is elevated so that the finished floor is at least one foot (1') above the regulatory floodplain.
 - C. Lateral additions that are not structurally connected to the existing building are allowed if the addition is at least one foot (1') above the regulatory floodplain. The existing building does not have to be elevated in this case.
 - D. An accessory detached dwelling unit (ADU) may be constructed in the effective or regulatory floodplain only if the principal dwelling was constructed outside the floodplain at the time or if the lot was platted prior to the effective date of the current effective (dated September 30, 2010 or later) and regulatory floodplains. The accessory detached dwelling unit must be at least one foot (1') above the regulatory floodplain. Applicant must meet the criteria in subsections (E) through (I) below. Reference Sec. 35-371 for information related to Accessory and Principal Dwellings.
 - E. The Floodplain Administrator may deny a permit for new or substantially improved habitable structures if the project site or vicinity has a history of high-water rescues, repetitive losses, or other historical flooding issues.
 - F. Applicant will be required to submit flood studies confirming that the proposed construction will not cause a rise in the floodplain, grading plans to confirm that adjacent properties will not be impacted, certification that structures can withstand hydrostatic and hydrodynamic forces, and scour analysis as applicable prior to approval of the permit.
 - G. Applicant will submit a pre-construction elevation certificate for any substantial improvement, lateral addition not structurally connected, and/or ADU prior to approval of the permit.

- H. Applicant will submit a post-construction elevation certificate for any substantial improvement, lateral addition not structurally connected, and/or accessory detached dwelling unit prior to final inspection/certificate of occupancy.
- I. Depending on the proposed design and the building type, the applicant must meet all FEMA requirements related to crawl space, enclosures, openings, etc. Reference the FEMA NFIP Elevation Certificate and Instructions, 2019 Edition or subsequent updates.
- (2) New mixed-use structures (habitable and commercial, parking garage, etc.) may be constructed in the FEMA effective and/or regulatory floodplain under the following conditions:
- A. When located in the RIO district or on redeveloped property; and
- B. The lowest finished floor is at least one foot (1') above the regulatory floodplain and/or meets floodproofing requirements per FEMA requirements; and
- C. Parking garages cannot accept surface flow from outside the structure; and
- D. All other aspects of this ordinance are met.

~~(1) Construction of habitable structures within the regulatory floodplain (base flood) is not allowed. New construction and substantial improvement of any residential structure shall have the lowest floor (including basement) elevated one (1) foot above the regulatory floodplain with the lowest adjacent grade at or above the regulatory floodplain. A registered professional engineer, architect, or land surveyor shall submit a certification to the floodplain administrator that the standard of this ordinance (reference subsection 35-F132(b)), is satisfied.~~

(b) Nonresidential Construction.

- (1) The following restrictions will be placed on nonresidential, commercial, industrial, and other non-habitable construction in the floodplain:
- A. Demonstrate that no alternative sites are available for development within the property that is out of the floodplain.
- B. Structures ~~New construction or substantial improvements of any commercial, industrial or other nonresidential structure~~ shall have either (a) the lowest floor, including basement, elevated to one (1) foot above the regulatory floodplain, (or its energy grade line (EGL), whichever is higher) or (b) have the lowest floor, including basement, with attendant utility and sanitary facilities, be floodproofed so that below the regulatory floodplain level plus one (1) foot above the lowest floor, the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy.
- C. Demonstrate that the development will not be subject to damage from hydrostatic or hydrodynamic forces, debris impact, soaking, sediments, and containments.
- D. ~~(2)~~ New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater s. Designs for meeting this requirement must either be certified by a registered professional engineer or meet or exceed the following minimum criteria.

A minimum of two (2) openings on separate walls having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.

- E. ~~(3)~~ Electrical heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- F. ~~(4)~~ A registered professional engineer shall submit a certification to the floodplain administrator that the standards of this subsection are satisfied. The certification shall include a statement to the effect that the engineer has developed and/or reviewed structural design, specifications, and plans for the construction and finds them to be in accordance with this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the floodplain administrator. The director of public works shall utilize the floodproofing regulations ~~manual~~ prepared by the United States Army Corps of Engineers and/or FEMA as a guide in determining construction requirements.
- G. An increase in water surface elevation may be permitted on the developer's property only if all the requirements of 35-F124(c) are met.
- H. If the subject site does not meet the Unflooded Access criteria per H4.3.1C, a variance to H4.3.1C shall be required. In addition to the variance, the applicant shall be required to provide, operate and maintain an early flood warning system for the development. Warning systems will be subject to periodic inspection by the City of San Antonio to ensure they are maintained and operated as intended as per floodplain administrator's direction.
- I. Complete the Conditional and/or Letter of Map Revision process for the development, if applicable.
- J. The owner shall indemnify the City of San Antonio against damages resulting from flooding on the owner's property or subject site.
- K. Other site-specific restrictions and/or requirements deemed appropriate by the floodplain administrator.

(c) **Manufactured Homes.**

- (1) Construction/installation of manufactured homes within the regulatory floodplain ~~(base flood)~~ is not allowed.
- (2) Replacement of a manufactured home is only allowed in the floodplain if the previous home was not within the floodplain, if the finished floor of the new home is at least 1' above the regulatory floodplain, if the home is anchored to prevent flotation, and not located in an area of repetitive loss or an area of high-water rescues. Skirting must be breakaway or have proper openings per FEMA guidelines.
- (3) Construction/Installation of manufactured homes must meet all applicable federal regulations and guidelines including those specific to federal loans.

- (d) **Floodways.** Located within the areas of special flood hazard are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters which carry debris, potential projectiles and erosion potential, the following provisions shall apply:

- (3) The placement of any manufactured home is prohibited ~~except in an existing manufactured home park or subdivision.~~

- (f) Storage of Equipment and/or Materials. Equipment and/or materials should be stored outside of the FEMA effective floodplain. If equipment and materials are stored within the limits of the floodplain, the following provisions apply:

- (1) A Floodplain Development Permit (FPDP) is required.
- (2) Hazardous materials must be stored at least 1' above the regulatory floodplain (including new permanent propane tanks).
- (3) Non-hazardous materials and equipment must be stored at least 1' above the regulatory floodplain, or stored within a floodproofed building, or must be anchored to prevent flotation from the property during a flood event

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-39

Applicant: Public Works

Amendment Title – ‘Sec. 35-F142. – Specific Standards.’

Amendment Language:

In all areas of special flood hazards where base flood elevation data has been provided in accordance with this ordinance, the following provisions are required:

(a) **Residential and Other Habitable Construction.**

- (1) Work on habitable structures within the FEMA effective and regulatory floodplain may be allowed as follows:
 - A. Rehabilitation, repair, or addition that does not constitute substantial improvement is allowed.
 - B. Rehabilitation, repair, or addition that constitutes a substantial improvement is allowed only if the structure is elevated so that the finished floor is at least one foot (1') above the regulatory floodplain.
 - C. Lateral additions that are not structurally connected to the existing building are allowed if the addition is at least one foot (1') above the regulatory floodplain. The existing building does not have to be elevated in this case.
 - D. An accessory detached dwelling unit (ADDU) may be constructed in the effective or regulatory floodplain only if the principal dwelling was constructed outside the effective or regulatory floodplain or if the lot was platted prior to the date of the current effective or regulatory floodplains (dated September 30, 2010 or later). The accessory detached dwelling unit must be at least one foot (1') above the effective or regulatory floodplain. Applicant must meet the criteria in subsections (E) through (I) below. Reference Sec. 35-371 for information related to Accessory and Principal Dwellings.
 - E. The Floodplain Administrator may deny a permit for new or substantially improved habitable structures if the project site or vicinity has a history of high-water rescues, repetitive losses, or other historical flooding issues.
 - F. Applicant will be required to submit flood studies confirming that the proposed construction will not cause a rise in the floodplain, grading plans to confirm that adjacent properties will not be impacted, certification that structures can withstand hydrostatic and hydrodynamic forces, and scour analysis as applicable prior to approval of the permit.
 - G. Applicant will submit a pre-construction elevation certificate for any substantial improvement, lateral addition not structurally connected, and/or ADU prior to approval of the permit.
 - H. Applicant will submit a post-construction elevation certificate for any substantial improvement, lateral addition not structurally connected, and/or accessory detached dwelling unit prior to final inspection/certificate of occupancy.

- I. Depending on the proposed design and the building type, the applicant must meet all FEMA requirements related to crawl space, enclosures, openings, etc. Reference the FEMA NFIP Elevation Certificate and Instructions, 2019 Edition or subsequent updates.
- (2) New mixed-use structures (habitable and commercial, parking garage, etc.) may be constructed in the FEMA effective and/or regulatory floodplain under the following conditions:
- A. When located in the RIO district, or on redevelopment property as defined on the Limited Permissible Development Map maintained by the Floodplain Administrator; and
- B. The lowest finished floor is at least one foot (1') above the regulatory floodplain and/or meets floodproofing requirements per FEMA requirements; and
- C. Parking garages cannot accept surface flow from outside the structure; and
- D. All other aspects of this ordinance are met.

~~(1) Construction of habitable structures within the regulatory floodplain (base flood) is not allowed. New construction and substantial improvement of any residential structure shall have the lowest floor (including basement) elevated one (1) foot above the regulatory floodplain with the lowest adjacent grade at or above the regulatory floodplain. A registered professional engineer, architect, or land surveyor shall submit a certification to the floodplain administrator that the standard of this ordinance (reference subsection 35-F132(b)), is satisfied.~~

(b) Nonresidential Construction.

- (1) The following restrictions will be placed on nonresidential, commercial, industrial, and other non-habitable construction in the floodplain:
- A. Demonstrate that no alternative sites are available for development within the property that is out of the floodplain.
- B. ~~Structures~~ ~~New construction or substantial improvements of any commercial, industrial or other nonresidential structure~~ shall have either (a) the lowest floor, including basement, elevated to one (1) foot above the regulatory floodplain, (or its energy grade line (EGL), whichever is higher) or (b) have the lowest floor, including basement, with attendant utility and sanitary facilities, be floodproofed so that below the regulatory floodplain level plus one (1) foot above the lowest floor, the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy.
- C. Demonstrate that the development will not be subject to damage from hydrostatic or hydrodynamic forces, debris impact, soaking, sediments, and contaminants.
- D. ~~(2)~~ New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater s. Designs for meeting this requirement must either be certified by a registered professional engineer or meet or exceed the following minimum criteria.

A minimum of two (2) openings on separate walls having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.

- E. ~~(3)~~ Electrical heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- F. ~~(4)~~ A registered professional engineer shall submit a certification to the floodplain administrator that the standards of this subsection are satisfied. The certification shall include a statement to the effect that the engineer has developed and/or reviewed structural design, specifications, and plans for the construction and finds them to be in accordance with this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the floodplain administrator. The director of public works shall utilize the floodproofing regulations ~~manual~~ prepared by the United States Army Corps of Engineers and/or FEMA as a guide in determining construction requirements.
- G. An increase in water surface elevation may be permitted on the developer's property only if all the requirements of 35-F124(c) are met.
- H. If the subject site does not meet the Unflooded Access criteria per H6.2.9, a variance to H6.2.9 shall be required. In addition to the variance, the applicant shall be required to provide, operate and maintain an early flood warning system for the development. Warning systems will be subject to periodic inspection by the City of San Antonio to ensure they are maintained and operated as intended as per the floodplain administrator's direction.
- I. Complete the Conditional and/or Letter of Map Revision process for the development, if applicable.
- J. The owner shall indemnify the City of San Antonio against damages resulting from flooding on the owner's property or subject site.
- K. Other site-specific restrictions and/or requirements deemed appropriate by the floodplain administrator.

(c) **Manufactured Homes.**

- (1) Construction/installation of manufactured homes within the regulatory floodplain ~~(base flood)~~ is not allowed.
- (2) Replacement of a manufactured home is only allowed in the floodplain if the previous home was constructed outside the effective or regulatory floodplain or if the lot was platted prior to the date of the current effective or regulatory floodplains (dated September 30, 2010 or later) and if the finished floor of the new home is at least 1' above the regulatory floodplain, if the home is anchored to prevent flotation, and not located in an area of repetitive loss or an area of high-water rescues. Skirting must be breakaway or have proper openings per FEMA guidelines.
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 - (2) Hazardous materials must be stored at least 1' above the regulatory floodplain (including new permanent propane tanks).
 - (3) Non-hazardous materials and equipment must be stored at least 1' above the regulatory floodplain, or stored within a floodproofed building, or must be anchored to prevent flotation from the property during a flood event



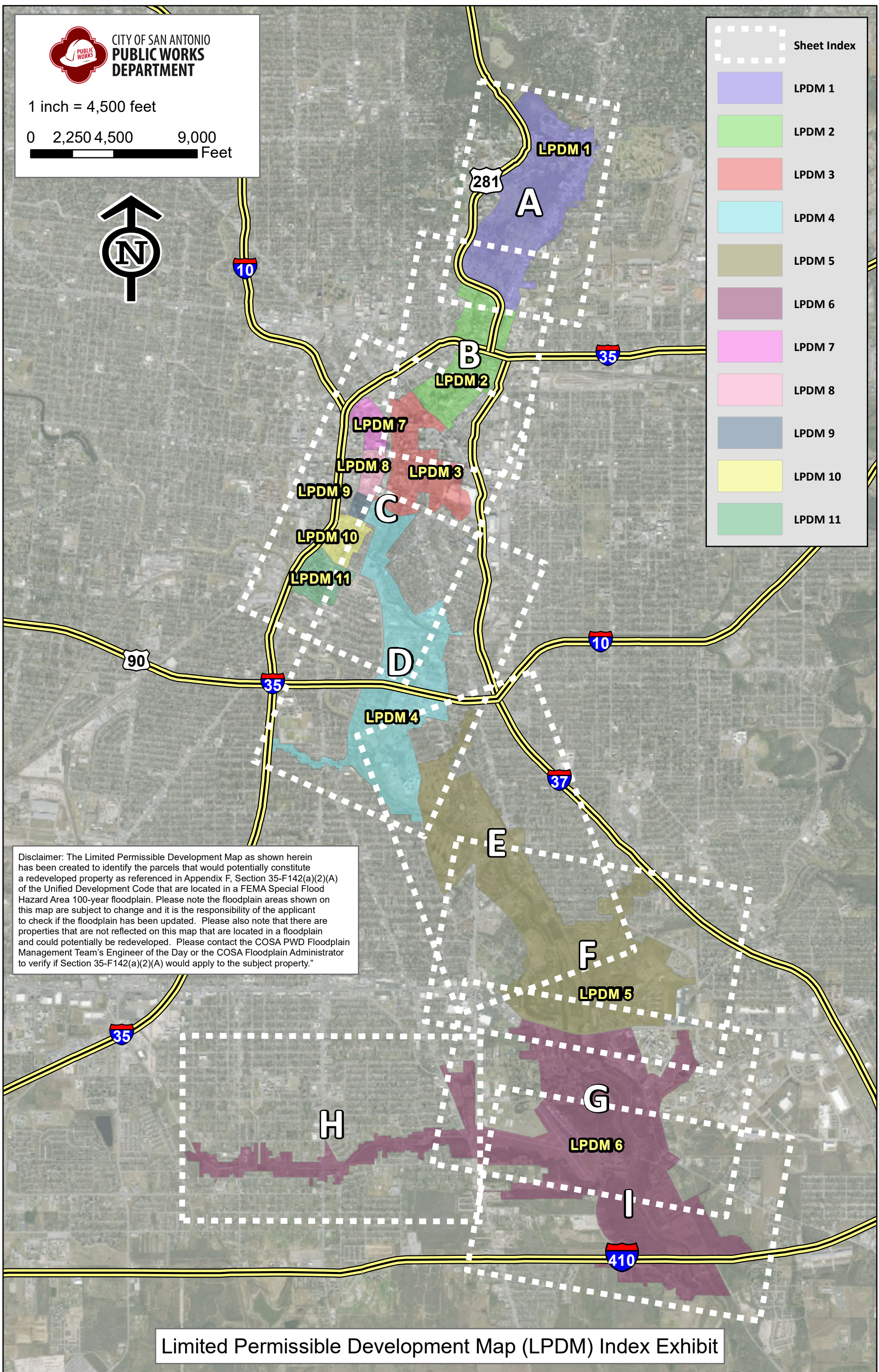
CITY OF SAN ANTONIO
PUBLIC WORKS
DEPARTMENT

1 inch = 4,500 feet

0 2,250 4,500 9,000
Feet



Sheet Index	Color
LPDM 1	Blue
LPDM 2	Green
LPDM 3	Red
LPDM 4	Cyan
LPDM 5	Olive
LPDM 6	Purple
LPDM 7	Pink
LPDM 8	Light Pink
LPDM 9	Grey-Blue
LPDM 10	Yellow
LPDM 11	Light Green



Disclaimer: The Limited Permissible Development Map as shown herein has been created to identify the parcels that would potentially constitute a redeveloped property as referenced in Appendix F, Section 35-F142(a)(2)(A) of the Unified Development Code that are located in a FEMA Special Flood Hazard Area 100-year floodplain. Please note the floodplain areas shown on this map are subject to change and it is the responsibility of the applicant to check if the floodplain has been updated. Please also note that there are properties that are not reflected on this map that are located in a floodplain and could potentially be redeveloped. Please contact the COSA PWD Floodplain Management Team's Engineer of the Day or the COSA Floodplain Administrator to verify if Section 35-F142(a)(2)(A) would apply to the subject property."

Limited Permissible Development Map (LPDM) Index Exhibit



CITY OF SAN ANTONIO
PUBLIC WORKS
DEPARTMENT

1 inch = 1,000 feet

0 500 1,000 2,000 Feet

INDEX MAP



Olmos Park

Alamo Heights

Terrell Hills

New Braunfels, Austin Highway and Broadway Drain

HILDEBRAND AVE

San Antonio River

San Antonio River

LPDM 1

FUNSTON PLACE

281

BROADWAY
San Antonio River Overland Spill

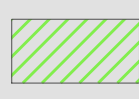


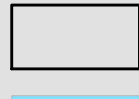
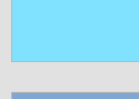


WOODLAWN AVE

Catalpa-Porshing Channel

ST MARTIN ST

ALAMO ST

LPDM 2

-  Bexar County Owned Properties
-  City of San Antonio Owned Properties
-  San Antonio River Authority Owned Properties
-  BCAD Parcel Boundaries
-  FEMA 100yr Floodplain (Zone A)
-  FEMA 100yr Floodplain (Zone AE)
-  FEMA 1% Future Conditions (Zone X)

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Note: FEMA Special Flood Hazard Area floodplains and BCAD Parcel Boundaries depict datasets as of April 26, 2022. Datasets are subject to change per periodic updates.

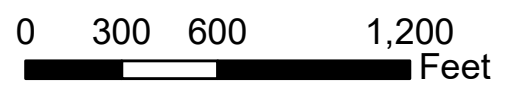
SHEET A

LPDM INDEX MAP

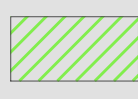


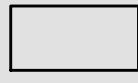
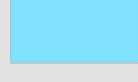




CITY OF SAN ANTONIO
PUBLIC WORKS
DEPARTMENT

1 inch = 600 feet



LPDM 2

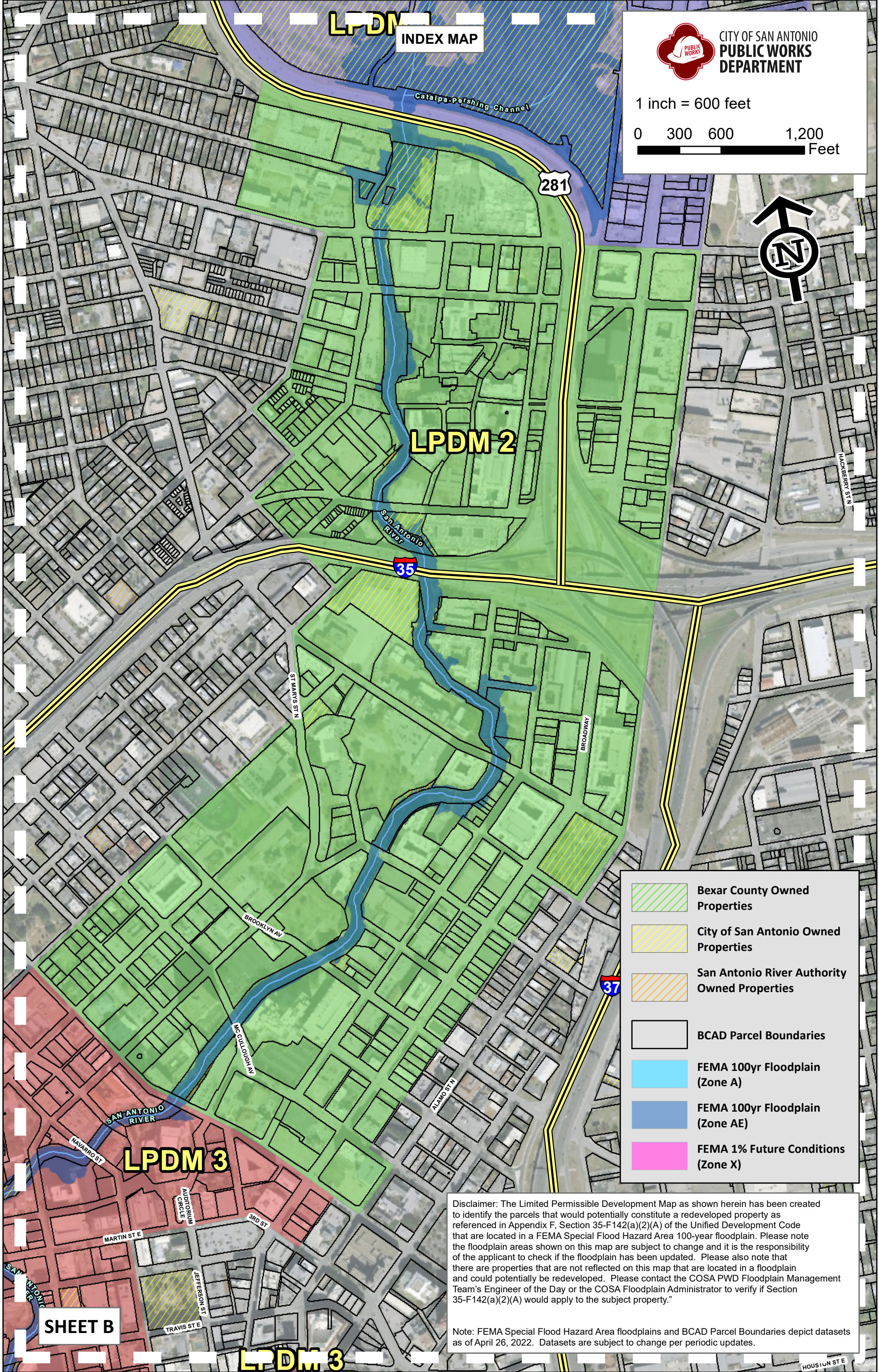
-  **Bexar County Owned Properties**
-  **City of San Antonio Owned Properties**
-  **San Antonio River Authority Owned Properties**
-  **BCAD Parcel Boundaries**
-  **FEMA 100yr Floodplain (Zone A)**
-  **FEMA 100yr Floodplain (Zone AE)**
-  **FEMA 1% Future Conditions (Zone X)**

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Note: FEMA Special Flood Hazard Area floodplains and BCAD Parcel Boundaries depict datasets as of April 26, 2022. Datasets are subject to change per periodic updates.

SHEET B

LPDM 3



LPDM 2

INDEX MAP



CITY OF SAN ANTONIO
**PUBLIC WORKS
DEPARTMENT**

1 inch = 1,000 feet

0 500 1,000 2,000
Feet



LPDM 7

LPDM 3

LPDM 8

LPDM 9

LPDM 10

LPDM 11

- Bexar County Owned Properties
- City of San Antonio Owned Properties
- San Antonio River Authority Owned Properties
- BCAD Parcel Boundaries
- FEMA 100yr Floodplain (Zone A)
- FEMA 100yr Floodplain (Zone AE)
- FEMA 1% Future Conditions (Zone X)

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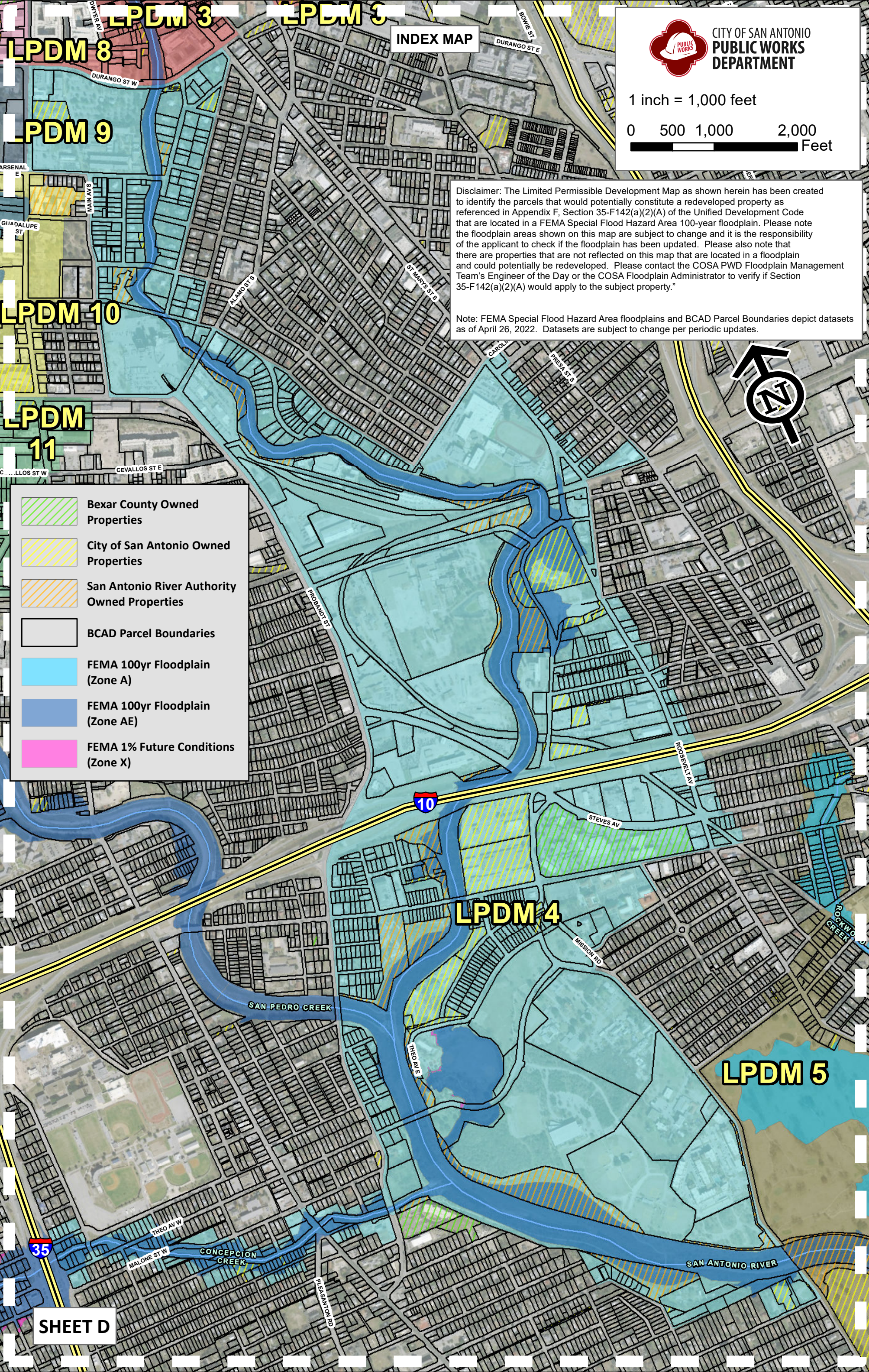
CITY OF SAN ANTONIO
**PUBLIC WORKS
DEPARTMENT**

1 inch = 1,000 feet



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	Bexar County Owned Properties
	City of San Antonio Owned Properties
	San Antonio River Authority Owned Properties
	BCAD Parcel Boundaries
	FEMA 100yr Floodplain (Zone A)
	FEMA 100yr Floodplain (Zone AE)
	FEMA 1% Future Conditions (Zone X)

SHEET D

INDEX MAP



CITY OF SAN ANTONIO
**PUBLIC WORKS
DEPARTMENT**

1 inch = 1,000 feet

0 500 1,000 2,000
Feet



LPDM 4

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	Bexar County Owned Properties
	City of San Antonio Owned Properties
	San Antonio River Authority Owned Properties
	BCAD Parcel Boundaries
	FEMA 100yr Floodplain (Zone A)
	FEMA 100yr Floodplain (Zone AE)
	FEMA 1% Future Conditions (Zone X)

LPDM 5

UNNAMED TRIBUTARY 1 IN SAN ANTONIO RIVER WATERSHED










CITY OF SAN ANTONIO
PUBLIC WORKS
DEPARTMENT

INDEX MAP

1 inch = 1,000 feet

0 500 1,000 2,000 Feet



-  Bexar County Owned Properties
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-  FEMA 1% Future Conditions (Zone X)

LPDM 5

LPDM 6

LPDM 6

SHEET F

Disclaimer: The Limited Permissible Development Map as shown herein has been created to identify the parcels that would potentially constitute a redeveloped property as referenced in Appendix F, Section 35-F142(a)(2)(A) of the Unified Development Code that are located in a FEMA Special Flood Hazard Area 100-year floodplain. Please note the floodplain areas shown on this map are subject to change and it is the responsibility of the applicant to check if the floodplain has been updated. Please also note that there are properties that are not reflected on this map that are located in a floodplain and could potentially be redeveloped. Please contact the COSA PWD Floodplain Management Team's Engineer of the Day or the COSA Floodplain Administrator to verify if Section 35-F142(a)(2)(A) would apply to the subject property."

Note: FEMA Special Flood Hazard Area floodplains and BCAD Parcel Boundaries depict datasets as of April 26, 2022. Datasets are subject to change per periodic updates.

INDEX MAP



CITY OF SAN ANTONIO
**PUBLIC WORKS
DEPARTMENT**

1 inch = 1,000 feet

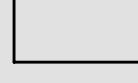


0 500 1,000 2,000
Feet



LPDM 5

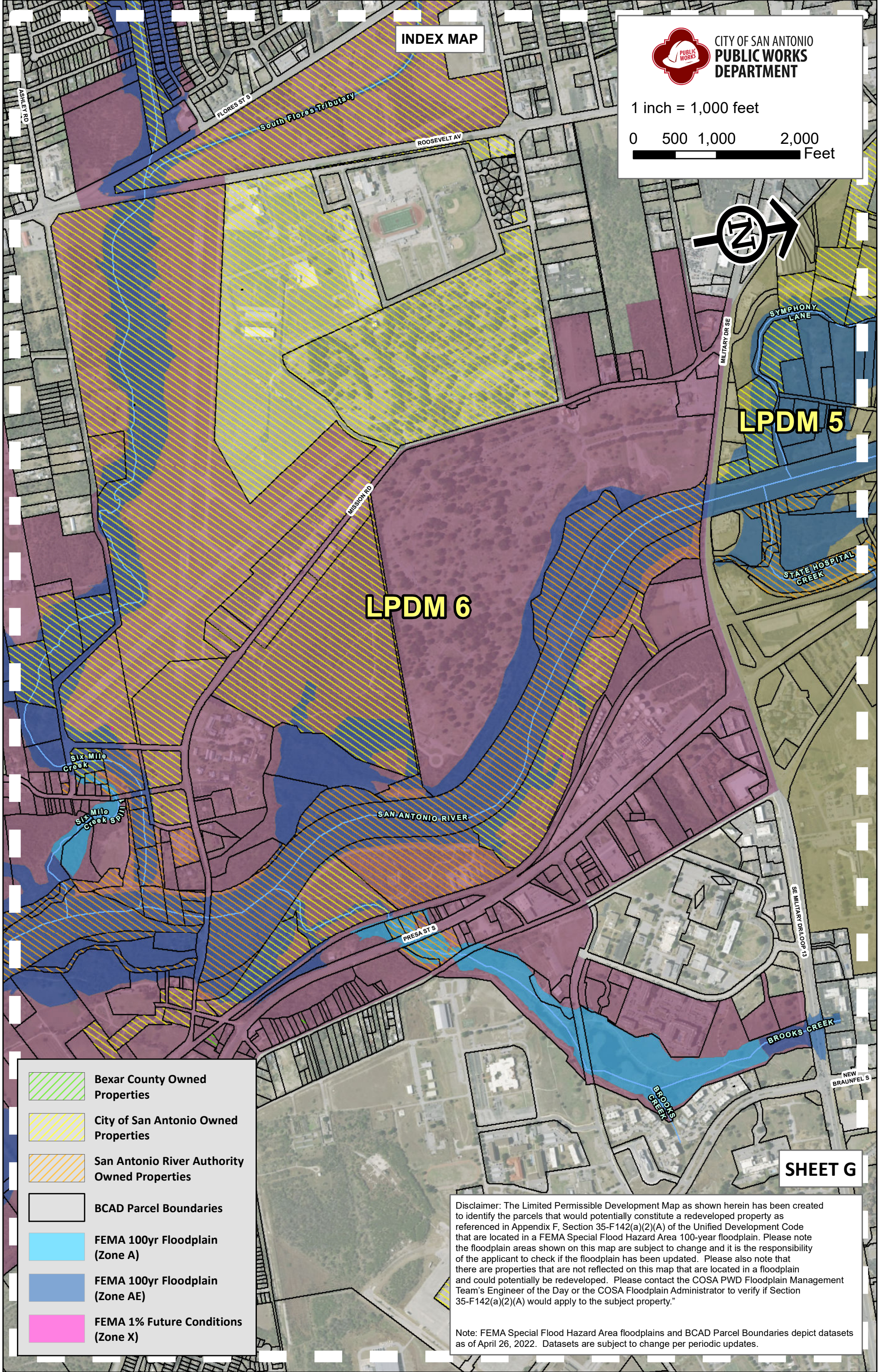
LPDM 6

SHEET G

-  Bexar County Owned Properties
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-  San Antonio River Authority Owned Properties
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Note: FEMA Special Flood Hazard Area floodplains and BCAD Parcel Boundaries depict datasets as of April 26, 2022. Datasets are subject to change per periodic updates.



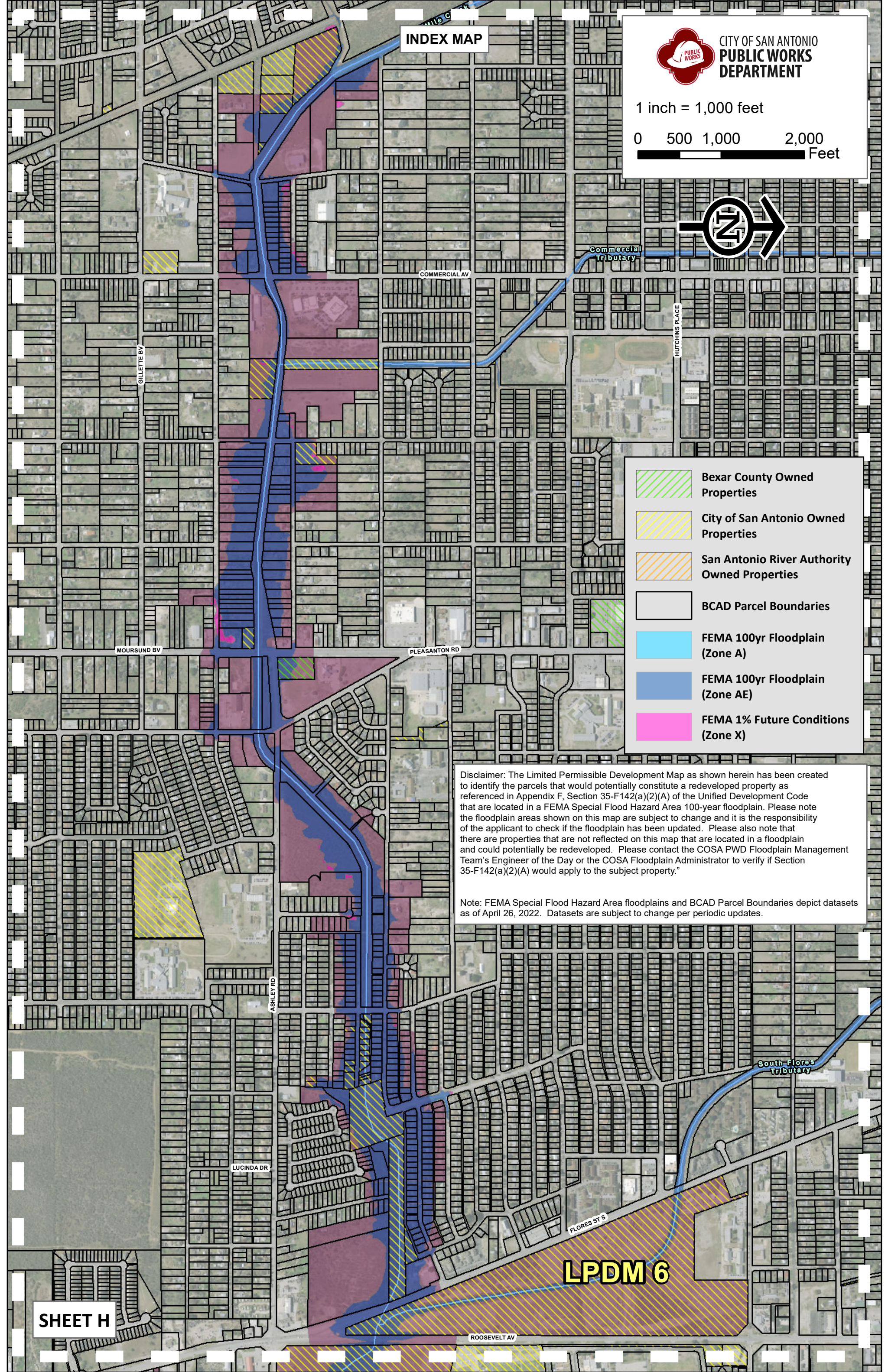
INDEX MAP




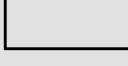





CITY OF SAN ANTONIO
PUBLIC WORKS
DEPARTMENT

1 inch = 1,000 feet

0 500 1,000 2,000
Feet



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Note: FEMA Special Flood Hazard Area floodplains and BCAD Parcel Boundaries depict datasets as of April 26, 2022. Datasets are subject to change per periodic updates.

LPDM 6

SHEET H



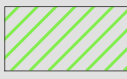
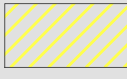


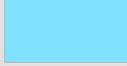


CITY OF SAN ANTONIO
**PUBLIC WORKS
DEPARTMENT**

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0 500 1,000 2,000
Feet



INDEX MAP

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LPDM 6

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Disclaimer: The Limited Permissible Development Map as shown herein has been created to identify the parcels that would potentially constitute a redeveloped property as referenced in Appendix F, Section 35-F142(a)(2)(A) of the Unified Development Code that are located in a FEMA Special Flood Hazard Area 100-year floodplain. Please note the floodplain areas shown on this map are subject to change and it is the responsibility of the applicant to check if the floodplain has been updated. Please also note that there are properties that are not reflected on this map that are located in a floodplain and could potentially be redeveloped. Please contact the COSA PWD Floodplain Management Team's Engineer of the Day or the COSA Floodplain Administrator to verify if Section 35-F142(a)(2)(A) would apply to the subject property."

Note: FEMA Special Flood Hazard Area floodplains and BCAD Parcel Boundaries depict datasets as of April 26, 2022. Datasets are subject to change per periodic updates.

SHEET I



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:24:10 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-144 proposed amendments are general clean up to code references within the UDC i.e. Appendix H Drainage Manual.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development.

C. Will decrease the cost of construction and/or development.

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

Section 35-F144 proposed amendments are general editing of old references in the UDC to be up to par with the current UDC. There will not be a cost impact for this section.

UDC 2021 Proposed Amendment

Amendment 27-40**Applicant: Public Works****Amendment Title – ‘Sec. 35-F144. - Subdivision Proposals.’****Amendment Language:**

- (a) All subdivision proposals shall be consistent with sections 35-F103, 35-F104, 35-F105.
- (b) All proposals for the development of subdivisions shall meet the development permit requirements of this subdivision. No floodproofing of an existing or proposed building in a new subdivision will be allowed as a substitute for providing the proper finished ground elevation, at the slab, above the ultimate development 100-year or twenty-five-year plus freeboard flood elevation, whichever is higher. Buildings in a proposed subdivision shall be on land that is above the controlling flood elevation.
- (c) Flood elevation data shall be provided for subdivision proposals and other proposed development, if not otherwise provided, and shall conform to the design requirements of [Appendix H](#), Stormwater Management.

- (i) Existing channels shall not be increased or decreased from their natural state until engineering data meeting the requirements of [Appendix H](#), Stormwater Management, has been approved by the city engineering division. Floodplain engineering and procedures requirements for subdivision within FEMA or United States Corps of Engineers official flood prone areas shall conform to the engineering criteria as set out in [Appendix H](#), Stormwater Management.

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-40

Applicant: Public Works

Amendment Title – ‘Sec. 35-F144. - Subdivision Proposals.’

Amendment Language:

- (a) All subdivision proposals shall be consistent with sections 35-F103, 35-F104, 35-F105.
- (b) All proposals for the development of subdivisions shall meet the development permit requirements of this subdivision. No floodproofing of an existing or proposed building in a new subdivision will be allowed as a substitute for providing the proper finished ground elevation, at the slab, above the ultimate development 100-year or twenty-five-year plus freeboard flood elevation, whichever is higher. Buildings in a proposed subdivision shall be on land that is above the controlling flood elevation.
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Name: Sabrina Santiago Organization (if applicable): City of San Antonio-PWD

Address: 1901 S. Alamo St.

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:24:25 -06'00'

Date: _____

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Appendix F, Section 35-F-145 proposed amendments are to update the reference to the Riverwalk loop and provide an updated image for Attachment A of this section.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Section 35-F145 proposed amendments are general editing of old references to the Riverwalk loop and

to provide a clearer, updated image for Attachment A of this section of the Appendix F as it pertains to the Riverwalk Loop.

There will not be a cost impact as a result of _ said changes.

UDC 2021 Proposed Amendment

Amendment 27-41**Applicant: Public Works****Amendment Title – ‘Sec. 35-F145. - Low Risk Flood Area.’****Amendment Language:**

- (a) New construction or substantial improvement of any structure, as permitted by other ordinances and regulations unless otherwise stated, may be permitted in a low risk flood area through a floodplain development permit. The low risk flood area, generally known as the Riverwalk Loop Bend Area, is specifically described in Figure 1. This section shall apply only to the lower level of multilevel structures and the street level adjacent to the Riverwalk area. The lower level of a multilevel structure is in the low risk flood area if it is adjacent to the Riverwalk and has access to the Riverwalk area. The lower level is further defined as being below the regulatory flood level.
- (b) The floodplain development permit application shall be submitted to the director of public works and signed and sealed by a registered professional engineer. The application shall include one (1) digital copy ~~two (2) sets~~ of documents with the following information:

- (1) An agreement whereby a notice will be inserted in the deed and other conveyance documents of the property and filed with the Bexar County Clerk's office that the property is located in a flood prone area. The notice shall also contain a statement of the number of feet the lowest non- floodproofed floor of the proposed structure is below the effective ~~100-year~~ flood level and that actuarial flood insurance rates increase as the first floor elevation decreases.

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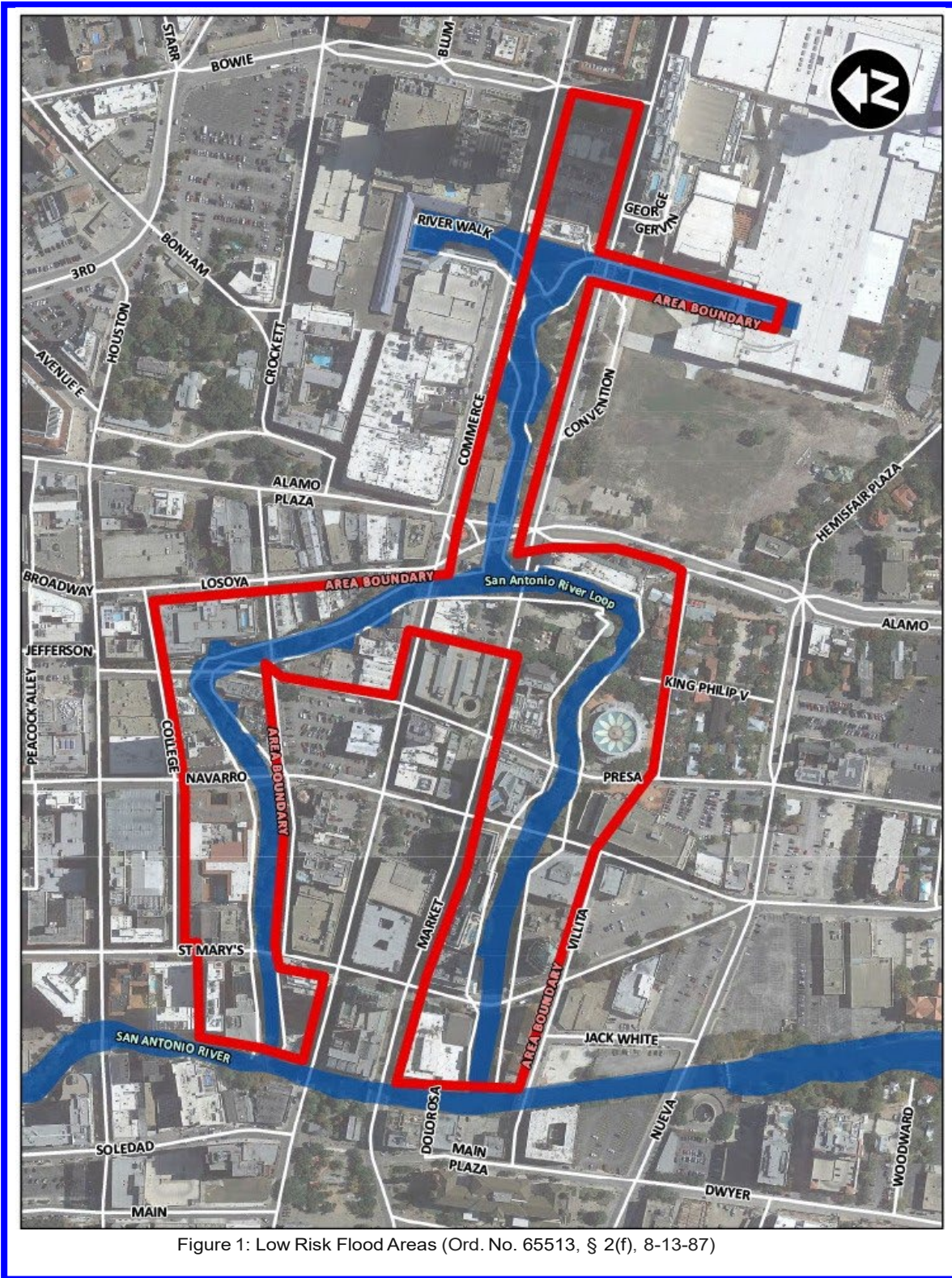
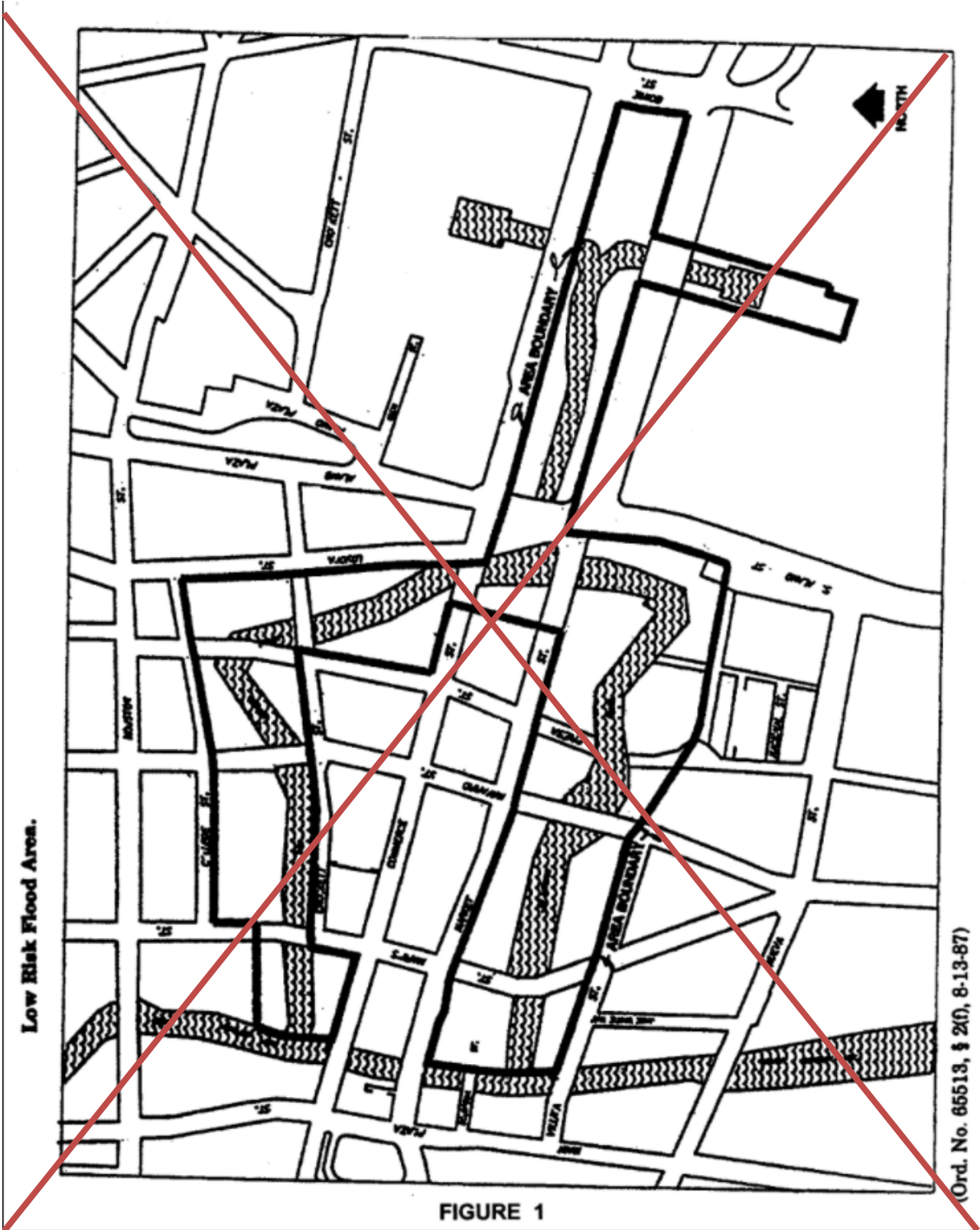


Figure 1: Low Risk Flood Areas (Ord. No. 65513, § 2(f), 8-13-87)



Low Risk Flood Areas.

FIGURE 1

Ord. No. 65513, § 2(f), 8-13-87

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on March 22, 2022*****

Amendment 27-41

Applicant: Public Works

Amendment Title – ‘Sec. 35-F145. - Low Risk Flood Area.’

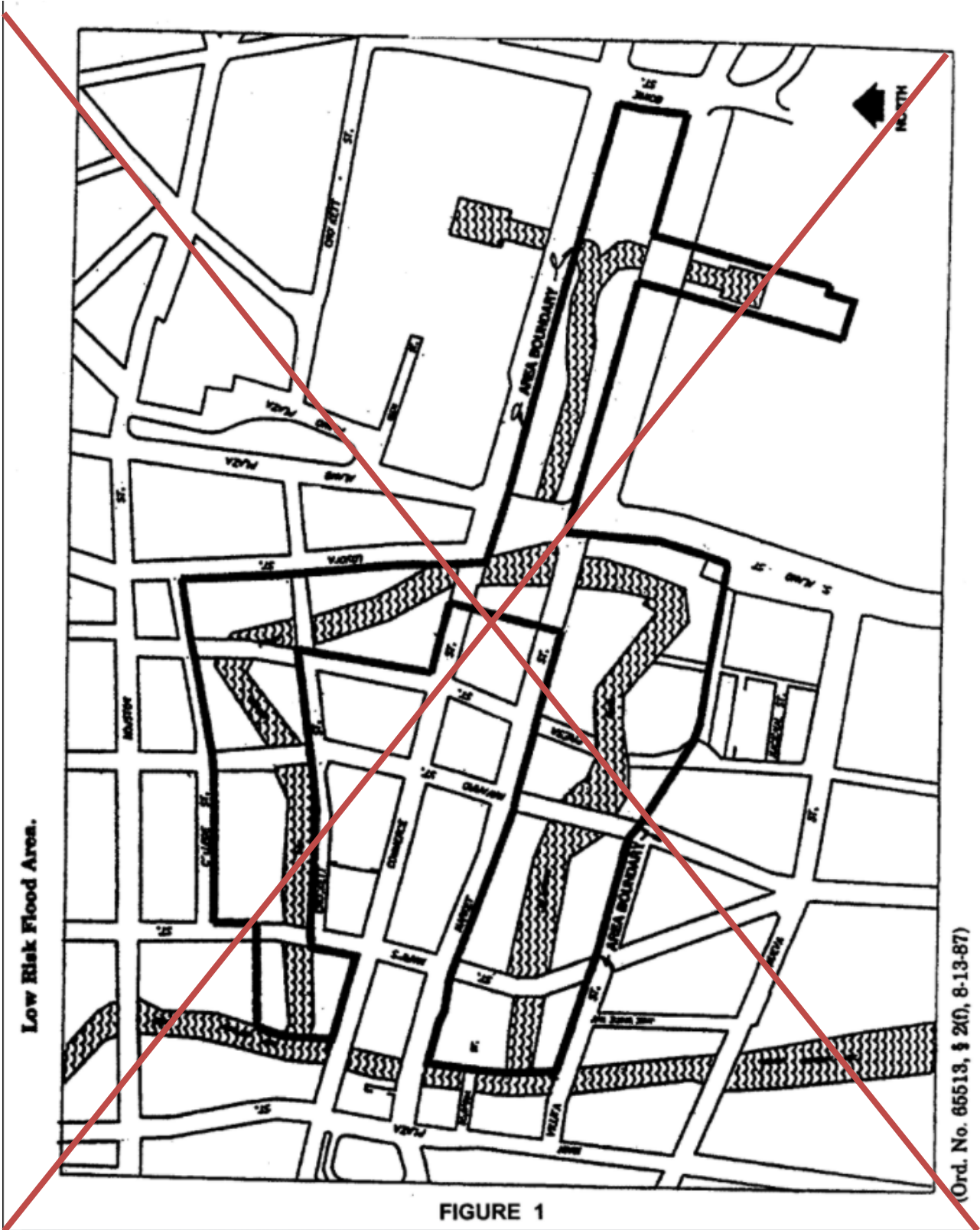
Amendment Language:

- (a) New construction or substantial improvement of any structure, as permitted by other ordinances and regulations unless otherwise stated, may be permitted in a low risk flood area through a floodplain development permit. The low risk flood area, generally known as the Riverwalk Loop Bend Area, is specifically described in Figure 1. This section shall apply only to the lower level of multilevel structures and the street level adjacent to the Riverwalk area. The lower level of a multilevel structure is in the low risk flood area if it is adjacent to the Riverwalk and has access to the Riverwalk area. The lower level is further defined as being below the regulatory flood level.
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- (1) An agreement whereby a notice will be inserted in the deed and other conveyance documents of the property and filed with the Bexar County Clerk's office that the property is located in a flood prone area. The notice shall also contain a statement of the number of feet the lowest non- floodproofed floor of the proposed structure is below the effective 100-year flood level and that actuarial flood insurance rates increase as the first floor elevation decreases.



Figure 1: Low Risk Flood Areas (Ord. No. 65513, § 2(f), 8-13-87)



Low Risk Flood Areas.

FIGURE 1

(Ord. No. 65513, § 2(f), 8-13-87)



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): Public Works Department

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Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:24:39 -06'00'

Date: 1/26/2022

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
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- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The proposed amendments to Sec. 35-210 Table 210-2 of the UDC is in intended to provide incentives for property owners utilizing LID components
on their monthly water bill for the Storm Water Utility fee. This incentive is already in practice. We are providing language on the maximum allowed credits.
Sec. 35-210(g)(2)(D) is updating code language per the previously approved RID for identifying what "redevelopment" means. Sec.35-210(g)(2)(E)
& Sec 35-210(g)(5)(E) are providing flexibility in design of LID for offsite treatment and automated drainage system components.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?
(Indicate either a dollar amount or percentage above or below
current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

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Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

Table 210-2 within this section is codifying incentives for owners/developers that implement LID components on their property for a reduction in their Storm Water Utility Fee. There is not expected to be a cost impact to the developer rather a cost savings on their monthly SAWS water bill. The proposed amendments for 35-210(g)(2)(D) are updates to clarification of the term "redevelopment" per the previously approved RID. Additionally, 35-210(g)(2)(E) is providing flexibility for the treatment of runoff offsite by means of LID components, rather than onsite in those circumstances where the site is small and constricted by the amount of buildable area. There is no expected cost impact for this section. 35-210(g)(5)(E) also provides the developer/owner flexibility in design of LID components that have an automated drainage system. There is no expected cost impact for this section. 35-210(l)(1) is providing guidance where there are acute sources of pollution such as dog parks, dumpster pads, etc shall indicate specific maintenance of said sources and the associated BMP's be outlined in the operation and maintenance plan. The O&M plans are already a requirement as outlined in the current ordinance and LID manual. This section is not expected to create a cost impact.

UDC 2021 Proposed Amendment

Amendment 27-42
Applicant: Public Works

Amendment Title – ‘Sec. 35-210. - Low Impact Development and Natural Channel Design Protocol (LID/NCDP).’

Amendment Language:

Table 210-2

<u>Credit/Offset</u>	<u>Percent of Water Quality Volume (WQV) Managed</u>				
	<u>60%</u>	<u>70%</u>	<u>80%</u>	<u>90%</u>	<u>100%</u>
<u>FILO Reduction</u>	<u>5%</u>	<u>10%</u>	<u>20%</u>	<u>25%</u>	<u>30%</u>
<u>Storm Water Utility Fee (SWUF) Reduction</u>	<u>30%</u>				
<p><u>Note: LID designed to manage runoff above the required WQV, or Natural Channel Design (NCDP) that increases channel storage to the point of decreasing runoff may result in further reduction or elimination of FILO and SWUF. Reference 210(i)(1)(B).</u></p>					

	Percent of Water Quality Volume Managed ⁽¹⁾				
	60%	70%	80%	90%	100%
Credit/Offset					
FILO Fee Discount					
Meets LID Performance Standard	5%	10%	20%	25%	30%
Meets Detention Requirements or Increases Channel Storage through NCDP	Cumulative Reduction in Flow Sliding Scale — see 210(i)(1)(B)				

~~(1) Water quality volume is defined as the runoff volume resulting from the first 1.5 inches of rainfall falling in twenty-four (24) hours on the developed portions of the site~~

- (g) **Stormwater Management.** An LID/NCDP application shall comply with the stormwater management standards of appendix H of this chapter, except as follows:

2. LID Performance Standards.

- D. **Redevelopment Standards.** A redevelopment site shall be subject to a reduced LID performance standard: the stormwater management system will be sized and designed based on the runoff volume resulting from the first 1.18 inches (equivalent to the ninetieth (90th) percentile storm calculated using the methodology developed by the EPA in report 841-B-09-

1. The daily rainfall total for the period of record at the San Antonio International Airport was used to calculate the ninetieth (90th) and eighty-fifth (85th) percentile storms referenced in this section.) of rainfall in twenty-four (24) hours from rebuilt areas and newly developed areas on the site. The applicant shall be eligible for incentives to treat stormwater from the redevelopment site according to Tables 210-1 and 210-2.

[Water Quality Volume \(WQV\) for redevelopment projects shall be calculated based on the total post-project impervious cover within the limits of construction.](#)

1. [Examples of construction or reconstruction that are generally considered redevelopment for the purposes of determining WQV include, but may not be limited to:](#)
 - a. [New buildings, parking lots, hardscape, or other impervious cover constructed on an already developed lot;](#)
 - b. [Additions to or expansion of existing buildings, parking lots, hardscape, or other impervious cover;](#)
 - c. [Demolition and reconstruction of an existing building or construction of a new building in its place;](#)
 - d. [Reconstruction of a paved surface \(involves regrading or reconstruction of base material\);](#)
 - e. [Removal of a paved surface to build a new structure or other impervious cover in its place; and](#)
 - f. [Removal of a building to construct new pavement or an otherwise impervious surface.](#)
2. [These types of construction are generally not considered redevelopment in terms of determining WQV:](#)
 - a. [Construction staging or lay down areas that are not within the limits of new or reconstructed impervious cover;](#)
 - b. [Temporary increases in impervious cover due to phasing \(at the discretion of Public Works\);](#)
3. [Renovation of an existing building without an addition;](#)
4. [Repairing pavement \(i.e., mill and overlay, but not reconstruction of base\);](#)

- e. Repair or replacement of canopies; and
 - f. Untouched impervious areas on a site that is being redeveloped (i.e., existing impervious cover outside the limits of construction).
- E. Treatment of Offsite Runoff. Runoff from the developed or redeveloped site should generally be given preference for treatment. However, the director of Public Works or his designee may, on a case by case basis, approve treatment of offsite runoff instead of or in combination with onsite runoff. In this case, the design rainfall depth is increased by 10% for all offsite runoff. Public Works may require that some onsite runoff is treated, especially if there are potentially acute sources of pollutants (i.e., dog parks, dumpster pads, and oil/grease containers).

- (5) **Manufactured Products for Stormwater Management.** In addition to the BMPs included in the San Antonio River Basin LID Technical Guidance Manual, several proprietary manufactured products have been adopted by the Texas Commission on Environmental Quality (TCEQ) to meet a minimum of eighty (80) percent TSS removal. These devices shall not be accepted to meet the volume reduction requirement of subsection 35- 210(g)(2), but will be allowed for pre-treatment, filtering, trash removal and oil and grease removal as the first structural BMP in a treatment train. Devices that have not been approved by TCEQ may be acceptable to the Director of the transportation and capital improvements department or designee only if they meet the Technology Assessment Protocol - Ecology (TAPE) guidelines.

- E. Automated Drainage System Components. BMPs may include drainage system components with digital or automated controls. Provide sufficient manufacturer's documentation to show how the components function and how the system is programmed for specific site. Maintenance plans shall include all pertinent information to ensure future owners or operators can maintain the automated system (see also Section 35-210 (l)(1) & (2). Applicant is responsible for all permitting associated with these systems (plumbing, electrical, SAWS, etc.).

(l) **Maintenance.**

1. **Maintenance Required.** Structural stormwater management practices must be privately owned and shall be maintained by the property owner, unless the practices are part of a capital improvement project managed by a public agency. An operation and maintenance schedule shall be submitted to the director of transportation and capital improvements department or designee prior to approval of construction plans. Maintenance of potentially acute sources of pollution (i.e., dog parks, dumpster pads, and oil/grease containers) and the associated BMPs must be specifically included in the maintenance and operation plan

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 14, 2022*****

Amendment 27-42
Applicant: Public Works

Amendment Title – ‘Sec. 35-210. - Low Impact Development and Natural Channel Design Protocol (LID/NCDP).’

Amendment Language:

Table 210-2

<u>Credit/Offset</u>	<u>Percent of Water Quality Volume (WQV) Managed</u>				
	<u>60%</u>	<u>70%</u>	<u>80%</u>	<u>90%</u>	<u>100%</u>
<u>FILO Reduction</u>	<u>5%</u>	<u>10%</u>	<u>20%</u>	<u>25%</u>	<u>30%</u>
<u>Storm Water Utility Fee (SWUF) Reduction</u>	<u>30%</u>				
<p><u>Note: LID designed to manage runoff above the required WQV, or Natural Channel Design (NCDP) that increases channel storage to the point of decreasing runoff may result in further reduction or elimination of FILO and SWUF. Reference 210(i)(1)(B).</u></p>					

	Percent of Water Quality Volume Managed ⁽¹⁾				
	60%	70%	80%	90%	100%
Credit/Offset					
FILO Fee Discount					
Meets LID Performance Standard	5%	10%	20%	25%	30%
Meets Detention Requirements or Increases Channel Storage through NCDP	Cumulative Reduction in Flow Sliding Scale— see 210(i)(1)(B)				

(1) Water quality volume is defined as the runoff volume resulting from the first 1.5 inches of rainfall falling in twenty-four (24) hours on the developed portions of the site

- (g) **Stormwater Management.** An LID/NCDP application shall comply with the stormwater management standards of appendix H of this chapter, except as follows:

2. LID Performance Standards.

- D. **Redevelopment Standards.** A redevelopment site shall be subject to a reduced LID performance standard: the stormwater management system will be sized and designed based on the runoff volume resulting from the first 1.18 inches (equivalent to the ninetyth (90th) percentile storm calculated using the methodology developed by the EPA in report 841-B-09-001. The daily rainfall total for the period of record at the San Antonio International Airport was used to calculate the ninetyth (90th) and eighty-fifth (85th) percentile storms referenced in this section.) of rainfall in twenty-four (24) hours from rebuilt areas and newly developed areas on the site. The applicant shall be eligible for incentives to treat stormwater from the redevelopment site according to Tables 210-1 and 210-2.

Water Quality Volume (WQV) for redevelopment projects shall be calculated based on the total post-project impervious cover within the limits of construction.

1. Examples of construction or reconstruction that are generally considered redevelopment for the purposes of determining WQV include, but may not be limited to:
 - a. New buildings, parking lots, hardscape, or other impervious cover constructed on an already developed lot;
 - b. Additions to or expansion of existing buildings, parking lots, hardscape, or other impervious cover;
 - c. Demolition and reconstruction of an existing building or construction of a new building in its place;
 - d. Reconstruction of a paved surface (involves regrading or reconstruction of base material);
 - e. Removal of a paved surface to build a new structure or other impervious cover in its place; and
 - f. Removal of a building to construct new pavement or an otherwise impervious surface.
2. These types of construction are generally not considered redevelopment in terms of determining WQV:
 - a. Construction staging or lay down areas that are not within the limits of new or reconstructed impervious cover;
 - b. Temporary increases in impervious cover due to phasing (at the discretion of Public Works);
3. Renovation of an existing building without an addition;
4. Repairing pavement (i.e., mill and overlay, but not reconstruction of base);

- e. [Repair or replacement of canopies; and](#)
 - f. [Untouched impervious areas on a site that is being redeveloped \(i.e., existing impervious cover outside the limits of construction\).](#)
- E. [Treatment of Offsite Runoff.](#) Runoff from the developed or redeveloped site should generally be given preference for treatment. However, the director of Public Works or designee may, on a case by case basis, approve treatment of offsite runoff instead of or in combination with onsite runoff. In this case, the design rainfall depth is increased by 10% for all offsite runoff. Public Works may require that some onsite runoff is treated, especially if there are potentially acute sources of pollutants (i.e., dog parks, dumpster pads, and oil/grease containers).

- (5) **Manufactured Products for Stormwater Management.** In addition to the BMPs included in the San Antonio River Basin LID Technical Guidance Manual, several proprietary manufactured products have been adopted by the Texas Commission on Environmental Quality (TCEQ) to meet a minimum of eighty (80) percent TSS removal. These devices shall not be accepted to meet the volume reduction requirement of subsection 35- 210(g)(2), but will be allowed for pre-treatment, filtering, trash removal and oil and grease removal as the first structural BMP in a treatment train. Devices that have not been approved by TCEQ may be acceptable to the Director of the transportation and capital improvements department or designee only if they meet the Technology Assessment Protocol - Ecology (TAPE) guidelines.

- E. [Automated Drainage System Components.](#) BMPs may include drainage system components with digital or automated controls. Provide sufficient manufacturer's documentation to show how the components function and how the system is programmed for specific site. Maintenance plans shall include all pertinent information to ensure future owners or operators can maintain the automated system (see also Section 35-210 (l)(1) & (2). Applicant is responsible for all permitting associated with these systems (plumbing, electrical, SAWS, etc.).

(l) **Maintenance.**

1. **Maintenance Required.** Structural stormwater management practices must be privately owned and shall be maintained by the property owner, unless the practices are part of a capital improvement project managed by a public agency. An operation and maintenance schedule shall be submitted to the director of [Public Works](#) ~~transportation and capital improvements department~~ or designee prior to approval of construction plans. [Maintenance of potentially acute sources of pollution \(i.e., dog parks, dumpster pads, and oil/grease containers\) and the associated BMPs must be specifically included in the maintenance and operation plan](#)



UDC Amendment Request Application for Internal Parties ***(City of San Antonio Departments)***

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): Public Works Department

Address: 1901 S Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:24:52 -06'00'

Date: 1/26/2022

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (*RID*)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The proposed amendments to Sec. 35-432(i)(2)(D) is to codify language where processes are already in place. Currently, we require for all residential subdivision plats to pay their development's FILO fees prior to recordation. We also require, where detention is proposed on those residential subdivisions, that the detention pond conformance letter has been submitted and approved by Storm Water proving the detention ponds have been constructed per plans prior to allowing the plat to move on to recordation. Again, this is already in practice per IB 553.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

The proposed amendment to Sec. 35-432(i)(2)(D) is not expected to have a cost impact as the requirement to have a detention pond constructed per the approved construction plans prior to the plat being recorded (for residential development only) is already in practice per IB 553.

UDC 2021 Proposed Amendment

Amendment 27-43**Applicant: Public Works****Amendment Title – ‘Sec. 35-432. – Procedures for Subdivision Plat Approval.’****Amendment Language:**

- (i) Recording Procedures.
- (1) **Fees.** At the time an application for a plat located within the city limits is submitted to the director of development services, the applicant shall deposit fees covering the cost of recording the plat. Such fees shall be in the form of a check made payable to the City of San Antonio.
- (2) **Recordation.** The director of development services shall release for recordation an approved plat in the deed and plat records of the county within which the plat is located, provided the property owner consents in writing, outstanding liens imposed by the city (on sites cleared of debris, removal of health hazards, over growth and/or the razing of unsafe building(s)) is resolved and approved by the director of finance, and the plat meets applicable conditions:
- A. No site improvements are required;
 - B. All required site improvements have been completed and accepted by the director of development services;
 - C. A performance agreement and a guarantee of performance as described in section 35-437 have been filed with and approved by the director of development services and the city attorney’s office as to form; and/or
 - D. All required impact and drainage fees have been paid. [For residential subdivisions with detention, detention ponds must be completed prior to plat recordation.](#)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 28, 2022*****

Amendment 27-43

Applicant: Public Works

Amendment Title – ‘Sec. 35-432. – Procedures for Subdivision Plat Approval.’

Amendment Language:

- (i) Recording Procedures.
- (1) **Fees.** At the time an application for a plat located within the city limits is submitted to the director of development services, the applicant shall deposit fees covering the cost of recording the plat. Such fees shall be in the form of a check made payable to the City of San Antonio.
- (2) **Recordation.** The director of development services shall release for recordation an approved plat in the deed and plat records of the county within which the plat is located, provided the property owner consents in writing, outstanding liens imposed by the city (on sites cleared of debris, removal of health hazards, over growth and/or the razing of unsafe building(s)) is resolved and approved by the director of finance, and the plat meets applicable conditions:
- A. No site improvements are required;
 - B. All required site improvements have been completed and accepted by the director of development services;
 - C. A performance agreement and a guarantee of performance as described in section 35-437 have been filed with and approved by the director of development services and the city attorney’s office as to form; and/or
 - D. All required impact and drainage fees have been paid. [For residential subdivisions with detention, detention ponds must be completed prior to plat recordation.](#)



UDC Amendment Request Application for Internal Parties

(City of San Antonio Departments)

Part 1. Applicant Information

Name: Sabrina Santiago Organization (if applicable): Public Works Department

Address: 1901 S Alamo St

Phone: 210-207-0182

Email: sabrina.santiago@sanantonio.gov

Signature: Razi Hosseini

Digitally signed by Razi Hosseini
Date: 2022.02.01 09:25:08 -06'00'

Date: 1/26/2022

(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

The proposed amendments to Sec. 35-673 of the UDC is intended to provide flexibility in the design of LID components for projects where LID is required i.e. in the RIO overlay districts, for offsite treatment. This would be beneficial to owners/developers where the proposed improvements on the project site are constrained by the overall size of the site. The additional proposed amendment for this section will address the acute point source pollution such as dog parks, dumpster pads, etc. and design requirements for treatment.

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. Will not impact the cost of construction and/or development.

B. Will increase the cost of construction and/or development. _____

C. Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- **Consider and indicate initial and long-term maintenance costs;**
- **Consider city cost (i.e. personnel costs and costs to enforce);**
- **Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.**

There will not be a cost impact as a result of these proposed amendments for Sec. 35-673. The said amendments are in line with the intent of the City adopted LID Manual as well as the RIO overlay districts. The amendments are providing the developers/owners flexibility in the design to treat offsite runoff that drains through the potential project site rather than treating onsite to allow more buildable area where site's are constrained by size.

UDC 2021 Proposed Amendment

Amendment 27-44**Applicant: Public Works****Amendment Title – ‘Sec. 35-673. - Site Design Standards.’****Amendment Language:**

This section focuses on the design concepts for an individual site and helps create a cohesive design that recognizes the unique opportunities of developing a site near the [San Antonio River](#) or [San Pedro Creek](#). These include building placement, orientation and setbacks, and the design of the outdoor space.

- (c) **Topography and Drainage.** The natural contours of occasional hillsides and river or creek banks contribute to the distinct character of the San Antonio River and San Pedro Creek and shall be considered in site designs for new development. Site plans shall minimize the need for cut and fill. It should be considered as an opportunity for positive enhancements through the creative use of terraces and retaining walls. Sites abutting the creek must comply with subsection 35-673(c)(8) San Antonio River Authority Consultation.

- (8) **San Antonio River Authority Consultation.** Consultation with the San Antonio River Authority regarding direct access adjacent to the San Antonio River and San Pedro Creek within RIO-1, RIO-2, RIO-4, RIO-5, RIO-6, and RIO-7, landscaping and maintenance boundaries, and storm water control measures as required in Sections 35-672, 35-673, and 35-678, as applicable, is required prior to a submission for a certificate of appropriateness from the Office of Historic Preservation or plat approval, as applicable, to allow for review and comment by SARA for properties that fall within the RIO Overlay District as defined in UDC 35-338. This section shall apply to newly developed properties and redevelopment of properties.

- C. **Storm Water Management Directly Adjacent to the River or Creek.** Developments shall manage site storm water through Low Impact Development (LID) components consistent with section 35-210 of this chapter and shall also comply with the following:
- i. Storm water runoff shall pass to the river through discharge pipes or outfalls that are below water level or through an approved LID feature. Overland flow onto the park is discouraged and shall be reviewed on a case-by-case basis. Modification of this subsection shall require approval by SARA and the director of ~~transportation and capital~~ Public Works improvements, or their designee;
 - ii. Open concrete chutes shall be prohibited;
 - iii. Runoff from pools or other non-storm water producing sources shall be treated prior to discharging into the river or creek.

- iv. Runoff from potentially acute sources of pollutants, such as dog parks, dumpster pads, or oil/grease containers shall be treated for total suspended solids (TSS) and the associated pathogens, oil/grease, and/or heavy metals appropriate for the pollutant source prior to discharging into the river or creek, or prior to discharging into an untreated storm drainage system that flows into the river or creek.
- v. Runoff from the developed site should generally be given preference for treatment. The director of Public Works or his designee may, on a case by case basis, approve treatment of offsite runoff instead of or in combination with onsite runoff. In this case, the design rainfall depth is increased by 10% for all offsite runoff. Offsite treatment must occur within the RIO district. Reference Section 35-210(g)(2) for LID performance standards. Runoff from potentially acute onsite sources of pollutants must be treated, per 35-673(c)(8)(C)(iv), even in cases where treatment of offsite runoff is allowed.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 25, 2022 *****

Amendment 27-44

Applicant: Public Works

Amendment Title – ‘Sec. 35-673. - Site Design Standards.’

Amendment Language:

This section focuses on the design concepts for an individual site and helps create a cohesive design that recognizes the unique opportunities of developing a site near the [San Antonio River](#) or [San Pedro Creek](#). These include building placement, orientation and setbacks, and the design of the outdoor space.

- (c) **Topography and Drainage.** The natural contours of occasional hillsides and river or creek banks contribute to the distinct character of the San Antonio River and San Pedro Creek and shall be considered in site designs for new development. Site plans shall minimize the need for cut and fill. It should be considered as an opportunity for positive enhancements through the creative use of terraces and retaining walls. Sites abutting the creek must comply with subsection 35-673(c)(8) San Antonio River Authority Consultation.

- (8) **San Antonio River Authority Consultation.** Consultation with the San Antonio River Authority regarding direct access adjacent to the San Antonio River and San Pedro Creek within RIO-1, RIO-2, RIO-4, RIO-5, RIO-6, and RIO-7, landscaping and maintenance boundaries, and storm water control measures as required in Sections 35-672, 35-673, and 35-678, as applicable, is required prior to a submission for a certificate of appropriateness from the Office of Historic Preservation or plat approval, as applicable, to allow for review and comment by SARA for properties that fall within the RIO Overlay District as defined in UDC 35-338. This section shall apply to newly developed properties and redevelopment of properties.

- C. **Storm Water Management Directly Adjacent to the River or Creek.** Developments shall manage site storm water through [Low Impact Development \(LID\)](#) components consistent with section 35-210 of this chapter and shall also comply with the following:
- i. Storm water runoff shall pass to the river through discharge pipes or outfalls that are below water level or through an approved LID feature. Overland flow onto the park is discouraged and shall be reviewed on a case-by-case basis. Modification of this subsection shall require approval by SARA and the director of [Public Works transportation and capital improvements](#), or their designee;
 - ii. Open concrete chutes shall be prohibited;
 - iii. Runoff from pools or other non-storm water producing sources shall be treated prior to discharging into the river or creek.

- iv. Runoff from potentially acute sources of pollutants, such as dog parks, dumpster pads, or oil/grease containers shall be treated for total suspended solids (TSS) and for the pollutant source prior to discharging into the river or creek, or prior to discharging into an untreated storm drainage system that flows into the river or creek.
- v. Runoff from the developed site should generally be given preference for treatment. The director of Public Works or his designee may, on a case by case basis, approve treatment of offsite runoff instead of or in combination with onsite runoff. In this case, the design rainfall depth is increased by 10% for all offsite runoff. Offsite treatment must occur within the RIO district. Reference Section 35-210(g)(2) for LID performance standards. Runoff from potentially acute onsite sources of pollutants must be treated, per 35-673(c)(8)(C)(iv), even in cases where treatment of offsite runoff is allowed.

UDC 2021 Proposed Amendment

***** Recommended Approval by Historic & Design Review Commission on July 20, 2022 *****

Amendment 27-44

Applicant: Public Works

Amendment Title – ‘Sec. 35-673. - Site Design Standards.’

Amendment Language:

This section focuses on the design concepts for an individual site and helps create a cohesive design that recognizes the unique opportunities of developing a site near the [San Antonio River](#) or [San Pedro Creek](#). These include building placement, orientation and setbacks, and the design of the outdoor space.

- (c) **Topography and Drainage.** The natural contours of occasional hillsides and river or creek banks contribute to the distinct character of the San Antonio River and San Pedro Creek and shall be considered in site designs for new development. Site plans shall minimize the need for cut and fill. It should be considered as an opportunity for positive enhancements through the creative use of terraces and retaining walls. Sites abutting the creek must comply with subsection 35-673(c)(8) San Antonio River Authority Consultation.

- (8) **San Antonio River Authority Consultation.** Consultation with the San Antonio River Authority regarding direct access adjacent to the San Antonio River and San Pedro Creek within RIO-1, RIO-2, RIO-4, RIO-5, RIO-6, and RIO-7, landscaping and maintenance boundaries, and storm water control measures as required in Sections 35-672, 35-673, and 35-678, as applicable, is required prior to a submission for a certificate of appropriateness from the Office of Historic Preservation or plat approval, as applicable, to allow for review and comment by SARA for properties that fall within the RIO Overlay District as defined in UDC 35-338. This section shall apply to newly developed properties and redevelopment of properties.

- C. **Storm Water Management Directly Adjacent to the River or Creek.** Developments shall manage site storm water through [Low Impact Development \(LID\)](#) components consistent with section 35-210 of this chapter and shall also comply with the following:
- i. Storm water runoff shall pass to the river through discharge pipes or outfalls that are below water level or through an approved LID feature. Overland flow onto the park is discouraged and shall be reviewed on a case-by-case basis. Modification of this subsection shall require approval by SARA and the director of [Public Works transportation and capital improvements](#), or their designee;
 - ii. Open concrete chutes shall be prohibited;
 - iii. Runoff from pools or other non-storm water producing sources shall be treated prior to discharging into the river or creek.

- iv. Runoff from potentially acute sources of pollutants, such as dog parks, dumpster pads, or oil/grease containers shall be treated for total suspended solids (TSS) and for the pollutant source prior to discharging into the river or creek, or prior to discharging into an untreated storm drainage system that flows into the river or creek.
- v. Runoff from the developed site should generally be given preference for treatment. The director of Public Works or his designee may, on a case by case basis, approve treatment of offsite runoff instead of or in combination with onsite runoff. In this case, the design rainfall depth is increased by 10% for all offsite runoff. Offsite treatment must occur within the RIO district. Reference Section 35-210(g)(2) for LID performance standards. Runoff from potentially acute onsite sources of pollutants must be treated, per 35-673(c)(8)(C)(iv), even in cases where treatment of offsite runoff is allowed.



UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Deborah Scharven Organization (if applicable): DEI Disability Access Office
Address: 114 W Commerce Street, Room 901 San Antonio, TX 78205
Phone: 210.207.7135 Email: deborah.scharven@sanantonio.gov
Signature: Deborah Scharven Date: January 31, 2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Sec. 35-383. Oversized Vehicles - Changes in language to reflect proper terminology when referring to individuals with disabilities, the correct office reference, and updates to the Texas Transportation Code.

UDC 2021 Proposed Amendment

Amendment 28-1**Applicant:** DEI Disability Access Office**Amendment Title:** 'Sec.35-383 – Oversized Vehicles**Amendment Language:****Sec. 35-383. - Oversized Vehicles.**

- (a) **License and Inspection Requirement.** All oversized vehicles must have a current license and inspection sticker if required by the state in which the vehicle is registered.
- (b) **Vehicle Use.** Oversized vehicles shall not be used for dwelling, sleeping, or business purposes upon any street, alley, or other public place, or upon any private property except as otherwise specifically allowed in this chapter or as follows:
- (1) Within a lawfully established recreational vehicle or manufactured home park, a campground, or other like facility which is designed and equipped to provide temporary or permanent accommodations for such vehicles.
 - (2) An oversized vehicle owned by and registered to a person residing outside Bexar County who is visiting San Antonio may be parked behind the restricted parking area of a property owned by or leased to the host. If the oversized vehicle is designed for occupancy, it may be occupied by the guest, provided, however, such occupancy may not exceed ten (10) days per visit, with a limit of three (3) visits per year for each vehicle. Oversized vehicles shall not discharge any litter, sewage effluent, or other matter except into sanitary facilities designed to dispose of such materials.
- (c) **Parking in Residential Districts.** The parking of an oversized vehicle within the restricted parking area or the parking so that any portion of the vehicle extends into the restricted parking area is prohibited in any of the following zoning districts "R-4," "RM-4," "R-5," "RM-5," "R-6," "RM-6," "R-20," "RE," "RP," "NP-8," "NP-10," "NP-15," "MH," "MF-18," "MF-25," "MF-33," "MF-40," "MF-50," "RD" and "UD" except as permitted in subsection (d) below:
- (d) **Residential Parking Exceptions.** Oversized vehicles may be parked in a driveway or other permanently maintained parking area as specified by section 19-194 of the City Code within the restricted parking area in the residential districts specified in subsection (c) above under the following conditions:
- (1) **Loading.** An oversized vehicle of any type may be temporarily parked in the restricted parking areas for such time as is actually necessary to load or unload passengers, freight, or merchandise.
 - (2) **Trip Preparation.** An oversized vehicle, other than one that is also defined as a truck-tractor, road-tractor, semi-trailer, trailer or commercial motor vehicle with three (3) or more axles, may be parked within the restricted parking area for such time as is actually necessary for trip preparation. Trip preparation time shall be limited to a maximum of forty-eight (48) hours prior to use and twenty-four (24) after use twice within any calendar month.
 - (3) **Accessible Areas. Handicapped Areas.** An oversized vehicle of any type may be parked in the restricted parking area at any time if it bears a special ~~handicapped~~ parking permit (~~decal~~) issued

by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ of the City of San Antonio.

- A. A ~~disabled~~ person [with a disability](#) who owns an oversized vehicle may apply to the city's [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ for such a permit if the person has a mobility impairment, uses the vehicle as a primary means of transportation or livelihood, and the vehicle is specially equipped or modified to accommodate the disability.
 - B. The [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ may issue such a permit after inquiring into the facts and giving the applicant an opportunity to be heard, if the officer finds that (1) without the vehicle the applicant would be substantially limited in life's activities, (2) the physical handicap is permanent or long term in duration, (3) use of the oversized vehicle is necessary to provide reasonable mobility, (4) parking within the restricted parking area facilitates mobility, and (5) the vehicle has a disabled license plate issued by the state.
 - C. A permit issued by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ shall be valid for a period of two (2) years. Renewal of the permit shall require re-examination of the facts.
 - D. If a permit is denied by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~, the applicant may appeal to the board of adjustment in accordance with section 35-482 of this chapter. The board shall have the authority to reverse or affirm, in whole or in part, the decision of the [Disability Access Office Manager](#) ~~handicapped access officer~~.
 - E. It shall be a violation hereof for the holder of a permit issued hereunder to transfer title to the oversized vehicle without contacting the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ for cancellation and removing the permit from the vehicle.
- (e) **Definitions.** In this section, the terms truck-tractor, ~~road-tractor~~, semi-trailer, ~~trailer~~ and commercial motor vehicle shall have the same definitions as set out in V.T.C.A. Transportation Code § 502.001 (~~Vernon's Pam. 1996~~). However, such terms shall not mean "recreational vehicle" as that term is defined in [Texas V.T.C.A.](#) Transportation Code § 522.004(b).
- (f) **Penalties.** The penalty for violation of any portion of this section is hereby established so that the minimum fine shall be one hundred dollars (\$100.00) and the maximum fine shall be two thousand dollars (\$2,000.00), provided, however, in the event a defendant has once previously been convicted under this Ordinance No. 84874, the defendant, upon conviction, shall be fined an amount no less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00) and upon third and subsequent convictions, the penalty shall be a fine of not less than three hundred dollars (\$300.00) nor more than two thousand dollars (\$2,000.00).([Sec. 35-491 Enforcement – Zoning Violations](#)).

(Ord. No. 98697 § 6) (Ord. No. 101816, § 2, 12-15-05) (Ord. No. 2009-01-15-0001, § 2, 1-15-09)

UDC 2021 Proposed Amendment

*****Recommended Approval by PCTAC on February 22, 2022*****

Amendment 28-1

Applicant: DEI Disability Access Office

Amendment Title: 'Sec.35-383 – Oversized Vehicles

Amendment Language:

Sec. 35-383. - Oversized Vehicles.

- (a) **License and Inspection Requirement.** All oversized vehicles must have a current license and inspection sticker if required by the state in which the vehicle is registered.
- (b) **Vehicle Use.** Oversized vehicles shall not be used for dwelling, sleeping, or business purposes upon any street, alley, or other public place, or upon any private property except as otherwise specifically allowed in this chapter or as follows:
 - (1) Within a lawfully established recreational vehicle or manufactured home park, a campground, or other like facility which is designed and equipped to provide temporary or permanent accommodations for such vehicles.
 - (2) An oversized vehicle owned by and registered to a person residing outside Bexar County who is visiting San Antonio may be parked behind the restricted parking area of a property owned by or leased to the host. If the oversized vehicle is designed for occupancy, it may be occupied by the guest, provided, however, such occupancy may not exceed ten (10) days per visit, with a limit of three (3) visits per year for each vehicle. Oversized vehicles shall not discharge any litter, sewage effluent, or other matter except into sanitary facilities designed to dispose of such materials.
- (c) **Parking in Residential Districts.** The parking of an oversized vehicle within the restricted parking area or the parking so that any portion of the vehicle extends into the restricted parking area is prohibited in any of the following zoning districts "R-4," "RM-4," "R-5," "RM-5," "R-6," "RM-6," "R-20," "RE," "RP," "NP-8," "NP-10," "NP-15," "MH," "MF-18," "MF-25," "MF-33," "MF-40," "MF-50," "RD" and "UD" except as permitted in subsection (d) below:
- (d) **Residential Parking Exceptions.** Oversized vehicles may be parked in a driveway or other permanently maintained parking area as specified by section 19-194 of the City Code within the restricted parking area in the residential districts specified in subsection (c) above under the following conditions:
 - (1) **Loading.** An oversized vehicle of any type may be temporarily parked in the restricted parking areas for such time as is actually necessary to load or unload passengers, freight, or merchandise.
 - (2) **Trip Preparation.** An oversized vehicle, other than one that is also defined as a truck-tractor, road-tractor, semi-trailer, trailer or commercial motor vehicle with three (3) or more axles, may be parked within the restricted parking area for such time as is actually necessary for trip preparation. Trip preparation time shall be limited to a maximum of forty-eight (48) hours prior to use and twenty-four (24) after use twice within any calendar month.
 - (3) **Accessible Areas. Handicapped Areas.** An oversized vehicle of any type may be parked in the restricted parking area at any time if it bears a special ~~handicapped~~ parking permit (~~decal~~) issued

by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ of the City of San Antonio.

- A. A ~~disabled~~ person [with a disability](#) who owns an oversized vehicle may apply to the city's [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ for such a permit if the person has a mobility impairment, uses the vehicle as a primary means of transportation or livelihood, and the vehicle is specially equipped or modified to accommodate the disability.
 - B. The [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ may issue such a permit after inquiring into the facts and giving the applicant an opportunity to be heard, if the officer finds that (1) without the vehicle the applicant would be substantially limited in life's activities, (2) the physical handicap is permanent or long term in duration, (3) use of the oversized vehicle is necessary to provide reasonable mobility, (4) parking within the restricted parking area facilitates mobility, and (5) the vehicle has a disabled license plate issued by the state.
 - C. A permit issued by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ shall be valid for a period of two (2) years. Renewal of the permit shall require re-examination of the facts.
 - D. If a permit is denied by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~, the applicant may appeal to the board of adjustment in accordance with section 35-482 of this chapter. The board shall have the authority to reverse or affirm, in whole or in part, the decision of the [Disability Access Office Manager](#) ~~handicapped access officer~~.
 - E. It shall be a violation hereof for the holder of a permit issued hereunder to transfer title to the oversized vehicle without contacting the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ for cancellation and removing the permit from the vehicle.
- (e) **Definitions.** In this section, the terms truck-tractor, ~~road-tractor~~, semi-trailer, ~~trailer~~ and commercial motor vehicle shall have the same definitions as set out in V.T.C.A. Transportation Code § 502.001 (~~Vernon's Pam. 1996~~). However, such terms shall not mean "recreational vehicle" as that term is defined in [Texas V.T.C.A.](#) Transportation Code § 522.004(b).
- (f) **Penalties.** The penalty for violation of any portion of this section is hereby established so that the minimum fine shall be one hundred dollars (\$100.00) and the maximum fine shall be two thousand dollars (\$2,000.00), provided, however, in the event a defendant has once previously been convicted under this Ordinance No. 84874, the defendant, upon conviction, shall be fined an amount no less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00) and upon third and subsequent convictions, the penalty shall be a fine of not less than three hundred dollars (\$300.00) nor more than two thousand dollars (\$2,000.00).([Sec. 35-491 Enforcement – Zoning Violations](#)).

(Ord. No. 98697 § 6) (Ord. No. 101816, § 2, 12-15-05) (Ord. No. 2009-01-15-0001, § 2, 1-15-09)

UDC 2021 Proposed Amendment

*****Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 28-1

Applicant: DEI Disability Access Office

Amendment Title: 'Sec.35-383 – Oversized Vehicles

Amendment Language:

Sec. 35-383. - Oversized Vehicles.

- (a) **License and Inspection Requirement.** All oversized vehicles must have a current license and inspection sticker if required by the state in which the vehicle is registered.
- (b) **Vehicle Use.** Oversized vehicles shall not be used for dwelling, sleeping, or business purposes upon any street, alley, or other public place, or upon any private property except as otherwise specifically allowed in this chapter or as follows:
 - (1) Within a lawfully established recreational vehicle or manufactured home park, a campground, or other like facility which is designed and equipped to provide temporary or permanent accommodations for such vehicles.
 - (2) An oversized vehicle owned by and registered to a person residing outside Bexar County who is visiting San Antonio may be parked behind the restricted parking area of a property owned by or leased to the host. If the oversized vehicle is designed for occupancy, it may be occupied by the guest, provided, however, such occupancy may not exceed ten (10) days per visit, with a limit of three (3) visits per year for each vehicle. Oversized vehicles shall not discharge any litter, sewage effluent, or other matter except into sanitary facilities designed to dispose of such materials.
- (c) **Parking in Residential Districts.** The parking of an oversized vehicle within the restricted parking area or the parking so that any portion of the vehicle extends into the restricted parking area is prohibited in any of the following zoning districts "R-4," "RM-4," "R-5," "RM-5," "R-6," "RM-6," "R-20," "RE," "RP," "NP-8," "NP-10," "NP-15," "MH," "MF-18," "MF-25," "MF-33," "MF-40," "MF-50," "RD" and "UD" except as permitted in subsection (d) below:
- (d) **Residential Parking Exceptions.** Oversized vehicles may be parked in a driveway or other permanently maintained parking area as specified by section 19-194 of the City Code within the restricted parking area in the residential districts specified in subsection (c) above under the following conditions:
 - (1) **Loading.** An oversized vehicle of any type may be temporarily parked in the restricted parking areas for such time as is actually necessary to load or unload passengers, freight, or merchandise.
 - (2) **Trip Preparation.** An oversized vehicle, other than one that is also defined as a truck-tractor, road-tractor, semi-trailer, trailer or commercial motor vehicle with three (3) or more axles, may be parked within the restricted parking area for such time as is actually necessary for trip preparation. Trip preparation time shall be limited to a maximum of forty-eight (48) hours prior to use and twenty-four (24) after use twice within any calendar month.
 - (3) **Accessible Areas. Handicapped Areas.** An oversized vehicle of any type may be parked in the restricted parking area at any time if it bears a special ~~handicapped~~ parking permit (~~decal~~) issued

by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ of the City of San Antonio.

- A. A ~~disabled~~ person [with a disability](#) who owns an oversized vehicle may apply to the city's [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ for such a permit if the person has a mobility impairment, uses the vehicle as a primary means of transportation or livelihood, and the vehicle is specially equipped or modified to accommodate the disability.
 - B. The [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ may issue such a permit after inquiring into the facts and giving the applicant an opportunity to be heard, if the officer finds that (1) without the vehicle the applicant would be substantially limited in life's activities, (2) the physical handicap is permanent or long term in duration, (3) use of the oversized vehicle is necessary to provide reasonable mobility, (4) parking within the restricted parking area facilitates mobility, and (5) the vehicle has a disabled license plate issued by the state.
 - C. A permit issued by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ shall be valid for a period of two (2) years. Renewal of the permit shall require re-examination of the facts.
 - D. If a permit is denied by the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~, the applicant may appeal to the board of adjustment in accordance with section 35-482 of this chapter. The board shall have the authority to reverse or affirm, in whole or in part, the decision of the [Disability Access Office Manager](#) ~~handicapped access officer~~.
 - E. It shall be a violation hereof for the holder of a permit issued hereunder to transfer title to the oversized vehicle without contacting the [Disability Access Office Manager or designee](#) ~~handicapped access officer~~ for cancellation and removing the permit from the vehicle.
- (e) **Definitions.** In this section, the terms truck-tractor, ~~road-tractor~~, semi-trailer, ~~trailer~~ and commercial motor vehicle shall have the same definitions as set out in V.T.C.A. Transportation Code § 502.001 (~~Vernon's Pam. 1996~~). However, such terms shall not mean "recreational vehicle" as that term is defined in [Texas V.T.C.A.](#) Transportation Code § 522.004(b).
- (f) **Penalties.** The penalty for violation of any portion of this section is hereby established so that the minimum fine shall be one hundred dollars (\$100.00) and the maximum fine shall be two thousand dollars (\$2,000.00), provided, however, in the event a defendant has once previously been convicted under this Ordinance No. 84874, the defendant, upon conviction, shall be fined an amount no less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00) and upon third and subsequent convictions, the penalty shall be a fine of not less than three hundred dollars (\$300.00) nor more than two thousand dollars (\$2,000.00).([Sec. 35-491 Enforcement – Zoning Violations](#)).

(Ord. No. 98697 § 6) (Ord. No. 101816, § 2, 12-15-05) (Ord. No. 2009-01-15-0001, § 2, 1-15-09)



UDC Amendment Request Application for Internal Parties
(City of San Antonio Departments)

Part 1. Applicant Information

Name: Deborah Scharven Organization (if applicable): DEI Disability Access Office
Address: 114 W. Commerce Street, Rm 901 San Antonio, TX 78205
Phone: 210.207.7135 Email: deborah.scharven@sanantonio.gov
Signature: Deborah Scharven Date: January 31, 2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

UDC Chapter 35, Sec. 35-501 General Provisions, (g) Americans with Disabilities Act, (1) Infrastructure change 2012 Texas Accessibility Standards (TAS) Online site, address to tdlr.texas.gov/ab/abtas.htm and remove <http://www.tdlr.texas.gov/ab/abtas.html>, which leads to Server Error Message 404.
Replace (g) (2) Multi-Family Housing with Public Rights-of-Way, and move Multi-family Housing to (3).

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):	By how much?
	<i>(Indicate either a dollar amount or percentage above or below current construction and/or development costs)</i>
A. <input checked="" type="checkbox"/> Will not impact the cost of construction and/or development.	_____
B. <input type="checkbox"/> Will increase the cost of construction and/or development.	_____
C. <input type="checkbox"/> Will decrease the cost of construction and/or development.	_____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

The Public Works Department Design Guidance Manual (2017) states pedestrian elements shall be designed in accordance with the Public-Right-of-Way Accessibility Guidelines (PROWAG).

This amendment is formalizing a current City practice as allowed under the Texas Administrative Code, Rule §68.102 Public Right-of-Way Projects.

UDC 2021 Proposed Amendment

Amendment 28-2**Applicant:** DEI Disability Access Office**Amendment Title:** 'Sec.35-501 – General Provisions'**Amendment Language:**

Sec. 35-501. - General Provisions.

(g) Americans With Disabilities Act.

- (1) **Infrastructure.** Infrastructure construction and improvements of facilities shall comply with the Americans with Disabilities Act of 1990 (42 U.S.C. subsection 12181 et seq., Pub. L 101-336 and implementing regulations at 28 C.F.R. parts 35 and 36) and the latest version of the Texas Accessibility Standards of the Texas Department of Licensing and Regulation. Applicants should consult the ADA Technical Assistance Manual from the U.S. Department of Justice on the Internet at <http://www.usdoj.gov/crt/ada/taman3.html>, and Technical Assistance Manual for State and Local Governments @ <http://www.usdoj.gov/crt/ada/taman2.html> and the latest version of the Texas Accessibility Standards available at [tdlr.texas.gov/ab/abtas.htm](http://www.tdlr.texas.gov/ab/abtas.htm) ~~<http://www.tdlr.texas.gov/ab/abtas.html>~~.
- (2) **Public Rights-of-Way.** As established by the Texas Administrative Code, RULE §68.102 Public Right-of-Way Projects. For public right-of-way projects, in addition to accepting compliance with applicable Texas Accessibility Standards (TAS) requirements, the City will also accept compliance with the Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG), published by the Architectural and Transportation Compliance Board (U.S. Access Board). Applicants shall consult the PROWAG Manual from the U.S. Access Board at <https://www.access-board.gov/prowag/>.
- (3) **Multi-Family Housing.** Multi-family housing development shall comply with section 804 (f)(5)(C) Fair Housing Amendments Act of 1988 and the implementing regulations codified at 24 CFR 100.205. Applicants should consult the Fair Housing Accessibility Guidelines from the U.S. Department of Housing and Urban development on the Internet at <http://www.hud.gov/fhefhag.html>. See also HUD Fair Housing Assistance Providers Web site: <http://www.hud.gov/fairhsg1.html>.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by PCTAC on February 28, 2022*****

Amendment 28-2

Applicant: DEI Disability Access Office

Amendment Title: 'Sec.35-501 – General Provisions'

Amendment Language:

Sec. 35-501. - General Provisions.

(g) Americans With Disabilities Act.

- (1) **Infrastructure.** Infrastructure construction and improvements of facilities shall comply with the Americans with Disabilities Act of 1990 (42 U.S.C. subsection 12181 et seq., Pub. L 101-336 and implementing regulations at 28 C.F.R. parts 35 and 36) and the latest version of the Texas Accessibility Standards of the Texas Department of Licensing and Regulation. Applicants should consult the ADA Technical Assistance Manual from the U.S. Department of Justice on the Internet at <http://www.usdoj.gov/crt/ada/taman3.html> , and Technical Assistance Manual for State and Local Governments @ <http://www.usdoj.gov/crt/ada/taman2.html> and the latest version of the Texas Accessibility Standards available at [tdlr.texas.gov/ab/abtas.htm](http://www.tdlr.texas.gov/ab/abtas.htm) ~~<http://www.tdlr.texas.gov/ab/abtas.html>~~.
- (2) **Public Rights-of-Way.** As established by the Texas Administrative Code, RULE §68.102 Public Right-of-Way Projects. For public right-of-way projects, in addition to accepting compliance with applicable Texas Accessibility Standards (TAS) requirements, the City will also accept compliance with the Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG), published by the Architectural and Transportation Compliance Board (U.S. Access Board). Applicants shall consult the PROWAG Manual from the U.S. Access Board at <https://www.access-board.gov/prowag/>.
- (3) **Multi-Family Housing.** Multi-family housing development shall comply with section 804 (f)(5)(C) Fair Housing Amendments Act of 1988 and the implementing regulations codified at 24 CFR 100.205. Applicants should consult the Fair Housing Accessibility Guidelines from the U.S. Department of Housing and Urban development on the Internet at <http://www.hud.gov/fhefhag.html>. See also HUD Fair Housing Assistance Providers Web site: <http://www.hud.gov/fairhsg1.html>.



UDC Amendment Request Application for External Parties

(neighborhoods, external agencies, stakeholders, etc.)

Part 1. Applicant Information

Name: Marlene Hawkins Organization (if applicable): Government Hill Community Association

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Signature: Marlene Hawkins (co-president) Date: 01/28/2022
 (include title if representing a governmental agency or public private organization) GHCA

Part 2. Basis for Update (check only one)

Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)

Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law

Completed Rule Interpretation Determination (RID)

Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

Modify procedures and standards for workability and administrative efficiency

Eliminate unnecessary development costs

Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design

See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Sec. 35.408 of the UDC provides for registration of associations for purposes of notifications by the city of State required notices and contacting them to provide additional information.

The city of San Antonio wrongly restricts who can receive notices with an internal department policy that allows only one association per neighborhood . The internal policy can not over rule the UDC which does not restrict who can register as long as they meet the registration guidelines. . The internal policy is not in keeping with the intent of the UDC.

UDC sec. 35.408 is to provide required notices and, as stated, "otherwise contacting" associations. SA2020 in the original document said that by 2020 90% of SA would be represented by NAs. Less than half of NAs are on the restrictive registry. The registry needs to be for inclusive communication. Adding the word organization does not change the intent of 35.408.

UDC 2021 Proposed Amendment

Amendment 29-1**Applicant:** Government Hill Community Association - Marlene Hawkins**Amendment Title:** 'Sec.35-408 – Neighborhood Registration'**Amendment Language:**Sec. 35-408. – Communication Registry ~~Neighborhood Registration~~

- (a) **Applicability.** Communication ~~Neighborhood~~ registration is established in order to provide notification ~~to-of~~ neighborhoods associations and organizations for purposes of zoning cases, neighborhood plans, community plans and perimeter plans as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods associations and organizations.
- (b) **Contents.** A Communication ~~neighborhood~~ registry shall be maintained by the department of planning and community development. In order to be included within the Communication ~~neighborhood~~ registry, the neighborhood association or organization shall provide the following information:
- A map or written description of the ~~neighborhood~~ boundaries as chosen by the association or organization.
 - A contact person ~~list of the officers~~ in the association, or organization and including their address, ~~and~~ phone number, and email.
 - A signed copy of the adopted by-laws.
 - A regular meeting location and a regular meeting date.
 - Date the association or organization was founded.
 - Number of association or organization members.
 - Approximate number of housing units in the area.
 - Approximate population of area ~~neighborhood~~.

The neighborhood association or organization shall contact the department of planning and development services in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations or organization ~~where required by this chapter~~.

- (c) **Effect of Communication ~~Neighborhood~~ Registry.** When a neighborhood association or organization has been registered as provided herein, the department of development services shall notify the neighborhood association or organization of any application for rezoning or planned unit development plan filed within the boundaries of a ~~registered~~ neighborhood association or organization or within two hundred (200) feet of the site boundary. Individual citizens who reside outside the two hundred-foot notice required by this chapter, but within the boundaries of a registered neighborhood

association [or organization](#) are considered notified when any such notification is sent to the neighborhood association [or organization](#) within two hundred (200) feet of the subject site. This notice is a courtesy and hearings may proceed despite claims of a lack of notice.

(Ord. No. 2010-11-18-0985, § 2, 11-18-10) (Ord. No. 2012-10-18-0829, § 2, 10-18-12)

UDC 2021 Proposed Amendment

***** Recommended Denial by PCTAC on April 11, 2022 *****

Amendment 29-1

Applicant: Government Hill Community Association - Marlene Hawkins

Amendment Title: 'Sec.35-408 – Neighborhood Registration'

Amendment Language:

Sec. 35-408. – Communication Registry ~~Neighborhood Registration~~

- (a) **Applicability.** Communication ~~Neighborhood~~ registration is established in order to provide notification ~~to-of~~ neighborhoods associations and organizations for purposes of zoning cases, neighborhood plans, community plans and perimeter plans as provided in other sections of this chapter. The purpose of this section is to establish procedures for the registration of neighborhoods associations and organizations.
- (b) **Contents.** A Communication ~~neighborhood~~ registry shall be maintained by the department of planning and community development. In order to be included within the Communication ~~neighborhood~~ registry, the neighborhood association or organization shall provide the following information:
- A map or written description of the ~~neighborhood~~ boundaries as chosen by the association or organization.
 - A contact person ~~list of the officers~~ in the association, or organization and including their address, ~~and~~ phone number, and email.
 - A signed copy of the adopted by-laws.
 - A regular meeting location and a regular meeting date.
 - Date the association or organization was founded.
 - Number of association or organization members.
 - Approximate number of housing units in the area.
 - Approximate population of area ~~neighborhood~~.

The neighborhood association or organization shall contact the department of planning and development services in the event of a change in the above-referenced information. An applicant shall be entitled to rely on the above-referenced information for purposes of preparing any notices or otherwise contacting neighborhood associations or organization ~~where required by this chapter~~.

- (c) **Effect of Communication ~~Neighborhood~~–Registry.** When a neighborhood association or organization has been registered as provided herein, the department of development services shall notify the neighborhood association or organization of any application for rezoning or planned unit development plan filed within the boundaries of a ~~registered~~ neighborhood association or organization or within two hundred (200) feet of the site boundary. Individual citizens who reside outside the two hundred-foot notice required by this chapter, but within the boundaries of a registered neighborhood association or organization are considered notified when any such notification is sent to the

neighborhood association [or organization](#) within two hundred (200) feet of the subject site. This notice is a courtesy and hearings may proceed despite claims of a lack of notice.

(Ord. No. 2010-11-18-0985, § 2, 11-18-10) (Ord. No. 2012-10-18-0829, § 2, 10-18-12)



UDC Amendment Request Application for External Parties *(neighborhoods, external agencies, stakeholders, etc.)*

Part 1. Applicant Information

Name: James McKnight Organization (if applicable): Brown & Ortiz, P.C.
 Address: [REDACTED]
 Phone: [REDACTED] Email: [REDACTED]
 Signature: James McKnight Digitally signed by James McKnight
 DN: cn=James McKnight, o=Brown & Ortiz, ou, email=jmcknight@brownortiz.com, c=US
 Date: 2022.02.01 18:38:25 -0600 Date: 2/1/2022
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC (Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- Completed Rule Interpretation Determination (RID)
- Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)

Part 3. Reason(s) for Update (check all that apply)

- Modify procedures and standards for workability and administrative efficiency
- Eliminate unnecessary development costs
- Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

(see attached) The reason for this proposed UDC amendment is to provide a clearer understanding to the public about what type of use is planned and will be allowed on property zoned for a "Human Services Campus" (HSC). The HSC use is defined broadly in the UDC Appendix A to include a wide range of uses on one property. However, that broad range means there is very little certainty about what activities will take place on the site. An HSC use currently requires a Specific Use Authorization approval to operate, which authorization requires an approved site plan. This amendment adds a provision to Article 3, Division 7- Supplemental Use Regulations, that requires such site plan to specify with more clarity the use(s) that will take place and be allowed on the property.

UDC 2021 Proposed Amendment

Amendment 30-1

Applicant: James McKnight-Brown & Ortiz, P.C.

Amendment Title: ‘Sec.35-311 – Use Regulations’

Amendment Language:

Sec. 35-311. - Use Regulations

Table 311-2:

	<i>PERMITTED USE</i>	C-3	D	ERZD
Service	Human Services Campus (see § 35-400)	S	S	P

Sec. 35-400. – Human Services Campus.

- (a) **Purpose:** The purpose of this section is to regulate Human Service Campus uses to identify the intensity of the uses allowed on the property.
- (b) **Site Plan:** All Human Services Campus uses shall indicate on the required Specific Use Authorization site plan the use category and/or services provided on the property, which may include, but is not limited to, the following:
 - (1) emergency food, medical or shelter services.
 - (2) animal care facilities.
 - (3) schools, including educational, business and vocational.
 - (4) community health care clinics, including those that provide mental health care.
 - (5) alcohol or drug abuse services.
 - (6) information and referral services for dependent care, housing, emergency services, transportation assistance, employment or education.
 - (7) multi-family housing.
 - (8) consumer and credit counseling.
 - (9) day care services for children and adults.

UDC 2021 Proposed Amendment

***** Revised and Recommended Approval by PCTAC on April 11, 2022 *****

Amendment 30-1

Applicant: James McKnight-Brown & Ortiz, P.C.

Amendment Title: ‘Sec.35-311 – Use Regulations’

Amendment Language:

Sec. 35-311. - Use Regulations

TABLE 311-1 RESIDENTIAL USE MATRIX																					
PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF-18	MF-25	MF-33	MF-40	MF-50 & MF-65	ERZD	LBCS FUNCTION	LCBS STRUCTURE
Storage (moving pods) (see 35-A101)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Supportive Housing Campus	-							S		S		S		S	S	S	S	S			

TABLE 311-2 NONRESIDENTIAL USE MATRIX													
	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)
Service	Human Services Campus						S	S				P	6500
Service	Supportive Housing Campus				S	S	P	S				P	6500

Amendment Title: “Sec. 35-A101. – Definitions and Rules of Interpretations.’

Amendment Language:

[Supportive Housing Campus](#). A use in which multiple structures and related grounds or portions thereof are used to provide a multitude of services including, but not limited to the following: medical services; schools, including educational, business, and vocational; multi-family housing; and day care services for children. A supportive housing campus shall not be considered a human service campus.

UDC 2021 Proposed Amendment

*****Revised and Recommended Approval by Zoning Commission on July 5, 2022*****

Amendment 30-1

Applicant: James McKnight-Brown & Ortiz, P.C.

Amendment Title: ‘Sec.35-311 – Use Regulations’

Amendment Language:

Sec. 35-311. - Use Regulations

TABLE 311-1 RESIDENTIAL USE MATRIX																					
PERMITTED USE	RP	RE	R-20	NP-15	NP-10	NP-8	R-6	RM-6	R-5	RM-5	R-4	RM-4	R-3, R-2, R-1	MF-18	MF-25	MF-33	MF-40	MF-50 & MF-65	ERZD	LBCS FUNCTION	LBCS STRUCTURE
Storage (moving pods) (see 35-A101)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Supportive Housing Campus	-							<u>S</u>		<u>S</u>		<u>S</u>		<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>	<u>S</u>			

TABLE 311-2 NONRESIDENTIAL USE MATRIX														
	PERMITTED USE	O-1 & O-1.5	O-2*	NC	C-1	C-2	C-3	D	L	I-1	I-2	ERZD	(LBCS Function)	
Service	Human Services Campus						S	S				P	6500	
Service	Supportive Housing Campus				<u>S</u>	<u>S</u>	<u>P</u>	<u>S</u>				<u>P</u>	<u>6500</u>	

Amendment Title: “Sec. 35-A101. – Definitions and Rules of Interpretations.’

Amendment Language:

[Supportive Housing Campus](#). A use in which multiple structures and related grounds or portions thereof are used to provide the following uses individually or in combination: medical services (clinical, optical, and dental); schools, including educational, business, and vocational; multi-family housing; and day care services for children. A supportive housing campus shall not be considered a human service campus.
